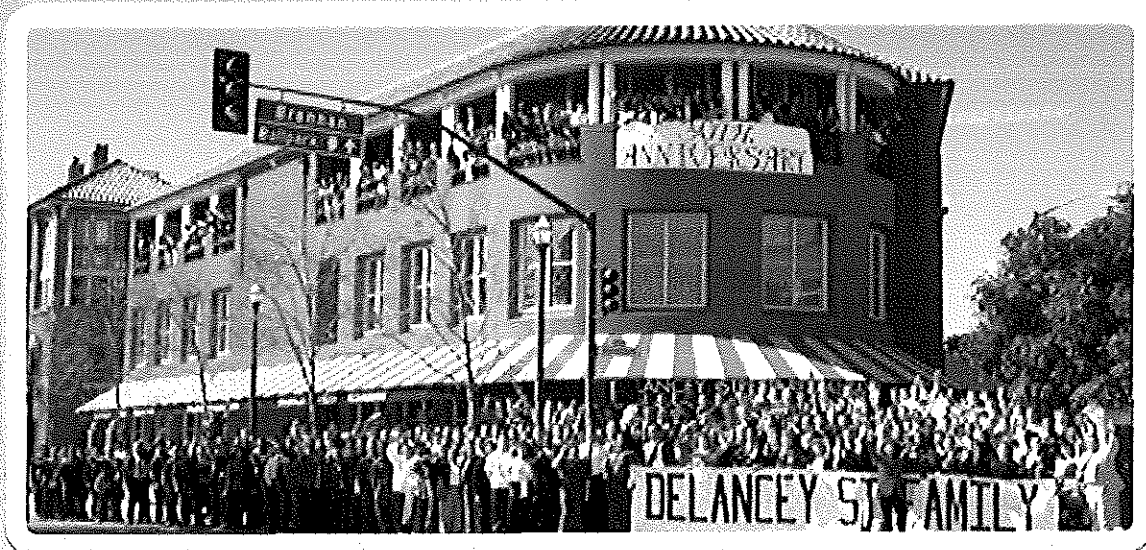


Delancey Street Academy

Effective September 2014



SF Campus
600 Embarcadero
San Francisco, CA 94107
415-512-5104 (Tel)

DELANCEYSTREETFOUNDATION

Delancey Street Academy
600 Embarcadero San Francisco, CA 94107
(415) 957-9800

World Wide Web Address: <http://www.delanceystreetfoundation.org/index.php>

Board of Trustees

Dr. Mimi Silbert
Barbara Sklar
Jerry Raymond
Stephanie Muller

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Dr. Mimi H. Silbert, President/CEO
Susan Margolis-Balk, Chief Academic Office
Mick Sullivan, Chief Operating Officer
Jerry Raymond, Administrator
Stephanie Muller, Assistant Administrator

This catalog is effective from September 2014 through January 1st 2016

Delancey Street Academy's approval to operate as a private post-secondary school in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which was effective January 1, 2010. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumer Affairs.

Mission Statement

Delancey Street Foundation provides long-term residential housing and vocational training, education and basic life skills to former drug/alcohol abusers, homeless and others. Residents obtain a minimum of high school equivalency and gain on the job and life skills needed to return to various communities as decent, law abiding citizens.

What We Believe

First and foremost, we believe people can change. When we make a mistake we need to admit it and then not run from it, but stay and work to fix the mistake. And though no one can undo the past, we can balance the scales by doing good deeds and earning back our own self-respect, decency, and a legitimate place in mainstream society.

We believe that people can learn to live drug free, crime free lives of purpose and integrity. Rather than following a medical model or a therapeutic model, we've developed an educational model to solve social problems. We teach people to find and develop their strengths rather than only focusing on their problems.

Rather than solving one issue at a time (e.g., drugs or job skills) we believe that all aspects of a person's life interact, and all people must interact legitimately and successfully with others to make their lives work. Delancey Street is therefore a *total learning center* in which residents learn (and teach) academics, vocational skills, and personal, interpersonal, practical and social survival skills. We believe the best way to learn is to teach; and that helping others is an important way to earn self-reliance. Person A helps person B and person A gets better.

Delancey Street functions as an *extended family, a community* in which every member helps the others with no staff of experts, no "program approach". Everyone is both a giver and a receiver in an *"each-one-teach-one"* process.

Economic development and *entrepreneurial boldness* are central to our model's financial self-sufficiency and to teaching residents self-reliance and life skills.

Delancey Street is *value-based* in a strong traditional family value system stressing the work ethic, mutual restitution, personal and social accountability and responsibility, decency, integrity and caring for others in a *pro bono public* approach.

Overview

History

In 1971 Delancey Street began with 4 residents, a thousand dollar loan, and a dream to develop a new model to turn around the lives of people in poverty, substance abusers, former felons, and others who have hit bottom, by empowering the people with the problems to become the solution.

We began by taking residents into a small apartment in San Francisco, run by an ex-felon, John Maher, a visionary, fiery orator and charismatic leader. Rather than following the traditional non-profit model of hiring a staff and procuring funding, we chose instead to follow an extended family model. Those of us who could work did traditional jobs and contributed our salaries. (Mimi Silbert, for example, had a doctorate in Criminology and had numerous consulting, teaching and other professional experiences. She worked and contributed her salary.) Everyone did something to contribute to our community. Someone who could cook became our "head chef". Someone who knew how to hold a hammer became the "head of construction". Whoever could read tutored those who could not. We pooled our talents and our funds and within 2 years, we purchased our first building and had 80 residents, all learning, teaching and helping each other.

