

History and Welcome

Welcome to Deep Creek Construction School. We are a very special kind of school that is focused on training men and women for rewarding careers in the construction industry.

We were founded in May 2000 and have remained in our original location where we have been training students continuously now since July 2001. We have evolved from a school of one program, training heavy equipment operators, to training electricians.

Please feel very welcome as you take this first step to a meaningful and rewarding career in the construction industry. Enjoy your time with us. Make it special. Christopher C. Casey – Director

MISSION STATEMENT

The mission, purpose, and objective of Deep Creek Construction School is to provide quality skill development for those interested in becoming Heavy Equipment Operators and Electrician Helpers. Our operating philosophy is based on fulfilling our mission by providing the following:

*Programs of study that employ a competency based systems of student performance objectives where the student demonstrates having the skills to do the work the contractor needs to get done.

*Curriculum content that is reflective of the skill requirements for the trade in question.

*Life skill training for the right attitude for lifelong learning while maintaining an educational environment that respects and accommodates a diversity of backgrounds, interests, and opinions.

*Qualified faculty and staff who demonstrate their commitment to the development of their students.

Clock Hour and Credit Units

A clock hour consists of 50 minutes of instruction with a 10-minute break. This program consists of 270 clock hours. Programs are free from another sequence of classes.

Disclaimers

The information in this catalog was accurate at the time of publication. Any of the information within may change without notice. This includes, and without limitation, information regarding tuition, class schedules, program outline, faculty, courses, policies, and program objectives. **Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capital Oaks Drive, suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370- 7589 or by fax (916) 263-1897**

The school has no responsibility or obligation whatsoever for student`s personal belongings that are lost, stolen or damaged either on or off the school premises. The school has no responsibility or obligation whatsoever for any altercation or disputes between students on or off the school premises or for any injuries or damages arising therefrom.

Disclosure Statement

Deep Creek Construction School is a private institution and is approved to operate by the Bureau for Private Postsecondary Education. Approval to operate means DCCS is in compliance with state standards as set forth in the Ed. Code and can operate as a private postsecondary educational institution in California. We provide a certificate indicating satisfactory completion and we provide instruction, formally arranged into learning experiences, where our faculty presents appropriate planned curriculum. We do not provide English-as-a-second language instruction and recruitment is done in English.

Bankruptcy Statement

Deep Creek Construction School has NO pending petition in bankruptcy, is NOT operating as a debtor in possession, has NOT filed a petition within the preceding five years, or has NO petition in bankruptcy filed against us within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.). We are now and we will continue maintaining ourselves to be financially capable of fulfilling our commitment to our students.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Deep Creek Construction School Performance Fact Sheet

Completion Rate Our completion rate for 2011 was 100%. This rate was calculated by dividing the number of cohorts by the number of students who graduated. The completion rate does not include those who signed up but did not make it through the first week of instruction.

Placement Rate Our placement rate for 2011 was 92%. The placement rate is calculated by the number working in the field divided by the number available for work. The placement rate does not include or take into consideration the number of students who were not able to be contacted and the number of students who chose to not participate in this information gathering program.

Occupational Information and Objective Sources of Information To compare career options, go to www.labormarketinfo.edd.ca.gov/?PAGEID=3.

To review the Occupational Handbook go to: www.bls.gov/oco/home.htm

To review the occupational outlook by County go to: www.labormarketinfo.edd.ca.gov/?PAGEID=145

For information on the California Resource Network go to: www.cacareerzone.org/index.html

License Examination Passing Rate There is no State license examination required. However, the contractor hiring you will need to know that you have the skills to do the work he needs to get done. You will be required to participate in our contractor examination program. You will create your own YouTube site. On that site you will have videos that show your equipment skills and what you did to get certified. Go to [constructionschool channel](#) on YouTube. You will see some graduates YouTube sites there. Yours will be like theirs.

Wage/Salaries Data The Employment Development Department's Occupational Employment Statistics data states that there are some 21,610 Heavy Equipment Operators in California and that their "mean" salary is \$31.09 an hour and that they make an annual wage of \$64,666. The school will provide upon request a list of employment positions

Policy and Procedures It is our policy and procedure to provide the student, prior to admission, with a copy of the School Performance Fact Sheet. The fact sheet contains the information as required by Ed Code 94910.

