



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY – CA 21939625 0113 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Trinh College	Institution Telephone:	(408)999-0446
Institution Code:	21939625	Administrator Name:	Cynthia Trinh
Street Address:	1939 Monterey Highway, Suite 2 San Jose, CA 95112	Date of Inspection:	January 16, 2013

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94893 Authorization Required for Substantive Change	Other Programs are approved for certain hours but catalog lists more hours to complete program. Computer Network Support is approved for 390 hours but listed in catalog as 560. Computer Network Engineering is approved for 900 hours, but listed in catalog as Computer Network Administration for 960 hours. Database administrator approved for 640 hours, but listed in catalog for 770 hours. Graphics/Web design Specialist approved for 600 hours, listed in catalog for 700 hours. Massage Therapy 500 approved for 500 hours, listed in catalog for 600 hours. Medical Office Administration, approved 570, listed 640. Office Accounting Specialist, approved 550, listed 660. PCB Design Specialist, approved 600, listed 700.

Code of Regulations	Subsection and Description
§71660 - Notification of Non-Substantive Changes	Office administration support and real estate professional programs are not being offered and letter to remove from approved programs list shall be sent to BPPE.
§76130 - Collection and Submission of Assessments	(b) 3 rd quarter 2012 STRF payments have not been remitted to the bureau.
§71735 - Facilities and Equipment.	(b) An institution's facilities shall be well-maintained. Break room light shield loose and men's room toilet tank cover broken & taped.

Only minor violations are listed on the Notice to Comply.

x If this box is checked additional material violations have been found and will be forwarded to Enforcement for further review.

Notice to Comply – CA 21939625 0113

Inspector's Initial: *CT*

Administrator's Initial: *CT*

Inspector's Name	DAVID LUI
Inspector's Signature	<i>David Lui</i>
Institution Administrator Name/Title:	CYNTHIA TRINH/OWNER
Institution Administrator's Signature:	<i>Cynthia Trinh</i>

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

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Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CA 21939625 0113

Inspector's Initial: *DL*
Administrator's Initial: *CT*

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY February 16, 2013

Notice to Comply – CA 21939625 0113

Inspector's Initial: *sw*

Administrator's Initial: *OT*