

DEHART

Technical School

Plumbing, Heating & Air

311 Bitritto Way
Modesto, CA 95356

HVAC Course 1

HVAC/Facilities Maintenance Course 2

HVAC/R Facilities Maintenance Course 3

Advanced Training Module 201 & 202



PH: (209) 523-4578

FAX: (209) 523-4587

www.deharttechnicalschool.com

Effective: December 1, 2011 - November 30, 2012

Revised 11-14-2012

Approval Disclosure Statement

DeHart Technical School, LLC dba DeHart Technical School is located at 311 Bitritto Way, Modesto, California. DeHart Technical School is a private institution. **DeHart Technical School has received authorization pursuant to AB48 (Private Postsecondary Education Act of 2009), to offer to the public and to provide postsecondary educational programs until September 7, 2016. This approval to operate mean compliance with state standards as set forth in the Ed. Code.** The Act is administered by the Bureau for Private Postsecondary Education. The Bureau can be reached at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833. Phone (888) 370-7589, Fax (916) 263-1897, or visit its website at www.bppe.ca.gov

School Contact Email Address

jeff@dehartinc.com

Bankruptcy Petition

DeHart Technical School does not have a pending petition in bankruptcy, is not operating as a debtor in possession or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

Tutoring Services

One-on-one tutoring assistance is available upon request at no additional charge to the student. Arrangements must be made through the School Director.

Comments

(A) Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, suite 400, Sacramento, CA 95883, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

(B) As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.”

(C) A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau’s Internet Web site www.bppe.ca.gov.

* All contents of this catalog are subject to change at the discretion of DEHART TECHNICAL SCHOOL, INC. All parties will be informed of such changes in as timely fashion as possible.

DEHART TECHNICAL SCHOOL

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MISSION STATEMENT

It is the mission of DEHART TECHNICAL SCHOOL to provide its students with the highest quality of training consistent with the most current industry standards. Students will be trained by highly skilled, dedicated staff using a hands-on, practical approach incorporating the latest multimedia technology available. The School dedicates itself to providing training for those individuals at the start of their careers, those who are already employed in the industry and desire to advance their careers through further study, and those who for a variety of reasons wish to retrain in a different industry. Placement of a qualified, well-trained graduate into the workforce that will allow the individual to be a contributing, self-reliant member of society is the ultimate goal of the DEHART TECHNICAL SCHOOL.

DEHART TECHNICAL SCHOOL takes advantage of its numerous resources to stay current with industry standards. This will assure that all present and future participants in this program will be available to improve their lives through education for generations to come.

SCHOOL'S HISTORY

DEHART TECHNICAL SCHOOL is natural marriage of business and education. This training program is the result of a response to the ever-changing needs of the country's workforce. A natural evolution would be to continue to develop curriculum for demand occupations. This could be accomplished with help from experienced educators, business and industry professionals.

In the spring of 2009 Rod DeHart met Jeff Painter, a thirty five year veteran of the refrigeration industry and a prior vocational school Director. After conferring with Mr. Painter, the concept of DEHART TECHNICAL SCHOOL was set into motion. Through the efforts of Mr. DeHart and Mr. Painter, the program will continue to grow and develop as the industry evolves.

ADMISSION STANDARDS

Individuals applying for admission to DEHART TECHNICAL SCHOOL must be 18 years of age and possess one of the following criteria:

1. A high school diploma or its equivalent;
2. A General Educational Development Test (GED); High School Equivalency
3. Satisfactory completion of the Wonderlic Basic Skills Test or other approved skills assessment test administered by a third party.
4. Participate in a required interview with the School Director, to determine if the individual has the background or experience necessary to successfully complete and benefit from the curriculum.

ABILITY TO BENEFIT / LANGUAGE PROFICIENCY

Students that do not possess, or are unable to provide an acceptable High School diploma or G.E.D. or other third-party skills assessment test are required to pass the Wonderlic Basic Skills assessment test in order to be enrolled. Language proficiency at an eighth grade level, verifiable by a third-party skills assessment test is required. DeHart Technical School does not provide English language services.

NOTICE CONCERNING TRANSFERABILITY OF CREDIT AND CREDENTIALS EARNED AT OUR INSTITUTION / CREDIT FOR EXPERIENTIAL LEARNING

The transferability of credits you earn at DeHart Technical School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the **HVAC/Facilities Maintenance Course 1, HVAC/Facilities Maintenance Course 2, HVAC/Facilities Maintenance Course 3** or the **Advanced Training Module** is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending DeHart Technical School to determine if your certificate will transfer. Credit for experiential learning is not accepted.

ARTICULATION AGREEMENTS

Dehart Technical School has no articulation agreements with any other colleges, universities or institutions.

LOANS

If a student obtains a loan to pay for an educational program at DeHart Technical School, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

FINANCIAL AID

Dehart Technical School does not participate in any federal & state financial aid programs and cannot accept any payment toward education at our institution from these sources.

