2012 Annual Report
Bureau for Private Postsecondary Education

California Education Code (CEC) section 94934 requires institutions to submit an annual report to the Bureau that includes the following:

- The total number of students enrolled by level of degree or for a diploma;
- The number of degrees, by level, and diplomas awarded;
- The degree levels and diplomas offered;
- The Performance Fact Sheet (as required by CEC section 94910);
- The school catalog (as required by CEC section 94909);
- The total charges for each educational program
- A statement indicating whether the institution is, or is not, current in remitting Student Tuition Recovery Fund assessments;
- A statement indicating whether an accrediting agency has taken any final disciplinary action against the institution, if applicable;
- Additional information deemed by the bureau to be reasonably required to ascertain compliance with this chapter.

CEC section 94929 requires each institution to report as part of the annual report, and to publish in the Performance Fact Sheet, the completion rate for each program. In lieu of calculating graduation data per CEC section 94929(a), an institution may report completion data reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education.

CEC section 94929.5 requires each institution to report to the bureau, as part of the annual report, and publish in its Performance Fact Sheet the following:

- Job placement rate
- License exam passage rate (for the preceding two years)
- Salary and wage information of graduates employed in the field stated in increments of five thousand dollars ($5,000.00)

California Code of Regulations (C.C.R.), Title 5,[1] section 74110(b) requires, in addition to the information required by CEC section 94934, institutions shall submit a hard copy (paper copy) of the institution's financial statements for the prior fiscal year. (Financial Statement requirements may be found at CCR section 74115 or online at (http://www.bppe.ca.gov/lawsregs/regs.shtml#74115)

C.C.R. section 74110(d) requires the annual report be filed electronically by providing the information required and attaching electronically the Performance Fact Sheet and the institutional catalog.

2012 Annual Report

Gather the information outlined on the first page of this document for the institution's main location and all branch locations, if any. Annual report data is institutional data, that is, aggregate for the main and all branch locations.

Section #1 – Annual Report Institutions

1. Report for Year 2012

2. Institution Name? (submit one report per institution which includes the main, and branches and/or satellites, if applicable)

Los Angeles Institute of Translation and Interpretation

3. Institution Code? (If an institution has branch locations the institution code is the school code for the main location) #21939834

4. Street Address? (Physical Location) street address of the main location, City and Zip Code
2975 Wilshire Blvd. #640, Los Angeles, CA 90010

5. Number of Branch Locations? Indicate the number of branch locations associated with the main location. If none, indicate zero "0" ____0 _____

6. Number of Satellite Locations? Indicate the number of satellite locations associated with the main location or any of the branch locations. If none, indicate zero "0" _____0 _____

7. Is this institution current with all assessments to the Student Tuition Recovery Fund? Indicate "yes" if the institution has completed and submitted all quarterly assessment forms required, along with the appropriate assessment, for the Student Tuition Recovery Fund. Indicate "no" if the institution has not completed and submitted, along with the appropriate assessments, all quarterly assessment forms required for the Student Tuition Recovery Fund.
Yes ✓ No _____

8. Is your institution accredited by an accrediting agency/agencies recognized by the United States Department of Education? Please include only full institutional approval, not programmatic approval. Yes _____ No ✓

Please enter the name of the accrediting agency. Refer to the attached list of accrediting agency recognized by the United States Department of Education:

9. If your institution has specialized accreditation from a recognized United States Department of Education approved specialized/programmatic accreditor, please list the accreditation:
N/A

10. Has any accreditation agency taken any final disciplinary action against this institution? Indicate "yes" if the institution has had final disciplinary action taken against it by an accreditation agency; Indicate "no" no final action has been taken against the institution by an

accreditation agency. Yes _____ No ✓ If Yes, please submit a paper copy of the action, refer to the Annual Report Completion Check Sheet.

