

Bureau for Private Postsecondary Education 2013 Annual Report Instructions

Please read these instructions before you begin the Annual Report. At the end of these instructions, there are four links leading to the sections of the Annual Report "Fill and Save" forms that must be completed and submitted to the Bureau.

The "Fill and Save" form cannot be submitted online, it must be saved to your computer, CD or Flash Drive. When completed, mail the Annual Report to the Bureau of Private Postsecondary Education on a CD or Flash drive. No paper copies, except the financial statement, Disciplinary Actions by Accrediting Agencies will be accepted.

California Education Code (CEC) §94934 requires institutions to submit an annual report to the Bureau that includes the following. To ensure you have fulfilled all reporting requirements, we recommend you fully answer all of the questions contained in the Annual Report form that follows.":

- The total number of students enrolled by level of degree or for a diploma;
- The number of degrees, by level, and diplomas awarded;
- The degree levels and diplomas offered;
- The School Performance Fact Sheet (CEC §94910, as amended by AB 2296);
- The school catalog (CEC §94909);
- The total charges for each educational program;
- A statement indicating whether the institution is, or is not, current remitting Student Tuition Recovery Fund assessments;
- A statement indicating whether an accrediting agency has taken any final disciplinary action against the institution, if applicable;
- Additional information deemed by the Bureau to be reasonably required to ascertain compliance with the law.

CEC §94929 requires each institution to report as part of the annual report, and to publish in the School Performance Fact Sheet, the completion rate for each program. In lieu of calculating graduation data per CEC §94929(a), an institution may report completion data reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education (USDE).

CEC §94929.5 requires each institution to report to the Bureau, as part of the annual report, and publish in its School Performance Fact Sheet the following:

- Job placement rates;
- License exam passage rates (for the preceding two years);
- Salary and wage information of graduates employed in the field stated in increments of five thousand dollars (\$5,000.00); and
- If applicable, the most recent official three-year cohort default rate reported by the USDE and the percentage of enrolled students receiving federal student loans.

Title 5 California Code of Regulations (5 CCR), §74110(b) requires, in addition to the information required by CEC §94934, institutions to submit a hard copy (paper copy) of the

institution's financial statements for the prior fiscal year. (Financial Statement requirements may be found at title 5 CCR §74115 or online at <http://www.bppe.ca.gov/lawsregs/regs.shtml#74115>)

5 CCR §74110(d) requires the annual report be filed electronically by providing the information required and attaching electronically the School Performance Fact Sheet and the institutional catalog. You may also provide us with a link to those documents on your website.

Please ensure that no personal information for any student is included with any submission.

2013 Annual Report

Gather the information outlined on the first page of this document for the institution's main location and all branch locations, if any. Annual report data is institutional data that is aggregate for the main location and all branch locations.

Section #1 – Annual Report Institutions

1. Report for Year 2013

2. **Institution Name?** Submit one report per institution which includes branches and/or satellites, if applicable. **AMERICA TRUCK DRIVING SCHOOLS**

3. **Institution Code?** Enter institutional code (main location). **93832345**

4. **Street Address? (Physical Location)** **2210 N. MAIN ST # B**

5. **City?** **SANTA ANA**

6. **State?** **CALIFORNIA**

7. **Zip Code?** **92706**

8. **Number of Branch Locations?** Indicate the number of branch locations associated with the main location. If none, indicate zero ("0"). **0**

9. **Number of Satellite Locations?** Indicate the number of satellite locations associated with the main location or any of the branch locations. If none, indicate zero ("0"). **1**

10. **Is this institution current with all assessments to the Student Tuition Recovery Fund?** **YES**

Indicate "yes" if the institution has completed and submitted all quarterly assessment forms required, along with the appropriate assessment, for the Student Tuition Recovery Fund. Indicate "no" if the institution has not completed and submitted, along with the appropriate assessments, all quarterly assessment forms required for the Student Tuition Recovery Fund.

11. **Is your institution accredited by an accrediting agency/agencies recognized by the United States Department of Education?** Include only full institutional approval, not programmatic approval. **NO**

Enter the name of the accrediting agency. Refer to the attached list of accrediting agencies recognized by the United States Department of Education.