HOUSING

DeHart Technical School does not have dormitory facilities under its control. DeHart Technical School has no responsibility to find or assist a student in finding housing. Housing may be available at the following locations (cost ranges from \$600.00 - \$700.00 per month):

Greenbriar Villas, 2200 Coffee Rd., Modesto, CA 95355	PH: 888-829-9810
Meadow Lakes, 1401 Lakewood Ave., Modesto, CA 95355	PH: 888-474-8938
Park Lakewood, 1500 Lakewood Ave., Modesto, CA 95355	PH: 888-576-6305

SCHOOL LOCATION

The Instructional Center of DEHART TECHNICAL SCHOOL is located at 311 Bitritto Way, Modesto, California, 95356. The School is conveniently located east of Highway 99 just in north Modesto. Public transportation and connecting bus service is within easy walking distance. Free parking is adequate and available.

FROM FRESNO:

Take Hwy. "99" North through Modesto. Take the Kiernan Ave. 219 exit. Turn right and continue east on Kiernan Ave. Turn left on Pentacost Dr. then turn right on Bitritto Way. Continue to 311 Bitritto Way.

FROM SACRAMENTO:

Take Hwy. "99" South through Stockton, Manteca & Ripon. Just as you enter Salida, take the Kiernan Ave. 219 exit. Turn left & cross over the freeway. Continue east on Kiernan Ave. Turn left on Pentacost Dr. then turn right on Bitritto Way. Continue to 311 Bitritto Way.

FROM THE BAY AREA:

Take Interstate 580 East to Interstate 205. Continue East to Interstate 5 and head North. Take the Hwy. "120"/Manteca exit and head East on Hwy. "120" to Hwy. "99". Take Hwy. "99" South through Ripon. Just as you enter Salida, take the Kiernan Ave. 219 exit. Turn left & cross over the freeway. Continue east on Kiernan Ave. Turn left on Pentacost Dr. then turn right on Bitritto Way. Continue to 311 Bitritto Way.

FACILITIES & EQUIPMENT

DeHart Technical School uses all of the latest diagnostic and refrigeration service equipment such as refrigerant recovery systems, vacuum pumps, charging scales & cylinders, oxy/acetylene torch kits, flaring & swaging tools, leak detectors, pressure gages and a full complement of hand tools needed to perform all necessary lab work. DeHart Technical School also prides itself on its state of the art media learning center. A computer operated "Smart Board" with internet capabilities, Power Point presentations, projection screen and a variety of DVD training disc are only a portion of the educational equipment utilized in the instructional process at DeHart Technical School.

DeHart Technical School strives to maintain a 4 to 1 student lab equipment ratio. All equipment utilized in the instructional process is owned by DeHart Technical School or used without charge from DeHart Inc.

ADMINISTRATOR AND FACULTY QUALIFICATIONS

School Director

Jeff Painter is School Director at DeHart Technical School. Mr. Painter is a 37-year veteran of the HVAC/Facilities Maintenance - HVAC/R industry. Mr. Painter has worked for a number of years training apprentices in all aspects of the HVAC/Facilities Maintenance - HVAC/R and Sheet Metal installers' trade. This experience gives him a unique perspective and understanding of how all facets of the industry fit together.

Mr. Painter is actively involved in professional trade organizations, and is past president of the Delta chapter of the Refrigeration Service Engineer's Society. He has worked in the vocational training arena as an Instructor, Placement Coordinator, Job Developer Admissions Director and Associate Director. By being involved in these critical areas of vocational training, Mr. Painter has become adept in writing and teaching curriculum, job search skills training and resume preparation. He is the author of federally recognized US/EPA Refrigeration Usage and Recovery Certification materials and has given numerous seminars on this subject throughout the area. Mr. Painter is constantly involved in writing and conducting seminars pertaining to various areas of the refrigeration industry for companies interested in expanding their employees' knowledge in this area. This has helped to establish credibility with potential employers in the HVAC/Facilities Maintenance - HVAC/R industry and create an image of respect and professionalism with the Workforce Investment community as well as other referring agencies. Mr. Painter is actively involved in a number of professional organizations, and currently serves on the Board of Directors of the California Association of Private Postsecondary Schools (CAPPS).

Mr. Painter is a nationally registered "Master Trainer" through the National Center for Construction Education and Research (NCCER), a member of the Yosemite Chapter of the Refrigeration Service Engineers Society (RSES) and constantly works at earning C.E.U.s within the HVAC/Facilities Maintenance - HVAC/R industry.

Instructor's Qualifications

Glenn Jespersen is the NATE certified Advanced Training Module Instructor for DeHart Technical School and is a nationally registered "Craft Instructor" through the National Center for Construction Education and Research (NCCER). Mr. Jespersen brings more than 15 years of experience related to the specialty area of low-temperature refrigeration applications and ice making equipment as well as HVAC/Facilities Maintenance. Mr. Jespersen continues to expand his industry knowledge by attending numerous seminars and training programs. Students will receive instruction from Mr. Jespersen toward the end of their program focusing primarily on specialty areas and preparation for the transition from the training environment to the workforce.

Tim Metcalf, CMS is a seasoned instructor with over 20 years of teaching experience. Writing new and updating current curriculum to industry standards is a welcome challenge to Mr. Metcalf and DeHart Technical School is fortunate to be able to utilize his knowledge to constantly maintain a quality training program for a more diversified

group of students. Tim Metcalf shares his infectious curiosity and passion for the industry with the students using a “down to earth” way of teaching subject matter that is designed to be “learning friendly”.