Policy and Procedure It is our policy to provide the student, prior to admission, with a copy of the School Performance Fact Sheet. This fact sheet contains information as required by Ed Code 94910.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary education at: 2535 Capital Oaks Drive, Suite 400. Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Heavy Equipment Operator Engineer

This is a nine-week (270 hour - free from the sequence of another class) program designed to develop 167 trade specific skills of a heavy equipment operating engineer. The program includes equipment skills and site skills. Student, after receiving explanation, demonstration, and practice, will demonstrate to successful completion the 167 program skill objectives. Upon completion of the program, graduates are placed into a job search program. Students will train on and master 10 different pieces of equipment. They include, but not limited to, the backhoe; skip loader/grader, track dozer, front-end loader, skid steer, dump truck, excavator, road grader, and trencher. Students also learn start up and shut down procedures, soils, rigging, load and lash, construction math, grade checking, safety, preventative maintenance, oxyacetylene cutting, and first aid. A Mine Safety and Health Administration (MSHA) certificate will be awarded upon successful completion of this program. The tuition is \$7,200.00. The tuition does not include the following: housing, clothing, personal safety equipment, transportation to and from class, required personal tools and equipment, or food.

Entrance requirements: Min. 18 years, H. S. Diploma/GED, ability to perform required tasks, and tuition.

Permanent Faculty and Staff - Christopher Casey/Director Valerie Casey/Assistant to Director & Finance
Instructor Qualifications

Christopher Casey Head Instructor for the Heavy Equipment Operator Program.

EDUCATION: Cal State San Bernardino, MA Vocational Education, Northern Illinois University, BA Business, CREDENTIALS; Active license from the State of California CONTRACTOR STATE LICENSE BOARD, General Building Contractor (B), Electrical Contractor (C10), Plumbing Contractor (C36), Hazard Waste Contractor (HAZ).

EXPERIENCE: 12 years as the Director and Head Instructor of both the Heavy Equipment Operating Engineer and Electrical programs at Deep Creek Construction School. 7 years experience Construction Occupations Program, San Bernardino City Unified School District, and 26 years in Residential and Commercial Construction.

Student Conduct

Students are required to abide by all State and Federal laws. In addition, they must conduct themselves in a manner that reflects an attitude of safety and consideration for the health and well-being of themselves and others. They must show up to class on time and be capable of performing the tasks assigned. It is also expected that each student will trust, allow, and participate with respect to the wishes of their instructor(s). Staff makes all judgment calls as to what is proper and/or improper behavior with respect to student conduct.

Student Records

The student writing the school and requesting them may obtain student records. The cost for a copy of student records is \$50.00.

Graduation Requirements

Graduation is obtained when the student has completed 100% of the program. In addition, the student must have satisfied all financial obligations owed to the school.

Non-Discriminatory Policy

Deep Creek Construction School offers equal opportunities without distinction or discrimination because of race, color, sex, religion, age, national origin, physical or mental handicap, or Vietnam Era veteran status, in any of its programs or activities, or in any of its employment practices.

TUITION AND FEES

Unless other arrangements have been made, tuition and fees are required on the first day of instruction.

SCHEDULE OF STUDENT CHARGES

THE TOTAL AMOUNT THAT THE STUDENT IS OBLIGATED TO PAY IS \$7,200 FOR THE HEAVY EQUIPMENT COURSE. "YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT PLUS ANY INTEREST, LESS THE AMOUNT OF REFUND." **If any portion of the tuition was paid from the proceeds of a loan, the refund shall be sent to the lender or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid program from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.**

The tuition includes registration fee, lab fees, supplies, textbooks/learning media, a tutor if needed, and all of the equipment and other materials for the course. The tuition does not include and the school does not provide for transportation, housing, clothing, personal safety equipment, or food. Tuition must be paid prior to the start of class unless other arrangements have been made. **You must pay the state-imposed fee for the Student Tuition Recovery Fund (STRF) if all of the following applies to you: (This fee is \$15.00 and you must pay this fee)**

Student Tuition Recovery Fund Disclosures.