In 1978 we bought a 17-acre ranch within a reservation on the San Juan Pueblo, in northern New Mexico and opened our first "satellite" campus. We brought 15 residents from San Francisco, ranging in stay from 5 years to 5 months and using the same process we started with in San Francisco, whoever could cook became the head of Food Service, whoever had held a hammer became the Head of Construction.

Along the way, we started business training schools like a moving school and a restaurant that would teach our folks marketable skills, encourage positive interactions between our residents and people in the communities where we lived, and provide funding for Delancey Street by pooling all monies we earned. In 1973 we were awarded a federal charter with the National Credit Union Administration as the first credit union run by and for ex-convicts.

We became active in community issues. John Maher was a consistent speaker at Cesar Chavez's Farm Worker rallies. Mimi Silbert developed police training programs where Delancey Street residents enacted simulated crime scenes and took the cases all the way through to moot courts to help train police recruits. We spoke at schools to do drug and crime and violence prevention, and took seniors on day trips. We developed a Delancey "Insecurity Service" where we used former thieves to teach business owners how to better protect their merchandise from future thieves. We were helping our community and our community was helping us. Doctors and dentists and hair stylists started volunteering services. Corporations started donating products and friends donated money. People started using our moving school and buying trees from the lots we set up every Christmas. Our little moving school grew from one rented truck to some purchased big rigs and we began setting up Christmas tree lots up at every facility around the country as we garnered community support. Some of our first graduates were back in the community driving trucks and programming computers. Our academic classes started expanding from just high school

equivalency to liberal arts college classes. We were struggling but we were slowly helping one another turn our lives around to become productive members of the mainstream of society.

More than 35 years later we remain true to our mission. We have been taking in as residents representatives of our society's most serious social problems and, by a process of each one helping another, with no professionals, no government funding, and at no charge to the clients, we have been solving these problems: generations of poverty, illiteracy, lack of job skills, hard core substance abuse, homelessness, crime, violence, teen pregnancy, and emotional and physical abuse. After an average of 4 years (a minimum stay of 2 years), our residents gain an academic education, 3 marketable skills, accountability and responsibility, dignity, decency, and integrity.

Location

The Delancey Street Academy is housed in a complex built by the Delancey Street Foundation at 600 Embarcadero Street. This facility, facing the waterfront in the newly developing South Beach neighborhood of San Francisco, contains state-of-the art classrooms.

All courses are taught as a combination of classroom and experiential instruction. Classroom instruction will occur at one office designated rooms, each for small discussion purposes, holding about 20 to 25 people. Lectures occur in the Screening Room holding 150 students with state-of-the-art video, audio, and film capabilities. Large lectures are held in the Town Meeting Hall, holding up to 500 students. One specific classroom is developed as a Computer Learning Center for special instruction in computer literacy. This room is equipped with various computers, printers and software. Additionally, a special room was built for simulation training. Here, in a room holding 50 people, a video taping area has been designed so that role-playing can be video taped and played back for detailed instruction in fields such as customer relations in the moving and sales field. Experiential learning occurs in the appropriate setting for each skill being taught. For example, culinary skills are taught in a full service restaurant on the Embarcadero premises.

This institution, the facilities it occupies, and the equipment it utilizes fully comply with any and all federal, state, and local ordinances and regulations, including those requirements as to fire safety, building safety, and health.

The Delancey Street Academy has no pending petition in bankruptcy, nor is it operating as a debtor in possession, nor has filed a petition with the preceding five years, or has had a petition in bankruptcy filed against it within the preceding that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

Accreditation

The Delancey Street Academy, 600 Embarcadero, San Francisco, CA. 94107, is approved to operate per Article 2 Section 94802 through January 11, 2012 under the former Bureau for Private

Postsecondary Education pursuant to former Chapter 7 (commencing with section 94700) of Part 59 Division 10 of Title 3 of the Education Code. The approval means that the Institution and its operation comply with the standards established under law for the occupations instruction by private postsecondary educational institutions. The Academy is in the process of applying to update its license to operate under the California Private Postsecondary Education Act of 2009. Course approval must be renewed annually and is subject to continuing review.

Additional Information

California statute requires that a student, who successfully completes a course of study, be rewarded an appropriate diploma or certificate verifying this fact.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2335 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833; P.O. Box 980818, West Sacramento, CA 95798-0818. Phone: (916) 431-6959, Toll Free: (800) 370-7589, Fax: (916) 263-1897, Website: www.bppe.ca.gov

Persons seeking to resolve problems or complaints should first contact the Instructor in charge, secondly contact the Academy's Education Council, and request for further action may be made to Dr. Mimi H. Silbert, the Director of the Academy.

All Information in this school catalogue is current and correct and is so certified as true by Mimi H. Silbert, Director.

Mimi H. Silbert, Director

The institution policy is to update this catalogue annually. If changes in educational programs, educational services, procedures, or policies required to be included in the catalog by statute or regulation are implemented before the issuance of the annually updated catalog, those changes shall be reflected at the time they are made in supplements or inserts accompanying the catalog.

Last updated: January 15, 2015

Services and Policies

Operating Dates and Hours

Office hours: Open from 9:00 am to 10:00 pm Monday through Sunday

Instruction hours are scheduled on a continuous basis during the hours quoted above.

Important scheduling information (operating hours, holidays, vacations, class schedules, and revisions) will be announced to students in advance.

School is open all year in continuous semesters. Certain portions of the curriculum will have closing periods announced in advance to students. This catalog covers fall 2013 through the end of 2014 and will be updated for the 2015 school year.