“Hands-on” training is a priority at DeHart Technical School and Mr. Metcalf excels in finding new and innovative ways to incorporate the latest technology and equipment into the program.

Tim Metcalf holds the designation of “CMS” or “Certificate Member Specialist”. This is a designation earned through the Refrigeration Service Engineers’ Society (RSES), an organization dedicated to continuing education in the Refrigeration/HVAC/Facilities Maintenance industry. Tim currently serves as Vice President for the local chapter, is NATE certified and is a nationally registered “Craft Instructor” through the National Center for Construction Education and Research (NCCER).

Val Popovic brings 15 years experience in the HVAC/Facilities Maintenance - HVAC/R fields to DeHart Technical School.

Mr. Popovic is NATE certified, a nationally registered “Craft Instructor” through the National Center for Construction Education and Research (NCCER), and well trained in all aspects of HVAC/Facilities Maintenance, residential & commercial electrical, service plumbing, heating, air conditioning and refrigeration. His field experience in multiple disciplines as well as training new hires makes him a natural fit for DeHart Technical School. Mr. Popovic’s practical teaching style incorporates his abilities to make the technical aspects of training more understandable and enjoyable by use of a variety of demonstrations, visual aids and extensive “hands-on” student participation.

STUDENT SERVICES

INSTRUCTIONAL CENTER

The School consists of a main instructional classroom, work lab, reference library and administrative support offices. The library instructional materials include but are not limited to books, periodicals, reference material, audio/video and multimedia resource material. Students are encouraged to utilize these resources any day before or after class or on business days when the School is not in session. Students may check out any library resource overnight or on weekends.

JOB PLACEMENT

DEHART TECHNICAL SCHOOL has developed an extensive job placement assistance program for students and graduates.

DEHART TECHNICAL SCHOOL consistently works with a number of HVAC/R and Appliance Repair Companies to create job opportunities. In addition, a number of graduating students may be eligible for a select number of internship/externship positions. All graduates of DEHART TECHNICAL SCHOOL will be entitled to career placement services.

Furthermore, the School assists with preparing professional resumes, arranging interviews and forwards the resumes to prospective employers via U.S. mail and, on an as-needed basis, facsimile copies.

The Director of Placement Services is primarily responsible for the externship, internship and job placement programs. The Director of Placement assists with the instructional curriculum specifically related to the important task of interview preparation. All staff members assist with the job placement functions as appropriate. Each staff member has a number of professional resources and contacts that enable students to be placed with the appropriate employer.

Mr. DeHart's reputation in the community and industry opens many career opportunities not available to the average job applicant.

Career placement opportunities are explored in both the private and public sectors.

STUDENT POLICIES AND PROCEDURES

STUDENT ENROLLMENT

DEHART TECHNICAL SCHOOL offers a personal approach to the enrollment process. Students are required to meet with the School Director prior to signing the enrollment agreement to discuss commitment, expectations and desires. Students who might require assistance completing the admission application may contact any available staff member, who will immediately be of assistance.

The School provides all students with reports of their academic progress upon completion of each module of training. This academic progress report includes attendance, weekly grades, grades to date and teacher comments.

GRADING STANDARDS

DEHART TECHNICAL SCHOOL'S grading standard is based on a 480 point scale that is cumulative and may be converted to percentage.

A	480-432 pts. (100%)
B	431-384 pts. (80%)
C	383-336 pts. (70%)
D	335-288 pts. (60%)
F	Below 288 pts. (less than 60%)

A score below 288 points or 60% is not considered a passing grade for any quiz or examination. All quizzes or examinations may be retaken to demonstrate improved student proficiency of any subject.

SCHOLASTIC REGULATIONS

DEHART TECHNICAL SCHOOL requires that students maintain a minimum grade point average of 60% at the end of the second week of the course, and a 68% grade point average at the midpoint of the instructional process. A 70% grade point average is required to receive a Certificate of Completion.

PROGRESS REPORTS

It is a fundamental belief of DEHART TECHNICAL SCHOOL that it is the instructor's responsibility to inform the student on a regular basis as to the student's academic progress. Each module the instructor will inform the student as to academic progress, attendance and instructor's personalized comments.

ACADEMIC PROBATION

A student who fails to obtain a grade of 60% on two consecutive quizzes or examinations will be placed on academic probation. Notification of probation and being removed from probationary status will be in writing.

INCOMPLETIONS

An incomplete cannot be recorded as a final grade. An incomplete must be resolved within a two-year period of time.

ATTENDANCE POLICY

DEHART TECHNICAL SCHOOL requires regular attendance in order to ensure full benefit from the instructional process. Unsatisfactory progress as a result of poor attendance may result in a student being dropped from the course. Reinstatement is at the discretion of the School Director only when a student is able to demonstrate that appropriate corrective behavior has occurred.

ABSENCE POLICY

DEHART TECHNICAL SCHOOL recognizes an absence as excused under the following circumstances: illness, death, birth in the immediate family and other valid absences substantiated in writing and approved by the School Director. All absences that can be excused in advance will receive special consideration. Absences that do not fall within the above guidelines will be considered unexcused. Students who accumulate three unexcused absences will receive written notification of academic probation for a period of four weeks. Any unexcused absences during the probationary period may be cause for interruption of the student's training program. All absences, either excused or unexcused, may be made up. The maximum number of absences that may be made up per week is one absence.

