

McMillan Academy of Law

Catalog

2012

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GUIDELINES FOR UNACCREDITED LAW SCHOOL RULES DISCLOSURE (PLEASE READ)

The Committee of Bar Examiners of The State Bar of California requires McMillan Academy of Law to make this disclosure according to Guideline 2.3(D) of the *Guidelines for Unaccredited Law School Rules*:

The method of instruction at this law school for the Juris Doctor (J.D.) degree program is principally in physical classroom facilities.

Students enrolled in the Juris Doctor (“J.D.”) degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students' Examination required by Business and Professions Code § 6060(h) and Rule VIII of the *Rules Regulating Admission to Practice Law in California* as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students' Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school's J.D. degree program. If the dismissed student subsequently passes the examination, the student is eligible for re-enrollment in this law school's J.D. degree program, but will receive credit for only one year of legal study.

Completion of any degree program at this law school other than for the Juris Doctor degree does not qualify a student to take the California Bar Examination or to satisfy the requirements for admission to practice law in California.

Study at, or graduation from, this law school may not qualify a student to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to practice law in another jurisdiction than California is advised to consult with other personnel before signing a contract in another jurisdiction than California. This is necessary in order to avoid any downfall from before previous Prospective students are further advised to review the disclosure statement the Academy provides according to Rule 4.241 the Unaccredited Law School Rules.

A current statement is provided and can be downloaded at the following website address:

http://www.maol.info/current_maol_rule_4241_disclosure_statement.html

The then current - at the time of printing - disclosure statement is provided at the end of this catalog.

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MISSION STATEMENT

Goal

The McMillan Academy of Law was founded to prepare individuals of character with a *calling* towards serving their fellow human beings through advocacy and representation before a court, tribunal, or agency. This overarching purpose is paramount to all other goals, missions, purposes, and objectives; it is the reason for existence of the Academy.

The goal of the faculty and administration at [McMillan Academy of Law](#) is to prepare Academy students as skilled and competent members of the legal and business professions. We direct our efforts towards helping our students develop their ability to analyze and examine all the facets of a problem and creatively resolve it. The Academy has an unswerving commitment to historic American values and a tradition of pursuing justice and community service in a structured educational environment.

Mission, Purpose, and Objectives

The purpose of the degree programs offered at the McMillan Academy of Law is to provide students with an excellent, yet practical, legal and business education in preparation for the California Bar Examination and for professional careers.

Applicants who are planning to practice law outside of California are advised to consult with the admitting authority in the other state to determine if their study at McMillan Academy of Law will be accepted as qualifying the student for that state's bar examination. Study at, and a degree from, McMillan Academy of Law may not be accepted as qualifying the student for the bar examination in some states.

The tuition schedule at the McMillan Academy of Law is structured to provide quality education to students at a reasonable cost. Students have complete access to the educational facilities of McMillan Academy of Law through involved faculty members who care about students, are passionate about teaching, and share the calling to serve mankind through advocacy of rights.

The McMillan Academy of Law is dedicated to practices designed to foster student interaction for learning purposes for the purpose of propogating ethical advocates that can afford to serve their communities. The Academy encourages students to exchange contact information with the intention of fostering teamwork and cooperation. The Academy also supports the use of study groups and has an Internet website used to plan and schedule the study groups. Students are also encouraged to meet outside of the Academy at various local libraries to study together.

Students successfully completing the first year in an unaccredited law school program leading to a Juris Doctor degree must take and pass the First-Year Student's Examination, specified in California Business and Professions Code section 6060(h) and Rule VII of the Rules Regulating Admission to Practice Law in California. While study at this unaccredited law school may qualify a law student, who completes his or her legal education in conformance with the Rules

Regulating Admission to Practice Law in California, to take the bar examination in other jurisdictions or satisfy the requirements to practice law in a jurisdiction other than California, the student should contact the admitting authority in that jurisdiction for information regarding the legal education requirements for admission to practice law.

Program

The educational program was established to provide an education for students seeking to earn a degree in the evening. Small classes are intended to assure students the personal attention from faculty and administration that increases the effectiveness of instructional time. The McMillan Academy of Law has structured its academic program to have small class sizes to encourage student interaction for learning purposes, including practices for convening study groups. Instructors teach by lecture, lead by example, and encourage student discussion and participation.

McMillan Academy of Law is a private institution approved to operate by the bureau and authorized to administer five degree programs. At present, only one program is in operation – that of the Juris Doctorate. It is planned that all five programs will run for ten weeks a quarter, four quarters a year (Spring, Summer, Fall and Winter). All core courses offered at McMillan Academy of Law are four units. Some electives and practical skills classes are two or three units. Students in all degree programs are expected to fully enroll in the degree program and must complete all unit requirements to graduate. The following outlines the number of units needed to graduate from each program:

- | | |
|---|-----------|
| 1. Juris Doctorate (J.D.) | 90 units |
| 2. Master of Business Administration (M.B.A.) | 56 units |
| 3. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) | 130 units |
| 4. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.)
in International Trade | 130 units |
| 5. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.)
in Law and Health Care Management | 130 units |

DISCLOSURE STATEMENT

At the May 15, 2007 meeting, the California State Bar's Committee of Bar Examiners voted to approve The McMillan Academy of Law to begin providing classes for credit to its students studying law. The school is approved as a unaccredited law school, which will require that any student that intends to ultimately sit for the California Bar Exam, must first take and pass the First Year Law Students Examination.

The Bureau for Private Postsecondary and Vocational Education has approved McMillan Academy of Law as being in compliance with the Private Postsecondary and Vocational Education Reform Act of 1989. Renewable annually, the approval covers:

1. Juris Doctorate (J.D.)
2. Master of Business Administration (M.B.A.)
3. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.)
4. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in International Trade
5. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in Law and Health Care Management

As of July 1, 2007, according to Education Code section 94999, the Private Postsecondary and Vocational Education Reform Act became inoperative according to the terms of the sunset clause of the original Act. The McMillan Academy of Law tendered its offer to enter into a voluntary agreement with the Director of the Department of Consumer Affairs retroactive to July 1, 2007, to comply with California statutes, rules, and regulations pertaining to private postsecondary educational institutions as defined in section 94740.5 of the Education Code as it existed on June 30, 2007. A list of those schools that have entered into voluntary agreements with the Director are posted on the former Bureau's website address at www.bppe.ca.gov. That list reflects that the agreement signed by the McMillan Academy of Law was accepted by the Director.

All programs offered at McMillan Academy of Law are in residence, and were authorized by former Bureau for Private Postsecondary and Vocational Education, California Education Code, section 94900(a). The degrees are granted upon satisfactory completion of the course and upon approval of the Dean.

Any student or member of the public may file a complaint about this institution with the Bureau for Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site <http://www.bppe.ca.gov>. Students may also submit unresolved conflicts to the Committee of Bar Examiners, Attn: George Leal, Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639; telephone (415) 538-2303.

Students should be aware that according to the former Private Postsecondary and Vocational Education Reform Act, which is no longer operative, "[t]his institution has received a temporary approval to operate from the Bureau for Private Postsecondary and Vocational Education. Due to

the fact that the current Private Postsecondary and Vocational Education Reform Act does not include a designation of a “temporary approval” to operate, and the McMillan Academy of Law has not been granted a full approval to operate prior to the sunset of the Reform Act, the institution’s application will be deemed **pending**.

Any questions or problems concerning this school which have not been satisfactorily answered or resolved by the school should be directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-7589, or the Committee of Bar Examiners, Attn: George Leal, Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639; telephone (415) 538-2303.

The McMillan Academy of Law, its facilities, and its equipment are in full compliance with state, federal, and local ordinances relating to fire, building safety, accessibility, and health regulations and requirements. I, Scott A. McMillan, certify that all of the information in this catalog is current as of the date of publication and it is certified to be true as of that date.

Dated: May 20, 2012

/s/ Scott McMillan

Scott A. McMillan, Dean
McMillan Academy of Law

CHARTER SCHOOL DISCLOSURE

McMillan Academy of Law is a new institution designed to meet the unique needs of students and the community. Small class sizes, integrated technology, highly qualified and motivated staff, and a community focus are just a few of the many education advantages the Academy has to offer. In addition, by providing competitive compensation and a secure learning environment, McMillan Academy of law successfully recruits quality educators.

There is no statistical information available about student performance, as students enrolling the 2012 school year will be the first class at McMillan Academy of Law. Students will be the charter class for the First Year Law Students' Examination and will establish the baseline pass rate for the Academy.

CATALOG REVIEW

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <http://www.bppe.ca.gov>, Telephone Number (916) 431-6959, Fax Number (916) 263-1897.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

NON-DISCRIMINATION POLICY

The McMillan Academy of Law affirms and actively promotes the rights of all individuals to equal opportunity in education and employment at this institution without regard to race, color, sex, national origin, age, religion, marital status, disability, veteran status, sexual orientation, or any other consideration which does not directly inhibit effective performance. This policy implements all applicable federal, state, and local laws, regulations, and executive orders. All inquires should be directed to the Scott A. McMillan, Dean, McMillan Academy of Law, 4670 Nebo Drive, Suite 200, La Mesa, CA 91941-5230, (619) 393-1798.

DISABLED STUDENTS' ACCOMMODATION

Any student with a disability requiring special arrangements will be accommodated upon petition, with supporting documentation of handicap and upon Dean's approval. Special accommodation will be carefully tailored in accordance with State Bar of California guidelines to meet the documented need.

NONRESIDENT STUDENT INFORMATION

The McMillan Academy of Law was established to provide for the legal education of students intending on obtaining a Juris Doctor degree by attending law school in the evening. Prospective students who are foreign nationals are urged to write the State of California concerning their educational objectives one year advance in advance of their proposed commencement of study and should familiarize themselves with immigration laws regarding study in the United States before making application. Foreign students must follow the same basic application procedures as domestic students, and they need to advise the school of their visa status. The McMillan Academy of Law does not provide visa services to foreign nationals. Prospective students should contact the United States Consultant Offices in their respective countries to determine how they can obtain a student visa. McMillan Academy of Law will vouch for a student's status as a student if the student is properly registered and adheres to attendance requirements.

Non-native speakers, with some exception, will be required to take the TOEFL examination, and

obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination. Exception from the TOEFL examination will be made for non-native speakers who hold degrees or diplomas from postsecondary institutions in English speaking countries (i.e. the United States, Canada, England, Ireland, Australia, New Zealand), non-native speakers who have successfully completed at least a two year course of study in which English was the language of instruction, transfer students from institutions in the United States or Canada whose academic course work was favorable evaluation in relation to its demands and duration, non-native speakers who have taken the TOEFL examination within the past two years, non-native speakers who have successfully pursued academic work at schools where English was the language of instruction in an English-speaking country for a specified period, generally two years.

It is particularly important that foreign students have the ability to make financial arrangements for the full four-year residency period. Before applying to the Academy, it is also important to determine if the practical benefits of a study of American jurisprudence in general, and California law in particular, are in accordance with their planned endeavors. The requirements of the First-Year Law Students' Examination must also be considered. Foreign nationals should consult with the Registrar regarding particular problems.

Prospective students from other states are urged to contact the Registrar at least six months in advance of their proposed commencement of study and should review the applicability of the study of law in California to the professional admission requirements of the state in which they intend to practice.

CAMPUS AND LIBRARY

Classes for McMillan Academy of Law are held at 4670 Nebo Drive, Suite 200, La Mesa, CA 91941-5230. The Academy maintains its own small law library and is currently in the process of expanding the library facilities. Two computers, with Internet access, will be available for student use. The students are entitled to use all materials contained in the Academy's library. The Academy is located near the East County Branch of the San Diego County Public Law Library, located at 1105 Front St, San Diego, CA 92101-3904 and the La Mesa Branch of the San Diego County Library, located at 8055 University Ave., La Mesa, CA, 91941. Both libraries are open to the public six days a week. The students will not incur charges for using the Academy's library but may incur charges for using the public libraries referenced above. The students must consult library personnel to familiarize themselves with the charges associated with using each library.

HOUSING AND FOOD

The McMillan Academy of Law's students generally reside in or around San Diego county. The McMillan Academy of Law does not provide housing or any type of housing assistance. Students seeking housing are advised to familiarize themselves with the local housing market through the use of real estate agents, rental agencies, and the classified sections of local

newspapers. Students moving to the area are advised to begin their search at least 60 days prior to the commencement of their studies. La Mesa and the surrounding areas have many well-known eating places within a few blocks of campus.

METHOD OF INSTRUCTION

All of the instruction at McMillan Academy of Law is in residence. Classes are conducted using the traditional methods of instruction, emphasizing lectures and guided discussion. The study of law requires an ability to analyze and organize complicated facts. Students are taught to identify a legal issue through the study of adjudicated cases and the use of carefully constructed examples. Each student is further challenged to participate in classroom discussions, which have been designed to improve verbal, logical, and analytical skills. On a consistent basis, students have the opportunity to participate in special seminars offered to improve proficiency in writing, taking examinations, and analyzing legal problems. Students are encouraged to convene study groups to practice and improve upon skills learned in the classroom.

PRIVACY AND ELECTRONIC SECURITY POLICY

The McMillan Academy of Law protects student privacy and the confidentiality of student communications and records. The Academy will not disclose, without a student's consent, information about the student, including grades, grade average, class schedule, address or telephone number, or other private information, unless:

- (A) Required by law, including administrative subpoena or court order;
- (B) The information is requested by the Committee;
- (C) The information is requested by an accrediting agency; or
- (D) In case of emergency.

The Law School maintains its data for students on a server that is password protected by a router and firewall within facilities operated by the McMillan Law Firm, APC, a California law corporation. Routine backups are made of the student data. Only persons that are employed by the McMillan Law Firm are allowed to access the material that is maintained on a computer server. Employees of the McMillan Law Firm are independently screened for maturity, law abiding behavior, credit worthiness. All employees of the McMillan Law Firm have signed specific agreements acknowledging obligations to keep Firm information, including that maintained on behalf of the McMillan Academy of Law, private. All employees sign specific data protection and confidentiality acknowledgments.

The McMillan Academy of Law strives to maintain adequate security and backup procedures to protect its computer systems, communication systems, and written and electronic records from malicious, negligent, or inadvertent interruption, corruption, loss or destruction.

FACULTY

Scott A. McMillan serves as Dean and faculty member. Mr. McMillan received his Bachelor of Arts in Mathematics from the University of California at San Diego in 1988 and his Juris Doctor from Western Sierra School of Law in 1999. Mr. McMillan founded and ran a successful computer distribution business for 16 years before taking up the practice of law.

Evan Kalooky also serves as a faculty member. With a Bachelor of Arts in Government from Georgetown University, and a Juris Doctor from University of North Carolina at Chapel Hill, Mr. Kalooky is licensed to practice law in all courts in the State of California. Mr. Kalooky's professionalism and trial experience render him a valuable asset of the McMillan team.

Jorge Javier Jaramillo also serves as a faculty member. Professor Jaramillo is a graduate of California State University Bakersfield, California, where he obtained a Bachelor of Arts. Professor Jaramillo obtained his law degree from California Western School of Law. Beginning his career as a prosecutor with Tulare County, California, Professor Jaramillo has tried 25 jury trials in San Diego County, nine of those involving felonies. Professor Jarmillo presently serves the public as a Deputy District Attorney with the County of San Diego.

James Teh also serves as a faculty member. In 2001, Mr. Teh earned a Bachelor of Science in Public Relations from Pacific Union College in Napa Valley, California. In 2005, he obtained a law degree from the University of the Pacific, McGeorge School of Law. Since 2006, Professor Teh has served the public as a Deputy District Attorney with the County of San Diego.

Michelle Volk also serves as a faculty member. Ms. Volk earned an undergraduate degree in Urban Studies & Planning from the University of California at San Diego in 1997. She then obtained a law degree from California Western School of Law in 2001. Since graduating from law school, Ms. Volk has primarily practiced civil litigation. In 2009, Ms. Volk taught Legal Research and Writing at University of San Diego's Paralegal Program.

PLACEMENT SERVICES

The McMillan Academy of Law does not provide any placement services to its students.

Juris Doctorate (J.D.)

The McMillan Academy of Law has instituted procedures to ensure that a student's pre-legal studies satisfy the requirements of Admission Rule 4.25 by verifying that before enrolling in a juris doctorate program, an applicant must have completed at least two years of college work.

(A) "Two years of college work" means a minimum of sixty semester or ninety quarter units of college credit (1) equivalent to at least half that required for a bachelor's degree from a college or university that has degree-granting authority from the state in which it is located; and (2) completed with a grade average adequate for graduation.

Specifically, the Academy requires that students send their transcripts to the school, and provide proof of completion of the minimum two years of college work, with the requisite grade achievement.

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Non-Degreed Regular Admission

Applicants who have not received a bachelor's degree from an accredited college or university may apply as a Non-Degreed Regular Student. To qualify as a Non-Degreed Regular Student applicants must have completed an associate's degree from an accredited institution in California or have earned at least 60 semester units or 90 quarter credits of undergraduate study in courses acceptable to those that could be applied towards a bachelor's degree.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another law school must provide a copy of the official transcript from their current law school in addition to the official transcripts from each school that they have previously attended. Transfer Student applicants must provide proof that that they have satisfactory completed all course work at an accredited law school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also provide proof that they are in good standing with the law school from which they are transferring.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Registrar and Dean. Transfer students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a Juris Doctorate (J.D.) degree.

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Any applicant whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. Conditional status does not assure the applicant's admission to McMillan Academy of Law or final admission. The student must satisfy all conditions and thereafter will be expressly admitted as a regularly enrolled student. All conditions for admission must be satisfied within forty-five days of the beginning of the first quarter enrolled. The administration reserves the right to use any personal fact pertaining to applicants in determining their eligibility for enrollment.

ADMISSION PROCEDURE FOR JURIS DOCTOR (J.D.) PROGRAM

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed Application Agreement;
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study of law;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal profession; and
 - d. any personal circumstances which should be considered;
3. Two letters of recommendation from persons who are not relatives, such as former teachers, employers, or business or professional colleagues;

4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted;
5. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the test was taken will be accepted; and
6. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the Academy will contact qualified students and arrange a personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

Admissions Policy

The McMillan Academy of Law complies with Guideline 5.26, 5.27, 5.28, 5.29, and 5.30 of the Guidelines for Unaccredited Law School Rules of January 1, 2008, relating to the admission of prospective students.

The Academy will only admit, and allow continued enrollment of, applicants who reasonably appear to be qualified to study law and reasonably appear to be likely to succeed in that study. The Academy has adequate and appropriate screening procedures to ensure that persons who clearly lack the ability or the educational background to study law are not admitted or allowed to continue as students, including a review of Pre-Legal study.

Additionally, the Academy will not permit a person to enroll or attend classes for more than forty-five (45) days after the beginning of the quarter, unless the law school has official transcripts showing eligibility for admission under § 6060(c)(1) of the California Business and Professions Code and Rule VII, Section 1 of the Rules Regulating Admission to Practice Law in California or an official certification that the student had passed the equivalency examination required by § 6060(c)(2) of the California and Professions Code and Title 4, Division I of the Rules of the State Bar of California.

Master of Business Administration (M.B.A.)

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another graduate or business school must provide a copy of the official transcript from the school they are currently attending in addition to the official transcripts from all other schools attended. Transfer Student applicants must provide proof that they have satisfactorily completed all attempted course work at an accredited graduate or business school. Transfer Student applicants must also provide proof that they are in good standing with the school from which they are transferring or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

No more than 20% of graduate semester units or the equivalent in other units awarded by another institution may be transferred for credit toward a Master's Degree. Transfer Students must complete at least one year of residence at McMillan Academy of Law to meet the requirements for a Master of Business Administration (M.B.A.) degree.

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Whether eligible for admission as a Regular, Transfer, or Special Student, any student whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. This status does not assure the applicant's admission to McMillan Academy of Law or final admission, the student must satisfy all conditions and thereafter be expressly admitted as a regularly enrolled student.

**ADMISSION PROCEDURE
FOR
MASTER OF BUSINESS ADMINISTRATION (M.B.A.) PROGRAM**

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed Application Agreement;
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study of Business Administration;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal profession; and
 - d. any personal circumstances which should be considered;
3. Two letters of recommendation from persons who are not relatives, such as former teachers, employers, or business or professional colleagues;
4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted;
5. A certified copy of the Graduate Management Admission Test (GMAT) results. Only GMAT results sent directly from the Graduate Management Admission Council (GMAC) within five years of the date the test was taken will be accepted. If the test has been taken more than once, all scores will be considered with emphasis on the highest score;
6. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the test was taken will be accepted; and
7. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the academy will contact qualified students and arrange a personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

Juris Doctorate (“J.D.”) /Masters of Business Administration (“M.B.A.”),
J.D./M.B.A. in International Trade &
J.D./M.B.A. in Law and Health Care Management

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another law, business, or graduate school must provide a copy of the official transcript from the school they are currently attending in addition to the official transcripts from all other schools attended. Transfer Student applicants must provide proof that they have satisfactorily completed all attempted course work at an accredited law, business, or graduate school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also provide proof that they are in good standing with the school from which they are transferring or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Dean. Transfer Students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a J.D./M.B.A degree and at least three years of residence for J.D./M.B.A. in International Trade or J.D./M.B.A. in Law and Health Care Management degree.

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Applicants whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional

Student. This status does not assure the applicant's admission to McMillan Academy of Law or final admission. The student must satisfy all conditions within 45 days of the first quarter attended. Thereafter, if the conditions are satisfied within this time frame, the student will be expressly admitted as a regularly enrolled student.

**ADMISSION PROCEDURE
FOR
JOINT JURIS DOCTOR (J.D.)/ M.B.A.) PROGRAMS**

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed Application Agreement;
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study of law and business management;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal and business profession;
and
 - d. any personal circumstances which should be considered.
3. Two letters of recommendation from persons who are not relatives, such as former teachers, employers, or business or professional colleagues;
4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted; and
5. A certified copy of the Graduate Management Admission Test (GMAT) results. Only GMAT results sent directly from the Graduate Management Admission Council (GMAC) within five years of the date the test was taken will be accepted. If the test has been taken more than once, all scores will be considered with emphasis on the highest score.
7. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the

test was taken will be accepted.

8. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the academy will contact qualified students and arrange a personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

POLICIES AND REGULATIONS

General Policies

1. Students are expected to enroll in the full professional program and complete the required units each quarter. No student is allowed to enroll as a “professional law degree” candidate.
2. Students are not permitted to attend classes for which they are not officially registered.
3. Auditing a course is possible only with the approval of the Dean and the regular per-unit tuition fees will apply. Auditing privileges are intended for students demonstrating proof of special circumstances. Practicing attorneys also be granted such privileges at McMillan Academy of Law's regular per-unit fee. No credit will be granted to anyone for courses audited. Auditors may not take midterm or final examinations.
4. Students are expected to take examinations in their courses as scheduled. Only in very special circumstances will any consideration be given to a request for a special examination. Prior approval of the Dean must be obtained before a special examination will be scheduled. All examinations administered at any time or place other than the regularly scheduled class examination time are deemed "Special" and subject to a \$125.00 Special Examination Proctor Fee. Students must pay this fee before taking the examination(s). To ensure the integrity of the examination and grading process, students must contact the law school Registrar as soon as possible to schedule any "Special Examinations."
5. After a course grade is recorded it may not be changed. The unlikely circumstance of an error in calculation, clerical error, or failure to see and read the student's entire examination is the instances in which the review of a grade is permitted.
6. McMillan Academy of Law complies with Section 67143(a) of the California Education Code, which provides that "a college or university is not authorized to permit access to student records to any person without written consent of the student." No student records will be released without a signed authorization of written consent of the student.
7. Student records are retained at the office located at 4670 Nebo Drive, Suite 200, La Mesa, California 91941, for a minimum of five years after a student's termination of study through graduation or otherwise. Thereafter, the records are kept permanently in storage.
8. A student at McMillan Academy of Law may not be concurrently registered in any course in any other law school without the Dean's approval.
9. Any student who desires to drop out of school must submit a letter to the Dean stating the

reasons for the request. The letter of resignation must be dated and signed by the student.

10. With the exception of transfer students, or by special permission of the Dean, students must take all required courses in residence.
11. Tuition fees must be paid in accordance with the payment schedule as set forth in the academic calendar. Failure to pay will be deemed sufficient reason for disqualification from taking examinations. Students will not be allowed to register for or begin the next quarter's classes if tuition fees are outstanding for any previous quarter.
12. Transcripts of records, degree, or other official certification will not be issued unless a student's account is in balance and all amounts owed have been paid.

Grading and Disqualification and Dismissal

The McMillan Academy of Law complies with Guideline 5.19 of the Guidelines for Unaccredited Law School Rules of January 1, 2008, which provide:

A law school must have a written policy clearly defining academic standing, academic disqualification, advancement in good standing, and the requirements for graduation. The policy may also provide for advancement on probation. Once adopted, the policy must be followed, with exceptions being rare and then only on a clear showing of special circumstance and good cause. The power to grant exceptions should be vested in a faculty committee and not left to the discretion of one individual. All actions and the reason(s) for each decision must be recorded in the permanent minutes of the faculty or faculty committee meetings. When an exception is granted, the law school must place in the student's file a memorandum of the reasons for the decision.

The following grading scale is used in all course work and examinations in all degree programs offered at McMillan Academy of Law:

A - Excellent	90 to 100 points	4.0
B - Good	80 to 89 points	3.0
C - Satisfactory	70 to 79 points	2.0
D - Unsatisfactory	60 to 69 points	1.0
F - Failure	No credit	0.0

An average grade of 70 is required for good standing and advancement to the following quarter classes. A student whose average grade in any year falls below a 70 may be considered by the Registrar and Dean for suspension or dismissal. If a student has an average grade of lower than a 70 for one quarter, the student will be placed on academic probation. If the student has an average grade of lower than a 70 for a second quarter, not necessarily consecutively, then the student will be dismissed from the Academy. The student may appeal this decision, by a written

letter, to the Dean who will then forward it to a faculty committee appointed by the Dean, which will make the final decision regarding dismissals. The letter must be submitted to the Dean within 5 calendar days of the initial decision regarding the student's dismissal.

A student who does not pass the First-Year Law Students' Examination within three (3) administrations after first becoming eligible to take the examination will be promptly disqualified from the Academy's J.D. program. A student who passes the First-Year Law Students' Examination within three (3) administrations after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass within the three (3) administrations after first becoming eligible to take it, but who subsequently passes, is eligible for re-enrollment in the Academy's J.D. program, but will receive credit for only one year of legal study.

Course repetition may be allowed in the event that the student's grade in the course to be repeated one time is an less than 70 points. In the event that the grade in the course to be repeated is less than 70 points, the subsequent grade will supercede the earlier grade. No duplicate credit will be provided for the same course, whether taken at another law school or at the Academy.

First-Year Law Students' Examination

For the J.D., J.D./M.B.A., J.D./M.B.A. in International Trade, and J.D./M.B.A. in Law and Health Care Management degree programs at McMillan Academy of Law, first year law students are required to pass the First-Year Law Students' Examination, which is administered by the Committee of Bar Examiners after the first year course of study has been completed. The Committee administers this examination twice a year.

Pursuant to Rule VIII, Section I, of the Rules Regulating Admission to Practice Law in California, credit for the first year of law study is granted by the Committee only after this examination has been passed. McMillan Academy of Law is designed to provide the requisite legal knowledge to assist students to take the examination and encourages students to enroll in a variety of classes and to participate in study groups to enhance legal understanding. For a more detailed explanation of Rule VIII, refer to Rules Regulating Admission to Practice Law in California.

Evaluation of Students for Advancement and Retention; Advancement in Good Standing

Student Conduct and Discipline

Students at McMillan Academy of Law are expected to complete the full professional program for which they are enrolled. Students are expected to have the attributes of character that inspire the confidence of others. The college expects adherence to the "Honor System." Any student who demonstrates conduct which is deficient according to the current standards for good character as promulgated by the Committee of Bar Examiners, or causes McMillan Academy of Law to be held in disrepute or disrespect by the State of California, or interferes with

instructional process may be asked to terminate his or her studies or be dismissed. If such occurs, the student will have the right to review by the Dean and Academic Committee.

The Honor System

1. All examinations are administrated under the "Honor System." To uphold the standards of conduct expected of those preparing to enter the legal profession, any student not adhering to the "Honor System" will be subjected to discipline as set forth below.
2. Under the "Honor System," a student entering an examination room may not bring books, notes, or other course materials, except within closed carrying cases, which must be left at the front of the examination room. Each student is expected to bring all materials he or she expects to use, including writing instruments. A student is neither to give nor receive aid during an examination.
3. The following disciplinary procedure will be instituted upon any charge of violation of the "Honor System" or other misconduct:
 - a. Any violation or charge of misconduct is to be reported to the Dean by written statement.
 - b. The Dean shall appoint a faculty member not connected with the incident to investigate fully and to make a recommendation to the Dean regarding specific charges, if any, to be filed against the student who has been accused.
 - c. If it is deemed that misconduct charges are to be filed against the student, he or she will be so advised.
 - d. A panel of three persons will be appointed by the Dean to hear the charges. This panel shall consist of two-disinterested faculty members and one disinterested member of the student body.
 - e. If the charges are found to be valid, the students will be presented with a written statement of the charges and shall be advised of his or her right to counsel of his or her own choice. Counsel may be another student, an attorney, or any other person he or she chooses to represent him or her. The student will be notified of the hearing date, which shall be set between fifteen to thirty days of such notice.
 - f. The hearing will allow for cross-examination of any witnesses called by the panel and by the student. A decision shall be rendered within ten days of the hearing.
 - g. If the student is found guilty of misconduct, the panel shall decide the penalty to be imposed. Copies of the written decision shall be forwarded to the student and filed in the Dean's office.

Grievances

Applicants or students, who have grievances or believe they may have been subjected to unlawful discrimination in connection with McMillan Academy of Law may file a written complaint with the office of the Assistant Dean. The complainant must file the written complaint within sixty days of alleged grievance or discriminatory action. Investigation of the complaint will begin within fifteen working days of receipt of the written complaint. Upon receipt of the

written complaint, the Assistant Dean, or designee, will first attempt to resolve the matter informally. If the complaint is not resolved informally, a Complaint Review Panel may be formed at the discretion of the Dean. The Complaint Review Panel consists of the Assistant Dean, plus a faculty member and a student, neither of whom shall have been connected with the alleged incident. The Complaint Review Panel will hear the complaint and receive testimony and information from witnesses. Within five working days of the close hearing, the Complaint Review Panel will forward its finding and recommendations to the Dean and to all parties making and responding to the complaint. The Dean will issue a decision within ten working days of receipt of the complaint Review Panel's finding and recommendations. All parties to the complaint will be notified of the resolution of the complaint within ninety days of the beginning of the investigation. The decision of the Dean will be final.

Any grievances or problems concerning McMillan Academy of Law that have not been satisfactorily resolved by it should be directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 980818 West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-1897, or to the Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639.

Privacy

The McMillan Academy of Law is in accordance with The Family Educational Rights and Privacy Act of 1974. Complete information about these rights and privileges and the policies and procedures are available upon request at the McMillan Academy of Law institution.

Attendance and Participation

The McMillan Academy of Law will comply with Guidelines 5.3(A) of the Guidelines for Unaccredited Law School Rules and will only issue a J.D. degree to a student who has met the following requirements:

(1) Satisfactory completion of a course of classroom study requiring a minimum of 270 hours of classroom attendance a year for four (4) years. A year is defined as any consecutive twelve (12) month period. Midterm or final examination time is not counted as classroom study. The law school has a written attendance policy requiring regular and punctual attendance of not less than eighty (80) percent of the regularly scheduled class hours in each course. The Academy also requires a high quality and degree of preparation and participation by the student. The law school keeps accurate attendance records; (2) The Student must obtain a cumulative grade point average set by the law school that provides the student a reasonable basis upon which to pass the California Bar Examination; and (3) Satisfaction of the legal education requirements to take the California Bar Examination, including passage of the First-Year Law Students' Examination unless exempt from that examination, although the law school is not a guarantor of the student's eligibility to take the California Bar Examination.

Class Attendance

Regular attendance in class is required of all students. Students must arrive in class on time and remain for the full period of instruction. The Business and Profession Code and the Rules of the California State Bar govern McMillan Academy of Law's attendance policy. Students in all degree programs must attend, at minimum, eighty percent of all scheduled classes in any subject. For a full-quarter class, a maximum of two absences is allowed. Those not meeting this attendance minimum may not receive course credit and placed on probation or suspension by the Dean. A student absent for any class bears the responsibility of obtaining lesson notes and materials from other students for the classes missed. Excessive absences may result in the student's dismissal from McMillan Academy of Law. If such occurs, the student will have the right to review. In extraordinary cases, students may make up a missed class by arrangement with the instructor and with the permission of the Dean.

Leave of Absence

Students who, for good cause, need to take a leave of absence from their studies must have permission of the Dean. No credit can be given for a partial quarter of class. Therefore, to receive full credit for a quarter's coursework, a student who must take a leave of absence should arrange to do so at the close of a quarter and before enrolling in the next quarter. In no event with a leave of absence be allowed for longer than one year, absent exigent circumstances. In no event may a student take a leave of absence for longer than two years.

Placement Services

Placement services are not provided by the McMillan Academy of Law.

Withdrawal from the Academy

Students who wish to withdraw (i.e. drop out) from the Academy must submit a letter to the Dean indicating the reasons for the withdrawal. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. Withdrawal from the Academy does not affect the student's obligation to pay for classes already attended. Nothing in this section is intended to change or modify the application of the refund policies of the Academy to the particular student.

DEAN'S LIST AND GRADUATION

Dean's List

Those students achieving a weighted grade point average of 83 or above in any quarter will be recognized by having their names placed on the Dean's List.

Graduation Requirements

To graduate from McMillan Academy of Law, students must achieve the following:

1. Complete the following number of years required in residence at McMillan Academy of Law:

a. Juris Doctorate (J.D.)	4 years
b. Master of Business Administration (M.B.A.)	2 years
c. J.D./M.B.A	5 years
d. J.D./M.B.A. in International Trade	5 years
e. J.D./M.B.A in Law and Health Care Management	5 years
2. Maintain a cumulative weighted grade point average of at least 70 in all graded work attempted.
3. File a petition with the Dean to be named as a candidate for the degree offered by the program completed.
4. Receive approval of the petition and the recommendation of the Dean.

Graduation

Upon satisfactory completion of all academic requirements, students may petition for the award of the degree offered by the program they have completed. The Dean will review the petition for compliance with all applicable academic standards of performance. Upon their approval, recommendation will be made to order the degree.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at McMillan Academy of Law is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Juris Doctor, Master of Business Administration, Juris Doctor and Master of Business Administration, Juris Doctor and Master of Business Administration in International Trade, and Juris Doctor and Master of Business Administration in Law and Health Care Management, you earn in our J.D./MBA program, is also at the complete discretion of the institution to which you may seek to transfer. If the Credits, the degree, diploma or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your course work at the institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you make seek to transfer after attending McMillan Academy of Law to determine if your credits or degree, diploma or certificate will transfer.

ADMISSIONS AND ACCEPTANCE OF CREDITS DISCLOSURE

The McMillan Academy of Law has not entered into an articulation or transfer agreement with any other college or university.

Applicants who look to transfer to McMillan Academy of Law from another law school must provide a copy of the official transcript from their current law school in addition to the official transcripts from each school that they have previously attended. Transfer Student applicants must provide proof that they have satisfactorily completed all course work at an accredited law school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also provide proof that they are in good standing with the law school from which they are transferring.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Registrar and Dean. Transfer students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a Juris Doctorate (J.D.) degree.

TUITION AND FEES

Tuition

Quarter Unit (first year)	\$225
Quarter Unit (additional years)	\$325

Fees

Application fee*	\$85
Quarter registration fee	\$125
Late registration fee*	\$75
Change of program fee	\$75
Deferred Tuition Payment Plan processing fee*+	\$75
Replacement examination fee*	\$125
Special examination proctoring fee*	\$125
Graduation fee* (diploma and academic attire)	\$125
Transcript fee*	\$15
Returned check fee	\$15
Student Tuition Recovery Fund	Non - refundable.

Total estimated costs per degree (before discounts and fees):

J.D. (Juris Doctorate) \$27,450

Breakdown: 18 units x \$225 (First Year rate) + 72 units x \$325 (Additional Year rate)

MBA (Master of Business Administration) \$15,400

Breakdown: 28 units x \$225 (First Year rate) + 28 units x \$325 (Additional Year rate)

J.D./MBA (J.D. & Master of Business Administration) \$40,450

Breakdown: 18 units x \$225 (First Year rate) + 112 units x \$325 (Additional Year rate)

J.D./MBA in International Trade \$40,450

Breakdown: 18 units x \$225 (First Year rate) + 112 units x \$325 (Additional Year rate)

J.D/MBA in Law and Health Care Management \$40,450

Breakdown: 18 units x \$225 (First Year rate) + 1125 units x \$325 (Additional Year rate)

The application fee must be submitted with the application. The registration fee and tuition are payable at the time of registration. The graduation fee is payable with the petition to confer the degree. Other fees are payable when incurred or upon request.

- * Non-refundable
- + Students whose tuition and fees are more than two weeks delinquent will be charged an additional 10%, in annual interest beginning from the date the last payment was due and compounded monthly until fully paid. Unpaid tuition or fees owed to the school will be deemed cause for administrative dismissal and will affect eligibility to take examinations as well as to receive grades and transcripts.

Books and Course Materials

Each student is expected to purchase their own casebooks and other study materials assigned for each course in which the student is enrolled. Students are advised that the cost of assigned study materials may be as much as, but not limited to, \$300-\$400 per quarter.

Books that are required or recommended for study will be available for purchase through online bookstores.

CANCELLATION, WITHDRAWAL AND REFUND POLICIES

Procedures

Students who wish to cancel the enrollment agreement or withdraw from the Academy must submit a letter to the Dean indicating that they wish to withdraw. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. The McMillan Academy of Law will deal with prospective students, applicants, and students in an honest and forthright manner in all financial dealings. The Academy will provide refunds in accordance with its written refund policy, accompanied by a clear explanation of the method of calculation, within thirty (30) days after a student withdraws from a class or a program, or within thirty (30) days of the law school's discontinuing a course or educational program in which a student is enrolled.

Student's Right to Cancel

A student has the right to a full refund of all charges less the amount of any registration fee if the student cancels prior to or on the first day of attendance at the first class session, or the seventh day after enrollment, whichever is later. In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion of the tuition and other refundable charges if the student has completed 60% or less of the instruction. For example, if the student officially withdraws after 6 classes of an 18-class course and was

charged \$900 for the course, the student would receive a refund of \$600 if they had in fact paid the \$900 in full. In the same withdrawal scenario where a student on a deferred payment plan has only paid \$200 for the same \$900 course, the student has an obligation to the Academy of \$100 in order to pay for the \$300 worth of classes he or she attended. No refunds are given if the student has completed more than 60% of the instruction of any particular course. All refunds and obligations are calculated as of the date the student files an official add/drop form in the Registrar's office. Refunds will be paid within 30 days of withdrawal.

Tuition Refund After Classes Begin

Termination of enrollment after the commencement of classes but before more than 60% of classes have been held, whether or not the enrollee was in attendance, will result in a pro rata tuition refund in conformity with the former policy of the Bureau for Private Postsecondary and Vocational Education, Education Code section 94834, and the State Bar of California's Guidelines for Unaccredited Law School Rules section 2.2(b). The same tuition refund policy applies to Summer Session and Summer Clinical Programs. Payment of fines that may have been assessed, returned check fees, cost processed to other businesses or agencies and similar transactions are prior obligations to the school and therefore are not refundable.

The above refund policy also applies to students dismissed for cause.

Withdrawal from the Academy

Students who wish to withdraw (i.e. drop out) from the Academy must submit a letter to the Dean indicating the reasons for the withdrawal. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. Withdrawal from the Academy does not affect the student's obligation to pay for classes already attended. Nothing in this section is intended to change or modify the application of the refund policies of the Academy to the particular student.

Books and Materials

After purchase, books and other materials are the property of the student. McMillan Academy of Law makes no refunds for these items.

STUDENT TUITION RECOVERY FUND

The Student Tuition Recovery Fund (STRF) was established by the legislature to protect any California resident who attends a private post-secondary institution from losing money if he or she prepaid tuition and suffered a financial loss as a result of the school's closing, failure to live up to its enrollment agreement, or refusal to pay a court judgment. The assessment fee, set by statute is presently non-refundable

To be eligible, a student must be a "California resident" and reside in California at the time the Enrollment Application is signed. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not

considered to be "California residents."

To qualify for STRF reimbursement, a student must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If a student does not receive notice from the Bureau, the student has four years from the date of closure to file the STRF application. If a judgment is obtained, a student must file a STRF application within two years of the final judgment.

It is important that students keep copies of the Enrollment Application, fee schedules and receipts of all monies paid to McMillan Academy of Law. Questions regarding STRF may be directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 98018 West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-1897. Any questions regarding other financial transactions between the institution and the student may be directed to the Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639.

§ 76215. Student Tuition Recovery Fund Disclosures

Term
5 CCR § 76215

Cal. Admin. Code tit. 5, § 76215

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.”

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered students who are California residents, or are enrolled in a

residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education. You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.”

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code.

FINANCIAL ASSISTANCE

Deferred Payment Plan

Upon approval of his or her application, a student may be allowed to prorate tuition and current applicable fees in two equal installments, payable at registration and within six weeks thereafter. A \$75 administration-processing fee is charged. All installment payments must be made before a student will be eligible to take any course examination. Tuition and fees that are more than two weeks delinquent will be assessed an additional 10% in annual interest beginning from the date the last installment was due and compounded monthly until fully paid.

Loans

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Participation in federal and state financial aid

The McMillan Academy of Law does not participate in federal and state financial aid programs.

BANKRUPTCY

The McMillan Academy of Law has never filed for bankruptcy, has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

REGISTRATION WITH THE COMMITTEE OF BAR EXAMINERS OF THE STATE BAR OF CALIFORNIA

Every student enrolling in a Juris Doctorate (J.D.) degree program in McMillan Academy of Law must register with the California State Bar within 90 days of beginning the first term. Registration is a prerequisite to qualifying for the California State Bar Examination, pursuant to Rule V. Section 2, of the Rules Regulating Admission to Practice Law in California, as amended.

Registration is the responsibility of each student. Application forms for registering may be obtained from the Registrar or by contacting the Committee of Bar Examiners of the State Bar of California, 180 Howard Street, San Francisco, CA 94105, (415) 538-2303. A registration fee must accompany the registration application. All students are urged to become familiar with the Rules Regulating Admission to the Practice of Law, a copy of which may be obtained from the Committee of Bar Examiners.

DEGREE CURRICULUM AND COURSE DESCRIPTIONS

McMillan Academy of Law aspires to provide a quality legal education to a variety of students with an assortment of legal interests. For this reason, the law school offers five degree programs to students. The degrees include: Juris Doctor (J.D.), Master of Business Administration (M.B.A.), J.D./M.B.A., J.D./M.B.A. in International Trade, and J.D./M.B.A. in Law and Health Care Management.

Juris Doctorate (J.D.) Degree Program
PROGRAM OVERVIEW

The Juris Doctorate Degree Program at McMillan Academy of Law is structured to equip students with a thorough understanding of law in preparation for the bar examination and for a well-defined legal career. The focus of the J.D. program is to help students gain valuable analytical and communication skills as well as sensitivity to ethical responsibilities. The instructors at McMillan Academy of Law have developed a curriculum to ensure students become keen problem solvers, effective mediators, and persuasive advocates. While structured, the course curriculum is responsive to societal and legal change to uphold the best traditions of generations of legal thinkers.

Juris Doctorate (J.D.) Degree Program
COURSE CURRICULUM

<u>First Year Course Schedule:</u>	Units
Spring Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 102 Criminal Law	4
Summer Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 103 Torts	4
Fall Quarter	
JD 105 Legal Research, Writing & Analysis II	2
JD 104 Contracts	4
Winter Quarter	
1 st Year Law Students Bar Exam Preparation	No credit
<u>First Year Total:</u>	18 units
<u>Second Year Course Schedule:</u>	
Spring Quarter	
JD 107 Civil Procedure I	4
JD 108 Evidence	4
Summer Quarter	
JD 109 Civil Procedure II	4
JD 110 Criminal Procedure	4
Fall Quarter	
JD 111 Constitutional Law I	4
Winter Quarter	
Elective*	4
<u>Second Year Total:</u>	24 units
<u>Third Year Course Schedule:</u>	
Spring Quarter	
JD 112 Constitutional Law II	4
JD 113 Real property I	4
Summer Quarter	

	JD 114	Real Property II	4
		Elective*	4
Fall Quarter			
	JD 115	Wills & Trusts	4
Winter Quarter			
	JD 116	Remedies	4
		<u>Third Year Total:</u>	24 units

Fourth Year Course Schedule:

Spring Quarter			
	JD 120	Professional Responsibility	4
	JD 118	Business Associations/Corporations	4
Summer Quarter			
	JD 119	Agency and Partnership	4
		Elective*	4
Fall Quarter			
	JD 117	Community Property	4
		Elective*	4
Winter Quarter		Law Students Bar Exam Preparation	No credit
		<u>Fourth Year Total:</u>	24 units

Total (all Four Years:) 90 units

*Electives:

JD 121	Conflicts of Law	4
JD 122	Immigration Law	4
JD 123	Legal Practice Clinic	4
JD 124	California Secured Transactions	4
JD 125	Commercial Transactions	4
JD 126	Insurance Law	4
JD 127	California Civil Procedure	4
JD 128	Debtor & Creditor Law	4
JD 129	Federal Taxation	4
JD 130	Trial Skills I	4
JD 131	Trial Skills II	4
JD 132	Appellate Procedure and Advocacy	4
JD 133	California Family Law	2
JD 134	Labor Law	4
JD 135	California Employment Law	4
JD 136	California Criminal Procedure	2
JD 137	Administrative Law	4
JD 140	Law Office Management & Marketing	2
JD 141	Trial Presentation Graphics & Technology	2
JD 142	Negotiation	2

JD 143	Advanced Legal Writing	2
JD 144	Forensic Accounting and Economics	2
JD 145	Medicine and Physiology for Lawyers I	4
JD 146	Medicine and Physiology for Lawyers II	4

Juris Doctorate (J.D.) Degree Program
COURSE DESCRIPTIONS

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 **Criminal Law** 4 units

Course Description

Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.