(a) A qualifying institution shall include the following statement on both its enrollment agreement for an educational program and its current schedule of student charges:

"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

(b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:

"The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code.

Each student has the right to withdrawal from the program of instruction at any time and not be obligated for indebtedness for any time later than the date it was received by the institution.

STUDENT CANCELLATION - WITHDRAWAL - REFUND POLICY

NOTICE OF STUDENTS RIGHTS TO CANCEL - The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. There is no registration fee. This is a 100% prorated policy. In addition, the student can cancel at any time after the first week trial period and receive a refund as follows: During the first week trial period the refund will be 100% or \$7,200.00. After the trial period, the refund will be based on an hourly rate of \$48.00 per hour. For example; student attends class for 50 hours and leaves for illness reasons. the refund is calculated as follows: $50 \times \$48.00 - \$7,200.00 = \$4,800.00$. Any monies paid on the student's behalf will be refunded to the organization that paid the tuition and fees within 30 days. **The student is entitled to a refund of moneys not paid from federal student financial aid program funds**

A student may withdrawal at any time for any reason by submitting a written notice, presenting it to the instructor or the director of the institution. The date that the notice to withdrawal is considered effective shall be the date that the withdrawal notice was received by the institution. In addition, a student may withdrawal by the student's conduct, including, but not necessary limited to, a student's lack of attendance. When a student uses one of these options to quit or withdrawal, the refund policy shall be implemented from the end of the day that the institution became aware of the quit or withdrawal.

Within 10 days of the day on which the refund is made, Deep Creek Construction School shall notify the student in writing of the date on which the refund was made, the amount of the refund, the methods of calculating the refund, and the name and address of the entity to which the refund was sent. The following statement shall be placed at the top of the notice in at least 10-point boldface type: "This Notice is Important. Keep It For Your Records."

Except for the rights given in the Student's Right to Cancel Contract for Educational Services, a refund shall not apply to a student if both of the following occur:

1. All of the student's tuition and fees are paid by a third-party organization, such as a Job Training Partnership Act agency, a Regional Occupational Program or Regional Occupational Center, a Private industry Council, a vocational rehabilitation program, etc., if the student is not obligated to repay the third-party organization or does not lose time-limited educational benefits.
2. The third-party organization and Deep Creek Construction School have a written agreement, entered into on or before the date the student enrolls, that no refund will be due to the student if the student withdraws prior to completion.

Admissions Policy and Procedures - Entrance Tests

Admission to this school requires a high school diploma or a GED. We do not require an entrance examination.

Deep Creek Construction School does not accept credits earned at other institutions or through challenge examinations and achievement tests. We have not entered into an articulation or transfer agreement with any other college or university. Deep Creek Construction School does not award credit for prior experiential learning or prior experience. All skills are required to be demonstrated and verified within our program(s).

To apply for admissions, the applicant needs to contact the school at 760-240-3045 and set up an appointment for an orientation. At the orientation the applicant will have an interview and get a tour of the school facility. At the completion of the orientation, initial paperwork will be filled out. An enrollment agreement, the school catalog, a brochure and other paperwork will be given out (these are to be taken home for review and some to be filled out and returned later). Enrollment may begin the following week if space is available.

Checklist of Pre-Contract Disclosures

This school and its agent(s) make no expressed or implied claim about the salary that can be earned after completing this program of instruction.

This school and its agent(s) make no expressed or implied claims that the program of instruction might lead to employment in an occupation or job title for which a state licensing examination is required.

The student has the right to cancel and obtain a refund if done by midnight after the first week on class.

The student before signing the enrollment agreement has received a written explanation of the student's right to cancel the agreement contract and obtain a refund.

Before signing the enrollment agreement, the student received an unsigned copy of this agreement, completed to include all applicable information, including the title of the program, and an itemization and total of all charges.

Before signing the enrollment agreement, the student received a copy of the school's brochure, including a description of the program of instruction.

Before signing the enrollment agreement, the student received a written statement of the refund policy that applies if the student withdraws after the cancellation period, including examples of how the policy applies.