CLOCK HOURS

The instructional material is presented in a comprehensive clock hour format. A student is required to pass all unit tests and a final examination with a minimum of 75% of course hours of instruction.

TARDINESS POLICY

Tardiness is disruptive to the learning process. Tardiness without legitimate reason on any two occasions during the course will be considered one unexcused absence.

MAKE-UP POLICY

DEHART TECHNICAL SCHOOL recognizes the value of actual classroom attendance. However, in an effort to ensure that the curriculum is imparted to the student, make-up work will be required for any absence. The student should inquire with each instructor for specific class requirements.

LEAVE OF ABSENCE POLICY

In the event that a student finds it necessary to require a leave of absence, the student must submit a written request including the reason for such a request to the School Director.

STUDENTS RIGHT TO CANCEL

A student has a right to cancel his or her agreement for a course of instruction, without any penalty or obligations, through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a pro rata refund if you have completed sixty (60) percent or less of the program.

CANCELLATION POLICY

- a. Cancellation may occur when the student provides a written notice of cancellation at the following address: DeHart Technical School, 311 Bitritto Way, Modesto, California 95356. This can be done by mail or by hand delivery.
- b. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
- c. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
- d. If the Enrollment Agreement is cancelled, the school will refund any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

WITHDRAWAL POLICY

Occasionally, it may become necessary for a student to withdraw from the school. In such an event, the refund in the application will be honored. A student who withdraws and later requests readmission may do so without penalty or an additional registration fee.

- a. You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the period of attendance. The amount of that refund is to be “pro rated” according to the not completed portion of the program less, the cost of any equipment returned in good condition (good condition does not include equipment that a seal is broken, log-on occurred, or is marked or damaged in any way) and a registration or administration fee not to exceed \$250.00. The refund is to be paid within 45 days of the withdrawal.
- b. For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:
 - The student notifies the institution of the student’s withdrawal or as of the date of the student’s withdrawal, whichever is later.
 - The institution terminates the student’s enrollment for failure to maintain satisfactory progress, failure to abide by the rules and regulations of the institution, absence in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school.
 - The student has failed to attend class for 15 days.
 - Failure to return from a leave of absence.
- c. For the purpose of determining the amount of the refund, the date of the student’s withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 15 days.

NOTICE OF STUDENT RIGHTS

**DEHART TECHNICAL SCHOOL
311 Bitritto Way
Modesto, CA 95356
(209) 523-4578**

YOU MAY CANCEL YOUR EDUCATIONAL CONTRACT WITH THE INSTITUTE WITHOUT ANY PENALTY OR OBLIGATION UP TO THE SEVENTH CALENDAR DAY FOLLOWING YOUR FIRST CLASS SESSION AS DESCRIBED IN THE NOTICE OF CANCELLATION FORM THAT WILL BE GIVEN TO YOU AT OR PRIOR TO THE FIRST CLASS YOU ATTEND.

READ THE NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF YOUR CANCELLATION RIGHTS AND RESPONSIBILITIES. IF YOU HAVE LOST YOUR NOTICE OF CANCELLATION FORM, ASK THE INSTITUTE FOR A DUPLICATE COPY.

AFTER THE CANCELLATION PERIOD YOU HAVE THE RIGHT TO WITHDRAW FROM THE INSTITUTE AT ANY TIME AND RECEIVE A REFUND FOR THE PART OF THE COURSE NOT TAKEN. YOUR REFUND RIGHTS ARE DESCRIBED IN THE CONTRACT WITH THE INSTITUTE. IF YOU HAVE LOST YOUR COPY OF THE CONTRACT, ASK THE INSTITUTE FOR A COPY OF THE REFUND POLICY.

IF THE INSTITUTE CLOSES BEFORE YOU GRADUATE, YOU MAY BE ENTITLED TO A REFUND. CONTACT THE BUREAU FOR PRIVATE POSTSECONDARY AND VOCATIONAL EDUCATION AT THE ADDRESS AND TELEPHONE NUMBER PRINTED BELOW.

IF YOU HAVE ANY COMPLAINTS, QUESTIONS, OR PROBLEMS WHICH YOU ARE UNABLE TO SATISFACTORILY RESOLVE WITH THE INSTITUTE, CALL OR WRITE TO:

Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppve.ca.gov, 888-370-7589

Student's Signature

Date Received

School Official

STUDENT COMPLAINT POLICY

Students seeking to resolve problems or complaints should first contact the appropriate instructor. In the event that the complaint is not resolved, the student is encouraged to contact the Director of Student Services and if necessary, the School Director.

STUDENT COMPLAINT PROCEDURES

A student may lodge a complaint by communicating orally or in writing to any teacher, administrator, admissions personnel, or counselor. The recipient of the complaint shall transmit it as soon as possible to the person authorized to resolve complaints and shall attempt to resolve complaints related to that person's duties.