JD 103 **Torts** 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

JD 104 **Contracts** 4 units

Course Description

Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.

JD 105 **Legal Research, Writing & Analysis II** 2 units

Course Description

Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.

JD 107 **Civil Procedure I** 4 units

Course Description

This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.

JD 108 **Evidence** 4 units

Course Description

Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules

relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.

JD 109 **Civil Procedure II** 4 units

Course Description

Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail. Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Real Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 114 **Real Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

JD 115 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 116 **Remedies** 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

JD 117 **Community Property** 4 units

Course Description

History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.

JD 118 **Business Associations/Corporations** 4 units

Course Description

Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.

JD 119 **Agency and Partnership** 4 units

Course Description

An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.

JD 120 **Professional Responsibility** 4 units

Course Description

A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.

****Electives:***

JD 121 **Conflicts of Law** 4 units

Course Description

This course analyzes cases and materials from several common-law countries involving the conflict of laws between different courts, jurisdictions, sister states and countries. This course will demonstrate methods of resolving questions of what law controls a particular question. Students will discover that there are very few firm answers in conflicts, but a lot of fascinating issues. Students can expect to learn theoretical issues that have very practical ramifications in interstate and international jurisprudence, and the methods courts employ in resolving those issues.

JD 122 **Immigration Law** 4 units

Course Description

This course explores the legal, historical, and policy perspectives that shape U.S. law governing immigration and citizenship. Students will examine the constitutional bases for regulating immigration, the history of immigration law in the U.S., the source and scope of congressional and executive branch power in the realm of immigration, and the role of the judiciary in interpreting immigration law. The course will address citizenship and naturalization, the admission and removal of immigrants and non-immigrants, refugee and asylum law, and the issue of undocumented immigration. In addition, students will analyze the impact of immigration in other areas, including employment, criminal law, family unification, discrimination, and national security.

JD 123 **Legal Practice Clinic** 4 units

Course Description

Hands-on experience in the supervised practice of criminal and civil law.

JD 124 **California Secured Transactions** 4 units

Course Description

A comprehensive survey of real property security transactions and the rights and related rights, duties, and remedies, with particular emphasis on California law regarding deeds of trust, mortgages, foreclosure, and other security devices.

JD 125 **Commercial Transactions** 4 units

Course Description

Sales of personal property with emphasis on the Uniform Sales Act and Uniform Commercial

Code. Conditional sales contracts, other sales agreements, risk of loss, statutes of frauds, express and implied warranties, and contractual and jurisdictional problems.

JD 126 **Insurance Law** 4 units

Course Description

This course gives students a detailed account of insurance law and regulation in the U.S. with particular stress on rights and redress for policy-holders. By the end of the course, students will be able to explain in depth the nature of U.S. insurance law and practice and advise parties to an insurance contract on their respective rights and obligations in a given factual situation.

JD 127 **California Civil Procedure** 4 units

Course Description

This course is designed for attorneys, law students and paralegals who are interested in an overview of the basic steps in California civil procedure: from start to finish. It addresses actual practice issues such as client intake, case strategies, choice of forum, filing the complaint, challenges to the complaint, joinder of parties and cross complaints, discovery, summary judgment, pre-trial motions, use of form pleadings, trial process, legal research and more. The course utilizes and discusses the California Civil Code, California Rules of Court, local rules, California Judicial Council forms, form jury instructions, research and online resources and other essential materials. This is part two of an eight-part course on Civil Procedure. The course covers sources of procedural law, the three-track litigation system, and how to choose a jurisdiction.

JD 128 **Debtor & Creditor Law** 4 units

Course Description

Study of basic legal principles governing rights and duties of debtors and creditors. Introduction to Law of Bankruptcy, specifically Chapters 7, 11, and 13 of the United States Bankruptcy Code and applicable California law. Preparation of bankruptcy petitions, related schedules and documents needed for initial filing of petitions. Debt counseling protection, compromise and collection techniques including garnishment, foreclosure and attachment of personal property explored.

JD 129 **Federal Taxation** 4 units

Course Description

An introductory course which includes theory and problems of individual income taxation, State and Federal; basic corporate taxation; taxing procedures, categories of taxable events, capital investments, gains, depreciation, estate and gift taxes.

***Master of Business Administration (M.B.A.)
Degree Program***

PROGRAM OVERVIEW

The McMillan Academy of Law offers a Master of Business Administration Degree Program to provide students with the skills and orientation to succeed in their business careers. Students will be equipped with the knowledge necessary to thrive in the global marketplace, and are able to understand the forces shaping the 21st century business environment. Courses are focused on the economic, social and technological impact on markets and their meaning for the success of global, international and national businesses.

**Master of Business Administration (M..B.A.)
Degree Program
COURSE CURRICULUM**

First Year

Spring Quarter			
	MBA 101	Managing Organizations & People	4
	MBA 102	Financial Reporting and Control	4
Summer Quarter			
	MBA 103	Data Analysis for Managerial Decision Making	4
	MBA 104	Marketing Management	4
Fall Quarter			
	MBA 103	Data Analysis for Managerial Decision Making	4
	MBA 104	Marketing Management	4
Winter Quarter			
	MBA 111	Entrepreneurship	4

Second Year

Spring Quarter			
	MBA 105	Financial Management	4
	MBA 106	Economics and Management Decisions	4
Summer Quarter			
	MBA 107	Strategies for a Networked Economy	4
	MBA 108	Creating Value with Operations & Technology	4
Fall Quarter			
	MBA 109	Competition, Innovation and Strategy	4
	MBA 110	Current Topics in Law and Ethics	4
Winter Quarter			
	MBA 112	E-Commerce and Trade	4

TOTAL 56

Master of Business Administration (M.B.A.)
Degree Program
COURSE DESCRIPTIONS

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial

intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass

global businesses and to apply any lessons learned to international contexts.

MBA 110 **Current Topics in Law and Ethics** 4 units

Course Description

This course will study the contemporary issues in selected areas of law and ethics. The students will be introduced to the pivotal areas of law, so that students begin to anticipate legal problems, and will also analyze how to avoid them, and realize how legal principles can be employed to add value in their chosen fields. The course provides an overview of a few disciplines that will encourage students to explore other legal topics relevant to their business interests. The course will also provide an analytic structure that enables students to identify ethical issues in business, analyze options and make appropriate choices.

MBA 111 **Entrepreneurship** 4 units

Course Description

This course will investigate contemporary issues in entrepreneurship.. The students will be introduced to knowledge- based innovation; calculated risk-taking; management of economic resources; market planning; different social areas of responsibility and ethics; legal issues; portfolio management; and the political aspects of entrepreneurship. Students will be required to develop their own business/venture plan during the course

MBA 112 **E-Commerce and Trade** 4 units

This course is case-oriented and is focused on the study of new technologies for trade and commerce, using the Internet. It guides the student through the process of creating a successful e-business and investigates the important factors in online trade. The course will investigate new business strategies for developing internet business plans, web site design factors, security issues, and measuring results.

***Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
Degree Program***

PROGRAM OVERVIEW

The McMillan Academy of Law offers a joint Juris Doctorate and Master of Business Administration Degree Program to allow students to pursue both legal and business subjects more rigorously than either the J.D. or M.B.A. alone would allow. The program engages in a thorough study of the connections between law and business to enable joint degree students to make a special contribution to the environment in which they will be working. In dealing with business clients, joint degree lawyers will better understand business issues giving rise to the legal dilemma. Students in the dual degree program find that they are better equipped to help clients meet both their legal requirements and business objectives.

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
Degree Program**

COURSE CURRICULUM

<u>First Year Course Schedule:</u>	Units
Spring Quarter	
JD 101	Legal Research, Writing & Analysis I
JD 102	Criminal Law
Summer Quarter	
JD 101	Legal Research, Writing & Analysis I
JD 103	Torts
Fall Quarter	
JD 105	Legal Research, Writing & Analysis II
JD 104	Contracts
Winter Quarter	1 st Year Law Students Bar Exam Preparation
	No credit
	<u>First Year Total:</u> 18 units
<u>Second Year Course Schedule:</u>	
Spring Quarter	
JD 107	Civil Procedure I
JD 108	Evidence
Summer Quarter	
JD 109	Civil Procedure II
JD 110	Criminal Procedure
Fall Quarter	
JD 111	Constitutional Law I
Winter Quarter	
	Elective*
	4

		<u>Second Year Total:</u>	24 units
<u>Third Year Course Schedule:</u>			
Spring Quarter			
JD 112	Constitutional Law II		4
JD 113	Real property I		4
Summer Quarter			
JD 114	Real Property II		4
JD 118	Business Associations/Corporations		4
Fall Quarter			
JD 115	Wills & Trusts		4
JD 116	Remedies		4
Winter Quarter			
JD 117	Community Property		4
JD 120	Professional Responsibility		4
		<u>Third Year Total:</u>	32 units
<i>Fourth Year</i>			
Spring Quarter			
MBA 101	Managing Organizations & People Elective*		4 4
Summer Quarter			
MBA 102	Financial Reporting and Control Elective*		4 4
Fall Quarter			
MBA 103	Data Analysis for Managerial Decision Making		4
MBA 104	Marketing Management		4
Winter Quarter	Elective*		4
		<u>Fourth Year Total:</u>	28 units
<i>Fifth Year</i>			
Spring Quarter			
MBA 105	Financial Management		4
MBA 106	Economics and Management Decisions		4
Summer Quarter			
MBA 107	Strategies for a Networked Economy		4
MBA 108	Creating Value with Operations & Technology		4
Fall Quarter			
MBA 109	Competition, Innovation and Strategy		4
MBA 110	Current Topics in Law and Ethics		4
Winter Quarter	Elective*		4
		<u>Fifth Year Total:</u>	28 units
	TOTAL		130

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
Degree Program
COURSE DESCRIPTIONS**

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 **Criminal Law** 4 units

Course Description

Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.

JD 103 **Torts** 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

JD 104 **Contracts** 4 units

Course Description

Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.

JD 105 **Legal Research, Writing & Analysis II** 2 units

Course Description

Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.

JD 107 **Civil Procedure I** 4 units

Course Description

This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.

JD 108 **Evidence** 4 units

Course Description

Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.

JD 109 **Civil Procedure II** 4 units

Course Description

Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail. Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Real Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

- JD 114 **Real Property II** 4 units
Course Description
Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.
- JD 115 **Wills & Trusts** 4 units
Course Description
The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.
- JD 116 **Remedies** 4 units
Course Description
Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.
- JD 117 **Community Property** 4 units
Course Description
History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.
- JD 118 **Business Associations/Corporations** 4 units
Course Description
Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.
- JD 119 **Agency and Partnership** 4 units
Course Description
An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.

JD 120 **Professional Responsibility** 4 units

Course Description

A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation

require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

MBA 110 **Current Topics in Law and Ethics** 4 units

Course Description

This course will study the contemporary issues in selected areas of law and ethics. The students will be introduced to the pivotal areas of law, so that students begin to anticipate legal problems, and will also analyze how to avoid them, and realize how legal principles can be employed to add value in their chosen fields. The course provides an overview of a few disciplines that will encourage students to explore other legal topics relevant to their business interests. The course will also provide an analytic structure that enables students to identify ethical issues in business, analyze options and make appropriate choices.

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.) in
International Trade Degree Program**

PROGRAM OVERVIEW

The J.D./M.B.A. in International Trade program provides students with a solid foundation in law and management, and the tools to become effective and efficient customs brokers in the domestic and international arenas. This intensive program allows business and law students to broaden their knowledge of international trade through courses such as International Trade Law, the Code of Federal Regulations, and Foreign Trade Zones. At the end of the five-year evening program, students will prepare cases and argue in front of the U.S. Court of International Trade. In addition, students gain valuable insight on global issues such as customs finance, trade transactions, investment strategy, and global communication. Upon completion of the program students will receive both a Juris Doctorate (J.D.) and Master of Business Administration (M.B.A.) degree with an emphasis in international trade. Courses offered help prepare students for the U.S. Customs Broker Examination and to become experienced and honorable Custom Brokers.

<u>First Year Course Schedule:</u>	Units
Spring Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 102 Criminal Law	4
Summer Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 103 Torts	4
Fall Quarter	
JD 105 Legal Research, Writing & Analysis II	2
JD 104 Contracts	4
Winter Quarter	1 st Year Law Students Bar Exam Preparation No credit

		<u>First Year Total:</u>	18 units
<u>Second Year Course Schedule:</u>			
Spring Quarter			
	JD 107	Civil Procedure I	4
	JD 108	Evidence	4
Summer Quarter			
	JD 109	Civil Procedure II	4
	JD 110	Criminal Procedure	4
Fall Quarter			
	JD 111	Constitutional Law I	4
Winter Quarter			
		Elective*	4

Second Year Total: 24 units

Third Year Course Schedule:

Spring Quarter			
	JD 112	Constitutional Law II	4
	JD 113	Real property I	4
Summer Quarter			
	JD 114	Real Property II	4
	JD 118	Business Associations/Corporations	4
Fall Quarter			
	JD 115	Wills & Trusts	4
Winter Quarter			
	JD 116	Remedies	4

Third Year Total: 24 units

Fourth Year

Spring Quarter			
	JD 117	Community Property	4
	JD 120	Professional Responsibility	4
Summer Quarter			
	MBA 101	Managing Organizations & People	4
	MBA 102	Financial Reporting and Control	4
Fall Quarter			
	MBA 103	Data Analysis for Managerial Decision Making	4
	MBA 104	Marketing Management	4
Winter Quarter			
	MBA 105	Financial Management	4
	MBA 106	Economies and Management Decisions	4

Fourth Year Total: 32

Fifth Year

Spring Quarter			
	MBA 107	Strategies for a Networked Economy	4
	CB 101	General Rules of Interpretation (GRI)	4

Summer Quarter			
	CB 102	International Trade Law and Finance	4
	CB 103	Code of Federal Regulations	4
Fall Quarter			
	CB 104	U.S. Court of International Trade	4
		Elective*	4
Winter Quarter		Elective*	4
		Elective*	4
		<u>Fifth Year Total:</u>	32
		TOTAL	130

**Electives*

MBA 108	Creating Value with Operations & Technology	4
MBA 109	Competition, Innovation and Strategy	4
CB 105	Prohibited and Restricted Merchandise	4
CB 106	Fines, Penalties, & Forfeitures	4
CB 107	Foreign Trade Zones	4
CB 108	Bonds, Tariffs, & Quotas	4

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in International Trade Degree Program
COURSE DESCRIPTIONS**

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 **Criminal Law** 4 units

Course Description

Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.

JD 103 **Torts** 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

- JD 104 **Contracts** 4 units
Course Description
 Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.
- JD 105 **Legal Research, Writing & Analysis II** 2 units
Course Description
 Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.
- JD 107 **Civil Procedure I** 4 units
Course Description
 This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.
- JD 108 **Evidence** 4 units
Course Description
 Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.
- JD 109 **Civil Procedure II** 4 units
Course Description
 Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.
- JD 110 **Criminal Procedure** 4 units
Course Description
 Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.
- JD 111 **Constitutional Law I** 4 units
Course Description
 This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial

review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail. Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Real Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 114 **Real Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

JD 115 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 116 **Remedies** 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

- JD 117 **Community Property** 4 units
Course Description
History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.
- JD 118 **Business Associations/Corporations** 4 units
Course Description
Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.
- JD 119 **Agency and Partnership** 4 units
Course Description
An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.
- JD 120 **Professional Responsibility** 4 units
Course Description
A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.
- MBA 101 **Managing Organizations & People** 4 units
Course Description
Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

CB 101 **General Rules of Interpretation (GRI)** 4 units

Course Description

Whether a company does importing, exporting or both, a customs broker needs to properly interpret and classify products under the Schedule B or Harmonized Tariff Schedule codes to meet U.S. and foreign government's Customs requirements. The General Rules of Interpretation course explains the process and gives students the tools to interpret and classify products. This course helps prepare students for the US Customs Broker Test, as the Harmonized Tariff Schedule is primary issue addressed in the examination.

CB 102 **International Trade Law and Finance** 4 units

Course Description

This course provides an introduction to the public finance of international trade and the major issues raised by contemporary international trade policies. Students examine the multilateral and

regional trade treaties and associated law of the General Agreement on Tariffs and Trade (GATT) and the World Trade Organization (WTO), as well as the European Union and the North American Free Trade Agreement (NAFTA). The course also includes a survey of the United States trade law, including U.S. custom laws and import relief laws. Within the basic theme of globalization, the course examines the relationship between the international trade regime and third world or developing states, the nexus between trade and environment, and the tensions among trade, labor, and human rights.

CB 103 **Code of Federal Regulations** 4 units

Course Description

This course studies the U.S. Code of Federal Regulations (CFR), or the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government. Students study the 50 titles that represent broad areas subject to Federal regulation and Title 19 in preparation for the US Customs Broker Examination.

CB 104 **U.S. Court of International Trade** 4 units

Course Description

This course provides students with an in-depth look at the U.S. Court of International Trade and their role in the international community. Study focuses on the history of international trade litigation, composition and jurisdiction of the court, and practices and procedures before the court. Students will gain valuable experience arguing before the CIT.

****Electives:***

CB 105 **Prohibited and Restricted Merchandise** 4 units

Course Description

International Customs have strict regulations regarding the importation of merchandise. The importation of certain classes of merchandise may be prohibited or restricted by quota to protect the domestic economy. This course will provide students with a comprehensive overview and update on import and export requirements and transactions. Students will also learn and import quotas and visas under bilateral trade agreements that either benefit or harm international companies.

CB 106 **Fines, Penalties, & Forfeitures** 4 units

Course Description

This course teaches students about the fines, penalties, & forfeitures regulating international trade. Students will get a comprehensive overview of forfeiture actions, penalty adjudication, damage liquidation, and import and export violations. Valuable information on federal forfeiture law and legal time restraints give students the necessary knowledge to become experienced customs brokers.

CB 107 **Foreign Trade Zones** 4 units

Course Description

Foreign Trade Zones facilitate and increase the global competitiveness of U.S. and foreign-based companies. This course teaches students about the zones and sub-zones of international trade,

and the rules and regulations guiding such zones. Furthermore, students learn about grantees, operators, and users of trade zones, along with the Annual Reports to Congress and the U.S. Foreign Trade Zones Board.

CB 108 **Bonds, Tariffs, & Quotas** 4 units

Course Description

The primary goal of this course is to enable students to become informed and intelligent investors in the area of bonds, tariffs, and quotas. We will also attempt to answer the question: Is it possible to predict changes international trade or are they determined only by random events? Other topics covered include ethical trade and international tariffs. Emphasis will be on group learning, oral presentations, and the case study approach.

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in Law and Health Care Management Degree Program**

PROGRAM OVERVIEW

McMillan Academy of Law provides its students with an opportunity to enhance their professional qualifications by pursuing an advanced degree in a related field while earning a degree in law. The regulation and financing of health care today is increasingly subject to public policy and control. In day-to-day management, decisions must be made with a sophisticated understanding of the role of legal constraints. Keeping the latest demand of such professionals who have the knowledge of law, management, and health care fields. McMillan Academy of Law has a with J.D./M.B.A. program in Law and Health Care Management, which equips selected students with an understanding of the interaction of legal and management principles in the field of health services delivery. This intensive program prepares students for careers in medicine, health law, public health, and business or the growing fields of health administration or health services research and policy.

**Juris Doctorate / Master of Business Administration
Law and Health Care Management Degree Program**

COURSE CURRICULUM

<u>First Year Course Schedule:</u>	Units
Spring Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 102 Criminal Law	4
Summer Quarter	
JD 101 Legal Research, Writing & Analysis I	2
JD 103 Torts	4
Fall Quarter	
JD 105 Legal Research, Writing & Analysis II	2
JD 104 Contracts	4

Winter Quarter	1 st Year Law Students Bar Exam Preparation	No credit
	<u>First Year Total:</u>	18 units
<u>Second Year Course Schedule:</u>		
Spring Quarter		
JD 107	Civil Procedure I	4
JD 108	Evidence	4
Summer Quarter		
JD 109	Civil Procedure II	4
JD 110	Criminal Procedure	4
Fall Quarter		
JD 111	Constitutional Law I	4
Winter Quarter		
	Elective*	4
	<u>Second Year Total:</u>	24 units
<u>Third Year Course Schedule:</u>		
Spring Quarter		
JD 112	Constitutional Law II	4
JD 113	Real property I	4
Summer Quarter		
JD 114	Real Property II	4
JD 118	Business Associations/Corporations	4
Fall Quarter		
JD 115	Wills & Trusts	4
Winter Quarter		
JD 116	Remedies	4
	<u>Third Year Total:</u>	24 units
<i>Fourth Year</i>		
Spring Quarter		
JD 117	Community Property	4
JD 120	Professional Responsibility	4
Summer Quarter		
MBA 101	Managing Organizations & People	4
MBA 102	Financial Reporting and Control	4
Fall Quarter		
MBA 103	Data Analysis for Managerial Decision Making	4
MBA 104	Marketing Management	4
Winter Quarter		
MBA 105	Financial Management	4
MBA 106	Economies and Management Decisions	4
	<u>Fourth Year Total:</u>	32
<i>Fifth Year</i>		
Spring Quarter		
HCM 101	The American Health Care System: Implications for Management and Policy	4
HCM 102	Human Resources, Ethics and Health Law	4

Summer Quarter			
	HCM 103	Health Care Finance and Economics	4
		Elective*	4
Fall Quarter			
	HCM 104	Health Care Fraud & Abuse	4
		Elective*	4
Winter Quarter		Elective*	4
		Elective*	4
		Fifth Year Total:	32
		TOTAL	130

*Electives:

MBA 107	Strategies for a Networked Economy	4
MBA 108	Creating Value with Operations & Technology	4
MBA 109	Competition, Innovation and Strategy	4
HCM 105	Anatomy of a Medical Malpractice Case	4
HCM 106	Bioethics & Public Policy	4
HCM 107	Drug Innovation, Regulation and Costs	4
HCM 108	Health Care Access and Payment	4
HCM 109	Health Care Antitrust	4
HCM 110	Health Employment Issues	4
HCM 111	Health Law	4
HCM 112	Medical Malpractice	4
HCM 113	Mental Health Law	4
HCM 114	Public Health Law	4
HCM 115	Pharmaceutical and Medical Device Marketing and Compliance	4
HCM 116	Health Privacy	4
HCM 117	The Law of Death & Dying	4
HCM 118	Legal Medicine & Public Health	4
HCM 119	Making Health Care Decisions	4

***Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in Law and Health Care Management Degree Program***

COURSE DESCRIPTIONS

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102	Criminal Law	4 units
<i>Course Description</i>		
Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.		
JD 103	Torts	4 units
<i>Course Description</i>		
Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.		
JD 104	Contracts	4 units
<i>Course Description</i>		
Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.		
JD 105	Legal Research, Writing & Analysis II	2 units
<i>Course Description</i>		
Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.		
JD 107	Civil Procedure I	4 units
<i>Course Description</i>		
This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.		
JD 108	Evidence	4 units
<i>Course Description</i>		
Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.		
JD 109	Civil Procedure II	4 units
<i>Course Description</i>		
Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction		

relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail. Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Real Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 114 **Real Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

JD 115 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 116 **Remedies** 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

JD 117 **Community Property** 4 units

Course Description

History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.