11. Does your institution participate in federal financial aid programs under Title IV of the Federal Higher Education Act? Yes _____ No ✓

12. Does your institution participate in federal veteran's financial aid education programs? Yes _____ No ✓

13. Does your institution participate in California financial aid programs, such as the Cal Grant program? Yes _____ No ✓

14. Does your Institution participate in, or offer any additional financial aid program?

No

15. Number of Doctorate Degrees Offered? Indicate the number of Doctorate degrees the institution offered for the reporting year. ____0 _____

16. Number of Students enrolled in Doctorate level programs at this institution? Please Indicate the number of students enrolled in all Doctorate programs at your institution (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) ____0 _____

17. Number of Master Degrees Offered? Indicate the number of Master degrees the institution offered for the reporting year. _____1 _____

18. Number of Students enrolled in Master level programs at this institution? Please Indicate the number of students enrolled in all Masters programs at your institution (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) ____4 _____

19. Number of Bachelor Degrees Offered? Indicate the number of Bachelor degrees the institution offered for the reporting year. _____0 _____

20. Number of Students enrolled in Bachelor programs at this institution? Please Indicate the number of students enrolled in all Bachelor level programs at your institution (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) _____0 _____

21. Number of Associate Degrees Offered? Indicate the number of associate degrees offered for the reporting year. _____0 _____

22. Number of Students enrolled in associate programs at this institution? Please Indicate the number of students enrolled in all associate programs at your institution (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) _____0 _____

23. Number of Diploma or Certificate Programs Offered? Indicate the number of diploma or certificate programs offered during the reporting year. _____1 _____

24. Number of Students enrolled in diploma or certificate programs at this institution? Please Indicate the number of students enrolled in all diploma or certificate programs at your institution. (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) _____25 _____

25. Please provide a link to your institutional catalog if it appears on your website. If it does not appear on your website, please provide a copy of your catalog on a flash drive or CD in pdf format. Supply the link to the institutional catalog if the institution maintains a catalog on the internet. If the institution does not maintain a catalog on the internet, leave this blank and mail a flash drive or CD containing a copy of the catalog to the Bureau at P.O. Box 980818, West Sacramento, CA 95798-0801 before January 1, 2012 along with this report.

Link: http://www.latranslation.com/wp-content/uploads/2010/08/catalog-2013.pdf

CD or Flash Drive is enclosed _____

When mailing the CD or flash drive to the Bureau ensure the CD or flash drive is clearly labeled with the name of the institution and the institution code. The Bureau may be receiving hundreds of CDs and flash drives; if the institution's identification information is not clearly visible, the information may not be properly identified and the institution risks being out of compliance with the submission of the annual report.

Section #2 – *Information for each Educational Program Offered at the Institution*

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for <u>each</u> educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2011

2. Institution Code? Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location) #21939834 ____

3. Degree/Program Level? Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters. Bachelor. Associate. diploma) if the program is not a degree Indicate "diploma". __Masters, _____

4. Degree/Program Title? Indicate the title of the degree for the program you are entering (e.g., Ph.D, Master of Science, Bachelor of Arts, Occupational Associate). If the program is not a degree, indicate the name of the certificate/diploma program.

Master of Arts in Translation and Interpretation _____

5. Name of Program? Indicate the name of the program (e.g., Business administration, cosmetology, medical assisting).

Translation and Interpretation

_____

6. Number of Degrees or Diplomas Awarded? Indicate the number of students receiving a degree or diploma for this program during the reporting year. _____1 _____

7. Total Charges for this program? Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. (Total charges include all amounts paid to the institution for the program. It may include books, uniforms or other charges if those charges are included as "institutional charges" on the student enrollment agreement)
$__7,200 _

8. Number of Students Who Began the Program? Indicate the number of students who began the program who are scheduled to complete the program in the year being reported. (C.C.R. 74112(b)(1)) If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number. _____1 _____

9. Students Available for Graduation? Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty. (CEC sections 94928(f), (g)) _____1 _____

10. Graduates? Of the students available for graduation (#9 above), Indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported. (C.C.R. 74112(b)(2)) _____1 _____

11. Completion Rate? Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above.) **A "rate" is a mathematical calculation and should never be more than 100.** (CEC sections 94929(a), 94928(f), (g), and CCR 74112(d)) ___100% __

12. 150% Completion Rate? If the institution tracks 150% completion, Indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100.** (CCR 74112(d)) _____0 _____

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS. Yes _____ No _√__

CEC section 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing

their education in an accredited or bureau-approved postsecondary institution. (CEC sections 94928(d), (f), and C.C.R. 74112(b)(2)) _____1 _____

15. Graduates Employed in the Field? Of the number of graduates available for employment (#14 above), Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position who have reported their employment to the institution. (CEC section 94928(e), C.C.R. section 74112(b((3)) _____1 _____