Fall 2014 October 7th through January 6th

Spring 2015 January 13th through May 11th 2014

Summer intersession: Dates to follow

Fall 2015 Dates to follow

Library

Delancey Street Academy has been authorized by San Francisco State University (SFSU) to use their library, the J. Paul Leonard Library (JPLL) to support the educational program at Delancey Street Academy. The JPLL collections number over four million items, including books, periodicals, electronic resources, government publications, microforms, audio-visual media, computer software, and maps. Electronic resources include electronic full-text journals, e-books, and databases used to locate journal articles and reference information. Information about these materials is accessible via the library's online catalog and the Library's web site.

Computer stations on campus offer access to the Library's online catalog, electronic resources and other information available on the Internet. Computers and quiet and group study areas are available to students during extended hours. Off-campus access to the library's electronic resources is available to the campus community at any time once you have chosen a Library PIN.

At the Information and Research Assistance service points, library faculty and staff offer advice on library research and assistance using library resources. Appointments may be made with subject specialists for research advice on term papers and similar projects.

Maximum Occupancy

The number of students that can be accommodated at anyone time is approximately 250.

Attendance Policy

Students are expected to attend classes as scheduled. Unexcused absences and tardiness will be recorded. Absences will be considered as excused under the following circumstances: illness, death or birth in the immediate family, and other valid reasons substantiated in writing at the discretion of the school director. All other absences will be considered unexcused.

The administrative staff will counsel students failing to maintain satisfactory attendance. If attendance fails to improve, the school administrator, acting at the discretion of school management, may dismiss the student for 6 unsatisfactory attendance. Re-admittance may be permitted if the cause for unsatisfactory attendance has been corrected.

A student is considered tardy if their arrival time to class is in excess of 15 minutes past the start of the class. Three tardies will equal one absence from class.

Missed class work may be made up by the student scheduling with the instructor to repeat the instructional class session missed, or if no arrangements can be made for students making up missed class work, absent students are responsible for the study materials covered during the session(s) missed.

Progress Policy

The progress or grading system by which one student can be evaluated and compared with another taking the same course may be, depending on the class curriculum, a system reported in paragraphs as a critique, sentences with comments, or phrases or words such as "pass", "fail" or "excellent", "average", "unsatisfactory", or "complete". In some classes check marks on the course outline will suffice to indicate that the student has been exposed to that subject content.

Conditions for interruption for unsatisfactory progress: When the progress of a student is unsatisfactory for a semester (4 months), the student will be placed on probation. If, during the next semester the student's progress is still unsatisfactory, the student can be interrupted at the discretion of the Academy management. Reenrollment will be approved only after evidence is shown to the Director's satisfaction that the conditions, which caused the interruption for unsatisfactory progress, have been rectified.

Final Examinations

All educational programs offered will have a final examination during the last week of classes.

Student Conduct

At the discretion of the school administration, a student may be dismissed from school for serious incidents or incident of an intoxicated or drugged state of behavior, possession of drugs or alcohol upon school premises, possession of weapons upon school premises, behavior creating a safety hazard to other persons at school, disobedient or disrespectful behavior to another student, an administrator, or faculty member, or any other stated or determined infraction or conduct.

Dropout Policy

Only those persons currently a resident of the Delancey Street Foundation may participate in the Delancey Street Academy. If a student/resident terminates his/her residency they are automatically dropped from the Academy.

No resident/student may be a resident of Delancey Street and dropout of the Academy without also terminating their residency.

Placement Assistance

This institution maintains an active placement counselor who will meet with the students to prepare them for the interview process and will assist the students in obtaining interviews with employing personnel. No guarantee for placement may be made, however.

Delancey Academy is entirely comprised of the residents of the Delancey Street Foundation and no visa services are offered for students that may be from other countries. Residents of Delancey Street who are from out of the US will obtain visas before entering Delancey Street Foundation.

Records Retention

Transcripts and records of students will be maintained indefinitely. There will be a fee for copies sent by request.

Student Complaint Procedure

The Director and Associate Director are designated as the individuals to whom a student may report a complaint. The complaint must be in written form. Within 10 days of receiving the complaint, the student will be provided with a written response containing a summary of the institution's investigation and disposition of the complaint.

Course Charges and Fees

This Institution does collect fees from students for providing educational services. Delancey Street Foundation will provide full scholarships to all students for costs associated with these educational services. No State or Federal Loan assistance is provided since no fees are charged to any student.

Student Tuition Recovery Fund

Since no fees are charged to students, students will not need to participate in the Student Tuition Recovery Fund and there will not be a state imposed assessment for the Student Tuition Recovery Fund.

Refund Policy

Not applicable since there are no fees or tuition charged to the student.

Academic Information

The ultimate objective is to teach students the system of practices and institutions of governments directed at upholding social control, deterring and mitigating crime, or sanctioning those who violate laws with criminal penalties and rehabilitation efforts. Additionally the curriculum will include minor occupational skills, along with the interpersonal communications skills, the basics of liberal arts, the life preparatory skills, and the attitudes of the work ethic which are necessary to maintain productive employment and living in the mainstream of society. The Academy will serve those who are outside the mainstream, such as former substance abusers, former convicts, school drop-outs, and others accepted into Delancey Street to rebuild their lives.

The education is provided at no charge and therefore does not offer state or federal financial aid assistance to students. Delancey Street Foundation will act as the financial sponsor for all student-related fees for the Academy, such as supplies and required textbooks.

Enrollment Requirements

Students may enroll any day, as instruction is offered in continuous modules, allowing students entry at any time.

Delancey Academy is entirely comprised of the residents of the Delancey Street Foundation and no visa services are offered for students that may be from other countries. Residents of Delancey Street who are from out of the US will obtain visas before entering Delancey Street Foundation.