If the student is eligible for a loan guaranteed or reinsured by the state or federal government and the student defaults on the loan:

A. The federal or state government or the loan guarantee agency can take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.

B. The student may not be eligible for any other federal financial assistance for education at a different school or for government housing assistance until the loan is repaid.

This school is not a public institution. Tardiness will not be accepted. Students 15 minutes late will be sent home.

The school will retain student records for 5 years. Students who drop out or leave will not be able to return.

Students are expected to conduct themselves properly at all times. This school does not provide English-as-a-second language instruction. Unless otherwise informed, the student is considered to be making satisfactory academic progress. It is our sincere hope that all material facts concerning the school and the programs that might reasonably affect the decision of the student to enroll are completely and accurately presented. Please feel welcome to present and expect us to be open to all of your concerns with respect to the decision you are making.

Entrance Tests

Admission to this school requires a high school diploma or a GED. We do not require an entrance examination. We do require an orientation evaluation. All students must attend an orientation prior to enrollment.

Satisfactory Progress Policy

Unless otherwise informed, the student shall consider themselves to make satisfactory progress as each module is performed and completed. Satisfactory academic progress is defined by a student's successful demonstration of proficiency with the skills developed within this curriculum. Each week of training is a week of skill development onto itself. Within each week, the objectives are clearly defined to be accomplished. At the end of each week, an evaluation of each student is made to assure and determine satisfactory progress and performance and is then documented. The level of performance required from the student is 100% satisfactory completion of the objective assigned. Student progress is measured on a daily basis, reviewed on a weekly basis, and reported on a monthly basis. This is a pass/fail program with no grades given. The instructor reviews a satisfactory progress report with each student once a month and immediately if the student progress is below satisfactory. Students may expect testing at each class session. Attendance is extremely important if the student is to progress successfully. Students who achieve satisfactory academic progress through the completion of the program qualify to receive a certificate of completion. Students are expected to satisfactorily complete their program within the program offering. If the student needs to make up work, they must refer to the Make Up and Repeat Requirements for Missed Classes section of this catalog.

Grading and Assessment Policy:

Students must complete objectives with 100% accuracy and 100% of the objectives must be completed for a certificate to be awarded. Students will be graded on a pass/fail basis as assessed through a competency-based system of student performance objectives. (Objectives are repeated until they are accomplished.) All objectives must be completed within 4 ½ weeks after the scheduled completion date.

Attendance Policy

Attendance is paramount. Students are required to attend all scheduled classes and to be on time. Being tardy means being fifteen minutes or more late to class. Being tardy will result in the student being sent away. All missed classes must be made up or repeated. Four absences will terminate the student from the program and result in the activation of the refund policy unless other arrangements have been made.

If you know you will be late, please call the school at 760-240-3045 so they can start the class and not wait for you. Some classes are mandatory for the attendance of other classes. For example, if you miss a Thursday class, you will not be able to attend Saturday class because you will have missed the equipment safety.

We do not guarantee a position available for doing a makeup. If a slot is not available for you to do a makeup, special arrangements must be made with the instructor. There will be no cost to the student for doing a makeup as long as it falls within the 4 ½ weeks after the expected graduation date and there is a slot available.

Description and Location of Training Facility

Deep Creek Construction School is at 8280 Deep Creek Road in Apple Valley, CA on a 2 ½ acre lot located about 10 miles east of highway 15 some 15 miles or so north of San Bernardino, CA. The classes are given in an old barn that was built in the early 1900's by a pig farmer. The roof is solid, the doors keep out the wind, and there is plenty of room to park. There are tables and chairs set up with a white board nailed to one wall for the instructor to write on. The class size is no more than 10 students at a time so there is plenty of room for all. There is a swamp cooler for the summer and propane heaters for the winter and we use a construction type outhouse that gets pumped once a week. There is a refrigerator and cold water supplied by a well that pulls from 120'. The facility is just about what you can expect when you go into the construction industry.

