



**Bureau for Private Postsecondary Education**  
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**NOTICE TO COMPLY – CU1928101 1016 (Ed. Code § 94935, 5 CCR § 75010)**

Institution Name:	College of Southern California	Institution Telephone:	(213) 380-1818
Institution Code:	1928101	Administrator Name:	Aaron Rhee
Street Address:	2975 Wilshire Blvd., #210 Los Angeles, CA 90010	Date of Inspection:	10/11/2016

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

Education Code	Subsection , Description, and Required Correction
CEC §94906. Language of Enrollment Agreement	<p>(a) An enrollment agreement shall be written in language that is easily understood. If English is not the student’s primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.</p> <p>(b) If the recruitment leading to enrollment was conducted in a language other than English, the enrollment agreement, disclosures, and statements shall be in that language.</p> <p><b>The institution failed to provide a statement indicating how the enrollment agreement, disclosures, and statements are provided to students when they are unable to understand the terms and conditions and English is not their primary language.</b></p> <p><b>To remedy the violation, the institution shall provide a statement explaining the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language with English is not his or her primary language and the student is unable to understand the terms and conditions of the enrollment agreement. The statement shall also address that a prospective student shall receive the enrollment agreement, disclosures, and statements shall be in the same language recruitment is conducted in.</b></p> <p><b>The enrollment agreement statement shall be submitted with the institution’s response to the NTC and the last page of this document within the specified time frame.</b></p>
CEC §94909. Minimum Requirements for School Catalog	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following.</p>

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Inspector’s Initial: *[Signature]*

Administrator’s Initial: *[Signature]*

	<p><b>The institution failed to provide a written statement describing their policy for providing prospective students with a school catalog.</b></p> <p><b>To remedy this violation, the institution shall provide a written statement addressing their policy for providing prospective students a school catalog.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(8) A detailed description of institutional policies in the following areas:</p> <p>(A) Admissions policies, including the institution's policies regarding the acceptance of credits earned at other institutions or through challenge examinations and achievement tests, admissions requirements for ability-to-benefit students, and a list describing any transfer or articulation agreements between the institution and any other college or university that provides for the transfer of credits earned in the program of instruction. If the institution has not entered into an articulation or transfer agreement with any other college or university, the institution shall disclose that fact.</p> <p><b>The catalog failed to contain a statement concerning the requirements for ability to benefit students and the acceptance of credits earned at other institutions or through challenge examinations and achievement tests..</b></p> <p><b>To remedy the violation, the current catalog shall be updated to include a statement in the catalog concerning the admissions requirements for ability to benefit students. If you do not accept ability to benefit students please make a statement to that effect.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(16) A statement specifying whether the institution or any of its degree programs, are accredited by an accrediting agency recognized by the United States Department of Education. If the institution is unaccredited and offers an associate, baccalaureate, master's, or doctoral degree, or is accredited and offers an unaccredited program for an associate, baccalaureate, master's, or doctoral degree, the</p>

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Inspector's Initial: *N*

Administrator's Initial: *OK*

	<p>statement shall disclose the known limitations of the degree program, including, but not limited to, all of the following:</p> <p><b>The catalog failed to contain a statement stating whether the institution or any of its degree programs are accredited by an accrediting agency recognized with the United States Department of Education.</b></p> <p><b>To remedy the violation, the current catalog shall be updated to state whether the institution or any of its degree programs are accredited by an accrediting agency recognized with the United States Department of Education.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog.</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(14) A description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund. This statement shall specify that it is a state requirement that a student who pays his or her tuition is required to pay a state-imposed assessment for the Student Tuition Recovery Fund. This statement shall also describe the purpose and operation of the Student Tuition Recovery Fund and the requirements for filing a claim against the Student Tuition Recovery Fund.</p> <p><b>The catalog failed to contain a description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund. 5, 5, CCR §76215(a)(b) provide specific required disclosures that satisfy this section. Those disclosures are not included in the catalog.</b></p> <p><b>To remedy the violation, the current catalog shall be updated to contain a description of the student's rights and responsibilities with respect to the Student Tuition Recovery Fund. The catalog shall contain 5, 5, CCR §76215(a)(b). The statement needs to be verbatim.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog.</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(8) A detailed description of institutional policies in the following areas:</p> <p>(B) Cancellation, withdrawal, and refund policies, including an explanation that the student has the right to cancel the enrollment</p>

