



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
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 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY - CA 3006811 1112 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	California Premiere College	Institution Telephone:	714-744-6004
Institution Code:	3006811	Administrator Name:	Martha Zapien
Street Address:	2530 North Grand Avenue, Santa Ana, CA. 92705	Date of Inspection:	November 8, 2012

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94904 - Ability to Benefit Students.	This Ed. Code accompanies §71920(b)(1)(A) and §71770 (a)(1). Institution attested they have never asked for H.S. diploma or verification of graduation, nor ATB or GED from students prior to admission.

Code of Regulations	Subsection and Description
§71920 - Student Records.	(b)(1)(A): All student files reviewed (for current, graduate and withdrawn/terminated students) did not contain H.S. diploma, GED or ATB verification.
§71770 - Admissions Standards and Transferred Credits Policy.	(a)(1): Admissions Requirement in catalog states H.S. diploma, GED or ATB is required; however, institution attested they have never asked for H.S. diploma or verification of graduation, nor ATB or GED from students prior to admission.
§71930 - Maintenance of Records.	(d): Student and faculty files were not maintained in a manner secure from damage or loss. The student files were stored in non-fireproof cabinets, and the faculty files were stored in wooden drawers. (Institution does not have second set of academic and financial records stored at a different location; all original records are stored in campus.)

Only minor violations are listed on the Notice to Comply.

If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Inspector's Name	Nicole Vinh
Inspector's Signature	
Institution Administrator Name/Title:	Martha Zapien/Owner, CEO, COO
Institution Administrator's Signature:	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml

Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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Inspector's Initial: *N.V.*

Administrator's Initial:

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY 12/08/12.

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Inspector's Initial: *N.V.*

Administrator's Initial: