

## School Performance Fact Sheet Calendar Years 2020 & 2021

Educational Program: Medical Assisting

**Program Length:** 9 months

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	129	129	56	43%
2021	138	138	68	49%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students Available	150% Graduates	150% Completion
Year	Who Began the Program	for Graduation		Rate
2020	129	129	78	61%
2021	138	138	84	61%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	129	82	79	45	56%
2021	138	88	85	49	58%

The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	0	45	45
2021	0	49	49

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	45	0	45
2021	49	0	49

# **Self-Employed / Freelance Position**

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	45
2021	0	49

## **Institution Employment**

Calendar	Graduates Employed in the Field who are Employed by the	Total Graduates
Year	Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Employed in the Field
2020	0	45
2021	0	49

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2019	**	**	**	**	**
2020	**	**	**	**	**

\*\*This program does not lead to employment requiring licensure.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,000 - \$50,000
2020	79	45	0	8	23	3	6
2021	85	49	0	2	12	17	7

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$50,001 - \$55,000	\$55,001 - \$60,000	\$60,001 - \$65,000	\$65,001 - \$70,000	No Salary Information Reported
2020	79	45	3	0	1	0	1
2021	85	49	3	2	3	0	3

A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



## **Cost of Education Program**

Total charges for the program for students completing on-time in 2020: \$14,340.00. Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on-time in 2021: \$14,347.00 Total charges may be higher for students that do not complete on time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



Calendar	Most recent three	The average amount	The percentage of	The percentage of
Year	year cohort default rate, as reported by the United State Department of	of federal student loan debt of 2020/2021 graduates who took out federal student	graduates in 2020/2021 who took out federal student loans to pay for this	enrolled students in 2020/2021 receiving federal student loans to
	Education <sup>1</sup>	loans at this institution	program	pay for this program
2020	6.7%	\$8,217	92%	83%
2021	0%	\$6,910	84%	71%

# Federal Student Loan Debt

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, toll-free phone number (888) 370-7589 or fax (916) 263-1897.

Student Name – Print

**Student Signature** 

Date

School Official

Date

# **Unitek**COLLEGE

# **Definitions:**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



# **STUDENT'S RIGHT TO CANCEL**

- 1. The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh (7th) day after enrollment, whichever is later.
- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
- 4. Students may withdraw from the School at any time after the cancellation period & receive a pro rata refund if they have completed 60 percent or less of the scheduled days in their program's current payment period through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$150.00. If a Student has completed more than 60 percent of the period of attendance for which the Student was charged, the tuition is considered earned & the Student will not receive a refund.
- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.



## School Performance Fact Sheet Calendar Years 2020 & 2021

Educational Program: Vocational Nursing

Program Length: 1620 hours

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	103	103	59	57%
2021	135	135	96	71%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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#### Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students Available	150% Graduates	150% Completion
Year	Who Began the Program	for Graduation		Rate
2020	103	103	67	65%
2021	135	135	103	76%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	103	68	62	46	74%
2021	135	105	103	66	64%

The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	3	43	46
2021	1	65	66

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	46	0	46
2021	66	0	66

## <u>Self-Employed / Freelance Position</u>

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	46
2021	0	66

# **Institution Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	46
2021	0	66

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2020	68	62	62	0	100%
2021	105	85	85	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 20 graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$45,001 - \$50,000	\$50,001 - \$55,000	\$55,001 - \$60,000	\$60,001 - \$65,000
2020	62	46	1	5	10	18
2021	103	66	0	2	1	17

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$65,001 - \$70,000	\$70,001 - \$75,000	\$75,001 - \$80,000	\$80,001 - \$85,000
2020	62	46	7	3	0	0
2021	103	66	15	6	8	3

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$85,001 - \$90,000	\$90,001 - \$95,000	\$95,001 - \$100,000	\$100,001 - +	No Salary Information Reported
2020	62	46	1	0	0	0	1
2021	103	66	5	0	0	1	8