12. If your institution has specialized accreditation from a recognized United States Department of Education approved specialized/programmatic accreditor, List the accreditation. **NO**

13. Has any accreditation agency taken any final disciplinary action against this institution? Indicate "yes" if the institution has had final disciplinary action taken against it by an accreditation agency; Indicate "no" no final action has been taken against the institution by an accreditation agency. If Yes, please submit a paper copy of the action refer to the Annual Report Completion Check Sheet. **NO**

14. Does your institution participate in federal financial aid programs under Title IV of the Federal Higher Education Act? **NO**

15. Does your institution participate in veteran's financial aid education programs? **NO**

16. Does your institution participate in the Cal Grant program? **NO**

17. Is your institution on the California's Eligible Training Provider List (ETPL)? **YES**

18. Is your institution receiving funds from the Work Investment Act (WIA) Program? **YES**

19. Does your Institution participate in, or offer any additional financial aid program? **YES**

If yes, please provide the name of the financial aid program.

TAA / WIA

20. If your institution reports a Cohort Default Rate to the U.S. Department of Education, enter the most recent three-year cohort default rate reported to the U.S. Department of Education for this institution The Cohort Default Rate (CDR) represents the percentage of this institution's students that failed to make required payments on their federal loans within three years of when they were required to begin repayment of that loan. **N/A**

21. The percentage of the students who attended this institution in 2012 who received federal student loans to help pay their cost of education at the school was.

22. Number of Doctorate Degrees Offered? Indicate the number of Doctorate degrees the institution offered for the reporting year. **0**

23. Number of Students enrolled in Doctorate level programs at this institution? Indicate the number of students enrolled in all Doctorate programs at your institution; number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.

24. Number of Master Degrees Offered? Indicate the number of Master degrees the institution offered for the reporting year. **0**

25. Number of Students enrolled in Master level programs at this institution? Indicate the number of students enrolled in all Masters programs at your institution; number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period. **0**

26. Number of Bachelor Degrees Offered? Indicate the number of Bachelor degrees the institution offered for the reporting year. \emptyset

27. Number of Students enrolled in Bachelor programs at this institution? Indicate the number of students enrolled in all Bachelor level programs at your institution; number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period. \emptyset

28. Number of Associate Degrees Offered? Indicate the number of associate degrees offered for the reporting year. \emptyset

29. Number of Students enrolled in associate programs at this institution? Indicate the number of students enrolled in all associate programs at your institution; number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period. \emptyset

30. Number of Diploma or Certificate Programs Offered? Indicate the number of diploma or certificate programs offered during the reporting year. 6

31. Number of Students enrolled in diploma or certificate programs at this institution? Indicate the number of students enrolled in all diploma or certificate programs at your institution; Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period. 251

32. Institutions maintaining an internet web page are required to post on their website the most recent Annual Report submitted to the Bureau, Catalog, and School Performance Fact Sheet (CEC §94913).* Please post the documents to your website prior to submitting the certification. If the institution does not maintain an internet website, leave this space blank. The institution will be required to mail a Flash Drive or CD containing a copy of the Annual Report, Catalog, and School Performance Fact Sheet to the Bureau, please refer to the Completion Check Sheet and Certification. NO

*The Bureau recommends a single portion of the website dedicated to providing students with the required information. This page should include the Annual Report, Catalog, and Student Performance Fact Sheet.

When mailing the CD or flash drive to the Bureau, ensure that the CD or flash drive only contains the school catalog and School Performance Fact Sheet. The documents contained on the CD or flash drive will be posted to the Bureau's website. Therefore, the institution is responsible to ensure the CD or flash drive only contains the required, compliant documents and not any documents containing confidential data. Please also ensure the CD or flash drive is clearly labeled with the name of the institution and the institution code. The Bureau may be receiving hundreds of CDs and flash drives; if the institution's identification information is not clearly visible, the information may not be properly identified.

****Save to your computer, CD or Flash Drive.**

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. Institution Code? (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345

3. Degree/Program Level? (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA / CERTIFICATE

4. Degree/Program Title? (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA / CERTIFICATE

5. Name of Program? (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
INDIVIDUAL CLASS A TRUCK DRIVER

6. Number of Degrees or Diplomas Awarded? (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 230

7. Total Charges for this program? (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 1,295⁰⁰

8. Number of Students Who Began the Program? (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 251

9. Students Available for Graduation? (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 251

10. Graduates? (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 230

11. Completion Rate? (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

92 %

12. 150% Completion Rate? (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(d).) 4 %

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS.) Yes No

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) N/A

15. Graduates Employed in the Field? (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) N/A

16. Placement Rate? (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(e)(3).) N/A

17. Graduates employed in the field of an average of less than 32 hours per week? (Indicate the number graduates employed an average of less than 32 hours per week.) N/A

18. Graduates employed in the field an average of 32 or more hours per week? (Indicate the number of graduates employed an average of 32 or more hours per week.) N/A

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

COMMERCIAL DRIVE TEST

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 175

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 165

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).)

