



**Bureau for Private Postsecondary Education**  
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
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**NOTICE TO COMPLY** -97715550-113 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Applied Professional Training, Inc.	Institution Telephone:	800-431-8488
Institution Code:	97715550	Administrator Name:	Mr. Steven Blume
Street Address:	1939 Palomar Oaks Way, Suite A, Carlsbad, CA 92011	Date of Inspection:	January 29, 2013

Nature and Facts of the Violation(s):

Education Code	Subsection and Description

Code of Regulations	Subsection and Description
§76140(a) (5) (6) (7) & (9) Record Keeping Requirements.	An Institution shall collect & maintain records and information of student information to substantiate data reported on STRF.
§76120(a) Amount of STRF Assessment from students	Records for the collection of STRF fees shall be documented and collected.

Only minor violations are listed on the Notice to Comply.

If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Inspector's Name	Gary J. Catalano
Inspector's Signature	<i>[Signature]</i> 1/29/13
Institution Administrator Name/Title:	Mr. Steven Blume
Institution Administrator's Signature:	<i>[Signature]</i> 1/29/13

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)

Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply - 97715550-113

Inspector's Initial: *[Signature]*

Administrator's Initial: *[Signature]*

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

### IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

### DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **(February 29, 2013)**

Notice to Comply - 012 977 15550-113  
Inspector's Initial: [Signature]  
Administrator's Initial: [Signature]