



Bureau for Private Postsecondary Education
 P.O. Box 980818, West Sacramento, CA 95798-0818
 (888) 370-7589 / www.bppe.ca.gov



NOTICE TO COMPLY – 000137 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name: TRAVEL UNIVERSITY INTERNATIONAL	Institution Telephone: 858-292-9755
Inst. Code: 3704671	Administrator Name: MR. Young Kim, CEO
Street Address: 3625 RUFFIN ROAD, Ste 204, San Diego, CA 92123	Administrator Signature:
Inspector: Nicole	Printed Name: NICOLE VINH Date: 09-18-12

VIOLATION(S)

✓	Educ. Code	Description	✓	Code of Regs	Description
	§94802	Continuance of Former Approvals. Subsection(s):		§71705	Mission and Objectives.
✓	§94897	Prohibited Business Practices. Subsection(s): (g)	✓	§71710	Educational Program. Subsection(s): (c)(1) through (7), (d), (f)
	§94898	Merging Classes, Converting Method of Delivery, Changing Locations. Subsection(s):		§71715	Instruction. Subsection(s):
	§94899	Approval Required for Programs Leading to Licensed Profession.		§71716	Distance Educational Programs – Specific Provisions for Instruction Not in Real Time. Subsection(s):
	§94899.5	Collection of Tuition. Subsection(s):		§71717	Satellite Locations. Subsection(s):
	§94900	Required Student Records. Subsection(s):	✓	§71720	Faculty. Subsection(s): (a)(6), (a)(9), (b)(1)
	§94900.5	Required Institutional Records. Subsection(s):	✓	§71730	Administration. Subsection(s): (b)
	§94901	Requirements for Recruiters. Subsection(s):		§71735	Facilities and Equipment. Subsection(s):
	§94902	General Enrollment Requirements. Subsection(s):		§71740	Library and Other Learning Resources. Subsection(s):
	§94903	Waiving Provisions Prohibited.		§71750	Withdrawals and Refunds. Subsection(s):
✓	§94904	Ability to Benefit Students.	✓	§71760	Self-Monitoring Procedures.
	§94905	Professions Requiring Licensure, Internships. Subsection(s):	✓	§71770	Admissions Standards and Transferred Credits Policy. Subsection(s): (a)(1)
	§94906	Language of Enrollment Agreement. Subsection(s):	✓	§71800	Enrollment Agreement. Subsection(s): (b)
	§94907	Mandatory Internal Dispute Resolution Prohibited.		§71810	Catalog. Subsection(s):
	§94908	Size of Text in Required Documents.		§71850	Minimum Educational Requirements in Order to Award an Undergraduate Degree. Subsection(s):
✓	§94909	Minimum Requirements for School Catalog. Subsection(s): (a)(3)(B), (a)(8)(B)		§71865	Minimum Educational Requirements in Order to Award a Graduate Degree. Subsection(s):
	§94910	Minimum Requirements for School Performance Fact Sheet. Subsection(s):	✓	§71920	Student Records. Subsection(s): (b)(1)(A), (b)(1)(D)
✓	§94911	Minimum Requirements for enrollment Agreement. Subsection(s): (g)(1) and (2)	✓	§71930	Maintenance of Records. Subsection(s): (d)
	§94912	Signature, Initials Required.		§74112	Uniform Data - Annual Report, Perform. Fact Sheet. Subsection(s):
	§94916	Statement On Loans To Students.		§74140	Retention of Advertising.
	§94918	Compliance with Federal Statutes.		§74150	Use of Term "University." Subsection(s):
	§94919	Institutions Participating in Federal Student Financial Aid Programs. Subsection(s):		§74190	Agents for Service of Process; Changes.
✓	§94920	Mandatory Cancellation, Withdrawal, and Refund Policies. Subsection(s): (a)	✓	§76140	Record-Keeping Requirements. Subsection(s): (a)
	§94922	Waiving Provisions Prohibited.		§76215	Student Tuition Recovery Fund Disclosures. Subsection(s):
	§94929	Reporting of Completion Rate. Subsection(s):	✓	Other Violation	Description
	§94929.5	Reporting of Student Performance Data. Subsection(s):			
	§94929.7	Documentation of Performance Data. Subsection(s):			
	§94943.5	Agent for Service of Process.			

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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NOTICE TO COMPLY - 000137

INSTITUTION NAME:

Travel University International

INSPECTOR'S COMMENTS:

- 94897(g) - school has ad which states they will give students 2 new netbook as "free gifts" when "anyone you bring in enrolls" - 1050 states the value of netbook is "under \$300." - gift cost cannot exceed \$100. - to any student for referring an individual to institution.
94904, 71920(b)(1)(A), and 71770(a)(1) - No proof of HS diploma or transcript verifying HS graduation in any of student files reviewed. Only 2 graduate files had HS diploma.
94909(a)(3)(B) and 94909(a)(8)(B) - Required statements were not included in latest School Catalog.
94911(g)(1) and (2) - Required statement was not in Enrollment Agmt.
94920(a) - required statement was NOT in Catalog nor enrollment Agmt.
71710(c)(1) through (7) - syllabi for each program not received, nor is syllabi referenced in Catalog or any policies or manuals.
71710(d) - School did not provide documentation that shows level and type of research required for each degree level offered.

Comments continued on attached 1 page(s).

Inspection Date: 09/18/12 Inspector's Printed Name: Nicole Vinh Inspector Initialed: NV

Institution Administrator Printed Name: Young Kim Administrator Initialed: YS

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Printed Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY October 18, 2012

(White) Bureau

(Yellow) Inspector

(Pink) Institution



BUREAU FOR PRIVATE POSTSECONDARY EDUCATION

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ATTACHMENT TO NTC - 000137

Institution Name: Travel University International (main)	Institution # 3704671
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Comments:

(continued...)

- 71710(f) - Education curriculum does not explain how evaluation by duly qualified faculty is provided for learning outcomes.
- 71720(a)(6) - School does not have policy + procedures set in place for contracting educational services.
- 71720(a)(9) - School does not have records documenting that each faculty member is duly qualified to perform duties to which faculty member was assigned. Review of 10 faculty files did not have copy of college or educational degree to substantiate info on resume. Most faculty files were thin, and only contained Form W-4, photo ID, and resume. No teacher/faculty evaluation forms included.
- 71720(b)(1) - Although majority of teachers have minimum of 3 years teaching experience, faculty files lacked documentation of verification, i.e.: copy of training/teacher certificates, copy of college degrees, or diplomas.
- 71730(b) - School does not have a personnel manual or operational manual which lists duties, responsibilities, + performance evaluation criteria for each administrator.
- 71800(b) - Enrollment Agreement does not state period covered by the agreement.
- 71920(b)(10) - Terminated/Withdrawn student files did not have a refund calculation sheet, date of refund, + name and address refund was payable to. Files did not have any documentation at all, regarding termination or reason why. No method of refund calculation notes in ALL files reviewed.
- 71930(d) - File cabinet in Director of Admissions office is not fire-resistant. It is made of wood, with a keylock - but it must be fire-resistant.
- 76140(a) - STRF for Qtr 4 '2011 and Qtr 1 '2012 provided; however, school was not able to furnish student data spreadsheet for STRF.

Attachment Page 1 of 1

Institution Administrator: MR. YOUNG KIM, CEO	Date: 9/18/12	Inspector: MS. Nicole Vinh
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(Yellow) Inspector

(Pink) Institution

(Rev. 4/17/11)

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