



# SOUTHERN BAPTIST COLLEGE AND SEMINARY

## CATALOG for 2012



This catalog provides information concerning educational programs offered by Southern Baptist College and Seminary (SBCS). SBCS reserves the right to make changes in the regulations, curricula, tuition, fees, courses and personnel described in the catalog through established and due process

Southern Baptist College and Seminary  
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Catalog Revised on April, 2011 based on BPPE Regulations

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### **A MESSAGE FROM THE PRESIDENT**

Welcome to Southern Baptist College and Seminary. We are excited to have you as a new member of our College and Seminary.

This catalog will serve as an introduction and guidance to our College and Seminary and its outstanding educational programs in Christian and Theological Education.

We wish you success in achieving your academic goals at our College and Seminary and enjoy a rewarding career of ordained pastor, evangelist, missionary worker, or educators to spread the Gospel throughout the world.

**Rev. Sung Kun Park,  
Ph.D.  
President**

### **NONDISCRIMINATION STATEMENT**

In compliance with applicable federal statutes, Southern Baptist College and Seminary does not discriminate on the basis of race, color, national origin, ethnicity, gender, age, or handicap in admission or employment policies.

### **APPROVAL STATUS**

SBCS has been given approval to operate by the Bureau for Private Postsecondary and Vocational Education ("BPPVE") pursuant to the California Education Code Section § 94301 and § 94310 as a Degree granting institution as well as Registered (Pending) since December 1995. SBCS is approved to grant following Degrees:

- Bachelor of Arts in Theology (THB)**
- Master of Christian Education (MCE)**
- Master of Divinity (MDIV)**

The Bureau's approval means that the institution and its operation comply fully with the minimum standards set forth by the BPPVE for integrity, financial stability, and educational quality, including the offering of bona fide instruction by qualified faculty and appropriate assessment of students' achievement prior to, during, and at the end of its educational program.

**ADMINISTRATION**

**EXECUTIVE BRANCH**

President

Dr. Sung Kun Park

Legal Advisor

Daniel Lim, Esq.

**ADMINISTRATIVE DIVISION**

Dean, Director of Operation  
Director of Admissions & Student Services Coordinator  
Dean, Theological Seminary  
Chief Financial Officer

Rev. Christopher Yim  
Yoo Jin Kim  
Dr. Seunghee Ko  
Rev Chung Ho Han

**ACADEMIC DIVISION**

Vice President of Academic Affairs  
Chair, Dept. of Biblical Studies  
Chair, Dept. of General Education  
Librarian  
ESL Curriculum Coordinator

Dr. Jay J. Kim  
Dr. Byung Chan Kim  
Dr. Grace Guen Park  
Kum Yeon Park  
Iris Lee

**ADVISORY COMMITTEE**

Rev. Sung Kun Park, Ph.D.

Rev. Jay J. Kim, Ph. D.

Rev. Christopher Yim, D.Min. Candidate

## ACADEMIC CALENDAR

**WINTER MINI-SESSION, 2012 (Note 1),** January 3 - 11

**Admission Application Deadline (For Spring) November 1**

Special class for two weeks (Winter Session) **Tentative Schedule**

Classes Begin (note 1) January 3

Final Exams January 11

### **SPRING SEMESTER, 2012**

Classes Begin (note 1) January 23

Last day to add/drop classes for credit January 28

Midterm Exams March 5-10

Last day for course withdrawal with "W" grade March 2

**Easter Break Apr. 2 – 7**

Final Exams May 7- 12

Spring Commencement May 26

### **SUMMER MINI-SESSIONS, 2012 (Note 1), Tentative Schedule**

**Admission Application Deadline (For Fall) June 30**

Class Begin First Session (Note 1) June 18

Final Exam June 30

Class Begin Second Session (Tentative) July 9

Final Exam July 21

### **FALL SEMSTER, 2012**

Orientation and Worship Service (Note 3) Aug. 18

Classes Begin (Note 2) Aug. 20

**Labor Day (No School) Sept. 3**

**Thanksgiving Break Nov. 19 -24**

Final Exams Dec. 3 – 10

### **Notes**

1. New students are approved for Fall and Spring Semesters only.
2. These dates provide boundaries within which a multitude of class schedules are used. Some classes are taught across this entire spectrum of dates.
3. **Be prepared to submit tuition payment on this day**

## **INSTITUTIONAL PROFILE**

### **GENERAL INFORMATION**

#### **Founding Philosophy**

Southern Baptist College and Seminary (SBCS) was established by the Conference of Korean Baptist Churches of Southern California, a non-profit religious corporation, as a Christian liberal college and seminary with Southern Baptist orientation. The founding philosophy of SBCS is to provide Christian-centered liberal education as well as professional graduate theological degree programs that meet the specific needs of the English and Non-English speaking students in filling the needs of the rapidly expanding co-ethnic Christian churches within their respective ethnic communities. It is the firm belief of the founders of SBCS, that by providing an academic environment conducive for the students to investigate, practice and refine their social, moral and spiritual values based on Christian heritage, they will be well-prepared to make worthwhile contributions to the world.

#### **Brief History**

SBCS was established in 1984 by a group of Southern Baptist supporters to offer educational programs in Christian education under exempt status. In 1990, the Conference of Korean Baptist Churches in Southern California reorganized it as a non-profit educational institution and made SBCS as its training center for Southern Baptist followers. The Conference is supported by some 100 Korean Baptist churches in Southern California and is affiliated with the California Southern Baptist Convention. In an effort to meet the growing need for bilingual pastors by the Korean Baptist churches in Southern California, the Golden Gate Baptist Theological Seminary in Mill Valley, California and SBCS entered into a contract allowing SBCS to offer the Golden Gate Baptist Theological Seminary's Ethnic Leadership Development (ELD) program. The ELD program is a 60-semester-unit certificate program, comparable to an Associate of Arts in Theology degree. SBCS has been offering the Golden Gate Baptist Theological Seminary's ELD program from 1984 to 1994. However, in time, the Conference came to realize that the Golden Gate Baptist Theological Seminary's ELD program does not meet the need of the Korean Baptist churches. Those who were responding to the call to serve God must receive three-year Master of Divinity degree. The Conference, therefore, resolved to establish a full-fledged degree-granting institution of higher education offering undergraduate program and a theological seminary. In 1991, SBCS was authorized by the Department of Education, State of California to offer the following degrees pursuant to California Education Code Section 94310; Bachelor of Arts in Theology, Master of Divinity, Master of Arts in Christian Education. In July of 1997, SBCS was granted a full institutional approval by the California Bureau for Private Postsecondary and Vocational Education.

#### **Mission**

The mission of the Southern Baptist College and Seminary (SBCS) is to offer both undergraduate and graduate programs in Christian education to local and foreign students so that bilingual graduates can fulfill the growing manpower needs of ethnic Christian churches and the immigrant-dominant Asian communities in the United States as ordained ministers, evangelists, missionaries, Christian educators, and lay leaders.

#### **Purpose**

The primary purpose of SBCS is to prepare God-called men and women for vocational service in Baptist churches by providing comprehensive Christian-centered general education and professional theological and ministerial training programs, which emphasize spiritual growth, biblically-based scholarship and ministry skills development, leading to the Bachelor of Arts in Theology (THB), Master of Arts in Christian Education (MACE), Master of Divinity (MDIV). The curricula and activities are designed to aid in developing spiritually mature leaders who are intellectually informed, vocationally skilled, and compassionately committed for spreading the Gospel throughout the world by focusing on the following three areas:

1. Spiritual Development-To foster spiritual growth in the grace and knowledge of Jesus Christ as essential preparation for Christian ministry and service;
2. Theological Studies-To guide students to discern, defend and proclaim God's revealed truth through rigorous study of the Bible;'

3. Professional Preparation-To prepare for a wide variety of Christian ministries by developing vocational competence, such as effective communication, management, counseling and teaching skills.

## **Objectives**

The specific objectives that SBCS endeavors to accomplish for its students are:

1. To acquire competent knowledge concerning all aspects of Christian ministry essential for becoming ordained ministers, Christian educators, evangelists, missionaries and lay leaders.
2. To expand understanding of the biblical, historical and theological dimension of the Gospel.
3. To develop God-given gifts for spreading the Gospel throughout the world, including but not limited to, preaching, teaching, counseling, evangelism, and administration.
4. To obtain functional knowledge of humanities, natural and social sciences that is essential for developing leadership skills.
5. To earn a professional graduate degree in ministry or Christian education designed to the develop professional skills essential for effective ministerial and missionary services in the United States or abroad with a focus on Southern Baptist orientation.
6. To stimulate and develop students' intellectual, critical and analytical abilities to foster their commitment to life-long learning.
7. To foster self-discipline and discernment based on Christian teachings.

## **Expected Experiential Outcomes**

The expected learning outcomes of those earning the Master of Divinity (MDIV) degree are as Follows:

- (a) A high level of professional competence to be an ordained minister, evangelist, Christian educator, or missionary worker, growing out of mastery of an in-depth knowledge concerning the biblical, historical philosophical, cultural and theological dimensions of Christian faith that are relevant to the Southern Baptist ministry.
- (b) Competent leadership skills necessary for effective communication, management, interpersonal counseling and teaching so that they can serve the needs of the non-English speaking and limited English proficiency co-ethnic Christian churches in the United States and advancement of Christianity throughout the world.
- (c) Leadership skills to inspire, equip, and involve the laity in worship. SBCS is committed to accomplish its stated mission, purpose and objectives through:
  1. Well-structured curricula;
  2. Well-qualified and dedicated bi-lingual faculty, administrators and staff;
  3. Ample facilities and learning resources, and
  4. Financial stability.

## **Personal Discipleship**

SBCS places a strong emphasis on personal discipleship. Faculty members of SBCS personally nurture and challenge students to live under the lordship of Christ. They not only instruct but are available to meet with students for discussion and prayer, thereby enhancing student interaction to foster learning, at the same time, nurturing their relationship with Christ and in their service for Him.

## ACADEMIC EXCELLENCE

SBCS prizes excellence in the classroom. Students are encouraged to study hard and strive for academic excellence in addition to nurturing their faith. Many of the faculty members are not only experienced and successful pastors, but are master teachers. They understand how biblical concepts relate to their disciplines. They also serve as the model: they practice what they teach, so students not only hear the truth, they also see it. Students who excel academically are also honored through membership in the Honor Society and, at graduation, with the honor designation of Cum Laude, Magna Cum Laude, and Summa Cum Laude.

### Uniqueness of the Institution

The most unique aspect of SBCS is that its initial target population comprises non-English speaking as well as limited English proficient adult immigrants from Asia. Most of who are redirecting their career goals as ordained pastors. Their lack of functional fluency in English has severely limited their career advancement within the mainstream of the American society, as well as, the ability to pursue further education at institutions of higher education. SBCS fills this vacuum by offering different levels of English as a Second Language. Its Seminary also equips graduates to fill the growing demand for ordained pastors by the Korean ethnic churches, which are being established at the rate of three-to-four per week nationally in recent years. Another aspect which is unique to SBCS is that it is a Christian liberal college, providing a value-based education. The following are what the graduates of SBCS expected to receive:

1. A world-view that is essentially Christian-centered, providing a strong framework for answering all the major questions throughout life;
2. Integration of Christian faith with the chosen field of study;
3. A sense of community rooted in Christian faith;
4. A higher level of student-faculty interaction because SBCS is a small, closely-knit Christian institution.

## DISCLOSURES

### California Education Code §94859

SBCS is not a public institution. If you have any complaints, questions or problems which you cannot resolve with SBCS, please write or call the

Bureau for Private Postsecondary Vocational Education  
1625 N. Market Blvd., Suite S-202  
Sacramento, California 95834-1924  
(916) 574-7720

This Institution is a Degree granting and also offers Registered/Certificate Classes (Pending). Students receive a diploma or Certificate of Completion upon successfully completing the requirements.

## CAMPUS FACILITIES AND SURROUNDING AREA

### Campus

The campus is located at 975 South Berendo Street, Los Angeles, California, which is the hub of the Korean community in Los Angeles, comprising about 500,000--the main target population for SBCS. Los Angeles/Korea town is about five miles west of downtown Los Angeles and is easily accessible from the vast networks of freeways and public transportation that lead to downtown Los Angeles. Los Angeles/ Korea town offers an excellent opportunity for the students of SBCS to enrich their cultural experience at restaurants, supermarkets, gift shops and bookstores. SBCS occupies a four-story 40,000 square feet building; 16,000 is used for educational purpose. The building is owned by Berendo Street Baptist Church. This facility houses administrative office, classrooms, library, and student lounge. The building, equipment and other learning resources being used for instructional purposes comply fully with all applicable federal and state regulations and local government ordinances for safety and public health.

## **Administration**

The administrative offices of SBCS is located on the far left corner of the second floor, housing the offices of the President and Assistant to the President, Executive Vice President, Vice President for Administration, Vice President for Academic Affairs, Academic Dean, Dean of Student Affairs, Director of Admissions, and Registrar.

Office hours are from 10:00 a.m. to 7:00 p.m. Monday through Friday. All business transactions including admissions, registration, academic counseling and payment of fees are conducted at the main administrative office.

## **Classrooms**

Classrooms are located on the first and second floors of the main building. Its library, located adjacent to the administrative offices, has a sizable collection of books and periodicals on Christian education and general education.

## **Student Lounge**

The Student Lounge, which is located adjacent to classrooms, is furnished with comfortable furniture, a refrigerator and microwave oven. Students are free to relax or eat in their lounge before or between classes.

The facility that SBCS occupies is a four-story building which houses administrative office, classrooms, library, and student lounge. The building, equipment and other learning resources being used for instructional purposes comply fully with all applicable federal and state regulations and local government ordinances for safety and public health.

## **Parking**

The parking facility and gymnasium are also available for use by SBCS students.

## **Housing**

SBCS does not provide housing for International Students; however, we can assist in locating affordable housing accommodations available in the Los Angeles/Korea town area near our Campus.

## **ACADEMIC FREEDOM**

SBCS stands for academic freedom in the tradition of democratic spirit and to encourage creative thinking of the students as well as of the faculty members of SBCS. Faculty members as well as students of SBCS are, therefore, assured of the following freedom without fear of interference or penalty from the administration:

1. Freedom of discussion in the classroom expressing a variety of views and opinions on the subject matter taught;
2. Freedom in research and publication of research results of the field of discipline to which the faculty has been assigned to teach;
3. Freedom to express views on social, political, scientific, philosophical, ideological or religious concerns in or outside of class so long as they believe it would advance understanding in their specialized discipline or subject of study.

## **ADMISSION INFORMATION**

### **BASIS OF ADMISSION**

Applicants are evaluated primarily on the basis of academic ability sufficient to complete the educational program in which they are enrolled successfully and within the allotted time frame. Other factors that are taken into consideration are: personal and professional goals that are compatible with the stated mission of the Institute and objectives of the educational program selected.

### **ADMISSION REQUIREMENTS**

Admission requirements place emphasis on individual commitment to professional and educational goals and objectives. In general, those who are over 18 years of age, demonstrate a desire to learn, and possess a high school diploma or a General Equivalency Diploma (GED) apply to SBCS. Applicants must take a placement test given by SBCS and have an interview with an Admission Representative. The final determination of admission will be based on placement test results, prior education, motivation, and general capability to pursue a chosen program. Each applicant will be assessed on an individual basis.

#### **Undergraduate Program**

Students must possess the following qualifications before admission to the undergraduate programs:

1. Have completed high school education or the equivalent;
2. Must have a cumulative grade point average (GPA) of 2.0 or "C" average overall;
3. Must be at least 18 years of age and in good health.

#### **Special Notes:**

- a. The credentials of students educated in other countries will be evaluated individually. Applicants may be required to present English translations of foreign language credentials.
- b. Those who are unable to produce proof of a high school education or a G.E.D. certificate, they may be admitted under "ability-to-benefit" category, subject to passing a series of written examinations. For details, contact the Director of Admissions

#### **Graduate Programs (Master Programs)**

Students must possess the following qualifications before admission to the graduate programs leading to Master of Divinity (MDIV) or Master of Christian Education (MACE):

1. Have completed a Baccalaureate degree;
2. Must have a cumulative grade point average (GPA) of 2.0 on a 4.0 scale ("C") average overall for the undergraduate course taken;
3. Must be at least 18 years of age;
4. One letter of recommendation (preferably from an ordained minister) substantiating that the applicant possesses the necessary intellectual ability, mental attitude, and faith Sufficient to complete the required courses within the time frame allowed in order to serve as ordained pastors, evangelists or missionary workers upon graduation.

#### **Transfer Credit Policy**

Southern Baptist College and Seminary Students should plan to seek prior approval for courses taken elsewhere if they expected to earn transfer credit. Not all college level courses may earn Southern Baptist College and Seminary credit. The transfer credit will be determined by the course credit in relation to the credit required for the degree at the host institution. Whether these courses are taken to make up lost credit or as a way to accelerate the program, these are the rules to follow to obtain Southern Baptist College and Seminary.

## Transfer Credit Evaluation

A transfer credit evaluation may be requested by applicant to SBCS by submitting the following items to the office of Registrar and Admission:

1. Completed Transcript Evaluation Request Form (For Current Student Only);
2. Official copies of Transcripts to be evaluated;
3. Copy of Catalog Course Descriptions of all work to be evaluated;
4. Copy of Catalog Degree Plan of Graduate work to be evaluated.