JD 118 **Business Associations/Corporations** 4 units

Course Description

Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.

JD 119 **Agency and Partnership** 4 units

Course Description

An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.

JD 120 **Professional Responsibility** 4 units

Course Description

A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

HCM 101 **The American Health Care System:** 4 units

Implications for Management and Policy

Course Description

This course explores the health care system in terms of the organizations, resources, and processes that constitute its structure and operations; the forces responsible for shaping it; and policies that influence its performance and will likely determine its future. Considering the complexity and dynamism of the health care environment, an understanding of these issues is essential for effective management of health care organizations. Without it, organizations must react defensively to environmental forces; with it, they can act strategically to anticipate those forces and potential shifts in public policy. The course draws upon multiple perspectives, including economics, finance, political science, sociology, management science, psychology, medicine, public health, epidemiology, public policy, ethics and law.

HCM 102 **Human Resources, Ethics and Health Law** 4 units

Course Description

This course surveys the complex issues facing Health Care Managers in areas of Human Resources, Ethics and Health Law. The human resource topics to be covered under this course includes employee and labor relations, physician compensation, contracting issues, quality of care, tort liability principles and antitrust in the industry. In addition, managers are provided with guidance in preventing and solving managerial and biomedical ethical problems. Other ethical topics covered in this course include business ethics versus health care ethics, conflicts of interest, allocation of scarce resources, confidentiality, abortion, and managed care. Topics in this course include: employee and labor relations, physician compensation, contracting issues, quality of care, tort liability principles, antitrust in the health care industry, business ethics versus health care ethics, conflicts of interest, allocation of scarce resources, confidentiality, abortion, and managed care.

HCM 103 **Health Care Finance and Economics** 4 units

Course Description

Using the methods of economics and finance, this course addresses the policy and financial issues in health insurance, hospital services, physician services, and related industries. The first part of this course is organized around the key relationships in health care and the incentives that affect each party's behavior. For example, the relationship between the physician and third party payer and the physician and insurer incentives those different payment systems create. The second part of the course explores health care organizations from a financial standpoint, providing students with the analytical framework and tools for making decisions about an organization's investments and financing. This course also addresses the short and long-term implications of the ongoing economic transformation of the health care industry, policy and financial issues in health insurance, hospital and physician services, and investments and financing.

HCM 104 **Health Care Fraud & Abuse** 4 units

Course Description

The complex business of health care finance and delivery is increasingly structured by reference to an array of federal regulatory and statutory requirements. For the reviewing of relationships among the providers and between providers and payers, the students must be familiar with the anti-kickback laws, the False Claims Act, Stark I & II, and RICO. This course examines the

application of those laws in the context of commercial relationships, regulatory reviews, and criminal investigation and prosecutions. It also examines the burgeoning area of corporate compliance programs.

***Electives:**

HCM 105 **Anatomy of a Medical Malpractice Case** 4 units

Course Description

This course provides students with the tools to prepare and try medical malpractice cases. Students under this course learn how to locate expert witnesses, prepare pleadings and also how to respond to discovery requests. Students will take simulated depositions of parties and experts. They prepare pretrial motions, and attend portions of an on-going medical malpractice trial, a trial call, and motion days. The students under this course have to demonstrate the competence in preparation of pleadings, discovery documents, and motions have to submit a research paper on a public policy issue related to malpractice law.

HCM 106 **Bioethics & Public Policy** 4 units

Course Description

Under this course students will explore federal and state efforts to develop public policy on ethical issues in medical treatment and research. The topics covered under this course includes the current controversies, including research with human subjects, genetic testing and screening, assisted reproductive technologies, cloning and stem cell research, and decisions about life-sustaining medical care. This course will also cover the historical and theoretical perspectives on these issues, the emphasis will be on the challenges facing policy makers accountable to multiple constituencies with vastly differing priorities and world views.

HCM 107 **Drug Innovation, Regulation and Costs** 4 units

Course Description

This course will examine the process and rationale for FDA regulation of drugs and medical devices, and examine the impact of regulation on the ability to develop innovative products, and the emerging issues about drug costs. The prospects for legislative change will be considered. Under this course the students will examine whether speeding up or changing the approval process will increase safety risks, whether reform is needed in the ability to market generic drugs while patent challenges are pending, whether direct-to-consumer advertising of prescription drugs increases costs or has other detriments, and whether there is a need for comparative efficacy testing for drugs. While the course will have a focus on regulatory policy issues, an exploration will also be made of the effort to control prescription drug costs through managed care programs, and in legislative proposals, and the impact of these measures on innovation and health. The policy towards the costs of AIDS drugs, and other life-saving drugs, in developing countries will be considered under this course.

HCM 108 **Health Care Access and Payment** 4 units

Course Description

This course examines the rapidly shifting means by which patients gain access to health care, and through which sponsors of health coverage organize and compensate health care providers. The course will cover the surveying issues of health coverage across a social spectrum including the

uninsured, those covered by Medicare, Medicaid and other government programs, and the privately insured. The course focuses on financing, administrative and legal structures through which quality, cost and access are balanced. There will be further discussion on issues raised by the dominance of managed care systems of health finance and delivery, focusing on cost containment mechanisms. The course examines a range of statutory and common law devices employed to balance the interests of providers, payers and patients. It will survey such topics as tort claims against managed care plans, the "right" to health care, discrimination in health insurance, antitrust and fraud applications in health care finance and delivery, and the relationship between markets and regulation in health care delivery and finance.

HCM 109 **Health Care Antitrust** 4 units

Course Description

This course presents the fundamentals of antitrust law by review of the foundational case law and the basic antitrust statutes. The course then guides the students to apply these legal principles to developments in the health care industry with particular emphasis on mergers, acquisitions and consolidations, development of multi-provider networks and exclusion of providers within the health care industry. Finally, the course reviews traditional anti-trust defenses, and the various governmental policy statements on enforcement as they apply to current business activity within the health care industry.

HCM 110 **Health Employment Issues** 4 units

Course Description

This course covers the special issues involving health care professionals that arise in the health care delivery system. The organization will follow the three ways that health care professionals are employed by hospitals and other health care delivery organizations: First, the classic independent contractor relationship of medical staff to a hospital involves issues of the application of staff by-laws and legal controls of those by-laws. Second, the formation of professional corporations by medical professionals that contract with health care delivery organizations studies the three party relationships among health care professional, the PC, and the health care delivery system. Third, the direct employment of health care professionals by health care delivery organizations raises special legal questions of employment law.

HCM 111 **Health Law** 4 units

Course Description

This survey course introduces students to the major legal and policy issues surrounding the provision of health care. The students will study the organization and governance of nonprofit hospitals and other health care organizations, financing of care through public and private insurance programs, health care fraud and abuse, quality control in health care, confidentiality of medical information, informed consent, reproductive health care, medical decisions at the end of life, and medical research with human subjects. This course will also examine the means by which patients gain access to health care and through which sponsors of health coverage organize and compensate health care providers. It will include a study of private and public means of health insurance and different types of third party payers, including Medicare, Medicaid, and managed care organizations. The course will also include survey of the organization of hospitals and other health care entities and introduce students to the issues, laws, regulations and accreditation standards essential to understanding the structure and permitted functions of health

care entities.

HCM 112 **Medical Malpractice** 4 units

Course Description

This course focuses on traditional principles underlying the medical malpractice law, using a practical and substantive approach to the subject, focusing on the standard of care, expert-related issues, causation and damages relating or pertaining to medical malpractice actions.

HCM 113 **Mental Health Law** 4 units

Course Description

This course focuses on the use of governmental authority to restrict or deprive individuals with mental disorder of liberty or property in a variety of civil contexts. These interventions are intended to either prevent future harm to self/others or "incompetent" choices. The civil commitment, both inpatient and outpatient, of individuals with major mental illnesses are the main context studied. The commitment of sex offenders, the right to refuse psychiatric medication, the duty to warn and competency determinations will also be examined. To provide a foundation for the legal analysis, the nature and treatment of mental disorders will be summarily explored under this course.

HCM 114 **Public Health Law** 4 units

Course Description

This course examines the structure of public health law, with emphasis on government responsibility and power, individual rights, and the relationship between the law concerning population and individual health. Under this course the students study about the varied topics like the responses to threats of terrorism, infectious disease, environmental threats such as tobacco and lead, and privacy concerns.

HCM 115 **Pharmaceutical and Medical Device Marketing
and Compliance** 4 units

Course Description

This course is intended to address the regulatory issues that pharmaceutical and medical device companies confront after drugs and devices have been approved by the FDA for market. The course will examine the pricing, marketing, reimbursement, anti-trust, and fraud and abuse issues that pharmaceutical and medical device companies must face. It will also touch on some intellectual property questions and privacy issues.

HCM 116 **Health Privacy** 4 units

Course Description

This course provides a comprehensive analysis of the Health Insurance, health privacy provisions, which pose substantial technology and privacy requirements for health plans, health care clearinghouses, and many health care providers. Under this course students will study about the Privacy Rule, the Transaction Rule, and an overview of electronic data interchange concepts as applied to health information. Students will also explore the statutory requirements for health privacy, as well as the developing body of case law in this area.

HCM 117 **The Law of Death & Dying** 4 units

Course Description

This course engages the student in an extensive study and analysis of empirical data, current statutes and cases as well as proposed changes to the law dealing with issues related to death and dying. Under this course the students will study about the alternative definitions of death, organ donation, withholding and withdrawal of death-prolonging and life-sustaining treatment, advance directives, patient demands for futile treatment, the cost of end-of-life care, wrongful living, and physician-assisted death.

HCM 118 **Legal Medicine & Public Health** 4 units

Course Description

This course undertakes an in-depth study of the classical discipline of legal medicine which includes consideration of the forensic sciences, legal principles and systems of death investigation, criminalistics, genetic markers and their use in court, and judicial receptivity to new scientific tests. The course then turns to consideration of the doctrinal boundaries and analytical methodology of American public health law. The course includes topics like the public health sciences, sources of authority for public health control, health information privacy, government support for science and medicine and control of research in science and medicine.

HCM 119 **Making Health Care Decisions** 4 units

Course Description

This course exposes students to medical, ethical and legal foundations and processes of health care decision-making. It seeks to expose medical and law students to each other's analytical methods, and to the clinical contexts in which health care decisions are made. The substantive topics under this course will include the doctrine of informed consent, advance directives, DNR orders, brain death, treatment termination, organ transplantation, competency determinations, palliative care, pediatric decision-making, conflict resolution, and the intersection of race, culture, socio-economics and decision-making.

McMILLAN ACADEMY OF LAW
2012 ACADEMIC CALENDAR

Winter 2012 Quarter [Criminal Law] Prof. James Teh
Class: Sun. 12-3:30pm, and Tues & Thurs 5:30-9:00 p.m.
[Legal Writing] (every other Sat., 10am – 2 p.m) taught by Dean McMillan

December 21, 2011	Registration Deadline for Spring
January 3	First day of class
January 16	Holiday (Martin Luther King Day)
March 8	Last day of class
March 17	Final Exam

Spring 2012 Quarter [Torts] Prof. Michelle Volk
Class: Sat., 9:30-1:00pm, and Mon. & Thurs. 5:30- 9:00 p.m.
[Legal Writing]: Prof. Teh, Tues. 5:30-8:00pm

March 19, 2012	Registration Deadline for Summer
April 5	First day of Torts class
April 10	First day of Legal Writing
May 28	Holiday (Memorial Day)
June 21	Last day of class
June 30	Final Exam

Summer 2012 Quarter [Contracts] Prof. Woodward
Class: Sat., 10:00 a.m.-1:00pm, Mon. 5:30-8:30 p.m & Thurs. 5:30- 8:00 p.m.
[Legal Writing]: Prof. Teh, Tues. 5:30-7:30 pm

June 18, 2012	Registration Deadline for Fall
July 5	First day of Contracts class
July 10	First day of Legal Writing
September 3	Holiday (Labor Day)
September 15	Last day of class
September 22	Final Exam

Fall 2012 Quarter [Criminal Law] Prof. TBD [TENTATIVE SCHEDULE]
Class: Mon. 5:30-8:30 p.m., Thurs. 5:30- 8:00 p.m. & Sat., 10:00 a.m.-1:00pm
[Legal Writing]: Prof. TBD Tues. 5:30-7:30 pm

September 17, 2012	Registration Deadline for Fall
October 4, 2012	First day of class
October 9	First day of Legal Writing
November 22-23	Thanksgiving Holiday
December 15	Last day of class
December 22	Final exam

Academic Year 2012-2013
STUDENT DISCLOSURE STATEMENT
of McMillan Academy of Law

4670 Nebo Drive, Suite 200

La Mesa, California 91941-5230

Ph (619) 393-1798 Website: www.maol.info

1. The McMillan Academy of Law is registered with the Committee of Bar Examiners of the California Bar as an unaccredited law school. The McMillan Academy of Law is not accredited by the Committee of Bar Examiners of the State Bar of California, and is not accredited by the American Bar Association (“ABA”).
2. The McMillan Academy of Law has not applied for accreditation in the previous five years. There is no present intention to apply for accreditation.
3. The McMillan Academy of Law submitted a registration application to the California State Bar in September 2006 to operate as an unaccredited law school that was granted in [May of 2007](#).
4. The McMillan Academy of Law was issued a notice of noncompliance on October 20, 2008, regarding Guideline 2.3(D) of the Guidelines for Unaccredited Law School Rules, and then the Committee of Bar Examiners of the State Bar of California found The McMillan Academy of Law’s response to the notice satisfactory on December 6, 2008. A copy of the notice of noncompliance is available on the McMillan Academy of Law website at: [http://www.maol.info/081106 Not Noncompliance.html](http://www.maol.info/081106_Not_Noncompliance.html)
5. The instruction at the McMillan Academy of Law is offered principally through classroom study.
6. Students enrolled in the Juris Doctor (“J.D.”) degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students’ Examination required by Business and Professions Code § 6060(h) and Rule 4.25 of Title 4, Division I of the Rules of the State Bar of California as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students’ Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school’s J.D. degree program. If the dismissed student subsequently passes the examination, the student is eligible for re-enrollment in this law school’s J.D. degree program, but will receive credit for only one year of legal study.
7. Completion of any degree program at this law school other than for the Juris Doctor degree does not qualify a student to take the California Bar Examination or to satisfy the

requirements for admission to practice law in California.

8. Study at, or graduation from, this law school may not qualify a student to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to seek admission to practice law in a jurisdiction other than California should contact the admitting authority in that jurisdiction for information regarding the legal education requirements in that jurisdiction for admission to the practice of law.
9. Updated disclosure statements are also provided online at:
http://www.maol.info/current_maol_rule_4241_disclosure_statement.html
10. There is no statistical information available about student performance, as students enrolling for the 2012-2013 school year will be the first class at McMillan Academy of Law. Students will be the charter class for the First Year Law Students' Examination and will establish the baseline pass rate for the Academy.
11. The library houses approximately 1,400 legal volumes. Although the library is complete, the McMillan Academy of Law is currently in the process of expanding the library.
12. Classes at the Academy have had no greater than a 1:4 faculty member to student ratio in the past five years.
13. Qualifications of Faculty.
 - a. Scott A. McMillan serves as Dean and faculty member. Mr. McMillan received his Bachelor of Arts in Mathematics from the University of California at San Diego in 1988 and his Juris Doctor from Western Sierra School of Law in 1999. The State Bar of California admitted Mr. McMillan in 2001. Mr. McMillan founded and ran a successful computer distribution business for 16 years before taking up the practice of law. After graduating from law school, Mr. McMillan taught bar preparation courses at Western Sierra School of Law. Scott McMillan is a principal in The McMillan Law Firm, APC, of La Mesa, California.
 - b. James Teh also serves as a faculty member. In 2001, Mr. Teh earned a Bachelor of Science in Public Relations from Pacific Union College in Napa Valley, California. In 2005, he obtained a law degree from the University of the Pacific, McGeorge School of Law. Since 2006, Professor Teh has served the public as a Deputy District Attorney with the County of San Diego.
 - c. Michelle Volk also serves as a faculty member. Ms. Volk earned an undergraduate degree in Urban Studies & Planning from the University of California at San Diego in 1997. She then obtained a law degree from California Western School of Law in 2001. Since graduating from law school, Ms. Volk has primarily practiced civil litigation. In 2009, Ms. Volk taught Legal Research and Writing at University of San Diego's Paralegal Program.
 - d. Tricia D'Ambrosio-Woodward also serves as a faculty member. Ms. Woodward earned a Bachelor of Science in Organizational Leadership in 2008 from Azusa

Pacific University and a Bachelor of Theology from Cathedral Bible College in 2003. She earned her law degree at California Western School of Law, graduating in 2010. Ms. Woodard is a partner in her own firm, Martin & Woodard, LLP. She has taught adult education students earning their GED or high school diploma. Ms. Woodward also tutored large groups of law students in Torts II at California Western School of Law. Ms. Woodward has taught World Religions to high school students and has substitute taught for independent study high school students.

- e. Udoka Nwanna also serves as a faculty member. Ms. Nwanna earned her law degree at California Western School of Law in 2003. From January 2007 to January 2009 Ms. Nwanna served as a Deputy District Attorney for the San Diego County District Attorney's Office. Ms. Nwanna has been teaching Pre-Bar Review and Advanced Legal Analysis course and the STEPPS Program at California Western School of Law since August 2009. Ms. Nwanna then began teaching Legal Writing and Introduction to Practice and Professional Development at Thomas Jefferson School of Law and has been teaching exclusively there and at California Western School of Law since January of 2011.
14. The McMillan Academy of Law has an estimated \$10,000.00 in assets, consisting of a capital commitment, and has no presently demanded liabilities. The operating costs of the McMillan Academy of Law are as follows: Rent and utilities for the facilities costs \$800 per month. Professors teaching substantive law courses will be paid \$242 per week during the 10 weeks of instruction each quarter, excluding Scott A. McMillan.
 15. Units earned at the McMillan Academy of Law will probably not be transferable to any other college or university. For example, if you entered our school as a first year law student, you will still be a first year law student if you enter another college or university at some time in the future even though you earned units here at our school. In addition, if you earn a degree, diploma, or certificate in our Juris Doctorate program, in most cases it will probably not serve as a basis for obtaining a higher level degree at another college or university..

**McMillan Academy of Law
Catalog
2012**

**4670 Nebo Drive St. 200
La Mesa, Ca 91941-5230
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(619) 393-1798
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<http://www.maol.info>

MAOL Catalog Rev 8.4 valid from January 31st, 2012 to January 31st, 2013

GUIDELINES FOR UNACCREDITED LAW SCHOOL RULES DISCLOSURE

(PLEASE READ)

The Committee of Bar Examiners of The State Bar of California requires McMillan Academy of Law to make this disclosure according to Guideline 2.3(D) of the *Guidelines for Unaccredited Law School Rules*:

The method of instruction at this law school for the Juris Doctor (J.D.) degree program is principally in physical classroom facilities.

Students enrolled in the Juris Doctor (“J.D.”) degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students' Examination required by Business and Professions Code § 6060(h) and Rule VIII of the *Rules Regulating Admission to Practice Law in California* as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students' Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school's J.D. degree program. If the dismissed student subsequently passes the examination, the student is eligible for re-enrollment in this law school's J.D. degree program, but will receive credit for only one year of legal study.

Completion of any degree program at this law school other than for the Juris Doctor degree does not qualify a student to take the California Bar Examination or to satisfy the requirements for admission to practice law in California.

Study at, or graduation from, this law school may not qualify a student to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to practice law in another jurisdiction than California is advised to consult with other personnel before signing a contract in another jurisdiction than California. This is necessary in order to avoid any downfall from before previous Prospective students are further advised to review the disclosure statement the Academy provides according to Rule 4.241 the Unaccredited Law School Rules.

A current statement is provided and can be downloaded at the following website address:

http://www.maol.info/current_maol_rule_4241_disclosure_statement.html

The then current - at the time of printing - disclosure statement is provided at the end of this catalog.

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MISSION STATEMENT

Goal

The McMillan Academy of Law was founded to prepare individuals of character with a *calling* towards serving their fellow human beings through advocacy and representation before a court, tribunal, or agency. This overarching purpose is paramount to all other goals, missions, purposes, and objectives; it is the reason for existence of the Academy.

The goal of the faculty and administration at [McMillan Academy of Law](#) is to prepare Academy students as skilled and competent members of the legal and business professions. We direct our efforts towards helping our students develop their ability to analyze and examine all the facets of a problem and creatively resolve it. The Academy has an unswerving commitment to historic American values and a tradition of pursuing justice and community service in a structured educational environment.

Mission, Purpose, and Objectives

The purpose of the degree programs offered at the McMillan Academy of Law is to provide students with an excellent, yet practical, legal and business education in preparation for the California Bar Examination and for professional careers.

Applicants who are planning to practice law outside of California are advised to consult with the admitting authority in the other state to determine if their study at McMillan Academy of Law will be accepted as qualifying the student for that state's bar examination. Study at, and a degree from, McMillan Academy of Law may not be accepted as qualifying the student for the bar examination in some states.