If a student orally delivers the complaint and the complaint is not resolved either within a reasonable period or before the student again complains about the same matter, the institution shall advise the student that a complaint must be submitted in writing and shall provide the student with a written summary of the institution's complaint procedure. Upon receiving the written complaint, the school must respond to the complaint within ten (10) working days.

DISMISSAL POLICY

Students may be dismissed from the School at the discretion of the School Director for any breach of normal behavior that constitutes a hazard to students, faculty or property. All students are encouraged to refer to the enrollment agreement for a more detailed explanation. Students who are unable to demonstrate evidence of satisfactory academic progress as defined in the scholastic regulations may be dismissed from the School.

STUDENT SAFETY COMPLIANCE -- SENATE BILL 198

The School, the instructional faculty and the equipment it utilizes comply with all federal, state, and local ordinances and regulations, including those requirements as to fire safety, HVAC/Facilities safety, and health.

STUDENT ACCESS TO RECORDS

Students have access to their student records upon request to the School Administrator. Student records are released only to authorized school staff, referring agencies and vocational counselors upon request, and to other individuals, agencies and employers authorized in writing by the student.

STUDENT RECORDS RETENTION

Students are informed that state law requires DEHART TECHNICAL SCHOOL to maintain all student and school records for a period of five years.

GRADUATION REQUIREMENTS

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 75% of classroom instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

CURRICULUM ADJUSTMENTS

DeHart Technical School reserves the right to adjust program length, content & order given within total hours offered to achieve maximum training results.

SCHOOL CALENDAR

Scheduled Breaks and Holidays December 2011 – December 2012

Winter Break	Sat, December 17 th 2011 thru Mon, January 2 nd 2012
President's Day	Mon, February 20 th 2012
Teacher In-Service	Thurs, March 22 nd , Fri, March 23 rd 2012
Good Friday	Fri, April 6 th 2012
Memorial Day	Mon, May 28 th 2012
Independence Day	Wed, July 4 th 2012
Teacher In-Service	Thurs, July 19 th , Fri, July 20 th 2012
Labor Day	Mon, September 3 rd 2012
Veteran's Day	Mon, November 12 th 2011
Thanksgiving Day	Thurs, November 22 nd 2012 - Fri, November 23 rd 2012
Winter Break	Sat, December 15 th 2012 - Tue, January 1 st 2013

OVERVIEW OF COURSE CURRICULUM

DEHART TECHNICAL SCHOOL

**COURSE:
HVAC Course 1
480 Hours**

DESCRIPTION: Course curriculum will cover operation and troubleshooting of electrical, climate control systems, plumbing (water heaters), solar panel installation and a basic overview of system applications.

Training is instructor led with 50% classroom instruction and 50% "hands-on" training in an on-site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA, & R410A Certification Test, and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 360 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

101 Electrical and Solar Applications

- Safety, Tools & Soft Skills
- Electrical & Meters
- Solar System Integration & Codes
- Solar Operations
- Solar Panel Installation

102 Refrigeration Practices, Brazing, EPA, and 410A

- Refrigeration
 - Heat Transfer,
 - Thermo Law,
 - Superheat
 - Sub cooling
- Brazing, Recovery, Vacuum, and Charging,
- Review for the EPA
- EPA Testing

103 Wiring Diagrams and Troubleshooting

- Electrical
 - Motors
 - Loads
 - Controls
- Wiring Diagrams
 - Ladder
 - Pictorial
- Wiring Diagrams and Troubleshooting

104 Alternate Climate Control Systems

- Air Conditioning
- Heat Pump application to Climate Controls
- Wiring Diagrams and Troubleshooting

105 Gas & Electric Heating

UPC Code, Safety, Sizing and Operation
Flue
Combustible air
Gas
Basic Heating Operation
Controls
Safeties
Wiring Diagrams and Troubleshooting
Water Heater Operation

106 Air Quality, Air Distribution & Balance, Troubleshooting Techniques

Heat Transfer, Air Conditioning & Heating Troubleshooting Techniques
Air Quality & Comfort
Air Distribution & Balance

(DeHart Technical School *does not offer* ESL instruction at this time)

CLOCK HOURS OF INSTRUCTION

CLASSROOM LECTURE

Module 101

40.0 hrs.

Module 102

40.0 hrs.

Module 103

40.0 hrs.

Module 104

40.0 hrs.

Module 105

40.0 hrs.

Module 106

40.0 hrs.

LECTURE: 240 hrs.

LAB

40.0 hrs.

40.0 hrs.

40.0 hrs.

40.0 hrs.

40.0 hrs.

40.0 hrs.

LAB: 240 hrs.

TOTAL HOURS: 480

OVERVIEW OF COURSE CURRICULUM

DEHART TECHNICAL SCHOOL

COURSE:

HVAC/Facilities Maintenance Course 2

720 Hours

DESCRIPTION: Course curriculum will cover operation and troubleshooting of electrical, climate control systems, air quality & distribution, water heaters, solar panel installation, maintenance electrical, maintenance plumbing, basic commercial refrigeration and a basic overview of system applications.