Termination Policy

A student may be terminated for failure or refusal to follow safety rule(s). Students who come to class who in the opinion of the instructor seem to be overly- medicated/intoxicated/tired will be sent home. Repeat offenders will be terminated. Students who do not put forth effort to make satisfactory progress, who do not participate, or who fail to conduct themselves properly could also be terminated. Failure to follow the grievance procedures and other agreed upon conditions of this contract may also result in termination. If the student leaves class or school without the permission, it will be considered that the student quit. You are to conduct yourself in all matters required by law and are to demonstrate consideration and respect towards yourself, your peers, and the instructors of this school. You will abide by all schools rules and the instructors directions. Unsafe and/or immature behavior will not be tolerated. You can be dismissed for any safety reason, including, but not limited to, if the instructor "feels" that you are over tired, over medicated, or not in what he considers to be the "proper" frame of mind.

Leave-of-Absence and class Make-Up Policies

All classes must be attended. Skill Development happens when the student participates in class. Missing a class means you missed getting a skill(s). If you miss a class(s), you will not receive a certificate of completion unless/until the work missed is made up. **A leave-of-absence is available.** Students who take a leave-of-absence will be required to do all of the skill development make-up when they return. Missed work must be made up within 4 1/2 weeks after your scheduled completion date with special consideration given to a leave-of-absence. **Students must complete all of their training to qualify to receive a Certificate of Completion and placed into our job placement assistance program.** Missing a class(s) will not remove you from the program.

Addendum for Veterans and Eligible Persons under Title 38 U.S.Code

Refund Policy: The refund policy for Veterans and eligible persons under Title 38 U.S.Code is different than the policy previously stated in this catalog in that: "This school has and maintains a policy for the refund of the unused portion of tuition, fees and other charges in the event the veteran or eligible person fails to enter the course or withdraws or is discontinued there from at any time prior to completion and provides that the amount charged to the veteran or eligible person for tuition, fees and other charges for a portion of the course does not exceed the approximate pro rate portion of the total charges for tuition, fees and other charges that the length of the completed portion of the course should bear to its total length. In addition, the maximum nonrefundable registration fee to be charged is \$10.00.

Complaint and Grievance Procedures

(Only complaints and/or grievances that have gone through these procedures will be recognized.) The purpose of the complaint and grievance procedure is to identify and resolve difficulties/issues when they arise and to do so in the best way possible - without interfering with the education of the student and/or the flow of instruction to other students. Students are encouraged to communicate fully and frankly with their instructor about any grievance or complaint they may have. Unresolved issues need to be presented in writing to the Director. After an investigation, the Director will answer the grievance in writing and will discuss the grievance with the student within three days after answering the grievance.

We recognize all students in the school as being adults. We expect them to take the responsibilities of activating the Complaint and Grievance Procedure in the event they have a complaint or grievance. We do not tolerate involvement from others - husbands/wives, counselors, or any other "meddling mother-in-laws" types in the complaint and grievance procedures. Also, we consider safety concerns first and foremost. Expressing a safety concern is not a part of the complaint and grievance procedure. As far as safety issues are concerned, it is everyone's responsibility to inform everyone about a safety issue and to do so immediately regardless of whether it interrupts the class or interferes with the program.

1. If you have a complaint, take it first to your instructor and discuss it with that person. You may do this before class, during your break, or after class. Your instructor will do everything he can to resolve your issue.

2. If you are not satisfied with the instructor resolution, submit your grievance in writing and present it to the director of the school - Mr. Casey. He will respond back to you in writing within 7 days.

3. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

The Maximum Number of Students Per Class is not to exceed 12

Job Placement Assistance Program

The job placement assistance program is a voluntary program that is offered to each student who has met the graduation requirements and has satisfied all financial obligations to the school. The name and phone number are placed on our website www.deepcreekconstructionschool.com. That website is marketed throughout the United States as a free labor pool. Every 9 weeks, when the students in class do their job search requirements, a Hot Job list is created and the information is emailed out to the participating graduates. Finally, all graduates have a phone card, a video resume, a resume, and a YouTube site with videos showing how they got certified

Student Responsibilities and Conduct - "to trust, allow and participate"

You will conduct yourself in all matters required by law and will demonstrate consideration and respect towards yourself, your peers, and the instructors of this school. You will abide by all schools rules and the instructors directions. Unsafe and/or immature behavior will not be tolerated. You can be dismissed for any safety reason, including, but not limited to, if the instructor "feels" that you are over tired, over medicated, or not in what he considers to be the "proper" frame of mind.

