



Business, Consumer Services and Housing Agency– Governor Edmund G. Brown Jr.

**Bureau for Private Postsecondary Education**  
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## TRANSCRIPT REQUEST FORM

### STUDENT INFORMATION

\_\_\_\_\_  
Student Name at Time of Enrollment

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Last 4 Digits of Social Security Number

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Dates Attended School / Graduation Date

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

### SCHOOL INFORMATION

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Program of Study

\_\_\_\_\_  
School Address

\_\_\_\_\_  
City, State and Zip Code

### TRANSCRIPT RECIPIENT INFORMATION

\_\_\_\_\_  
Recipient Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip Code

This signature authorizes the release of your transcript(s) or other student records.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date