Training is instructor led with 50% classroom instruction and 50% "hands-on" training in an on-site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA, R410A & NATE Certification Test, and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 540 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

101 Electrical and Solar Applications

- Safety, Tools & Soft Skills
- Electrical & Meters
- Solar System Integration & Codes
- Solar Operations
- Solar Panel Installation

102 Refrigeration Practices, Brazing, EPA, and 410A

- Refrigeration
 - Heat Transfer,
 - Thermo Law,
 - Superheat
 - Sub cooling
- Brazing, Recovery, Vacuum, and Charging,
- Review for the EPA
- EPA Testing

103 Wiring Diagrams and Troubleshooting

- Electrical
 - Motors
 - Loads
 - Controls
- Wiring Diagrams
 - Ladder
 - Pictorial
- Wiring Diagrams and Troubleshooting

104 Alternate Climate Control Systems

- Air Conditioning
- Heat Pump application to Climate Controls
- Wiring Diagrams and Troubleshooting

105 Gas & Electric Heating

- UPC Code, Safety, Sizing and Operation
 - Flue
 - Combustible air
 - Gas
- Basic Heating Operation
 - Controls
 - Safeties
- Wiring Diagrams and Troubleshooting
- Water Heater Operation

106 Air Quality, Air Distribution & Balance, Troubleshooting Techniques

- Heat Transfer, Air Conditioning & Heating Troubleshooting Techniques
- Air Quality & Comfort
- Air Distribution & Balance

107 Residential & Light Commercial Electrical

- HVAC/Facilities Electrical Safety
- HVAC/Facilities Electrical
- NEC Code – Article 200

108 Residential & Light Commercial Plumbing

- HVAC/Facilities Plumbing Safety
- Water Heaters (Tank & Tankless)
- Understanding Plastic Piping
- Understanding Copper Piping
- Beginning Basic Cast Iron Pipe
- Understanding Brazing, Flaring & Swaging Copper tubing
- Sweating & Fitting Copper Tubing

109 NATE REVIEW

- Review of Core (part 1)
- Review of Core (part 2)
- Review of Air Conditioning
- Review of Heating
- NATE Testing

(DeHart Technical School **does not offer ESL** instruction at this time)

CLOCK HOURS OF INSTRUCTION

CLASSROOM LECTURE

Module 101

40.0 hrs.

Module 102

40.0 hrs.

Module 103

40.0 hrs.

Module 104

40.0 hrs.

Module 105

40.0 hrs.

Module 106

40.0 hrs.

Module 107

40.0 hrs.

Module 108

40.0 hrs.

Module 109

8.0 hrs.

LECTURE: 328 hrs.

LAB

40.0 hrs.

72.0 hrs.

LAB: 392 hrs.

TOTAL HOURS: 720

OVERVIEW OF COURSE CURRICULUM

DEHART TECHNICAL SCHOOL

COURSE:

HVAC/R Facilities Maintenance Course 3

848 Hours

DESCRIPTION: Course curriculum will cover operation and troubleshooting of electrical, climate control systems, air quality & distribution, water heaters, solar panel installation, maintenance electrical, maintenance plumbing, solar panel installation, basic commercial refrigeration, advanced commercial refrigeration, ice machines, reach-in coolers, reach-in/walk-in freezers and a basic overview of system applications.

Training is instructor led with 50% classroom instruction and 50% "hands-on" training in an on-site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA, R410A & NATE Certification Test, and job search training throughout the entire course. Class times for modules 110 through 117 are held either Wed. thru Fri. 12:00 pm - 4:00 pm and Sat. 8:00 am - 12:00 pm or Wed. thru Fri. 5:00 pm - 9:00 pm and Sat. 1:00 pm - 5:00 pm (determined by session at time of enrollment) for a period of 8 weeks.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 636 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

101 Electrical and Solar Applications

- Safety, Tools & Soft Skills
- Electrical & Meters
- Solar System Integration & Codes
- Solar Operations
- Solar Panel Installation

102 Refrigeration Practices, Brazing, EPA, and 410A

- Refrigeration
 - Heat Transfer,
 - Thermo Law,
 - Superheat
 - Sub cooling
- Brazing, Recovery, Vacuum, and Charging,
- Review for the EPA
- EPA Testing

103 Wiring Diagrams and Troubleshooting

- Electrical
 - Motors
 - Loads
 - Controls
- Wiring Diagrams
 - Ladder
 - Pictorial
- Wiring Diagrams and Troubleshooting

104 Alternate Climate Control Systems

- Air Conditioning
- Heat Pump application to Climate Controls
- Wiring Diagrams and Troubleshooting

105 Gas & Electric Heating

- UPC Code, Safety, Sizing and Operation
 - Flue
 - Combustible air
 - Gas
- Basic Heating Operation
 - Controls
 - Safeties
- Wiring Diagrams and Troubleshooting
- Water Heater Operation

106 Air Quality, Air Distribution & Balance, Troubleshooting Techniques

- Heat Transfer, Basic Air Conditioning & Heating Troubleshooting Techniques
- Air Quality & Comfort
- Air Distribution & Balance

107 Residential & Light Commercial Electrical

- HVAC/Facilities Electrical Safety
- HVAC/Facilities Electrical
- NEC Code – Article 200

