

CATALOG

2012 - 2013



BETHESDA UNIVERSITY

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A MESSAGE FROM THE FOUNDER

I founded Bethesda University of California in 1976 based upon Pentecostal distinctiveness for the purpose of training men and women in the Christian Faith to fulfill the redemptive task of the Great Commission.

Through God's tremendous blessings, the university has been growing steadily since its foundation. The university is approved by the Bureau for Private Postsecondary Education of the State of California (BPPE) and is accredited by Transnational Association of Christian Colleges and Schools (TRACS) and the Association for Biblical Higher Education (ABHE). Both ABHE and TRACS are accrediting agencies recognized by the United States Department of Education (USDE) and by the Council for Higher Education Accreditation (CHEA).

Bethesda University provides an education that would result in the creation of a sense of values and establishment of priorities. A growing numbers of our graduates are accepted to graduate schools around the world. The majorities of our graduates with degrees in music continue their studies at various graduate schools in the U.S. or actively perform in concerts and other fields in Korea.

In this new millennium, there is a growing need for Christian leaders and professionals. In this vein, Bethesda University will equip students to become leaders in the 21st Century with the exceptional education and artistic skills on a solid Christian foundation and a Pentecostal heritage.

Dr. David Yonggi Cho
Founder

A MESSAGE FROM THE PRESIDENT

Welcome to Bethesda University of California!

In just 30 years Bethesda University of California has become the most renowned Korean operated university in America for the training of Korean/English speaking students and pastors, with a Pentecostal spirituality and solid academic and professional equipping.

Not only do I thank God for all He has done for this institution and its students in the past, I praise Him for the future. God has given us a new vision of becoming a university that will offer a variety of learning choices and degrees to enable our graduates to expand the Kingdom of God through their various professions.

Our administration, faculty, and staff rejoice in the privilege to serve you and to help you find and fulfill the vision of God for your life.

I firmly believe that His power within us is able to do immeasurably more than we can ask or imagine (Ephesians 3:20).

Dr. Yu Chul Chin
President

GENERAL INFORMATION

MISSION STATEMENT

Bethesda University of California is a Christ-centered community of higher education preparing Korean/English speaking men and women with professional competence, academic excellence, and spiritual integrity to be servant leaders in the Church, community, and global society.

INSTITUTIONAL OBJECTIVES (GOALS)

To fulfill its mission, Bethesda University of California is committed to the following goals:

The university is committed to:

- Provide instruction for personal and professional development within a Pentecostal/Charismatic environment;
- Create in students the recognition of the authority of Scripture and provide them foundational knowledge of the Bible;
- Encourage development of an integrative spiritual life;
- Provide learning skills that access knowledge for vocation success and enables students to express their views;
- Equip students with the basic knowledge, skills, and attitudes for success in their professions;
- Cultivate within students a spirit of inquiry and reflective discernment in the quest for knowledge and truth;
- Enhance spiritual development by encouraging students in personal prayer and the spiritual disciplines;
- Increase students' biblical knowledge of moral and ethical standards and encourage a lifestyle based on God's Word;
- Prepare students for service and vocation in the Church and society;
- Create awareness and motivation for lifelong education and development;
- Operate in an efficient and effective manner in order to steward its God-given resources.

INSTITUTIONAL OUTCOMES

In harmony with the mission and institutional goals of the school, BUC expects certain outcomes to be demonstrated in its graduates. These foundational outcomes are enlarged upon by the specific measurable objectives articulated in each academic program offered by the institution. The combination of these institutional objectives for each student and the objectives for each academic program provides a basis for assessing a student's progress and the institution's effectiveness in fulfilling its mission.

Students graduating from Bethesda will:

- Evidence a commitment to the Lordship of Jesus Christ;
- Evidence the fruit of the Spirit in their lives;
- Evidence the recognition of the authority of Scripture in their lives;
- Demonstrate a foundational knowledge of the Word and the ability to apply its principles to life;
- Evidence a commitment to and ability to share their faith;
- Evidence the basic skills and knowledge for their vocational success;
- Demonstrate the ability to effectively communicate in written and spoken form;
- Evidence reasoning skills with the ability to interpret and integrate knowledge;

- Demonstrate the ability for research on a post-secondary level; and
- Indicate a commitment to lifelong learning and growth.

PHILOSOPHY OF EDUCATION

Bethesda University of California is a Christ-centered institution that acknowledges all truth is of God and finds its unity in God. BUC recognizes the primacy of the Spiritual truth revealed in the Bible and incarnate in Jesus Christ. BUC recognizes that God reveals truth to us through Christ in nature, people, history, and above all, the Scripture. Thus, the Bible is central in the learning experience at BUC.

HISTORY

Bethesda University of California (BUC) had its beginnings in 1958, when a young impoverished Bible school graduate by the name of Yonggi Cho launched his public ministry in Seoul, Korea. Over the next few years the church that he founded realized spectacular growth, necessitating a series of moves from its first meeting in a home to tents of increasingly larger sizes, and finally to a building that soon proved to be inadequate. In 1967 Pastor Cho introduced the cell system with leaders visiting homes and drawing new members into the fold of the church. Within two years the church was approaching 10,000 members, and even three Sunday services could not accommodate the crowds. The result was that thousands listened outside the building over loudspeakers. Clearly, the church needed to build new facilities.

Pastor Yonggi Cho defied all logic when he purchased a large tract of property on Yoido, a desolate island on the edge of the City of Seoul in the middle of the Han River that was completely undeveloped. The fact that there was not even a bridge to connect the island to the city of Seoul underscored his apparent folly. However, Cho was a visionary who was sensitive to the leading of the Holy Spirit, and in August of 1973 services were held in the newly constructed Yoido Full Gospel Church building, which accommodates 25,000 people. Today Yoido is the heart of Seoul, and the seat of the government is located only a few blocks from the church, as well as the headquarters of the Korean television and communications systems. By 1979 the church had reached a membership of 100,000, and even with the establishing of other churches throughout the city, the growth of the central church was phenomenal. In 1992 its membership reached 700,000 and today exceeds 850,000.

Very early Pastor Cho recognized the need for Christian education, especially theological training, and massive buildings were constructed at Yoido to house the educational arm of the church. The International Theological Institute was established to provide sound theological instruction, and a modern campus was developed for what has become the fully accredited Hansei University, affording young people the opportunity to receive a quality Christian education in various disciplines. However, Pastor Cho's vision went far beyond Korea and the rest of Asia, and soon thriving churches and Bible schools were established in various mission frontiers.

The passing years saw a steady flow of immigrants from Korea into the United States, with the largest concentration in and around Los Angeles. At this point, Dr. David Yonggi Cho received a vision from the Father God to establish a Bible college to train people to pioneer and establish Korean churches throughout North America and the other parts of the world. He shared this vision with Dr. William H. Robertson, who was superintendent of the Southern California District of the Assemblies of God. As a result, the Full Gospel Central Bible College started in the fall of 1976 in Pasadena, California. In 1980 the school relocated to larger quarters in Whittier, California. In 1983 the institution changed its name to Bethesda School of Theology and received authorization from the California Department of Education to grant undergraduate degrees. In 1990 the institution began offering the M.A. and M.Div.

degrees. In the same year, to reflect its broader offerings, the name was changed to Bethesda Christian University.

The next year saw a significant step in the development of the University when the INS granted permission for the school to issue the I-20, allowing Bethesda to enroll students from Korea. This was a vital part of Dr. Cho's vision and enrollment grew. The University soon outgrew its facilities in Whittier, and in 1995 purchased its present location in Anaheim, California, nearer to areas heavily populated by Koreans and in much larger facilities.

In March of 2001, Bethesda University of California achieved an initial accreditation and the reaffirmation for ten years in 2006 with the Association for Biblical Higher Education (**ABHE**) [5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822; Telephone: 407.207.0808; email: info@abhe.org], a nationally recognized accreditation agency, after having earned candidacy status in 1997. Bethesda Christian University is the first educational institution founded by Koreans to receive this status. ABHE awarded Bethesda Christian University with the Enrollment Growth Award in 2001-2002 and 2006-2007. BUC received reaffirmation of accreditation for ten years in February 2006 by ABHE. ABHE approved the institution's Doctor of Ministry (D.Min) program in June 2010. ABHE is recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA).

In fall 2001, Bethesda's Interim President, Dr. Horner, contacted Transnational Association of Christian Colleges and Schools (**TRACS**) and took a delegation to the annual convention in November. Bethesda applied in December and was received as an Applicant in 2002. In May 2002, Bethesda hosted Dr. Jeff McCain, Executive Associate Director of TRACS, for an official staff visit. In April 2003, Bethesda Christian University achieved Candidate status with TRACS [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org]. BCU was awarded accredited status as a Category III institution by the TRACS Accreditation Commission on November 7, 2006; this status is effective for a period of five years. Bethesda Christian University was awarded the Category IV status on November 4, 2008 by the TRACS Accreditation Commission, as Doctor of Ministry Program (D.Min) approved by TRACS. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The university began to use its new name as Bethesda University of California in 2011. Since its founding in 1976, BUC has been successfully fulfilling its mission. More than 1,000 students have graduated; most of these are in active Christian service as pastors, missionaries, chaplains, teachers, or functioning in various other leadership roles in local churches and the community. The university remains fully committed to fulfilling its mission statement and institutional objectives for the betterment of its students.