16. Placement Rate? Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100.** (CCR section 74112(e)(3))
_____100% ___

17. Graduates employed in the field of an average of less than 32 hours per week? Indicate the number graduates employed an average of less than 32 hours per week. For the 2010 reporting year this information may be unknown. If unknown, indicate "unknown"
_____0 _____

18. Graduates employed in the field an average of 32 or more hours per week? Indicate the number of graduates employed an average of 32 or more hours per week. For the 2010 reporting year this information may be unknown. If unknown, indicate "unknown"
_____1 _____

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC section 94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.
C.C.R. section 74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?
Yes _____ No ✓

If "yes' please enter the name of the licensing entity that licenses this field.
_____

If "no" you may skip to "Salary Data" below

20. Year? Indicate the year for which you are reporting exam passage data. (Two years data is required) _____

21. Name of Exam? Provide the name of the exam being reported.
_____

22. Number of Students Taking Exam? Enter the number of students completing the program within 150% of the program period who took the exam. (CEC section 94929.5(b) and C.C.R. section 74112(f)) _____

23. Number Who Passed the Exam? Enter the number of students who took the exam and passed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)_____

24. Number Who Failed the Exam? Enter the number of students who took the exam and failed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

25. Passage Rate? Enter the passage rate for students who took the exam and passed it on the first attempt. _____

26. Is This Data from the Licensing Agency that Administered the Exam? (C.C.R. section 74112(f)) Yes _____ No _____ Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students.(C.C.R. section 74112(f).) If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students"

_____

_____

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Second Year

28. Year? Indicate the year for which you are reporting exam passage data. (Two years data is required) _____

29. Name of Exam? Provide the name of the exam being reported.
_____

30. Number of Students Taking Exam? Enter the number of students completing the program within 150% of the program period who took the exam. (CEC section 94929.5(b) and C.C.R. section 74112(f)) _____

31. Number Who Passed the Exam? Enter the number of students who took the exam and passed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

32. Number Who Failed the Exam? Enter the number of students who took the exam and failed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

33. Passage Rate? Enter the passage rate for students who took the exam and passed it on the first attempt. _____

34. Is This Data from the Licensing Agency that Administered the Exam? (C.C.R. section 74112(f)) Yes _____ No _____ Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students.(C.C.R. section 74112(f).) If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students"

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36. Do graduates have the option or requirement for more than one type of licensing exam? Yes _____ No _____ If "Yes" provide the names of other licensing exam options or requirements:

_____

_____

_____

_____

Salary Data - CEC section 94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of $5,000.00.

37. Graduates Available for Employment? Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution. (CEC sections 94928(d), (f), and C.C.R. 74112(b)(2)) _____1 _____

38. Graduates Employed in the Field? Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position. (CEC section 94928(e), C.C.R. section 74112(b)(3)) _____1 _____

39. Graduates Employed in the Field Reported to be Receiving the following Salary or Wage: Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving $4,010.00 a year and a second student reports they are receiving $2,999.00 a year, enter the number "2" in the space next to $0 - $5,000.00, because there are 2 students who are receiving between $0-$5,000 a year.

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

$0.00 -$5,000.00	_____	$5001.00 – $10,000.00	_____
$10,001.00 - $15,000.00	_____	$15,001.00 - $20,000.00	_____
$20,001.00 - $25,000.00	_____	$25,001.00 - $30,000.00	_____
$30,001.00 - $35,000.00	_____	$35,001.00 - $40,000.00	_____
$40,001.00 - $45,000.00	_____	$45,001.00 - $50,000.00	_____
$50,001.00 - $55,000.00	_____	$55,001.00 - $60,000.00	_____
$60,001.00 - $65,000.00	_____	$65,001.00 - $70,000.00	_1
$70,001.00 - $75,000.00	_____	$75,001.00 - $80,000.00	_____
$80,001.00 - $85,000.00	_____	$85,001.00 – $90,000.00	_____
$90,001.00 - $95,000.00	_____	$95,001.00 - $100,000.00	_____
Over $100,000.00	_____		

23. Number of Diploma or Certificate Programs Offered? Indicate the number of diploma or certificate programs offered during the reporting year. _____1 _____