The tuition schedule at the McMillan Academy of Law is structured to provide quality education to students at a reasonable cost. Students have complete access to the educational facilities of McMillan Academy of Law through involved faculty members who care about students, are passionate about teaching, and share the calling to serve mankind through advocacy of rights.

The McMillan Academy of Law is dedicated to practices designed to foster student interaction for learning purposes for the purpose of propogating ethical advocates that can afford to serve

their communities. The Academy encourages students to exchange contact information with the intention of fostering teamwork and cooperation. The Academy also supports the use of study groups and has an Internet website used to plan and schedule the study groups. Students are also encouraged to meet outside of the Academy at various local libraries to study together.

Students successfully completing the first year in an unaccredited law school program leading to a Juris Doctor degree must take and pass the First-Year Student's Examination, specified in California Business and Professions Code section 6060(h) and Rule VII of the Rules Regulating Admission to Practice Law in California. While study at this unaccredited law school may qualify a law student, who completes his or her legal education in conformance with the Rules Regulating Admission to Practice Law in California, to take the bar examination in other jurisdictions or satisfy the requirements to practice law in a jurisdiction other than California, the student should contact the admitting authority in that jurisdiction for information regarding the legal education requirements for admission to practice law.

Program

The educational program was established to provide an education for students seeking to earn a degree in the evening. Small classes are intended to assure students the personal attention from faculty and administration that increases the effectiveness of instructional time. The McMillan Academy of Law has structured its academic program to have small class sizes to encourage student interaction for learning purposes, including practices for convening study groups. Instructors teach by lecture, lead by example, and encourage student discussion and participation.

McMillan Academy of Law is a private institution approved to operate by the bureau and authorized to administer five degree programs. At present, only one program is in operation – that of the Juris Doctorate. It is planned that all five programs will run for twelve weeks a quarter, four quarters a year (Spring, Summer, Fall and Winter). Instruction takes place from 6:30pm to 9:00 pm three nights a week, or alternatively two nights a week between 6:00 pm., to 10:00 pm. All core courses offered at McMillan Academy of Law are four units. Some elective or exam preparation classes are offered on Saturdays. Some electives and practical skills classes are two or three units. Students in all degree programs are expected to fully enroll in the degree program and must complete all unit requirements to graduate. The following outlines the number of units needed to graduate from each program:

1. Juris Doctorate (J.D.)	92 units
2. Master of Business Administration (M.B.A.)	56 units
3. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.)	132 units
4. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in International Trade	132 units
5. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in Law and Health Care Management	132 units

DISCLOSURE STATEMENT

At the May 15, 2007 meeting, the California State Bar's Committee of Bar Examiners voted to approve The McMillan Academy of Law to begin providing classes for credit to its students studying law. The school is approved as a unaccredited law school, which will require that any student that intends to ultimately sit for the California Bar Exam, must first take and pass the First Year Law Students Examination.

The Bureau for Private Postsecondary and Vocational Education has approved McMillan Academy of Law as being in compliance with the Private Postsecondary and Vocational Education Reform Act of 1989. Renewable annually, the approval covers:

1. Juris Doctorate (J.D.)
2. Master of Business Administration (M.B.A.)
3. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.)
4. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in International Trade
5. Juris Doctorate (J.D.)/Master of Business Administration (M.B.A.) in Law and Health Care Management

As of July 1, 2007, according to Education Code section 94999, the Private Postsecondary and Vocational Education Reform Act became inoperative according to the terms of the sunset clause of the original Act. The McMillan Academy of Law tendered its offer to enter into a voluntary agreement with the Director of the Department of Consumer Affairs retroactive to July 1, 2007, to comply with California statutes, rules, and regulations pertaining to private postsecondary educational institutions as defined in section 94740.5 of the Education Code as it existed on June 30, 2007. A list of those schools that have entered into voluntary agreements with the Director are posted on the former Bureau's website address at www.bppe.ca.gov. That list reflects that the agreement signed by the McMillan Academy of Law was accepted by the Director.

All programs offered at McMillan Academy of Law are in residence, and were authorized by former Bureau for Private Postsecondary and Vocational Education, California Education Code, section 94900(a). The degrees are granted upon satisfactory completion of the course and upon approval of the Dean.

Any student or member of the public may file a complaint about this institution with the Bureau for Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site <http://www.bppe.ca.gov>.

Students may also submit unresolved conflicts to the Committee of Bar Examiners, Attn: George A. Riemer, Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639; telephone (415) 538-2303.

Students should be aware that according to the former Private Postsecondary and Vocational Education Reform Act, which is no longer operative, "[t]his institution has received a temporary approval to operate from the Bureau for Private Postsecondary and Vocational Education. Due to the fact that the current Private Postsecondary and Vocational Education Reform Act does not

include a designation of a “temporary approval” to operate, and the McMillan Academy of Law has not been granted a full approval to operate prior to the sunset of the Reform Act, the institution’s application will be deemed **pending**.

Any questions or problems concerning this school which have not been satisfactorily answered or resolved by the school should be directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 98018 West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-7589, or the Committee of Bar Examiners, Attn: George A. Riemer, Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639; telephone (415) 538-2303.

The McMillan Academy of Law, its facilities, and its equipment are in full compliance with state, federal, and local ordinances relating to fire, building safety, accessibility, and health regulations and requirements. I, Scott A. McMillan, certify that all of the information in this catalog is current as of the date of publication and it is certified to be true as of that date.

Dated: February 20, 2011

/s/ Scott McMillan

Scott A. McMillan, Dean
McMillan Academy of Law

CHARTER SCHOOL DISCLOSURE

McMillan Academy of Law is a new institution designed to meet the unique needs of students and the community. Small class sizes, integrated technology, highly qualified and motivated staff, and a community focus are just a few of the many education advantages the Academy has to offer. In addition, by providing competitive compensation and a secure learning environment, McMillan Academy of law successfully recruits quality educators.

There is no statistical information available about student performance, as students enrolling the 2011 school year will be the first class at McMillan Academy of Law. Students will be the charter class for the First Year Law Students' Examination and will establish the baseline pass rate for the Academy.

CATALOG REVIEW

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, <http://www.bppe.ca.gov>, Telephone Number (916) 431-6959, Fax Number (916) 263-7589.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

NON-DISCRIMINATION POLICY

The McMillan Academy of Law affirms and actively promotes the rights of all individuals to equal opportunity in education and employment at this institution without regard to race, color, sex, national origin, age, religion, marital status, disability, veteran status, sexual orientation, or any other consideration which does not directly inhibit effective performance. This policy implements all applicable federal, state, and local laws, regulations, and executive orders. All inquires should be directed to the Scott A. McMillan, Dean, McMillan Academy of Law, 4670 Nebo Drive, Suite 200, La Mesa, CA 91941-5230, (619) 393-1798.

DISABLED STUDENTS' ACCOMMODATION

Any student with a disability requiring special arrangements will be accommodated upon petition, with supporting documentation of handicap and upon Dean's approval. Special accommodation will be carefully tailored in accordance with State Bar of California guidelines to meet the documented need.

NONRESIDENT STUDENT INFORMATION

The McMillan Academy of Law was established to provide for the legal education of students intending on obtaining a Juris Doctor degree by attending law school in the evening. Prospective students who are foreign nationals are urged to write the State of California concerning their educational objectives one year advance in advance of their proposed commencement of study and should familiarize themselves with immigration laws regarding study in the United States before making application. Foreign students must follow the same basic application procedures as domestic students, and they need to advise the school of their visa status. The McMillan Academy of Law does not provide visa services to foreign nationals. Prospective students should contact the United States Consultant Offices in their respective countries to determine how they can obtain a student visa. McMillan Academy of Law will vouch for a student's status as a student if the student is properly registered and adheres to attendance requirements.

Non-native speakers, with some exception, will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination. Exception from the TOEFL examination will be made for non-native speakers who hold degrees or diplomas from postsecondary institutions in English speaking countries (i.e. the United States, Canada, England, Ireland, Australia, New Zealand), non-native speakers who have successfully completed at least a two year course of

study in which English was the language of instruction, transfer students from institutions in the United States or Canada whose academic course work was favorable evaluation in relation to its demands and duration, non-native speakers who have taken the TOEFL examination within the past two years, non-native speakers who have successfully pursued academic work at schools where English was the language of instruction in an English-speaking country for a specified period, generally two years.

It is particularly important that foreign students have the ability to make financial arrangements for the full four-year residency period. Before applying to the Academy, it is also important to determine if the practical benefits of a study of American jurisprudence in general, and California law in particular, are in accordance with their planned endeavors. The requirements of the First-Year Law Students' Examination must also be considered. Foreign nationals should consult with the Registrar regarding particular problems.

Prospective students from other states are urged to contact the Registrar at least six months in advance of their proposed commencement of study and should review the applicability of the study of law in California to the professional admission requirements of the state in which they intend to practice.

CAMPUS AND LIBRARY

Classes for McMillan Academy of Law are held at 4670 Nebo Drive, Suite 200, La Mesa, CA 91941-5230. The Academy maintains its own small law library and is currently in the process of expanding the library facilities. Two computers, with Internet access, will be available for student use. The students are entitled to use all materials contained in the Academy's library. The Academy is located near the East County Branch of the San Diego County Public Law Library, located at 1105 Front St, San Diego, CA 92101-3904 and the La Mesa Branch of the San Diego County Library, located at 8055 University Ave., La Mesa, CA, 91941. Both libraries are open to the public six days a week. The students will not incur charges for using the Academy's library but may incur charges for using the public libraries referenced above. The students must consult library personnel to familiarize themselves with the charges associated with using each library.

HOUSING AND FOOD

The McMillan Academy of Law's students generally reside in or around San Diego county. The McMillan Academy of Law does not provide housing or any type of housing assistance. Students seeking housing are advised to familiarize themselves with the local housing market through the use of real estate agents, rental agencies, and the classified sections of local newspapers. Students moving to the area are advised to begin their search at least 60 days prior to the commencement of their studies. La Mesa and the surrounding areas have many well-known eating places within a few blocks of campus.

METHOD OF INSTRUCTION

All of the instruction at McMillan Academy of Law is in residence. Classes are conducted using the traditional methods of instruction, emphasizing lectures and guided discussion. The study of law requires an ability to analyze and organize complicated facts. Students are taught to identify a legal issue through the study of adjudicated cases and the use of carefully constructed examples. Each student is further challenged to participate in classroom discussions, which have been designed to improve verbal, logical, and analytical skills. On a consistent basis, students have the opportunity to participate in special seminars offered to improve proficiency in writing, taking examinations, and analyzing legal problems. Students are encouraged to convene study groups to practice and improve upon skills learned in the classroom.

PRIVACY AND ELECTRONIC SECURITY POLICY

The McMillan Academy of Law protects student privacy and the confidentiality of student communications and records. The Academy will not disclose, without a student's consent, information about the student, including grades, grade average, class schedule, address or telephone number, or other private information, unless:

- (A) Required by law, including administrative subpoena or court order;
- (B) The information is requested by the Committee;
- (C) The information is requested by an accrediting agency; or
- (D) In case of emergency.

The Law School maintains its data for students on a server that is password protected by a router and firewall within facilities operated by the McMillan Law Firm, APC, a California law corporation. Routine backups are made of the student data. Only persons that are employed by the McMillan Law Firm are allowed to access the material that is maintained on a computer server. Employees of the McMillan Law Firm are independently screened for maturity, law abiding behavior, credit worthiness. All employees of the McMillan Law Firm have signed specific agreements acknowledging obligations to keep Firm information, including that maintained on behalf of the McMillan Academy of Law, private. All employees sign specific data protection and confidentiality acknowledgments.

The McMillan Academy of Law strives to maintain adequate security and backup procedures to protect its computer systems, communication systems, and written and electronic records from malicious, negligent, or inadvertent interruption, corruption, loss or destruction.

FACULTY

Scott A. McMillan serves as Dean and faculty member. Mr. McMillan received his Bachelor of Arts in Mathematics from the University of California at San Diego in 1988 and his Juris Doctor from Western Sierra School of Law in 1999. Mr. McMillan founded and ran a successful computer distribution business for 16 years before taking up the practice of law.

Alvin G. Kalmanson serves as a faculty member. Mr. Kalmanson attended New York University where he was awarded a Bachelor's of Science in Chemical Engineering, a Bachelor of Law and

a Master of Laws in Trade Regulation. Mr. Kalmanson was the recipient of a New York State Scholarship and the Lester Memorial Scholarship. Licensed to practice law in California, Mr. Kalmanson has taught bioethics, legal writing and labor law to law students at Thomas Jefferson School of Law for the past three years.

Evan Kalooky also serves as a faculty member. With a Bachelor of Arts in Government from Georgetown University, and a Juris Doctor from University of North Carolina at Chapel Hill, Mr. Kalooky is licensed to practice law in all courts in the state of California. Mr. Kalooky's professionalism and trial experience render him a valuable asset of the McMillan team.

Jorge Javier Jaramillo also serves as a faculty member. Professor Jaramillo is a graduate of California State University Bakersfield, California, where he obtained a Bachelor of Arts. Professor Jaramillo obtained his law degree from California Western School of Law. Beginning his career as a prosecutor with Tulare County, California, Professor Jaramillo has tried 25 jury trials in San Diego County, nine of those involving felonies. Professor Jarmillo presently serves the public as a Deputy District Attorney with the County of San Diego.

PLACEMENT SERVICES

The McMillan Academy of Law does not provide any placement services to its students.

Juris Doctorate (J.D.)

The McMillan Academy of Law has instituted procedures to ensure that a student's pre-legal studies satisfy the requirements of Admission Rule 4.25 by verifying that before enrolling in a juris doctorate program, an applicant must have completed at least two years of college work or demonstrated equivalent intellectual achievement, as follows:

(A) "Two years of college work" means a minimum of sixty semester or ninety quarter units of college credit

(1) equivalent to at least half that required for a bachelor's degree from a college or university that has degree-granting authority from the state in which it is located; and

(2) completed with a grade average adequate for graduation.

(B) "Demonstrated equivalent intellectual achievement" means achieving acceptable scores on Committee of Bar Examiners specified examinations prior to beginning the study of law. At this time, the Academy has not required submission of LSAT examination scores.

Specifically, the Academy requires that students send their transcripts to the school, and provide proof of completion of the minimum two years of college work, with the requisite grade achievement.

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Non-Degreed Regular Admission

Applicants who have not received a bachelor's degree from an accredited college or university may apply as a Non-Degreed Regular Student. To qualify as a Non-Degreed Regular Student applicants must have completed an associate's degree from an accredited institution or have earned at least 60 semester units or 90 quarter credits of undergraduate study in courses acceptable to those that could be applied towards a bachelor's degree.

Special Admission

Applicants who have not completed at least 60 semester units or 90 quarter credits of college credit may apply as a Special Student. To apply as a Special Student, applicants must demonstrate that they have attained an intellectual ability equivalent to at least two years of college level academic work acceptable for a bachelor's degree at an approved four-year college or university. Such equivalence is determined by the Committee of Bar Examiners through the

written College Level Examination Program (CLEP). Applicants must provide proof of passing scores on three of the five equivalency examinations of the CLEP. For CLEP information, write to CLEP, Educational Testing Service, P.O. Box 6601, Princeton, NJ 08541-6601, or telephone (609) 771-7865.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another law school must provide a copy a copy of the official transcript from their current law school in addition to the official transcripts from each school that they have previously attended. Transfer Student applicants must provide proof that that they have satisfactory completed all course work at an accredited law school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also provide proof that they are in good standing with the law school from which they are transferring or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Registrar and Dean. Transfer students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a Juris Doctorate (J.D.) degree.

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Any applicant whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. This status does not assure the applicant's admission to McMillan Academy of Law or final admission. The student must satisfy all conditions and thereafter be expressly admitted as a regularly enrolled student. The administration reserves the right to use any personal fact pertaining to applicants in determining their eligibility for enrollment.

ADMISSION PROCEDURE

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed application form
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study law;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal profession; and
 - d. any personal circumstances which should be considered.
3. Two letters of recommendation from persons who are not relatives, such as former teachers, employers, or business or professional colleagues.
4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted.
5. A certified copy of proof of satisfactory scores in the Committee of Bar Examiners' written College Level Examination Program (CLEP) if applying as a Special Student. Only CLEP scores sent directly from the issuing institution within five years of the date the test was taken will be accepted.
6. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the test was taken will be accepted.
7. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the Academy will contact qualified students and arrange a

personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

Admissions Policy

The McMillan Academy of Law complies with Guideline 5.26, 5.27, 5.28, 5.29, and 5.30 of the Guidelines for Unaccredited Law School Rules of January 1, 2008, relating to the admission of prospective students. Specifically rule 5.26 provides:

5.26 Admissions Policy.

A law school must adopt and maintain a sound written admissions policy. A law school must not admit any student who is obviously unqualified or who does not appear to have a reasonable prospect of completing the degree program.

The Academy will admit and continue only those applicants who reasonably appear to be qualified to study law and reasonably appear to be likely to succeed in that study. The Academy will adopt adequate and appropriate screening procedures to ensure that persons who clearly lack the ability or the educational background to study law are not admitted or allowed to continue as students, including a review of Pre-Legal study. The Academy will not permit a person to enroll or attend classes for more than forty-five (45) days after the beginning of the term, unless the law school has official transcripts showing eligibility for admission under § 6060(c)(1) of the California Business and Professions Code and Rule VII, Section 1 of the Rules Regulating Admission to Practice Law in California or an official certification that the student had passed the equivalency examination required by § 6060(c)(2) of the California and Professions Code and Title 4, Division I of the Rules of the State Bar of California.

Master of Business Administration (M.B.A.)

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Special Admission **

Applicants who have not completed at least 60 semester units or 90 quarter credits of college credit may apply as a Special Student. To apply as a Special Student, applicants must demonstrate that they have attained an intellectual ability equivalent to at least two years of college level academic work acceptable for a bachelor's degree at an approved four-year college or university. Such equivalence is determined by the Committee of Bar Examiners through the written College Level Examination Program (CLEP). Applicants must provide proof of passing scores on the three equivalency examinations of the CLEP.

It is the applicant's responsibility to enroll for the CLEP examination. For CLEP information, write to CLEP, Educational Testing Service, P.O. Box 6601, Princeton, NJ 08541-6601, or telephone (609) 771-7865.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another graduate or business school must provide a copy of the official transcript from the school they are currently attending in addition to the official transcripts from all other schools attended. Transfer Student applicants must provide proof that they have satisfactorily completed all attempted course work at an accredited graduate or business school. Transfer Student applicants must also provide proof that they are in good standing with the school from which they are transferring or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

No more than 20% of graduate semester units or the equivalent in other units awarded by another institution may be transferred for credit toward a Master's Degree. Transfer Students must complete at least one year of residence at McMillan Academy of Law to meet the requirements for a Master of Business Administration (M.B.A.) degree.

** Special Admissions are not able to enroll in MBA Programs

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Whether eligible for admission as a Regular, Transfer, or Special Student, any student whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. This status does not assure the applicant's admission to McMillan Academy of Law or final admission, the student must satisfy all conditions and thereafter be expressly admitted as a regularly enrolled student. The administration reserves the right to use any personal fact pertaining to applicants in determining their eligibility for enrollment.

ADMISSION PROCEDURE

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed application form
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study of Business Administration;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal profession; and
 - d. any personal circumstances which should be considered.
3. Two letters of recommendation from persons who are not relatives, such as former teachers, employers, or business or professional colleagues.

4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted.
5. A certified copy of the Graduate Management Admission Test (GMAT) results. Only GMAT results sent directly from the Graduate Management Admission Council (GMAC) within five years of the date the test was taken will be accepted. If the test has been taken more than once, all scores will be considered with emphasis on the highest score.
6. A certified copy of proof of satisfactory scores in the Committee of Bar Examiners' written College Level Examination Program (CLEP) if applying as a Special Student. Only CLEP scores sent directly from the issuing institution within five years of the date the test was taken will be accepted.
7. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the test was taken will be accepted.
8. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the academy will contact qualified students and arrange a personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

Juris Doctorate (“J.D.”) /Masters of Business Administration (“M.B.A.”),
J.D./M.B.A. in International Trade &
J.D./M.B.A. in Law and Health Care Management

CATEGORIES OF ADMISSION

Regular Admission

To apply as a Regular Student, the applicant must have earned a bachelor's degree from an accredited college or university. The applicant's grade-point average must be at least equivalent to that required for graduation from the institution attended.

Special Admission ****

Applicants who have not completed at least 60 semester units or 90 quarter credits of college credit may apply as a Special Student. To apply as a Special Student, applicants must demonstrate that they have attained an intellectual ability equivalent to at least two years of college level academic work acceptable for a bachelor's degree at an approved four-year college or university. Such equivalence is determined by the Committee of Bar Examiners through the written College Level Examination Program (CLEP). Applicants must provide proof of passing scores on the three equivalency examinations of the CLEP.

It is the applicant's responsibility to enroll for the CLEP examination. For CLEP information, write to CLEP, Educational Testing Service, P.O. Box 6601, Princeton, NJ 08541-6601, or telephone (609) 77 1-7865.

Transfer Students

Applicants who look to transfer to McMillan Academy of Law from another law, business, or graduate school must provide a copy of the official transcript from the school they are currently attending in addition to the official transcripts from all other schools attended. Transfer Student applicants must provide proof that they have satisfactorily completed all attempted course work at an accredited law, business, or graduate school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also provide proof that they are in good standing with the school from which they are transferring or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Dean. Transfer Students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a J.D./M.B.A degree and at least three years of residence for J.D./M.B.A. in International Trade or J.D./M.B.A. in Law and Health Care Management degree.

****Special Admissions are not able to enroll in MBA Programs

International Students

McMillan Academy of Law welcomes applications from students who have obtained their undergraduate education outside of the United States. International Student applicants must contact the Credentials Evaluation Services (CES) for assistance. Students whose native language is not English must also provide proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL), as all instruction takes place in English. Non-native speakers will be required to take the TOEFL examination, and obtain an aggregate score of 200 or better on the Internet based examination and the equivalent score on the computer or paper examination.

Conditional Students

Applicants whose documentation is not complete or whose admission is conditional upon the fulfillment of any other requirement as set forth in this catalog will be classified as a Conditional Student. This status does not assure the applicant's admission to McMillan Academy of Law or final admission. The student must satisfy all conditions and thereafter be expressly admitted as a regularly enrolled student. The administration reserves the right to use any personal fact pertaining to applicants in determining their eligibility for enrollment.