STATEMENT OF FAITH

Bethesda University of California subscribes to the following statement of faith:

1. We believe the Bible is the inspired, infallible, and only authoritative Word of God. It is our rule of faith and practice, and all church tradition and human reason must be subject to it.

2. We believe in the one true living God, the eternal, self-existent Creator who has revealed Himself as One Being in three persons—Father, Son, and Holy Spirit, each of whom possesses equally all the attributes of deity and the characteristics of personality.
3. We believe in the deity of our Lord Jesus Christ, His virgin birth, sinless life, miraculous ministry, substitutionary atoning death, bodily resurrection, triumphant ascension, abiding intercession on our behalf, and personal return in power and glory. We believe in the humanity of Jesus Christ.
4. We believe in the present ministry of the Holy Spirit, including the Baptism in the Holy Spirit and the bestowal of spiritual gifts for service and the working of signs and wonders.
5. We believe in the historicity of the Genesis account of creation.
6. We believe that there is a personal devil who seeks to tempt and separate people from God.
7. We believe that man was created in the image of God, good and upright, but fell from his state of innocence by voluntary disobedience of God. This historical fall brought all mankind under divine condemnation, with every individual in need of regeneration by the Holy Spirit.
8. We believe that salvation is entirely by the grace of God, apart from human works or merit, and that it is received through faith in Jesus Christ, who died for our sins.
9. We believe that holiness is the result of the believer's identification with Christ in His death, resurrection, and throne life in glory. It is realized by faith in the Lord Jesus Christ through the power of the Holy Spirit and a life of obedience to God's Word.
10. We believe in divine healing that through His atonement Christ purchased deliverance from every sickness, and by His Spirit Christ makes healing available according to God's wisdom and sovereignty.
11. We believe that the Church is the body of Christ, of which He is the Head, and that it is composed of all truly redeemed people, who are in spiritual unity and who are committed to the proclamation of the gospel throughout the world.
12. We believe that final judgment will take place at the end of time, with the unrighteous entering into everlasting punishment in hell and the righteous into everlasting blessedness in heaven.

NON-DISCRIMINATION POLICY

BUC acknowledges that all persons are equally created in the image of God. Everyone has the equal opportunity and access in BUC's educational programs and activities. The school does not discriminate on the basis of color, race, gender, ethnic background, age, handicaps or disability, marital or veteran status in any of its policies, procedures, or practices. This non-discrimination policy applies to admissions policy, educational programs, employment, and all other activities that BUC provides.

The school provides full and affirmative compliance with the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

LOCATION AND FACILITIES

Bethesda University of California is located in Anaheim, in the heart of beautiful Southern California. It is less than 30 miles from downtown Los Angeles, America's second largest city, two hours from Mexico and minutes from world-renowned Disneyland. Anaheim is located within Orange County, which has over forty miles of coastline along the beautiful Pacific Ocean and enjoys a very comfortable climate year round. Orange County is the home of numerous recreational attractions including Disneyland, Knott's Berry Farm, Edison Field (home of the California Angels baseball team) and Arrowhead Pond (home field of the Mighty Ducks hockey team).

The campus facilities include: a chapel, conference rooms, student lounge, computer lab, classrooms, lecture halls, and a library holding over 38,000 volumes. Students will be using computer labs, laptops, books and other materials for their classroom lectures.

ACCREDITATION/APPROVAL

Bethesda University of California (BUC) is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [PO Box 328, Forest, VA 24551; Telephone: 434.525.9539; e-mail: info@tracs.org], having been awarded Accredited status as a Category III institution by the TRACS Accreditation Commission on November 7, 2006; this status is effective for a period of five years. BUC was also awarded a Category IV status on November 4, 2008 by the TRACS Accreditation Commission. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

BUC achieved accreditation with the Association for Biblical Higher Education (ABHE, 5850 T.G. Lee Blvd., Ste. 130, Orlando, FL 32822; Telephone: 407.207.0808; email: info@abhe.org) in 2001 and also reaffirmation of accreditation for ten years in 2006. ABHE approved the institution's D.Min program in June 2010. ABHE is recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA).

The Bureau for Private Postsecondary Education, Department of Consumer Affairs, the State of California (BPPE, 2535 Capitol Oaks Drive, Suite 400, Sacramento California, 95833; Mailing address is P.O. Box 980818, W. Sacramento, CA95798-0818; Telephone:916.431.6959) has approved BUC to issue degrees under the provisions of the California Education Code Section 9400 and/or 94915 and also to offer courses for the programs: Pre-school Teacher, Pre-school Director, and English as a Second Language. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263 – 1897.

STUDENT LIFE

STANDARDS OF CONDUCT

Students at BUC are expected to lead a devout and holy life and to represent themselves as men and women under a call from God. They are to allow the Holy Spirit to examine their lives in the light of the sacred Scriptures. They are to demonstrate integrity in their personal lives and in their academic/professional work, and to show respect, concern, and proper behavior towards their colleagues and those in authority.

The Code of Conduct is the basic criterion of behavior that represents a standard of Christ-like maturity for all who are a part of the university community.

Recognizing that preparation for and involvement in the service of Christ requires personal commitment to the Lord Jesus Christ, BUC expects the members of its community to develop a consistent program leading to spiritual growth and maturity. The program should include the following:

1. Disciplined Bible study. A consistent personal study of the Bible is essential for spiritual growth, and we are to "long for the pure milk of the Word" (1 Pet. 2:2). The Word has the power to reach the innermost parts of our being (Heb. 4:12) and to enable us to stand firm for Christ (Eph. 6:17).
2. Persistent prayer. By personal example, Jesus taught us the necessity of praying regularly and consistently, and the Bible exhorts us to "pray continually" (1 Thess. 5:17), including prayer in the Spirit (1 Cor. 14).
3. Discipleship. The Apostle Paul encourages believers to use as a model faithful disciples, and to pattern their lives after them (Phil. 3:17). Since discipleship involves the development of personal relationships for spiritual goals, members of the BUC community should form personal friendships, structured accountability relationships, and/or small group fellowships.
4. Church Attendance. The Bible instructs believers not to forsake assembling together as they submit themselves to the life and leadership of a local church (Heb. 10:25; 1 Cor. 16:13-16). Consequently, all members of the BUC community should establish a church home and regularly attend worship services.
5. Christian Ministry. Every Christian is to be involved actively in some form of ministry (Eph. 4:16-18), because we are God's "workmanship, created in Christ Jesus for good works" (Eph. 2:10). Therefore, all members of the BUC community should be involved in some expression of Christian service and exercise spiritual gifts for the edification of the body.

Recognizing that preparation for and involvement in the service of Christ requires a lifestyle consistent with an effective Christ-like witness and one which exemplifies a life of integrity and Christian values, the university expects the following of its community members:

1. Maintain a blameless testimony. The Bible commands Christians not to be conformed to this world (Rom.12:2), but to be "holy in all" their conduct (1 Pet. 1: 15,16). To maintain a blameless testimony as Christian leaders, members of the BUC community must totally abstain from such activities as all forms of sexual immorality, including fornication, adultery, homosexuality, and the use of pornography; the manufacture, distribution, possession, or use of illegal drugs or harmful substances; the abuse of alcoholic beverages; smoking; entertainment that stimulates the flesh; and occult practices. They must also avoid other practices that are equally unworthy, such as profanity, obscenity, a disuniting spirit, and dishonesty, including plagiarism.
2. Respect peers and those in authority. There should be mutual love, honor, and respect among the BUC community (Rom. 12:10; 1 John 4:21; 1 Pet. 2:17; Heb.13:16,17).

3. Refrain from discrimination and harassment. All forms of racial and gender discrimination are violations of God's laws (Acts 10:34; Gal. 3:28). In keeping with its commitment to provide a learning and working environment that is free of discrimination, BUC strictly prohibits all forms of unlawful harassment.

4. Practice biblical standards in dating and marriage. BUC expects members of its community to observe biblical standards pertaining to moral purity. God's Word does not condone either pre- or extra-marital sexual activity (I Thess. 4).

5. Maintain appropriate appearance and dress. Recognizing that members of BUC community are called to be leaders in the Church and in society, the university requires its members to follow standards of modesty in dress and appearance. The Bible exhorts believers to be examples to those around them (I Tim.4:12) and to give no offense to others (I Cor. 10:32). Therefore, members of the BUC community should never allow their appearance to be a stumbling block to anyone.

Student conduct is under the supervision of the Student Dean's Office. BUC reserves the right to dismiss, after due process, a student whose conduct is considered unsatisfactory. Demonstration of appropriate qualities of Christian character is a graduation requirement.

STUDENT LEADERSHIP

Each year the student council selects officers to provide leadership in both undergraduate and graduate programs. Student body officers are responsible for planning student activities and for integrating new students into the community of BUC. Student leaders also arrange student chapel services and provide advice on the development of student handbooks.

More information regarding student life at BUC is contained in the Bethesda University of California Student Handbook.