24. Number of Students enrolled in diploma or certificate programs at this institution? Please Indicate the number of students enrolled in all diploma or certificate programs at your institution. (Number of students at the beginning of the year (enrolled/active students as of January 1) plus the number of students enrolling during the year (through December 31) minus the number of students who cancelled during the cancellation period.) _____25 _____

25. Please provide a link to your institutional catalog if it appears on your website. If it does not appear on your website, please provide a copy of your catalog on a flash drive or CD in pdf format. Supply the link to the institutional catalog if the institution maintains a catalog on the internet. If the institution does not maintain a catalog on the internet, leave this blank and mail a flash drive or CD containing a copy of the catalog to the Bureau at P.O. Box 980818, West Sacramento, CA 95798-0801 before January 1, 2012 along with this report.

Link: http://www.latranslation.com/wp-content/uploads/2010/08/catalog-2013.pdf

CD or Flash Drive is enclosed _____

When mailing the CD or flash drive to the Bureau ensure the CD or flash drive is clearly labeled with the name of the institution and the institution code. The Bureau may be receiving hundreds of CDs and flash drives; if the institution's identification information is not clearly visible, the information may not be properly identified and the institution risks being out of compliance with the submission of the annual report.

Section #2 – *Information for each Educational Program Offered at the Institution*

This section is to be filled out for each educational program offered at the institution. Complete one of these sections for <u>each</u> educational program offered at the institution (make copies as necessary.) If an institution offers the same program at the main location and a branch location, add the data together and submit one number for the program being reported.

1. Report for Year 2012

2. Institution Code? Indicate the Institution Code (If an institution has branch locations the institution code is the school code for the main location) _#21939834 ____

3. Degree/Program Level? Indicate the level of degree for the program you are entering, (e.g., Doctorate, Masters. Bachelor. Associate. diploma) if the program is not a degree Indicate "diploma". __diploma _____

4. Degree/Program Title? Indicate the title of the degree for the program you are entering (e.g., Ph.D, Master of Science, Bachelor of Arts, Occupational Associate). If the program is not a degree, indicate the name of the certificate/diploma program.

_____Certificate in Translation and Interpretation

5. Name of Program? Indicate the name of the program (e.g., Business administration, cosmetology, medical assisting).

Translation and Interpretation

_____

6. Number of Degrees or Diplomas Awarded? Indicate the number of students receiving a degree or diploma for this program during the reporting year. _____25 _____

7. Total Charges for this program? Indicate the total charges for a student to complete the program within 100% of the program length. If the total charges fluctuated during the reporting year, indicate the highest amount charged for this program during the reporting year. (Total charges include all amounts paid to the institution for the program. It may include books, uniforms or other charges if those charges are included as "institutional charges" on the student enrollment agreement)
$__3920 _

8. Number of Students Who Began the Program? Indicate the number of students who began the program who are scheduled to complete the program in the year being reported. (C.C.R. 74112(b)(1)) If the institution has a main campus with branches and/or satellites, add the number of students who began the program who are scheduled to complete the program in the year being reported for all locations offering this particular program and report the combined number. _____25 _____

9. Students Available for Graduation? Indicate the number of students available for graduation for the program being reported. This number should be the number of students who began the program (#8 above) minus the number of students who have died, been incarcerated or been called to active military duty. (CEC sections 94928(f), (g)) _____25 _____

10. Graduates? Of the students available for graduation (#9 above), Indicate the number of students who completed the program within 100% of the published program period within the calendar year being reported. (C.C.R. 74112(b)(2)) _____24 _____

11. Completion Rate? Indicate the number of graduates (from #10 above) divided by the number of students available for graduation (#9 above.) **A "rate" is a mathematical calculation and should never be more than 100.** (CEC sections 94929(a), 94928(f), (g), and CCR 74112(d)) _____96% _____

12. 150% Completion Rate? If the institution tracks 150% completion, Indicate the number of students who completed the program after 100% of the published program length, but less than 151% of the published program length, divided by the number of students available for graduation (#9 above) **A "rate" is a mathematical calculation and should never be more than 100.** (CCR 74112(d)) _____**4%** _____

13. Is the above data taken from the data that was reported to and calculated by the Integrated Postsecondary Education Data System (IPEDS) of the United States Department of Education? Indicate "yes" if the information was taken from the data that was reported to IPEDS; Indicate "no" if it was not. If this institution does not participate in Title IV financial aid programs it most likely does not report to IPEDS. Yes _____ No _√__

CEC section 94929.5 requires institution report placement data for every program that is designed or advertised to lead to a particular career, or advertised or promoted with any claim regarding job placement.