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Inspector's Initial: *h*

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	<p>agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The text shall also include a description of the procedures that a student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund consistent with the requirements of Article 13 (commencing with Section 94919).</p> <p><b>The catalog does contain a provision for student to cancel the enrollment agreement and obtain a refund of all charges through the first class session, or the seventh day after enrollment, whichever is later, but the catalog is also using the distant Ed. Refund policy, the institution is not approved for distant ed.</b></p> <p><b>To remedy this violation, The current catalog shall be updated with the removal of the distant ed. Refund policy.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog.</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(10) A statement reporting whether the institution participates in federal and state financial aid programs, and if so, all consumer information that is required to be disclosed to the student pursuant to the applicable federal and state financial aid programs.</p> <p><b>The catalog does not contain a statement reporting whether the institution participates in federal and state financial aid programs, and does not contain all consumer information required to be disclosed.</b></p> <p><b>To remedy this violation, the current catalog shall be updated to contain a statement reporting whether the institution participates in federal and state financial aid programs, and does not contain all consumer information required to be disclosed.</b></p> <p><b>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94909. Minimum Requirements for School Catalog.</p>	<p>(a) Except as provided in subdivision (d), prior to enrollment, an institution shall provide a prospective student, either in writing or electronically, with a school catalog containing, at a minimum, all of the following:</p> <p>(11) A statement specifying that, if a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial</p>

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Inspector's Initial: *[Signature]*

Administrator's Initial: *[Signature]*

aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

**The catalog does not contain a statement specifying that if a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount any refund. Additionally, the catalog does not contain statement specifying that if a student has received federal student financial aid program funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.**

**To remedy this violation, the current catalog shall be updated to contain a statement specifying that if a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount any refund. Additionally, the catalog shall contain statement specifying that if a student has received federal student financial aid program funds, the student is entitled to a refund of monies not paid from federal student financial aid program funds.**

**The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.**

CEC §94913. Institutional Web Site Requirements

(a) An institution that maintains an Internet Web site shall provide on that Internet Web site all of the following:

(1) The school catalog.

**The institution's website does not contain a Separate School Performance Fact Sheet for Each approved Educational Program.**

**To remedy the violation, the institution's current website shall be updated to provide a School Performance Fact Sheet for Each approved Educational Program.**

**A printout of or a link to the updated website shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.**

§94897. Prohibited Business Practices


An institution shall not do any of the following:


(l) Use the terms "approval," "approved," "approval to operate," or "approved to operate" without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter. If the bureau has granted an institution approval to operate, the institution may indicate that the institution is "licensed" or "licensed to operate," but may not state or imply either of the following:

(1) The institution or its educational programs are endorsed or recommended by the state or by the bureau.

(2) The approval to operate indicates that the institution exceeds

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Inspector's Initial: 

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	<p>minimum state standards as set forth in this chapter.</p> <p><b>Institution website uses approved by without stating what approval means. Seems to imply they exceed minimum standards. Also has code 94311 with is no longer used.</b></p> <p><b>To remedy this violation, the institution shall state what approval means so that it does not imply you exceed minimum standards and remove code 94311.</b></p> <p><b>Example:</b>  <b>“This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.”</b></p> <p><b>The updates to the website shall be submitted with the institution’s response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94911. Minimum Requirements for Enrollment Agreements</p>	<p>b) A schedule of total charges, including a list of any charges that are nonrefundable and the student’s obligations to the Student Tuition Recovery Fund, clearly identified as nonrefundable charges.</p> <p><b>The enrollment agreement contains a schedule of total charges that includes a list of charges that are nonrefundable. The enrollment agreement has the STRF amount as \$.50 per thousand.</b></p> <p><b>To remedy the violation, the current enrollment agreement shall be updated to include a schedule of total charges that includes the correct STRF amount.</b></p> <p><b>The enrollment agreement correction shall be submitted with the institution’s response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>CEC §94911. Minimum Requirements for Enrollment Agreements</p>	<p>(i) (1) The following statement: “Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.”</p> <p>(2) Immediately following the statement required by paragraph (1), a line for the student to initial, including the following statement: “I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates,</p>

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Inspector’s Initial: *h*

Administrator’s Initial: *AR*

license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.”