CHRISTIAN SERVICE AND MINISTRY

Just as medical doctors have internships, those preparing to serve God and the Christian community more effectively should have hands-on experience in Christian service. Since BUC is uniquely concerned with preparing God's people to become full-time or lay leaders in Christian ministry, all bachelor level students are required to participate in ministry outside of the classroom experience. BA students enroll in six Christian Service classes, each worth 0.5 credits and M.Div. M.A. students enroll in six Christian Service classes, each worth 1.0 credits. Supervision, evaluation and recommendations will be provided by the Christian Service Director, and in some cases by a ministry supervisor or mentor. Jesus provided the model of equipping disciples by including practical ministry as a part of training. This model enables students to practice in their field of study. Ministry experience is a necessary component of developing Christian maturity. A major goal of this practical training is to help students discover their gifts, talents, abilities and calling from God. This service also allows students to validate or invalidate the concepts they are forming in the classrooms. The input of various Christian leaders who serve as Student Ministry (Christian Service) mentors is also valuable. Of additional importance is the fact that student ministries give students the opportunity to glorify God and meet human needs.

STUDENT ADVISEMENT

Academic advisement is available to all students through either the office of the Chief Academic Officer or through individual faculty members. Each new student is assigned a faculty mentor who will meet with him/her several times each semester. Full-time faculty members are required to maintain regular hours for advising students.

Students desiring counseling of a personal nature are encouraged to talk with faculty and administration concerning these issues. The Student Dean's office can refer students to competent Christian professionals when therapy or psychological counseling is needed or requested.

Prospective students are encouraged to review this catalog prior to signing an enrollment agreement. Students are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

INTERNATIONAL STUDENTS

The needs of students studying at BUC on an F-1 visa are unique and require additional attention to meet their needs. BUC recognizes that these students need more help than domestic students in adjusting to student life at BUC. Although the university does not operate dormitories, ample housing is available within the local community.

HOUSING

Bethesda University of California has no on-campus housing or dormitory facilities. Most of our students rent apartments near the school. The International Student Program assists students with housing information upon their arrival.

Apartments are available in Anaheim and areas around Bethesda University of California. Students are encouraged to contact the owners or managers of apartments directly for rental arrangements. Rent ranges from approximately \$900 to \$1300 per month. Bethesda University of California will assist but is not responsible to find housing for students.

STUDENT HANDBOOK

The students and staff of BUC have written a student handbook in which the specific requirements of student conduct have been detailed. This handbook also contains specific information on community resources, school procedures, student organizations, and student activities.

STUDENT GRIEVANCE PROCEDURES & DUE PROCESS

Students who have complaints that involve faculty, students, or administration may discuss them with the Dean of Students either personally or in written form. The Dean of Students has the responsibility of examining the complaint and dealing with the involved parties on a one-to-one basis. He/she has the authority to impose appropriate discipline or may refer the case to the Chief Academic Officer for proper action.

Students with academic grievances may consult the individual faculty members involved and then, if necessary, the Chief Academic Officer. If a grievance is not satisfactorily resolved, the student may appeal directly to the Academic Affairs Committee.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

Grievance procedures and due process exist to provide a healthy environment in which proper Christian conduct can be maintained. Thus, BUC deals with such matters according to biblical principles and not in a manner that brings division and factions.

SEXUAL HARASSMENT

BUC will not accept conduct that demeans, dishonors, or discriminates against anyone within the BUC community. Sexual harassment is not tolerated by any member of the BUC community, and must be dealt with immediately. Any student who has a complaint of sexual harassment should report it to Dean of Students. If the matter is not handled satisfactorily, the student may go through legal channels.

NEW STUDENT ORIENTATION

At the beginning of each semester, all new students are required to attend a new student orientation.

STUDENT PARTICIPATION AND SUPPORT

- Students must attend a minimum of 80% of class sessions. However, a class syllabus may require a stricter policy.
- Each student is assigned to a faculty advisor and a small group. Students are strongly encouraged to participate in these groups and other campus activities.

LIBRARY

Hours of Operation

Monday thru Thursday ----- 9:00 am – 9:00 pm
(Closed during chapel : Tue, Thu 7:40 pm – 8:30 pm)
Friday ----- 9:00 am – 5:00 pm
(Closed 12:00 -1:00 pm on Fridays)
Saturday & Sunday ----- Closed

During mid-terms and finals the library stays open until 10 pm upon request.
Notice of any exceptions to regular hours will be posted.

Locating Resource Materials

To help students locate materials in the collection, the Library is equipped with computers for searching

materials. For users who are uncomfortable with using a computer for searching, printed catalogs (searchable by title or author) are provided. All computers are connected to the Internet for student use. Patrons may use a computer for up to 20 minutes or longer unless another patron is waiting. Users can search the collection by visiting the following addresses when they are off-campus:

www.bcu.edu and click Library under service list.

Users can access the library database by

1. Author
2. Title
3. Serial Title
4. Subject
5. Translator
6. Publisher
7. Year published
8. ISBN (in both Korean and English)

DBs the BUC Library subscribes

ATLA Religion

- Supports religious and theological scholarship in graduate education and faculty research.
- Contains thousands of English citations in the field of religion.

ATLAS (Serials)

- Supports religious and theological scholarship in graduate education and faculty research.
- Contains the full text of thousands of English journal articles and book reviews in the field of religion.

학술지 기사 색인

- Contains the full text of thousands of Korean articles in the all subjects.

How to access "ATLA DBs

From off-campus: You may visit the following address to access "ATLA DBs".

Web address: <http://firstsearch.oclc.org>

Authorization: **100 340 326** Password: **spexx3paw**

On-campus: Click on "관련사이트" in the Library homepage and click on "ATLA DBs" or you may directly go to <http://firstsearch.oclc.org/fsip>

How to access "학술지 기사 색인"

On-campus only: Click on "관련사이트" in the Library homepage

Click on "학술지 기사 색인"

Library Orientation

Library orientation is given at the beginning of each semester for both students and faculty members. An orientation paper and a brief guide about using the library and searching for information with the computer are distributed and are always provided in the library. Library tours are provided by request.

Mutual Lending of Library Materials Policy

The BUC Library has a mutual lending agreement with Biola University and Hope International University. Currently enrolled students, faculty, and staff of Bethesda University of California may establish borrowing privileges at the Rose Memorial Library of Biola University in La Mirada and the HIU Darling Library of Hope International University in Fullerton on a mutual use basis.

Both libraries provide direct loan service to eligible and properly identified members of the other university's campus community for unrestricted and available materials upon presentation of proper identification, the completion of the library card registration form, and the issuance of a library card.

The borrower is subject to the rules and regulations established by the lending library including those rules that govern access to and the availability of library materials, loan periods, renewals, delinquency, and lost materials charges. The borrower is responsible for knowing these library rules.

The borrower is expected to protect materials and return them directly to the lending library by the due date. Charges for late materials are due upon return of the late item(s).

Replacement costs for library materials will be determined by the lending libraries in accordance with existing policies. The present agreement remains in force until canceled in writing by either party.

SCATLA

The BUC Library became a full member of SCATLA. The graduate students and faculty may use the following libraries. You need to bring the SCATLA card issued by the BUC library and your ID.

SCATLA Directory

AZUSA PACIFIC UNIVERSITY (James L. Stamps Theological Library)
BETHEL UNIVERSITY (Price Memorial Library)
BIOLA UNIVERSITY (Biola University Library)
CLAREMONT SCHOOL OF THEOLOGY (Claremont School of Theology Library)
CONCORDIA UNIVERSITY IRVINE (Concordia University Irvine)
FULLER THEOLOGICAL SEMINARY (McAlister Library)
GOLDEN GATE BAPTIST THEOLOGICAL SEMINARY (Frank and Jane Pollard Library)
HOPE INTERNATIONAL UNIVERSITY (Hugh and Hazel Darling Library)
INTERNATIONAL THEOLOGICAL SEMINARY
KING'S COLLEGE AND SEMINARY
LOGOS EVANGELICAL SEMINARY
LOYOLA MARYMOUNT UNIVERSITY (Charles Von der Ahe Library)
MASTER'S SEMINARY (The Master's Seminary Library)
PEPPERDINE UNIVERSITY (Payson Library)
ST. JOHN'S SEMINARY
SOUTHERN CALIFORNIA SEMINARY
VANGUARD UNIVERSITY (O. Cope Budge Library)
WESTMINISTER SEMINARY CALIFORNIA
WILLIAM CAREY INTERNATIONAL UNIVERSITY (Kenneth Scott Latourette Library)

Please visit the SCATLA Home Page, http://www.atla.com/scatla/scatla_index.html

FINANCIAL INFORMATION

TUITION AND FEES*

Application Fee	
Domestic	\$35.00
International	\$80.00
LVN (Domestic)	\$150.00
LVN (International)	\$200.00
Library Fee (each semester)	\$40.00
Tuition per semester hour	
Undergraduate:	\$231.00
Graduate: (Master)	\$231.00
Graduate: (Doctorate)	\$320.00
ESL:	\$168.00
Preschool Certificate:	\$168.00
Tuition for LVN Program (Overall)	\$18,000.00
Late Registration Fee	\$50.00
Add/Drop Fee	\$20.00
Independent Study Fee (per semester unit)	\$50.00
Graduation Fee	\$100.00
Transcript Copy Fee	\$5.00 (\$10 for same day processing)
Audit Fee (per unit)	\$50.00
Student Activity Fee	
Undergraduate	\$20.00
Graduate	\$30.00
I-20 Processing Fee	\$200.00
Diploma Replacement Fee	\$20.00
Identification Card Replacement Fee	\$10.00

* Tuition and fees are subject to change without notice

THE NUMBER OF SEMESTER UNITS REQUIRED FOR DEGREES**

Bachelor of Arts in Religion	
Biblical Studies	126 units
Pastoral Ministry	126 units
Christian Education	126 units
Missions	126 units
Bachelor's in Information Technology	135 units
Bachelor's in Business Administration	135 units
Bachelor of Arts in Early Childhood Education	126 units
Bachelor of Arts in Music	135 units
Bachelor of Arts in Design	
Visual Communication	135 units
Master of Arts in Biblical Studies	60 units
Master of Divinity	96 units
Master of Arts in Music	48 units

Preschool Teacher Certificate	15 units
Preschool Director Certificate	18 units
English as a Second Language Certificate	28 units
Licensed Vocational Nurse Program - Theory	640 hours
- Practice	960 hours

**To comply with INS regulations, international students carrying the F-1 student visa must carry a full-time load (at least 12 units for undergraduate program, 9 units for graduate program) during the fall and spring semesters.