108 Residential & Light Commercial Plumbing

- HVAC/Facilities Plumbing Safety
- Water Heaters (Tank & Tankless)
- Understanding Plastic Piping
- Understanding Copper Piping
- Beginning Basic Cast Iron Pipe
- Understanding Brazing, Flaring & Swaging Copper tubing
- Sweating & Fitting Copper Tubing

109 NATE REVIEW

- Review of Core (part 1)
- Review of Core (part 2)
- Review of Air Conditioning
- Review of Heating
- NATE Testing

Advanced Training Module 201 & 202

201 Low/Medium Temperature Systems - Mechanical

- System Components - Mechanical

- Low/Medium Temperature Refrigeration Cycle
- Compressors - Hermetic/Semi-Hermetic, Valve Plates, Access Valves, Gaskets, Crankcase Pressure Regulators, Crankcase Oil Sight Glass, Safety Switches
- Condensers - Subcooling
- Receivers - King Valves
- Filter Driers - Sweat/Flared
- Sight Glass
- Pump-Down Solenoids
- Metering Devices - TXV/AXV
- Evaporators - Superheat
- Accumulators

Refrigerants/Temperatures & Pressures
Lubricating Oils - Checking Oil Levels, Adding Oil, Changing Oil
Charging/Evacuating
Major Component Replacement

201 Low/Medium Temperature Systems - Electrical

System Components - Electrical

Low/Medium Temperature Refrigeration Sequence of Operation
Compressors - Start Components/Potential Relays, Overloads, Oil Failure
Switch, H/P-L/P Switches
Condenser Fans - Low Ambient Controls, Headmasters
Receiver - Pump-Down Solenoid Coils
Evaporator - Time Delay Fan Controls
Temperature Controls - Thermostats, Pressure Switches/Cut-In, Cut-Out
Defrost Controls - Sequence of Operation, Time/Temp Initiated, Time or Temp
Initiated Defrost, Mechanical/Electronic Timers, Natural Defrost, Electric Defrost,
Thermo-Disc, Condensate Pan Heaters, Condensate Drain Heaters
Resistive Heat Defrost Elements
Troubleshooting

202 Advanced Ice Machines - Mechanical

System Components - Mechanical

Ice Machine Refrigeration Cycle
Compressors - Access Valves
Condensers - Subcooling
Receivers - King Valves
Hot Gas Solenoid Valves
Metering Devices - TXV
Evaporators - Plate Construction, Superheat
Accumulators
Water Distribution Systems - Water Pump, Dump/Purge Valve, Inlet Valves
Harvest Assist Mechanisms
Water Curtains
Refrigerants/Temperatures & Pressures
Charging/Evacuating
Major Component Replacement

202 Advanced Ice Machines - Electrical

System Components - Electrical

Ice Machine Sequence of Operation
Compressors - Start Components/Potential Relays, Overloads
Condenser Fan - Fan Cycle Control
Hot Gas Solenoid Valve Coil
Water Distribution System - Water Pump, Dump/Purge Valve Coil, Inlet Valve
Coil
Water Curtain Switch (if applicable)
Harvest Assist Motor (if applicable)
Pressure Switches
Thermistors
Control Switches
Printed Circuit Boards
Troubleshooting

(DeHart Technical School **does not offer ESL** instruction at this time)

CLOCK HOURS OF INSTRUCTION

CLASSROOM LECTURE

Module 101
40.0 hrs.

Module 102
40.0 hrs.

Module 103
40.0 hrs.

Module 104
40.0 hrs.

Module 105
40.0 hrs.

Module 106
40.0 hrs.

Module 107
40.0 hrs.

Module 108
40.0 hrs.

Module 109
8.0 hrs.

Module 201 - Mechanical
16.0 hrs.

Module 201 - Electrical
16.0 hrs.

Module 202 - Mechanical
16.0 hrs.

Module 202 - Electrical
16.0 hrs.

LECTURE: 392 hrs.

LAB

40.0 hrs.

72.0 hrs.

16.0 hrs.

16.0 hrs.

16.0 hrs.

16.0 hrs.

LAB: 456 hrs.

TOTAL HOURS: 848

OVERVIEW OF COURSE CURRICULUM

DEHART TECHNICAL SCHOOL

COURSE:

Advanced Training Module 201 & 202*

128 Hours (8 weeks)

Pre-Requisite: Completion of HVAC/Facilities Maintenance Course 1 or 2

*Class Schedule (class times determined by session of enrollment):

Wed thru Fri 12:00 pm - 4:00 pm & Sat 8:00 - 12:00

Wed thru Fri 5:00 pm - 9:00 pm & Sat 1:00 pm - 5:00 pm

DESCRIPTION: Course curriculum will cover operation and troubleshooting of advanced refrigeration; ice machines reach-in coolers & reach-in/walk-in freezers.