14. Graduates Available for Employment? Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing

their education in an accredited or bureau-approved postsecondary institution. (CEC sections 94928(d), (f), and C.C.R. 74112(b)(2)) ____20 _____

15. Graduates Employed in the Field? Of the number of graduates available for employment (#14 above), Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position who have reported their employment to the institution. (CEC section 94928(e), C.C.R. section 74112(b((3)) _____18 _____

16. Placement Rate? Indicate the number of graduates employed in the field (#15 above) divided by the number of graduates available for employment (#14 above.) **A "rate" is a mathematical calculation and should never be more than 100.** (CCR section 74112(e)(3)) _____90% ___

17. Graduates employed in the field of an average of less than 32 hours per week? Indicate the number graduates employed an average of less than 32 hours per week. For the 2010 reporting year this information may be unknown. If unknown, indicate "unknown" ___unknown _

18. Graduates employed in the field an average of 32 or more hours per week? Indicate the number of graduates employed an average of 32 or more hours per week. For the 2010 reporting year this information may be unknown. If unknown, indicate "unknown" _____18 _____

The total of #17 and #18 should not equal more than the answer for #15.

Exam Passage Rate

CEC section 94929.5(b) requires the institution to report two years of exam passage data for graduates taking the exam for the first time that the examination is available after completion of the educational program. The exam passage data should be as reported by the appropriate state agency.
C.C.R. section 74112(f) requires the institution to collect the exam passage data directly from its graduates if the exam passage data is not available from the licensing agency.

19. Does this educational program lead to an occupation that requires licensing?
Yes _____ No ___✓___

If "yes' please enter the name of the licensing entity that licenses this field.
_____

If "no" you may skip to "Salary Data" below

20. Year? Indicate the year for which you are reporting exam passage data. (Two years data is required) _____

21. Name of Exam? Provide the name of the exam being reported.
_____

22. Number of Students Taking Exam? Enter the number of students completing the program within 150% of the program period who took the exam. (CEC section 94929.5(b) and C.C.R. section 74112(f)) _____

23. Number Who Passed the Exam? Enter the number of students who took the exam and passed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)_____

24. Number Who Failed the Exam? Enter the number of students who took the exam and failed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

25. Passage Rate? Enter the passage rate for students who took the exam and passed it on the first attempt. _____

26. Is This Data from the Licensing Agency that Administered the Exam? (C.C.R. section 74112(f)) Yes _____ No _____ Name of Agency _____

27. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students.(C.C.R. section 74112(f).) If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students"

_____

_____

_____

_____

Second Year

28. Year? Indicate the year for which you are reporting exam passage data. (Two years data is required) _____

29. Name of Exam? Provide the name of the exam being reported.
_____

30. Number of Students Taking Exam? Enter the number of students completing the program within 150% of the program period who took the exam. (CEC section 94929.5(b) and C.C.R. section 74112(f)) _____

31. Number Who Passed the Exam? Enter the number of students who took the exam and passed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

32. Number Who Failed the Exam? Enter the number of students who took the exam and failed it on the first attempt. (CEC section 94929.5(b) and C.C.R. section 74112(f).)
_____

33. Passage Rate? Enter the passage rate for students who took the exam and passed it on the first attempt. _____

34. Is This Data from the Licensing Agency that Administered the Exam? (C.C.R. section 74112(f)) Yes _____ No _____ Name of Agency _____

35. If the response to #26 was "no" provide a description of the process used for Attempting to Contact Students: If the information for the exam passage data was collected directly from the students by the institution provide a description of the process used for attempting to contact students.(C.C.R. section 74112(f).) If more space is needed please attach an explanation and clearly mark it "Process for attempting to contact students"

_____

_____

_____

_____

36. Do graduates have the option or requirement for more than one type of licensing exam? Yes _____ No _____ If "Yes" provide the names of other licensing exam options or requirements:

_____

_____

_____

_____

Salary Data - CEC section 94929.5(c) requires the reporting of salary and wage information for graduates employed in the field in increments of $5,000.00.