OTHER EXPENSES

Books

Students should plan to spend approximately \$150 on textbooks for each semester. This amount will fluctuate according to the specific courses taken.

Student Health Insurance

International students who cannot show proof of health insurance must purchase insurance upon entering BUC, the cost of which is approximately \$200 per semester. BUC provides a referral service for international students to purchase health insurance.

TUITION REFUND SCHEDULE

Undergraduate & Graduate programs

Fall/Spring

100%	Friday, 2nd week of classes
75 %	Friday, 3rd week of classes
50%	Friday, 4th week of classes

Winter & Summer Intensive Sessions

One-week session	
100%	2nd day of classes
50%	3rd day of classes
Two-week session	
100%	3rd day of classes
50%	5th day of classes

PAYMENT OF STUDENT ACCOUNTS

1. Tuition

All students will be required to make a minimum payment of 30% of tuition for current semester during registration. All account balances from current semester must be paid in full by end of each session. Any students with remaining balance will not be allowed to register for the next semester's courses until all past due charges have been paid.

2. Finance Charge

Any remaining balance will be subject to accrual of finance charge. There will be a grace period of 30 days from the first day of each semester. Any remaining balance after 30 days will be subject to 2% finance charge per month.

3. Holds

Students may not graduate if they have not paid their accounts in full. And also Students will not receive either any documents, grades and transcripts if they owe the university money.

STATE OF CALIFORNIA STUDENT TUITION RECOVERY FUND

The Student Tuition Recovery Fund (STRF) was established by the legislature to protect the investment of California residents who attend private post-secondary institutions in cases such as the closing of the institution, the failure of the institution to live up to its enrollment agreement, or its refusal to pay a court judgment.

To be eligible for STRF, a student must be a California resident at the time the enrollment agreement is signed. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered California residents.

To qualify for STRF reimbursement, a student must file a STRF application within one year of receiving notice from the Bureau that the school is closed. A student who does not receive notice from the Bureau, has four years from the date of closure to file a STRF application. If a judgment is obtained, the student must file a STRF application within two years of the final judgment. It is important that students keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the monies paid to the school.

Questions regarding the STRF may be directed to the Bureau for Private Postsecondary and Vocational Education, 1625 North Market Boulevard, Suite S 202, Sacramento, CA. 95834, (916) 574-7720.

SCHOLARSHIPS, TUITION DISCOUNTS AND FINANCIAL AID

SCHOLARSHIPS

1. Types of Scholarship

(1) Young-San Scholarship

Amount: \$1,500

Award to: One graduate student with the best GPA

Criteria: The Scholarship Committee will screen and reward the

Young-San Scholarship to one graduate student with the best GPA who also exhibits model behavior. In the case of a tie among students with the same GPA, the scholarship will be given to the student with the best accumulative GPA. Depending on whether there are remaining funds, the second place winner will be decided by the scholarship committee. This scholarship offers the largest amount in comparison to other academic-based scholarship.

(2) President's Scholarship

Amount: \$1,500

Awarded to: One undergraduate student with the best GPA

Criteria: The Scholarship Committee will screen and reward the

President's Scholarship to one undergraduate student with the best GPA who also exhibits model behavior. In the case of a tie among students with the same GPA, the selection will proceed as described in the YoungSan Scholarship.

(3) Grace Scholarship

Amount: \$3,000

Criteria: The Scholarship Committee will screen and reward the Grace

Scholarship to the top 3 current undergraduate or graduate students who have the best musical performances and who also exhibit model behavior.

(4) Sung-Hae Scholarship

Criteria: The Scholarship Committee will screen and reward the Sung-Hae

Scholarship to the couple of undergraduate or graduate students who have good grade and exhibit model behavior.

(5) Performance Scholarship

Amount: \$500

Criteria: The Scholarship Committee will screen and reward the Performance Scholarship to one current undergraduate or graduate student who demonstrates great performance skills and exhibits model behavior.

(6) Best GPA Scholarship

The Scholarship Committee will screen and select the scholarship and the candidate who is within the top 10% of each class and whose GPA is at least 3.6 for an undergraduate or 3.7 for a graduate student. In the case that there are no students who meet this qualification, the scholarship may be awarded to the best student with at least a GPA of 3.3. The scholarship may be given to a design student who demonstrates the best skills. However, in the case that the selected recipient receives federal financial aid, only \$300 will be offered.

(7) Need-Based Scholarship

Depending on the availability of funds, the Scholarship Committee will select students who demonstrate financial need for this scholarship. Students receiving federal financial aid are not qualified.

(8) BUC Alumni Scholarship

Depending on the availability of funds which is made by Alumni Associate, the Alumni Committee will select students who demonstrate financial need for this scholarship. Students receiving federal financial aid are not qualified.

(9) Bethesda Full Gospel Church Scholarship

Bethesda Full Gospel Church Scholarship will screen and choose students who have a excellent faith and exhibit model behavior.

(10) Best Online GPA Scholarship

The recipient must be a full-time undergraduate student with at least 12 units or a graduate student with at least 9 units. The Scholarship Committee will screen and reward the scholarship to the top 5% of students of each online course who has an undergraduate GPA of at least 3.6 or a graduate GPA of at least 3.7.

(11) Reading Marathon Scholarship

This purpose of this Scholarship is to encourage students read many books. The Scholarship Committee will screen and choose student who reads the most number of books and writes the best book-review. The scholarship will be rewarded to 4 students. 2 students for Korean, 2 students for English.

(12) Nominations Scholarship

The Scholarship Committee will screen and choose current students who have been highly recommended.

(13) Volunteer Scholarship

The Scholarship Committee will screen and choose approved students in an effort to help relieve some of the student's tuition costs. The volunteer tasks will be assigned to each participating student and will take place on the campus. The total amount of hours volunteered will be calculated according to minimum wage and applied to reducing the student's tuition costs as a scholarship.

2. The Composition of the Scholarship Committee

The Scholarship Committee consists of all full-time professors and staff, who will select a chairman.

3. Rules for Selecting Scholarship Recipients

The Scholarship Recipient must be a current full-time student and must have been a full-time student in the previous semester. Full-Time undergraduate students must be enrolled in at least 12 units and full-time graduate students must be enrolled in at least 9 units. In the case that the selected recipient is graduating, he or she does not have to have full-time status.

4. Scholarship Disbursement

Scholarships are not paid in cash but in tuition fees. However, if there is scholarship money remaining at graduation, the scholarship recipient will receive a check with the remaining credit.

5. No Recipients of Multiple Scholarships

Students selected to receive multiple scholarships will only be awarded the scholarship with the largest amount.

6. Standard for Selecting Scholarship Recipients with the Same GPA

In the case that several students have the same GPA, the scholarship will be based on the current GPA, the previous GPA, and the accumulative GPA.

7. The representative of each department that falls within the department of religion will receive the same amount of scholarship as the representative of other departments.

The total number of 4 representatives of each major within the department of religion and the representative of the graduate department of music will each receive the same amount of

scholarship as the student representative.

TUITION DISCOUNTS

(1) Service Scholarship

1. Student Committee

The following percentages reflect the portion of tuition they will be awarded for this scholarship: Leader (50%), Co-Leader (30%), Executive (20%), Secretary (20%), Accounting (20%), and Journalism (20%). Undergraduate students must be enrolled in at least 12 units and graduate students must be enrolled in at least 9 units.

2. Representatives

The Representatives of the Theology, Music, Early Childhood Education, Design, and IT departments will each be rewarded \$200 as a scholarship. In the case that the representative must be changed, the student committee and student officers will thoroughly discuss and decide to make the change. The representative must have been active for 70% of his or her time of duty in order to receive 70% of the scholarship.

3. Worship and Praise Servers

The Worship and Praise Serving Leaders will be awarded \$200, and they will be allowed to qualify for other scholarships concurrently. The other servers will be treated out to two meals per semester.