To be admitted, a student must be drug and alcohol free, follow all Delancey Street rules, and be admitted favorably through an interview to determine the interest, commitment, and likely success of the student. No minimal level of education is required. Instruction is provided in the English language only. Students must have a working conversational knowledge of the English language and will be screened by the administrators. No documentation is necessary. ESL tutoring will be offered at no charge.

Granting Credit

Because of the unique nature of the Delancey Academy curriculum, which is not duplicated by any other educational center, and the fact that students are not paying fees, there will be no credit for prior training. If, however, the student can demonstrate previous education in the exact area of training for which enrolled, and it is recent enough, sufficiently thorough and relevant, it can be demonstrated as satisfactory proficiency, appropriate credit may be allowed at the discretion of the school administration. The course length may then be shortened. The student records will document any such action taken. This institution has not entered into an articulation or transfer agreement with any other academy, college, or university.

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- Arts and Humanities
- Mathematics and Sciences
- Social and Behavioral Sciences

Important Information for Transfer-bound Students

The transferability of credits you earn at Delancey Street Academy is at the complete discretion of an institution which you may seek to transfer. Acceptance of the diploma you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the diploma that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending the Delancey Street Academy to determine if your diploma will transfer. Delancey Street Academy is not an accredited institution and is not recognized for some employment positions, including, but not limited to, positions with the State of California. A student enrolled in an unaccredited institution is not eligible for federal financial aid programs.

AREA A: Physical and Life Sciences

After successfully completing courses in this category, students will understand the scientific method and its role in research, analyze problems in a structured way, and develop and employ strategies for solutions using scientific principles. Students will understand the empirical bases for current scientific theories, how those theories develop and change, and how they explain the natural world. Students also will appreciate the influence of scientific knowledge on the development of civilization.

Select one course from the following:

Biology

100 Principles of Natural History (3)

Nutrition

100 Nutrition (3)

Physical Science

100A Physical Science: Physics and Chemistry (3)

100B Physical Science: Astronomy and Geology (3)

AREA B: Social and Behavioral Studies

After successfully completing courses in this category, students will understand the theories and be able to employ and evaluate the methods of social science inquiry. Students will be able to analyze and critically assess ideas about the individual, social groups, institutions and society, as well as their interrelationships, structure and function. Students will be able to use this knowledge to develop a capacity for self-understanding and to understand contemporary issues, conflicts, problems and their origins.

Select one course from the following:

Criminal Justice

100 Introduction to Criminal Justice (3)

Family Studies

100 Human Development Life Span (3)

101 Ethnic Identity and Developmental Patterns (3)

102 Marriage and Family Relations (3)

103 Developmental Patterns of Women (3)

104 Introduction to Addiction Studies: Addiction and the Community (3)

Sociology

- 101A Introduction to Sociology (3)
- 101B Social Institutions (3)
- 102 Minority Group Relations (3)
- 103 Introduction to Women's Studies (3)

AREA C: Arts and humanities

After successfully completing courses in this category, students will recognize the value of the great works of the human imagination in a broad context and understand their contribution to human culture. They will be able to analyze and appraise cultural/artistic achievements in verbal and/or non-verbal forms. Since language acquisition is a door to understanding the arts and humanities of other cultures, students who acquire second language skills also fulfill the category C requirement.

Select one course from the following:

Art

- 100 Art Appreciation (3)

English

- 101B English Composition: Introduction to Literature (4)
- 102 Literature and Film (3)
- 103 Creative Writing (3)

AREA D: English and Math Competency Requirement

Competency in reading, written expression, and mathematics must be demonstrated. The reading and written expression competency requirement is satisfied by completing English 101A, or an equivalent college level writing course with a grade of "C" or better, from a regionally accredited institution.

The mathematics competency requirement is satisfied by completing Math 100, 101 or a higher college level mathematics course, with a grade of "C" or better. Equivalent college level mathematics courses completed at regionally accredited colleges and universities are also acceptable.

English

- 101A English Composition (4)

Mathematics

- 100 Intermediate College Mathematics (5)
- 101 Intermediate Algebra (5)

AREA E: American Institutions

After successfully completing courses in this category, students will understand the impact of social,

political, and economic forces in the historical development of the US. Students will be able to employ interpretative skills to analyze historical causes and effects. Students will have an enhanced understanding of the interrelationship among the branches of our government over time. Students will also develop an understanding of US cultural and social diversity, and ethnic, gender, and class conflict.

Select one course from the following (cannot be double counted for AREA B):

History

100A History of the United States (3)

100B History of the United States (3)

Political Science

100 Government and Politics of the United States (3)

Diversity Requirement

After successfully completing the requirement, students will be able to identify, assess, and challenge biased assumptions and behaviors of individuals and societal institutions; analyze inter-group relations within categories of identity, such as race, ethnicity, gender, religion, sexual orientation, class, ability, nationality, or age; and examine struggles of non-dominant groups for power, justice, and access to resources.

Select one course from the following approved courses for 2013-14

Criminal Justice

106 Police-Community Relations (3)

Health Requirement

After successfully completing this requirement, students will be able to apply a breadth & depth of knowledge that is inclusive of all the dimensions of health e.g., spiritual, environmental, social, mental & emotional, and physical. The scope and content of the health education course work this requirement provides the student with the knowledge and problem-solving skills essential to evaluate health literature, analyze personal health risks and promote lifestyle choices. This preparation empowers the student to make relevant choices applicable to their genetic, environmental, and health risk factors that ultimately optimize mind/body/spirit health over a lifetime.

