Proposed Task Force Report Format

I. Introduction
   a. Scope of Task Force
      i. CEC 94880.1(A)-Disclosures
      ii. CEC 94880.1(B)-Means of reporting Student Outcomes
      iii. CEC 94880.1(C)-State of CA steps
   b. Information on those involved
      i. Member backgrounds
      ii. Meeting dates, processes
   c. Overview of recommendations (Executive summary)

II. Background/Task Force Origins
   a. Brief History/Overview of the Bureau
   b. SB 1247

III. Definitions
   a. High Technology Training Program
   b. Program Advisory Committee
   c. Innovative Subject Matters
   d. High Tech Occupation

IV. Recommendations
   a. CEC 94880.1(A)
      i. Base level recommendation
      ii. Implementation Process
      iii. Any necessary Policy & Procedures
   b. CEC 94880.1(B)
      i. Base level recommendation
      ii. Implementation Process
      iii. Any necessary Policy & Procedures
   c. CEC 94880.1(C) (will be a bit more extensive, can break into sub-sections as needed)
      i. Base level recommendation
      ii. Implementation Process
      iii. Any necessary Policy & Procedures

V. Brief Section on the impact of changes
   a. How will the recommendation benefit/harm students, institutions, workforce, etc.

VI. Conclusion