(2) Yoido Full Gospel Church Scholarship

A missionary of Third World countries who is sent out by the Full Gospel Church in Yoido will be awarded 50% of tuition paid until graduation. Other missionaries will receive 20% of their tuition paid until graduation. A Staff member of Full Gospel Church in Yoido who lectures online classes, as well as the clergy and their spouses who study Religion will be offered 50% of their tuition paid, while those studying under other departments will be offered 30% of their tuition paid. In the case that the recipient is a child of a Full Gospel Church staff member, the student will receive a scholarship directly from Full Gospel Church in Yoido and does not qualify to receive any scholarships from Bethesda University. Students who do not receive anything from Full Gospel Church are able to receive scholarships from Bethesda University of California. If the parent was previously a staff at the Full Gospel Church in Yoido but was sent out as a missionary, the student will receive 30% of the tuition as a scholarship.

(3) Clergy/Staff Scholarship

A Religion student who is an active pastor at any Full Gospel Church or the spouse or child of an active pastor at any Full Gospel Church will receive 30% of tuition paid. The student will receive 10% of tuition paid if studying in another department besides Religion.

(4) Doctor of Program Scholarship

A Doctor of Program student who is an active pastor at any Church will receive 20% of tuition paid.

(5) ESL Scholarship

If student register more than 14 units including ESL class, one ESL class fee will be exempted from

paying tuition.

(6) MISC Scholarship

Siblings

In the case that siblings attend the same school concurrently, they will receive 10% tuition reduction.

FINANCIAL AID

Federal financial aid helps students pay for most kinds of education after high school. Federal financial aid includes Federal Pell Grant, Federal SEOG (Supplemental Educational Opportunities Grant), Federal College Work Study, and Stafford Subsidize Loan. Grants are awarded based on need and income, and do not have to be repaid. Stafford Subsidize Loan is also based on need and income, but must be repaid once the recipient graduates or withdraws from the university. However, payments do not have to begin until six months following graduation or withdrawal, during which time no interest is accrued. Interest is set by the federal government. The recipient of a Stafford loan is responsible for making payments until the loan is fully repaid.

Financial Aid is available to assist those qualified students wishing to attend Bethesda, but not having the means to do so. The primary responsibility for financing an education belongs to the student and his/her family. The Board of Trustees has made a major commitment to assist all students by keeping tuition and fees at a low rate.

Financial Aid at Bethesda is based upon need. Need is defined as the difference between the cost of attending Bethesda and the Expected Family Contribution (EFC) toward the cost. The Federal "Free Application for Federal Student Aid" (FAFSA) is the form from which EFC is calculated. Bethesda does administer several Federal Title IV aid programs:

Federal Pell Grant: This federally funded grant is based upon financial need. Awards range up to \$4,000 per year for full-time students and are available to college students who have not previously earned a bachelors degree.

Federal Supplemental Education Opportunities Grant (SEOG): Awarded to Pell eligible college students with exceptional demonstrated financial need. Priority is given to students with 0 (zero) EFC.

Federal College Work Study Program: Provides employment opportunities for students to assist them in earning the funds necessary to meet college expenses. The student normally works 10-15 hours a week, not to exceed 20 hours per week.

Federal Family Educational Loan Program (Stafford Loan Program): The Stafford Loan is a low interest loan made by a participating lender. The loan limit is determined by federal guidelines. Loans are available to college students. Repayment begins after a borrower ceases to be enrolled at least half time and making normative academic progress.

Institutional funds are granted only to full-time students and all applicants must file a FAFSA.

To Apply for Federal Title IV Financial Aid:

Students must demonstrate an eligibility to receive financial aid. To be eligible to receive financial aid a student must:

1. Be a United States citizen or permanent resident.
2. Be enrolled in an “Eligible Program” for the purpose of obtaining a degree or certificate.
3. Not be enrolled in secondary school.
4. Have a financial need.
5. Meet the academic qualifications; must have high school diploma or recognized equivalent, such as a GED.
6. Be making satisfactory academic progress toward graduation.
7. Be registered with the Selective Service if a male, at least 18 years of age, and born after December 31, 1960.
8. Not be enrolled in remedial coursework, but also in an eligible program.
9. Not be in default of any Title IV loans.
10. Not have been convicted of a drug related offenses.
11. Be enrolled at least halftime to receive FFEL/Direct Loan Funds.
12. Have a valid social security card number.
13. Must not be incarcerated.

Student guides, loan information brochures, and personal counseling are available in the Financial Aid Office.

Scholarships are also available for honor students who achieve a 4.0 grade point average during any semester. For a pastor’s family, excluding married children, scholarships are available for students who pursue the B.A. degree in Religion.

Title IV Refund Policy

Title IV regulations require any institution participating in the Title IV program to establish a Return of Federal Funds Policy that is fair, equitable, and uniformly applied. This policy is used to return unearned tuition, fees, and room and board charges when a student does not complete a period of enrollment. Bethesda University of California applies the U.S. Department of Education Return of Title IV Policy.

A calculation must be completed when a recipient of Title IV grant or loan assistance withdraws from the institution during an enrollment period in which the recipient began attendance. The institution must determine the amount of Title IV grant or loan assistance that the student earned as of the withdrawal date. The institution then determines the amount of aid that is unearned as of the withdrawal date. The funds are returned from the proper source, according to federal guidelines, and are returned to the proper source, also according to federal guidelines. Up through the 60% point in each payment period or period of enrollment, a calculation is used to determine the amount of Federal Student Aid funds the student has earned and unearned as of withdrawal date. A student has earned 100% of the Federal Student Aid after the 60% point

in payment period or period of enrollment. Any unearned funds should be returned using U.S. Department of Education Return IV Policy.

In returning the funds when a student withdraws from BUC, RT4 worksheet is used. School must always complete return calculation within the 45 days of the date the institution determined the student withdrew.

Student has earned 100% of the Title IV funds he or she was scheduled to receive after the 60% point in the payment period.

ACADEMIC INFORMATION

UNDERGRADUATE ADMISSION POLICIES

Students must have official notification of admission before they will be allowed to register for classes. Those desiring admission to BUC must complete the following steps before being admitted:

1. Complete the application form.
2. Proof of high school graduation (i.e., official high school transcript with graduation date)
3. Submit two letters of reference testifying to the applicant's Christian commitment, moral character, personal integrity, academic ability, and potential for success. One letter should be from the applicant's current church pastor and one from another pastor. References from family members are not permitted and will not be considered as objective references.
4. Submit a 250 word essay explaining the applicant's Christian experience and the applicant's desire for a Christian college education.
5. Two pictures
6. Application fee: \$80 for international students and \$35 for domestic students
LVN Program - \$200 for international students and \$150 for domestic students

Application packets are available upon request from the Office of Admissions.

Students desiring admission to the B.A. in Music program may be required to audition to determine proficiency levels in their selected performance categories. Students desiring admission to the B.A. in Design program may be required to take a design test or submit a portfolio.

Students desiring admission to the B.A. in Music program may be required to audition to determine proficiency levels in their selected performance categories.

Students desiring admission to the Licensed Vocational Nurse program are required to take an entrance test (basic mathematics and English) and get background check due to regulations of the Board of Vocational Nursing and Psychiatric Technicians of the State of California. In order to obtain the Vocational Nurse License, they would have to go to the State Board (BVNPT (Board Vocational Nursing Psychiatric Tech). and take a state board exam.

Ability-to-Benefit

Recognizing that some adult learners may not have obtained the educational background normally required for admission, but are highly motivated individuals, the school may consider them for admission on an individual basis as special students. The number of such students accepted is strictly limited. If these students have not completed their secondary education, they may enroll under the conditions of the Ability-to-Benefit provision. This provision requires that such students demonstrate to the Admissions Committee that they are capable of doing collegiate work and benefiting from it. Standardized testing is one means to demonstrate ability to benefit. These students must work closely with their academic advisor in course selection and pass the tests for General Education Development within the first two years of enrollment.

Students admitted under the Ability-to-Benefit policy are eligible for financial aid only if: (1) they are beyond the age of compulsory school attendance; (2) have taken and passed an independently administered Ability-to-Benefit test approved by the Secretary of the Department of Education in the previous twelve months before the date the student wishes to receive financial aid; (3) or have taken and passed the GED.

GRADUATE ADMISSIONS POLICIES

Admission must be granted before a student is allowed to register for courses. Candidates must submit the following items before being considered for admission:

1. A completed application form.
2. Transcripts showing that the applicant has received a bachelor's degree from a regionally or nationally accredited or state approved college or university. Applicants who received degrees from non-accredited institutions or who are applying without an undergraduate degree will be considered on an individual basis.
3. Three letters of reference, one of which must be from the pastor of the church which the applicant is currently attending, one from another pastor, and one from a college professor. References from family members will not be considered as objective references.
4. A Christian Experience essay. This essay must be two to three pages in length, detailing the applicant's call to ministry and experiences in ministry. The essay must also include a personal evaluation of the applicant's strengths and weaknesses and how a graduate education at BUC will help to fulfill a call to Christian service.
5. Two pictures
6. Application fee: \$80 for International students and \$35 for domestic students

Applicants may obtain an admissions packet from the office of admissions or call at (714) 517-1945.

Students desiring admission to the M.A. in Music program may be required to audition to determine proficiency levels in their selected performance categories.