- Descriptive and discussion content of the major chronic diseases in the United States.
- Evaluation of individual risk factors for chronic diseases from a genetic, environmental, and lifestyle perspective.
- Descriptive and discussion content about communicable diseases/infections (e.g., STI's, Hepatitis C) including symptoms and prevention.
- Analyzing the influence of environmental and nutritional concepts on food choices.
- Relating diet, exercise, and stress management to prevention of diseases and psychological wellbeing.

- Developing an appropriate physical fitness program that includes cardiovascular conditioning, muscle strength and endurance training, and flexibility.
- Examining the relationship between values and beliefs and mental health. Utilize this relationship to create effective interpersonal communication in relationships, coping, prevention of addictive behaviors and personal safety.
- Analyze and apply spiritual concepts to improve health and wellness.

Select one from the following:

Health Education

- 100 Health Education (3)
- 101 Women's Health Issues (3)
- 102 Multicultural Health (3)
- 103 Community Health (3)

Students must complete all units of study with satisfactory progress to graduate from the Academy. The document to be issued upon satisfactory completion of the course is an Associate of Arts in Criminal Justice. This degree will only be issued to those who have completed the entire course of instruction. Those who satisfactorily complete some of the classes but who drop out or are dismissed prior to completion of the entire curriculum will not be eligible for the degree.

The education is provided at no charge and therefore does not offer state or federal financial aid assistance to students. Delancey Street Foundation will act as the financial sponsor for all student-related fees for the Academy, such as supplies and required textbooks.

The complete curriculum is planned for 24 months completion. The curriculum includes one major degree area:

CRIMINAL JUSTICE

A.A., Criminal Justice

Students must pass all classes with a grade of "C" or better.

Required Courses (26 credits)

- CJ 100 Introduction to Criminal Justice 3
- CJ 101 Principles and Procedures of the Justice System 3
- CJ 102 Concepts of Criminal Law 3
- CJ 103 Legal Aspects of Evidence 3
- CJ 104 Principles of Investigation 3
- CJ 105 Concepts of Enforcement Service 3
- CJ 106 Police-Community Relations 3
- CJ 107 Investigative Report Writing 2

CJ 108 Introduction to Corrections 3

Course Descriptions**ART (ART)**

100 Art Appreciation (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Introduces the form, content, and media of the visual arts. Overview of artistic methods, materials, and language, exploring cultural and historical significance. Presents major art movements and styles including prehistoric to contemporary.

BIOLOGY (BIO)

100 Principles of Natural History (3.0)

5.0 hours per week: (2.0 hours lecture, 3.0 hours laboratory)

Associate Degree Applicable

Advisory: ENGL 100

Presents an ecological approach to the natural history of terrestrial plants and animals in California. Emphasizes classification, relationships to environment, interrelationships, problems of life, economic importance, and field biology techniques.

CRIMINAL JUSTICE (CJ)

1 Criminal Justice Special Topic (0.5 to 4.0)

Associate Degree Applicable

Examines a special topic in the field of study related to the discipline offering this course.

100 Introduction to Criminal Justice (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Presents an overview of the history, theory, organization and practices of the criminal justice system and the interrelationship between the criminal justice system and society as a whole. Studies the origin, development and application of crime causation theories. Includes exploration and analysis of the roles, structure, and function of criminal justice agencies. Integrates an examination of the criminal justice system with a critical analysis of the system as an instrument of societal control and change.

101 Principles and Procedures of the Justice System (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Presents legal processes, responsibilities, and interrelationships of each component of the justice system. Includes a review of case and common law, pertinent court decisions, case methodology and research.

102 Concepts of Criminal Law (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Presents elements of the penal code and general laws about crimes against persons, property, standards of morality, and the state.

103 Legal Aspects of Evidence (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Presents kinds of evidence and principles of admissibility, witness competency, privileged communications, and hearsay. Includes the procedures to be followed in evidence collection and preservation.

104 Principles of Investigation (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Presents investigation fundamentals of crime scene search, collecting/recording evidence, interviews and interrogation. Covers procedures used in investigating various kinds of criminal activity.

105 Concepts of Enforcement Services (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Presents concepts, responsibilities, and techniques of police patrol in handling ordinary police occurrences, including public service responsibilities.

106 Police-Community Relations (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Explores the complex relationships between the community and the justice system. Examines the role that race, ethnicity, gender, sexual orientation, social class and culture play in the administration of justice. Presents the challenges of administering justice within a diverse multicultural population and imparts cultural knowledge, awareness and competence.

107 Investigative Report Writing (2.0)

2.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Develops proper investigative report writing skills. Provides practice in drafting investigative reports that are used in the administration of justice. Emphasis is on proper use of terminology, attention to detail, clarity, organization, and accuracy in report writing. Repeatable 2 times.

108 Introduction to Corrections (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Presents the history, operation, management, and procedures of the adult and juvenile correctional systems, including probation and parole. Examines the general operation of correctional institutions and the associated legal issues. Includes an examination of correctional policy and its impact on society.

200 Independent Studies: Criminal Justice (2.0 to 0.5)

6.0 hours laboratory per week

Associate Degree Applicable

Prerequisite: The student must have completed preparatory course work in the technical field in which the study is to be undertaken.

Provides an opportunity for in-depth study or practicum experience by an individual student in a selected topic of criminal justice under the direction of an instructor. Repeatable 3 times.

Internships at and through Delancey Street Foundation itself, or Delancey Street Foundation's projects available.

ENGLISH (ENGL)**100 College Reading and Writing (4.0)**

4.0 hours lecture per week

Associate Degree Applicable

Provides a basic course in college reading and writing with individual attention to sentence structure, paragraph and essay structure, grammar, and critical thinking skills.