37. Graduates Available for Employment? Indicate the number that is the remainder of the number of graduates (#10 above) minus the number of graduates that either died, became incarcerated, were called in to active military duty, were international students that left the United States or did not have a visa allowing employment in the United States or, are continuing their education in an accredited or bureau-approved postsecondary institution. (CEC sections 94928(d), (f), and C.C.R. 74112(b)(2)) _____20 _____

38. Graduates Employed in the Field? Indicate the number of graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position. (CEC section 94928(e), C.C.R. section 74112(b)(3)) _____18 _____

39. Graduates Employed in the Field Reported to be Receiving the following Salary or Wage: Enter the number of graduates employed in the field reporting to receive the annual salary between the lowest number indicated and the highest number indicated. Example: If a student reports that they are receiving $4,010.00 a year and a second student reports they are receiving $2,999.00 a year, enter the number "2" in the space next to $0 - $5,000.00, because there are 2 students who are receiving between $0-$5,000 a year.

A number must be entered in all spaces. If the institution has zero students reporting a certain wage enter the number "0".

Graduates Employed in the Field reported to be receiving the following Salary or Wage:

$0.00 -$5,000.00	_____	$5001.00 – $10,000.00	_____
$10,001.00 - $15,000.00	_____	$15,001.00 - $20,000.00	_____
$20,001.00 - $25,000.00	_____	$25,001.00 - $30,000.00	_____
$30,001.00 - $35,000.00	_____	$35,001.00 - $40,000.00	_13_
$40,001.00 - $45,000.00	_____	$45,001.00 - $50,000.00	_____
$50,001.00 - $55,000.00	_____	$55,001.00 - $60,000.00	_____
$60,001.00 - $65,000.00	_____	$65,001.00 - $70,000.00	_5_
$70,001.00 - $75,000.00	_____	$75,001.00 - $80,000.00	_____
$80,001.00 - $85,000.00	_____	$85,001.00 – $90,000.00	_____
$90,001.00 - $95,000.00	_____	$95,001.00 - $100,000.00	_____
Over $100,000.00	_____		

Section #3 - Annual Report Branch Locations complete one sheet for each branch. (make copies as necessary for each branch location.)

If the Institution has no branch locations indicate "0" and skip to the check sheet.
_____0 _____

1. **Report for Year** 2011

2. **Institution Code** Indicate the Institution Code _____

3. **Branch Location (California locations only)**

Street Address, City, State, Zip Code

_____

Annual Report Completion Check Sheet

Print a copy of the Check Sheet and complete the form. Make a copy for your files and include a copy with the package being mailed to the Bureau that includes the financial statements, and cd or flash drive as necessary.

ANNUAL REPORT COMPLETION CHECK SHEET

Include a copy of this check sheet with the:

- ☐ Compiled Financial Statement, as required pursuant to **CCR 74115 (tax returns and/or bank statements will not be accepted) - <u>Paper copy only</u>**

- ☐ Accreditation agency formal disciplinary action - Paper copy

- ☐ Performance Fact Sheet for years 2010 and 2011, as required pursuant to CCR, section 74112, along with the following documents - This must be submitted on Flash Drive of CD.
  - ☐ Supporting documents made available through the Performance Fact Sheet:
    - ☐ The list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates.
    - ☐ The list of the objective sources of information used to substantiate the salary disclosure.

- ☐ 2011 School Catalog as required pursuant to CEC, section 94909, if a link was not provided on Page 1 of the report – This must be submitted on Flash Drive or CD.
  - ☐ Submitted link online

Name of Institution Los Angeles Institute of Translation and Interpretation

Institution Code #21939834

Address of Institution 2975 Wilshire Blvd., #640

City/State/Zip Code Los Angeles, CA 90010

Name of Person Competing the Annual Report and Contact Telephone Number (please print or type)

En Woo Park, 213-385-7781

Date Documents Submitted to the Bureau for Private Postsecondary Education May 2, 2014

The institution submits the annual report, including all financial statements and documents submitted on flash drive or CD under penalty of perjury.

Mail the required Documents, CD and/or flash drive along with this sheet to:

The Bureau for Private Postsecondary Education
P.O. Box 980818
West Sacramento, CA 95798-0810

Or

2535 Capitol Oaks Dr., Suite 400
Sacramento, CA 95833
Please Keep a Copy for Your Records