Ability to Benefit

Generally, students are eligible to apply for admission to graduate study after they have completed a bachelor's degree from an accredited or state approved college or university. Occasionally, applicants without an undergraduate degree, but who indicate the ability to perform graduate studies, may be admitted to the graduate program as a special student. Candidates for this program must be actively engaged in full-time ministry, must have completed at least two years of undergraduate studies, and must have at least five years of full-time ministry experience.

INTERNATIONAL ADMISSIONS

Students who do not reside in the USA and who wish to attend BUC must follow the regular admissions guidelines for the respective program to which they seek admission. In addition, international students must satisfy the requirements of the United States Citizenship and Immigration Services by becoming eligible to study in the USA through the obtainment of an F-1 visa. In order to apply for an F-1 visa, a student must obtain an I-20 form from BUC or another approved institution.

Candidates must submit the following items in order to obtain an I-20 from BUC:

1. Certificate of Bank Deposit
2. Affidavit of Support and its related documents
3. I-20 processing fee: \$200 (Paid to USCIS)

Approval for the I-20 is granted after a student has met all the necessary financial and academic requirements and has provided proof of return following graduation. Students desiring the I-20 should

contact BUC and request a special I-20 admissions packet.

TRANSFER OF CREDIT POLICIES

BUC will accept transfer credits from other postsecondary institutions subject to the following conditions and limitations:

1. Credits earned at institutions recognized by USDE and accredited by CHEA approved accrediting agencies such as ABHE, TRACS, ATS, and regional accrediting agencies are transferred through official transcripts. The university reserves the right to deny credit for specific courses.
2. Credits earned at unaccredited institutions may be transferred on a conditional basis through official transcripts subject to the following:
 - a. Only a percentage of credits will be considered, not to exceed 40 percent of completed hours.
 - b. Credits to be validated and transferred must meet the following criteria
 - 1) The student must complete twelve academic hours in residency at BUC with a 2.0 grade point average.
 - 2) The qualifications of each professor must be verified through the office of the Chief Academic Officer.
 - 3) A course must fit the appropriate major or be applied as a general elective.
 - 4) A full course description from the college catalog must be provided.
 - 5) The student may be required to pass a BUC validation exam for the course to be transferred.
3. A maximum of 45 hours of credit by CLEP may be recorded. Scores must be submitted for evaluation.
4. Credits accepted in transfer must be at the grade level of 'C' or higher.
5. Only credit hours are accepted in transfer. Grades for transferred hours are not transferable. This means transfer hours will not be computed in the student's grade point average.
6. Courses acceptable for transfer need not be identical with a course offered at BUC, but they must be, even as a general elective, in line with the requirements of each program. For example, a student who pursued a curriculum in a field in which courses are not offered at BUC may not expect to receive full transfer for his/her previous work.

Transfer of Credit Procedures

Students desiring to transfer credits must have an official transcript on file and must confer with the Chief Academic Officer before or during their first semester at BUC. Upon review of the transcript, the Dean will complete a transfer evaluation.

BUC will provide each approved transfer applicant with a tentative evaluation of credits to be accepted for transfer. An official evaluation will be made after the applicant selects and registers in a degree program. Transferred credits may not appear on BUC transcripts until 12 semester hours (B.A.) or 9 hours (M.A./M. Div.) are satisfactorily completed.

Students must complete at least the last 45 semester hours in residence at BUC in the B.A., 36 semester hours in the M.A. in Biblical Studies program, 27 semester hours in the M.A. in Music program, and 48 semester hours in the M. Div. program.

Students must complete at least 24 semester hours at BUC in Doctoral program.

Courses transferred from institutions on the quarter system will be converted to semester hours on the basis of three for two.

Students may not take more than 16 credits in the B.A. program or 16 credits in the M.A. and M. Div. programs in a single semester without permission from the Chief Academic Officer. This includes courses taken concurrently at another institution that students desire to transfer to BUC.

College Level Examination Program (CLEP)

College Level Examination Program (CLEP) provides an opportunity for qualified students to earn college credit by examination. Bethesda University of California will award credit for the General Examinations for scores at or above the national seventieth percentile. Credit may be awarded as follows:

English Composition with Essay	6 semester hours
Natural Sciences	6 semester hours
Humanities	12 semester hours
Social Sciences	9 semester hours
Mathematics	6 semester hours

The General Examinations must be taken before entering Bethesda University of California.

Students may take the Subject Examinations to earn credit for subjects required in their major, provided they have not completed a college level course which is equivalent to or on a higher level than the subject matter of the exam. Three semester hours of credit may be awarded for each subject examination, provided the student scores at or above the national seventieth percentile.

A maximum of 45 semester hours of credit may be awarded for General and Subject Examinations. Credit awarded for CLEP is posted and indicated on the student's permanent academic record. No grade or quality points are assigned for CLEP credit. A person may visit the web page of CLEP at www.clep.org for more information about the CLEP program.

Advanced Standing

Bethesda University of California awards advanced standing to qualified students applying for admission to its Masters degree programs. To be eligible, students must possess a B.A. degree in biblical or theological studies from an accredited or approved postsecondary institution. A maximum of 9 hours of advanced standing will be granted towards an M.A. in Biblical Studies, 6 hours towards the M.A. in Music, and 15 hours towards the M. Div. degree.

Advanced standing is not awarded automatically, but on an individual basis, subject to the following criteria: (1) The course or courses must be satisfactorily parallel in content to courses offered at BUC; (2) Students must demonstrate through an oral interview with an appropriate professor a satisfactory knowledge of the content for which they are seeking advanced standing; (3) Students must present documentation such as course syllabi or a catalog from the institution in which the courses were taken; (4) Only courses receiving a grade of "B" or higher will be considered in granting advanced standing; (5) Students must maintain a minimum GPA of 2.5 in all course work in order to retain advanced status; (6) Courses taken at the undergraduate level may not be used to waive upper level graduate courses. Only courses that are introductory in nature may be waived.

BUC does not award graduate credit for career experience.

Independent Study

Students desiring to take a course that is not listed in the catalog may request an independent study class with a credit value of one to three hours. To qualify, a student must submit a proposal to the Chief Academic Officer and a professor who is willing to act as the student's mentor. The proposal must fully describe the course, state the student's objectives in taking the course, and outline the procedures to be followed. The amount of work involved should be equivalent to the requirements of a regularly scheduled class with the same credit value. Internships may be taken as independent study during a student's last year of study.

In addition to the regular tuition for the class, students may expect to pay an independent study fee of \$50.00 per credit hour, depending on the time requirements of the professor.

There may be occasions when a student needs to take a class that is listed in the catalog, but which is not offered at the time. On such occasions, the student may opt to take the class by special arrangement in a manner similar to independent study. The student under the guidance of a professor must complete all the requirements of the class as prescribed in the syllabus. The student may expect to pay the same fees as those charged for an independent study course.

ONLINE EDUCATION

Bethesda University of California offers online courses with the same high quality instruction as courses offered on campus. Online courses are designed for students who need a flexible class schedule because most of the coursework may be completed off campus.

BUC uses its own online education system as a platform that offers ease of use, power, speed, and reliability. Course content is delivered through internet pages and class discussions are held in a newsgroup format. The online courses can be used to complete courses for students who cannot come to campus as regularly due to time and distance restraints.

Students register for online courses through the Registrar's Office. This is the same process as on ground registration.

GRADING SYSTEM

Students must have a "C" average to graduate. The university uses the following four-point grade scale:

GRADE POINTS	LETTER GRADE	SCORES
4.0	A	93+
3.7	A-	90-92
3.3	B+	88-89
3.0	B	83-87
2.7	B-	80-82
2.3	C+	78-79
2.0	C	73-77
1.7	C-	70-72
1.3	D+	68-69
1.0	D	63-67
0.7	D-	60-62
0.0	F	59 or less

LETTER GRADE DESCRIPTION

- A Work of highest quality in all areas; mastery of facts and concepts; creativity; ability to evaluate data and trends.
- B Adequate mastery of facts and concepts; creativity and analytical ability, but with some weaknesses and room for improvement.
- C Sufficient grasp of facts and a general competence of subject.
- D Insufficient grasp of facts and competence of subject. Students who do not demonstrate improvement are subject to dismissal.
- F Failure to achieve minimal quality or production of work.
- W Withdrawal from a class until the 8th week of the semester.
- I Incomplete work at the end of the course. This grade is given only if the work is incomplete for valid reasons. It is the responsibility of the student to finish all incomplete work and ask the instructor to submit a grade change to the registrar. If the work is not finished in the subsequent semester, without the granting of an extension, the incomplete will be changed to an "F."

SATISFACTORY ACADEMIC PROGRESS (SAP)

In order to progress satisfactorily from one term to the next and to be eligible for federal financial assistance, all students must comply with the following elements of satisfactory progress or they will be dismissed from the institution. (SAP is applied to all enrolled students at Bethesda University of California, not just to those receiving Title IV funds.)

All students must complete their program within the maximum time for completion, which is the period of time in which a student attempts 1.5 times the number of credit hours required in order to complete the program.

All students must maintain a minimum of a 2.0 cumulative GPA (undergraduate), 2.5 cumulative GPA (graduate) as a full-time student. Students must have a 2.0/2.5 cumulative GPA in order to meet graduation requirements. All classes will be held on the main campus, 730 N. Euclid Street, Anaheim, CA 92801.