101A English Composition (4.0)

4.0 hours lecture per week

Associate Degree Applicable

Prerequisite: ENGL 100

Provides a study of and practice in the use of language and writing of argumentative/analytical essays and research papers.

101B English Composition: Introduction to Literature (4.0)

4.0 hours lecture per week

Associate Degree Applicable

Prerequisite: ENGL 101A with a grade of C or better

Provides an introduction to the study of literature with an emphasis in both literary composition and critical thinking. This course develops critical thinking and writing skills through the close study of major genres of literature: poetry, fiction, and drama. Students receive instruction in analytical and argumentative writing by studying literature and criticism and by identifying sound and fallacious methods of reasoning in assessments of literature.

102 Literature and Film (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Prerequisite: ENGL 101A with a grade of C or better

Presents the techniques of literary criticism to analyze films and the literary works that inspired them. Examines narrative in film and the criteria for evaluating films and literature emphasizing objective analysis and comparison and contrast.

103 Creative Writing (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Prerequisite: ENGL 101A with a grade of C or better

Presents an opportunity for creative literary expression and emphasizes techniques in writing poems, and/or short stories, and/or plays for informal discussion and criticism by the class and by the instructor. Provides the opportunity to discover one's talent and to practice writing skills.

FAMILY STUDIES (FMST)**100 Human Development: Life Span (3.0)**

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Integrates the physical, social, emotional and cognitive aspects of human development throughout the lifespan. Discusses the developmental tasks facing people at various points in the life cycle. Explores the way social interaction and cultural institutions shape the development of the individual.

101 Ethnic Identity and Developmental Patterns (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Interrogates the influence of ethnic identity on psychosocial developmental processes of major U.S. ethnic groups. Examines psychological theories of ethnic identity development and how ethnicity impacts the development and functioning of intra-psychological processes; interpersonal relationships; and mental health. Analyzes research methodology and current research on the developing person and multicultural psychology. Discusses the psychological contents of culture and its relationship to mental processes and behaviors.

102 Family, Relationships and Intimacy (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Presents sociological, psychological and cross-cultural concepts of intimate relationships and the family unit. Focuses on diversity within and the development of committed relationships and the family unit. Emphasizes intimacy dynamics, communication processes, and assessment of functionality and wellness.

103 Developmental Pattern of Women (3.0)

3.0 hours lecture per week

Associate Degree Applicable
Advisory: Eligibility for ENGL 100

Examines major theories and research illuminating the relationship between gender and women's development across the lifespan. Particular emphasis is given to the evaluation of how the socio-cultural construction of gender influences psychological processes and interpersonal relationships.

104 Intro to Addiction Studies: Addiction and the Community (3.0)

3.0 hours lecture per week
Associate Degree Applicable
Advisory: ENGL 100

Explores historical, psychological, and sociological perspectives on the use, abuse, and social control of psychoactive drugs. Presents in depth analysis of the theoretical models of the bio-psychosocial nature of addiction, the dynamics of addiction, the impact of addiction on children, families and society with emphasis on special populations, contemporary treatment and prevention approaches, and the addiction counseling profession.

HEALTH EDUCATION (HEED)

100 Health Education (3.0)

3.0 hours lecture per week
Associate Degree Applicable
Advisory: Eligibility for ENGL 100

Presents a broad-based survey of major health topics, emphasizing the prevention of chronic conditions, promotion of health and fitness throughout the lifespan, and the application of current trends in health to affect behavior and lifestyle changes in the student. Health issues will be discussed from a multi-dimensional perspective using relevant examples from a variety of diverse populations, including predominant ethnic minority groups.

101 Women's Health Issues (3.0)

3.0 hours lecture per week
Associate Degree Applicable
Advisory: Eligibility for ENGL 100

Presents major health issues of special significance to women cross culturally. Emphasis will be placed on current trends in the prevention of chronic diseases and health disorders, the promotion of a positive body image, and self-empowerment. Identification of significant cultural obstacles of access for women's health care by non-dominant groups are presented. In addition, traditional, as well as, experiential and cooperative teaching/learning strategies will be used to explore the application of lifestyle changes to individual health beliefs and practices.

102 Multicultural Health (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Presents the major health problems facing non-dominant/minority ethnic groups related to acculturation, assimilation, and biological variations. Various health beliefs systems, folk remedies, health practices, and attitudes toward health will be analyzed to promote prejudice reduction and understanding of cultural differences. A variety of non-traditional and experiential teaching/learning strategies will be used to examine alternative approaches to healthy lifestyles.

103 Community Health (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Presents environmental, biological and socio-cultural determinants of health quality in a given community. Areas of emphasis include: personal and community health behavior, epidemiology of infectious and chronic disease, methods of community health assessment and investigation, health promotion, environmental health, and the organization, implementation and regulation of community health efforts. Within these topics physiological, psychological and spiritual influences of health will be addressed including accessibility, availability and community education toward disease prevention of special populations within a given community. A variety of community-based activities will afford students the opportunity to experience and propose innovative solutions to local community health problems identified.

HISTORY (HIST)**100A History of the United States (3.0)**

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Presents a survey of the political, economic, social and cultural developments of the United States to 1865 with emphasis on development, which have conditioned and characterized the American way of life.

100B History of the United States (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Surveys the political, social and cultural development of the United States from 1865 to the present. Emphasizes those developments, which have conditioned and characterized the American way of life.

MATHEMATICS (MATH)

100 Intermediate College Mathematics (3.0)

3.0 hours lecture per week.

Associate Degree Applicable

Presents applications of elementary algebra and critical thinking to solving problems from mathematics and other fields. Topics include mathematical reasoning, counting techniques, probability, statistics, right triangle trigonometry, interpreting graphs, and mathematical modeling to solve problems.