10

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 94%

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT DMV
WE ARE PRESENT AT DMV WHEN EACH AND EVERY STUDENTS PASSES THEIR DRIVE TEST -

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)

COMMERCIAL DRIVE TEST

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 251

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).)

220

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).)

31

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 88 %

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT DMV.
WE ARE PRESENT AT D.M.V WHEN EACH AND EVERY STUDENTS
PASSES THEIR DRIVE TEST.

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) N/A

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) N/A

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.) N/A

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u> 0 </u>	\$5001.00 - \$10,000.00	<u> 0 </u>
\$10,001.00 - \$15,000.00	<u> 0 </u>	\$15,001.00 - \$20,000.00	<u> 0 </u>
\$20,001.00 - \$25,000.00	<u> 0 </u>	\$25,001.00 - \$30,000.00	<u> 0 </u>
\$30,001.00 - \$35,000.00	<u> 0 </u>	\$35,001.00 - \$40,000.00	<u> 0 </u>
\$40,001.00 - \$45,000.00	<u> 0 </u>	\$45,001.00 - \$50,000.00	<u> 0 </u>
\$50,001.00 - \$55,000.00	<u> 0 </u>	\$55,001.00 - \$60,000.00	<u> 0 </u>
\$60,001.00 - \$65,000.00	<u> 0 </u>	\$65,001.00 - \$70,000.00	<u> 0 </u>
\$70,001.00 - \$75,000.00	<u> 0 </u>	\$75,001.00 - \$80,000.00	<u> 0 </u>
\$80,001.00 - \$85,000.00	<u> 0 </u>	\$85,001.00 - \$90,000.00	<u> 0 </u>
\$90,001.00 - \$95,000.00	<u> 0 </u>	\$95,001.00 - \$100,000.00	<u> 0 </u>
Over \$100,000.00	<u> 0 </u>		

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. Institution Code? (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345

3. Degree/Program Level? (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA / CERTIFICATE

4. Degree/Program Title? (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA / CERTIFICATE

5. Name of Program? (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
COMMERCIAL TRUCK DRIVER

6. Number of Degrees or Diplomas Awarded? (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 23

7. Total Charges for this program? (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 1,795⁰⁰

8. Number of Students Who Began the Program? (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 25

9. Students Available for Graduation? (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 25

10. Graduates? (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 23

11. Completion Rate? (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

92%

12. 150% Completion Rate? (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(d).) 0%

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS.) Yes _____ No

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) 23

15. Graduates Employed in the Field? (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) 21

16. Placement Rate? (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(e)(3).) 91%

17. Graduates employed in the field of an average of less than 32 hours per week? (Indicate the number graduates employed an average of less than 32 hours per week.) 5

18. Graduates employed in the field an average of 32 or more hours per week? (Indicate the number of graduates employed an average of 32 or more hours per week.) 16

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

COMMERCIAL DRIVE TEST

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 0

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 0

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT D.M.V. WE ARE PRESENT AT D.M.V WHEN EACH AND EVERY STUDENTS PASSES

THEIR DRIVE TEST

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)
COMMERCIAL DRIVE TEST.

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 25

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).)
23

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).)
2

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) _____

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes _____ No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT D.M.V
WE ARE PRESENT AT D.M.V WHEN EACH AND EVERY STUDENTS
PASSES THEIR DRIVE TEST

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes _____ No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) 23

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) 21

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.)

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u>0</u>	\$5001.00 - \$10,000.00	<u>0</u>
\$10,001.00 - \$15,000.00	<u>0</u>	\$15,001.00 - \$20,000.00	<u>0</u>
\$20,001.00 - \$25,000.00	<u>5</u>	\$25,001.00 - \$30,000.00	<u>0</u>
\$30,001.00 - \$35,000.00	<u>16</u>	\$35,001.00 - \$40,000.00	<u>0</u>
\$40,001.00 - \$45,000.00	<u>0</u>	\$45,001.00 - \$50,000.00	<u>0</u>
\$50,001.00 - \$55,000.00	<u>0</u>	\$55,001.00 - \$60,000.00	<u>0</u>
\$60,001.00 - \$65,000.00	<u>0</u>	\$65,001.00 - \$70,000.00	<u>0</u>
\$70,001.00 - \$75,000.00	<u>0</u>	\$75,001.00 - \$80,000.00	<u>0</u>
\$80,001.00 - \$85,000.00	<u>0</u>	\$85,001.00 - \$90,000.00	<u>0</u>
\$90,001.00 - \$95,000.00	<u>0</u>	\$95,001.00 - \$100,000.00	<u>0</u>
Over \$100,000.00	<u>0</u>		

1. The first step in the process of the development of the program is the identification of the needs of the community.

2. The second step is the design of the program, which involves the selection of the objectives, the content, and the methods of instruction.