All students, not just those receiving Title IV aid, must successfully complete 55% of the credits that they attempt when 25% of the maximum credits for their programs have been attempted and possess a cumulative GPA of 1.25 or greater. Students must successfully complete 60% of the credits that they attempt when 50% of the maximum credits for their programs have been attempted and possess a cumulative GPA of 1.5 or greater. Students must successfully complete 67% of the credits that they attempt when 100% of the maximum credits for their programs have been attempted and possess a cumulative GPA of 2.0 (undergraduate), 2.5 (graduate) or greater.

Terms of Probation

A student who is making unsatisfactory progress (overall GPA below 2.0 (undergraduate), 2.5 (graduate)) or

who fails to complete the required credits at the end of a grading period shall be placed on probation for the next grading period. If the student on probation achieves satisfactory progress (GPA of 2.0/2.5 or greater) for the subsequent grading period, but has not achieved the required grades to achieve overall satisfactory progress for the program, the student may continue on probation for one more grading period. If the student on probation fails to achieve satisfactory progress for the first probationary term, the student's enrollment will be terminated. The enrollment of a student who fails to achieve overall satisfactory progress for the program at the end of two successive probationary grading periods shall be terminated. When placed on probation, appropriate documentation is made in the permanent file of the student. The date, action taken, and terms of probation will be noted prior to returning to class. Reinstatement must be approved by the Chief Academic Officer, whereby, the student may make a case for extenuating circumstances being the cause for lack of satisfactory progress. The reinstated student is admitted on a probationary status after being out of school for a minimum of one grading period and must abide by above probationary terms.

Probation may be granted if mitigating circumstances are found and if at the 25% checkpoint, a student does not meet the required minimums of SAP. If at the end of the probationary period, a student is not meeting the minimum requirements for SAP, he/she may appeal to the Chief Academic Officer in writing for an extension of one grading period. During this extension, the student must bring his/her cumulative GPA to a minimum of 2.0 (undergraduate), 2.5 (graduate). Financial aid disbursements will not be made during this extension. A student will be re-instated as a regular full-time student and eligible for financial aid disbursements, if during the extension period, a cumulative GPA of 2.0/2.5 is achieved. International Students from South Korea who do not pass the Level 3 ESL Placement Exam must take courses in Korean.

Incomplete Grades, Repeats, and Withdrawals

Incomplete grades (I) are determined by the instructors and may be changed provided the incomplete work is completed within the specified time frame. A student with an incomplete grade must complete required work within the next grading period. If required material is not turned in by the specified time, a failing grade will be given in that subject. This failing grade will impact the GPA and successful completion percentage of the student. During the period in which a student has to finish incomplete work, the student's cumulative GPA is unaffected by the incomplete grade. Once the period has ended and the student receives a final grade, the GPA is re-calculated.

Repeated Courses

Any required class which is failed must be repeated. Regular tuition is charged for the repeated course. Only the repeated grade is used to compute the student's GPA. The original failing grade remains on the student's transcript but is not included in GPA calculations once the "F" is replaced by a passing grade.

Withdrawals

Students who voluntarily withdrawal from the institution in the middle of a term, may receive a "W" for courses not completed. Students who withdraw will be refunded according to BUC's published refund schedule. The "W" on a student's transcript does not affect the GPA. Required courses for which a "W" is received, must be re-taken. The "W" will be reflected on the student's permanent transcript.

Re-enrollments

A student, whose enrollment was terminated for unsatisfactory progress, violation of attendance policy, or misconduct may re-enroll at the beginning of the next grading period. A student who returns after his/her enrollment was terminated for unsatisfactory progress shall be placed on probation for the next grading period. The student will be advised of this action and the student file documented accordingly. The student must maintain satisfactory progress at the end of this probationary period or he/she will be terminated.

Non-Regular Status/Extended Enrollment Status

Bethesda University of California acknowledges that there are exceptions and provisions for students placed on extended enrollment status or non-regular status. A student who has been placed under these circumstances will not be eligible for student financial assistance and must meet with the Chief Academic Officer to determine if the student will be allowed to continue in their field of study. Each situation is determined on a case-by-case basis, and it is the Chief Academic Officer's discretion to accept the mitigating or extenuating circumstances. In each case, proper documentation will be placed in the student's file. Any student who is not accepted under these circumstances will be terminated from the institution.

Appeals Procedures

Any student who has been withdrawn from Bethesda University of California for failure to meet SAP requirements, violation of maximum completion timeframe, violation of probation, attendance requirements, or behavioral/misconduct, can appeal to the Chief Academic Officer in writing. The academic office and the student will then meet to discuss specific terms of appeal and action to be taken. The Academic Officer's decision is final in regard to all appeals. This final decision will be documented in the student file. If the student is not satisfied with the result determined by the Chief Academic Officer, the student may follow the Grievance procedure listed in the catalog

ACADEMIC HONORS

Students graduating from BUC will be awarded scholastic honors according to the following guidelines:

3.8 - 4.0	Summa Cum Laude
3.65 - 3.79	Magna Cum Laude
3.5 - 3.64	Cum Laude

ATTENDANCE

Bethesda University of California requires attendance at all classes for credit. The instructor is responsible to record student attendance at each class session. Students who have more than six hours of unexcused absence in a semester course will have their course grade lowered by one full grade. A minimum 80% attendance rate is required for course credit, even if the absences are excused. Excused absences are limited to documented illness, emergency in student's immediate family, and unavoidable obligations stemming from employment as a teacher. The registrar is responsible for determining the nature of each absence and for making the absence-related adjustments to the student record.

LEAVE OF ABSENCE

Students who provide adequate evidence of extenuating circumstances may interrupt their studies and apply for a Leave of Absence. Requests must be made in writing to the Registrar, and must be approved by school officials. The written request must include the length of absence, the purpose of absence, and documentation verifying the purpose. If the length of absence is more than two consecutive semesters, students must submit an application for readmission.

DROP-OUT POLICY

Students who chose to leave the school for a period of time should follow the policy established for Leave of Absence. Student who discontinue their instruction without prior approval, must submit an application for readmission.

ACADEMIC PROBATION AND DISMISSAL

Satisfactory progress toward the degree is required. An undergraduate student will be placed on academic probation if a 2.0 grade-point average is not maintained. A student who pursues the M.A. or M.Div. degree will be placed on academic probation if a 2.5 grade-point average is not maintained. Students on probation are restricted to a maximum of three classes per semester until their GPAs reaches a minimum of 2.0, or a 2.5 if the program is for graduate instruction. The student has two semesters to achieve a cumulative GPA of 2.0 (undergraduate), 2.5 (graduate) to return to good standing. Failure to achieve a minimum GPA after two consecutive semesters will result in dismissal.

FULL-TIME STATUS

In order to complete a degree program within the normal stated time frame (i.e., a bachelor's degree in four years), the undergraduate student should enroll in 16 hours per semester and the graduate 15 hours. Full-time undergraduate student status is defined as being enrolled in a minimum of 12 hours during a semester. Full-time graduate student status is defined as being enrolled in a minimum of 9 hours during a semester.

PLACEMENT ASSISTANCE

Although the university does not operate a formal placement office, information concerning employment opportunities and referral services is available in the office of the Dean of Students. Current job openings and career opportunities are posted on bulletin boards. The university makes every effort to assist the student by keeping these postings current.

RELEASE OF STUDENT INFORMATION

Bethesda University of California considers information classified as "directory information" to be general enough in nature to be released without the consent of the student. The following is classified as directory information:

1. Student name, address, and telephone number
2. Date and place of birth
3. Full-time or part-time enrollment status
4. Dates of attendance
5. Major field of study
6. Degrees and awards received
7. Participation in activities

Students who do not want "directory information" released without specific written consent must give written notice to the Registrar's Office no later than the close of late registration. If a student does not file a refusal form with the Registrar's Office, directory information will be released at the discretion of the university. The university prohibits the use of such information for commercial purposes.

BUC maintains the confidentiality of student education records in accordance with the Family Educational Rights and Privacy Act of 1974. No one outside the university will have access to, nor will the institution

disclose any information from, a student's education record without written consent of the student except as permitted under the Act.

GRADUATION

Progress Towards Graduation

Students are responsible to meet all degree requirements for graduation. Academic advising is available to ensure that students are making sufficient progress towards graduation. BUC follows a course rotation that allows the completion of all degree requirements within the time span of a normal academic load (four years for the B.A., three years for the M. Div. D.Min, and two years for the M.A.). At the beginning of the student's junior year and senior year of study in the B.A. program and at the beginning of the student's last year in the graduate program, the student is required to consult their academic advisor to conduct a graduation audit to determine the courses he/she must take to graduate.

Students who do not take the required courses when offered, or who do not participate in academic advisement and the academic advising audit, should not expect to graduate if they have not met all degree requirements.

The normal student status for undergraduate class designation is as follows:

Freshman status	0-29	hours
Sophomore status	30-59	hours
Junior status	60-89	hours
Senior status	90+	hours

Graduation ceremonies are held after the spring semester. Only students, who have completed all degree or program requirements including financial obligations, will be permitted to participate in the commencement exercises. Students completing their requirements prior to the close of the school year may receive a letter of completion, but will be required to participate in commencement. All graduating students must file a petition to graduate before the middle of February to be eligible to receive their degree or diploma in that academic year. It is the responsibility of the student to insure that all requirements have been met prior to the deadline for graduation.

