

Sample University BPPE Plan for ACCET Accreditation

In accordance with Title 5, California Code of Regulations (5, CCR) section 71105.5, **Sample University** presents its Accreditation Plan to the Bureau for Private Postsecondary Education.

Sample University Plan for ACCET Accreditation

5, CCR section 71105.5 (b)(1): Sample University has identified **ACCET as its accreditation agency.**

5, CCR section 71105.5 (b)(2): ACCET Accreditor Eligibility Criteria

Accreditation Eligibility Requirements – To be eligible for ACCET accreditation, an applicant must be a postsecondary educational institution that:

1. Offers certificate, occupational associate degree, and/or bachelor degree programs*.
2. Is authorized to operate in the State.
3. Has operated for at least two consecutive years under the same ownership and/or control, prior to application.
4. Has completed at least one graduating class from its longest program.
5. Demonstrates financial responsibility and sufficient operating resources as evidenced by audited, reviewed, or compiled financial statements.
6. Upon application and accreditation, agrees to abide by ACCET standards, policies, and procedures.

* At its April 2015 meeting, the ACCET Accrediting Commission voted to accredit baccalaureate degree programs and to notify USDE of the intention to expand ACCET's scope to include the accreditation of baccalaureate programs with an occupational focus.

5, CCR section 71105.5 (b)(3): ACCET's Minimum Requirements:

1. Mission, goals, planning.
2. Governance and management.
3. Financial capacity and responsibility.
4. Curriculum design and development.
5. Instructional delivery and resources.
6. Qualifications and supervision of instructional personnel.
7. Admissions and student services.
8. Student assessment and achievement (student progress and attendance).
9. Institutional effectiveness (student/employer satisfaction and student outcomes).

Timeline: As indicated below, an applicant must adhere to all ACCET accreditation requirements upon submission of its self-study to ACCET.

ACCET Requirements	Timeline
Mission, goals, planning	The applicant must demonstrate compliance with ACCET standards, policies, and procedures, upon submission of the self-study (Analytical Self-Evaluation Report).
Governance & management	
Financial capacity & responsibility	

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Curriculum design & development	
Instructional delivery & resources	
Qualifications & supervision of instructional personnel	
Admissions & student services	
Student assessment & achievement	
Institutional effectiveness	

5, CCR section 71105.5 (4) (A-D): An outline of the process and timeline whereby the institution will achieve full accreditation :

1. Submit an Inquiry Questionnaire to determine initial eligibility to apply for accreditation.
2. Submit an Application for Initial Accreditation.
3. Attend an Accreditation Workshop.
4. Host a Readiness Visit.
5. Submit an Analytical Self-Evaluation Report.
6. Host an On-Site Team Evaluation Visit.
7. Receive a Team Report following the On-Site Visit.
8. Respond to the Team Report.
9. Be considered for accreditation at the next scheduled Commission meeting.

Sample University outlines the process and timeline for full accreditation by July 1, 2020

Inquiry Questionnaire	Accreditation Workshop	Accreditation Application	Readiness Visit	Self-Study (ASER)	On-Site Visit, Team Report, & Response	Commission Meeting
*	July or Oct. 2015	Oct. 30, 2015	Jan. – Feb. 2016	Mar. 11, 2016	May – June 2016	Aug. 2016
*	Jan. or Mar. 2016	March 4, 2016	May – June 2016	July 8, 2016	Sept. – Oct. 2016	Dec. 2016
*	May or July 2016	July 1, 2016	Sept. – Oct. 2016	Nov. 11, 2016	Jan. – Feb. 2017	April 2017
*	July or Oct. 2016	Oct. 28, 2016	Jan. – Feb. 2017	Mar. 10, 2017	May – June 2017	Aug. 2017
*	Jan. or Mar. 2017	March 3, 2017	May – June 2017	July 14, 2017	Sept. – Oct. 2017	Dec. 2017
*	May or July 2017	July 7, 2017	Sept. – Oct. 2017	Nov. 10, 2017	Jan. – Feb. 2018	April 2018
*	July or Oct. 2018	Oct. 27, 2017	Jan. – Feb. 2018	Mar. 9, 2018	May – June 2018	Aug. 2018
*	Jan. or Mar. 2018	March 9, 2018	May – June 2018	July 13, 2018	Sept. – Oct. 2018	Dec. 2018
*	May or July 2018	July 6, 2018	Sept. – Oct. 2018	Nov. 9, 2018	Jan. – Feb. 2019	April 2019
*	July or Oct. 2018	Oct. 28, 2018	Jan. – Feb. 2019	Mar. 8, 2019	May – June 2019	Aug. 2019
*	Jan. or Mar. 2019	March 1, 2019	May – June 2019	July 12, 2019	Sept. – Oct. 2019	Dec. 2019

* Applicant must have an accepted Inquiry Questionnaire to be eligible to attend an Accreditation Workshop.

Sample University BPPE Plan for ACCT Accreditation

Note: This is a basic sample accreditation plan. The requirements and dates for each individual plan will vary by institution and chosen accreditor.

SAMPLE