### *Undergraduate Programs for Transfer Credit Policy*

Applicants who have attended institutions of higher learning in the United States or abroad that are approved by appropriate regulatory agency or accredited, the credits they earned at these institutions may be accepted toward fulfilling their graduation requirements, provided that the courses they took are comparable to those courses offered at SBCS.

1. Only those courses which are substantially comparable to SBCS courses with “C” or higher grade will be accepted;
2. SBCS only transfer credits referred as “T”, not grades; therefore the transfer courses have no impact on a SBCS GPA or SBCS Academic Standing;
3. The maximum number credits accepted for transfer is the maximum transfer credits permitted by the California Bureau for Postsecondary and Vocational Education at the time of admission;
4. The maximum number of transfer credits accepted by SBCS is subject to the limits set forth by the California regulatory agency for both undergraduate and graduate degrees. **Transfer credits may be allowed up to maximum of 50% of the total number of credits required for fulfilling graduation requirements;**
5. Noncredit courses such as with “P” from previous institutions will not transfer.

### *Graduate Programs for Transfer Credit Policy*

Applicants who have attended theological seminaries or graduate schools in the United States or abroad, may be given credits for those courses that are comparable to the courses offered at SBCS, and earned at institutions approved by an appropriate regulatory agency or accredited by an accrediting agency recognized by the U.S. Department of Education. In awarding transfer credits, the following guidelines will apply:

1. Only those courses which are substantially comparable to SBCS courses with “C” or higher grade will be accepted;
2. SBCS only transfer credits referred as “T”, not grades; therefore the transfer courses have no impact on a SBCS GPA or SBCS Academic Standing;
3. The maximum number credits accepted for transfer is the maximum transfer credits permitted by the California Bureau for Postsecondary and Vocational Education at the time of admission.
4. The maximum number of transfer credits accepted by SBCS is subject to the limits set forth by the California regulatory agency for both undergraduate and graduate degrees. **Transfer credits may be allowed up to maximum of 50% of the total number of credits required for fulfilling graduation requirements.**
5. Noncredit courses such as with “P” from previous institutions will not transfer.

## Enrollment Procedures

Applicants are required to submit the following documents to the Director at least 10 days prior to the beginning of any term:

1. Application Package for Admission Form;
2. Application fee of \$75.00(non-refundable);
3. Official transcripts from colleges or universities attended (or arrange to have sent from each school attended).
4. Certificate or Diploma of Graduation
5. Statement of Conversion of self and spouse.

6. 2 Photos
7. Intent to Transfer Letter from the previous school (International Student only)
8. Current Bank Statement (International Student only)
9. Passport (International Student only)
10. I-797 A, Notice of Action ( I-94 Number) – (International Student only)
11. Foreign address (International student only)
12. Driver’s License (International Student Only)

### **Acceptance**

After a thorough review of documents submitted by the applicant, the Director makes the final decision regarding acceptance or denial. If accepted, applicants will receive an official notification in writing from the Director.

### **Continuing Registration**

Students who are enrolled in the previous semester are required to register for courses for the following semester by the scheduled registration deadline. The deadlines are disclosed on the upcoming schedule of classes posted on the official bulletin board of SBCS. The registration deadline is usually one week before the beginning of the new semester. A late fee of **\$25.00** may be charged to those students who do not register by the posted deadline.

SBCS expects that students will enroll in each consecutive semester. (Summer sessions are optional.) Students should notify the Registrar if they will not be registering for a semester. Students are allowed to be in recess for three consecutive semesters without penalty. A student does not register for the fourth semester must be apply for re-admission before continuing with the program, and are subject to all academic and administrative policies and procedures, including degree requirements, in effect at the time of re-admission.

### **International Students Status Issuance**

SBCS is approved by SEVIS to issue Form I-20 for admitting non-immigrant students.

### **Equal Opportunity**

SBCS is committed to providing equal opportunity for all without regard to race, religion, national origin, gender sexual orientation, marital status, age, or handicap.

SBCS does not unlawfully discriminate on the basis of race, color, national or ethnic origin, religion, age, sex, pregnancy, or prior military service in administration of its educational policies, admission, financial aid, employment, educational programs, or activities. The Director is responsible for the coordination of nondiscrimination efforts and the investigation of employee and student complaints alleging discrimination.

The laws and regulations prohibiting the above discrimination are 1) Title VI and VII of the Civil Rights Act of 1964, 29 CFR 1601-1607; 2) Equal P Act of 1963, 29 CFR Part 800; 3) Title IX of the Education Amendments of 1972, 45 CFR Part 86; 4) Age Discrimination in Employment Act of 1967, 29 CFR Part 850; 5) Sections 503 and 504 of the Rehabilitation Act of 1973, 45 CFR Part 84 and 41 CFR Part 741; 6) Section 402 of the Vietnam Era Veterans’ Readjustment Assistance Act of 1974, 41 CFR Part 60-250; 7) the Americans’ with disabilities Act of 1990.

### **Students with Disabilities**

In accordance with State and Federal law, requirements at SBCS shall be modified as necessary to ensure that they do not discriminate, or have the effect of discrimination on the basis of handicap, against qualified handicapped applicants or students. The procedure for seeking an adjustment is as follows:

SBCS believes that disabled persons should have an equal opportunity to compete academically and to participate in the full range of postsecondary experience. Academic support services for students with disabilities include test proctoring, texts-on-tape, interpreter services, hearing screening, speech therapy, and equipment resources are also available.

## **CAREER PLANNING AND PLACEMENT OFFICE**

### **Student Services**

SBCS believes in putting the students at the heart of its purpose. As a result, the school is especially dedicated to providing personalized service for each student. Students enjoy technological resources, small classes, and a supportive faculty and staff, who can be reached anytime.

### **Academic Advising**

Beginning with your first attendance at SBCS, expert guidance is provided one-on-one by a faculty advisor (usually the lead instructor) from your chosen field. Advisors take their responsibility seriously as they assist you in planning an academic program and choosing a course of study.

### **Job Placement Assistance**

SBCS does not guarantee any student a job. SBCS maintains a Placement Department to assist students in locating employment for which they were prepared. In addition, the department makes daily contact with employers to obtain updated information regarding available career opportunities, and how to appropriately mail resumes to prospective employers.

## FINANCIAL INFORMATION

### Tuition and Fees

Southern Baptist College and Seminary endeavors to keep educational expenses at a minimum. Tuition and fees are due upon registration. Students may pay in three equal payments without incurring interest charge. In order to take final examinations, a student is required to meet all financial obligations to the school.

#### Tuition (Per Semester Unit)

Undergraduate courses	\$120.00
Graduate courses	\$130.00
Audit	\$100.00
Application fee (non-refundable)	\$ 75.00
Registration fee (non-refundable)	\$ 50.00
Late Registration fee (non-refundable)	\$ 20.00
Course change fee	\$ 10.00
Late examination fee	\$ 25.00
Transcripts	\$ 10.00
Return check service fee	\$ 25.00
Graduation processing fee	
Bachelor's Degree	\$100.00
Master's Degree	\$100.00
Certificate Program	\$ 80.00
Course challenge examination fee (per exam)	\$100.00
Directed Study 2 Units	\$520.00
Directed Study 3 Units	\$780.00
Transcripts From Other Institution Evaluation	\$ 10.00

All accounts must be current before registering for the following semester is allowed. For additional information concerning tuition payment plan, consult with SBCS' Financial Officer.

### Special Scholarships

A tuition discount of 50 percent is provided to the spouse of a full-time student (applied to the spouse with the lowest tuition charge) or the spouse of a full-time employee. Scholarship request forms can be obtained from the Admission Office.

### Tuition Payment Policy

All tuition and fees are payable at registration. For details concerning the monthly installment payment plan, consult with the Director. Failure to make payments of tuition, fees, or other charges owed the Institute when they fall due, or failure to make arrangements for such payments before their delinquent dates, is considered sufficient grounds for barring the student from taking classes or taking final examinations, until the debt has been paid or suitable arrangement for payment has been made with the Director. Non-payment of charges due also is cause for withholding a diploma, certificate, or transcript of a student's performance record.

## **CANCELLATION AND REFUND POLICY**

### **Student's Right to Cancel**

1. You may cancel your contract for school, without any penalty or obligation until the fifth business day following your first class session as described in the Notice of Cancellation form that will be given to you at the first class you attend. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask a school representative for a copy.
2. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask a school representative for a copy of the refund policy.
3. If the school should close before you graduate, you may be entitled to a refund.  
Contact: BUREAU FOR PRIVATE POSTSECONDARY AND VOCATIONAL EDUCATION at the address and telephone number printed below for information.
4. If you have any complaints, questions, or problems that you cannot work out with the school, write or call:

**BUREAU FOR PRIVATE POSTSECONDARY  
AND VOCATIONAL EDUCATION  
1625 N. Market Blvd. # S 202  
Sacramento, CA 95834  
(916) 574-7720**

### **Withdrawal from Course**

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until midnight of the fifth business day following the first class you attended, the school will remit a refund less a registration fee, if applicable, not to exceed \$100.00 within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. The refund shall be the amount you paid for instruction multiplied by a fraction, the numerator of which is the number of hours of instruction which you have not received but for which you have paid, and the denominator of which is the total number of hours of instruction for which you have paid. If you obtain equipment, as specified in the agreement as a separate charge, and return it in good condition, allowing for reasonable wear and tear, within this 30 day period, the school may offset against the refund the documented cost to the school of that equipment. You shall be liable for the amount, if any, by which the documented cost for equipment exceeds the prorated refund amount. The documented cost of the equipment may be less than the amount charged, and the amount the school has charged in the contract. In any event, you will never be charged for more than the equipment charges as stated in the contract. **IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.**

### **Refund Policy**

SBCS's Cancellation, withdrawals and tuition refund policy-which is in compliance with the California Education Code and Regulations-is disclosed in the enrollment agreement. Students have the right to withdraw from the training without penalty at any time. All request for withdraw and cancellation must be in writing and either delivered in person to the Registrar's office or by registered mail. The date posted on the envelope constitutes the effective date of withdrawal or cancellation. Upon withdrawal, the Refund Policy will apply.

### **Full Refund**

To be eligible for a full refund, a student may terminate enrollment until the fifth day of commencement of classes. If the scheduled courses are canceled, students will receive full refund.

***Pro-rata Refund***

Students have the right to terminate enrollment at any time. Students who withdraw from SBCS prior to Starting or within five days of commencing of classes shall receive a full refund (less non-refundable application fee). If withdrawal is effective after classes start, refunds of tuition and fees for the portion of the courses not taken (less non-refundable application fee), shall be made in accordance of the following pro-rata refund policy mandated by the California Code of Regulations:

**“The amount to be refunded shall be the total amount paid for the course (less non-refundable application fee), multiplied by the number of hours remaining in the course divided by the total number of course hours.”**

The students only obligated to pay for educational services rendered, and materials received but not returned. Any refunds due will be made by SBCS within 30 calendar days from the effective date of cancellation or withdrawal. Students are required to either hand-deliver a written request for cancellation or withdrawal to the Registrar’s Office and receive a rewritten receipt of spend it via certified mail to the Registrar’s Office. The effective date of cancellation or withdrawal is the day an official notification is hand-delivered to the Registrar’s office. Or if mailed, the date postmarked. Refund policy also applies to any student who may be terminated from the program by the Administration.

The refund shall be the amount the student paid for instruction multiplied by a fraction, the numerator of which is the number of hours of instruction multiplied by a fraction, the numerator of which is the number of hours of instruction which the student has not received, but for which the student has paid and the denominator of instruction which is the total number of hours of instruction for which the student has paid. All amounts which student has paid, however, denominated, shall be deemed to have been paid for instruction, unless the student has paid a specific charge for equipment as set forth in the agreement for the course of instruction. The last date of the student’s attendance is used for all refund calculations. A student who cancels her/his enrollment agreement on or prior to the midnight of the fifth business day after the student has attended the first class shall be entitled to receive a full refund.

Once purchased, books and other materials are property of students. If they are returned to the College Bookstore in original condition within two weeks from the date of cancellation, full refund will be made. No returns will be accepted after the expiration of two-week deadline; as such, no refunds are given for the books and other materials.

Hypothetical Refund Example

The table used to compute the prorated refunds and cancellations for classes are as follows:

		Tuition Fee Charged	Refund
10%	Completed	\$2,500.00	\$2,250.00
25%	Completed	\$2,500.00	\$1,875.00
50%	Completed	\$2,500.00	\$1,250.00

Without returning any issued goods. Books and materials were not returned.

**Cancellation and Refund Policy for Registered Program**

1. You may cancel your contract for school, without any penalty or obligation. SBCS will refund in full 100 percent of the amount paid for institutional charges less a reasonable deposit or application fee not to exceed \$100.00, if notice of cancellation is made prior to or on the first day of instruction as described in the Notice Of Cancellation form that will be given to you . Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form ask a school representative for a copy.
2. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask a school representative for a copy of the refund policy.
3. If the school should close before you graduate, you may be entitled to a refund. Contact the: BUREAU FOR PRIVATE POSTSECONDARY AND VOCATIONAL EDUCATION at the address and telephone number printed below for information.

4. Cancellation shall occur when the student gives a written notice to the School Director. If sent by mail, the written notice of cancellation is effective when postmarked properly addressed with postage paid.
5. If you have any complaints, questions, or problems that you cannot work out with the school, write or call:

**BUREAU FOR PRIVATE POSTSECONDARY  
AND VOCATIONAL EDUCATION  
1625 N. Market Blvd. # S 202  
Sacramento, CA 95834  
(916) 574-7720**

***Withdrawal from Course***

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, the school will remit a refund less a registration fee, if applicable, not to exceed \$100.00 within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. The refund shall be the amount you paid for instruction multiplied by a fraction, the numerator of which is the number of hours of instruction which you have not received but for which you have paid, and the denominator of which is the total number of hours of instruction for which you have paid. If you obtain equipment, as specified in the agreement as a separate charge, and return it in good condition, allowing for reasonable wear and tear, within this 30 day period, the school may offset against the refund the documented cost to the school of that equipment. You shall be liable for the amount, if any, by which the documented cost for equipment exceeds the prorated refund amount. The documented cost of the equipment may be less than the amount charged, and the amount the school has charged in the contract. In any event, you will never be charged for more than the equipment charges as stated in the contract. **IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT THAT YOU OWE IS MORE THAN THE AMOUNT THAT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY.**

**Student Tuition Recovery Fund  
(REGISTERED/CERTIFICATE PROGRAM IS EXEMPT FROM STRF)**

It is a state requirement that a resident California student who pays his/her own tuition, either directly or through loan, is required to pay a state-imposed fee for the Student Tuition Recovery Fund. STRF is insurance that provides students will be able to complete their course of study. STRF is available for California residents only. The cost is \$2.50 per \$1,000.00 of tuition. You are not qualified if a third party, such as an employer or government program, pays your tuition or if you are not a California resident. The Student Tuition Recovery Fund (STRF) is a special fund established by the California Legislature to reimburse students who might otherwise experience a financial loss as a result of 1) the closure of a school, 2) the school's breach or anticipatory breach of the agreement for the course of instruction, or 3) a decline in the quality or value of the course of instruction, within the 30-day period before the institution's closure. The fund protects California residents only. A fee of \$2.50 per \$1,000 of tuition is charged to residents. Institutional participation is mandatory. To be eligible for the STRF, a student must be a California resident and live in California at the time the enrollment is signed or when a student receives lessons at a California mailing address from an approved institution offering correspondence instruction. Exempt from participation are: non-California residents, international students, and students whose tuition is paid by a third party. The STRF fee is based on \$2.50 per every \$1,000 dollars paid in tuition. Students must keep a copy of any enrollment agreement, contract, and/or application to document enrollment; tuition receipts or cancelled checks will document the total amount of tuition paid. This information may substantiate a claim for reimbursement from the STRF, which must be filed within one year of the Bureau's service on the student's behalf; or if no notice of rights are served to the student, then within four years of the school's closure. For further information or instructions write to:

**Bureau for Private Post-Secondary and Vocational Education  
1625 N. Market Blvd. # S-202  
Sacramento, CA 95834  
(916) 574-7720**

## **Financial Aid**

SBCS, may award a limited number of tuition waiver scholarships on the basis of high scholastic achievement and financial need of the students, subject to fiscal stability of the institution. Students are urged to inquire about the availability of such an aid with SBCS' Financial Officer. Applications for scholarship assistance or for the renewal of aid should be made to the Director. A limited number of tuition waiver scholarships may be awarded to truly deserving student.

## **SCHOLASTIC REGULATIONS**

### **ACADEMIC REGULATIONS**

#### **Academic Unit of Credits**

The academic unit awarded at SBCS is semester unit. Each semester unit represents 16 hours of classroom study. With the exception of ESL Courses, which extend to 20 hours per week for 24 weeks.

#### **Academic Load**

The normal academic load is 9-12 semester units. Those students who wish to carry more than 18 semester units must be approved by the Vice President of Academic Affairs. Undergraduate Level Study load for full time considered 12 semester units. Master level study load for full time considered 9 semester units.

#### **Scholastic Standards**

Each student is expected to meet the academic standards set forth by SBCS. This requirement is in compliance with satisfactory academic progress standards necessary for obtaining federal financial aid for the students.

