



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY - CA-1936441-1214 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Hans Academy of Massage	Institution Telephone:	323-333-4680
Institution Code:	1936441	Administrator Name:	Jaeyoon Chung
Street Address:	3030 W. Olympic Blvd. #210, Los Angeles, CA. 90006	Date of Inspection:	December 30, 2014

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94906 - Language of Enrollment Agreement.	<p>(b) If the recruitment leading to enrollment was conducted in a language other than English, the enrollment agreement, disclosures, and statements shall be in that language.</p> <p>Page 7 of the Enrollment Agreement states "All recruitment, enrollment agreement, disclosures and statements to students are conducted in English, Spanish, Chinese, and Korean." This conflicts with what is actually provided which are English only documents.</p>
§94909 - Minimum Requirements for School Catalog.	<p>(a) Prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(15) The following statement: "NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION" The transferability of credits you earn at (name of institution) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the (degree, diploma, or certificate) you earn in (name of educational program) is also at the complete discretion of the institution to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn <u>at this institution</u> are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending (name of institution) to determine if your (credits or degree, diploma or certificate) will transfer." The name of the educational program is incorrectly filled in and "at this institution" is not verbatim in the catalog. See</p>

Notice to Comply - CA-1936441-1214

Inspector's Initial: *DB*
 Administrator's Initial: *JC* *CS*

<p>§94909 - Minimum Requirements for School Catalog.</p>	<p>underlined items above.</p> <p>(16) A statement specifying whether the institution, or any of its degree programs, are accredited by an accrediting agency recognized by the United States Department of Education. If the institution is unaccredited and offers an associate, baccalaureate, master's, or doctoral degree, or is accredited and offers an unaccredited program for an associate, baccalaureate, master's, or doctoral degree, the statement shall disclose the known limitations of the degree program, including, but not limited to, all of the following: The catalog does not include a statement specifying whether the institution is accredited.</p> <p>(C) That a student enrolled in an unaccredited institution is not eligible for federal financial aid programs. The catalog does not include a statement that a student enrolled in an unaccredited institution is not eligible for federal financial aid programs.</p>
<p>§94911 - Minimum Requirements for Enrollment Agreement.</p>	<p>An enrollment agreement shall include, at a minimum, all of the following: (e) (1) A disclosure with a clear and conspicuous caption, "STUDENT'S RIGHT TO CANCEL," under which it is explained that the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The enrollment agreement states "fifth day after enrollment" instead of "seventh day after enrollment".</p>
<p>§94911 - Minimum Requirements for Enrollment Agreement.</p>	<p>An enrollment agreement shall include, at a minimum, all of the following: (i) (1) The following statement: "Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement." The enrollment agreement is lacking the required verbatim statement in its entirety. (2) Immediately following the statement required by paragraph (1), a line for the student to initial, including the following statement: "I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have</p>

Notice to Comply – CA-1936441-1214

Inspector's Initial: **DB**
Administrator's Initial: **JC** **ES**

	signed, initialed, and dated the information provided in the School Performance Fact Sheet." The enrollment agreement is lacking the required verbatim statement in its entirety.
§94913 - Required Web Site Information	(a) An institution that maintains an Internet Web site shall provide on that Internet Web site all of the following: (5) The institution's most recent annual report submitted to the bureau. The institution's most recent annual report is not provided on its Internet Web site lamessageschool.org.

Code of Regulations	Subsection and Description
§71800 - Enrollment Agreement.	In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (b) Period covered by the enrollment agreement. The period covered by the enrollment agreement does not appear on the institution's enrollment agreement.
§71800 - Enrollment Agreement.	In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (d) Date by which the student must exercise his or her right to cancel or withdraw, and the refund policy, including any alternative method of calculation if approved by the Bureau pursuant to section 94921 of the Code. The date by which the student must exercise his or her right to cancel or withdraw does not appear on the institution's enrollment agreement.
§71720 - Faculty.	(b) Instructors in an Educational Program Not Leading to a Degree. (2) Each instructor shall maintain their knowledge by completing continuing education courses in his or her subject area, classroom management or other courses related to teaching. The institution failed to provide verification that each instructor maintains their knowledge by completing continuing education courses in his or her subject area, classroom management or other courses related to teaching.
§71810 - Catalog	(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following: (1) The specific beginning and ending dates defining the time period covered by the catalog; The catalog did not include the beginning and ending dates defining the time period covered by the catalog (MM/DD/YYYY format).
§71810 - Catalog.	(13) Housing information including all of the following: (B) The availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or

Notice to Comply – CA-1936441-1214

Inspector's Initial

Administrator's Initial

DD
JC B

	range of cost of the housing; The catalog did not include the availability of housing located reasonably near the institution's facilities and an estimation of the approximate cost or range of cost of the housing.
§74140 - Retention of Advertising.	Every institution shall retain, for a minimum of five years, copies of all advertising, including (a) flyers, brochures, newspaper, and other print advertisements, Advertisements are not maintained for a minimum of five years.

Inspector's Name	<i>David Sungsik Kim</i>	
Inspector's Signature	<i>[Signature]</i>	
Institution Administrator Name/Title:	Jaeyoon Chung / Administrator	Grace An / President-Owner
Institution Administrator's Signature:	<i>[Signature]</i>	<i>Grace An</i>

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

Notice to Comply – CA-1936441-1214

Inspector's Initial: *DS*

Administrator's Initial: *JC* *GA*

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **JANUARY 30, 2015**