



**Bureau for Private Postsecondary Education**  
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
 P.O. Box 980818, West Sacramento, CA 95798-0818  
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



**NOTICE TO COMPLY - CA-19065445-0316 (Ed. Code § 94935, 5 CCR § 75010)**

Institution Name:	Dialysis Education Services	Institution Telephone:	562-376-4181
Institution Code:	19065445	Administrator Name:	Michael Morales
Street Address:	16925 Bellflower Blvd. Bellflower, CA 90706	Date of Inspection:	March 9, 2016

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

Education Code	Subsection , Description, and Required Correction
§94902 - General Enrollment Requirements.	<p>(b) An enrollment agreement is not enforceable unless all of the following requirements are met:                      (1) The student has received the institution’s catalog and School Performance Fact Sheet prior to signing the enrollment agreement.</p> <p><b>Seven (7) of the sampled student files did not contain School Performance Fact Sheets. One (1) of the sampled student files contained a School Performance Fact Sheet but it was signed 1.5.16, after the enrollment agreement was executed 10.16.15.</b></p> <p><i>The institution shall provide its policy or procedure for providing the student a School Performance Fact Sheet prior to signing the enrollment agreement. Additionally, the institution must submit copies of the School Performance Fact Sheet provided to students prior to signing the enrollment agreement for each student enrolled within the next 15 days following the date of this document.</i></p> <p>(3) Prior to the execution of the enrollment agreement, the student and the institution have signed and dated the information required to be disclosed in the Student Performance Fact Sheet pursuant to subdivisions (a) to (d), inclusive, of Section 94910. Each of these items in the Student Performance Fact Sheet shall include a line for the student to initial and shall be initialed and dated by the student.</p> <p><b>Seven (7) of the sampled student files did not contain School Performance Fact Sheets. One (1) of the sampled student files contained a School Performance Fact Sheet but it was signed 1.5.16, after the enrollment agreement was executed 10.16.15.</b></p> <p><i>The institution shall provide its policy or procedure for providing the student a School Performance Fact Sheet prior to signing the enrollment agreement. Additionally, the institution</i></p>

Notice to Comply CA-19065445-0316

Inspector’s Initial: *MM*

Administrator’s Initial: *MM*

	<p><i>must submit copies of the School Performance Fact Sheet provided to students prior to signing the enrollment agreement for each student enrolled within the next 15 days following the date of this document.</i></p>
<p>§94910 - Minimum Requirements for School Performance Fact Sheet.</p>	<p>Except as provided in subdivision (d) of Section 94909 and Section 94910.5, prior to enrollment, an institution shall provide a prospective student with a School Performance Fact Sheet containing, at a minimum, the following information, as it relates to the educational program:</p> <p>(a) Completion rates, as calculated pursuant to Article 16 (commencing with Section 94928).</p> <p>(b) Placement rates for each educational program, as calculated pursuant to Article 16 (commencing with Section 94928), if the educational program is designed to lead to, or the institution makes any express or implied claim related to preparing students for, a recognized career, occupation, vocation, job, or job title.</p> <p>(c) License examination passage rates for programs leading to employment for which passage of a state licensing examination is required, as calculated pursuant to Article 16 (commencing with Section 94928).</p> <p>(d) Salary or wage information, as calculated pursuant to Article 16 (commencing with Section 94928).</p> <p><b>Seven (7) of the sampled student files did not contain School Performance Fact Sheets. One (1) of the sampled student files contained a School Performance Fact Sheet but it was signed 1.5.16, after the enrollment agreement was executed 10.16.15.</b></p> <p><i>The institution shall provide its policy or procedure for providing the student a School Performance Fact Sheet prior to signing the enrollment agreement. Additionally, the institution must submit copies of the School Performance Fact Sheet provided to students prior to signing the enrollment agreement for each student enrolled within the next 15 days following the date of this document.</i></p>
<p>§94912 - Signature, Initials Required.</p>	<p>Prior to the execution of an enrollment agreement, the information required to be disclosed pursuant to subdivisions (a) to (d), inclusive, of Section 94910 shall be signed and dated by the institution and the student. Each of these items shall also be initialed and dated by the student.</p> <p><b>Seven (7) of the sampled student files did not contain School Performance Fact Sheets. One (1) of the sampled student files contained a School Performance Fact Sheet but it was signed 1.5.16, after the enrollment agreement was executed 10.16.15.</b></p> <p><i>The institution shall provide its policy or procedure for providing the student a School Performance Fact Sheet prior to signing the enrollment agreement. Additionally, the institution must submit copies of the School Performance Fact Sheet provided to students prior to signing the enrollment agreement</i></p>

Notice to Comply - CA-19065445-0316

Inspector's Initial: *DP*

Administrator's Initial: *MM*

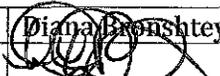
for each student enrolled within the next 15 days following the date of this document.

Code of Regulations	Subsection, Description, and Required Correction
§71920 - Student Records.	<p>(b) In addition to the requirements of section 94900, the file shall contain all of the following pertinent student records:</p> <p>(1) Written records and transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission to the institution or the institution's award of credit or acceptance of transfer credits including the following:</p> <p>(A) Verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work, such as successful completion of an ability-to-benefit test;</p> <p><b>Four (4) of the sampled student files did not contain verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work.</b></p> <p><i>The institution shall provide its policy or procedure for maintaining in each student's file, verification of its students' high school completion or equivalent. Additionally, the institution must submit copies of documents verifying high school completion or equivalent for each student enrolled within the next 15 days following the date of this document.</i></p>

Only minor violations are listed on this Notice to Comply.

Additional material violations have been found?  Y /  N (Circle one)

If yes, material violations will be forwarded to Enforcement for further review. A Bureau representative will contact the institution with additional guidance.

Inspector's Name	Diana Bronshteyn
Inspector's Signature	
Institution Administrator Name/Title:	Michael Morales
Institution Administrator's Signature:	

Education Code can be located at: [http://www.bppe.ca.gov/lawsregs/ppe\\_act.shtml](http://www.bppe.ca.gov/lawsregs/ppe_act.shtml)  
Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CA-19065445-0316

Inspector's Initial: 

Administrator's Initial: 

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

**IMPORTANT COMPLIANCE NOTICE**

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

**DECLARATION**

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY APRIL 9, 2016**

Notice to Comply - CA-19065445-0316

Inspector's Initial: *JQ*

Administrator's Initial: *MM*