



Business, Consumer Services and Housing Agency– Governor Edmund G. Brown Jr.

Bureau for Private Postsecondary Education
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**Advisory Committee Meeting Minutes
Monday, December 16, 2013**

**Department of Consumer Affairs
Hearing Room
1625 North Market Boulevard
Sacramento, California, 95834**

Advisory Committee Members in Attendance:

Shawn Crawford, Institutional Representative, Chair
Margaret Reiter, Student Advocate, Vice Chair
Katherine Lee-Carey, Institutional Representative
Mitchell Fuerst, Institutional Representative
Patrick Uetz, Consumer Representative
Tamika Butler, Public Representative

Advisory Committee Members Absent:

Ken McEldowney, Consumer Advocate
Marie De La Parra, Past Student of Institutions
Maria R. Anguiano, Public Representative

Bureau Staff in Attendance:

Joanne Wenzel, Bureau Chief
Alyson Cooney, Deputy Bureau Chief
Norine Marks, Legal Counsel, Department of Consumer Affairs
Leeza Rifredi, Licensing Chief
Yvette Johnson, Enforcement Chief
Michele Alleger, Staff Services Manager I
Erica Smith, Staff Services Manager I
Seyed Dibaji-Foroshani, Education Specialist
Jennifer Juarez, Associate Governmental Program Analyst
Stephanie Lee, Office Technician
Lloyd Seeley, Staff Services Analyst
Steven Hall, BPPE Budget Analyst

Call to Order

The meeting was called to order by Shawn Crawford, Advisory Committee Member Chair, at 10:12 a.m., December 16, 2013, at the Department of Consumer Affairs, Hearing Room 1625 North Market Boulevard, Sacramento, CA 95834.

Agenda Item # 1 - Welcome and Introductions

Mr. Crawford welcomed the public and Committee.

Advisory Committee Members introduced themselves.

Ms. Wenzel introduced the Bureau management and staff in attendance.

Agenda Item #2 - Bureau Operations Update

(a) Update on Bureau Organization and Staffing

Ms. Wenzel presented the Bureau Organizational Chart and discussed staff changes including new hires, resignations, promotions, appointments and retirements, with a 90% shift in management

(b) Report on Application and Complaint Processing

Ms. Wenzel discussed the Application and Licensing processes and the correlating statistics. Ms. Johnson, the Enforcement Chief, presented Complaint Investigation statistics, and discussed Discipline processing timeframes. The Committee asked questions about the complaint process and the breakdown of complaint types.

(c) Overview of New Compliance Process

Ms. Johnson presented the new streamlined, compliance process, which is less cumbersome as far as paperwork and timeframes. Removing redundant submissions of information has resulted in a much smoother process.

Public Comment:

Harish Chivai, Partner, Ultimate in Success, commented on the burdensome compliance process.

Agenda Item #3 – Regulatory Updates

(a) Student Tuition Recovery Fund – Proposed Regulatory Changes

The Committee discussed proposed new language for the Student Tuition Recovery Fund (STRF) that more clearly defines “third-party payer” in the regulations. Changes could include STRF reimbursement to third parties.

(b) Implementation of AB 2296 (Block) – Proposed Regulatory Changes

Proposed changes to current regulations were presented, and the Committee discussed several definitions such as ‘public vs private,’ ‘total charges,’ and ‘gainful employment.’ Several models were presented to give example to ‘gainful employment.’

(c) Open Discussion of Pending Regulatory Issues

No public comment was received regarding the above regulatory issues.

Agenda Item #4 – Public Comment

None received.

Agenda Item #5 – Adjournment

The meeting was adjourned at 2:02 p.m.