



**Bureau for Private Postsecondary Education**  
 P.O. Box 980818, West Sacramento, CA 95798-0818  
 (888) 370-7589 / [www.bppe.ca.gov](http://www.bppe.ca.gov)



**NOTICE TO COMPLY – 000152** (Ed. Code § 94935, 5 CCR § 75010)

|   |   |
|---|---|
| Institution Name: <b>Universal Truck Driving School, Inc.</b> | Institution Telephone: <b>(213) 745-6244</b>    |
| Inst. Code: <b>1935111</b>                                    | Administrator Name: <b>Alicia Arrua</b>         |
| Street Address: <b>1600 S. Hill St, Los Angeles 90015</b>     | Administrator Signature: <i>Alicia Arrua</i>    |
| Inspector: <i>Matsumoto</i>                                   | Inspector Printed Name: <b>Jeanne Matsumoto</b> |
|   | Date: <b>04/17/12</b>                           |

| VIOLATION(S) |            |   |   |                 |   |
|--------------|------------|---|---|-----------------|---|
| ✓            | Educ. Code | Description   | ✓ | Code of Regs    | Description   |
|              | §94802     | Continuance of Former Approvals.<br>Subsection(s):                                      |   | §71705          | Mission and Objectives.   |
|              | §94897     | Prohibited Business Practices.<br>Subsection(s):  |   | §71710          | Educational Program.<br>Subsection(s):  |
|              | §94898     | Merging Classes, Converting Method of Delivery, Changing Locations.<br>Subsection(s):   |   | §71715          | Instruction.<br>Subsection(s):  |
|              | §94899     | Approval Required for Programs Leading to Licensed Profession.                          |   | §71716          | Distance Educational Programs – Specific Provisions for Instruction Not in Real Time.<br>Subsection(s): |
|              | §94899.5   | Collection of Tuition.<br>Subsection(s):  |   | §71717          | Satellite Locations.<br>Subsection(s):  |
|              | §94900     | Required Student Records.<br>Subsection(s):   |   | §71720          | Faculty.<br>Subsection(s):  |
|              | §94900.5   | Required Institutional Records.<br>Subsection(s):                                       |   | §71730          | Administration.<br>Subsection(s):   |
|              | §94901     | Requirements for Recruiters.<br>Subsection(s):  |   | §71735          | Facilities and Equipment.<br>Subsection(s):   |
|              | §94902     | General Enrollment Requirements.<br>Subsection(s):                                      |   | §71740          | Library and Other Learning Resources.<br>Subsection(s):   |
|              | §94903     | Waiving Provisions Prohibited.  |   | §71750          | Withdrawals and Refunds.<br>Subsection(s):  |
| ✓            | §94904     | Ability to Benefit Students.  |   | §71760          | Self-Monitoring Procedures.   |
|              | §94905     | Professions Requiring Licensure, Internships.<br>Subsection(s):                         | ✓ | §71770          | Admissions Standards and Transferred Credits Policy.<br>Subsection(s): <b>(a)(1)</b>                    |
|              | §94906     | Language of Enrollment Agreement.<br>Subsection(s):                                     |   | §71800          | Enrollment Agreement.<br>Subsection(s):   |
|              | §94907     | Mandatory Internal Dispute Resolution Prohibited.                                       |   | §71810          | Catalog.<br>Subsection(s):  |
|              | §94908     | Size of Text in Required Documents.   |   | §71850          | Minimum Educational Requirements in Order to Award an Undergraduate Degree.<br>Subsection(s):           |
|              | §94909     | Minimum Requirements for School Catalog.<br>Subsection(s):                              |   | §71865          | Minimum Educational Requirements in Order to Award a Graduate Degree.<br>Subsection(s):                 |
|              | §94910     | Minimum Requirements for School Performance Fact Sheet.<br>Subsection(s):               | ✓ | §71920          | Student Records.<br>Subsection(s): <b>(b)(1)(A) and (C)</b>   |
|              | §94911     | Minimum Requirements for enrollment Agreement.<br>Subsection(s):                        |   | §71930          | Maintenance of Records.<br>Subsection(s):   |
|              | §94912     | Signature, Initials Required.   |   | §74112          | Uniform Data - Annual Report, Perform. Fact Sheet.<br>Subsection(s):                                    |
|              | §94916     | Statement On Loans To Students.   |   | §74140          | Retention of Advertising.   |
|              | §94918     | Compliance with Federal Statutes.   |   | §74150          | Use of Term "University."<br>Subsection(s):   |
|              | §94919     | Institutions Participating in Federal Student Financial Aid Programs.<br>Subsection(s): |   | §74190          | Agents for Service of Process; Changes.   |
|              | §94920     | Mandatory Cancellation, Withdrawal, and Refund Policies.<br>Subsection(s):              |   | §76140          | Record-Keeping Requirements.<br>Subsection(s):  |
|              | §94922     | Waiving Provisions Prohibited.  |   | §76215          | Student Tuition Recovery Fund Disclosures.<br>Subsection(s):  |
|              | §94929     | Reporting of Completion Rate.<br>Subsection(s):   |   |                 |   |
|              | §94929.5   | Reporting of Student Performance Data.<br>Subsection(s):                                | ✓ | Other Violation | Description   |
|              | §94929.7   | Documentation of Performance Data.<br>Subsection(s):                                    |   |                 |   |
|              | §94943.5   | Agent for Service of Process.   |   |                 |   |

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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INSTITUTION NAME: Universal Truck Driving School, INC.

INSPECTOR'S COMMENTS:  
§ 71770 (a)(1)  
§ 71920 (b)(1)(A) and (C) For each student admitted to the program: maintain a record/copy of the high school diploma, GED or passing Ability-to-Benefit test results  
§ 94904 - An ability-to-benefit student must pass the ability-to-benefit exam before signing an enrollment agreement.

Comments continued on attached \_\_\_ page(s).

Inspection Date: 04/17/12 Inspector's Printed Name: Jeanne Matsumoto Inspector Initialed: JM

Institution Administrator Printed Name: Alicia Arrua Administrator Initialed: AA

**IMPORTANT COMPLIANCE NOTICE**

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

**DECLARATION**

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name and Title

**THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY May 18, 2012**

(White) Bureau

(Yellow) Inspector

(Pink) Institution