ADMISSION PROCEDURE

Submitting an Application

Applicants seeking admission to the McMillan Academy of Law should submit the following applicable items to:

Registrar
McMillan Academy of Law
4670 Nebo Drive, Suite 200
La Mesa, CA 91941-5230

1. Completed application form
2. Typewritten Letter of Intent (400-500 words) which states:
 - a. the reasons for desiring to engage in the study of law and business management;
 - b. the reasons for choosing McMillan Academy of Law;
 - c. personal qualifications to become a member of the legal and business profession;
and
 - d. any personal circumstances which should be considered.
3. Two letters of recommendation from persons who are not relatives, such as former

teachers, employers, or business or professional colleagues.

4. A certified copy of the transcript from each college or university attended (includes all previous undergraduate schools, graduate schools, law schools, and educational programs attended). Only transcripts issued by the institution and sent directly to McMillan Academy of Law will be accepted.
5. A certified copy of the Graduate Management Admission Test (GMAT) results. Only GMAT results sent directly from the Graduate Management Admission Council (GMAC) within five years of the date the test was taken will be accepted. If the test has been taken more than once, all scores will be considered with emphasis on the highest score.
6. A certified copy of proof of satisfactory scores in the Committee of Bar Examiners' written College Level Examination Program (CLEP) if applying as a Special Student. Only CLEP scores sent directly from the issuing institution within five years of the date the test was taken will be accepted.
7. A certified copy of proof of satisfactory scores in the standard Test of English as a Foreign Language (TOEFL) if applying as an International Student. Only TOEFL result sent directly from Credentials Evaluation Services (CES) within five years of the date the test was taken will be accepted.
8. An \$85.00 non-refundable application fee in the form of a check or money order made payable to McMillan Academy of Law.

Admissions Interview

When an application is submitted, the academy will contact qualified students and arrange a personal interview with the Dean. Individuals who do not reside within a reasonable distance of McMillan Academy of Law may be asked to arrange an interview conducted by telephone.

POLICIES AND REGULATIONS

General Policies

1. Students are expected to enroll in the full professional program and complete the required units each semester. No student is allowed to enroll as a “professional law degree” candidate.
2. Students are not permitted to attend classes for which they are not officially registered.
3. Auditing a course is possible only with the approval of the Dean and the regular per-unit tuition fees will apply. Auditing privileges are intended for students demonstrating proof of special circumstances. Practicing attorneys also be granted such privileges at McMillan Academy of Law's regular per-unit fee. No credit will be granted to anyone for courses audited. Auditors may not take midterm or final examinations.
4. Students are expected to take examinations in their courses as scheduled. Only in very special circumstances will any consideration be given to a request for a special examination. Prior approval of the Dean must be obtained before a special examination will be scheduled. All examinations administered at any time or place other than the regularly scheduled class examination time are deemed "Special" and subject to a \$125.00 Special Examination Proctor Fee. Students must pay this fee before taking the examination(s). To ensure the integrity of the examination and grading process, students must contact the law school Registrar as soon as possible to schedule any "Special Examinations."
5. After a course grade is recorded it may not be changed. The unlikely circumstance of an error in calculation, clerical error, or failure to see and read the student's entire examination is the instances in which the review of a grade is permitted.
6. McMillan Academy of Law is in accordance with Section 67143(a) of the California Education Code, "a college or university is not authorized to permit access to student records to any person without written consent of the student."
7. Student records are retained at the office located at 4670 Nebo Drive, Suite 200, La Mesa, California 91941, for a minimum of five years after a student's termination of study through graduation or otherwise. Thereafter, the records are kept permanently in storage.
8. A student at McMillan Academy of Law may not be concurrently registered in any course in any other law school without the Dean's approval.
9. Any student who desires to drop out of school must submit a letter to the Dean stating the

reasons for the request. The letter of resignation must be dated and signed by the student.

10. With the exception of transfer students, or by special permission of the Dean, students must take all required courses in residence.
11. Tuition fees must be paid in accordance with the payment schedule as set forth in the academic calendar. Failure to pay will be deemed sufficient reason for disqualification from taking examinations. Students will not be allowed to register for or begin the next semester's classes if tuition fees are outstanding for any previous semester.
12. Transcripts of records, degree, or other official certification will not be issued unless a student's account is in balance.

Grading and Disqualification and Dismissal

The McMillan Academy of Law complies with Guideline 5.19 of the Guidelines for Unaccredited Law School Rules of January 1, 2008, which provide:

A law school must have a written policy clearly defining academic standing, academic disqualification, advancement in good standing, and the requirements for graduation. The policy may also provide for advancement on probation. Once adopted, the policy must be followed, with exceptions being rare and then only on a clear showing of special circumstance and good cause. The power to grant exceptions should be vested in a faculty committee and not left to the discretion of one individual. All actions and the reason(s) for each decision must be recorded in the permanent minutes of the faculty or faculty committee meetings. When an exception is granted, the law school must place in the student's file a memorandum of the reasons for the decision.

The following grading scale is used in all course work and examinations in all degree programs offered at McMillan Academy of Law:

A - Excellent	90 to 100 points	4.0
B - Good	80 to 89 points	3.0
C - Satisfactory	70 to 79 points	2.0
D - Unsatisfactory	60 to 69 points	1.0
F - Failure	No credit	0.0

An average grade of 70 is required for good standing and advancement to the following semester

classes. A student whose average grade in any year falls below a 70 may be considered by the Registrar and Dean for suspension or dismissal. If a student has an average grade of lower than a 70 for one semester, the student will be placed on academic probation. If the student has an average grade of lower than a C for a second semester, not necessarily consecutively, then the

student will be dismissed from the Academy. The student may appeal this decision, by a written letter, to the Dean who makes the final decision regarding dismissals. The letter must be submitted to the Dean within 5 calendar days of the initial decision regarding the student's dismissal.

A student who does not pass the First-Year Law Students' Examination within three (3) administrations after first becoming eligible to take the examination will be promptly disqualified from the Academy's J.D. program. A student who passes the First-Year Law Students' Examination within three (3) administrations after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass within the three (3) administrations after first becoming eligible to take it, but who subsequently passes, is eligible for re-enrollment in the Academy's J.D. program, but will receive credit for only one year of legal study.

Course repetition may be allowed in the event that the student's grade in the course to be repeated one time is an less than 70 points. In the event that the grade in the course to be repeated is less than 70 points, the subsequent grade will supercede the earlier grade. No duplicate credit will be provided for the same course, whether taken at another law school or at the Academy.

First- Year Law Students' Examination

For the J.D., J.D./M.B.A., J.D./M.B.A. in International Trade, and J.D./M.B.A. in Law and Health Care Management degree programs at McMillan Academy of Law, first year law students

are required to pass the First-Year Law Students' Examination, which is administered by the Committee of Bar Examiners after the first year course of study has been completed. The Committee administers this examination twice a year. Pursuant to Rule VIII, Section I, of the Rules Regulating Admission to Practice Law in California, credit for the first year of law study is

granted by the Committee only after this examination has been passed. McMillan Academy of Law is designed to provide the requisite legal knowledge to assist students to take the examination and encourages students to enroll in a variety of classes and to participate in study groups to enhance legal understanding. For a more detailed explanation of Rule VIII, refer to Rules Regulating Admission to Practice Law in California.

Evaluation of Students for Advancement and Retention; Advancement in Good Standing

Student Conduct and Discipline

Students at McMillan Academy of Law are expected to complete the full professional program for which they are enrolled. Students are expected to have the attributes of character that inspire the confidence of others. The college expects adherence to the "Honor System." Any student who demonstrates conduct which is deficient according to the current standards for good character as promulgated by the committee of Bar Examiners, or causes McMillan Academy of

Law to be held in disrepute or disrespect by the State of California, or interferes with instructional process may be asked to terminate his or her studies or be dismissed. If such occurs, the student will have the right to review by the Dean and Academic Committee.

The Honor System

1. All examinations are administrated under the "Honor System." To uphold the standards of conduct expected of those preparing to enter the legal profession, any student not adhering to the "Honor System" will be subjected to discipline as set forth below.
2. Under the "Honor System," a student entering an examination room may not bring books, notes, or other course materials, except within closed carrying cases, which must be left at the front of the examination room. Each student is expected to bring all materials he or she expects to use, including writing instruments. A student is neither to give nor receive aid during an examination.
3. The following disciplinary procedure will be instituted upon any charge of violation of the "Honor System" or other misconduct:
 - a. Any violation or charge of misconduct is to be reported to the Dean by written statement.
 - b. The Dean shall appoint a faculty member not connected with the incident to investigate fully and to make a recommendation to the Dean regarding specific charges, if any, to be filed against the student who has been accused.
 - c. If it is deemed that misconduct charges are to be filed against the student, he or she will be so advised.
 - d. A panel of three will be appointed by the Dean to hear the charges. This panel shall consist of two-disinterested faculty members and one disinterested member of the student body.
 - e. If the charges are found to be valid, the students will be presented with a written statement of the charges and shall be advised of his or her right to counsel of his or her own choice. Counsel may be another student, an attorney, or any other person he or she chooses to represent him or her. The student will be notified of the hearing date, which shall be set between fifteen to thirty days of such notice.
 - f. The hearing will allow for cross-examination of any witnesses called by the panel and by the student. A decision shall be rendered within ten days of the hearing.
 - g. If the student is found guilty of misconduct, the panel shall decide the penalty to be imposed. Copies of the written decision shall be forwarded to the student and filed in the Dean's office.

Grievances

Applicants or students, who have grievances or believe they may have been subjected to unlawful discrimination in connection with McMillan Academy of Law may file a written complaint with the office of the Assistant Dean. The complainant must file the written

complaint within sixty days of alleged grievance or discriminatory action. Investigation of the complaint will begin within fifteen working days of receipt of the written complaint. Upon receipt of the written complaint, the Assistant Dean, or designee, will first attempt to resolve the matter informally. If the complaint is not resolved informally, a Complaint Review Panel may be formed at the discretion of the Dean. The Complaint Review Panel consists of the Assistant Dean, plus a faculty member and a student, neither of who shall have been connected with the alleged incident. The Complaint Review Panel will hear the complaint and receive testimony and information from witnesses. Within five working days of the close hearing, the Complaint Review Panel will forward its finding and recommendations to the Dean and to all parties making and responding to the complaint. The Dean will issue a decision within ten working days of receipt of the complaint Review Panel's finding and recommendations. All parties to the complaint will be notified of the resolution of the complaint within ninety days of the beginning of the investigation. The decision of the Dean will be final.

Any grievances or problems concerning McMillan Academy of Law that have not been satisfactorily resolved by it should be directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 98018 West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-7589, or to the Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639.

Privacy

The McMillan Academy of Law is in accordance with The Family Educational Rights and Privacy Act of 1974. Complete information about these rights and privileges and the policies and procedures are available upon request at the McMillan Academy of Law institution.

Attendance and Participation

The McMillan Academy of Law will comply with Guidelines 5.3(A) of the Guidelines for Unaccredited Law School Rules and will only issue a J.D. degree to a student who has met the following requirements:

- (1) Satisfactory completion of a course of classroom study requiring a minimum of 270 hours of classroom attendance a year for four (4) years. A year is defined as any consecutive twelve (12) month period. Final examination time must not be counted as classroom study. The law school must have a written attendance policy requiring regular and punctual attendance of not less than eighty (80) percent of the regularly scheduled class hours in each course. The Academy also requires a quality and degree of preparation and participation by the student. The law school keeps accurate attendance records;
- (2) The Student must obtain a cumulative grade point average set by the law school that provides the student a reasonable basis upon which to pass the California Bar Examination; and
- (3) Satisfaction of the legal education requirements to take the California Bar Examination, including passage of the First-Year Law Students' Examination unless exempt from that

examination, although the law school is not a guarantor of the student's eligibility to take the California Bar Examination.

Class Attendance

Regular attendance in class is required of all students. Students must arrive in class on time and remain for the full period of instruction. The Business and Profession Code and the Rules of the California State Bar govern McMillan Academy of Law's attendance policy. Students in all degree programs must attend, at minimum, eighty percent of all scheduled classes in any subject.

For a full-semester class, a maximum of two absences is allowed. Those not meeting this attendance minimum may not receive course credit and placed on probation or suspension by the

Dean. A student absent for any class bears the responsibility of obtaining lesson notes and materials from other students for the classes missed. Excessive absences may result in the student's dismissal from McMillan Academy of Law. If such occurs, the student will have the right to review. In extraordinary cases, students may make up a missed class by arrangement with the instructor and with the permission of the Dean.

Leave of Absence

Students who, for good cause, need to take a leave of absence from their studies must have permission of the Dean. No credit can be given for a partial semester of class. Therefore, to receive full credit for a semester's coursework, a student who must take a leave of absence should arrange to do so at the close of a semester and before enrolling in the next semester.

Placement Services

Placement services will not be provided by McMillan Academy of Law.

Withdrawal from the Academy

Students who wish to withdraw (i.e. drop out) from the Academy must submit a letter to the Dean indicating the reasons for the withdrawal. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. Withdrawal from the Academy does not affect the student's obligation to pay for classes already attended. Nothing in this section is intended to change or modify the application of the refund policies of the Academy to the particular student.

DEAN'S LIST AND GRADUATION

Dean's List

Those students achieving a weighted grade point average of 83 or above in any semester will be recognized by having their names placed on the Dean's List.

Graduation Requirements

To graduate from McMillan Academy of Law, students must achieve the following:

1. Complete the following number of years required in residence at McMillan Academy of Law:
 - a. Juris Doctorate (J.D.) 2 years / 4 year total
 - b. Master of Business Administration (M.B.A.) 2 years
 - c. J.D./M.B.A. 3 years / 5 year total
 - d. J.D./M.B.A. in International Trade 3 years / 5 year total
 - e. J.D./M.B.A in Law and Health Care Management 3 years / 5 year total
2. Maintain a cumulative weighted grade point average of at least 70 in all graded work attempted.
3. File a petition with the Dean to be named as a candidate for the degree offered by the program completed.
4. Receive approval of the petition and the recommendation of the Dean.

Graduation

Upon satisfactory completion of all academic requirements, students may petition for the award of the degree offered by the program they have completed. The Dean will review the petition for compliance with all applicable academic standards of performance and personal conduct appropriate to the practice of law. Upon their approval, recommendation will be made to order the degree.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at McMillan Academy of Law is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Juris Doctor, Master of Business Administration, Juris Doctor and Master of Business Administration, Juris Doctor and Master of Business Administration in International Trade, and Juris Doctor and Master of Business Administration in Law and Health Care Management, you earn in our J.D./MBA program, is also at the complete discretion of the institution to which you may seek to transfer.

If the Credits, the degree, diploma or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your course work at the institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you make seek to transfer after attending McMillan Academy of Law to determine if your credits or degree, diploma or certificate will transfer.

ADMISSIONS AND ACCEPTANCE OF CREDITS DISCLOSURE

The McMillan Academy of Law has not entered into an articulation or transfer agreement with any other college or university.

Applicants who look to transfer to McMillan Academy of Law from another law school must provide a copy a copy of the official transcript from their current law school in addition to the official transcripts from each school that they have previously attended. Transfer Student applicants must provide proof that that they have satisfactory completed all course work at an accredited law school or a passing grade on the First Year Law Students' Examination and satisfactory completion of any further law study attempted. Transfer Student applicants must also

provide proof that they are in good standing with the law school from which they are transferring

or provide proof that disqualification was due to reasons other than lack of academic ability or professional ineligibility.

The number of transfer units accepted by McMillan Academy of Law will be determined by the Registrar and Dean. Transfer students must complete at least two years of residence at McMillan Academy of Law to meet the requirements for a Juris Doctorate (J.D.) degree.

TUITION AND FEES

Tuition

Quarter Unit (first year)	\$225
Quarter Unit (additional years)	\$325

Fees

Application fee*	\$85
Semester registration fee	\$125
Late registration fee*	\$75
Change of program fee	\$75
Deferred Tuition Payment Plan processing fee*+	\$75
Replacement examination fee*	\$125
Special examination proctoring fee*	\$125
Graduation fee* (diploma and academic attire)	\$125
Transcript fee*	\$15
Returned check fee	\$15
Student Tuition Recovery Fund	Non - refundable.

Total estimated costs per degree (before discounts and fees):

J.D. (Juris Doctorate)\$27900

Breakdown: 20 units x \$225 (First Year rate) + 72 units x \$325 (Additional Year rate)

MBA (Master of Business Administration)\$15400

Breakdown: 28 units x \$225 (First Year rate) + 28 units x \$325 (Additional Year rate)

J.D./MBA (J.D. & Master of Business Administration)\$40900

Breakdown: 20 units x \$225 (First Year rate) + 112 units x \$325 (Additional Year rate)

J.D/MBA in International Trade\$40900

Breakdown: 20 units x \$225 (First Year rate) + 112 units x \$325 (Additional Year rate)

J.D/MBA in Law and Health Care Management\$40900

Breakdown: 20 units x \$225 (First Year rate) + 1125 units x \$325 (Additional Year rate)

The application fee must be submitted with the application. The registration fee and tuition are payable at the time of registration. The graduation fee is payable with the petition to confer the degree. Other fees are payable when incurred or upon request.

** Non-refundable*

+Students whose tuition and fees are more than two weeks delinquent will be charged an additional 10%, in annual interest beginning from the date the last payment was due and compounded monthly until fully paid. Unpaid tuition or fees owed to the school will be deemed cause for administrative dismissal and will affect eligibility to take examinations as well as to receive grades and transcripts.

Books and Course Materials

Each student is expected to purchase their own casebooks and other study materials assigned for each course in which the student is enrolled. Students are advised that the cost of assigned study materials may be as much as, but not limited to, \$300-\$400 per semester.

Books that are required or recommended for study will be available through online bookstores.

CANCELLATION, WITHDRAWAL AND REFUND POLICIES

Procedures

Students who wish to cancel the enrollment agreement or withdraw from the Academy must submit a letter to the Dean indicating that they wish to withdraw. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. The McMillan Academy of Law will deal with prospective students, applicants, and students in an honest and forthright manner in all financial dealings. The Academy will provide refunds in accordance with its written refund policy, accompanied by a clear explanation of the method of calculation, within thirty (30) days after a student withdraws from a class or a program, or within thirty (30) days of the law school's discontinuing a course or educational program in which a student is enrolled.

Student's Right to Cancel

A student has the right to a full refund of all charges less the amount of any registration fee if

the student cancels prior to or on the first day of attendance at the first class session, or the seventh day after enrollment, whichever is later. In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion of the tuition and other refundable charges if the student has completed 60% or less of the instruction.

For example, if the student officially withdraws after 6 classes of an 18-class course and was charged \$900 for the course, the student would receive a refund of \$600 if they had in fact paid the \$900 in full. In the same withdrawal scenario where a student on a payment plan has only paid \$200 for the same \$900 course, the student has an obligation to the Academy of \$100 in order to pay for the \$400 worth of classes they attended. All refunds and obligations are calculated as of the date the student files an official add/drop form in the Registrar's office.

Refunds will be paid within 30 days of withdrawal.

Tuition Refund After Classes Begin

Termination of enrollment after the commencement of classes but before more than 60% of classes have been held, whether or not the enrollee was in attendance, will result in a pro rata tuition refund in conformity with the former policy of the Bureau for Private Postsecondary and

Vocational Education, Education Code section 94834, and the State Bar of California's Guidelines for Unaccredited Law School Rules section 2.2(b). The same tuition refund policy applies to Summer Session and Summer Clinical Programs. Payment of fines that may have been assessed, returned check fees, cost processed to other businesses or agencies and similar transactions are prior obligations to the school and therefore are not refundable.

The above refund policy also applies to students dismissed for cause.

Withdrawal from the Academy

Students who wish to withdraw (i.e. drop out) from the Academy must submit a letter to the Dean indicating the reasons for the withdrawal. The letter must be signed and dated by the student. Once the letter is delivered to the Dean, the student must discontinue attending classes. Withdrawal from the Academy does not affect the student's obligation to pay for classes already attended. Nothing in this section is intended to change or modify the application of the refund policies of the Academy to the particular student.

Books and Materials

After purchase, books and other materials are the property of the student. McMillan Academy of Law makes no refunds for these items.

STUDENT TUITION RECOVERY FUND

The Student Tuition Recovery Fund (STRF) was established by the legislature to protect any California resident who attends a private post-secondary institution from losing money if he or she prepaid tuition and suffered a financial loss as a result of the school's closing, failure to live up to its enrollment agreement, or refusal to pay a court judgment. The assessment fee, set by statute is presently non-refundable

To be eligible, a student must be a "California resident" and reside in California at the time the

Enrollment Application is signed. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered to be "California residents."

To qualify for STRF reimbursement, a student must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If a student does not receive notice from the Bureau, the student has four years from the date of closure to file the STRF application.

If a judgment is obtained, a student must file a STRF application within two years of the final judgment. It is important that students keep copies of the Enrollment Application, fee schedules and receipts of all monies paid to McMillan Academy of Law. Questions regarding STRF may be

directed to the Bureau for Private Postsecondary Education at Physical Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, Mailing Address: P.O. Box 98018 West Sacramento, CA 95798-0818, Website Address: <http://www.bppe.ca.gov>, Phone Number (916) 431-6959, Toll Free (888) 370-7589, Fax Number (916) 263-7589. Any questions regarding other financial transactions between the institution and the student may be directed to the Director for Educational Standards, Office of Admissions, The State Bar of California, 180 Howard Street, San Francisco, CA 94105-1639.

§ 76215. Student Tuition Recovery Fund Disclosures

Term
5 CCR § 76215

Cal. Admin. Code tit. 5, § 76215

“You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.”

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

“The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.”

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code.

FINANCIAL ASSISTANCE

Deferred Payment Plan

Upon approval of his or her application, a student may be allowed to prorate tuition and current applicable fees in two equal installments, payable at registration and within six weeks thereafter. A \$75 administration-processing fee is charged. All installment payments must be made before a student will be eligible to take any course examination. Tuition and fees that are more than two weeks delinquent will be assessed an additional 10% in annual interest beginning from the date the last installment was due and compounded monthly until fully paid.

Loans

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Participation in federal and state financial aid

The McMillan Academy of Law does not participate in federal and state financial aid programs.

BANKRUPTCY

The McMillan Academy of Law has never filed for bankruptcy, has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

**REGISTRATION WITH THE COMMITTEE OF BAR EXAMINERS
OF THE STATE BAR OF CALIFORNIA**

Every student enrolling in a Juris Doctorate (J.D.) degree program in McMillan Academy of Law must register with the California State Bar within 90 days of beginning the first term. Registration is a prerequisite to qualifying for the California State Bar Examination, pursuant to Rule V. Section 2, of the Rules Regulating Admission to Practice Law in California, as amended.

Registration is the responsibility of each student. Application forms for registering may be obtained from the Registrar or by contacting the Committee of Bar Examiners of the State Bar of California, 180 Howard Street, San Francisco, CA 94105, (415) 538-2303. A registration fee must accompany the registration application. All students are urged to become familiar with the Rules Regulating Admission to the Practice of Law, a copy of which may be obtained from the Committee of Bar Examiners.

