



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
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NOTICE TO COMPLY -000410 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Newport Psychoanalytic Institute	Institution Telephone:	714-505-9080
Institution Code:	3008151	Administrator Name:	Ms. Penny Milner
Street Address:	250 W Main Street, Tustin, CA	Date of Inspection:	January 22, 2013

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94912 Student Performance Fact Sheet	Fact sheet was not included in student folder. Please add to folder
§94900(b) Courses and units which degree is based, grades earned by student in each of those courses	Courses and grades earned by the student in each course. Please include this in student's file.

Code of Regulations	Subsection and Description
§71920 (b)(5) (E) Transcript shows name address, website and phone of institution	Not contained in student file, please add this information
§71920(b)(5)(A) Transcripts show courses attempted, completed and dates of completion	Not included in student file, please include this information.

Only minor violations are listed on the Notice to Comply.

If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Inspector's Name	Gary J. Catalano
Inspector's Signature	<i>Gary J. Catalano</i> 1/22/13
Institution Administrator Name/Title:	Ms. Penny Milner
Institution Administrator's Signature:	<i>Penny Milner</i> 1/22/13

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml

Notice to Comply -
 Inspector's Initial: *GJC*
 Administrator's Initial: *PM*

Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY (February 22, 2013)

Notice to Comply –
Inspector's Initial:

Administrator's Initial:

YJR
PM