



Bureau for Private Postsecondary Education
 P.O. Box 980818, West Sacramento, CA 95798-0818
 (888) 370-7589 / www.bppe.ca.gov



NOTICE TO COMPLY – 000267 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Calif Northstate College of Pharmacy	Institution Telephone:	916-631-8108
Inst. Code:	41462826	Administrator Name:	Norman Fong
Street Address:	10811 International Dr	Administrator Signature:	<i>[Signature]</i> 4/13/2012
Inspector:	<i>[Signature]</i>	Printed Name:	WAYNE BRENNER 4-13-2012

VIOLATION(S)

✓	Educ. Code	Description	✓	Code of Regs	Description
	§94802	Continuance of Former Approvals. Subsection(s):		§71705	Mission and Objectives.
	§94897	Prohibited Business Practices. Subsection(s):		§71710	Educational Program. Subsection(s):
	§94898	Merging Classes, Converting Method of Delivery, Changing Locations. Subsection(s):		§71715	Instruction. Subsection(s):
	§94899	Approval Required for Programs Leading to Licensed Profession.		§71716	Distance Educational Programs – Specific Provisions for Instruction Not in Real Time. Subsection(s):
	§94899.5	Collection of Tuition. Subsection(s):		§71717	Satellite Locations. Subsection(s):
	§94900	Required Student Records. Subsection(s):	X	§71720	Faculty. Subsection(s): (a)(1)
	§94900.5	Required Institutional Records. Subsection(s):		§71730	Administration. Subsection(s):
	§94901	Requirements for Recruiters. Subsection(s):		§71735	Facilities and Equipment. Subsection(s):
X	§94902	General Enrollment Requirements. Subsection(s): (b)(1)		§71740	Library and Other Learning Resources. Subsection(s):
	§94903	Waiving Provisions Prohibited.		§71750	Withdrawals and Refunds. Subsection(s):
	§94904	Ability to Benefit Students.		§71760	Self-Monitoring Procedures.
	§94905	Professions Requiring Licensure, Internships. Subsection(s):		§71770	Admissions Standards and Transferred Credits Policy. Subsection(s):
	§94906	Language of Enrollment Agreement. Subsection(s):	X	§71800	Enrollment Agreement. Subsection(s): (e)(1),(12)
	§94907	Mandatory Internal Dispute Resolution Prohibited.		§71810	Catalog. Subsection(s):
	§94908	Size of Text in Required Documents.		§71850	Minimum Educational Requirements in Order to Award an Undergraduate Degree. Subsection(s):
	§94909	Minimum Requirements for School Catalog. Subsection(s):		§71865	Minimum Educational Requirements in Order to Award a Graduate Degree. Subsection(s):
X	§94910	Minimum Requirements for School Performance Fact Sheet. Subsection(s): All	X	§71920	Student Records. Subsection(s): (A)
	§94911	Minimum Requirements for enrollment Agreement. Subsection(s):		§71930	Maintenance of Records. Subsection(s):
	§94912	Signature, Initials Required.		§74112	Uniform Data - Annual Report, Perform. Fact Sheet. Subsection(s):
	§94916	Statement On Loans To Students.		§74140	Retention of Advertising.
	§94918	Compliance with Federal Statutes.		§74150	Use of Term "University." Subsection(s):
	§94919	Institutions Participating in Federal Student Financial Aid Programs. Subsection(s):		§74190	Agents for Service of Process; Changes.
X	§94920	Mandatory Cancellation, Withdrawal, and Refund Policies. Subsection(s): (b)		§76140	Record-Keeping Requirements. Subsection(s):
	§94922	Waiving Provisions Prohibited.		§76215	Student Tuition Recovery Fund Disclosures. Subsection(s):
	§94929	Reporting of Completion Rate. Subsection(s):		Other Violation	Description
	§94929.5	Reporting of Student Performance Data. Subsection(s):	X	§76120	(a) Amount of STRF Assessment
	§94929.7	Documentation of Performance Data. Subsection(s):			
	§94943.5	Agent for Service of Process.			

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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INSTITUTION NAME: California Northstate College of Pharmacy-000267

INSPECTOR'S COMMENTS:

Sec. 94902 (b)(1) Enrollment Agreement and Disclosures, Some students are not provided School Performance Fact Sheet prior to signing the enrollment agreement with institution. Provide all students with School Performance Fact Sheet prior to signing enrollment agreement and maintain a copy in the student file.

Sec. 94910 Minimum Requirements for School Performance Fact Sheet, Provide all students with current School Performance Fact Sheet documentation prior to signing enrollment agreement.

Sec. 94920 (b) Mandatory Cancellation, Withdrawal and Refund Policies, institution accepts deposits from students prior to attending institution. Institution fails to refund full deposit to students upon withdrawal or cancellation of enrollment agreement. Provide refund documentation for all students in prior academic years for 2012, 2011 and 2010.

Sec. 71720 (a)(1) Faculty, institution fails to document if qualified faculty are employed. Provide documentation of duly qualified faculty are employed and maintain documentation in faculty files.

Sec. 71800 (e)(1),(12) Enrollment agreement, institution does not document the total student tuition correctly. The total tuition includes optional charges for vender supplies. Provide correct documentation of total student tuition on enrollment agreement for services provided and maintain a copy in the student file.

Sec. 71920(A) Student Records, institution does not maintain verification of prior educational requirements for admissions. Update and maintain prior educational documentation in the student files.

Sec. 76120 (a) Amount of STRF Assessment, institution fails to assess the proper STRF amount resulting in under payment. Provide documentation of the correct STRF Assessment amount based on total student tuition.

Inspection Date: 4/18/2012 Inspector's Printed Name: WAYNE BRENNER Inspector Initialed: WB

Institution Administrator Printed Name: NORMAN FONG Administrator Initialed: NF

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Printed Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY MAY 14, 2012

(White) Bureau

(Yellow) Inspector

(Pink) Institution