Training is instructor led with 50% classroom instruction and 50% "hands-on" training in an on-site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 96 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

201 Low/Medium Temperature Systems - Mechanical

System Components - Mechanical

Low/Medium Temperature Refrigeration Cycle

Compressors - Hermetic/Semi-Hermetic, Valve Plates, Access Valves, Gaskets, Crankcase Pressure Regulators, Crankcase Oil Sight Glass, Safety Switches

Condensers - Subcooling

Receivers - King Valves

Filter Driers - Sweat/Flared

Sight Glass

Pump-Down Solenoids

Metering Devices - TXV/AXV

Evaporators - Superheat

Accumulators

Refrigerants/Temperatures & Pressures

Lubricating Oils - Checking Oil Levels, Adding Oil, Changing Oil

Charging/Evacuating

Major Component Replacement

201 Low/Medium Temperature Systems - Electrical

System Components - Electrical

Low/Medium Temperature Refrigeration Sequence of Operation

Compressors - Start Components/Potential Relays, Overloads, Oil Failure Switch, H/P-L/P Switches

Condenser Fans - Low Ambient Controls, Headmasters

Receiver - Pump-Down Solenoid Coils

Evaporator - Time Delay Fan Controls

Temperature Controls - Thermostats, Pressure Switches/Cut-In, Cut-Out

Defrost Controls - Sequence of Operation, Time/Temp Initiated, Time or Temp Initiated Defrost, Mechanical/Electronic Timers, Natural Defrost, Electric Defrost, Thermo-Disc, Condensate Pan Heaters, Condensate Drain Heaters
Resistive Heat Defrost Elements
Troubleshooting

202 Advanced Ice Machines - Mechanical

System Components - Mechanical

Ice Machine Refrigeration Cycle
Compressors - Access Valves
Condensers - Subcooling
Receivers - King Valves
Hot Gas Solenoid Valves
Metering Devices - TXV
Evaporators - Plate Construction, Superheat
Accumulators
Water Distribution Systems - Water Pump, Dump/Purge Valve, Inlet Valves
Harvest Assist Mechanisms
Water Curtains
Refrigerants/Temperatures & Pressures
Charging/Evacuating
Major Component Replacement

202 Advanced Ice Machines - Electrical

System Components - Electrical

Ice Machine Sequence of Operation
Compressors - Start Components/Potential Relays, Overloads
Condenser Fan - Fan Cycle Control
Hot Gas Solenoid Valve Coil
Water Distribution System - Water Pump, Dump/Purge Valve Coil, Inlet Valve Coil
Water Curtain Switch (if applicable)
Harvest Assist Motor (if applicable)
Pressure Switches
Thermistors
Control Switches
Printed Circuit Boards
Troubleshooting

(DeHart Technical School **does not offer ESL** instruction at this time)

CLOCK HOURS OF INSTRUCTION

CLASSROOM LECTURE	LAB
Module 201 - Mechanical 16.0 hrs.	16.0 hrs.
Module 201 - Electrical 16.0 hrs.	16.0 hrs.
Module 202 - Mechanical 16.0 hrs.	16.0 hrs.
Module 202 - Electrical 16.0 hrs.	16.0 hrs.
LECTURE: 64 hrs.	LAB: 64 hrs.

TOTAL HOURS: 128

CERTIFICATIONS

CERTIFICATE OF COMPLETION



Upon satisfactory completion of the course of study, the student will receive a Certificate of Achievement as authorized by the Bureau for Private Postsecondary Education.

NATE CERTIFICATION



Upon completion of the course of study & satisfactory completion of the final exam, students will be given one (1) opportunity to test for their NATE Certification (HVAC/Facilities Maintenance Courses 2 & 3 only). Passage of this examination is not guaranteed.

US/EPA CERTIFICATION



During their training students will prepare for and receive testing for US/EPA Refrigerant Usage & Recovery. This certification is required for employment.

R410A CERTIFICATION



During their training students will prepare for and receive testing for R410A Refrigerant Usage & Recovery.

Financial Information

Course Cost

HVAC Course 1

LENGTH:	24 WEEKS
TUITION:	\$4,500.00
REGISTRATION FEES:	\$250.00
BOOKS, TOOLS, SUPPLIES	
UNIFORMS & TESTING FEES:	<u>\$585.00</u>
TOTAL PROGRAM COST:	\$5,335.00

HVAC/Facilities Maintenance Course 2

LENGTH:	36 WEEKS
TUITION:	\$7,500.00
REGISTRATION FEES:	\$250.00
BOOKS, TOOLS, SUPPLIES	
UNIFORMS & TESTING FEES:	<u>\$885.00</u>
TOTAL PROGRAM COST:	\$8,635.00

HVAC/R Facilities Maintenance Course 3

LENGTH:	44 WEEKS
TUITION:	\$8,855.00
REGISTRATION FEES:	\$250.00
BOOKS, TOOLS, SUPPLIES	
UNIFORMS & TESTING FEES:	<u>\$885.00</u>
TOTAL PROGRAM COST:	\$9,990.00

Advanced Training Module 201 & 202*

LENGTH:	8 WEEKS
TUITION:	\$1,355.00
REGISTRATION FEES:	N/A
BOOKS, TOOLS, SUPPLIES	
UNIFORMS & TESTING FEES:	<u>N/A</u>
TOTAL PROGRAM COST:	\$1,355.00

INTERNATIONAL STUDENTS

DeHart Technical School does not admit students from other countries nor does the school provide visa services. DeHart Technical School will not vouch for student status or any associated charges.

STUDENT TUITION RECOVERY FUND (STRF)

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code.
Reference: Section 94923, Education Code.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.