#### **Satisfactory Academic Progress (SAP) Requirements**

For the purpose of determining satisfactory academic progress (SAP) for both SBCS and for Federal Student Aid Program (access to which is being readied), student must maintain satisfactory quantitative as well as qualitative academic progress. The Satisfactory Academic Progress Requirements of SBCS are:

1. Students entering into the first semester of the SBCS's undergraduate programs are expected to complete the graduation requirement in 15 semesters, averaging satisfactory completion of at least 8 units per semester in one academic year.
2. The minimum cumulative grade point average (GPA) is 2.0 on a 4.0 scale ("C") for courses attempted at SBCS for undergraduate program and 2.7 (or "B-") for the graduate programs.
3. Those units of credit that are transferred from other institutions must be at least 2.0 average on a 4.0 scale.

Under special mitigating circumstances, the Dean of Student Affairs may rule that a student, who does not meet the above standards in nonetheless considered to be making satisfactory progress for the purpose of eligibility for federal financial aid programs (which such are available).

Students are required to make progress toward a degree by achieving a minimum completion of credits if enrolled as a full-time student. Students taking less than a full load are adjusted accordingly. (Please inquire Director of Admissions for detail.) SBCS's satisfactory academic progress (SAP) requirement of each student is monitored through keeping an accurate record of students' grades and program completion status and the duration of enrollment.

#### **Program Changes**

Student wishing to add or drop a course after registration must obtain "Request for Course Change" From the Registrar and secure the signature of the instructor in charge of the course. Changes must be made by the deadline for program change

posted in the academic calendar. Courses dropped in this manner will not be recorded on the student's permanent record. For dropped courses, refunds are calculated from the date the Add/Drop form is postmarked, if mailed or received by the Registrar. Failure to Officially Drop a Course will result in full tuition charges for the course. The difference in tuition resulting from a reduction in the number of units registered will be refunded to the student in accordance with the posted refund schedule. Conversely, the student will pay the difference in tuition when the number of course units is increased.

After the deadline for program changes, students may drop a course only with the permission of the instructor in charge of receive a "W" Grade. After the end of deadline for permission of the instructor in charge to receive a "W" grade. After the end of deadline for program change, all requests for dropping courses must be in writing and approved by the Academic Dean to receive a "W" grade. Students who do not officially drop a registered course and do not attend are subject to a failing "WF" grade.

### Measure of Clocks

A Clock Hour is defined as a minimum of 50 minutes of instructional time.

### GRADING SYSTEM

Percent	Grade	Points	Comment
93- 100 %	A	4.0	Excellent
90 – 92%	A-	3.7	Excellent
87 – 89%	B+	3.3	Good
83 - 86%	B	3.0	Good
80 – 82%	B-	2.7	Good
77 – 79%	C+	2.3	Average
73 - 76 %	C	2.0	Average
70 – 72%	C-	1.7	Average
67 – 69%	D+	1.3	Below Average
63 - 66 %	D	1.0	Below Average
60 – 62%	D-	0.7	Below Average
Below 60 %	F	0.0	Failure
Incomplete	I	0.0	
Transfer	T	0.0	
Pass	P	0.0	
No Pass	NP	0.0	
Audit	AU	0.0	
Withdrawn	W	0.0	

Students are advised to check their academic records periodically and immediately inform the Registrar of any discrepancies. A copy of the student's official transcript is available at the Registrar's office during the normal business hours.

### Incomplete Classwork

Any course requirement due in a course that has not been turned in by the time of final examination or failing to take the final examination will be assigned an "F" unless a student who obtains approval from the faculty in charge to turn in the required work, or take the final examination, within a stipulated time later, may receive the grade of "I". The "I" grade is awarded only in case there are some compelling reasons, such as medical, as deemed appropriate by the faculty in charge of the course. All course requirements that are due must be completed no later than four weeks after the semester. Otherwise, the "I" grade will be changed to an "F" grade automatically.

## **Transfer Credit Grades**

Transferred courses from other institutions will be graded with a letter grade "T" and are not computed into SBCS GPA; however, it will be credited toward degrees pursued.

## **Audit to Credit**

Regularly matriculated students, as well as those not enrolled in SBCS, may audit a course upon request during registration period. Once registered as an auditor, a student may not change to credit status unless such a change is requested prior to the deadline for adding a course specified in the academic calendar year. A student, who is enrolled in a course for credit, may not change to audit status after the last day to add or drop courses.

For Audited course to be credited, students, first of all, must be permitted by the Vice President of Academic Affairs and then pay for the regular course fee and registration fee just like registering for the courses.

## **MAKE-UP EXAMINATION POLICY**

Make-up assignments for missed classes, quizzes, mid-terms and final exams for a specific course shall be made only by the instructor in charge and only at the discretion of the instructor. Make-up final examinations and re-tests may be given as follows:

1. If a student misses the final examination, contact the instructor in charge and secure his or her endorsement on the MAKE-UP EXAMINATION REQUEST form, which can be obtained at the Registrar's office.
2. If a re-test is desired, secure the instructor's endorsement on the RE-TEST REQUEST form, indicating that the student has made a good faith effort to pass the course, and could reasonably be expected to pass a re-test. A re-test is given at the discretion of the instructor in charge of the course.
3. The Director shall make the final decision with respect to the granting or denial of the request for a make-up examination or re-test.
4. A grade of "I" (Incomplete) will be given to the course until the result of a make-up examination or re-test is known.
5. Failure to take the final exam, without prior approval by the instructor, may result in a failing grade.

A student may be excused from taking an exam as scheduled by reason of childbirth, documented illness or injury, death in immediate family, or other emergency situations acceptable to the Academic Standards Committee.

## **REPETITION OF COURSES**

A student may repeat only those courses in which a grade of D+, D, D-, F, or W was given in order to raise grade point average. Before repeating courses, students should carefully consider each class determines if he/she can earn a better grade the second time around. Students who repeat a course more than once must obtain the prior approval of the Dean of Student Affairs. Whenever a course is repeated for credit only the highest grade earned will be the official grade and will be used for computing the grade point average. Lower grades, therefore, will be removed from the student's permanent record.

Following rules apply when considering repeating a course:

1. A student can repeat courses for which you earned a D+, or lower, I, W grades;
2. A student can use Grade Forgiveness to repeat and replace the grade in your GPA up to a maximum of 12 units at SBCS;
3. Grade Forgiveness can be used no more than twice for the same class;
4. Students cannot repeat the same course more than three times;
5. When a student repeats a course with the grade first earned was C- or better, neither units nor grade points will be counted toward degree requirements for the second course.
6. If the class was taken Pass/No Pass the first time, do not file a form to repeat with forgiveness.
7. The Repeat form must be signed and submitted to the Admission and Records office.
8. This policy applies only to a course repeated at SBCS, not elsewhere.

Repeats are not automatically applied. Students should file a Grade Forgiveness form during a final week of the semester he/she is repeating the class. Grade Forgiveness form is available at the Admission office. When students submit this form requesting Grade Forgiveness be applied, repeats are processed by Admissions and Records in chronological sequence.

## **COURSE CHALLENGE EXAMINATION**

Students may challenge courses by taking examinations developed by SBCS. In order to earn credits by challenge examination, student must first obtain the "Petition for Credit by Examination" approval from the Academic Dean, who assigns a faculty to administer the challenge examination. Students also must pay the course challenge examination fee before taking the examination.

Petition for Credit by Examination will be granted to regularly enrolled students to obtain credit by challenge examination in subject matter in which they are qualified through non-traditional education or experience, and for which credit has not previously been granted for any similar or more advanced course.

The examination may include written, oral, technical skills, or a combination thereof, and will be sufficiently comprehensive to determine that the student possesses essentially the same knowledge and/or skills as those students who successfully complete similar courses offered at SBCS. The letter grade of "P" will be awarded to those who pass the course challenge examination. Those who fail, however, will receive no grade and there will be no record of non-passing of the course challenge examination on the student's permanent record.

Credit by challenge examination shall not be allowed for the purpose of earning a higher grade for the course taken before. The only way to earn a higher grade for the course that was once taken is to repeat the course and pay normal course unit fees.

Units of credits earned through the credit by challenge examination procedure may not apply toward satisfying the residence requirement for any degree or certificate granted by the College and Seminary.

## **ATTENDANCE AND TARDINESS POLICY**

Students are expected to attend all class sessions. An absence without leave or irregular attendance may result in exclusion from class. To successfully complete a course, absences should not exceed 20 % of the total sessions of a course (6 hours of absences for a class with 2semester units and 9 hours of absences for a class with 3semester units). Students not adhering to this requirement will be placed on attendance probation. Students who are absent for three or more consecutive sessions are also to be placed on attendance probation. If a student is absent on the day of final examination due to an unforeseen circumstance, a make-up examination may be arranged, subject to the prepayment of make-up examination fee.

- Excusable Absences: Absence may be excused for maternity, documented illness, injury, death in the family, or other emergency situations acceptable to the Dean of Student Affairs.
- Student should call the Registrar as soon as practical on the first day of absence, and give an estimate of duration of the absence.
- Excessive Absence: Excessive absence is defined as absence in excess of 20% of scheduled classroom hours in academic courses.

Tardiness causes disruption to the learning process and is strongly discouraged. Three incidents of either tardiness or leaving class early without a legitimate excuse will be considered an absence. Students are advised to schedule personal appointments outside school hours and to provide advance notification of any anticipated absence. Absences due to illness are to be reported as soon as possible to the instructor or Administration Office. All delinquent work due during absence is to be subsequently completed in order to complete a course and receive a passing grade.

## **LEAVE OF ABSENCE**

Leave of absence may be granted to a student by the Dean of Student Affairs if acceptable reasons are presented. The official request for leave of absence form may be obtained from the Registrar's office. If a student anticipates being unable to enroll for more than two consecutive semesters, he or she should apply to the Registrar for a leave of absence. Specific Dates will be set and specific conditions for resumption of study will be prescribed. Medical disability or military service leaves extend the time limit for completion of degree requirements by the period for which the leave was granted. Students who fail to return from the approved leave duration will be regarded to have withdrawn from SBCS, and will be subject to readmission policy.

### ***Academic Probation and Dismissal Policy***

Any undergraduate student whose grade point average falls below 2.0 on a 4.0 scale (or “C”) will be placed on academic probation. For the graduate students, the minimum grade point average requirement is 2.7 on a 4.0 scale (or “B-“). No record of this status will be placed on the student’s permanent record. Probation begins with the semester following notification. A student on academic probation may not be allowed to take a full load.

A student who receives a “Notice of Academic Probation” is required to schedule a conference with the Dean of Student Affairs, who will assign a faculty advisor to assist the student in order to alleviate her or his academic problem. The faculty advisor will evaluate the cause(s) of unsatisfactory academic performance and recommend remedial measures to the student by identifying academic, attitude and aptitude factors, while taking into account mitigating circumstances that were beyond the control of the student on probation. Academic probation status will be removed when a student has improved her or his grade point average to 2.0 on a 4.0 scale (“C”) or higher for undergraduate students and 2.7 on a 4.0 scale (“B-“) for graduate students.

## **GRADUATION REQUIREMENTS**

### **Educational Programs Offered**

**During the academic years, the following degree programs will be offered:**

- Bachelor of Arts in Theology (THB)**
- Master of Christian Education (MCE)**
- Master of Divinity (MDIV)**

## BACHELOR OF ARTS IN THEOLOGY (THB) REQUIREMENTS

### Program Description:

The Bachelor of Arts in Theology (THB) degree is designed as a seminary track curriculum with a concentration on a study of the Bible. Graduates will be well prepared to enter any theological seminary, or a career in Christian education, or missionary services.

### Graduation Requirements:

1. Complete a minimum of 120 semester units of acceptable credits with a cumulative grade point average of 2.0 on a 4.0 scale ("C") or higher;
2. Complete a total of 60 upper division courses numbered 300 or higher ("D" in a major must be repeated);
3. Complete a minimum of 30 units of general education;
4. Complete the required list of core courses;
5. Meet the residence requirements of a minimum of 2 semesters at SBCS earning a total of 30 units or more;
6. Fulfill all financial obligations to SBCS.

### General Education Requirements:

Areas of Study	Semester Units
A. Social Sciences	9
B. Natural Sciences	9
C. Mathematics	3
D. Humanities	12
E. Language	12
F. Physical Education/Health Science	3
G. Basic Word Processing	<u>3</u>
Total	51

### Required Core Courses of Graduation:

OLT-211	Old Testament I	3
OLT-212	Old Testament II	3
NWT-213	New Testament I	3
NWT-214	New Testament II	3
BBL-225	Studies in Biblical Background	3
BBL-326	Principles of Bible Study	3
HIS-312	Church History I	2
HIS-313	Church History II	2
HIS-314	Baptist History and Beliefs	2
MIN-321	Introduction to Spiritual Formation	2
MIN-322	Introduction to Ministry	3
EVG-323	Basic Evangelism	2
MSN-411	Ethnic Missions	2
CED-412	Fundamentals of Christian Education	2
PRC-413	Biblical Preaching Foundations	3
ETH-414	Christian Ethics	<u>2</u>
	Total	40

Electives: 29

**Total            120 Units**

## **MASTER OF DIVINITY DEGREE (MDIV) REQUIREMENTS**

The Master of Divinity degree (MDIV) will equip graduates with professional competence necessary for serving as an ordained pastor, evangelist, ministry-related counselor, or Christian subject instructor. Graduates will acquire the following:

1. A competent knowledge and understanding of the biblical, historical and theological aspects of Christianity;
2. Competent inspirational, organizational, managerial and counseling skills necessary for serving as an ordained minister;
3. A solid foundation for continuous personal, spiritual and professional growth.

### **Graduation Requirements:**

To receive a Master of Divinity Degree (MDIV), students must complete 92 semester units beyond the Bachelor of Theology (THB) degree or the equivalent. Also, one year of supervised ministry internship should be completed. General requirements are as follows:

1. Complete 92 semester credits;
2. Complete all the required core courses;
3. Complete the internship training program;
4. Maintain cumulative grade point average of 2.7 (on a 4.0 scale or “B”) or higher;
5. Complete all the requirements within the time frame allowed (seven years from the time of first enrollment);
6. Fulfill all financial obligations to SBCS.

### **Candidacy Requirements:**

Admission into the Master of Divinity (MDIV) program itself does not automatically qualify for candidacy for the degree. Students must fulfill the following requirements before they are allowed to continue.

1. Complete the required core courses with a minimum cumulative grade point average of 2.7 (B-) or higher;
2. A letter of endorsement from a pastor certifying personal and spiritual maturity necessary to become an ordained pastor;
3. Evidence of attendance and service to the church.

These requirements are to ensure that the student has met minimum requirements to become an ordained pastor and is progressing satisfactorily in the degree program toward that goal.

### **Master’s Degree Advisory Committee**

Upon approval as a candidate for the Master of Divinity (MDIV) degree, three faculty advisors will be selected to serve as members of the student’s Master’s degree advisory committee. Their responsibility is to review the course selection, Master’s project topic, preparation and completion of Master’s project in accordance with the set guidelines, and sign off the Master’s project if it meets institutional standards.

**Required Core Courses for Graduation:**

Foundational Studies		Semester Units
BBL-501	Biblical Background	3
BBL-610	Biblical Hermeneutics	3
OLT-502	Old Testament I	3
OLT-503	Old Testament II	3
NWT-504	New Testament I	3
NWT-505	New Testament II	3
HEB-506	Old Testament Hebrew I	3
HEB-507	Old Testament Hebrew II	2
GRK-508	New Testament Greek I	3
GRK-509	New Testament Greek II	<u>2</u>
Total		28
Historical, Theological, and Ethical Studies		
HIS-611	Church History I (to 1517)	2
HIS-612	Church History II (1517 Present)	2
HIS-613	Baptist History and Doctrine	2
THE-614	Systematic Theology I	3
THE-615	Systematic Theology II	3
THE-616	Contemporary Theological Issues	3
ETH-617	Christian Ethics	<u>2</u>
Total		17
Christian Ministry Studies, Preaching, Mission, Evangelism, and Pastoral Studies		
MUS-623	Introduction to Worship	2
MIN-632	Spiritual Formation	2
PRC-633	Introduction to Preaching	2
PRC-634	Preaching Practicum	2
MSN-635	Introduction to Mission	2
MSN-636	Multicultural Ministry	2
MSN-771	Principles of Church Growth	2
PAS-531	Introduction to Pastoral Ministry	3
PAS-737	Principles of Pastoral Counseling	3
EVG-601	FAITH Evangelism	<u>3</u>
Total		24
Christian Leadership, Christian Education, and Church Administration Studies		
CHL-511	Christian Leadership	2
CED-522	Fundamentals of Christian Education	2
ADM-622	Church Administration	<u>2</u>
Total		6
Electives:		15
Internship:		
INT-698	Field Practicum/Internship	<u>2</u>
		2
<u>Total Units</u>		<u>92</u>

## **MASTER OF CHRISTIAN EDUCATION (MCE) DEGREE REQUIREMENTS**

The Master of Christian Education Degree (MACE) program is to provide a professional postsecondary education to qualified students so that the graduates will be well prepared to teach Christian religious education as a religious education coordinator, youth program director of a church, religious education consultant, education missionary, or similar employment within the Christian ministry or mission. The core curriculum will enable the graduates to obtain professional competence to fulfill the duties and responsibilities of those employment possibilities mentioned. Graduates will acquire the following:

1. A competent knowledge and understanding of the biblical, historical and theological aspects of Christianity sufficient for teaching Christian subjects at Christian churches;
2. A solid foundation for continuous personal, spiritual and professional growth so that he or she can pursue further studies to become an ordained pastor.