3. The third step is the implementation of the program, which involves the recruitment of students, the selection of teachers, and the provision of resources.

4. The fourth step is the evaluation of the program, which involves the measurement of the extent to which the program has achieved its objectives.

5. The fifth step is the dissemination of the program, which involves the sharing of the program with other communities.

6. The sixth step is the monitoring and evaluation of the program, which involves the ongoing assessment of the program's effectiveness.

1. Identification of needs	2. Design of program	3. Implementation of program	4. Evaluation of program	5. Dissemination of program	6. Monitoring and evaluation of program
7. Identification of needs	8. Design of program	9. Implementation of program	10. Evaluation of program	11. Dissemination of program	12. Monitoring and evaluation of program
13. Identification of needs	14. Design of program	15. Implementation of program	16. Evaluation of program	17. Dissemination of program	18. Monitoring and evaluation of program
19. Identification of needs	20. Design of program	21. Implementation of program	22. Evaluation of program	23. Dissemination of program	24. Monitoring and evaluation of program
25. Identification of needs	26. Design of program	27. Implementation of program	28. Evaluation of program	29. Dissemination of program	30. Monitoring and evaluation of program
31. Identification of needs	32. Design of program	33. Implementation of program	34. Evaluation of program	35. Dissemination of program	36. Monitoring and evaluation of program
37. Identification of needs	38. Design of program	39. Implementation of program	40. Evaluation of program	41. Dissemination of program	42. Monitoring and evaluation of program
43. Identification of needs	44. Design of program	45. Implementation of program	46. Evaluation of program	47. Dissemination of program	48. Monitoring and evaluation of program
49. Identification of needs	50. Design of program	51. Implementation of program	52. Evaluation of program	53. Dissemination of program	54. Monitoring and evaluation of program
55. Identification of needs	56. Design of program	57. Implementation of program	58. Evaluation of program	59. Dissemination of program	60. Monitoring and evaluation of program

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. Institution Code? (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345

3. Degree/Program Level? (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA / CERTIFICATE

4. Degree/Program Title? (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA / CERTIFICATE

5. Name of Program? (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
CLASS A TRUCK DRIVER

6. Number of Degrees or Diplomas Awarded? (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 2

7. Total Charges for this program? (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 3,973

8. Number of Students Who Began the Program? (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 2

9. Students Available for Graduation? (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 2

10. Graduates? (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 2

11. Completion Rate? (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

100%

12. **150% Completion Rate?** (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(d).) 0%

13. **Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education?** (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title-IV financial aid programs it most likely does not report to IPEDS.) Yes no No ✓

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. **Graduates Available for Employment?** (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) 2

15. **Graduates Employed in the Field?** (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) 2

16. **Placement Rate?** (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(e)(3).)

100%

17. **Graduates employed in the field of an average of less than 32 hours per week?** (Indicate the number graduates employed an average of less than 32 hours per week.)

0

18. **Graduates employed in the field an average of 32 or more hours per week?** (Indicate the number of graduates employed an average of 32 or more hours per week.)

2

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

CLASS "A" TRUCK DRIVER

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 2

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 2

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 100%

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT DMV WE ARE PRESENT AT D.M.V WHEN EACH AND EVERY STUDENTS

PASSES THEIR DRIVE TEST.

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)
CLASS "A" TRUCK DRIVER

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 2

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).)
2

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).)
0

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 100%

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes _____ No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT D.M.V.
WE ARE PRESENT AT D.M.V. WHEN EACH AND EVERY STUDENTS PASSES THEIR DRIVE TEST.

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes _____ No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) 2

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) 2

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.)

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u>0</u>	\$5001.00 - \$10,000.00	<u>0</u>
\$10,001.00 - \$15,000.00	<u>0</u>	\$15,001.00 - \$20,000.00	<u>0</u>
\$20,001.00 - \$25,000.00	<u>0</u>	\$25,001.00 - \$30,000.00	<u>0</u>
\$30,001.00 - \$35,000.00	<u>2</u>	\$35,001.00 - \$40,000.00	<u>0</u>
\$40,001.00 - \$45,000.00	<u>0</u>	\$45,001.00 - \$50,000.00	<u>0</u>
\$50,001.00 - \$55,000.00	<u>0</u>	\$55,001.00 - \$60,000.00	<u>0</u>
\$60,001.00 - \$65,000.00	<u>0</u>	\$65,001.00 - \$70,000.00	<u>0</u>
\$70,001.00 - \$75,000.00	<u>0</u>	\$75,001.00 - \$80,000.00	<u>0</u>
\$80,001.00 - \$85,000.00	<u>0</u>	\$85,001.00 - \$90,000.00	<u>0</u>
\$90,001.00 - \$95,000.00	<u>0</u>	\$95,001.00 - \$100,000.00	<u>0</u>
Over \$100,000.00	<u>0</u>		

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. This is essential for ensuring the integrity and reliability of the data used in the analysis.

2. The second part of the document focuses on the methodology used for data collection and analysis. It describes the various techniques and tools employed to gather and process the information, ensuring that the results are valid and meaningful.

3. The third part of the document presents the results of the study, including the key findings and conclusions. It highlights the significant trends and patterns observed in the data, providing a clear and concise summary of the research outcomes.

4. The fourth part of the document discusses the implications of the findings and offers recommendations for future research. It identifies the limitations of the current study and suggests ways to address these challenges, ensuring that the research remains relevant and impactful.

5. The final part of the document provides a summary of the overall research process and the contributions of the study. It emphasizes the importance of transparency and accountability in the research process, ensuring that the findings are accessible and understandable to all stakeholders.

Category	Item 1	Item 2	Item 3
Category A	Item A1	Item A2	Item A3
Category B	Item B1	Item B2	Item B3
Category C	Item C1	Item C2	Item C3
Category D	Item D1	Item D2	Item D3
Category E	Item E1	Item E2	Item E3
Category F	Item F1	Item F2	Item F3
Category G	Item G1	Item G2	Item G3
Category H	Item H1	Item H2	Item H3
Category I	Item I1	Item I2	Item I3
Category J	Item J1	Item J2	Item J3

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. Institution Code? (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345

3. Degree/Program Level? (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA/CERTIFICATE

4. Degree/Program Title? (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA/CERTIFICATE

5. Name of Program? (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
CLASS "A" TRUCK AND BUS DRIVER

6. Number of Degrees or Diplomas Awarded? (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 2

7. Total Charges for this program? (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 4,973⁰⁰

8. Number of Students Who Began the Program? (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 2

9. Students Available for Graduation? (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 2

10. Graduates? (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 2

11. Completion Rate? (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

100%

12. 150% Completion Rate? (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(d).) 0%

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS.) Yes No

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) 2

15. Graduates Employed in the Field? (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) 2

16. Placement Rate? (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(e)(3).)

100%

17. Graduates employed in the field of an average of less than 32 hours per week? (Indicate the number graduates employed an average of less than 32 hours per week.)

0

18. Graduates employed in the field an average of 32 or more hours per week? (Indicate the number of graduates employed an average of 32 or more hours per week.)

2

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE.

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

CLASS "A" TRUCK AND BUS DRIVER.

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 2

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 2

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 100%

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT DM.V.
WE ARE PRESENT AT DM.V. WHEN EACH AND EVERY STUDENTS

PASSES THEIR DRIVE TEST.

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)
CLASS "A" TRUCK AND BUS DRIVER

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 2

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 2

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).) 0

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 100%

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT
D.M.V.
WE ARE PRESENT AT DMV-WHEN EACH AND EVERY STUDENTS
PASSES THEIR DRIVE TEST

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) 2

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) 2

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.)

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u>0</u>	\$5001.00 - \$10,000.00	<u>0</u>
\$10,001.00 - \$15,000.00	<u>0</u>	\$15,001.00 - \$20,000.00	<u>0</u>
\$20,001.00 - \$25,000.00	<u>0</u>	\$25,001.00 - \$30,000.00	<u>0</u>
\$30,001.00 - \$35,000.00	<u>2</u>	\$35,001.00 - \$40,000.00	<u>0</u>
\$40,001.00 - \$45,000.00	<u>0</u>	\$45,001.00 - \$50,000.00	<u>0</u>
\$50,001.00 - \$55,000.00	<u>0</u>	\$55,001.00 - \$60,000.00	<u>0</u>
\$60,001.00 - \$65,000.00	<u>0</u>	\$65,001.00 - \$70,000.00	<u>0</u>
\$70,001.00 - \$75,000.00	<u>0</u>	\$75,001.00 - \$80,000.00	<u>0</u>
\$80,001.00 - \$85,000.00	<u>0</u>	\$85,001.00 - \$90,000.00	<u>0</u>
\$90,001.00 - \$95,000.00	<u>0</u>	\$95,001.00 - \$100,000.00	<u>0</u>
Over \$100,000.00	<u>0</u>		

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author details the various methods used to collect and analyze the data. This includes both manual and automated processes. The manual process involves reviewing each entry individually, while the automated process uses software to identify patterns and anomalies.

The third part of the document focuses on the results of the analysis. It shows that there are several areas where the data deviates from the expected trends. These deviations are likely due to human error or changes in the underlying process.

Finally, the document concludes with recommendations for improving the data collection and analysis process. It suggests implementing more rigorous checks and balances, as well as providing additional training for the staff involved in the process.

Item	Description	Value	Category
1	Office Supplies	150.00	General
2	Travel Expenses	250.00	Travel
3	Utilities	100.00	Utilities
4	Insurance	300.00	Insurance
5	Salaries	1000.00	Personnel
6	Equipment	500.00	Equipment
7	Marketing	200.00	Marketing
8	Research	150.00	Research
9	Legal Fees	100.00	Legal
10	Other	50.00	Other

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. Institution Code? (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345

3. Degree/Program Level? (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA / CERTIFICATE

4. Degree/Program Title? (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA / CERTIFICATE

5. Name of Program? (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
CLASS "B" TRUCK DRIVER.

6. Number of Degrees or Diplomas Awarded? (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 0

7. Total Charges for this program? (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 3,973⁰⁰

8. Number of Students Who Began the Program? (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 0

9. Students Available for Graduation? (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 0

10. Graduates? (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 0

11. Completion Rate? (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

0
12. 150% Completion Rate? (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) A "rate" is a mathematical calculation and should never be more than 100 (5 CCR §74112(d).) 0

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS.) Yes _____ No

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) 0

15. Graduates Employed in the Field? (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) 0

16. Placement Rate? (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) A "rate" is a mathematical calculation and should never be more than 100 (5 CCR §74112(e)(3).) 0

17. Graduates employed in the field of an average of less than 32 hours per week? (Indicate the number graduates employed an average of less than 32 hours per week.) 0

18. Graduates employed in the field an average of 32 or more hours per week? (Indicate the number of graduates employed an average of 32 or more hours per week.) 0

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 0

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 0

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT D.M.V
WE ARE PRESENT AT D.M.V. WHEN EACH AND EVERY STUDENTS

PASSES THEIR DRIVE TEST

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)
CLASS "B" TRUCK DRIVER

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 0

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).) 0

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 0

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes _____ No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT D.M.V.
WE ARE PRESENT AT DMV. WHEN EACH AND EVERY STUDENTS
PASSES THEIR DRIVE TEST

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes _____ No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) 0

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) 0

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.)

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u>0</u>	\$5001.00 - \$10,000.00	<u>0</u>
\$10,001.00 - \$15,000.00	<u>0</u>	\$15,001.00 - \$20,000.00	<u>0</u>
\$20,001.00 - \$25,000.00	<u>0</u>	\$25,001.00 - \$30,000.00	<u>0</u>
\$30,001.00 - \$35,000.00	<u>0</u>	\$35,001.00 - \$40,000.00	<u>0</u>
\$40,001.00 - \$45,000.00	<u>0</u>	\$45,001.00 - \$50,000.00	<u>0</u>
\$50,001.00 - \$55,000.00	<u>0</u>	\$55,001.00 - \$60,000.00	<u>0</u>
\$60,001.00 - \$65,000.00	<u>0</u>	\$65,001.00 - \$70,000.00	<u>0</u>
\$70,001.00 - \$75,000.00	<u>0</u>	\$75,001.00 - \$80,000.00	<u>0</u>
\$80,001.00 - \$85,000.00	<u>0</u>	\$85,001.00 - \$90,000.00	<u>0</u>
\$90,001.00 - \$95,000.00	<u>0</u>	\$95,001.00 - \$100,000.00	<u>0</u>
Over \$100,000.00	<u>0</u>		

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

2. The second part of the document outlines the various methods used to collect and analyze data. It includes a detailed description of the sampling process, which was designed to be representative of the entire population. The analysis then focuses on identifying trends and patterns within the data set.

3. The third part of the document presents the results of the study. It shows that there is a significant correlation between the variables being studied. This finding is supported by statistical tests and is consistent with previous research in the field.

4. The fourth part of the document discusses the implications of the findings. It suggests that the results could be used to inform policy decisions and to guide future research. The authors also acknowledge the limitations of the study and provide suggestions for how these could be addressed in future work.

5. The final part of the document is a conclusion that summarizes the key points of the study. It reiterates the importance of the findings and the need for continued research in this area.

Year	Value	Change	Percentage
2010	100	0	0%
2011	105	5	5%
2012	110	5	5%
2013	115	5	5%
2014	120	5	5%
2015	125	5	5%
2016	130	5	5%
2017	135	5	5%
2018	140	5	5%
2019	145	5	5%
2020	150	5	5%

Section #2 – Information for Each Educational Program Offered at the Institution

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for each educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2013

2. **Institution Code?** (Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location.) 93832345)

3. **Degree/Program Level?** (Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters, Bachelor, Associate, diploma) if the program is not a degree Indicate "diploma".) DIPLOMA / CERTIFICATE

4. **Degree/Program Title?** (Indicate the title of the degree for the program you are entering e.g., Ph.D., Master of Science, Bachelor of Arts, Occupational Associate. If the program is not a degree, indicate the name of the certificate/diploma program.)
DIPLOMA / CERTIFICATE

5. **Name of Program?** (Indicate the name of the program e.g., Business Administration, Cosmetology, Medical Assisting.)
CLASS "B" TRUCK AND BUS DRIVER

6. **Number of Degrees or Diplomas Awarded?** (Indicate the number of students receiving a degree or diploma for this program during the reporting year.) 0

7. **Total Charges for this program?** (Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. Total charges include all amounts paid for the program. It includes books, uniforms or other charges if those charges are for costs that are required for participation in the educational program.)
\$ 4,973⁰⁰

8. **Number of Students Who Began the Program?** (Indicate the number of students who began the program who are scheduled to complete the program in the year being reported, 5 CCR §74112(b)(1). If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number.) 0

9. **Students Available for Graduation?** (Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty (CEC §94928(f) & (g).) 0

10. **Graduates?** (Of the students available for graduation (#9 above), indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported (5 CCR §74112(b)(2).) 0

11. **Completion Rate?** (Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above). A "rate" is a percentage and should

never be more than 100% (CEC §94929(a), 94928(f) & (g), and 5 CCR §74112(d).)

0
12. 150% Completion Rate? (If the institution tracks 150% completion, indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(d).) 0

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? (Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS.) Yes _____ No

CEC § 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d) & (f), and 5 CCR §74112(b)(2).) 0

15. Graduates Employed in the Field? (Number of graduates, (#14 above) who are gainfully employed in a single position for which the institution represents the program prepares its graduates within six months after a student completes the applicable educational program. For occupations for which the state requires passing an examination, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student completes an applicable educational program (CEC §94928(e), 5 CCR §74112(b)(3).) 0

16. Placement Rate? (Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100** (5 CCR §74112(e)(3).) 0

17. Graduates employed in the field of an average of less than 32 hours per week? (Indicate the number graduates employed an average of less than 32 hours per week.) 0

18. Graduates employed in the field an average of 32 or more hours per week? (Indicate the number of graduates employed an average of 32 or more hours per week.) 0

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC §94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.

5 CCR §74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?

Yes No

If "yes" please enter the name of the licensing entity that licenses this field.

DEPARTMENT OF MOTOR VEHICLE

If "no" you may skip to "Salary Data" below

First Data Year

20. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2012

21. Name of Exam? (Provide the name of the exam being reported.)

CLASS B⁺ TRUCK AND BUS DRIVER

22. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 0

23. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

24. Number Who Failed the Exam? (Enter the number of students who took the exam and failed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

25. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 0

26. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes No Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students. (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM THE STUDENTS THEMSELVES PASSING AT DMV.

WE ARE PRESENT AT D.M.V. WHEN EACH AND EVERY STUDENTS PASSES THEIR DRIVE TEST.

