



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
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NOTICE TO COMPLY - CA 46614831 1012 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Instituto Hispano Americano	Institution Telephone:	661-322-7042
Institution Code:	46614831	Administrator Name:	Evelyn Cruz
Street Address:	3201 F Street, #197 Bakersfield, California 93301	Date of Inspection:	10/16/2012

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94909 - Minimum Requirements for School Catalog.	(a)(8)(A): Catalog missing admissions policies, admissions requirements for ability-to-benefit students.
§94904 - Ability to Benefit Students.	School does not require ATB students to take and pass an independently administered ATB exam from the list of examinations prescribed by the US DOE.

Code of Regulations	Subsection and Description
§71770 - Admissions Standards and Transferred Credits Policy.	(a)(1) School did not require a high school diploma or its equivalent, or otherwise successfully take and pass the relevant examination as required by section 94904 of the Code for admissions.
§71920 - Student Records.	(b)(1)(A): Verification of high school diploma or equivalency or ATB test was not contained in student files.

Only minor violations are listed on the Notice to Comply.

If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Inspector's Name	Greg A Seib
Inspector's Signature	
Institution Administrator Name/Title:	Evelyn Cruz / Administrative Coordinator
Institution Administrator's Signature:	

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Inspector's Initial: GAS

Administrator's Initial: *E.C.*

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY

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Inspector's Initial: GAS *h*

Administrator's Initial: *E.C.*