101 Intermediate Algebra (5.0)

5.0 hours lecture per week

Associate Degree Applicable

Broadens and adds to the concepts of elementary algebra. Such additions include rational expressions, quadratic equations, functions, exponential and logarithmic functions, inverse of functions, solving systems of two or more linear equations, and sequences and series.

NUTRITION (NUTR)

100 Nutrition (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Examines nutritional needs throughout the life cycle including the interpretation of the chemical composition of food as applied to the utilization of nutrients in the body.

PHYSICAL SCIENCE (PSCI)

100A Physical Science: Physics and Chemistry (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Prerequisite: MATH 100

Advisory: ENGL 100

Presents a survey of the physical sciences, physics and chemistry. Not open to students who have credit for any college chemistry or physics course.

100B Physical Science: Astronomy and Geology (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Prerequisite: MATH 100

Advisory: ENGL 100

Presents a survey of the physical sciences, astronomy and geology. Not open to students who have credit for any college geology or astronomy course.

POLITICAL SCIENCE (POLS)

100 Government and Politics of the United States (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Presents an introduction to the institutions, operation, and policy outputs of the American political system at the national, state, and local levels. The structures and functions of American government will be explored in the context of their historical development and their relation to political power and interest today.

SOCIOLOGY (SOC)

101A Introduction to Sociology (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: Eligibility for ENGL 100

Introduces the basic principles of sociology including the study of the structure of human society, and the structure and process of group life.

101B Social Institutions (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: SOC 101A and eligibility for ENGL 100

Studies the major social institutions (family, economy, religion, education, and politics) including their structures and functions. Considers major works and draws comparisons between our institutions and those of other societies.

102 Race and Ethnic Relations (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Introduces students to the sociological analysis of race, ethnicity, and racism, focusing on the US American context. Examines the experiences of racial and ethnic groups. Discusses the patterns of interaction between racial and ethnic groups. Analyzes social and cultural factors that sustain racial and ethnic inequality. Evaluates efforts to achieve racial and ethnic equality.

103 Introduction to Women's Studies (3.0)

3.0 hours lecture per week

Associate Degree Applicable

Advisory: ENGL 100

Studies the interaction of gender and society. Introduces theories of gender differentiation, stratification, and gender roles. Discusses research methodology and examines current research on gender, both within and outside the United States. Investigates how social and cultural factors (e.g., race, class) have shaped the lives of men and women as well as how they have affected their social and cultural environments. Examines the role and status of U.S. women and men within the larger social structure. Women and men in varying cultural settings will be examined, with an emphasis on how social systems shape the roles of women and affect larger U.S. institutions.

CULINARY ARTS/HOSPITALITY MANAGEMENT CERTIFICATE

18-24 month program

The program provides intensive study that combines theory and lecture with hands-on training in both the back and the front of the restaurant, banquet, catering and café services. Once the

Introduction to Hospitality Management

3.0 hours lecture per week

Philosophy of management in the hospitality and food services industry

Meat Analysis

3.0 hours lecture per week

: Introduction to meat analysis: The prime cuts of beef, veal, lamb and pork; techniques and skills to bone and tie poultry and cutfish, and prepare shellfish.

Garde Manger and Contemporary American Bistro Cooking

12.0 hours laboratory hours per week

Introduction to professional fine-dining restaurant food service: Emphasis on a la carte cooking and garde manger; hands-on lab experience in a working restaurant incorporation contemporary American cooking techniques and theories.

Managing Food Sanitation

2.0 hours lecture per week

Advance theory and principles of food sanitation: Safe food handling and storage. Preparation for NRA SERVESAFE certification exam.

International Cuisine

3 hours lecture, 12 hours laboratory per week

Introduction to professional fine dining restaurant food service. Emphasis on a la carte cooking and incorporating international cooking techniques and theories.

Supervision in the Hospitality Industry

3 hour lecture per week

Advanced theory and techniques of food-service workforce management: Theories and principles of human relations and personnel management skills.

Front of House Hospitality Operations

2 hours lecture, 3 hours laboratory per week.

Systematic approach to front-of house and Maitre'd procedures. From the reservation process, greeting and seating.

Supervision: Food Preparation and Service

12 hours laboratory per week

Basic principles and responsibilities of restaurant cooking, table service, and food-line service: Related terminology; ingredient uses and preparations.

Introduction to Baking

2 hours lecture, 6 hours laboratory per week

Fundamental theories, techniques, processes and methods in baking and pastry production: Basic principles including history of the industry, identification of equipment and ingredients, weights and measurements, safety and sanitation, basic formulas and production.

Basic Patisserie

2 hours lecture, 6 hours laboratory per week

Introduction to baking theory and practice: Organization of work and production; classical to modern techniques for cakes, pies, tart and cookie-making methods.

Culinary Arts Fundamentals Lab

12 hours laboratory per week

Introductory practical experience in food production: Breakfast cookery, cold-food production, grill and fry cooking, and retail service.

Recipe, Formula, and Food Costs

1 hour lecture per week

Development and standardization of food production: Techniques in relation to planning and quality.

Ingredients and Equipment

1 hour class lecture

Tools and products of food production: Storage, and handling and processing of food.

Introduction to Sanitation

1 hour lecture per week

Introduction to food sanitation in the hospitality industry: Safe food handling, HACCP plan development, and personal hygiene and safety.

Banquet and Institutional Serving and Cooking Techniques

1 hour lecture, 9 hours laboratory per week

Introduction to banquet and institutional serving and cooking techniques: Food preparation, cooking and serving terminology, sanitation and safety, and professional responsibilities. Course study under this section may be repeated three times.

