

V.I.1.d. A program demonstrates that graduates are successfully employed in the field, or related field, for which they were trained.

An institution has a system in place to assist with the successful initial employment of its graduates. A graduate must be employed for 15 days and the verification must take place no earlier than 15 days after employment.

The placement rate is determined by using the ABHES required method of calculation, for the reporting period July 1 through June 30, as follows:

$$\text{Placement Rate} = (F + R)/(G-U)$$

F = Graduates placed in their field of training

R* = Graduates placed in a related field of training

G = Total graduates

U** = Graduates unavailable for placement

*Related field refers to a position wherein the graduate's job functions are related to the skills and knowledge acquired through successful completion of the training program.

**Unavailable is defined only as documented: health-related issues, military obligations, incarceration, continuing education status, or death.

Important Note: graduates pending required credentialing/licensure in a regulated profession required to work in the field and, thus, not employed or not working in a related field as defined above, should be reported through back-up information required in the Annual Report. This fact will then be taken into consideration if the program placement rate falls below expectations and an Action Plan is required by ABHES.

At a minimum, an institution maintains the names of graduates, place of employment, job title, employer telephone numbers, and employment and verification dates.

The institution must provide additional documentation and rationale to justify graduates identified as self-employed, employed in a related field, or unavailable for employment.