

Unique Dental Lab College

10504 Lower Azusa Rd #101

El Monte, CA 91731

(626) 453-8919



Catalog of Courses

January 1, 2012 to December 31, 2012



Table of Contents

School Address Information	3
Discloses	4
Admission Standard	5
Mission and Objective	6
Dental Technician Program	7
Class Schedule	8
Dental Assisting Program	9
Dental Technician Course Cost	10
Dental Assisting Course Cost	11
School Facilities	12
Language of Instruction	13
Employment Placement	13
Length of Program and Job Can Lead to	14
A Description of Equipment	15
Materials to Be Used	16
Instructor Qualification	17
Rules and Regulations	18
Student Record	18
Student Service	19
Housing Assistance	19
School Policies	20
Attendance Policy	21
Student Complaint and Grievance Procedure	22
STRF Fee	23
Tuition Refund Provisions	24.25
Graduation Requirement	26
Probation	26
Dismissal	26
Incompletes	26
Grading	26
Notice concerning Transferability of Credits and Credentials	27



Unique Dental Lab College

Catalog 2012

Classes will be held: 10504 Lower Azusa Rd #101, El Monte, CA 91731

Course offered:

Dental Technician Program 800 Hours

Dental Assisting Program 80 Hours

Approved by

Bureau for Private Post secondary Education

25 35 Capitol Oaks Dr. Suite 400

Sacramento CA 95833-

P.O.Box 980818

West Sacramento CA 95798-0818

Web Site Address: www.bppe.ca.gov

Tel &Fax :(888)370 7589 or by Fax (916) 263 1897

(916) 431 6959 or by Fax (916) 263 1897

Any questions students may have regarding this catalog that have not been satisfactory answered by the institution may be directed to the Bureau for Private Postsecondary Education at the contact information above.

As a prospective student you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet. Which must be provided to you prior to signing an enrollment agreement?



Disclosures

This school is a private school and that is not affiliated with any government agency. it was approved by Bureau for Private Post secondary Education, pursuant California Education Code 94915 . It means that this school meets the minimum state standards The approval does not imply the Bureau for Private Postsecondary Education endorses the programs. or that Bureau approval means the school exceeds minimum state standards The approval must be re-approved every five years and it is subject to continuing review

The school provides a prospective student, ether writing or electrically with a school catalog prior to signing an enrollment agreement. The school catalog will be updated annually,

As prospective student you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet prior to signing an enrollment agreement which must be provided to you prior to signing an enrollment agreement. If you are unable to read English, the Chinese or Spanish version is available

The school does not offer ESL (English as second language) program

Work source Investment Act (WIA) and Vocational Rehabilitation have approved this school for training

This school does not offer any degree program

This school does not currently participate and not eligible in federal title IV financial aid program. If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

This school does not have any pending petitions in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101e seq.)

The school not guarantees students job placement at any manner. .

Library: This school provides books, periodicals, newspapers, magazines physical and online reference resource, CD ROMs, Videotapes Projector, Computer work station and other Audio-Visual devices

This school does not offer any distance education.

This school provides course in Chinese mandarin and English , if student's primary language is Spanish, the school provides instant translation in classroom training.



Admission Standard

The institution refers to basic as level education background; however the students must fulfill the following requirement to enroll the course.

- 1) Immigration status: Legal status
- 2) Minimum level of education: High school or equivalent education level
- 3) Age requirement: From eighteen years over
- 4) Entrance testing requirement: Pass pre enrolling hand ability test(arts work)
- 5) Ethic condition: Have not been convicted of any offence other than minor traffic violation
- 6) Health condition: An applicant must be good physical heath (except rehabilitation candidate students)
- 7) This institution has not entered into an articulation or transfer agreement with any other college or university, this institution does not accept credits earned at other institution.
- 8) This institution does not award credit to prior experiential learning students.
- 9) This institution does not accept students from China, Hong Kong and Taiwan this Time



Mission and Objective

The purpose to setting up this school is to provide job training to new and old Chinese speaking from China , Taiwan and Hong Kong immigrants who have had difficulties in finding suitable jobs ,due largely to their low level of English proficiency

The new arrivals have been mostly limited by their language inadequacy to low paying jobs , most of which require had manual labor and the situation has been compounded by the swelling rate of unemployment in Los Angeles area

It is against such a backdrop that the idea of a school for the training of dental lab technician was developed. to their job , a dental lab technician does not need excessive communication in English (Nonetheless , we'd still stress the need for trainee to improve their English skills) But more importantly, most work is done by hand ,and people from the aforementioned geographic area traditionally skilful in handicraft . Therefore, the dental lab will enable to find their niche which will give them better job assistance while providing needed service to the public.

After intensive training period of 6-8 months, these immigrants will be able to readily find job, thus relieving the burden of California State Government in supplying jobs for this part of population.

Program information:

Dental Lab Technician Program (800hours)

Dental Assisting Program(80Hours)



Dental Technician Program

Mission and Objectives

At Unique Dental Lab College it is our goal and objective to provide The student with the education necessary to attend dental technician training course The propose of setting up this school is to provide job training to students who have not professional skill or have had difficulties in finding suitable jobs, due largely to their low level of English proficiency , but not limited to. After intensive training for a period 6-8 months these students may be able to readily find the job, to be a responsible member of our community thus relieving the burden of the California State Government in supplying jobs for this part of the population.

Unique Dental Lab College strives for the following:

- To maintain a highly skilled and qualified teaching staff.
- To provide the student with entry level comprehensive curriculum.
- We emphasis on integration of theory with practice using “hand on “one by one method to lead student’s future employment. in the competence of dental technical area.



Course Description: Dental Technician Program (Crown and Bridge)

The number of clock hours for the program, 800 hours, school provide all in school use material / equipment, except home practice material and equipment, This program just training entry level dental technician, any new technology, materials not included.

課程說明: 牙技師培訓計劃(牙冠牙橋), 培訓結業總學時 800 小時, 包括在學校用的材料及設備, 但不包括學生自用工具及在家練習材料. 此培訓計劃只培養初級牙技師, 任何新材料, 新科技, 新設備不包括在此培訓計劃內.

Student Name	Student signature	Date		
Class Subject	Lecture	Lab	Finished	Student sign
<p>1.Common Sense Dental Laboratory Technology Including glossary, anatomy ,morphology material .Doctor' s notes, Q.C sheet, 牙技師基本理論, 包括專用名詞, 材料, 牙體解剖, 醫生訂單, 品檢單.-----</p> <p>----</p> <p>2.Mold work from A-Z include material /equipment use 做模子, 從倒模子到完工, 包括所需用的材料, 工具, 設備 (包括所需用的材料, 工具, 設備用法)</p> <p>-----</p> <p>3 Wax (coping, full crown, metal occlusion, metal lingual, finishing include material /equipment use 雕蠟, 包括鑲襯墊, 全冠, 金屬合面, 金屬舌面, (材料, 工具, 設備用法)</p> <p>-----</p> <p>4 Casting (consists of sprue, investing ,burn out, casting finish include material /equipment 鑄造, 包括鑄造通道, 包埋, 燒烤,(包括材料, 工具, 設備法)</p> <p>-----</p> <p>5. Metal finish include material /equipment use 金屬打磨(包括所需用的材料, 工具, 設備用法)</p> <p>-----</p> <p>6. Opaque 上不透明層(包括材料工具 設備用法)</p> <p>-----</p> <p>7 .Porcelain build up 堆瓷(包括材料, 工具, 設備法)</p> <p>-----</p> <p>8. Porcelains finish (contains grinding glaze ,stain , include material /equipment use 瓷牙完工, 包括料料, 工具, 設備用法</p> <p>-----</p>				



Dental Assisting Program

Mission and Objective:

At Unique Dental Lab College it is our goal and objective to provide the student with the education necessary to attend Dental Assisting Program. The purpose of setting up this school is to provide job training to students who have not professional skill or have had difficulties in finding suitable jobs, due largely to their low level of English proficiency, but not limited to . After intensive training for a period three months these students may be able to readily find the job, to be a responsible member of our community thus relieving the burden of the California State Government in supplying jobs for this part of the population.

Unique Dental Lab College strives for the following:

- To maintain a highly skilled and qualified teaching staff.
- To provide the student with entry level practical curriculum
- We emphasize on integration of theory with practice to lead student's future employment. In the competence of dental assisting area.

Description of Courses

The dental assisting program contains as follows:

- Anatomy of Head and Teeth
- Chair -side assisting Program and basic front desk skill
- Dental Disease
- Dental health and Nutrition
- Dental Radiography Safety and film Processing
- Infection Control
- CPR
- California Dental Practice ACT
- Instrument sterilization

This is a short term training program with focus on the preclinical dental skills and clinical dental procedure. This is an introductory course in which students acquire fundamental skills requested of dental assistants.



Itemized Program Cost Summary

Type of training:	Classroom training
Title of training program:	Dental technician
Job leading:	Dental technician
Total cost per student:	\$5,600.00

Total hours:	800 Hours
Tuition	\$2,800.00
Registration:	\$100.00
Books etc	\$250.00
Supplies & material	\$1400.00
Equipment & tool	\$1000.00
Uniform mask, gloves,	
Protective glasses	\$47.00
STRF	\$3.00
Total	\$5,600.00



Itemized Program Cost Summary

Type of training:	Classroom training
Title of training program:	Dental Assisting
Job leading:	Dental Assistant

Maximum total cost per student:	\$2500.00
Total hours:	80
Tuition	\$1800.00
Registration:	\$100.00
Books etc	\$190.00
Supplies & material	\$160.00
Equipment & tool	\$200.00
Uniform ,Mask , Gloves, Glasses	\$48.50
STRF	\$1.50
Total	\$2500.00



School Facilities

The school maintains air-conditional classroom/laboratory for each of our course and has both the facilities and equipment to meet the needs for “hand on” practical experience, the school owns dental office for dental assistant or dental technician practice needs. . Classroom is equipped with specialized and supporting materials enrich and broaden students’ knowledge and training. The school has lab table, bench, projector, video DVD player, TV, computer, amplifier.

A list of equipment and materials to be used is provided on page “A description of equipment to be used and materials to be used”.



Language of instruction

The entire course is provided in Mandarin and English. However, due to school location, a large number of applicants are fluent in Chinese Mandarin, Cantonese, Spanish (few). It is practice of the school to provide instruction when is necessary to increase the understandability and performance of the students fluent in those languages and for whom English may be a second language, some occasion school provide instant translation. ESL is not provided but is available from other area instructions. Dental technician profession mostly focusing in manual dexterity, physical observance of dental arts work any language including English is supplemental. .

Employment placement

Employments placement assistance for graduating students will consist of but will not be limited to followings:

- Resume consultation and creation
- Letters of reference
- Access to internet for job opening and employment opportunities
- Free referral service to business and laboratories that are looking for qualified entry level graduates
- Job application form orientation and filling assistance
- Site visit to prospective employer

It will be no additional charge for above service

This school job placement is not guaranteed

The employment placement is scheduled, school will not guarantee to job income or wage rate to any students, school will not responsible to place or replace job to any student, If they refuse the job placement by school, because of distance of job location, or their inability to driving or language communication difficulties



Length of program and job can lead to:

Dental Technician Program

Length of program: 6-8 months upon completion of this course, the education can lead trainee to as following option:

1. Finding a job at dental laboratory.
2. Self employment.
3. Cooperation with dentists or their in —house technicians
4. Engaging in dental material supply, or
5. Becoming a dental lab agent.