A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# **Cost of Education Program**

Total charges for the program for students completing on-time in 2020: \$36,334.00 Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2021: \$32,352.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



Calendar	Most recent three	The average amount	The percentage of	The percentage of
Year	year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	of federal student loan debt of 2020/2021 graduates who took out federal student loans at this institution	graduates in 2020/2021 who took out federal student loans to pay for this program	enrolled students in 2020/2021 receiving federal student loans to pay for this
				program
2020	6.7%	\$16,996	91%	90%
2021	0%	\$16,507	85%	82%

# Federal Student Loan Debt

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

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Student Name – Print

**Student Signature** 

Date

School Official

Date

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
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- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

# **STUDENT'S RIGHT TO CANCEL**

1. The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh (7th) day after enrollment, whichever is later.

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- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
- 4. Students may withdraw from the School at any time after the cancellation period & receive a pro rata refund if they have completed 60 percent or less of the scheduled days in their program's current payment period through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$150.00. If a Student has completed more than 60 percent of the period of attendance for which the Student was charged, the tuition is considered earned & the Student will not receive a refund.
- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.



# School Performance Fact Sheet Calendar Years 2020 & 2021

**Educational Program:** Vocational Nursing Prerequisite Course

Program Length: 1 month

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	241	241	206	86%
2021	284	284	215	76%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students Available	150% Graduates	150% Completion
Year	Who Began the Program	for Graduation		Rate
2020	241	241	206	86%
2021	284	284	215	76%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	241	206	206	0	0
2021	284	216	216	0	0

As an avocational course required for admission to the Vocational Nursing program, this course does not lead to employment. The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	0	0	0
2021	0	0	0

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in1 the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2021	0	0	0

## Self-Employed / Freelance Position

Calendar	Graduates Employed who are Self Employed	Total Graduates Employed in the
Year	or Working Freelance	Field
2020	0	0
2021	0	0

## **Institution Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2021	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2020	**	**	**	**	**
2021	**	**	* *	**	**

\*\*This program does not lead to employment requiring licensure.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	206	0	0	0	0	0	0
2021	2016	0	0	0	0	0	0

As an avocational course required for admission to the Vocational Nursing program, this course does not lead to employment. A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Cost of Education Program

Total charges for the program for students completing on-time in 2020: \$1,655.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2021: \$1,656.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



Calendar Year	Most recent three year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	The average amount of federal student loan debt of 2020/2021 graduates who took out federal student loans at this institution	The percentage of graduates in 2020/2021 who took out federal student loans to pay for this program	The percentage of enrolled students in 2020/2021 receiving federal student loans to pay for this program
2020	6.7%	\$0	0%	0%
2021	0%	\$0	0%	0%

# Federal Student Loan Debt

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

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Student Name – Print

Student Signature

Date

School Official

Date

# **Unitek**COLLEGE

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- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
- 4. Students may withdraw from the School at any time after the cancellation period & receive a pro rata refund if they have completed 60 percent or less of the scheduled days in their program's current payment period through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$150.00. If a Student has completed more than 60 percent of the period of attendance for which the Student was charged, the tuition is considered earned & the Student will not receive a refund.
- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.



# School Performance Fact Sheet Calendar Years 2020 & 2021

Educational Program: Medical Assisting

**Program Length:** 9 months

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	45	45	24	54%
2021	76	76	66	87%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Students Completing Within 150% of the Published Program Length

Calendar	Number of Students	Students Available	150% Graduates	150% Completion
Year	Who Began the Program	for Graduation		Rate
2020	45	45	27	60%
2021	76	76	67	88%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	45	28	28	23	82%
2021	76	67	67	50	75%

The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	2	21	23
2021	1	49	50

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	23	0	23
2020	50	0	50

## Self-Employed / Freelance Position

Calendar Year	Graduates Employed who are Self Employed or Working Freelance	Total Graduates Employed in the Field
2020	0	23
2021	0	50