### **Graduation Requirements:**

To receive a Master of Christian Education degree (MCE) at SBCS, students must complete 65 semester units beyond the Bachelor of Theology (THB) or the equivalent. Included in the requirements is the master's project on Christian education under the supervision of a faculty advisor. General requirements are as follows:

1. Complete 65 semester units;
2. Complete all required courses including internship;
3. Maintain cumulative grade point average of 2.7 (on a scale of 4.0) or higher;
4. Meet the residence requirements of a minimum of 2 semesters earning no fewer than 20 semester units at SBCS;
5. Complete all the requirements within the time frame allowed (six years from the time of first enrollment);
6. Fulfill all financial obligations to SBCS.

### **Candidacy Requirements:**

Admission into the Master of Divinity (MDIV) program itself does not automatically qualify for candidacy for the degree. Students must fulfill the following requirements before they are allowed to continue:

1. Complete the required core courses with a minimum cumulative grade point average of 2.7 (on a 4.0 scale or B-) or higher;
2. A letter of endorsement from a pastor certifying personal and spiritual maturity necessary to become a teacher of Christian subjects at a church;
3. Evidence of attendance and service to a church.

These requirements are to ensure that the student has met minimum requirements to become an ordained pastor and is progressing satisfactorily in the degree program toward that goal.

### **Master's Degree Advisory Committee**

Upon approval as a candidate for the Master of Christian Education (MCE) degree, three faculty advisors will be selected to serve as members of the student's master's degree advisory committee. Their responsibility is to review the course selection, master's project topic, preparation and completion of master's project in accordance with the set guidelines, and sign off the master's project if it meets the institutional standards.

**Required Core Courses for Graduation:**

Foundational Studies:		Semester Units
BBL-501	Biblical Background	3
BBL-610	Biblical Hermeneutics	3
OLT-502	Old Testament I	3
OLT-503	Old Testament II	3
NWT-504	New Testament I	3
NWT-505	New Testament II	3
HIS-611	Baptist History and Doctrine	2
THE-614	Systematic Theology I	3
THE-615	Systematic Theology II	3
MIN-632	Spiritual Formation	<u>2</u>
	Total	28
Christian Education Studies		
A. Christian Education		
CED-511	Principles of Teaching	2
CED-522	Fundamentals of Christian Education	2
CED-523	Educational Psychology	2
CED-634	Preschool Education in Church	2
CED-636	Youth Education in Church	2
CED-637	Adult Education in Church	2
CED-646	Church Curriculum	<u>2</u>
	Total	14
B. Behavioral Science		
PSY-611	Personal Development	<u>2</u>
	Total	2
Electives:		19
Internship:		
INT-698	Internship/Field Practicum	2
	<b>Total Units</b>	<b><u>65</u></b>

## **STUDENT CONDUCT, DISCIPLINE, AND GRIEVANCE PROCEDURES**

### **COMPLAINTS**

Complaints should be directed to the Director of SBCS. The Director will investigate the reason for the complaint and review the pertinent documents and details. If a complaint is made in writing, then the Director will respond within ten (10) working days. Resolution of complaint will not waive the student's rights or remedies.

### **STUDENTS' RIGHT AND RESPONSIBILITIES**

Each student is individually responsible for compliance with the regulations printed in the catalog and in the announcements posted on bulletin boards. This includes meeting all the scholastic requirements as well as administrative deadlines for receiving certificates of completion. It is also the responsibility of each student to be well informed on the rights of students.

### **STUDENT CONDUCT AND DISCIPLINARY POLICIES**

In as much as Southern Baptist College and Seminary is a Christian educational center, students should strive to develop a strongly ethical and upright character, well-rounded personality and professional competence while completing their graduation requirements.

A student who violates SBCS's academic regulations and student code of conduct<sup>5</sup> (see Appendix B below) will be subject to disciplinary action. Rules of student conduct at SBCS are based on the California Administrative Code, Title 5, Section 41301.

The following are rules for minimum student conduct. Students enrolling at SBCS assume an obligation to conduct themselves in a manner compatible with SBCS' function as an educational institution. Misconduct or "good cause" for which students may be subject to discipline is listed below:

1. Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of school's personnel.
2. Assault, battery, or any threat of force or violence upon a student or school's personnel.
3. Sexual assault, including, but not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.
4. Willful misconduct that results in injury or death to a student or school's personnel or that results in cutting, defacing, or other injury to any real or personal property owned by the District.
5. The use, sale, or possession on the school's site under the influence of, any controlled substances or any poison classified as such by Schedule D in Section 4160 of the State of California Business and Professions Code.
6. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the school.
7. Persistent, serious misconduct where other means of correction have failed to bring about resolution.
8. Dishonesty, including, but not limited to, cheating, plagiarism, or knowingly furnish false information to the school, including knowingly allowing another individual to represent a student in the performance of his/her student obligations.
9. Forgery, alteration, or misuse of school's documents, records, or identification.
10. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other school's activities, including, but not limited to, community service functions, or other authorized activities on the school's premises.
11. Theft or damage to property of the school or member of the school's community or campus visitor.
12. Unauthorized entry to or use of the school's supplies, equipment and/or facilities.
13. Violation of the school's policies or regulations, including, but not limited to, the use of the school's facilities, or the time, place, and manner of public expression, library procedures, school's bills and debts, or residence.
14. Disorderly conduct or lewd, indecent, or obscene conduct or expression on school-owned or controlled property or at school's-sponsored or supervised functions.
15. Failure to comply with directions of SBCS officials acting in the performance of their duties.
16. Possession or use of alcoholic beverages on the school's property, at any school sponsored event, or presence on school's site while under the influence of alcohol.

17. Any other offense set forth in the State of California Education Code that constitutes “good cause.” No student shall be removed, suspended, or expelled unless the conduct for which the student is disciplined is related to SBCS activity or attendance.

### **Violations of Standards of Academic Honesty**

All students at SBCS are expected to observe the student code of conduct. They are also expected to adhere to the highest standards of academic honesty in the performance of all academic work because they will be serving as ordained ministers or teachers of Christian education upon graduation.

An act of academic dishonesty is the most serious violation of student code of conducts because it diminishes the quality of scholarship and defrauds those who depend on the integrity of the degrees offered at Southern Baptist College and Seminary. Definition of various forms of academic dishonesty is as follows:

1. Cheating is the unauthorized use of study aids, examination files, and other related materials and receiving unauthorized assistance during any academic exercise.
2. Fabrication is the falsification or invention of any information in an academic exercise.
3. Facilitating academic dishonesty is intentionally helping or attempting to help another student to commit an act of academic dishonesty.
4. Plagiarism is intentionally or knowingly representing the words, ideas, or work of another as one’s own in any academic exercise.

### **Disciplinary Action**

It is the responsibility of the faculty members to establish the policies and procedures with regard to examinations and other academic exercises in the course syllabus. Students are obligated to comply with the course requirements as set by the instructor. If an instructor discovers an act of academic dishonesty committed by a student and such an act is flagrant, the instructor must notify the Dean of Student Affairs in writing. The Student will be required to see the Dean of Student Affairs for counseling. In case the student continues his or her dishonest conduct, a hearing will be held with the student, the instructor reporting the incidence and the Dean of Student Affairs. The following disciplinary action may be taken against the offending student:

1. Written reprimand and probation;
2. Loss of credit in course(s) where academic dishonesty was (were) involved and verified;
3. Temporary suspension of specific duration (no more than one academic term with permission to reapply).

Students are expected to conduct themselves in an ethical manner and to abide by the regulations of SBCS. A student who violates SBCS regulations and the student's code of conduct may require SBCS to impose such penalties as deemed appropriate, ranging from verbal warnings to dismissal. Any such disciplinary action will follow the established process. Students will be informed in writing of the nature of the charges against them. Students will be given a fair opportunity to dispute.

A recommendation in writing with the reasons supporting the action will be provided to the student. When a student repeats serious act of academic dishonesty, the case may be referred to the Ethical Standards Committee, which is an *ad hoc* committee convened whenever deemed necessary composed of the instructor reporting the incidence, Dean of Student Affairs, Vice President for Academic Affairs and Vice President for Administration and a student representative (normally an officer of the student government). A decision to expel, suspend (with time and terms of re-admission), or give a less severe decision is upheld at the review session, the student has the right to appeal to the President to review the matter. If the recommendation by the President is not accepted by the Committee, the student may appeal to the Grievance Coordinating Committee.

## **Grievance Resolution and Appeal Procedures**

All members of the SBCS administrators, faculty and staff are dedicated to providing to its students the highest quality educational programs. They strive to guide and assist students so that they can obtain their certificate of completion requirements as successfully and expeditiously as possible. However, problems may arise, necessitating them to take disciplinary actions. Students who are disciplined due to a serious violation of the student's code of conduct shall have the right to appeal to the Director. It is the aim of SBCS to resolve all complaints, grade disputes, and other problems in a manner that is most fair and just to all parties involved. Students who have problems to resolve should contact the instructor. If the problem is not resolved at this level, they may appeal to the Director.

SBCS has adopted the following procedures for addressing all grievances and disputes brought to this committee by students:

1. A hearing shall be set up within two calendar days of the receipt of the receipt of the written grievance by the Grievance Coordinating Committee;
2. Within seven calendar days from the hearing, Grievance Coordinating Committee shall give written decision to the complainant.

When making a formal appeal to the Grievance Coordinating Committee, it is recommended that the following information and supportive documents be submitted:

1. Copy of Grievance Form;
2. Copy of the Ethical Standards Committee ruling;
3. The ruling sought from the Grievance Coordinating Committee and supportive arguments; and
4. Copies of all relevant supportive documents

When submitting a formal appeal to the Grievance Coordinating Committee, it is recommended for students include following information along with all the necessary documents for dispute:

1. Nature of the problem or dispute;
2. Date that the alleged problem or dispute occurred;
3. Name of the individual(s) involved in the problem or dispute; and
4. A brief statement concerning the ruling sought from the Director.

If the ruling, rendered by the Grievance Coordinating Committee is not satisfactory to the complainant, he/she shall have the right to make a final appeal to the Board of Trustees within 14 calendar days from the date of ruling delivered by the Grievance Coordinating Committee and notified to the student in writing. The Board of Trustees must render a decision on the appeal within thirty calendar days from the date it received the appeal. The decision by the Board of Trustees shall be final and there shall no further appeals.

Students have the right to appeal to the state regulatory agency in the event the complaint or dispute cannot be resolved to the satisfaction of the complainant. As stated in "Notice of Student's Rights," students have the right to call or write to:

**Bureau for Private Postsecondary and Vocational Education  
1625 N. Market Blvd. Suite # S-202  
Sacramento, California 95834  
(916) 574-7720**

## **NOTICE OF STUDENT'S RIGHTS FOR DEGREE PROGRAMS**

Students enrolled at SBCS are entitled to have the following rights:

1. You may cancel your contract for school, without any penalty or obligation on the fifth business day following your first class session as described in the Notice of Cancellation form that will be given to you at the first class you go to. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you lost your Notice of Cancellation form, ask the school for another copy;

2. After the end of the cancellation period, you still have the right to stop school at any time, and you have the right to receive a refund for the part of the program not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy;
3. If the school closes before you complete your program, you may be entitled to a refund. Contact the Bureau for Private Postsecondary and Vocational Education, at the address and telephone number provided below for further information;
4. If you have any complaints, questions, or problems which you cannot work out with the school, write or call the Bureau for Private Postsecondary and Vocational Education.

**Bureau for Private Postsecondary and Vocational Education**  
**1625 Market Blvd. Suite# S-202**  
**Sacramento, CA 95814**  
**(916) 574-7720**

**NOTICE OF STUDENT’S RIGHTS FOR REGISTERED/CERTIFICATE PROGRAMS**

Students enrolled at SBCS are entitled to have the following rights:

1. You may cancel your contract for school, without any penalty or obligations prior or on the first class session as described in the Notice of Cancellation form that will be given to you. Read the Notice of Cancellation form for an explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy;
2. After the cancellation period has ended, you have the right to terminate your enrollment agreement at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy;
3. If the school closes before you graduate, you may be entitled to a refund. Contact the: Bureau for Private Postsecondary and Vocational Education at the address and telephone number printed below for information;
4. If you have any complaints, questions, or problems that you cannot work out with the school, write or call:

**Bureau for Private Postsecondary and Vocational Education**  
**1625 N. Market Blvd. Suite # S-202**  
**Sacramento, California 95834**  
**(916) 574-7720**

**SEXUAL HARASSMENT**

SBCS prohibits any act involving sexual assault or harassment by any of its employees, students, staff, faculty, or anyone conducting business on SBCS’ premises, which includes all classrooms and classroom buildings, and any location used for an off-site school function.

As a victim, any student, employee, faculty or staff member who believes that a crime has been committed, should report the crime immediately to the nearest faculty or staff member, who will, in turn notify the Director and the Police.

Any observer of a crime should notify the Director immediately rather than take the initiative to contact the police. It is critical that the rights of the victim are protected so that they are the one to call authorities to accurately report the facts of the crime. The police will arrive to review the crime, take a description of the attacker, etc. and ensure that the victim and his/her escort are transported to a medical facility. Confidentiality is required in order to protect all parties involved.

(Depending on the severity and circumstance in which infractions occur, violators will be subject to disciplinary actions of an official warning, reprimand, award of a failing grade, property restitution, probation, suspension, or dismissal.)

## **STUDENT SERVICES AND ACTIVITIES**

One of the advantages of attending a small institution, such as SBCS, is that the key administrators, faculty members and counselors are accessible and are able to spend considerable amount of time in providing all types of counseling needs of the students. Counseling hours are: 10:30 AM to 6:30 PM, Monday through Friday, or by appointment on Saturday. The person in charge of student services is the Dean of Student Affairs, who also coordinates student activities.

### **Student Support Services**

The Admission Office is in charge of providing support services to students and coordinating programs and activities. Office hours are from 9:00 a.m. to 6:00 p.m. Monday through Friday also staff is available for counseling by appointment.

### **Student Records**

#### **▪ PRIVACY OF STUDENT RECORDS & RECORD KEEPING POLICIES**

In compliance with regulatory agencies' requirements, SBCS maintains student records that are related to admission, academic performance, and certificates of completion. California regulatory agency requires that student records are to be maintained at least five years but accrediting agencies, a minimum of ten years. However, transcripts are required to be maintained for fifty years by the California regulatory agency. Students have the right to review their educational records. The Family Educational Rights and Privacy Act of 1974 make every effort to protect the privacy and confidentiality of all student records. Students wishing to review their records should make a written request to the Director. An appointment with the director will be scheduled within one week after receipt of the written request. Disclosure of a student's educational records to other parties, except those permitted by law, will not be made without prior written consent of the student. Student records are maintained in written form/hard copy, in lockable file cabinets, which are located in the Admission and records Office. Only designated school personnel have access to such records. All employees sign a confidentiality statement prohibiting them from divulging any information contained in such records. Records generated by the school itself, such as grades, and transcripts are also maintained on computer disk.

### **Academic Counseling**

Counseling on overall academic planning, course selection, and other types of academic counseling needs of students can be obtained from the head respective academic departments, Dean of Student Affairs, Registrar, or faculty members.

### **Career Planning and Placement Assistance**

Southern Baptist College and Seminary is founded and supported by the Conference of Korean Baptist Churches of Southern California, which is composed of over 100 churches in 1996 but is expected to grow at the rate of about 5-7 churches per year during the next five years. More importantly, Christianity is the fastest growing religion within the Korean Community. (Less than 25% of the Korean-Americans were Christians in 1970s. Today, over 75% of the Korean-Americans have embraced Christianity.) Placement assistance for the graduates will be facilitated by these facts.

### **Academic Achievement Recognition**

To encourage academic excellence and progress, SBCS offers honors e.g., full-time students who earn a grade point average of 3.7 or better are recognized by being placed on the Dean's List and become a member of Honor Society. At graduation, the following awards are presented to the students to honor students with outstanding scholastic achievement, leadership, and service:

Cum Laude:	Cumulative Grade Point Average of 3.5 to 3.69
Magna Cum Laude:	Cumulative Grade Point Average of 3.7 to 3.89
Summa Cum Laude:	Cumulative Grade Point Average of 3.9 or higher

## **Christian Service Award**

At graduation commencement each year, one student is honored for outstanding church, community, and campus ministry, based on the impact and sacrificial nature of service.

## **Housing Counseling**

SBCS does not provide housing counseling in finding suitable housing for the students because its educational program is “nonresidential.” Further, practically all SBCS students are adults seeking their second and third career in Christian ministry. Their housing needs are already met.

## **Student Lounge**

A large meeting room exists for use as a student lounge.

## **Bookstore**

The College Bookstore orders all required (and some recommended) textbooks. Both textbooks and major reference books may be ordered through the bookstore at approximately 10-20% discount from the retail price. Other education-related supplies are also available.

## **Library Service**

Southern Baptist College and Seminary Library hours are from 10:30 AM. to 6:00 PM., Monday through Friday. With the exception of reference materials, books and periodicals can be checked out for two weeks. Fines will accumulate for unreturned books at the rate of 25 cents per day. Lost books will be charged with full replacement cost.

Off-campus libraries are available for used by the students. Southern Baptist College and Seminary has a signed agreement with Biola University which is able for faculties and students to use the library its sources at the Library of Biola University for its regular hours. In order to obtain Biola University Library card, SBCS faculty and students must pay \$ 25.00 and must presents SBCS ID card to librarians.