Dental Assisting Program

80 Hours

Dental assistant

Dental sterilization technician

Dental surgery technician Dental supply agent

The programs offered by this school only let enrolled student obtaining a tangible job of dental technician or dental assistant which is welcome by dental lab employers, or dentist or help students becoming a dental lab owner, **it will not lead to any licensure .**



Equipment to be used , not limited to:

- Vibrator
- Electrical Waxing Unit
- Pin-setting machine
- Sand blaster
- Air compressor
- Dust collector
- Burn out oven
- Investing unit
- Model trimmer
- Lathers
- Magnifier lamp
- Belts driven engines
- High speed air driven systems
- Casting machine
- Electrical mix machine
- All porcelain oven press
- Thermoform unit
- Ultrasonic
- Porcelain oven
- Hand pieces(High and Low speed)
- Electronic waxing unit
- Deeping wax pot



- **Materials and Consumable Tools to Be Used** (Not limited to)

Acrylic resin	Porcelain Incisal	Articulating paper
Die hardener	Alloy	Super release
Base former	Self curing resin	Base plate wax
Tin foil separator	Dipping wax	Ceramist brusher
Utility Wax	Heat curing resin	Wire wax
Thinner	Sticky Wax	Porcelain powder
Bite block wax	Porcelain Opaque	Sculptures wax
Porcelain stain	Under cut wax	Base resin
Inlay wax	Muslin buff	Margin wax
Blades	Debulize	Clasp wire
Crucible	Alginates	Diamond discos
Porcelain body	Diamond burs	Die space
Forces	Die hardener	casting ring
Investing powder	investing liquid	Monte bristle brusher
Press	Scalpels	Saw
Plasters	Yellow stone	die stone
Rubber bow	Spatulas	
Pins	Articulators	
Belts of lower speed	High pressure pot	Flasking
Flasking cleaner	Engine oil	Engine cleaner
Dust collect bag	Wax removing	Electrical stove
Alcohol torch	Burn alcohol	



Instructor Qualification

Dr. Lin Yang (Kevin):

Deputy Director /Instructor Dr .Kevin Yang Lin ,Doctor of Dental Surgery (DDS) has rich experiences in dental field teaching and clinic .California dental board license holder , graduate of University of Southern California (USC) one of member of dean list , USC School of Dentistry ,American Dental Association.(ADA) and University of California Irvin Biological Sciences .

Luo, Zhi Yun (Rose):

Director, senior instructor, dental technician, with total 43 years experiences in dental field, (dental instructor, technician in USA and dentist, instructor, dental technician in China) After arriving in USA she graduated 1997 from dental lab technology, Pasadena City College , Luo has certificate in Dental Lab Technology from USA National Board of Dental Lab Technology .Her ability as an effective instructor has been praised by Wilma Redler Peterson CDT, the co-author of the publication” Essential Guide Prosthodontic Laboratory Procedures”.

Rules and Regulations For Student Conduct

- 1 Please use trash container in classroom and restrooms.
2. You must sign when you get into class & out class.
3. Student is not allowed to operate any equipment without instructor's guideline.
4. Student has to use mask and glasses when using grinding machine & dust collector.
5. For safety reason, no visitors allowed in the workshop or training field for any reason unless emergence case.
6. When students waive their operational desk, must turn of alcohol or gas light or switch.
7. Students are not allowed to smoke and drink in classroom
8. Students have to attend class on time, if you are planning to be absent, you have to call instructor in advance, to explain the reason.
9. Students have to follow the syllabus of the school progressively, not allowed to skip subject of course by own interest.
10. Students have to complete all dental cases either practical case or learning case.
11. If you are late in tuition payment you may not be allowed to attend class.
12. Students have to keep clean in classroom and laboratory, students have to clean working desk before leaving.
13. Nobody allowed speaking loudly in the classroom disturbing others.

Students Record

Unique Dental Lab College keeps students record for five years, students transcript record, for three years. If student require their record, may contact director of the school.



Students Services

Employment's counseling
Job interview counseling
Students monthly bus passport applications.
Free parking
Children care counseling
Enrollment services
Rehabilitation, WIA candidate students counseling
School registration
E mail contact
Online registration
One by one "hand on" practice tutorial services
Clinical practice
Rehabilitation training and reporting
WIA training and reporting
Unemployment training

Housing Assistance

This school does not provide housing service to students before or after student enrolling at this school



School Policies

These policies are set in place to establish and maintain a teaching and learning environment in the school that a create a professional atmosphere and will provide Each student with an opportunity to learn and grow without conflict or difficulties The instructor and administrator of Unique Dental Lab College are committed to the principal of providing the best education to ensure the successes of our graduates in the dental industry ‘

This school will reserve the right to add or change policies as needed;

The attendance policy, tardy policy and leave of absence policy please see next pages



Attendance Policy

The attendance at Unique Dental Lab College is very important for the student performance of our instruction as well as for the students taking the course: in the effort of giving you a good instruction

Unique Dental Lab College has formulated the following policies.