**The enrollment agreement does not contain the specific statement required verbatim to the requirements in subsection (i)(1). The enrollment agreement does not contain a line for the student to initial following subsection (i)(1). The enrollment agreement does not contain the specific statement required verbatim to the requirements in subsection (i)(2).**

**To remedy the violation, the current enrollment agreement shall be updated to contain the specific statement required verbatim to the requirements in subsection (i)(1). The enrollment agreement shall be updated to contain a line for the student to initial following subsection (i)(1). The enrollment agreement shall be updated to contain the specific statement required verbatim to the requirements in subsection (i)(2).**

**The enrollment agreement correction shall be submitted with the institution’s response to the NTC and the last page of this document within the specified time frame.**

Code of Regulations	Subsection, Description, and Required Correction
5, CCR §71800. Enrollment Agreement.	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (c) Program start date and scheduled completion date.</p> <p><b>The enrollment agreement does not contain the program start date and scheduled completed date. The program start date and scheduled completion date shall be identified in addition to the period covered by the enrollment agreement, even if the date range is the same.</b></p> <p><b>To remedy the violation, the current enrollment agreement shall be updated to contain the program start date and scheduled completion date.</b></p> <p><b>The enrollment agreement correction shall be submitted with the institution’s response to the NTC and the last page of this document within the specified time frame.</b></p>
5, CCR §71800. Enrollment Agreement.	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information: (d) Date by which the student must exercise his or her right to cancel or withdraw, and the refund policy, including any alternative method</p>

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Inspector’s Initial: *h*

Administrator’s Initial: *AR*

	<p>of calculation if approved by the Bureau pursuant to section 94921 of the Code.</p> <p><b>The enrollment agreement does not contain the date by which the student must exercise his or her right to cancel or withdraw. The enrollment agreement does not contain the refund policy.</b></p> <p><b>To remedy the violation, the current enrollment agreement shall be updated to contain the date by which the student must exercise his or her right to cancel or withdraw.</b></p> <p><b>The enrollment agreement correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>5, CCR §71800. Enrollment Agreement.</p>	<p>In addition to the requirements of section 94911 of the Code, an institution shall provide to each student an enrollment agreement that contains at the least the following information:</p> <p>(e) Itemization of all institutional charges and fees including, as applicable:</p> <ol style="list-style-type: none"> <li>(1) tuition;</li> <li>(2) registration fee (non-refundable);</li> <li>(3) equipment;</li> <li>(4) lab supplies or kits;</li> <li>(5) Textbooks, or other learning media;</li> <li>(6) uniforms or other special protective clothing;</li> <li>(7) in-resident housing;</li> <li>(8) tutoring;</li> <li>(9) assessment fees for transfer of credits;</li> <li>(10) fees to transfer credits;</li> <li>(11) Student Tuition Recovery Fund fee (non-refundable);</li> <li>(12) any other institutional charge or fee.</li> </ol> <p><b>The enrollment agreement contains a complete list of itemized charges but the STRF amount is wrong.</b></p> <p><b>To remedy the violation, the current enrollment agreement shall contain the correct STRF amount.</b></p> <p><b>The enrollment agreement correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</b></p>
<p>5, CCR §71810. Catalog.</p>	<p>(a) Each institution shall provide a catalog pursuant to section 94909 of the Code, which shall be updated annually. Annual updates may be made by the use of supplements or inserts accompanying the catalog. If changes in educational programs, educational services, procedures, or policies required to be included in the catalog by statute or regulation are implemented before the issuance of the annually updated catalog, those changes shall be reflected at the time they are made in supplements or inserts accompanying the catalog.</p>

Notice to Comply – CU1928101 1016 (Ed. Code § 94935, 5 CCR § 75010)