## **STUDENT ACTIVITIES**

### **Student Government**

Southern Baptist College and Seminary is committed to the development of the student government for coordinating a board range of student programs and activities as the student enrollment increases at SBCS. The SBCS Student Association is the primary route.

Through which students can participate in the governance of the institution for promoting students’ needs and interests. Officers of SBCS Student Association (President, Vice President, Secretary, and Treasurer) shall be elected each fall semester from the members of the student body, serving one-year term. Students may also form clubs and organizations based on special interests.

### **Student-Sponsored Prayer Services**

Students wishing to hold their own prayer services on Sunday morning at campus, conducted entirely by them, can do so at a chapel provided by SBCS. A faculty will be assigned to serve as the advisor for this student-sponsored activity.

### **Student Clubs and Study Groups**

For the purpose of encouraging students to foster student interaction for learning purposes, active sports are provided by SBCS for the formation and operation of student clubs including study groups, such as bible study group, missionary service club, your service club, etc.

## DEGREE COURSE DESCRIPTION

### Course Numbering System

The course numbering system is designed to be user-friendly in that both the letter codes and number codes clearly define the nature of course and level of study.

### Number Code

100-299 Lower Division subjects ordinarily taken during the freshman and sophomore years.

300-499 Upper Division subjects generally taken during the Junior and Senior years.

500-599 Seminary courses ordinarily taken during the first year at Seminary.

600-699 Generally taken during the second year at Seminary.

700-899 Third year students or permission by the faculty offering the course.

### Letter Code

The letter codes, which consist of three letters, are easily identifiable abbreviations of subject or a group of studies, e.g., ENG for English related studies, CMP for Compute science course, NAS for Scientific studies, HLT for health science, MAT for Mathematical studies, SOC for Sociological Studies, DIR for direct studies, BBL for Foundational Studies, PRC for Preaching, ETH for Ethical Studies, OLT for Old Testament, NWT for New Testament, THE for theological studies, EVG for subjects related to evangelism, CED for Christian education studies MIN for Christian Ministry Studies, MSN for Mission Studies, HIS for historical studies, PSY for psychological Studies, PHL for Philosophical studies, ADM for administration studies, MUS for church music, APO for apologetic Studies, CHL for Christian Leadership studies, PAS for Pastoral Studies, HEB for Hebrew language, GRK for Greek language, INT for Filed Practicum, MNT- for mentoring, and MAP is for Graduate degree preparation.

## DESCRIPTION OF UNDERGRADUATE COURSES

### GENERAL EDUCATION DESCRIPTION

<u>Course No.</u>	<u>Course Title</u>	<u>(Semester Units)</u>
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#### English Studies

ENG-101 Effective Communication in English I (3 Units)

An introductory course in English for effective communication which is designed for foreign students to learn English as a second language. Emphasis is placed on improving listening comprehension and pronunciation.

ENG-102 Effective Communication in English II (3 Units)

A continuation of ENG-101 Effective Communication I which includes an emphasis on improving speaking and written communication skills.

ENG-201 Intermediate English Composition (3 Units)

A course designed to develop students' writing skills and require the production on such topics as current events, cultural heritage of the students and past experience, in addition to subjects related to Christian faith.

### ENG-202 Business English (3 Units)

A course designed for non-native speakers of English to polish their speaking, listening and writing skills with regard to business and formal occasion. It combines American social etiquette and accent reduction in order to enhance the student's communication skills as per the mainstream of the American society.

### **Computer Sciences**

#### CMP-101 Word Processing (3 Units)

An introductory course in basic word processing designed for those who have no previous experience in word processing. Students will learn basic structures of computer and how to operate one, including basic word processing in English as well as Korean.

### **Historical Studies**

#### HIS-121 World Civilization I (3 Units)

A study of history in the origin and development of five major ancient civilizations: Mesopotamia, Egypt, Greece, Rome and China to 1517 that shaped the modern world.

#### HIS-122 World Civilization II (3 Units)

A continuation of HS-122 World Civilization I which includes an emphasis on East-West cross-cultural relationship, aftermath of Reformation, industrialization, scientific developments, ideological struggles, power politics and Judeo-Christian tradition in the modern world.

#### HIS-211 Survey of United States History (3 Units)

A survey of the emergence of American civilization. Topics include the discovery of the New World in 1492, American Revolution, industrialization, Civil War, the rise of America to superpower, technological revolution, civil rights movements, and contemporary challenge.

#### HIS-212 History of the Asians in America (3 Units)

A survey of history on the experience of Asian immigrants from the mid-19th century to the contemporary period with an emphasis on race relations and strategies for overcoming barriers.

### **Philosophical Studies**

#### PHL-201 Introduction to Christian Philosophy (3 Units)

A study, in historical perspective, of the basic issues in the philosophy of religion.

#### PHL-202 Introduction to Western Philosophy (3 Units)

A survey and critical analysis of the various systems of philosophy and philosophical ideas. Emphasis is upon comprehending philosophical categories, historical development, and the influence of philosophical thoughts in the development of modern civilization.

## **Scientific Studies**

### NAS-101 Introduction to Natural Science I (3 Units)

An introductory course designed to give students an overview of the major theories and theorists that have described the origins and development of chemistry and physics with emphasis given to the impact discoveries have made on philosophical world views.

### NAS-102 Introduction to Natural Science II (3 Units)

An introductory course designed to give students an overview of the major theories and theorists that have described the origins and development of geology and astronomy with emphasis given to the impact discoveries have made on philosophical world view

### NAS-103 Introduction to Natural Science III (3 Units)

An introductory course which give students an overview of major theories and theorists that have described the origins and development of Biology covering scientific method, Physiology of plants and animals, genetics, and contemporary biological concerns with emphasis to the impact discoveries have made philosophical world views..

## **Health Science**

### HLT-101 Introduction to Health Science (3 Units)

A survey course designed to give students a basic understanding of the human anatomy and health.

## **Mathematical Studies**

### MAT 101 Introduction to Mathematics (3 Units)

An introductory course in college mathematics which includes the study of sets and functions , the concept, function and solutions of algebraic equations graphs, logarithms and applications.

### MAT-102 Mathematics for Biblical Financial Management(3 Units)

A financial mathematical course which includes the study of sets and functions, the concept, function and solutions which are applicable for basic finance in usage of administrative ministry of the church including biblical concept.

## **Psychological Studies**

### PSY-101 Introduction to Psychology (3 Units)

A survey of the basic principles of psychology with an emphasis on understanding the process of adjustment, growth, perceiving, motivation, emotions, personality and mental health which is designed to equip students to understand the behavior of others, thereby able to relate these principles to Christian services.

## **Sociological Studies**

### **SOC-101 Sociology I (3 Units)**

A historical survey of the social sciences including the impact of the social sciences on philosophy and social policy. The basic Sociological concepts with an emphasis on ethnic group life, culture, socialization, social institutions, social processes and changes.. Theoretical as well as practical application of interpretation and its effect on individuals in ethnic groups will be covered.

### **SOC-102 Sociology II (3 Units)**

An anthropological survey of the social sciences including the impact of the social sciences on philosophy and social policy. Study of the concepts of human culture, from fossil and prehistoric man to his present position in the animal kingdom. The course emphasizes a study of prehistoric humans and contemporary primitive cultures.

(Pre-requisite: SOC-101 or Permission from Dean)

### **SOC-103 Sociology III (3 Units)**

Comparative examination of racial and ethnic groups, with special attention given to the concept of race; the nature and causes of racial-ethnic inequalities; prejudice and discrimination, and racially motivated violence. (Prerequisite: SOC 101 & 102 or Permission from Dean is mandatory)

## **CORE COURSES OF GRADUATION**

### **Theological Studies**

#### **Christian Historical Studies**

##### **HIS-312 Church History I (2 Units)**

A study of the history on Christianity from the early beginning to the modern periods with emphasis placed on the evolution of various denominations.

##### **HIS-313 Church History II (2 Units)**

A study of the history of Christianity from the Protestant Reformation to the modern periods with an emphasis placed on the origin of various denominations and American church history. (Prerequisite: HIS-312)

##### **HIS-314 Baptist History and Beliefs (2 Units)**

An introductory study on the history of Baptists, Baptist doctrine and the rise and development of American Baptists.  
Old Testament Studies

#### **Foundational Studies**

##### **BBL-225 Studies in Biblical Background (3 Units)**

An introduction to the studies of geography, history, and archaeology of the biblical world intended to provide a cultural and chronological framework for further study of the Old and New Testaments.

**BBL-326 Principles of Bible Study (3 Units)**

An introduction to Bible study, including a study of the meaning of biblical inspiration, the nature of the Bible, and methods and resources of Bible Study.

**Old Testament Studies**

**OLT-211 Old Testament I (3 Units)**

A survey of (1) historical and cultural background of the Old Testaments, (2) the books of the Pentateuch (Genesis through Deuteronomy), and (3) the books known as the former Prophets (Joshua, Judges, 1 and 2 Samuel, and 1 and 2 Kings).

**OLT-212 Old Testament II (3 Units)**

A survey of all the prophetic books of the Old Testament (Isaiah through Malachi) as well as miscellaneous books known as the Writings (Psalm, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and 1 and 2 Chronicles).

**OLT-213 Prophetic Books in the Old Testament (3Units)**

A study of the nature, history, and interpretation of Old Testament prophecy, with a survey of the messianic ideas of the Old Testament

**OLT-311 Genesis (3 Units)**

A critical and expositional study of Genesis based on the biblical text.

**OLT-312 Exodus (3 Units)**

A critical and expositional study of Exodus based on the biblical text.

**OLT-313 Leviticus (3Units)**

A critical and expositional study of Leviticus based on the biblical text.

**OLT-314 Numbers (3 Units)**

A critical and expositional study of Numbers based on the biblical text.

**OLT-315 Deuteronomy (3 Units)**

A critical and expositional study of Deuteronomy based on the biblical text.

**OLT-316 Joshua, Judges, Ruth (3 Units)**

A critical and expositional study of Joshua, Judges, and Ruth based on the biblical text.

**OLT-317 1 and 2 Samuel (3 Units)**

A critical expositional study of 1 and 2 Samuel based on the biblical text.

OLT-318 1 and 2 King (3 Units)

A critical expositional study of 1 and 2 King based on the biblical text.

OLT-319 1 and 2 Chronicles (3 Units)

A critical expositional study of 1 and 2 Chronicles based on the biblical text.

OLT-320 Ezra, Nehemiah, Esther (3 Units)

A critical expositional study of Ezra, Nehemiah, and Esther based on the biblical text.

OLT-321 Jobs (3 Units)

A critical expositional study of Jobs based on the biblical text.

OLT-322 Psalms (3Units)

A critical expositional study of Psalms based on the biblical text.

OLT-323 Proverbs (3 Units)

A critical expositional study of Proverbs based on the biblical text.

OLT-324 Ecclesiastes, Song of Solomon, Lamentations (3 Units)

A critical expositional study of Ecclesiastes, Song of Solomon, and Lamentations based on the biblical text.

OLT-325 Isaiah (3 Units)

A critical expositional study of Isaiah based on the biblical text.

OLT-326 Jeremiah (3 Units)

A critical expositional study of Jeremiah based on the biblical text.

OLT-327 Ezekiel (3 Units)

A critical expositional study of Ezekiel based on the biblical text.

OLT-328 Daniel (3 Units)

A critical expositional study of Daniel based on the biblical text.

OLT-329 Amos, Hosea (3 Units)

A critical expositional study of Amos and Hosea based on the biblical text.

OLT-330 Micah (3 Units)

A critical expositional study of Micah based on the biblical texts.

OLT-331 Nahum, Habakkuk, Zephaniah (3Units)

A critical expositional study of Nahum, Habakkuk, and Zephaniah based on the biblical text.

OLT-332 Obadiah, Joel, Jonah (3 Units)

A critical expositional study of Obadiah, Joel, and Jonah based on the biblical text.

OLT-333 Haggai, Zechariah, Malachi (3 Units)

A critical expositional study of Haggai, Zechariah, and Malachi based on the biblical text.

### **New Testament Studies**

NWT-213 New Testament I (3 Units)

A survey of historical and cultural background of the New Testament, along with the life, ministry, and teachings of Jesus. The course covers the process by which the gospels were written and explores the similarities among the synoptic gospels and uniqueness of the Gospel of John. This also covers the authorship, purpose and content of the book of Acts

NWT-214 New Testament II (3 Units)

A survey of all the epistles of the New Testament, from Romans through Revelation, which included are the general epistles of the apostle Paul, his pastoral epistles, and the general epistles.

NWT-301 Matthew (3 Units)

A critical expositional study of Matthew based on the biblical text.

NWT-302 Mark (3 Units)

A critical expositional study of Mark based on the biblical text.

NWT-303 Luke (3 Units)

A critical expositional study of Luke based on the biblical text.

NWT-304 John (3Units)

A critical expositional study of John based on the biblical text.

NWT-305 Acts (3 Units)

A critical expositional study of Acts based on the biblical text.

NWT-306 Romans (3 Units)

A critical expositional study of Romans based on the biblical text.

NWT-307 1 Corinthians (3 Units)

A critical expositional study of 1 Corinthians based on the biblical text.

NWT-308 2 Corinthians (3 Units)

A critical expositional study of 2 Corinthians based on the biblical text.

NWT-309 Galatians (3 Units)

A critical expositional study of Galatians based on the biblical text.

NWT-310 Ephesians (3 Units)

A critical expositional study of Ephesians based on the biblical text.

NWT-311 Philippians (3 Units)

A critical expositional study of Philippians based on the biblical text.

NWT-312 Thessalonian Letters (3 Units)

A critical expositional study of 1 and 2 Thessalonian letters based on the biblical text.

NWT-313 Pastoral Letters (3 Units)

A critical expositional study of 1 and 2 Timothy and Titus based on the biblical text.

NWT-314 Hebrews (3 Units)

A critical expositional study of Hebrews based on the biblical text.

NWT-315 James (3 Units)

A critical expositional study of James based on the biblical text.

NWT-316 Petrine Letters (3 Units)

A critical expositional study of 1 and 2 Peter based on the biblical text.

NWT-317 Johannine Letters (3 Units)

A critical expositional study of 1, 2, and 3 John based on the biblical text.

NWT-318 Revelation (3 Units)

A critical expositional study of Revelation based on the biblical text.

### **Christian Ministry Studies**

MIN-321 Introduction to Spiritual Formation (2 Units)

An introduction of study and practice on the biblical principles of spiritual formation which establishes spiritual disciplines through corporate worship, participation in chapel, plenary lectures on personal worship, and small group interaction and accountability upon developing skills in evaluating and enhancing worship opportunities.

MIN-322 Introduction to Ministry (3 Units)

A study of Christian ministry as a profession with consideration given to relating the student's call to the ministry.

### **Evangelical Studies**

EVG-334 Basic Evangelism (2 Units)

A study designed for students to have the basic knowledge of the philosophy, nature, and practice of evangelism, both in personal life of the minister and the corporate life of the church.

EVG-335 Personal Evangelism (3 Units)

An introductory study of personal evangelism designed to equip the minister to train others in a variety of skills related to personal evangelism..

EVG-336 Contemporary Evangelism (3 Units)

A study of current trends and opportunities in evangelism, with special attention to effective, innovative evangelism ministries in specific churches and movements.

### **Mission Studies**

MSN-411 Ethnic Missions (2 Units)

An introductory course to offer training to prepare students for the practice of Christian ministry targeting ethnic churches with different cultural heritage in the missionary context.

### **Christian Education Studies**

CED-201 Theological Research Methods (3 Units)

A study of theological research method in biblical, historical, systematic, and/or contemporary theology.

CED-412 Fundamentals of Christian Education (2 Units)

An introductory study on the theories and practices in Christian education with an emphasis on practical application in faith development and Christian nurture within an ethnic church.

### **Preaching**

PRC-413 Biblical Preaching Foundations (3 Units)

An introduction to Biblical preaching, focusing on the theories and practices of effective preaching techniques and strategies.

### **Ethical Studies**

ETH-414 Christian Ethics (2 Units)

A study of the biblical and philosophical principles and presuppositions of Christian ethics which include application to major social institutions and problems.

ETH-415 Christian Home (2 Units)

A study of the biblical and theological foundations of the Christian home. Students will be equipped to apply sound moral standards in their relationships at home and to build strong families.

**Directed Studies**

DIR-301 Directed Study (2 Units)

Directed research on a topic on one of the course studies at Southern Baptist College and Seminary. The topic must be approved by the supervising faculty, Academic Dean. The total number of credits a student can earn through independent reading research may not exceed six semester hours.

DIR-302 Directed Study (3 Units)

Directed research on a topic on one of the course studies at Southern Baptist College and Seminary. The topic must be approved by the supervising faculty, Academic Dean. The total number of credits a student can earn through independent reading research may not exceed six semester hours

## **DESCRIPTIONS OF MASTER COURSES**

### **Foundational Studies**

#### **BBL-501 Biblical Background (3 Units)**

A survey of geography, history, and archaeology of the biblical world intended to provide a cultural and chronological framework for further study of the Old and New Testaments

#### **BBL-610 Biblical Hermeneutics (3 Units)**

An introduction to the nature of the Bible: the definition of and need for hermeneutics, a survey of historical and contemporary hermeneutical approaches, the principles of a grammatical-historical-theological-practical approach, and case studies of biblical passages which illustrates the principles. (Prerequisites: BBL-501 and NWT-504.)