- Students are allowed to be on school premise from Monday to Thursday (dental technician) Friday (dental assisting)
- Students are responsible for daily attendance sign in and sign out system
- If the student is unable to attend school for a family emergency, personnel affairs etc, he/she must call in to an instructor prior to their designated time of arrival
- The school adapts flexible schedule for student's attendance, at any time from 9:30 AM to 5:00 PM. The attended clock hours will be accumulated and recorded which is admitted by this school.
- Student who is not in attendance for 30 consecutive calendar days without contacting the school will be considered dropped from active role.

Tardy policy:

All students have to follow school's class schedule, the school not allow any students arriving late at lecture class which is starting every day morning time of the training week .

Leave of absence

Any student may request a leave of absence. The leave of absence must be notified to The school director/instructor by submitting written or verbal request

The school contact information:

Telephone 626 453 8919 or write to 10504 Lower Azusa Rd # 101 Fax:626 581 3988
El Monte, CA92108

Legal Holidays

New Year's Day Martin Luther King Day Memorial Day President Day Columbus Day
Independence Day Labor Day Thanksgiving Day Christmas Day



Student Complaint and Grievance Procedure

A student or any member of the public may file a complaint about this institution with the Bureau for Private postsecondary Education by calling toll free telephone number 1-888 370 7589 or by completing a complaint form, which can be obtained on the bureau's internet website www.bppe.ca.gov

If the students have any complaints or problems, students may contact school director by written, or verbal manner , the case will be investigated by school, if students cannot work with the school , Students may call or write to :

Bureau for Private Postsecondary Education

Address: 2535 Capitol Oaks Dr. Suite 400

Sacramento CA 95833

P.O.Box 980818

West Sacramento CA 95798-0818

Web Site Address : wwwbppe.ca.gov

Tel &Fax #s: (888) 370 7589 or by Fax(916)263 -1897
(916) 431 6959 or by Fax(916)263-1897



Student Tuition Recovery Fund

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following apply to you.

1. You are a student, who is a California resident and prepays all or part of Your tuition either by cash, guaranteed student loans, or personal loans,
2. Your total charges are not paid by a third-party payer, such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident.
2. Your total charges are paid by a third party, such as an employer, Government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education. You may be eligible for STRF. If you are a California resident, prepaid

Tuition, paid the STRF assessment, as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
5. An inability to collect on a judgment against the institution for a violation of the Act.

The STRF assessment rate is \$0.50 per \$1,000 of institutional charges rounded to the nearest thousand dollars from each student



Refund Provisions

BUYER'S RIGHT TO CANCEL: You have the right to cancel this Agreement prior to or on the first day of instruction and obtain refund. you may cancel this contract and receive a refund less than the reasonable deposit or application fee not to exceeded \$100 by submitting a written notice to this school the first day of instruction, but no later (7th) seventh business day of instruction..

Cancellation shall occur when you give written notice of cancellation at the address of the school shown on the top of the first page of Enrollment Agreement. You can do this by mail, hand delivery or fax. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

Cancellation notice should be addressed to:

10504 Lower Azusa Rd #101, El Monte, CA 92108

If you cancel this Agreement, the school will refund any money that you paid, except for deduction for a reasonable deposit or application fee not to exceeded \$100, and fee on equipment item described on the page in Enrollment Agreement, within thirty days after your Notice of Cancellation is received.