Inspector's Initial: *h*

Administrator's Initial: *AK*



	<p>The institution failed to provide a written statement describing their policy on updating the catalog.</p> <p>The institution shall provide a written statement addressing their policy for updating the catalog. The policy shall meet the minimum standards set forth in this section.</p> <p>The written statement shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §71810. Catalog.</p>	<p>(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following:</p> <p>(5) Whether any instruction will occur in a language other than English and, if so, the level of proficiency required and the kind of documentation of proficiency, such as the United States Foreign Service Language Rating System, that will be accepted.</p> <p>The catalog failed to state whether any instruction will occur in a language other than English, and the level of proficiency and the kind of documentation of proficiency accepted.</p> <p>To remedy the violation, the current catalog shall be updated to state whether any instruction will occur in a language other than English, and describe the level of proficiency and the kind of documentation of proficiency accepted.</p> <p>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §76215. Student Tuition Recovery Fund Disclosures.</p>	<p>(a) A qualifying institution shall include the following statement on both its enrollment agreement for an educational program and its current schedule of student charges:</p> <p>"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:</p> <ol style="list-style-type: none"> <li>1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and</li> <li>2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.</li> </ol> <p>You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:</p> <ol style="list-style-type: none"> <li>1. You are not a California resident, or are not enrolled in a residency program, or</li> <li>2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party." </li></ol>

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Inspector's Initial: *h*

Administrator's Initial: *AK*

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

"The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
  2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
  3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
  4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
  5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."
- However, no claim can be paid to any student without a social security number or a taxpayer identification number.

**The catalog failed to contain the specific required disclosures verbatim to the language in quotations.**

**To remedy the violation, the current catalog shall be updated to contain the specific required disclosures verbatim to the language in quotations.**

**The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.**

5, CCR §71810. Catalog.

(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following:

(6) The institution's policies and practices regarding any form of financial aid, including all consumer information which the institution is required to disclose to the student under any state or federal financial aid program.

**The catalog does not contain the institution's policies and practices regarding any form of financial aid.**

Notice to Comply – CU1928101 1016 (Ed. Code § 94935, 5 CCR § 75010)

Inspector's Initial: *W*

Administrator's Initial: *AK*

	<p>To remedy this violation, the current catalog shall be updated to contain a statement reporting whether the institution participates in any financial aid programs, and does not contain all consumer information required to be disclosed.</p> <p>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §71810. Catalog.</p>	<p>(b) The catalog shall contain the information prescribed by Section 94909 of the Code and all of the following:  (14) Policies on student rights, including the procedure for addressing student grievances</p> <p>The institution's catalog contains a grievance policy, but the policy requires students to use an internal complaint process before contacting outside agencies. CEC 94909(a)(3)(C) makes it clear that students can file a complaint with the Bureau at any time. CEC 94907 prohibits schools from having a provision that requires a student to invoke an internal institutional dispute procedure before enforcing any contractual or other legal rights or remedies.</p> <p>To remedy this violation please change your grievance policy to suggest that students use an internal process first, but that it is not required and they may contact the Bureau at any time.</p> <p>The catalog correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §74112. Uniform Data- Annual Report, Performance Fact Sheet</p>	<p>(a) Format. The format for the Performance Fact Sheet shall be in at least 12 pt. type, in an easily readable font, with 1.15 line spacing. The Performance Fact Sheet shall contain all and only the information required or specifically permitted by section 94910 of the Code or this chapter.</p> <p>The Performance Fact Sheet submitted is not printed in at least 12 pt. type, and does not contain all and only the information required or specifically permitted by CEC §94910 or this Chapter. The Format of the School Performance Fact Sheets are substantially different than what is acceptable. There should also be a school performance fact sheet for each program offered.</p> <p>To remedy the violation, the institution shall submit a Performance Fact Sheet printed in at least 12 pt. type, containing all and only the information required or specifically permitted by CEC §94910 or this Chapter.</p>



Notice to Comply – CU1928101-1016 (Ed. Code § 94935, 5 CCR § 75010)

Inspector's Initial: *h*

Administrator's Initial: *AK*


	The corrections to the PFS substantiating documentation shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.
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Only minor violations are listed on a Notice to Comply.

Inspector's Name	GREG SEIB
Inspector's Signature	
Institution Administrator Name/Title:	AARON RICE / Executive Director
Institution Administrator's Signature:	

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
 Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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Inspector's Initial: 

Administrator's Initial: 

**IMPORTANT COMPLIANCE NOTICE**

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

**DECLARATION**

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY 11/12/2016**

Notice to Comply – CU1928101-1016 (Ed. Code § 94935, 5 CCR § 75010)

Inspector's Initial: *h*

Administrator's Initial: *ak*