## **Institution Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	23
2021	0	50

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



## License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2020	**	**	**	**	**
2021	**	**	**	**	**

\*\*This program does not lead to employment requiring licensure.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$25,001 - \$30,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000
2020	28	23	2	3	9	4	4
2021	67	50	0	2	6	23	9

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$50,001 - \$55,000	\$55,001 - \$60,000	\$60,001 - \$65,000	No Salary Information Reported
2020	28	23	1	0	0	0
2021	67	50	4	3	1	2

A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



## **Cost of Education Program**

Total charges for the program for students completing on-time in 2020: \$14,340.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2021: \$14,347.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	The average amount of federal student loan debt of 2020/2021 graduates who took out federal student loans at this	The percentage of graduates in 2020/2021 who took out federal student loans to pay for this	The percentage of enrolled students in 2020/2021 receiving federal student loans to pay for this
		institution	program	program
2020	6.7%	\$8,634	83%	90%
2021	0%	\$4,220	48%	46%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

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Student Name – Print

Student Signature

Date

School Official

Date

# **Unitek**COLLEGE

# **Definitions:**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **STUDENT'S RIGHT TO CANCEL**

- 1. The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh (7th) day after enrollment, whichever is later.
- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
- 4. Students may withdraw from the School at any time after the cancellation period & receive a pro rata refund if they have completed 60 percent or less of the scheduled days in their program's current payment period through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$150.00. If a Student has completed more than 60 percent of the period of attendance for which the Student was charged, the tuition is considered earned & the Student will not receive a refund.
- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.



# School Performance Fact Sheet Calendar Years 2020 & 2021

Educational Program: Vocational Nursing

Program Lengths: 1620 hours

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	125	125	71	57%
2021	130	130	72	55%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	125	125	87	70%
2021	130	130	98	75%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	125	88	84	60	71%
2021	130	101	101	57	56%

The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	4	56	60
2021	0	57	57

#### **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	60	0	60
2021	57	0	57

## Self-Employed / Freelance Position

Calendar	Graduates Employed who are Self Employed	Total Graduates Employed in the
Year or Working Freelance		Field
2020	0	60
2021	0	57

## **Institution Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	60
2021	0	57

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



## License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2020	88	71	71	0	100%
2021	101	84	84	0	100%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 17 graduates.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$40,001 - \$45,000	\$45,001 - \$50,000	\$50,001 - \$55,000	\$55,001 - \$60,000	\$60,001 - \$65,000
2020	84	60	0	0	1	12	14
2021	101	57	0	1	0	1	13

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$65,001 - \$70,000	\$70,001 - \$75,000	\$75,001 - \$80,000	\$80,001 - \$85,000	\$85,001 - \$90,000
2020	84	60	19	1	2	0	0
2021	101	57	10	12	4	11	3

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$90,001 - \$95,000	\$95,001 - \$100,000	\$100,001 - +	No Salary Information Reported
2020	84	60	0	0	0	11
2021	101	57	0	1	1	0

A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



## **Cost of Education Program**

Total charges for the program for students completing on-time in 2020: \$36,334.00. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2021: \$32,352.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



# Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	The average amount of federal student loan debt of 2020/2021 graduates who took out federal student loans at this	The percentage of graduates in 2020/2021 who took out federal student loans to pay for this	The percentage of enrolled students in 2020/2021 receiving federal student loans to pay for this
		institution	program	program
2020	6.7%	\$20,332	86%	88%
2021	0%	\$15,848	85%	81%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

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Student Name – Print

Student Signature

Date

School Official

Date

# **Unitek**COLLEGE

# **Definitions:**

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
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- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **STUDENT'S RIGHT TO CANCEL**

- 1. The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh (7th) day after enrollment, whichever is later.
- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
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- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.



