



**Bureau for Private Postsecondary Education**  
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
 P.O. Box 980818, West Sacramento, CA 95798-0818  
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



**NOTICE TO COMPLY** - CA 36047511012 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Strategic Security and Training Academy	Institution Telephone:	909 891-1533
Institution Code:	3604751	Administrator Name:	Marien Arvizu
Street Address:	155 W. Hospitality Lane, Suite 210, San Bernardino, CA 92408	Date of Inspection:	10/15-16/12

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94902 - General Enrollment Requirements.	(a)(2) The required language is missing in the catalog. (a)(3) The required language is missing in the catalog. (a)(3)(B) Required language is missing in the catalog. (a)(3)(C) Required language is missing in the catalog.
§94909 - Minimum Requirements for School Catalog.	(a)(5) Not all programs are described in the catalog with the required information. (a)(6) Licensing requirements and information for state exams is not noted in the catalog for programs meeting these requirements. (a)(8)(A) Policy for acceptance of credit earned at other institutions and policy for articulation agreement with other institutions not noted in catalog. (a)(8)(B) Cancellation policy in catalog does not meet requirements. (a)(9) Total charges for programs offered are not fully disclosed as required. (a)(10) Statement that the institution does not participate in federal or state financial aid programs not in catalog. (a)(11) Statement regarding student loan not in catalog. (a)(12) Statement institution does not have a pending bankruptcy not in catalog. (a)(14) Students rights and responsibilities with respect to STRF not noted in the catalog. (a)(15) Notice concerning transferability not noted in catalog with required minimum language.
§94911 - Minimum Requirements for Enrollment Agreement.	(a) Not all programs are listed in the enrollment agreement. (b) Schedule of charges does not list all required charges including STRF Fee noted as non-refundable. (c) Required placement of information on enrollment agreement is not followed. (d) Required language is not clearly and conspicuously placed. (e) Cancellation information is not noted with minimum

Notice to Comply – CA 36047511012

Inspector's Initial: *RA*

Administrator's Initial: *MA*

	<p>required language required.</p> <p>(f) The required statement is not on the enrollment agreement.</p> <p>(h) Transferability Disclosure not found in enrollment agreement.</p> <p>(i)(1), (i)(2) Required statements are not noted in the enrollment agreement as required.</p> <p>(j)(1), (j)(2) Required statements are not in the catalog as required.</p> <p>(k) Required statement is not in the enrollment agreement as required.</p>
§94899.5 - Collection of Tuition.	(b), (e) Institution's policy for the collection of institutional fees not noted or provided.
§94904 - Ability to Benefit Students.	No ATB tests or equivalent found in any student file inspected.

<b>Code of Regulations</b>	<b>Subsection and Description</b>
§71705 - Mission and Objectives.	The mission and objectives were not provided for each approved program.
§71770 - Admissions Standards and Transferred Credits Policy.	(b) Institution does not specify in catalog how much credit it will transfer from another institution. (c)(6) Institution's policy for experiential learning not in catalog.
§71810 - Catalog.	(a) Policy for updating catalog annually not provided.
§76215 - Student Tuition Recovery Fund Disclosures.	(a) Information for STRF Fee not noted in the catalog as required.
§71810 - Catalog.	(b) The following items are missing (1),(3),(4),(5),(7),(10),(15)
§71800 - Enrollment Agreement.	The following items are missing on the enrollment agreement: (b), (c), (d), (e)(2)(11)
§71770 - Admissions Standards and Transferred Credits Policy.	(a)(1) All student files inspected did not contain a high school diploma, GED, ATB test to verify eligibility for admission.
§71710 - Educational Program.	(b) The curriculum's courses or modules were not provided as required. (c)(1), (2), (3), (4), (5), (6), (7) No syllabi or course outlines were provided. (e), (f) No information provided to note how specific learning outcomes are evaluated by faculty.
§71715 - Instruction.	(b) No documentation found of evaluations of learning outcomes.
§71720 - Faculty.	(b) No document in faculty files inspected to note continuing education.
§71920 - Student Records.	(b)(1)(A) All student files inspected did not contain a high school diploma, GED, ATB test to verify eligibility for admission.
§71930 - Maintenance of Records.	(d) No second set of student records kept as required.
§71750 - Withdrawals and Refunds.	(f) No cancellation or withdrawal log kept as required.

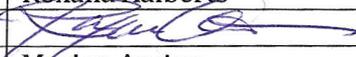
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Inspector's Initial: *RE*

Administrator's Initial: *MAA*

Only minor violations are listed on the Notice to Comply.

If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Inspector's Name:	Roxana Aalberts
Inspector's Signature:	
Institution Administrator Name/Title:	Marien Arvizu
Institution Administrator's Signature:	

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CA 36047511012

Inspector's Initial:   
Administrator's Initial: 

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY

11/16/12 