Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
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NOTICE TO COMPLY – CA 90285468 0515 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Sushi Chef Institute	Institution Telephone:	310.782.8483
Institution Code:	90285468	Administrator Name:	Fumio Matsuda
Street Address:	1123 Van Ness Ave Torrance, CA 90501	Date of Inspection:	05/28/2015

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94900	(b)An institution shall maintain, for each student granted a degree or certificate by that institution, permanent records of all of the following: (1)The degree or certificate granted and the date on which that degree or certificate was granted. **Institution failed to maintain the certificate granted and the date on which that degree or certificate was granted.**
Code of Regulations	**Subsection and Description**
§71920 – Student Records	(b) In addition to the requirements of section 94900, the file shall contain all of the following pertinent student records: (1) Written records and transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission to the institution or the institution's award of credit or acceptance of transfer credits including the following: (A) Verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work, such as successful completion of an ability-to-benefit test; **Institution failed to maintain student records containing verification of high school completion or equivalency.**
§71920 – Student Records	(b) In addition to the requirements of section 94900, the file shall contain all of the following pertinent student records: (5) In addition to the requirements of section 94900(b) of the Code, a transcript showing all of the following: E) The name, address, website address, and telephone number of the institution. **Institution failed to maintain student records containing a transcript.**

Only minor violations are listed on the Notice to Comply.
Additional violations may have been identified that will be forwarded to the Enforcement Unit for further review.

Inspector's Name	Jeanne Matsumoto
Inspector's Signature	
Institution Administrator Name/Title:	Fumio Matsuda
Institution Administrator's Signature:	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
Code of Regulations can be located at: http://www.bppe.ca.gov/lawsregs/regs.shtml

Notice to Comply – CA 90285468 0515
Inspector's Initial: JM
Administrator's Initial:

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

_____ _____
Signature Date

_____
Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY: **June 29, 2015**