



**Bureau for Private Postsecondary Education**  
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
P.O. Box 980818, West Sacramento, CA 95798-0818  
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**NOTICE TO COMPLY – CA 1942561 0614 (Ed. Code § 94935, 5 CCR § 75010)**

<b>Institution Name:</b>	Palladium Technical Academy	<b>Institution Telephone:</b>	626-444-0880
<b>Institution Code:</b>	1942561	<b>Administrator Name:</b>	Amir Shafe
<b>Street Address:</b>	10503 Valley Blvd. El Monte, California 91731	<b>Date of Inspection:</b>	6/5/14

**Nature and Facts of the Violation(s):**

Education Code	Subsection and Description

Code of Regulations	Subsection and Description
§71920 - Student Records.	(A) Verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work, such as successful completion of an ability-to-benefit test.  <b>Institutions admissions policy states that students are required to have a high school diploma or equivalent to be enrolled. Institution failed to have copies of high school diplomas in all student files. Some files contained foreign documents, attestations and requests for transcripts.</b>

**Only minor violations are listed on the Notice to Comply.**

**Additional violations may have been identified that will be forwarded to the Enforcement Unit for further review.**

<b>Inspector's Name</b>	Michelle Loo
<b>Inspector's Signature</b>	<i>[Signature]</i>
<b>Institution Administrator Name/Title:</b>	Amir Shafe / Director
<b>Institution Administrator's Signature:</b>	<i>[Signature]</i>

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CA 1942561 0614

Inspector's Initial: *ML*

Administrator's Initial:

As

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

**IMPORTANT COMPLIANCE NOTICE**

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

**DECLARATION**

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY JULY 5, 2014**

Notice to Comply – CA 1942561 0614

Inspector's Initial: *MS*

Administrator's Initial:

*As*