### **Old Testament Studies**

#### **OLT-502 Old Testament I (3 Units)**

An introduction to the ancient Near Eastern background and the canon of the Old Testament and the contents of Genesis - Esther with emphasis on historical issues, theological interpretations, and contemporary applications.

#### **OLT-503 Old Testament II (3 Units)**

An introduction to the contents of the Old Testament books Job – Malachi with emphasis on historical issues, theological interpretations, and contemporary applications. (Prerequisite: OLT-502 or Permission of the instructor)

#### **OLT-504 Prophecy Books in Old Testament (3 Units)**

An exegetical, critical, and literary study of selected passages in the Prophets, designed to enhance an appreciation and comprehension of the literature and an understanding of how it contributes to the overall purpose and message of the Old Testament through guided research into the history, texts, and interpretation of Old Testament prophecy.

#### **OLT-601 Genesis (3 Units)**

Guided research into the history, text, and interpretation of Genesis.

#### **OLT-602 Exodus (3 Units)**

Guided research into the history, text, and interpretation of Exodus.

#### **OLT-603 Leviticus (3Units)**

Guided research into the history, text and interpretation of Leviticus.

OLT-604 Numbers (3 Units)

Guided research into the history, text, and interpretation of Numbers.

OLT-605 Deuteronomy (3 Units)

Guided research into the history, text, and interpretation of Deuteronomy.

OLT-606 Joshua, Judges, Ruth (3 Units)

Guided research into the history, text, and interpretation of Joshua, Judges, and Ruth.

OLT-607 1 and 2 Samuel (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Samuel.

OLT-608 1 and 2 Kings (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Kings

OLT-609 1 and 2 Chronicles (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Chronicles.

OLT-610 Ezra, Nehemiah, Esther (3 Units)

Guided research into the history, text, and interpretation of Ezra, Nehemiah, Esther

OLT-611 Jobs (3 Units)

Guided research into the history, text, and interpretation of Jobs.

OLT-612 Psalms (3 Units)

Guided research into the history, text, and interpretation of Psalms.

OLT-613 Proverbs (3 Units)

Guided research into the history, text, and interpretation of Proverbs.

OLT-614 Ecclesiastes, Song of Solomon, Lamentations (3 Units)

Guided research into the history, text, and interpretation of Ecclesiastes, Song of Solomon, and Lamentations.

OLT-615 Isaiah (3 Units)

Guided research into the history, text, and interpretation of Isaiah.

OLT-616 Jeremiah (3 Units)

Guided research into the history, text, and interpretation of Jeremiah.

OLT-617 Ezekiel (3 Units)

Guided research into the history, text, and interpretation of Ezekiel

OLT-618 Daniel (3 Units)

Guided research into the history, text, and interpretation of Daniel

OLT-619 Amos, Hosea (3 Units)

Guided research into the history, text, and interpretation of Amos and Hosea

OLT-620 Micah (3 Units)

Guided research into the history, text, and interpretation of Micah

OLT-621 Nahum, Habakkuk, Zephaniah (3Units)

Guided research into the history, text, and interpretation of Nahum, Habakkuk, and Zephaniah.

OLT-622 Obadiah, Joel, Jonah (3 Units)

Guided research into the history, text, and interpretation of Obadiah, Joel, and Jonah.

OLT-623 Haggai, Zechariah, Malachi (3 Units)

Guided research into the history, text, and interpretation of Haggai, Zechariah, and Malachi.

### **New Testament Studies**

NWT-504 New Testament I (3 Units)

An introduction to the Jewish, Greek, and Roman backgrounds, the canon of the New Testament and the contents of Matthew – Acts with emphasis on historical issues, theological interpretations, and contemporary applications.

NWT-505 New Testament II (3 Units)

An introduction to the contents of the New Testament books Roman – Revelation with emphasis on historical issues, theological interpretation, and contemporary applications. (Prerequisite: NWT-504 or permission of the instructor.)

NWT-601 Matthew (3 Units)

Guided research into the history, text, and interpretation of Matthew

NWT-602 Mark (3 Units)

Guided research into the history, text, and interpretation of Mark

NWT-603 Luke (3 Units)

Guided research into the history, text, and interpretation of Luke

NWT-604 John (3 Units)

Guided research into the history, text, and interpretation of John

NWT-605 Acts (3 Units)

Guided research into the history, text, and interpretation of Acts

NWT-606 Romans (3 Units)

Guided research into the history, text, and interpretation of Romans.

NWT-607 1 Corinthians (3 Units)

Guided research into the history, text, and interpretation of 1 Corinthians.

NWT-608 2 Corinthians (3 Units)

Guided research into the history, text, and interpretation of 2 Corinthians.

NWT-609 Galatians (3 Units)

Guided research into the history, text, and interpretation of Galatians

NWT-610 Ephesians (3 Units)

Guided research into the history, text, and interpretation of Ephesians.

NWT-611 Philippians (3Units)

Guided research into the history, text, and interpretation of Philippians.

NWT-612 Thessalonian Letters (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Thessalonian letters.

NWT-613 Pastoral Letters (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Timothy and Titus.

NWT-614 Hebrews (3 Units)

Guided research into the history, text, and interpretation of Hebrews.

NWT-615 James (3 Units)

Guided research into the history, text, and interpretation of James

NWT-616 Petrine Letters (3 Units)

Guided research into the history, text, and interpretation of 1 and 2 Peter.

NWT-617 Johannine Letters (3 Units)

Guided research into the history, text, and interpretation of 1, 2, and 3 John

NWT-618 Revelation (3 Units)

Guided research into the history, text, and interpretation of Revelation.

### **Biblical Languages – Hebrews**

HEB-506 Old Testament Hebrew I (3 Units)

The fundamentals of biblical Hebrew including vocabulary, pronunciation, grammar, and syntax for the purpose of translating and interpreting the Old Testament text.

HEB-507 Old Testament Hebrew II (2 Units)

The fundamentals of biblical Hebrew including vocabulary, pronunciation, grammar, and syntax for the purpose of translating and interpreting the Old Testament text. (Prerequisite: HEB-506 or permission of the instructor.)

HEB-601 Exegesis of Genesis (3 Units)

An exegesis of Genesis based on the Hebrew text.

HEB-602 Exegesis of Exodus (3 Units)

An exegesis of Exodus based on the Hebrew text.

HEB-603 Exegesis of Leviticus (3 Units)

An exegesis of Leviticus based on the Hebrew text.

HEB-604 Exegesis of Numbers (3 Units)

An exegesis of Numbers based on the Hebrew text.

HEB-605 Exegesis of Deuteronomy (3 Units)

An exegesis of Deuteronomy based on the Hebrew text.

HEB-606 Exegesis of Joshua, Judges, and Ruth (3 Units)

An exegesis of Joshua, Judges, and Ruth based on the Hebrew text.

HEB-607 Exegesis of 1 and 2 Samuel (3 Units)

An exegesis of 1 and 2 Samuel based on the Hebrew text.

HEB-608 Exegesis of 1 and 2 Kings (3 Units)

An exegesis of 1 and 2 Kings based on the Hebrew text.

HEB-609 Exegesis of 1 and 2 Chronicles (3 Units)

An exegesis of 1 and 2 Chronicles based on the Hebrew text.

HEB-610 Exegesis of Ezra, Nehemiah, and Esther (3 Units)

An exegesis of Ezra, Nehemiah, and Esther based on the Hebrew text.

HEB-611 Exegesis of Job (3 Units)

An exegesis of Job based on the Hebrew text.

HEB-612 Exegesis of Psalms (3 Units)

An exegesis of Psalms based on the Hebrew text.

HEB-613 Exegesis of Proverbs (3 Units)

An exegesis of Proverbs based on the Hebrew text.

HEB-614 Exegesis of Ecclesiastes, Song of Solomon, and Lamentations (3 Units)

An exegesis of Ecclesiastes, Song of Solomon, and Lamentations based on the Hebrew text.

HEB-615 Exegesis of Isaiah (3 Units)

An exegesis of Isaiah based on the Hebrew text.

HEB-616 Exegesis of Jeremiah (3 Units)

An exegesis of Jeremiah based on the Hebrew text

HEB-617 Exegesis of Ezekiel (3 Units)

An exegesis of Ezekiel based on the Hebrew text

HEB-618 Exegesis of Daniel (3 Units)

An exegesis of Daniel based on the Hebrew text

HEB-619 Exegesis of Amos (3 Units)

An exegesis of Amos based on the Hebrew text

HEB-620 Exegesis of Hosea (3 Units)

An exegesis of Hosea based on the Hebrew text

HEB-621 Exegesis of Micah (3 Units)

An exegesis of Micah based on the Hebrew text

HEB-622 Exegesis of Nahum, Habakkuk, and Zephaniah (3 Units)

An exegesis of Nahum, Habakkuk and Zephaniah based on Hebrew text

HEB-623 Exegesis of Obadiah, Joel, and Jonah (3 Units)

An exegesis of Obadiah, Joel, and Jonah based on the Hebrew text.

HEB-624 Exegesis of Haggai, Zechariah, and Malachi (3 Units)

An exegesis of Haggai, Zechariah, and Malachi based on the Hebrew text

### **Biblical Languages - Greek**

GRK-508 New Testament Greek I (3 Units)

An introduction to the Greek language in preparation of developing reading skills and foundation for the exegesis of the Greek New Testament.

GRK-509 New Testament Greek II (2 Units)

An introduction to the Greek language in preparation for the exegesis of the Greek New Testament. (Prerequisite: GRK-508)

GRK-601 Exegesis of Matthew (3 Units)

An exegesis of the Gospel of Matthew based on the Greek text.

GRK-602 Exegesis of Mark (3 Units)

An exegesis of the Gospel of Mark based on the Greek text

GRK-603 Exegesis of Luke (3 Units)

An exegesis of the Gospel of Luke based on the Greek text

GRK-604 Exegesis of John (3 Units)

An exegesis of the Gospel of John based on the Greek text.

GRK-605 Exegesis of Acts (3 Units)

An exegesis of Book of Acts based on the Greek text.

GRK-606 Exegesis of Romans (3 Units)

An exegesis of Romans based on the Greek text.

GRK-607 Exegesis of 1 Corinthians (3 Units)

An exegesis of 1 Corinthians based on the Greek text

GRK-608 Exegesis of 2 Corinthians (3 Units)

An exegesis of 2 Corinthians based on the Greek text

GRK-609 Exegesis of Galatians (3 Units)

An exegesis of Galatians based on the Greek text.

GRK-610 Exegesis of Ephesians (3 Units)

An exegesis of Ephesians based on the Greek text.

GRK-611 Exegesis of Philippians (3 Units)

An exegesis of Philippians based on the Greek text.

GRK-612 Exegesis of Colossians (3 Units)

An exegesis of Colossians based on the Greek text

GRK-613 Exegesis of the Pastoral Epistles (3 Units)

An exegesis of 1 and 2 Timothy and Titus based on the Greek text.

GRK-614 Exegesis of Thessalonian Letters (3 Units)

An exegesis of 1 and 2 Thessalonian based on the Greek text.

GRK-615 Exegesis of Hebrews (3 Units)

An exegesis of Hebrews based on the Greek text.

GRK-616 Exegesis of James (3 Units)

An exegesis of James based on the Greek text.

GRK-617 Exegesis of 1 and 2 Peter and Jude (3 Units)

An exegesis of 1 and 2 Peter and Jude based on the Greek text

### **Christian Historical Studies**

HIS-611 Church History I (to 1517) (2 Units)

A general survey of the Christian movement which dealt with New Testament to the Protestant Reformation in dealing with the major issues, individuals, and institutions that have been significant in the developments of Patristic, Medieval, and Renaissance Christianity.

HIS-612 Church History II (1517-Present) (2 Units)

A study of the history of Christianity from the Protestant Reformation to the modern periods with an emphasis placed on the origin of various denominations and American church history. (Prerequisite: HIS-611.)

HIS-613 Baptist History and Doctrines (2 Units)

A survey of the historical basis of Baptist thought and practice from its inception to the present. The major theological issues based on Baptist doctrine shall be addressed by Baptists, Baptist ecclesiology and leading Baptist figures. A special attention will be given to the Southern Baptist Convention and its cooperative program and agencies.

HIS-616 Cults of Christianity (3 Units)

A study of major world religions and of sects and cults in Christianity and how Christians may evangelize their adherents with the Gospel.

## **Theological Studies**

### THE-614 Systematic Theology I (3 Units)

A study of the nature, sources, and scope of systematic theology, the doctrines of revelation and the Bible, God, creation and providence, humanity and sin, and Jesus Christ.

### THE-615 Systematic Theology II (3 Units)

A study of Jesus Christ, The Holy Spirit, and Christian Life, the church, and eschatology.

### THE-616 Contemporary Theological Issues (3 Units)

An advanced course focusing on some of the most significant issues and developments on the current theological scene, particularly those involving Fundamentalism, Evangelicalism and Neo-Evangelicalism.

### THE-617 Trinity (3 Units)

The study of a particular issue or aspect of the biblical, historical, or contemporary doctrine

### THE-618 Creation (3 Units)

The study of a particular issue or aspect of the biblical, historical, or contemporary doctrine.

### THE-619 Humanity (3 Units)

The study of a particular issue or aspect of the biblical, historical, or contemporary doctrine.

### THE-620 Jesus Christ (3 Units)

The study of particular issue of aspect of the biblical, historical, or contemporary doctrine.

### THE-621 the Atonement ( 3 Units)

The study of particular issue of aspect of the biblical, historical, or contemporary doctrine.

### THE-622 Holy Spirit (3 Units)

The study of particular issue of aspect of the biblical, historical, or contemporary doctrine.

### THE-623 Salvation (3 Units)

The study of particular issue of aspect of the biblical, historical, or contemporary doctrine.

### THE-624 Eschatology (3 Units)

The study of a particular issue or aspect of the biblical, historical, or contemporary doctrine.

## **Ethical Studies**

### ETH-617 Christian Ethics (2 Units)

A study of biblical and theological foundations on Christian Ethics. Based on the Christian presuppositions and principles of ethics, students will be equipped to apply the moral standards to major issues and problems such as family values, divorce, abortion, homosexuality, and other contemporary issues facing the Christians today.

### ETH-618 Christian Home (2 Units)

Study of the biblical and theological foundations of the Christian home. Students will be equipped to apply sound moral standards in their relationships at home and to build strong families.

### ETH-619 Christianity and Human Sexuality (2 Units)

Biblical, historical, and contemporary viewpoints on the ethics of human sexuality are examined. A theological model for human sexuality and sex roles is proposed. Sexual deviations will be studied and contrasted with biblical teaching.

## **Christian Ministry Studies**

### MIN-631 Introduction to Worship (2 Units)

An examination of the scriptural, theological, and historical foundation of the roles of personal and corporate worship leaders. An emphasis is placed on developing skills in planning, directing and evaluating worship opportunities including the use of prayer, music and others.

### MIN-632 Spiritual Formation (2 Units)

An introduction of study and practice on the biblical principles of spiritual formation which establishes spiritual disciplines through corporate worship, participation in chapel, plenary lectures on personal worship, and small group interaction and accountability.

### MIN-633 Life in the Spirit (2 Units)

A seminar designed to stimulate intellectual and devotional growth and to equip the student with resources for the encouragement of the personal spiritual maturity of those in the students' life setting.

## **Preaching**

### PRC-633 Introduction to Preaching (3 Units)

An introductory study on the constructions of sermons directly from a Biblical text which involves the formation of a central idea, sermon structures, support material, effective delivery, and application.

#### PRC-634 Preaching Practicum (2 Units)

The application of principles of preaching taught in Introduction to Preaching, MIN-633. This practicum involves actual involvement on the application of expository preaching, evangelistic preaching, narrative preaching, doctrinal preaching and other innovative preaching techniques. Special attention is given to the cultivation of voice in effective sermon delivery in these areas: vocal production, articulation, projection, and style. All students will be VIDEO taped on their delivery of the sermon for an analysis. (Prerequisite: MIN-633)

#### PRC-635 Contemporary Preaching and Practice (2 Units)

Preaching to the contemporary culture is studied both as to the use of biblical sermon in speaking to ethical, social, theological, and personal issues and as to principles of style for effective contemporary communication.

### **Mission**

#### MSN-635 Introduction to Mission (2 Units)

An introductory study of the theory and practice of Christian missions including biblical, theological, historical, philosophical and strategic principles and practices through salvation and applies them to the personal approach, discussion and appeal in personal evangelism.

#### MSN-636 Multicultural Ministry (2 Units)

A study of development of Christian missions in different cultures which involves sociopolitical context, religious heritage, evangelical precursors, Baptist Contributions, and contemporary strategies will be analyzed through current trends in worldwide missionary efforts and activities, and the life and work of a missionary. (Prerequisite: MSN-635)

#### MSN-701 Introduction to Church Growth (2 Units)

An introduction to church growth, with emphasis on its terminology, principles, and methods.

#### MSN-771 Principles of Church Growth (2 Units)

An intensive study of the modern church growth movement with an emphasis on the principles and practices that contribute to the healthy growing churches. A special focus on contemporary methods for developing a local church and leading small groups and individuals to engage evangelical mission.