STUDENT SERVICES

We offer job placement assistance, tutoring, and online computer access. An updated library with resources for life and career development, continuing higher education, and a listing of community agencies that provide counseling, transportation and child care are available. The school provides a housing opportunity with a trailer on the property for \$150 per week. It can accommodate up to three students and bunkhouse rules apply. Upon enrollment, additional student services by the director and/or instructor include advising sessions, attendance records, and a one time opportunity to make up missed classes. The following is a sample of low/no cost services that enrolled students may seek locally.

LIBRARY - San Bernardino County Library, 14901 Dale Evans Parkway, Apple Valley, Ca. 760-240-7739

MEDICAL SERVICES - Department of Public Health, 16453 Bear Valley Rd., Victorville, Ca. 800-255-6560 St. Mary Medical Center, 18300 Hwy. 18, Apple Valley, Ca. 760-242-2311

DRUG/ALCOHOL REHABILITATION - Narcotics Anonymous, Victorville, Ca. 760-243-9248 Alcoholics Anonymous, 18888 Outer Hwy.18 Ste. 205, Apple Valley, Ca. 760-242-9292

RESOURCES WITHIN THE PAROLE COMPLEX - Parole Outpatient Clinic, 760-241-3744

District Social Worker, 303 W 5th St., San Bernardino, Ca. 909-383-4694

LOCAL SERVICES - Social Security Administration, 13955 Park Avenue, Victorville, Ca. 800-772-1213 Child Support Services, 15400 Civic Dr., Victorville, Ca. 760-243-8308

COMMUNITY SERVICES - Adelanto Community Resource Center, 11824 Airbase Rd. Adelanto, Ca. 760-246-8401 High Desert Domestic Violence, 17100-B Bear Valley Rd, Victorville, Ca. 760-843-0701

EMPLOYMENT SERVICES - Employment Resource Center, 15555 Main St. Ste. G-4, Hesperia, Ca. 760-949-8526 Jobs and Employment Services, 15419 Cholame Rd., Victorville, Ca. 760-241-1682

EDUCATION - Victor Valley College, 18422 Bear Valley Rd., Victorville, Ca. 760-245-4271

School Library

There is a resource library in the training facility next to the classroom that contains additional information relating to the two programs. Students can access to this library before and after class. Public Library information is listed in Student Services above in this catalog.

Housing Information

A limited amount of housing is available at the school. There is a bunkhouse on the facility that will house up to three students at a time. It rents by the week for \$150.00 a week. It contains a bathroom, sleeping areas, and kitchen. Students provide food, toilet paper and other personal items.

Student may also rent from locals in the area who rent out rooms in their homes. We do not assist them in finding or making arrangements renting from locals. Students can get this information from the local paper. The cost is about \$400.00 a month.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Deep Creek Construction School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Heavy Equipment Training Program is also at the complete discretion of an institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. for this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Deep Creek Construction School to determine if your certificate will transfer.

2013

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26	27	28	29	30	31		30							28	29	30	31				25	26	27	28	29	30	31
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
1	2	3	4	5	6	7		1	2	3	4	5					1	2	1	2	3	4	5	6	7		
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Schedule of Events for 2013

Spring Break March 24 to March 31	Summer Break July 1 to July 14	Fall Break Nov 24 to Dec 1	Winter Break Dec 22 to Jan 5, 2014
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Financial Assistance

Deep Creek Construction School participates in the following sponsored programs to assist the student with the financial investment in their education. Some of the entities include but not limited to:

- Visa, Master Card, Private Payment Arrangements
- Private Banking Lending Agencies.
- Employment Development Department (EDD)
- Workforce Investment Act (WIA)
- Veterans Affairs

We are approved by the California State Approving Agency to enroll Veterans and other eligible persons.