Second Data Year

28. Year? (Indicate the year for which you are reporting exam passage data. Two years data is required.) 2013

29. Name of Exam? (Provide the name of the exam being reported.)
CLASS "B" TRUCK AND BUS DRIVER

30. Number of Students Taking Exam? (Enter the number of students completing the program within 150% of the program period who took the exam (CEC §94929.5(b) and 5 CCR §74112(f).) 0

31. Number Who Passed the Exam? (Enter the number of students who took the exam and passed it on the first attempt (CEC §94929.5(b) and 5 CCR §74112(f).) 0

32. Number Who Failed the Exam? (Enter the number of students who took the exam for the first time and failed it (CEC §94929.5(b) and 5 CCR §74112(f).) 0

33. Passage Rate? (Enter the passage rate for students who took the exam and passed it on the first attempt.) 0

34. Is This Data from the Licensing Agency that Administered the Exam? (5 CCR §74112(f)) Yes ___ No Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: (If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students (5 CCR §74112(f). If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students.")

THIS DATA IS FROM STUDENTS THEMSELVES PASSING AT D.M.V.
WE ARE PRESENT AT D.M.V. WHEN EACH AND EVERY STUDENTS PASSES THEIR DRIVE TEST.

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes ___ No If "Yes" provide the names of other licensing exam options or requirements:

Salary Data - CEC §94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of \$5,000.00.

37. Graduates Available for Employment? (Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution (CEC §94928(d), (f), and 5 CCR §74112(b)(2).) 0

38. Graduates Employed in the Field? (Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position (CEC §94928(e), and 5 CCR §74112(b)(3).) 0

39. Graduates Employed in the Field Reported receiving the following Salary or Wage: (Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving \$4,010.00 a year and a second student reports they are receiving \$2,999.00 a year, enter the number "2" in the space next to \$0 - \$5,000.00, because there are 2 students who are receiving between \$0-\$5,000 a year.)

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

\$0.00 - \$5,000.00	<u>0</u>	\$5001.00 - \$10,000.00	<u>0</u>
\$10,001.00 - \$15,000.00	<u>0</u>	\$15,001.00 - \$20,000.00	<u>0</u>
\$20,001.00 - \$25,000.00	<u>0</u>	\$25,001.00 - \$30,000.00	<u>0</u>
\$30,001.00 - \$35,000.00	<u>0</u>	\$35,001.00 - \$40,000.00	<u>0</u>
\$40,001.00 - \$45,000.00	<u>0</u>	\$45,001.00 - \$50,000.00	<u>0</u>
\$50,001.00 - \$55,000.00	<u>0</u>	\$55,001.00 - \$60,000.00	<u>0</u>
\$60,001.00 - \$65,000.00	<u>0</u>	\$65,001.00 - \$70,000.00	<u>0</u>
\$70,001.00 - \$75,000.00	<u>0</u>	\$75,001.00 - \$80,000.00	<u>0</u>
\$80,001.00 - \$85,000.00	<u>0</u>	\$85,001.00 - \$90,000.00	<u>0</u>
\$90,001.00 - \$95,000.00	<u>0</u>	\$95,001.00 - \$100,000.00	<u>0</u>
Over \$100,000.00	<u>0</u>		

1. The first part of the report is a general introduction to the project. It describes the objectives of the study and the methods used to collect and analyze the data. The introduction also provides a brief overview of the results and conclusions of the study.

2. The second part of the report is a detailed description of the data collection process. It includes information about the sample size, the sampling method, and the instruments used to collect the data. This section also discusses the reliability and validity of the data.

3. The third part of the report is a description of the data analysis process. It includes information about the statistical methods used to analyze the data and the results of the analysis. This section also discusses the limitations of the study and the implications of the findings.

4. The fourth part of the report is a conclusion and a list of references. The conclusion summarizes the main findings of the study and provides recommendations for future research. The references list the sources of information used in the study.

Year	Population	Sample Size	Response Rate	Reliability	Validity
1990	100,000	10,000	85%	0.95	0.90
1991	105,000	10,500	88%	0.96	0.91
1992	110,000	11,000	90%	0.97	0.92
1993	115,000	11,500	92%	0.98	0.93
1994	120,000	12,000	94%	0.99	0.94
1995	125,000	12,500	96%	1.00	0.95
1996	130,000	13,000	98%	1.00	0.96
1997	135,000	13,500	99%	1.00	0.97
1998	140,000	14,000	100%	1.00	0.98
1999	145,000	14,500	100%	1.00	0.99
2000	150,000	15,000	100%	1.00	1.00