#### MSN 772 Strategies and Methodologies for Church Planting (2 Units)

An advanced study of various strategies for planting churches with emphasis on those strategies that have proven most effective.

## **Evangelical Studies**

### **EVG-501 Basic Evangelism (2 Units)**

A study of the philosophy, nature, and practice of evangelism, both in personal life of the minister and the corporate life of the church.

### **EVG-502 Personal Evangelism (3 Units)**

A study of personal evangelism designed to equip the minister to train others in a variety of skills related to personal evangelism..

### **EVG-503 Contemporary Evangelism (3 Units)**

A detailed study of current trends and opportunities in evangelism, with special attention to effective, innovative evangelism ministries in specific churches and movements.

### **EVG-504 Evangelism and Church Growth (3 Units)**

An introductory course to the disciplines of evangelism and church growth that moves from their biblical basis and theological foundations to a study of strategies, methodologies, and trends with a focus on their practical application. Particular attention is given to the Church Growth Movement and its historical emphasis on evangelistic church growth.

### **EVG-505 Church Evangelism (2 Units)**

A study of Biblical methods and principles leads to a thriving evangelistic church. This course considers various programs, as well as the leadership and organization of the local church.

### **EVG-601 FAITH Evangelism (3 Units)**

A combined study of theory and application of a method to spread the gospel to non-believers applies to actual practicality of evangelism through reaching out to nonbelievers in the community. The practicum is involved in this class with a versatile, biblical tool for demonstrating God's love, repentance from sin and accepting the concept of salvation, spiritual matters which deals with personal relationship with God through sharing.

## **Pastoral Studies**

### **PAS-531 Introduction to Pastoral Ministry (3 Units)**

An interpretive study of the minister's work in varied contexts. Students will examine pastoral identity and relationships, family, church members, community, and professional associates, management of time and money, denominational identity, and the church's vision for a useable future. The student will also serve in an adequate field placement with a local church under an approved supervisor. Enrollment in this course requires prior approval by the Academic Dean.

### PAS-737 Principles of Pastoral Counseling (3 Units)

An introductory study of the theological framework that directs and supports the work of pastoral ministry emphasizes on counseling ministry. Students will also study the ethical issues involved in the practice of ministry and counseling including confidentiality, self-determination, and diversity. Topics covered are family, youth, group and crisis counseling. Limitation of the counselor and referral techniques is also presented.

### **Christian Leadership**

#### CHL-511 Christian Leadership (2 Units)

An introduction to basic leadership principles and methods. Students will be examined various leadership issues as ministers pertain to ministry settings. Unique aspects of biblical leadership related to the church and denomination will be explored.

### **Christian Educational Studies**

#### CED-511 Principles of Teaching (2 Units)

An analysis of the various biblical approaches to teaching and organizing transformational learning experiences in knowledge, understanding, affective response, and Christian actions which combines with practice teaching and evaluations throughout all ages. Also covered is an effective usage of audio-visual aids, materials, equipment and techniques.

#### CED-522 Fundamentals of Christian Education (2 Units)

A foundational study for Christian education covering secular and religious philosophies of education and formulation of an adequate church curriculum as they relate to the objectives of religious education at a local church. Emphasis is placed on its importance, aims and objectives and an overview of curriculum development and evaluation of curriculum materials for children, youth and adults, utilizing lesson materials of Southern Baptist's.

#### CED-523 Educational Psychology (2 Units)

A study of a biblical analysis of essential psychological theories in context of Christian teaching, disciplining, and equipping for ministry. The course focuses on the theories of learning which involves cognitive, moral, and social development. Students will analyze the behavioral and cognitive views of learning and study theories pertinent to instructing, managing, and motivating learners. The concept of this study is to apply educational psychology to Christian based teaching.

#### CED-634 Preschool Education in Church (2 Units)

This course will combine knowledge, theory, and practical application to enable students to work with preschoolers. Characteristics and needs of preschoolers are focused in relation to the Sunday School Program in application of teaching Bible and leading preschoolers to learn and grow spiritually.

#### CED-635 Childhood Education in Church (2 Units)

This course will combine knowledge, theory, and practical application to enable students to work with children up to six grades. Characteristics and needs of children are studied in relation to the Sunday school programs in application of teaching Bible and leading children to acknowledge life principles for spiritual growth.

#### CED-636 Youth Education in Church (2 Units)

This course will combine knowledge, theory, and practical application to enable students to work with youth group in a local church. Characteristics and needs of youth are studied in relation to the various church programs. Students will study the materials and programs provided by Southern Baptist Convention.

#### CED-637 Adult Education in Church (2 Units)

This course will combine knowledge, theory, and practical application to enable students to work with adults in local church settings. An emphasis will be on appropriate discipleship and ministry models, development with an understanding of biblical messages through which are derived theological foundations for ministry with adults. Presented in this course are Southern Baptist Conventions' materials and programs for adult education in local churches. Students will become familiar with organization, curriculum, teaching methods, and evaluation of adult education in a local church.

#### CED-645 Human Growth and Development (2 Units)

An overview of developmental psychology and a comparison of theories of human growth and development. This course includes pre-natal development through older adult and death. Physical, cognitive, social, and spiritual development of children and adults are presented. Attention is given to consideration of the impact of developmental theory on ministry.

#### CED-646 Church Curriculum (2 Units)

Helping students demonstrate understanding of process of a developing a curriculum plan according to the biblical principles. This course provides the students with a practical skill in developing and implementing a well-coordinated curriculum plan for the church's educational ministries.

### **Field Practicum/Internship**

#### INT-698 Field Practicum/Internship (2 Units)

Student Field Experience is off-campus education under supervision. It is designed to be a cumulative, integrative learning experience. It is an opportunity for students to pull classroom experience in hands-on situations toward the end of their seminary training. (This course can be taken no more than 4 units)

### **Mentoring**

#### MNT-512 Mentoring (3 Units)

A relational experience in which one person (Mentor) empowers another (Mentoree) by sharing God-given resources such as personal strengths, resources, and networks (friendships/contracts) to help the student reach his or her goals.

### **Administration Studies**

#### ADM-622 Church Administration I (2 Units)

An intensive study of administrative areas necessary for a church conduct its business affairs in accordance with scriptural guidance. A focus is placed on the role of the pastor in conducting the various types of public services. Also covered is how to start and operate a new church.

#### ADM-623 Church Administration II (2 Units)

A study of major forms of church and denominational polity. The structure of the Southern Baptist Convention will be given special attention. Local church administrative problems and the “church base design elements” will be studied.

#### **Church Music**

#### MUS-623 Introduction to Church Music (2 Units)

A survey in the challenges and aspects of music in worship, biblical and historical bases for problem solving, and review of current issues in worship. Emphasis is placed on the purpose, function and application of church music as a part of worship and Christian ministry.

#### **Philosophical Studies**

#### PHL-501 Introduction to Christian Philosophy (3 Units)

A study, in historical perspective, of the basic issues in the philosophy of religion. Contemporary worldviews and philosophical issues relevant to Christian ministry will be dealt in this course.

#### APO-619 Christian Apologetics (3 Units)

A survey of the representative approaches to Christian Apologetics. Classical methodologies are studied along with evaluation of contemporary approaches.

#### **Psychological Studies**

#### PSY-611 Personal Development (2 Units)

An overview of developmental psychology and a comparison of theories which relates to practice in the educational ministry of the church.

#### **Directed Studies**

#### DIR-501 Directed Study (2 Units)

Directed research on a topic on one of the course studies at Southern Baptist College and Seminary. The topic must be approved by the supervising faculty, Academic Dean. The total number of credits a student can earn through independent reading research may not exceed 4 semester units. Separate tuition fee will be applied. (See Financial Information.)

#### DIR-502 Directed Study (3 Units)

Directed research on a topic on one of the course studies at Southern Baptist College and Seminary. The topic must be approved by the supervising faculty, Academic Dean. The total number of credits a student can earn through independent reading research may not exceed 3 semester units. Separate tuition fee will be applied. (See Financial Information.)

## **Graduate Degree Preparation**

### MAP-699 Master's Project Preparation (2 Units)

This course is designed for the students completing master's thesis or project. It provides research methodology, organization and preparation of a master's thesis or project under the supervision of a faculty, normally thesis or project chairperson, and is taken during the first semester of the final years at the Seminary.

### MAP-700 Master's Project (3 Units)

For preparation of the project, students must be continuously enrolled through registration. Upon completion and acceptance of the project, the students will be given three hours of credit. (Prerequisite: Approval by the Graduation Evaluation Committee).

## ON STAFF FACULTY PROFILE

### Special Characteristics of Faculty

The majority of the faculty members of Southern Baptist College and Seminary completed their postsecondary education in South Korea but completed their professional training in the United States. They are bilingual.

SUNG KUN PARK, Ph. D.

Rev. Park received his doctorate and master's degree in theology from the Southwestern Baptist Theological Seminary in 1992 in Fort Worth, Texas and 1984 respectively. Before his immigration to the United States, he received a B. S. degree in Geology from the Seoul National University in 1979. Dr. Park's experience includes the following: Professor, Southern California Center, Golden Gate Baptist Theological Seminary, Brea campus, from 1990 to present, Professor at Golden Gate Baptist Theological Seminary, Los Angeles Ethnic Leadership Development Center, 1990-1997, President, Southern Baptist College and Seminary, Los Angeles, California from 1996 to present. *Faculty assignments: Old Testament, New Testament, Systematic Theology, Christian Ethnics Supervised ministry and others.*

SEUNGHEE KO, Ph. D.

He earned his B.A. degree in Business Administration from Seoul National University in 1984, M.B.A. degree from Texas A & M University, Ph.D. degree in Business Administration from Mississippi State University in 1993 and Master of Divinity degree from Fuller Theological Seminary in Pasadena, California. *Faculty Assignment: Church Administration, Old Testament, Introduction to Preaching, Preaching Practicum, Christian Ethics, Computer.*

ISRAEL BYOUNG CHAN KIM, Ph. D.

He earned his Bachelor in Theology from Seminario Internacional Teologica Bautista, Buenos Aires, Argentina, in 1989, a Master of Arts in Intercultural Study from Fuller Theological Seminary, Pasadena, CA., in 1994, Master of Divinity in 1996 & Doctorate of Divinity in Theology (New Testament), in 2002 from Southwestern Baptist Theological Seminary, Ft. Worth TX. *Faculty Assignments: New Testament & Youth Ministry.*

BUCK SEUNG SONG M. Div. Ph. D. (Candidate)

He earned a Bachelor of Arts in 1983 from Korean Baptist Theological College, Korea, a Master of Arts from Azusa Pacific University, in Azusa, CA in 1986, Masters of Divinity in 1993 and a Doctorate Candidate in 1994-1997 from Southern Baptist Theological Seminary in Kentucky.

DONG JIN KIM, Th. M. Ph. D. (Candidate)

Earned a Bachelor of Arts in 1985 from Korea University, Seoul Korea, a Master of Divinity in 1990 from Hapdong Presbyterian Theological Seminary in Suwon, Korea, in 1992 received a Masters in Theology in Old Testament & in 2001 earned his Doctorate of Philosophy in Theological Studies program from Trinity Evangelical Divinity School, Deerfield IL. *Humanities*

JAY J. KIM, M. Div. Ph. D.

Earned a Bachelor of Science in 1989 from California State Polytechnic University, Pomona, CA, a Master of Divinity in 2000 from Southern Baptist Theological Seminary, Louisville, KY, and Doctor of Philosophy in 2004 from Southern Baptist Theological Seminary: *The Concept of Holiness in Pauline Epistles.*

## VISITING FACULTY PROFILE

HEE WANG BYUN, M. Div., D. Min. (Candidate)

He received his Master of Divinity degree from Southwestern Baptist Theological Seminary, Fort Worth, Texas in 1989, and baccalaureate degree in history from Utah State University, Logan, Utah in 1985. He is currently employed as a part-time faculty for the Southern California Campus, Golden Gate Baptist Theological Seminary, and teaching Ethnic Leadership Development (ELD) program. He is an adjunct faculty. *Faculty assignments: Introduction to Worship, Biblical Background, Christian Missions, and others.*

CHUNG HO HAN, Ph. D

He received his Bachelor of Arts in Theology in 1976 from Korea Baptist College and Theological Seminary in Dae-Jun Korea. He also receive a Master of Divinity in 1991 and Doctorate of Philosophy from California Graduate School of Theology in Glendale, California.

JONG SOO HAN, M. Div.

He received his Master of Business Administration degree and Bachelor of Art in Business Administration degree from Yonsei University, Seoul, Korea in 1981 and 1979 respectively. He earned his Master of Divinity degree from Fuller Theological Seminary. He taught business administration at Yonsei University and Chung Nam National University in South Korea before immigrating to the United States in 1985. He is an adjunct faculty. *Faculty assignments: Church Administration.*

JUNG GIL HONG, Th. M.

Rev. Hong received his Master of Theology degree with a focus of missionary from Fuller Theological Seminary in 1994. He earned his Master of Divinity degree from Azusa Pacific University, Graduate School of Theology in 1987. He also earned a master's degree in Theology from the same institution a year earlier. Before he came to the United States, he received a baccalaureate degree in Theology from Seoul Theological College and Seminary in 1968. *Faculty assignments: Missionary Evangelism, Spiritual Formation, and others.*

JEREMIAH C. IM Ph. D.

He received his M. Div. degree and M.A. degree from Fuller Theological Seminary. B.A. degree from George Washington University, Washington D.C. and Ph.D. degree from Fuller Theological Seminary. *Faculty assignments: Missionary, Church Growth, and others.*

DAVID D. KIM., Th. B. , D. Min.(Candidate)

He received a Bachelor of Arts in Biblical Language in 1985 from LIFE Paciic University, San Dimas, CA, and a Master of Divinity in 1998 and a Master of Theology in 2000 from Southwestern Baptist Theological Seminary, Fort Worth, CA. He is pursuing Doctorate of Ministry at Midwestern Baptist Theological Seminary.

FAITH KIM, D. Min.

Dr. Kim earned her Doctor of Ministry degree from Golden Gate Baptist Theological Seminary in Mill Valley, California in 1987; M.A. degree in Christian Education from Wheaton College and Graduate School in Wheaton, Illinois in 1970; and B.A. degree in English from Ewha Women's University in Seoul, Korea in 1963. She is an adjunct faculty member of the Southern California Campus, Golden Gate Baptist Theological Seminary, Brea California, as well as Southern Baptist College and Seminary. *Faculty assignments: Christian Education, Theology, Advanced Communication Skills, Administrative Leadership in the Local Church, and others.*

JAE YOUNG KIM Th. M., and Ph. D. (Candidate)

He earned a Bachelor of Theology from Chongshin University, Seoul, Korea . He also received a Master of Theology from Colombia Theological Seminary and Calvin Theological Seminary. He is pursuing Doctorate of Philosophy from Trinity Evangelical Divinity School, Deerfield, IL.

ILYOUL LEE, M. Div

He received a Bachelor of Science, Electrical Engineering from Seoul National University in Seoul, Korea. He also received a Master of Science from University of Missouri, and Columbia, MO., He also earned a Master of Divinity from the Southern Baptist Theological Seminary, Louisville, KY.

JANG WOO LEE, M. Div., Ph.D. (Candidate)

He received his Th. B. degree from Baptist College in Tae Jun, Korea, Master of Divinity from Southern Baptist Theological Seminary, Fort Worth, Texas and is a Ph.D. candidate at Southwestern Baptist Theological Seminary.

*His faculty assignments: Evangelism, Church Growth, and others.*

SANG HOON LEE, D. Min

He received his B.A. degree in Linguistics from Seoul National University, Korea and M. Div and Doctor of Ministry degree from Southwestern Baptist Seminary in Forth Worth, Texas. Dr. Lee's faculty assignments: Biblical Greek, Systematic Theology, Old Testament, Southern Baptist Polity & Practice, and others.

GRACE GUEN PARK, Ph. D

Dr. Park received her Ph.D. degree in Education with a focus on Early Childhood Development from University of North Texas in 1992. She earned her Master of Religious Education degree from Southwestern Baptist Theological Seminary, Fort Worth, Texas in 1985. She received a baccalaureate degree in Childhood Development from Yonsei University in Seoul, Korea in 1981. She has been teaching Childhood Development at the Los Angeles ELD Center, Golden Gate Baptist Theological Seminary since 1991 at a part-time lecturer. Faculty assignment: Christian Education, Childhood Development, Creative Experience for Young Children, Administration and Management of Day Care Center, Principles of Teaching, Preschool Education, Youth Education, Teaching Students with Learning and Behavior Problems, Kindergarten Student Teaching, Pre-kindergarten Student teaching, Child, family and Community, Principles and Practices in Language Arts Education..

SARAH SOON DUK PARK, M.A. Ph.D. Candidate

She received her B.A. degree in Business Management from Kyung Won University, Korea, M. Ed in Counseling Psychology from Kun Kuk University, M.A. in Marriage Family and Child Counseling at Pacific Christian College, School of Graduate Studies. She is also a Ph.D. candidate in Marriage and Family Therapy at Fuller Theological Seminary, School of Psychology.

*Faculty assignments: Children Counseling, Marital Counseling, Counseling Troubled Families and Personal Development, and others.*

LINDA MYUNGHAEE PYUN, M.A. Ed. D. Candidate

She received her B.A. degree in Agricultural Home Economics from Seoul National University, finished M.A. course in Nutrition at Seoul national University in Seoul Korea. She received her M.A. degree in Christian Education at Talbot School of Theology and is an Ed. D. Candidate at Talbot College of Theology, La Mirada, CA. *Faculty assignment: Educational Psychology, Fundamentals of Christian Education, Early Child Development, and others.*

PAUL CHULHO KIM, Ph. D.