Financial Aid

Deep Creek Construction School does not participate in state and federal financial aid programs. DCCS does not disclose consumer information pursuant to federal and state financial aid programs requirements.

Attendance Records

Supervision and monitoring of attendance records and leaves of absence is done through a positive attendance system where the actual hours of attendance are compiled. This information is included with the student evaluation form that is reviewed and submitted on a monthly basis.

Weekly Class Hour Schedule

The heavy equipment operator training program is a 30 hour a week program. Seventeen hours a week are Mandatory hours and fourteen hours a week are for other purposes. You are being charged for the mandatory hours only. You will be required and it will be expected that you make yourself available for class on the following days of the week at the following hours.

(day)	(time)	(purpose)
Tuesday	5 pm to 9 pm	This is a mandatory day and time.
Wednesday	9 am to 12 noon	Practice, qualifying, auctions, simulator, video's.
Thursday	5 pm to 9 pm	This is a mandatory day and time.
Friday	9am to 12 noon	Practice, qualifying, auctions, simulator, video's.
Saturday	6 am to 6 pm	This is a mandatory day and time. A 12 hour day.
Sunday	1pm to 5 pm	Practice, qualifying, and video's

NOTE:

In the construction industry, heavy equipment operators are often required to report to work 30 minutes early. To prepare you for your future career in this industry, **you will be required to report to each class session 30 minutes early.** This means that you need to be in class ready to work on Tuesday and Thursday by 4:30 pm, 30 minutes before the stated class time above. On Saturday, you will need to be in class ready to work by 5:30 am. If you are going to be late, you must contact the class supervisor as soon as you realize you will be late and let him know.

Students Bill of Rights and Considerations Prior to Enrollment

- You have the right to fully explore a program prior to enrolling. You may check out the school's facilities and equipment, inquire about instructors' qualifications and class sizes, observe a class, and talk to current students. You may also ask to contact recent graduates to learn about their experiences with the school.
- You have the right to check with the Better Business Bureau, or other consumer protection agency, to find out if complaints have been filed against the school. You also have the right to verify the school's standing with any accrediting association and/or licensing agency.
- You have the right to clear information about the value of the training. Are the credits transferable to other institutions you may attend in the future? Will the training satisfy requirements for employment, or is it necessary for the position you are seeking?
- You are entitled to clear data about the program's success rate. The institution will provide you with the completion and placement rates for the most recent years for which data is available. You will be given the definition of a "placement", including the length of time in the position. You will also be provided with the average starting salary.
- You are entitled to a clear statement of the total cost for completion of the program, including tuition, equipment and fees.
- You are entitled to a clear explanation, without coercion, of all financial aid options, before you sign up for any student loans.
- You are responsible for paying off a loan whether or not you complete the program. Failure to pay off a loan can lead to financial problems, including inability to get a future loan or grant for another training program, inability to get credit to buy a car or home, or garnishment of wages through the employer. You must begin repayment of the loan in accordance with the terms detailed within the financial aid documents.
- You have the right to read and understand the contract, and all other materials, before signing up.
- You are entitled to a clear explanation of the school's cancellation/withdrawal policy and procedures, to understand how to withdraw or cancel, and be informed of any financial obligations you will incur.
- You are entitled to a clear explanation of the school's refund policy, which can vary greatly. If you withdraw from a course after the first day of class, an overpayment of VA benefits can result. It is not uncommon for schools to charge the entire tuition cost at the point when you have completed just 60 percent of the program. If an overpayment is assessed, the VA will send you a debt letter for the cost of the training you did not receive. For example, you may drop at the 60 percent point, and be asked by the VA to repay 40 percent of the cost of the tuition. A debt related to payment of the housing allowance may also be assessed. Ensure that you review the school's refund policy to understand the consequences of withdrawing before the end of the term.
- You have the right to investigate training alternatives. Be aware that tuition charged by institutions offering similar training programs can vary greatly. You may also seek payment of BI Bill benefits for other types of training or career objectives, including Apprenticeship/OJT and Entrepreneurships.
- You have the right to contact the California State Approving Agency at www.csaave.ca.gov or the state consumer protection agency if you are unable to resolve a complaint with the school.