Soups, Stocks, and Sauces

1 hour lecture per week

Introduction to soups, stocks and sauces: Quantity hot-food production of basic stocks, sauces and soups.

Dynamics of Heat Cooking

1 hour lecture and 12 hours of laboratory per week

Introduction to dry-heat cooking and wet-heat cooking techniques: Boiling, braising, sautéing, grilling, baking, roasting, simmering, steaming, poaching, and broiling; fundamentals and methods of heat transfer

Introduction of Baking for Chefs

2 hours lecture and 5 hours of laboratory per week

Introduction to baking for chefs: Basic doughs and batters, yeast products, and cookies and cakes.

Quantity Food Production Lab

9 hours laboratory per week

Food preparation and cooking methods focusing on quantity hot-food production: Use of food production tools and equipment, use of standardized recipes, food display, and application of speed and accuracy in food production.

Dining Room Service and Management

2 hours lecture and 8 hours of laboratory per week

Contemporary and classical dining service and management: Fine art of hospitality, dining room management, steps to "service progression", bar and beverage service, quick-and full-service restaurant operations, and management and supervision.

Catering Process

6 hours of laboratory per week

Elementary principles in the catering process: Preparing set-ups and serving foods and beverages for parties and other special occasions. Course study under this section may be repeated three times.

General Baking

1 hour lecture and 4 hours laboratory per week

Basic principles of baking: Responsibilities of a baker, baking terminology, ingredient use, sanitation and shop safety.

Commercial Baking

2 hours lecture and 6 hours laboratory per week

Principles of commercial baking: Terminology, ingredients, use of equipment, safety and shop sanitation.

All laboratory and service will be in the Delancey Street Restaurant and Delancey Street's Crossroads Café.

BUILDING TRADES CERTIFICATE PROGRAM

The Building Trades Certificate program emphasizes the construction of frame structures, finish work, and other phases of construction.

Basic Residential Construction I

2 hours lecture and 3 hours laboratory per week

General introductory and basic skills in residential construction. Emphasis on hand and power tools, framing and materials

Work Experience Occupational

60 hours of work experience at the Delancey Street Foundation's building site and off-site properties.

Interpersonal, problem-solving and communication skills with work-crews. Collaborative learning activities specific to construction.

Basic Residential Construction II

2 hours lecture and 3 hours laboratory per week

General introductory and basic skills in residential construction. Emphasis on hand and power tools, interior and exterior finish, finish carpentry, roofing and plumbing.

Residential Construction-Foundations and Framing

4 hours lecture and 16 hours laboratory per week (can repeat three times)

Hands-on construction of a residential house including construction of foundation forms, installation of rough plumbing, placement and finishing of concrete, lay out and construction of wall framing, placement of roof trusses and construction of associated roof framing, and the application of roofing material.

Residential Construction-Exterior and Interior Finish

4 lecture hours and 16 lab hours (can repeat three times)

Hands-on construction of a residential and multi-use commercial building including window and door installation, stucco lathing, siding installation, drywall hanging and finishing, cabinet and hardware installation, finish carpentry, interior and exterior painting, fencing and concrete flat work including driveways and walks.

Residential Construction-Interior Finish

2 hours lecture and 5 hours laboratory per week

Drywall hanging and finishing, interior door hanging, cabinet and hardware installation, finish carpentry and interior painting.

Residential Construction Exterior Finish

2 hours lecture and 8 hours laboratory per week

Installation of windows and exterior doors, installations of exteriors siding, stucco lathing, concrete flat work and painting on a building site.

Residential Plumbing

2 hours lecture and 4 hours lab per week

Introduction to residential plumbing; the study, layout and installation of a typical residential plumbing system.

Residential Wiring

3 lecture hours and 4 lab hours per week

Introduction, technique and installation of the electrical wiring system for a residence. Students will do the wiring for the offices, and living quarters of the Delancey Street Foundation.

Blueprint Reading

4 hours lecture per week

A beginning course in the study of blueprints and their interpretation, types of projection, symbols and abbreviations.

Truck Driver Training Program

This program provides students with the training and experience to become class A and B licensed truck/transportation drivers with the opportunity to receive Hazardous Material Air Brake, Passenger/School Bus and Tanker endorsements. Emphasis is place on safe operations and

accident prevention and advanced skills in the household/commercial moving industry. Students will be prepared to take their exams through Delancey Street Foundation

Section I

400 hours

Safety	lecture 10 hours and practicum 15 hours
Lifting and carrying techniques	lecture 50 hours and practicum 100 hours
Wrapping and packing techniques	lecture 25 hours and practicum 50 hours
Load Planning	lecture 5 hours and practicum 20 hours
Securing and tie-down techniques	lecture 5 hours and practicum 20 hours

Section II

590 hours

Sequence of Instruction:

Legal requirements	40 hours
Customer relations	lecture 10 hours and practicum 40 hours
Supervision Skills	lecture 20 hours and practicum 30 hours
Routing	lecture 10 hours and practicum 40 hours
Scheduling	lecture 10 hours and practicum 40 hours
Unusual Load Management	lecture 10 hours and practicum 40 hours
Vehicle training	lecture 20 hours and practicum 80 hours
Vehicle operation	200 hours

Faculty and Advisors

Howard Backen, Architect
 Susan Margolis Balk, M.A, Journalist, Author
 Emily D'Orazio, J.D
 Theresa Lynch Delane, Ph.D

Dr. Gregory Fung, M.D., PhD

Dr. Gordon Fung, M.D., PhD

Wayne Garrey, B.A.

Abe Irizarry, B.A. VP Delancey Street Foundation

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