WITHDRAWAL FROM COURSE

You have the right to withdraw from a course of instruction at any time. As student may withdraw from a course have started and receive a pro rata refund for unused portion of the tuition and other refundable charge if the student has completed 60% or less of the instruction. The refund amount is determined by deducting the registration fee not to exceeded \$100 from total tuition charge and fee on equipment item described on the page in Enrollment Agreement, then dividing the remainder by number of hours in the program to calculate the hour charge. The refund is the amount in excess of what the student owns for total hours of instruction completed, including the non-refundable \$100 registration fee. STRF fee non-refundable. If the student has completed more than 60% either by time trained or by course after enrollment based on student daily sign in and out records. Non refund will be applied. If the school does not receive any written notice for withdrawal from a student, it will be treated a normal enrolled student, whether the student attends school or not. 5500.00 Plus 100.00 for one course charge only for 800 HR total, the course descriptions are: Crown & Bridge, or dental assisting program

The cancelation or withdrawal by phone, verbally, or by no attending the class will not be automatically considered a cancellation or withdrawal.

Dental Technician Program cost and Refund Policy

If student decide to drop/withdraw the course, the refund will be calculated on basis \$ 5600, one course / 800 hours

<u>Itemized in program</u>	Cost	Refund detail
Tuition	\$2800.00	\$3.5/per hour
Registration	\$100.00	Non refundable
Dental Equipment usage: (Example, but not limited to : Vibrator, Electrical Waxing unit, Air compressor, Dust collector, Burn out oven, Investing unit, Model	\$1000.00	On basis of \$1000 From 1 hour to 64 hours elapsed , refund 85% From 65 hours to 128 hours , refund 70% From 129 hours to 192 hours, refund 55% From 193 hours to 256 hours, refund 45%

trimmer, ultrasonic)		From 257 hours to 320 hours, refund 35% From 321 hours to 384 hours, refund 25% From 385 hours to 479 hours, refund 15% Complete 60% clock hours of program, 0%
Dental Material & Tools usage: (plaster ,wax, burs, diamond discs, saws pins, die stone, alcohol.....)	\$1400.00	Refund rate same as equipment usage
Books and other teaching Material	\$250.00	After used, non refundable
Uniform. Protective Mask. Gloves. Glasses etc	\$47.00	After used, non refundable
STRF	\$3.00	Non refundable

Hypothetical Refund Example

Student Enrolment Date: 03/01/2012
 Student Last day in School: 05/15/2012
 Student in school total hours: 320 hours
 Student total paid: \$5600.00

Charge items	Calculation	Refund
1.Tuition	\$3.5/per hour) $3.5 \times 320 \text{ hours} = \1120	$\$2800 - \$1120 =$ \$1680.00
2.Registration	\$100.00 (non refundable)	\$0.00
3. Equipment	$\$1000.00 \times 35\% = \350.00	\$350.00
4 Supplies & material	$\$1400.00 \times 35\% = \490.00	\$490.00
5 Books etc	\$250.00 (non refundable)	\$0..00
6.Uniform gloves etc	\$47.00 (non refundable)	\$0.00
7. STRF	\$3.00 (non refundable)	\$0.00
Total	Total add line 1 through line 7	\$2520.00
Total refund		\$2520.00



Graduation Requirement

The students will meet the criteria of the course which is offered by Unique Dental Lab College, upon completion of the course. If student will not complete that criteria, the school will give student extra instruction that need it until complete it and pass final examination both hand skill and theory the maximum training period will not exceeds 150% of program enrolled.

Probation If Student fail out satisfactory progress in one evaluation, will be placed on probation, during this probation period will be considered as a probation student .after third evaluation ,if student does not meet satisfactory after third evaluation, he/she will be terminated.

Dismissal You may will be cancelled for any of following reason:

- Cheating
- Nonpayment after school coordination
- Falsify information
- Expired enrollment period (if applicable)
- Disruption or other non compliance issues
- Drug or alcohol use

Incompletion Should you be unable to complete the course , you will need to contact director or instructor immediately

Grading

Unique Dental Lab College requires 65% or better to pass final examination

Grade Point Scale 90-100= A 80-89 = B 70-79 = C 65-69 =D 60-64 =F
Student enrolled in approved course will receive a certification, upon successful completion of each course after **passing final examination.**



Notice Concerning Transferability of Credits and Credentials

“The transferability of credits you earn at Unique Dental Lab College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in dental technician or dental assisting program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of Your coursework at that institution. For this reason you should make Certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to Which you may seek to transfer after attending Unique Dental Lab College to determine if your certificate will transfer.”