# School Performance Fact Sheet Calendar Years 2020 & 2021

Educational Program: Vocational Nursing Prerequisite Course

Program Length: 1 month

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2020	202	202	176	87%
2021	198	198	180	91%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2020	202	202	176	87%
2021	198	198	180	91%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2020	202	176	176	0	0
2021	198	180	180	0	0

As an avocational course required for admission to the Vocational Nursing program, this course does not lead to employment. The following information is available upon request from the Career Services Department or Campus Director: a list of the employment positions determined to be within this program's field of study, and used to calculate job placement rates.



## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2020	0	0	0
2021	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2020	0	0	0
2021	0	0	0

## **Self-Employed / Freelance Position**

Calendar	Graduates Employed who are Self Employed	Total Graduates Employed in the		
Year	or Working Freelance	Field		
2020	0	0		
2021	0	0		

## **Institution Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2020	0	0
2021	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information



## License Examination Pass Rates (includes data for the two calendar year prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Pass Rate
2020	**	**	**	**	**
2021	**	**	**	**	**

\*\*This program does not lead to employment requiring licensure.

Student's Initials: Dat	:e:
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Initial only after you have had sufficient time to read and understand the information.

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2020	176	0	0	0	0	0	0
2021	180	0	0	0	0	0	0

As an avocational course required for admission to the Vocational Nursing program, this course does not lead to employment. A list of sources used to substantiate salary disclosures is available from the school. This information can be obtained upon request from the Career Services Department or Campus Director.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

## **Cost of Education Program**

Total charges for the program for students completing on-time in 2020: \$1,655.00 Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2021: \$1,656.00. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_



Year	Most recent three year cohort default rate, as reported by the United State Department of Education <sup>1</sup>	The average amount of federal student loan debt of 2020/2021 graduates who took out federal student loans at this institution	The percentage of enrolled students in 2020/2021 receiving federal student loans to pay for this program	The percentage of graduates in 2020/2021 with federal student loans as calculated by the institution
2020	6.7%	\$0	0%	0%
2021	0%	\$0	0%	0%

# Federal Student Loan Debt

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education for the OPEID of this institution.

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Student Name – Print

Student Signature

Date

School Official

Date

# **Unitek**COLLEGE

# **Definitions:**

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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



## **STUDENT'S RIGHT TO CANCEL**

- 1. The student has the right to cancel and obtain a refund of charges paid through attendance at the first class session, or the seventh (7th) day after enrollment, whichever is later.
- 2. "Enrollment" as stated in No. 1 above is defined as the execution of an enrollment agreement signed by all required parties.
- 3. To provide all students in the same class with equal time to cancel after beginning the educational program and to comply with the California Bureau for Private Postsecondary Education (BPPE) requirement in No. 1 above, the College extends the cancellation period and requires that students exercise the right to cancel by the seventh (7th) calendar day after their scheduled program start date.
- 4. Students may withdraw from the School at any time after the cancellation period & receive a pro rata refund if they have completed 60 percent or less of the scheduled days in their program's current payment period through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$150.00. If a Student has completed more than 60 percent of the period of attendance for which the Student was charged, the tuition is considered earned & the Student will not receive a refund.
- 5. Cancellation shall occur when the student provides notice of cancellation at the address of their respective campus. This can be communicated by mail, email or hand delivery.
- 6. A cancellation notice, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- 7. A cancellation notice need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- 8. If an enrollment is cancelled, the school will refund any money paid by the student, less a registration/administration fee not to exceed \$150.00, & less deductions for equipment not returned in good condition, within 45 days after the notice of cancellation is received. Textbooks and Chromebooks which have been opened (e.g. shrink wrap removed, or removed from their original packaging) are not returnable and cannot be refunded, regardless of condition.
- 9. Any registration fee is non-refundable if the cancellation request is received more than 3 days after signing the enrollment agreement.
- 10. Upon cancellation, if the student has received Federal Student Financial Aid funds, the student is entitled to a refund of monies not paid from Federal Student Financial Aid program funds.