



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
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NOTICE TO COMPLY - CU-1939751-0415 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Southern California University S.O.M.A.	Institution Telephone:	213-413-9500
Institution Code:	1939751	Administrator Name:	Katherine H. Cho
Street Address:	1541 Wilshire Blvd., Los Angeles 90017	Date of Inspection:	4/21/15

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94902 - General Enrollment Requirements.	(a) A student shall enroll solely by means of executing an enrollment agreement. The enrollment agreement shall be signed by the student and by an authorized employee of the institution. Several student files which were sampled did not contain signatures by an authorized employee of the institution.

Code of Regulations	Subsection and Description
§71810 - Catalog.	(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following: (1) The specific beginning and ending dates defining the time period covered by the catalog. The catalog does not reference specific beginning and ending dates defining the time period covered by the catalog (MM/DD/YYYY).
§71920 - Student Records.	(b) In addition to the requirements of section 94900, the file shall contain all of the following pertinent student records: (10) A document specifying the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent. Withdrawn/Dropped sampled student files did not contain a document specifying the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

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Inspector's Initial: *DB*

Administrator's Initial: *Ke*

Inspector's Name	<i>[Handwritten Signature]</i>
Inspector's Signature	<i>[Handwritten Signature]</i>
Institution Administrator Name/Title:	Katherine H. Cho
Institution Administrator's Signature:	<i>[Handwritten Signature]</i>

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

Notice to Comply – CU-1939751-0415

Inspector's Initial: *DR*
Administrator's Initial: *[Handwritten Initial]*

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

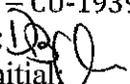
Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **MAY 21, 2015**

Notice to Comply - CU-1939751-0415

Inspector's Initial: 

Administrator's Initial: 