DEGREE CURRICULUM AND COURSE DESCRIPTIONS

McMillan Academy of Law aspires to provide a quality legal education to a variety of students with an assortment of legal interests. For this reason, the law school offers five degree programs to students. The degrees include: Juris Doctor (J.D.), Master of Business Administration (M.B.A.), J.D./M.B.A., J.D./M.B.A. in International Trade, and J.D./M.B.A. in Law and Health Care Management.

**ACADEMIC CALENDAR
2012**

Spring 2012 Quarter

December 20, 2011	Registration Deadline for Spring
January 3	First Day of Class
January 16	Holiday (Martin Luther King Day)
March 17	Last Day of Class
March 26 - March 31	Final Exam Period

Summer 2012 Quarter

March 17	Registration Deadline for Summer
April 3	First Day of Class
May 28	Holiday (Memorial Day)
June 16	Last Day of Class
June 25 - June 30	Final Exam Period

Fall 2012

June 16	Registration Deadline for Fall
July 3	First Day of Class
September 3	Holiday (Labor Day)
September 15	Last Day of Class
September 24 - September 29	Final Exam Period

Winter 2012

September 15	Registration Deadline for Winter
October 2	First Day of Class
November 22	Holiday (Thanksgiving)
December 15	Last Day of Class
December 26-31	Final Exam Period

Juris Doctorate (J.D.) Degree Program

PROGRAM OVERVIEW

The Juris Doctorate Degree Program at McMillan Academy of Law is structured to equip students with a thorough understanding of law in preparation for the bar examination and for a well-defined legal career. The focus of the J.D. program is to help students gain valuable analytical and communication skills as well as sensitivity to ethical responsibilities. The instructors at McMillan Academy of Law have developed a curriculum to ensure students become keen problem solvers, effective mediators, and persuasive advocates. While structured, the course curriculum is responsive to societal and legal change to uphold the best traditions of generations of legal thinkers.

Juris Doctorate (J.D.) Degree Program

COURSE CURRICULUM

First Year		Units
Spring Quarter		
JD 101	Legal Research, Writing & Analysis I	2
JD 102	Contracts	4
Summer Quarter		
JD 103	Remedies	4
JD 104	Torts	4
Fall Quarter		
JD 105	Legal Research, Writing & Analysis II	2
JD 106	Criminal Law	4
Winter Quarter	1 st Year Law Students Bar Exam Preparation	No credit
Second Year		
Spring Quarter		
JD 107	Civil Procedure I	4
JD 108	Evidence	4
Summer Quarter		
JD 109	Civil Procedure II	4
JD 110	Criminal Procedure	4
Fall Quarter		
JD 111	Constitutional Law I	4
Winter Quarter	Elective*	4
Third Year		
Spring Quarter		
JD 112	Constitutional Law II	4
JD 113	Wills & Trusts	4
Summer Quarter		
JD 114	Property I	4
JD 115	Taxation	4
Fall Quarter		
JD 116	Property II	4
Winter Quarter	Elective*	4

Juris Doctorate (J.D.) Degree Program
COURSE DESCRIPTIONS

JD 101	Legal Research, Writing & Analysis I	2 units
<i>Course Description</i>		
The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."		
JD 102	Contracts	4 units
<i>Course Description</i>		
Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.		
JD 103	Remedies	4 units
<i>Course Description</i>		
Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.		
JD 104	Torts	4 units
<i>Course Description</i>		
Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.		
JD 105	Legal Research, Writing & Analysis II	2 units
<i>Course Description</i>		
Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.		
JD 106	Criminal Law	4 units
<i>Course Description</i>		
Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.		
JD 107	Civil Procedure I	4 units
<i>Course Description</i>		
This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process),		

some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.

JD 108 **Evidence** 4 units

Course Description

Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.

JD 109 **Civil Procedure II** 4 units

Course Description

Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of

the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail.

Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal

protection
and the First Amendment for the freedoms of speech and religion.

JD 113 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivo trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 114 **Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 115 **Taxation** 4 units

Course Description

An introductory course which includes theory and problems of individual income taxation, State and Federal; basic corporate taxation; taxing procedures, categories of taxable events, capital investments, gains, depreciation, estate and gift taxes.

JD 116 **Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

JD 117 **Community Property** 4 units

Course Description

History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.

JD 118 **Business Associations/Corporations** 4 units

Course Description

Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.

JD 119 **Agency and Partnership** 4 units

Course Description

An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.

JD 120 **Professional Responsibility** 4 units

Course Description

A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.

****Electives:***

JD 121 **Conflicts f Law** 4 units

Course Description

This course analyzes cases and materials from several common-law countries involving the conflict of laws between different courts, jurisdictions, sister states and countries. This course will demonstrate methods of resolving questions of what law controls a particular question. Students will discover that there are very few firm answers in conflicts, but a lot of fascinating issues. Students can expect to learn theoretical issues that have very practical ramifications in interstate and international jurisprudence, and the methods courts employ in resolving those issues.

JD 122 **Immigration Law** 4 units

Course Description

This course explores the legal, historical, and policy perspectives that shape U.S. law governing immigration and citizenship. Students will examine the constitutional bases for regulating immigration, the history of immigration law in the U.S., the source and scope of congressional and executive branch power in the realm of immigration, and the role of the judiciary in interpreting immigration law. The course will address citizenship and naturalization, the admission and removal of immigrants and non-immigrants, refugee and asylum law, and the issue of undocumented immigration. In addition, students will analyze the impact of immigration in other areas, including employment, criminal law, family unification, discrimination, and national security.

JD 123 **Legal Practice Clinic** 4
units

Course Description

Hands-on experience in the supervised practice of criminal and civil law.

JD 124 **California Secured Transactions** 4 units

Course Description

A comprehensive survey of real property security transactions and the rights and related rights, duties, and remedies, with particular emphasis on California law regarding deeds of trust, mortgages, foreclosure, and other security devices.

JD 125 **Commercial Transactions** 4 units

Course Description

Sales of personal property with emphasis on the Uniform Sales Act and Uniform Commercial Code. Conditional sales contracts, other sales agreements, risk of loss, statutes of frauds, express and implied warranties, and contractual and jurisdictional problems.

JD 126 **Insurance Law** 4 units

Course Description

This course gives students a detailed account of insurance law and regulation in the U.S. with particular stress and rights and redress for policy-holders. By the end of the course, students will be able to explain in depth the nature of U.S. insurance law and practice and advise parties to an insurance contract on their respective rights and obligations in a given factual situation.

JD 127 **California Civil Procedure** 4 units

Course Description

This course is designed for attorneys, law students and paralegals who are interested in an overview of the basic steps in California civil procedure: from start to finish. It addresses actual practice issues such as client intake, case strategies, choice of forum, filing the complaint, challenges to the complaint, joinder of parties and cross complaints, discovery, summary judgment, pre-trial motions, use of form pleadings, trial process, legal research and more. The course utilizes and discusses the California Civil Code, California Rules of Court, local rules, California Judicial Council forms, form jury instructions, research and online resources and other essential materials. This is part two of an eight-part course on Civil Procedure. The course covers sources of procedural law, the three-track litigation system, and how to choose a jurisdiction.

JD 128 **Debtor & Creditor Law** 4 units

Course Description

Study of basic legal principles governing rights and duties of debtors and creditors. Introduction to Law of Bankruptcy, specifically Chapters 7, 11, and 13 of the United States Bankruptcy Code and applicable California law. Preparation of bankruptcy petitions, related schedules and documents needed for initial filing of petitions. Debt counseling protection, compromise and collection techniques including garnishment, foreclosure and attachment of personal property explored.

Master of Business Administration (M.B.A.)

Degree Program

PROGRAM OVERVIEW

The McMillan Academy of Law offers a Master of Business Administration Degree Program to provide students with the skills and orientation to succeed in their business careers. Students will be equipped with the knowledge necessary to thrive in the global marketplace, and are able to understand the forces shaping the 21st century business environment. Courses are focused on the economic, social and technological impact on markets and their meaning for the success of global, international and national businesses.

Master of Business Administration (M..B.A.)

Degree Program

COURSE CURRICULUM

First Year

Spring Quarter

MBA 101 Managing Organizations & People 4

MBA 102 Financial Reporting and Control 4

Summer Quarter

MBA 103 Data Analysis for Managerial Decision Making 4

MBA 104 Marketing Management 4

Fall Quarter

MBA 103 Data Analysis for Managerial Decision Making 4

MBA 104 Marketing Management 4

Winter Quarter

MBA 111 Entrepreneurship 4

Second Year

Spring Quarter

MBA 105 Financial Management 4

MBA 106 Economics and Management Decisions 4

Summer Quarter

MBA 107 Strategies for a Networked Economy 4

MBA 108 Creating Value with Operations & Technology 4

Fall Quarter

MBA 109 Competition, Innovation and Strategy 4

MBA 110 Current Topics in Law and Ethics 4

Winter Quarter

MBA 112 E-Commerce and Trade 4

TOTAL 56

Master of Business Administration (M.B.A.)

Degree Program
COURSE DESCRIPTIONS

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal

is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some

firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

MBA 110 **Current Topics in Law and Ethics** 4 units

Course Description

This course will study the contemporary issues in selected areas of law and ethics. The students will be introduced to the pivotal areas of law, so that students begin to anticipate legal problems, and will also analyze how to avoid them, and realize how legal principles can be employed to add value in their chosen fields. The course provides an overview of a few disciplines that will encourage students to explore other legal topics relevant to their business interests. The course will also provide an analytic structure that enables students to identify ethical issues in business, analyze options and make appropriate choices.

MBA 111 **Entrepreneurship** 4 units

Course Description

This course will investigate contemporary issues in entrepreneurship.. The students will be introduced to knowledge- based innovation; calculated risk-taking; management of economic resources; market planning; different social areas of responsibility and ethics; legal issues; portfolio management; and the political aspects of entrepreneurship. Students will be required to develop their own business/venture plan during the course

MBA 112 **E-Commerce and Trade** 4
units

This course is case-oriented and is focused on the study of new technologies for trade and commerce, using the Internet. It guides the student through the process of creating a successful e-business and investigates the important factors in online trade. The course will investigate new business strategies for developing internet business plans, web site design factors, security issues, and measuring results.

***Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
Degree Program***

PROGRAM OVERVIEW

The McMillan Academy of Law offers a joint Juris Doctorate and Master of Business Administration Degree Program to allow students to pursue both legal and business subjects more rigorously than either the J.D. or M.B.A. alone would allow. The program engages in a thorough study of the connections between law and business to enable joint degree students to make a special contribution to the environment in which they will be working. In dealing with business clients, joint degree lawyers will better understand business issues giving rise to the legal dilemma. Students in the dual degree program find that they are better equipped to help clients meet both their legal requirements and business objectives.

**Juris Doctorate (J.D.) /Master of Business Administration (M..B.A.)
Degree Program
COURSE CURRICULUM**

First Year

		<u>Units</u>
Spring Quarter		
JD 101	Legal Research, Writing & Analysis I	2
JD 102	Contracts	4
Summer Quarter		
JD 103	Remedies	4
JD 104	Torts	4
Fall Quarter		
JD 105	Legal Research, Writing & Analysis II	2
JD 106	Criminal Law	4
Winter Quarter	1 st Year Law Students Bar Exam Preparation	No credit

Second Year

Spring Semester		
JD 107	Civil Procedure I	4
JD 108	Evidence	4
Summer Semester		
JD 109	Civil Procedure II	4
JD 110	Criminal Procedure	4
Fall Semester		
JD 111	Constitutional Law I	4
JD 113	Wills & Trusts	4
Winter Quarter	Elective*	4

Third Year

Spring Quarter		
JD 112	Constitutional Law II	4
JD 115	Taxation	4
Summer Quarter		
JD 114	Property I	4

	JD 117	Community Property	4
Fall Quarter			
	JD 116	Property II	4
	JD 118	Business Associations/Corporations	4
Winter Quarter		Elective*	4
<i>Fourth Year</i>			
Spring Quarter			
	JD 119	Agency and Partnership	4
	JD 120	Professional Responsibility	4
Summer Quarter			
	MBA 101	Managing Organizations & People	4
	MBA 102	Financial Reporting and Control	4
Fall Quarter			
	MBA 103	Data Analysis for Managerial Decision Making	4
	MBA 104	Marketing Management	4
Winter Quarter		Elective*	4
<i>Fifth Year</i>			
Spring Quarter			
	MBA 105	Financial Management	4
	MBA 106	Economics and Management Decisions	4
Summer Quarter			
	MBA 107	Strategies for a Networked Economy	4
	MBA 108	Creating Value with Operations & Technology	4
Fall Quarter			
	MBA 109	Competition, Innovation and Strategy	4
	MBA 110	Current Topics in Law and Ethics	4
Winter Quarter		Elective*	4
		TOTAL	132

Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
Degree Program
COURSE DESCRIPTIONS

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 **Contracts** 4 units

Course Description

Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.

JD 103 **Remedies** 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

JD 104 **Torts** 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

JD 105 **Legal Research, Writing & Analysis II** 2 units

Course Description

Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.

JD 106 **Criminal Law** 4 units

Course Description

Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.

JD 107 **Civil Procedure I** 4 units

Course Description

This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While

the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.

JD 108 **Evidence** 4 units

Course Description

Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.

JD 109 **Civil Procedure II** 4 units

Course Description

Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail.

Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural

constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 114 **Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 115 **Taxation** 4 units

Course Description

An introductory course which includes theory and problems of individual income taxation, State and Federal; basic corporate taxation; taxing procedures, categories of taxable events, capital investments, gains, depreciation, estate and gift taxes.

JD 116 **Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

JD 117 **Community Property** 4 units

Course Description

History and development of community property and quasi-community property law, interests of spouses in the community, agreements, separate vs. community property, future interests in community property, rights on dissolution of community and methods of division, and legal implications.

JD 118 **Business Associations/Corporations** 4 units

Course Description

Nature, formation and liabilities of partnerships and other unincorporated associations; nature and character of stock; closely-held and non-profit corporation organizations; relation of corporations to the state; de jure and de facto corporations; obligations and rights of shareholders, directors, and creditors; merger and termination of corporations.

JD 119 **Agency and Partnership** 4 units

Course Description

An introduction to the law of agency, its uses and limitations. Methods of creation, and termination. The powers and authority of agents, both formal and ostensible. Ratification of the acts of an agent. When notice of a principal and agent relationship is necessary. The reciprocal rights and duties of principal and agent in fiduciary relationships. Master and servant and the doctrine of respondent superior, including tort and criminal liabilities. The common law origins of agency and how employers liability, workers' compensation, and motor vehicle statutes affect master and servant relationships.

JD 120 **Professional Responsibility** 4 units

Course Description

A study of the legal profession and of many of the ethical decision-making problems the American lawyer is likely to encounter in all phases of practice. The American Bar Association's Code of Professional Responsibility and the California Rules of Professional Conduct are considered. The problems in building a law practice, the different roles of the lawyer as counselor, negotiator, judge, and teacher. Relations with clients. Public service. Maintaining the integrity of the legal profession.

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making,

budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme

is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

MBA 110 **Current Topics in Law and Ethics** 4 units

Course Description

This course will study the contemporary issues in selected areas of law and ethics. The students will be introduced to the pivotal areas of law, so that students begin to anticipate legal problems, and will also analyze how to avoid them, and realize how legal principles can be employed to add value in their chosen fields. The course provides an overview of a few disciplines that will encourage students to explore other legal topics relevant to their business interests. The course will also provide an analytic structure that enables students to identify ethical issues in business, analyze options and make appropriate choices.

Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.) in
 International Trade Degree Program
PROGRAM OVERVIEW

The J.D./M.B.A. in International Trade program provides students with a solid foundation in law and management, and the tools to become effective and efficient customs brokers in the domestic and international arenas. This intensive program allows business and law students to broaden their knowledge of international trade through courses such as International Trade Law, the Code of Federal Regulations, and Foreign Trade Zones. At the end of the five-year evening program, students will prepare cases and argue in front of the U.S. Court of International Trade. In addition, students gain valuable insight on global issues such as customs finance, trade transactions, investment strategy, and global communication. Upon completion of the program students will receive both a Juris Doctorate (J.D.) and Master of Business Administration (M.B.A.) degree with an emphasis in international trade. Courses offered help prepare students for the U.S. Customs Broker Examination and to become experienced and honorable Custom Brokers.

COURSE CURRICULUM

First Year		Units
	Spring Quarter	
	JD 101	Legal Research, Writing & Analysis I 2
	JD 102	Contracts 4
	Summer Quarter	
	JD 103	Remedies 4
	JD 104	Torts 4
	Fall Quarter	
	JD 105	Legal Research, Writing & Analysis II 2
	JD 106	Criminal Law 4
	Winter Quarter	
	Prep	1 st Year Law Students Bar Exam Preparation No credit
	Second Year	
	Spring Quarter	
	JD 107	Civil Procedure I 4
	JD 108	Evidence 4
	Summer Quarter	
	JD 109	Civil Procedure II 4
	JD 110	Criminal Procedure 4
	Fall Quarter	
	JD 111	Constitutional Law I 4
	JD 113	Wills & Trusts 4

Winter Quarter	Elective*	4
<i>Third Year</i>		
Spring Quarter		
JD 112	Constitutional Law II	4
MBA 101	Managing Organizations & People	4
Summer Quarter		
JD 114	Property I	4
MBA 102	Financial Reporting and Control	4
Fall Quarter		
JD 116	Property II	4
MBA 103	Data Analysis for Managerial Decision	4
Winter Quarter	Elective*	4
<i>Fourth Year</i>		
Spring Quarter		
MBA 104	Marketing Management	4
MBA 105	Financial Management	4
Summer Quarter		
MBA 106	Economies and Management Decisions	4
MBA 107	Strategies for a Networked Economy	4
Fall Quarter		
MBA 108	Creating Value with Operations & Technology	4
MBA 109	Competition, Innovation and Strategy	4
Winter Quarter	Elective*	4
<i>Fifth Year</i>		
Spring Quarter		
CB 101	General Rules of Interpretation (GRI)	4
CB 102	International Trade Law and Finance	4
Summer Quarter		
CB 103	Code of Federal Regulations	4
	Elective*	4
Fall Quarter		
CB 104	U.S. Court of International Trade	4
	Elective*	4
Winter Quarter	Elective*	4
	TOTAL	132
<i>*Electives</i>		
CB 105	Prohibited and Restricted Merchandise	4
CB 106	Fines, Penalties, & Forfeitures	4
CB 107	Foreign Trade Zones	4
CB 108	Bonds, Tariffs, & Quotas	4

Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in International Trade Degree Program
COURSE DESCRIPTIONS

JD 101 **Legal Research, Writing & Analysis I** 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 **Contracts** 4 units

Course Description

Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.

JD 103 **Remedies** 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

JD 104 **Torts** 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

JD 105 **Legal Research, Writing & Analysis II** 2 units

Course Description

Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.

JD 106 **Criminal Law** 4 units

Course Description

Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.

JD 107 **Civil Procedure I** 4 units

Course Description

This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While

the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.

JD 108 **Evidence** 4 units

Course Description

Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.

JD 109 **Civil Procedure II** 4 units

Course Description

Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.

JD 110 **Criminal Procedure** 4 units

Course Description

Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.

JD 111 **Constitutional Law I** 4 units

Course Description

This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some detail.

Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural

constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivos trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 114 **Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 116 **Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modern conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial

accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic

environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

CB 101 **General Rules of Interpretation (GRI)** 4 units

Course Description

Whether a company does importing, exporting or both, a customs broker needs to properly interpret and classify products under the Schedule B or Harmonized Tariff Schedule codes to meet U.S. and foreign government's Customs requirements. The General Rules of Interpretation course explains the process and gives students the tools to interpret and classify products. This course helps prepare students for the US Customs Broker Test, as the Harmonized Tariff Schedule is primary issue addressed in the examination.

CB 102 **International Trade Law and Finance** 4 units

Course Description

This course provides an introduction to the public finance of international trade and the major issues raised by contemporary international trade policies. Students examine the multilateral and regional trade treaties and associated law of the General Agreement on Tariffs and Trade

(GATT) and the World Trade Organization (WTO), as well as the European Union and the North American Free Trade Agreement (NAFTA). The course also includes a survey of the United States trade law, including U.S. custom laws and import relief laws. Withii the basic theme of globalization, the course examines the relationship between the international trade regime and third world or developing states, the nexus between trade and environment, and the tensions among trade, labor, and human rights.

CB 103 **Code of Federal Regulations** 4 units

Course Description

This course studies the U.S. Code of Federal Regulations (CFR), or the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government. Students study the 50 titles that represent broad areas subject to Federal regulation and Title 19 in preparation for the US Customs Broker Examination.

CB 104 **U.S. Court of International Trade** 4 units

Course Description

This course provides students with an in-depth look at the U.S. Court of International Trade and their role in the international community. Study focuses on the history of intemational trade litigation, composition and jurisdiction of the court, and practices and procedures before the court. Students will gain valuable experience arguing before the CIT.

****Electives:***

CB 105 **Prohibited and Restricted Merchandise** 4 units

Course Description

International Customs have strict regulations regarding the importation of merchandise. The importation of certain classes of merchandise may be prohibited or restricted by quota to protect the domestic economy. This course will provide students with a comprehensive overview and update on import and export requirements and transactions. Students will also learn and import quotas and visas under bilateral trade agreements that either benefit or harm international companies.

CB 106 **Fines, Penalties, & Forfeitures** 4 units

Course Description

This course teaches students about the fines, penalties, & forfeitures regulating international trade. Students will get a comprehensive overview of forfeiture actions, penalty adjudication, damage liquidation, and import and export violations. Valuable information on federal forfeiture law and legal time restraints give students the necessary knowledge to become experienced customs brokers.

CB 107 **Foreign Trade Zones** 4 units

Course Description

Foreign Trade Zones facilitate and increase the global competitiveness of U.S. and foreign-

based

companies. This course teaches students about the wnes and sub-zones of international trade, and the rules and regulations guiding such zones. Furthermore, students learn about grantees, operators, and users of trade zones, along with the Annual Reports to Congress and the U.S. Foreign Trade Zones Board.

CB 108

Bonds, Tariffs, & Quotas

4 units

Course Description

The primary goal of this course is to enable students to become informed and intelligent investors in the area of bonds, tariffs, and quotas. We will also attempt to answer the question:

Is

it possible to predict changes international trade or are they determined only by random events?

Other topics covered include ethical trade and international tariffs. Emphasis will be on group learning, oral presentations, and the case study approach.

**Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in Law and Health Care Management Degree Program**

PROGRAM OVERVIEW

McMillan Academy of Law provides its students with an opportunity to enhance their professional qualifications by pursuing an advanced degree in a related field while earning a degree in law. The regulation and financing of health care today is increasingly subject to public policy and control. In day-to-day management, decisions must be made with a sophisticated understanding of the role of legal constraints. Keeping the latest demand of such professionals who have the knowledge of law, management, and health care fields. McMillan Academy of Law has a with J.D./M.B.A. program in Law and Health Care Management, which equips selected students with an understanding of the interaction of legal and management principles in the field of health services delivery. This intensive program prepares students for careers in medicine, health law, public health, and business or the growing fields of health administration or health services research and policy.

**Juris Doctorate / Master of Business Administration
Law and Health Care Management Degree Program**

COURSE CURRICULUM

First Year		Units
Spring Quarter		
JD 101	Legal Research, Writing & Analysis I	2
JD 102	Contracts	4
Summer Quarter		
JD 103	Remedies	4
JD 104	Torts	4
Fall Quarter		
JD 105	Legal Research, Writing & Analysis II	2
JD 106	Criminal Law	4
Winter Quarter		
Prep	1 st Year Law Students Bar Exam Preparation	No credit
Second Year		
Spring Quarter		
JD 107	Civil Procedure I	4
JD 108	Evidence	4
Summer Quarter		
JD 109	Civil Procedure II	4
JD 110	Criminal Procedure	4
Fall Quarter		
JD 111	Constitutional Law I	4
JD 113	Wills & Trusts	4
Winter Quarter	Elective*	4
Third Year		

Spring Quarter			
	JD 112	Constitutional Law II	4
	MBA 101	Managing Organizations & People	4
Summer Quarter			
	JD 114	Property I	4
	MBA 102	Financial Reporting and Control	4
Fall Quarter			
	JD 116	Property II	4
	MBA 103	Data Analysis for Managerial Decision	4
Winter Quarter		Elective*	4
Fourth Year			
Spring Quarter			
	MBA 104	Marketing Management	4
	MBA 105	Financial Management	4
Summer Quarter			
	MBA 106	Economies and Management Decisions	4
	MBA 107	Strategies for a Networked Economy	4
Fall Quarter			
	MBA 108	Creating Value with Operations & Technology	4
	MBA 109	Competition, Innovation and Strategy	4
Winter Quarter		Elective*	4
Fifth Year			
Spring Quarter			
	HCM 101	The American Health Care System: Implications for Management and Policy	4
	HCM 102	Human Resources, Ethics and Health Law	4
Summer Quarter			
	HCM 103	Health Care Finance and Economics	4
		Elective*	4
Fall Quarter			
	HCM 104	Health Care Fraud & Abuse	4
		Elective*	4
Winter Quarter		Elective*	4
		TOTAL	132

*Electives:

HCM 105	Anatomy of a Medical Malpractice Case	4
HCM 106	Bioethics & Public Policy	4
HCM 107	Drug Innovation, Regulation and Costs	4
HCM 108	Health Care Access and Payment	4
HCM 109	Health Care Antitrust	4
HCM 110	Health Employment Issues	4
HCM 111	Health Law	4
HCM 112	Medical Malpractice	4

HCM 113	Mental Health Law	4
HCM 114	Public Health Law	4
HCM 115	Pharmaceutical and Medical Device Marketing and Compliance	4
HCM 116	Health Privacy	4
HCM 117	The Law of Death & Dying	4
HCM 118	Legal Medicine & Public Health	4
HCM 119	Making Health Care Decisions	4

***Juris Doctorate (J.D.) /Master of Business Administration (M.B.A.)
in Law and Health Care Management Degree Program***

COURSE DESCRIPTIONS

JD 101 Legal Research, Writing & Analysis I 2 units

Course Description

The class focuses on case analysis, case synthesis, statutory construction, research techniques, legal correspondence, and citation form. Students will engage in objective analysis and analyze several fact situations and prepare intra-office memos and correspond with "clients."

JD 102 Contracts 4 units

Course Description

Basic course for the study of the law of contracts, offer and acceptance, consideration, parties to the contract, joint and several contracts, conditional and third party contracts, illegality, discharge, Statute of Frauds and Parole Evidence Rule as they affect contractual obligations.

JD 103 Remedies 4 units

Course Description

Legal and equitable remedies, including damages, injunctive and declaratory relief, specific performance, rescission, and restitution. Considerations in choosing a remedy. Alternate remedies.

JD 104 Torts 4 units

Course Description

Intentional torts and defenses, negligence, vicarious liability, and strict liability, including products liability. Interference with contract, privacy, defamation, and other relational torts.

JD 105 Legal Research, Writing & Analysis II 2 units

Course Description

Legal Research, Writing & Analysis II focuses on persuasive writing. Students analyze an extensive fact situation and prepare an argumentative memorandum and an appellate brief. In addition, students give oral arguments on campus and engage in settlement negotiations concerning their case. The course culminates with an oral appellate argument, based on the appellate brief, before a three judge moot court panel at the downtown courthouse.

JD 106	Criminal Law	4 units
<i>Course Description</i>		
Fundamentals of the substantive law of crimes, punishable acts and omissions, requisite intent, legal defenses, liability for conspiracy and attempt, lesser included offenses, enforcement of the law and introduction to criminal procedure.		
JD 107	Civil Procedure I	4 units
<i>Course Description</i>		
This course examines constitutional constraints on government investigation of crime. Topics include search and seizure, interrogations and confessions and eyewitness identification. While the focus is on the United States Constitution (4th, 5th, and 6th amendments and due process), some attention will be paid to state constitutional issues. Some coverage will also be given to the role of victims at this stage of the procedure.		
JD 108	Evidence	4 units
<i>Course Description</i>		
Inquiry into relationship of pleadings and proof at trial, techniques of proof, judicial notice, rules relating to witnesses, documents and demonstrative evidence; discovery procedures and application of rules of evidence at trial; hearsay and its exceptions.		
JD 109	Civil Procedure II	4 units
<i>Course Description</i>		
Civil Procedure II focuses on the procedural rules governing the adjudication of criminal cases, with emphasis on fundamental constitutional doctrines. Topics include charging decisions and prosecutorial discretion, discovery, pre-trial motions, plea negotiations, the rights of the defendant at trial, jury selection, the role of the jury, sentencing, appeal and post-conviction relief.		
JD 110	Criminal Procedure	4 units
<i>Course Description</i>		
Procedures from arrest through appellate proceedings, bail, and release on own recognizance, arraignments, motions, discovery and trial procedures; search and seizure and other constitutional guaranties as interpreted by recent Supreme Court decisions.		
JD 111	Constitutional Law I	4 units
<i>Course Description</i>		
This introductory course focuses on the issues raised by the structural parts of the United States Constitution. Consideration will be given to judicial processes in constitutional cases; judicial review; and the federal courts functioning in the constitutional system. Attention will then be given to the relationships of the three federal branches of government, with emphasis on some of the powers and limitations of the executive, legislative and judicial bodies that arise from principles of separation of powers and national checks and balances. The course will also consider federalism and the respective roles of the national and state governments in some		

detail.

Both general principles and their specific application to sources of federal and states powers and their limitations will be discussed, with particular emphasis on examples under the commerce clause.

JD 112 **Constitutional Law II** 4 units

Course Description

This course is a continuation of Constitutional Law I. There, the focus was on the structural constitution-federalism, the separation of powers, and the role of the courts. In Constitutional Law II, the focus is on individual rights and their protection under the Constitution. We study primarily the Fifth and Fourteenth Amendments for substantive due process and equal protection and the First Amendment for the freedoms of speech and religion.

JD 113 **Wills & Trusts** 4 units

Course Description

The substantive law of trusts; express and implied trusts; formation of testamentary and inter vivo trusts; rights and duties of grantor, trustee and beneficiary; administration of the trust. The law of wills in California and its origin, including non-probate changes in ownership at death, interstate succession, the statute of wills, validity and interpretation of wills.

JD 114 **Property I** 4 units

Course Description

An introductory investigation of Anglo-American rules governing acquisition, transfer, and use of real and personal property. Acquisition of property is studied through the law of finders, the rule of capture, and the doctrine of adverse possession. Transfer of property is evaluated through the concept of estates in land and future interests, including marital interests.

JD 116 **Property II** 4 units

Course Description

Property II focuses on the historical development of land law, common law estates and conveyances. statute of uses, indicia of ownership, modem conveyance, landlord and tenant issues, deeds, recording acts, covenants, easements, equitable servitudes, adverse possession, rights and duties incident to the ownership of land, future interests. Emphasis is given to the tension between public needs and private desires in the allocation, transfer, and development of property rights.

MBA 101 **Managing Organizations & People** 4 units

Course Description

Introduces students to concepts, models and frameworks to help them become better acquainted with the organizations they work for, the teams they work in, the people they work with, and their own personal development. The course focuses on five main areas of study: developing as a manager, working well within groups, developing effective organizations, assessing the external environment in which organizations operate, and initiating change within organizations. Tying all of these elements together, the course devotes particular attention to the traits, skills and

behaviors that are indicative of good leadership. It also explores how organizations and managers can be transformed for better alignment with the business demands of the future.

MBA 102 **Financial Reporting and Control** 4 units

Course Description

Introduces accounting and an examination of how it helps in decision-making. Financial accounting (information needs of stockholders, creditors, and analysts) and managerial accounting (information needs of managers) are stressed equally. Topics covered include: income statement and balance sheet format, purposes, and limitations, statement of cash flows, analysis of financial statements, cost behavior, use of relevant costs in decision-making, budgeting, and divisional performance measurement. Course includes lectures, exams, and a group project.

MBA 103 **Data Analysis for Managerial Decision Making** 4 units

Course Description

Managers deal with a large amount of information in quantitative form. Effective managers must understand the conditions under which quantitative techniques may be appropriately applied for decision-making. In this course, students develop skills in using the computer to examine and report data. Focus is on supporting decisions through: deriving meaning from particular data sets, use of statistical estimation, hypothesis testing, and regression/correlation analysis.

MBA 104 **Marketing Management** 4 units

Course Description

Builds an in-depth understanding of basic marketing concepts and applies those concepts to a variety of management situations, including non-profit and public sector settings. The course provides working knowledge of the tools of marketing (product policy, pricing, distribution, promotion, consumer behavior), and the ways in which these tools can be usefully employed. The course also builds practical skills in analyzing marketing problems and opportunities and in developing marketing programs.

MBA 105 **Financial Management** 4 units

Course Description

This course examines three sets of issues: saving and investing decisions by households, investment and financing decisions by corporations, role of securities markets and financial intermediaries in the economy. Decisions today affect the timing and uncertainty of future flows of income; both timing and risk determine the current value of those future flows. This course develops the tools required to analyze these decisions and their interaction within the financial system.

MBA 106 **Economics and Management Decisions** 4 units

Course Description

Presents many of the decision problems managers face and the economic analysis they need to guide these decisions. In the first half of the course, microeconomic tools are used to structure

complicated decision problems about strategic subjects, such as production, pricing, and investment. Some of these decisions take place in uncertain environments, and the class addresses this uncertainty by making probabilistic forecasts and sequential decisions. Since most decisions depend on the structure of the industry in which a company operates, an additional goal is to distinguish different market structures and apply competitive strategies using game theory.

In the second half of the course, the focus shifts to the study of the national and global economic environments within which companies operate. The class identifies the drivers of fluctuations in key features of the economies, such as gross domestic product, inflation, interest rates, exchange rates. Students analyze and share economic developments in particular countries. Since governments play key roles in determining the fate of economies and companies, the final theme is the rationale for and efficacy of government policy tools.

MBA 107 **Strategies for a Networked Economy** 4 units

Course Description

This course is case-based and demonstrates the role of information technology in shaping business strategy and models. It provides an overview of the key technologies that are important in today's business environment and introduces organization and management concepts relating to the information technology functions. The course also illustrates the relationships between organizational performance and the ability to leverage knowledge assets.

MBA 108 **Creating Value through Operations and Technology** 4 units

Course Description

This course is case-oriented and is focused on topics of use to managers in any environment: process analysis, process improvement, and strategic operations decision-making. The course emphasizes the importance of effectiveness and efficiency and evaluates the potential trade-offs between them.

MBA 109 **Competition, Innovation and Strategy** 4 units

Course Description

This course draws on findings from a number of academic disciplines, especially economics, organization theory, and sociology, to build a fundamental understanding of how and why some firms achieve and sustain superior performance. Successful strategy design and implementation require marketing, finance, and other areas. The course is designed to develop this integrative view of the firm and its environment, along with appropriate analytical skills. Global management is an important additional theme of the course: while many of the cases are US-based companies, students will be challenged to extend the conceptual framework to encompass global businesses and to apply any lessons learned to international contexts.

HCM 101 **The American Health Care System:** 4 units

Implications for Management and Policy

Course Description

This course explores the health care system in terms of the organizations, resources, and processes that constitute its structure and operations; the forces responsible for shaping it; and policies that influence its performance and will likely determine its future. Considering the

complexity and dynamism of the health care environment, an understanding of these issues is essential for effective management of health care organizations. Without it, organizations must react defensively to environmental forces; with it, they can act strategically to anticipate those forces and potential shifts in public policy. The course draws upon multiple perspectives, including economics, finance, political science, sociology, management science, psychology, medicine, public health, epidemiology, public policy, ethics and law.

HCM 102 **Human Resources, Ethics and Health Law** 4 units

Course Description

This course surveys the complex issues facing Health Care Managers in areas of Human Resources, Ethics and Health Law. The human resource topics to be covered under this course includes employee and labor relations, physician compensation, contracting issues, quality of care, tort liability principles and antitrust in the industry. In addition, managers are provided with guidance in preventing and solving managerial and biomedical ethical problems. Other ethical topics covered in this course include business ethics versus health care ethics, conflicts of interest, allocation of scarce resources, confidentiality, abortion, and managed care. Topics in this course include: employee and labor relations, physician compensation, contracting issues, quality of care, tort liability principles, antitrust in the health care industry, business ethics versus health care ethics, conflicts of interest, allocation of scarce resources, confidentiality, abortion, and managed care.

HCM 103 **Health Care Finance and Economics** 4 units

Course Description

Using the methods of economics and finance, this course addresses the policy and financial issues in health insurance, hospital services, physician services, and related industries. The first part of this course is organized around the key relationships in health care and the incentives that affect each party's behavior. For example, the relationship between the physician and third party payer and the physician and insurer incentives those different payment systems create. The second part of the course explores health care organizations from a financial standpoint, providing students with the analytical framework and tools for making decisions about an organization's investments and financing. This course also addresses the short and long-term implications of the ongoing economic transformation of the health care industry, policy and financial issues in health insurance, hospital and physician services, and investments and financing.

HCM 104 **Health Care Fraud & Abuse** 4 units

Course Description

The complex business of health care finance and delivery is increasingly structured by reference to an array of federal regulatory and statutory requirements. For the reviewing of relationships among the providers and between providers and payers, the students must be familiar with the anti- kickback laws, the False Claims Act, Stark I & II, and RICO. This course examines the application of those laws in the context of commercial relationships, regulatory reviews, and criminal investigation and prosecutions. It also examines the burgeoning area of corporate compliance programs.

***Electives:**

HCM 105 **Anatomy of a Medical Malpractice Case** 4 units

Course Description

This course provides students with the tools to prepare and try medical malpractice cases. Students under this course learn how to locate expert witnesses, prepare pleadings and also how to respond to discovery requests. Students will take simulated depositions of parties and experts. They prepare pretrial motions, and attend portions of an on-going medical malpractice trial, a trial call, and motion days. The students under this course have to demonstrate the competence in preparation of pleadings, discovery documents, and motions have to submit a research paper on a public policy issue related to malpractice law.

HCM 106 **Bioethics & Public Policy** 4 units

Course Description

Under this course students will explore federal and state efforts to develop public policy on ethical issues in medical treatment and research. The topics covered under this course includes the current controversies, including research with human subjects, genetic testing and screening, assisted reproductive technologies, cloning and stem cell research, and decisions about life-sustaining medical care. This course will also cover the historical and theoretical perspectives on these issues, the emphasis will be on the challenges facing policy makers accountable to multiple constituencies with vastly differing priorities and world views.

HCM 107 **Drug Innovation, Regulation and Costs** 4 units

Course Description

This course will examine the process and rationale for FDA regulation of drugs and medical devices, and examine the impact of regulation on the ability to develop innovative products, and the emerging issues about drug costs. The prospects for legislative change will be considered. Under this course the students will examine whether speeding up or changing the approval process will increase safety risks, whether reform is needed in the ability to market generic drugs while patent challenges are pending, whether direct-to-consumer advertising of prescription drugs increases costs or has other detriments. and whether there is a need for comparative efficacy testing for drugs. While the course will have a focus on regulatory policy issues, an exploration will also be made of the effort to control prescription drug costs through managed care programs, and in legislative proposals, and the impact of these measures on innovation and health. The policy towards the costs of AIDS drugs, and other life-saving drugs, in developing countries will be considered under this course.

HCM 108 **Health Care Access and Payment** 4 units

Course Description

This course examines the rapidly shifting means by which patients gain access to health care, and

through which sponsors of health coverage organize and compensate health care providers. The course will cover the surveying issues of health coverage across a social spectrum including the uninsured, those covered by Medicare, Medicaid and other government programs, and the privately insured. The course focuses on financing, administrative and legal structures through which quality, cost and access are balanced. There will be further discussion on issues raised by the dominance of managed care systems of health finance and delivery, focusing on cost containment mechanisms. The course examines a range of statutory and common law devices employed to balance the interests of providers, payers and patients. It will survey such topics as tort claims against managed care plans, the "right" to health care, discrimination in health insurance, antitrust and fraud applications in health care finance and delivery, and the relationship between markets and regulation in health care delivery and finance.

HCM 109 **Health Care Antitrust** 4 units

Course Description

This course presents the fundamentals of antitrust law by review of the foundational case law and the basic antitrust statutes. The course then guides the students to apply these legal principles to developments in the health care industry with particular emphasis on mergers, acquisitions and consolidations, development of multi-provider networks and exclusion of providers within the health care industry. Finally, the course reviews traditional anti-trust defenses, and the various governmental policy statements on enforcement as they apply to current business activity within the health care industry.

HCM 110 **Health Employment Issues** 4 units

Course Description

This course covers the special issues involving health care professionals that arise in the health care delivery system. The organization will follow the three ways that health care professionals are employed by hospitals and other health care delivery organizations: First, the classic independent contractor relationship of medical staff to a hospital involves issues of the application of staff by-laws and legal controls of those by-laws. Second, the formation of professional corporations by medical professionals that contract with health care delivery organizations studies the three party relationships among health care professional, the PC, and the health care delivery system. Third, the direct employment of health care professionals by health care delivery organizations raises special legal questions of employment law.

HCM 111 **Health Law** 4 units

Course Description

This survey course introduces students to the major legal and policy issues surrounding the provision of health care. The students will study the organization and governance of nonprofit hospitals and other health care organizations, financing of care through public and private insurance programs, health care fraud and abuse, quality control in health care, confidentiality of medical information, informed consent, reproductive health care, medical decisions at the end of life, and medical research with human subjects. This course will also examine the means by which patients gain access to health care and through which sponsors of health coverage organize and compensate health care providers. It will include a study of private and public means of health insurance and different types of third party payers, including Medicare, Medicaid, and managed care organizations. The course will also include survey of the

organization of hospitals and other health care entities and introduce students to the issues, laws, regulations and accreditation standards essential to understanding the structure and permitted functions of health care entities.

HCM 112 **Medical Malpractice** 4 units

Course Description

This course focuses on traditional principles underlying the medical malpractice law, using a practical and substantive approach to the subject, focusing on the standard of care, expert-related issues, causation and damages relating or pertaining to medical malpractice actions.

HCM 113 **Mental Health Law** 4 units

Course Description

This course focuses on the use of governmental authority to restrict or deprive individuals with mental disorder of liberty or property in a variety of civil contexts. These interventions are intended to either prevent future harm to self/others or "incompetent" choices. The civil commitment, both inpatient and outpatient, of individuals with major mental illnesses are the main context studied. The commitment of sex offenders, the right to refuse psychiatric medication, the duty to warn and competency determinations will also be examined. To provide a foundation for the legal analysis, the nature and treatment of mental disorders will be summarily explored under this course.

HCM 114 **Public Health Law** 4 units

Course Description

This course examines the structure of public health law, with emphasis on government responsibility and power, individual rights, and the relationship between the law concerning population and individual health. Under this course the students study about the varied topics like the responses to threats of terrorism, infectious disease, environmental threats such as tobacco and lead, and privacy concerns.

HCM 115 **Pharmaceutical and Medical Device Marketing
and Compliance** 4 units

Course Description

This course is intended to address the regulatory issues that pharmaceutical and medical device companies confront after drugs and devices have been approved by the FDA for market. The course will examine the pricing, marketing, reimbursement, anti-trust, and fraud and abuse issues that pharmaceutical and medical device companies must face. It will also touch on some intellectual property questions and privacy issues.

HCM 116 **Health Privacy** 4 units

Course Description

This course provides a comprehensive analysis of the Health Insurance, health privacy provisions, which pose substantial technology and privacy requirements for health plans, health care clearinghouses, and many health care providers. Under this course students will study about the Privacy Rule, the Transaction Rule, and an overview of electronic data interchange concepts as applied to health information. Students will also explore the statutory requirements for health

privacy, as well as the developing body of case law in this area.

HCM 117 **The Law of Death & Dying** 4 units

Course Description

This course engages the student in an extensive study and analysis of empirical data, current statutes and cases as well as proposed changes to the law dealing with issues related to death and

dying. Under this course the students will study about the alternative definitions of death, organ donation, withholding and withdrawal of death-prolonging and life-sustaining treatment, advance

directives, patient demands for futile treatment, the cost of end-of-life care, wrongful living, and physician-assisted death.

HCM 118 **Legal Medicine & Public Health** 4 units

Course Description

This course undertakes an in-depth study of the classical discipline of legal medicine which includes consideration of the forensic sciences, legal principles and systems of death investigation, criminalistics, genetic markers and their use in court, and judicial receptivity to new scientific tests. The course then turns to consideration of the doctrinal boundaries and analytical methodology of American public health law. The course includes topics like the public

health sciences, sources of authority for public health control, health information privacy, government support for science and medicine and control of research in science and medicine.

HCM 119 **Making Health Care Decisions** 4 units

Course Description

This course exposes students to medical, ethical and legal foundations and processes of health care decision-making. It seeks to expose medical and law students to each other's analytical methods, and to the clinical contexts in which health care decisions are made. The substantive topics under this course will include the doctrine of informed consent, advance directives, DNR orders, brain death, treatment termination, organ transplantation, competency determinations, palliative care, pediatric decision-making, conflict resolution, and the intersection of race, culture, socio-economics and decision-making.