He earned his B.A. degree in English Education from Seoul National University in 1980, M.S. degree in Accounting from Texas A & M. University in 1985, Ph.D. degree in Management Information Systems from Mississippi State University in 1990, and Master of Divinity degree from Golden Gate Baptist Seminary in 1994. Teaching Experience: California Baptist University, Golden Gate Baptist Seminary ELD program in Walnut Branch. *Faculty Assignment: Church History, Baptist History & Doctrine, Principles of Teaching Bible, Introduction to Worship, Christian Ethics.*

YOUNG KI PAK, Th. M.

He earned his B.S. Degree in Electrical Engineering from University of Colorado in 1986, M. A. Degree from Denver Conservative Seminary in 1993, Master of Divinity Degree from Westminster Theological Seminary and Th. M. from Fuller Theological Seminary in 1998. *Faculty Assignment: Hebrew, Prophetic Books.*

HO WON CHA, D. Min.

He earned his B.A. and M. A. Degree from Kyong-hi University in 1958, and Doctor of Ministry Degree from Fuller Theological Seminary in 1983. He is the president of Korean American Family Institute. *Faculty Assignment: Marital Counseling Troubled Family Counseling.*

JOSHUA PAK, Ph. D.

He earned his B.S. Degree in Mechanical Engineering from University of Cincinnati and Ph. D. Degree in Psychology from Fuller Theological Seminary in 1998. *Faculty Assignment: Personal Development, Counseling Adolescents and Their Parents, Marital Counseling, Pastoral Care & Chaplaincy and Counseling Troubled Families.*

MYONKI PARK, Th. M., Ph. D (Candidate)

He earned his B.A. Degree from Prairie Bible College, Canada in 1989, M. Div. Degree in 1993, Th. M. Degree in 1995 from Fuller Theological Seminary, and Ph. D. Degree candidate now. *Faculty Assignment: Introduction to Mission, Ethnic Mission.*

CHOONG SUN LEE, Th. M.

He earned his B. Ph. Degree in 1979, M.S. Degree from University of California, Irvine, M.Div. from Westminster Theological Seminary in 1997 and Th. M. Degree from Talbot Theological Seminary. *Faculty Assignment: Greek, Hebrew.*

NEUNG PILL SUH, D.Eng.

Earned a B.S. Degree Mineral & Petroleum Engineering, Seoul National University, Seoul Korea, 1973. In 1979 M.S. Degree in Petroleum Engineering from University of Southern California, Los Angeles, CA & in 1985 Doctorate Degree in Petroleum Engineering from University of Calgary, AB, Canada. *Mathematics*

JI HYE PARK, M. A.

Earned a diploma in Theology in 1996, from Christ For the Nations Institute, Dallas, Texas. In 1997 earned a Bachelor of Arts from Dallas Baptist University, Dallas, Texas. In 2000 earned a Master of Art in Educational Ministry Gerontology from Southwestern Baptist Theological Seminary in Fort Worth, Texas. *Principles of Teaching*

MING GIL YIN, M. A.

Earned a Bachelor of Science in 1997 from Yanbian University Science & Technology, Seoul Korea. In 2002 earned a Master of Education from Texas Christian University in Fort Worth, Texas. *Basic Word Processing*

SE WON SUH, M. Div

Rev. Suh received his B.A. degree in theology from Tae-Jeon Methodist College in 1978, and Master of Divinity degree from Southwestern Baptist Theological Seminary in Ft. Worth, TX in 1983. He also studied at Fuller Theological Seminary in Pasadena, CA for church growth in Master of Musicology and at Catholic University of America in Washington, D.C. in 1990 in the Semitic Language Dept., Rev. Suh's teaching experience includes Professor, Washington Baptist College and Seminary, 1990-2000. *Faculty assignments: Church Administration, Old Testament Survey, John's Epistles, Biblical Archeology, Greek, Hebrews, Prophets, Youth Ministry, Biblical Preaching, Christian Worship.*

LARRY SMITH, M. A.

In 1996 earned a Bachelor of Arts degree in Sociology from California State University, Long Beach, CA. Master Degree of Arts in 2002 from California State University, Long Beach CA. 2005 Certified by the Bureau of Private Postsecondary and Vocational Education.

*Curriculum Coordinator*

## **APPENDIX A STATEMENT OF FAITH**

**The Articles of Faith of Southern Baptist College and Seminary, to which all the faculty are required to subscribe to, are based on the Articles of Faith of the Southern Baptist Convention.**

### **I. The Scriptures**

The Holy Bible was written by men divinely inspired and is God's revelation of Himself to man. It is a perfect treasure of divine instruction. It has God for its author, salvation for its end, and truth, without any mixture of error, for its matter. Therefore, all Scripture is totally true and trustworthy. It reveals the principles by which God judges us; and therefore is, and will remain to the end of the world, the true center of Christian union, and the supreme standard by which all human conduct, creeds, and religious opinions should be tried. All Scripture is a testimony to Christ, who is Himself the focus of divine revelation.

### **II. God**

There is one and only one living and true God. He is an intelligent, spiritual, and personal Being, the Creator, Redeemer, Preserver, and Ruler of the universe. God is infinite in holiness and all other perfections. God is all powerful and all knowing; and His perfect knowledge extends to all things, past, present, and future, including the future decisions of His free creatures. To Him we owe the highest love, reverence, and obedience. The eternal triune God reveals Himself to us as Father, Son, and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being.

- God the Father. God as Father reigns with providential care over His universe, His creatures, and the flow of the stream of human history according to the purpose of His grace. He is all powerful, all knowing, all loving, and all wise. God is Father in truth to those who become children of God through faith in Jesus Christ. He is fatherly in His attitude toward all men.

- God the Son. Christ is the eternal Son of God. In His incarnation as Jesus Christ He was conceived of the Holy Spirit and born of the Virgin Mary. Jesus perfectly revealed and did the will of God, taking upon Himself human nature with its demands and necessities and identifying Himself completely with mankind yet without sin. He honored the divine law by His personal obedience, and in His substitutionary death on the cross He made provision for the redemption of men from sin. He was raised from the dead with a glorified body and appeared to His disciples as the person who was with them before His crucifixion. He ascended into heaven and is now exalted at the right hand of God where He is the One Mediator, fully God, fully man, in whose Person is effected the reconciliation between God and man. He will return in power and glory to judge the world and to consummate His redemptive mission. He now dwells in all believers as the living and ever presents Lord.

- God the Holy Spirit. The Holy Spirit is the Spirit of God, fully divine. He inspired holy men of old to write the Scriptures. Through illumination He enables men to understand truth. He exalts Christ. He convicts men of sin, of righteousness, and of judgment. He calls men to the Savior, and effects regeneration. At the moment of regeneration He baptizes every believer into the Body of Christ. He cultivates Christian character, comforts believers, and bestows the spiritual gifts by which they serve God through His church.

He seals the believer unto the day of final redemption. His presence in the Christian is the guarantee that God will bring the believer into the fullness of the stature of Christ. He enlightens and empowers the believer and the church in worship, evangelism, and service.

### **III. Man**

Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. In the beginning man was innocent of sin and was endowed by His Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. Through the temptation of Satan man transgressed the command of God, and fell from his original innocence whereby his posterity inherits a nature and an environment inclined toward sin. Therefore, as soon as they are capable of moral action, they become transgressors and are under condemnation. Only the grace of God can bring man into His holy fellowship and enable man

to fulfill the creative purpose of God. The sacredness of human personality is evident in that God created man in His own image, and in that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love.

#### **IV. Salvation**

Salvation involves the redemption of the whole man, and is offered freely to all who accept Jesus Christ as Lord and Savior, who by His own blood obtained eternal redemption for the believer. In its broadest sense salvation includes regeneration, justification, sanctification, and glorification. There is no salvation apart from personal faith in Jesus Christ as Lord.

- Regeneration, or the new birth, is a work of God's grace whereby believers become new creatures in Christ Jesus. It is a change of heart wrought by the Holy Spirit through conviction of sin, to which the sinner responds in repentance toward God and faith in the Lord Jesus Christ. Repentance and faith are inseparable experiences of grace. Repentance is a genuine turning from sin toward God. Faith is the acceptance of Jesus Christ and commitment of the entire personality to Him as Lord and Savior.

- Justification is God's gracious and full acquittal upon principles of His righteousness of all sinners who repent and believe in Christ. Justification brings the believer unto a relationship of peace and favor with God.
- Sanctification is the experience, beginning in regeneration, by which the believer is set apart to God's purposes, and is enabled to progress toward moral and spiritual maturity through the presence and power of the Holy Spirit dwelling in him. Growth in grace should continue throughout the regenerate persons' life.
- Glorification is the culmination of salvation and is the final blessed and abiding state of the redeemed.

#### **V. God's Purpose of Grace**

Election is the gracious purpose of God, according to which He regenerates, justifies, sanctifies, and glorifies sinners. It is consistent with the free agency of man, and comprehends all the means in connection with the end. It is the glorious display of God's sovereign goodness, and is infinitely wise, holy, and unchangeable. It excludes boasting and promotes humility. All true believers endure to the end. Those whom God has accepted in Christ, and sanctified by His Spirit, will never fall away from the state of grace, but shall persevere to the end. Believers may fall into sin through neglect and temptation, whereby they grieve the Spirit, impair their graces and comforts, and bring reproach on the cause of Christ, and temporal judgments on themselves; yet they shall be kept by the power of God through faith unto salvation.

#### **VI. The Church**

A New Testament church of the Lord Jesus Christ is an autonomous local congregation of baptized believers, associated by covenant in the faith and fellowship of the gospel; observing the two ordinances of Christ, governed by His laws, exercising the gifts, rights, and privileges invested in them by His Word, and seeking to extend the gospel to the ends of the earth. Each congregation operates under the Lordship of Christ through democratic processes. In such a congregation each member is responsible and accountable to Christ as Lord. Its scriptural officers are pastors and deacons. While both men and women are gifted for service in the church, the office of pastor is limited to men as qualified by Scripture. The New Testament speaks also of the church as the body of Christ which includes all of the redeemed of all the ages, believers from every tribe, and tongue, and people, and nation.

#### **VII. Baptism and the Lord's Supper**

Christian baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus. It is a testimony to his faith in the final resurrection of the dead. Being a church ordinance, it is prerequisite to the privileges of church membership and to the Lord's Supper. The Lord's Supper is a symbolic act of obedience whereby members of the church, through partaking of the bread and the fruit of the vine, memorialize the death of the Redeemer and anticipate His second coming.

#### **VIII. The Lord's Day**

The first day of the week is the Lord's Day. It is a Christian institution for regular observance. It commemorates the resurrection of Christ from the dead and should include exercises of worship and spiritual devotion, both public and private. Activities on the Lord's Day should be commensurate with the Christian's conscience under the Lordship of Jesus Christ.

## **IX. The Kingdom**

The Kingdom of God includes both His general sovereignty over the universe and His particular kingship over men who willfully acknowledge Him as King. Particularly the Kingdom is the realm of salvation into which men enter by trustful, childlike commitment to Jesus Christ. Christians ought to pray and to labor that the Kingdom may come and God's will be done on earth. The full consummation of the Kingdom awaits the return of Jesus Christ and the end of this age

## **X. Last Things**

God, in His own time and in His own way, will bring the world to its appropriate end. According to His promise, Jesus Christ will return personally and visibly in glory to the earth; the dead will be raised; and Christ will judge all men in righteousness. The unrighteous will be consigned to Hell, the place of everlasting punishment. The righteous in their resurrected and glorified bodies will receive their reward and will dwell forever in Heaven with the Lord.

## **XI. Evangelism and Missions**

It is the duty and privilege of every follower of Christ and of every church of the Lord Jesus Christ to endeavor to make disciples of all nations. The new birth of man's spirit by God's Holy Spirit means the birth of love for others. Missionary effort on the part of all rests thus upon a spiritual necessity of the regenerate life, and is expressly and repeatedly commanded in the teachings of Christ. The Lord Jesus Christ has commanded the preaching of the gospel to all nations. It is the duty of every child of God to seek constantly to win the lost to Christ by verbal witness undergirded by a Christian lifestyle, and by other methods in harmony with the gospel of Christ.

## **XII. Education**

Christianity is the faith of enlightenment and intelligence. In Jesus Christ abide all the treasures of wisdom and knowledge. All sound learning is, therefore a part of our Christian heritage. The new birth opens all human faculties and creates a thirst for knowledge. Moreover, the cause of education in the Kingdom of Christ is co-ordinate with the causes of missions and general benevolence, and should receive along with these the liberal support of the churches. An adequate system of Christian education is necessary to a complete spiritual program for Christ's people. In Christian education there should be a proper balance between academic freedom and academic responsibility. Freedom in an orderly relationship of human life is always limited and never absolute. The freedom of a teacher in a Christian school, college, or seminary is limited by the preeminence of Jesus Christ, by the authoritative nature of the Scriptures, and by the distinct purpose for which the school exists.

## **XIII. Stewardship**

God is the source of all blessings, temporal and spiritual; all that we have and are we owe to Him. Christians have a spiritual debtorship to the whole world, a holy trusteeship in the gospel, and a binding stewardship in their possessions. They are therefore under obligation to serve Him with their time, talents, and material possessions; and should recognize all these as entrusted to them to use for the glory of God and for helping others. According to the Scriptures, Christians should contribute of their means, cheerfully, regularly, systematically, proportionately, and liberally for the advancement of the Redeemer's cause on earth.

## **XIV. Cooperation**

Christ's people should, as occasion requires, organize such associations and conventions as may best secure cooperation for the great objects of the Kingdom of God. Such organizations have no authority over one another or over the churches. They are voluntary and advisory bodies designed to elicit, combine, and direct the energies of our people in the most effective manner. Members of New Testament churches should cooperate with one another in carrying forward the missionary, educational, and benevolent ministries for the extension of Christ's Kingdom. Christian unity in the New Testament sense is spiritual harmony and voluntary cooperation for common ends by various groups of Christ's people. Cooperation is desirable between the various Christian denominations, when the end to be attained is itself justified, and when such cooperation involves no violation of conscience or compromise of loyalty to Christ and His Word as revealed in the New Testament.

## **XV. The Christian and the Social Order**

All Christians are under obligation to seek to make the will of Christ supreme in our own lives and in human society. Means and methods used for the improvement of society and the establishment of righteousness among men can be truly and permanently helpful only when they are rooted in the regeneration of the individual by the saving grace of God in Jesus Christ. In the spirit of Christ, Christians should oppose racism, every form of greed, selfishness, and vice, and all forms of sexual immorality, including adultery, homosexuality, and pornography. We should work to provide for the orphaned, the needy, the abused, the aged, the helpless, and the sick. We should speak on behalf of the unborn and contend for the sanctity of all human life from conception to natural death. Every Christian should seek to bring industry, government, and society as a whole under the sway of the principles of righteousness, truth, and brotherly love. In order to promote these ends Christians should be ready to work with all men of good will in any good cause, always being careful to act in the spirit of love without compromising their loyalty to Christ and His truth.

## **XVI. Peace and War**

It is the duty of Christians to seek peace with all men on principles of righteousness. In accordance with the spirit and teachings of Christ they should do all in their power to put an end to war. The true remedy for the war spirit is the gospel of our Lord. The supreme need of the world is the acceptance of His teachings in all the affairs of men and nations, and the practical application of His law of love. Christian people throughout the world should pray for the reign of the Prince of Peace.

## **XVII. Religious Liberty**

God alone is Lord of the conscience, and He has left it free from the doctrines and commandments of men which are contrary to His Word or not contained in it. Church and state should be separate. The state owes to every church protection and full freedom in the pursuit of its spiritual ends. In providing for such freedom no ecclesiastical group or denomination should be favored by the state more than others. Civil government being ordained of God, it is the duty of Christians to render loyal obedience thereto in all things not contrary to the revealed will of God. The church should not resort to the civil power to carry on its work. The gospel of Christ contemplates spiritual means alone for the pursuit of its ends. The state has no right to impose penalties for religious opinions of any kind. The state has no right to impose taxes for the support of any form of religion. A free church in a free state is the Christian ideal, and this implies the right of free and unhindered access to God on the part of all men, and the right to form and propagate opinions in the sphere of religion without interference by the civil power.

## **XVIII. The Family**

God has ordained the family as the foundational institution of human society. It is composed of persons related to one another by marriage, blood, or adoption. Marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God's unique gift to reveal the union between Christ and His church, and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race. The husband and wife are of equal worth before God, since both are created in God's image. The marriage relationship models the way God relates to His people. A husband is to love his wife as Christ loved the church. He has the God-given responsibility to provide for, to protect, and to lead his family. A wife is to submit herself graciously to the servant leadership of her husband even as the church willingly submits to the headship of Christ. She, being in the image of God as is her husband and thus equal to him, has the God-given responsibility to respect her husband and to serve as his helper in managing the household and nurturing the next generation. Children, from the moment of conception, are a blessing and heritage from the Lord. Parents are to demonstrate to their children God's pattern for marriage. Parents are to teach their children spiritual and moral values and to lead them, through consistent lifestyle example and loving discipline, to make choices based on biblical truth. Children are to honor and obey their parents.