GRADUATION REQUIREMENTS

Students must fulfill all financial obligations to BUC and file a petition to graduate before the middle of February to be eligible to receive a degree in May. Students must complete the degree requirements of the catalog in effect at the time of admission or of re-admission. For graduation purposes, it is strongly advised that students maintain continuous enrollment once they are accepted for admission and matriculated.

BACHELOR OF ARTS

To graduate with the Bachelor of Art degree the student must:

1. Complete all required course units for the degree and course work with a minimum cumulative grade point average of 2.0.
2. Complete the required general education, Bible, theology, ministry, Christian service, and major

- requirements, ESL units.
3. Demonstrate the development of Christian character as evidenced by the Christian Service and Student Life departments.
 4. Complete the last 45 hours of coursework at BUC.
 5. Make application for the degree, fulfill all financial obligations to the school, and participate in graduation ceremonies.

MASTER OF ARTS IN BIBLICAL STUDIES

To graduate with the Master of Arts in Biblical Studies degree the student must:

1. Complete 60 semester hours of course work with a minimum cumulative grade point average of 2.5.
2. Complete all required courses for the degree and all proficiency requirements, ESL units.
3. Complete the last 36 hours of course work at BUC.
4. Make application for the degree, fulfill, all financial obligations to the school, and participate in graduation ceremonies.

MASTER OF ARTS IN MUSIC

To graduate with the Master of Arts in Music degree the student must:

1. Complete 48 semester hours of course work with a minimum cumulative grade point average of 2.5.
2. Complete all required courses for the degree and all proficiency requirements, ESL units.
3. Complete the last 27 hours of course work at BUC.
4. Make application for the degree, fulfill, all financial obligations to the school, and participate in graduation ceremonies.

MASTER OF DIVINITY

To graduate with the Master of Divinity degree the student must:

1. Complete a minimum of 96 semester hours of course work with a minimum cumulative grade point average of 2.5.
2. Complete all required courses for the degree and all proficiency requirements, ESL units.
3. Complete the last 48 hours of course work at BUC.
4. Make application for the degree, fulfill all financial obligations to the school, and participate in graduation ceremonies.

DOCTOR OF MINISTRY

To graduate with the Master of Divinity degree the student must:

1. Complete a minimum of 48 semester hours of course work with a minimum cumulative grade point average of 2.7.
2. Complete all required courses for the degree and all proficiency requirements.
3. Complete the last 48 hours of course work at BUC.
4. Make application for the degree, fulfill all financial obligations to the school, and participate in graduation ceremonies.

GRADUATION RATES AND EMPLOYMENT RATES

Current and historical graduation rates and employment rates are available for review in the Records Office of BUC.

STUDENT RECORDS

Enrollees are advised that state law requires educational institutions to maintain school and student records for no more than a five-year period. Student transcripts are held for fifty years.

RESERVATION OF RIGHTS

BUC reserves the right to change its policies without prior notice, including tuition, fees, credit value per course, course offerings, curricula, and grading policies. Any changes to graduation requirements will be available to students before being published as an update to the current school catalog or added to new and succeeding catalogs. It is the discretion of the faculty and administration to change or add new academic policies that will improve the level of instruction and further facilitate the mission of the school.

Bachelor's Programs

The Bachelor of Arts (B.A.) program is a four year degree which is a broad based program designed to give the student in-depth academic training in the liberal arts and Christian faith and practice. Since the B.A. program provides a broad education with a focus on a special area of interest, the student graduating with a B.A. degree should have a general knowledge or acquaintance with the basic disciplines of learning. This forms the foundation upon which the student begins to build competence in the special field of professional education they have chosen. The curriculum is designed to encourage social adaptation and integration of the student into western culture through course offerings reflecting the historical and theological foundations of the Christian faith. The student is taught the basics of Christian spirituality and practice through classroom experiences and chapel services. Through the integration of general and biblical studies, the contribution of other disciplines is incorporated.

Bachelor Degree Outcomes:

Upon completion of a Bachelor's degree, students will:

1. Manifest a life-style based on Christian principles.
2. Apply Christian faith to world issues and in their daily lives.
3. Demonstrate necessary communication skills relevant for Christian ministry in a contemporary society.
4. Minister effectively in a contemporary society and to the worldwide Christian community.

Bethesda University of California offers a Bachelor of Arts with majors in Music, Early Childhood Education, Design, and Religion. There are six concentrations in the B.A. in Religion. A student may choose a concentration in Biblical Studies, Pastoral Ministry, Christian Education, Missions, Business Administration, or Internet Ministry. Faculty members direct the academic programs in their respective fields.

Basic Course Requirements: The B.A. in Early Childhood Education requires 126 hours of course work, comprised of 45 hours of general education courses, 30 hours of Bible and theology, and 51 hours of professional studies. The B.A. in Music and Design require 135 hours of course work, comprised of 45 hours of general education, 30 hours of Bible and theology, and 60 hours of professional studies. Depending upon the concentration, the BA in Religion requires either 126 or 135 hours of course work which is generally comprised of 45 hours of general education, 30 hours of Bible and theology, and 51 or 60 hours of professional studies.

General Education Outcomes:

Upon completion of the general education courses a student will:

1. Understand key concepts in a variety of general education disciplines in relation to a Christian worldview.
2. Be able to exercise essential communication skills in order to write clearly, using a standard literary format.
3. Understand the principles of psychology as it relates to the areas of cognitive, emotional, social, and the physiological, making application to one's self understanding and social interaction.
4. Be familiar with major historical world movements and their impact on humanity.
5. Understand the world through the knowledge of major concepts of geology, astronomy, meteorology, and biology.
6. Be functional in the use of a computer in personal and professional settings.

Requirements for International Applicants:

All international students need to demonstrate English proficiency in order to be considered for admission to BUC. The minimum TOEFL (PBT) score of 550, (or 79-80 IBT, 213 on CBT) is required for all international applicants. Students who do not have official TOEFL score need to take the BELL Placement test. The test consists of four sections: structure, reading comprehension, listening, and writing. As deemed necessary by the program director, there may also be an oral interview. Those students who score at the high intermediate level or above on the BELL Placement test may waive the TOEFL requirement by filing with the registrar the waiver form signed and approved by the ESL Program Director and the Chief Academic Officer.

Bachelor of Arts in Religion

The Bachelor in Religion is a four-year degree program providing students with professional training for ministry on a college level. The degree offers a solid grounding in Bible, doctrine, and the practices of ministry within a strong Pentecostal environment. With a broad educational component, the curriculum enables students to formulate a biblical worldview and a biblical mindset for life. The Bachelor in Religion degree program allows the student to focus upon an area of concentration which will best prepare them for the ministry of their choice. The Religion degree with specialized concentrations provides the student with the foundational professional training necessary for vocational ministry or for entrance into a professional masters program.

Bachelor Degree Objectives

The Bachelor degree program seeks to:

- Provide a foundation for academic and professional service.
- Provide direction for personal spiritual growth and development.
- Assist in developing a Christian worldview and lifestyle.
- Provide a biblical and theological foundation for ministry with a Pentecostal dimension.
- Provide the basic knowledge, understanding, and skills for ministry.
- Encourage students to participate actively in the life and ministry of the Church.

Bachelor Degree Outcomes

Upon completion of the Bachelor degree, students will:

- Manifest a solid knowledge of Scripture with proper hermeneutical skills.
- Evidence an understanding of the doctrines of the Church and Pentecostal distinctives.
- Demonstrate a fundamental knowledge of the history, traditions, and practices of the Church.
- Communicate the Scripture with clarity and conviction.
- Demonstrate the knowledge and competency to do the tasks of ministry.
- Demonstrate an understanding of the administration and functioning of a local congregation.
- Demonstrate the integration of biblical and theological knowledge with the practices of ministry.
- Evidence the personal and professional characteristics needed for successful ministry.
- Articulate a Christian worldview and lifestyle.
- Evidence the ability to share the Gospel with others.

Religion (Biblical Studies)

Biblical Studies is a scholarly presentation of the witness to faith and of the theological views of the biblical writers in the context of the covenant people, Israel, and the early Church. Courses deal with biblical background and history, ethics and doctrines, and with proper methods of interpretation.

Biblical Studies Outcomes

Upon completing this concentration, students will:

1. Know the historical background of the Old and New Testaments so that they may understand the context in which each book was written.
2. Understand the relationship between the Old and New Testament and how God has progressively revealed Himself.
3. Demonstrate a conscious understanding of the argument and general content of each book in the Bible.
4. Demonstrate an understanding of the historical development of theological concepts so as to maintain theological balance.
5. Be able to think systematically through the teachings of Scripture in light of the whole written counsel of God.
6. Present a Christian apologetic through an understanding of a biblical theology.
7. Integrate the truths of the Scriptures into life and communicate them to the world.

B.A. Degree Requirement: 126 Hours

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition
GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 12 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 51 Hours

Required: 33 Hours

OT 110 Old Testament Survey
NT 130 New Testament Survey
OT 200 Pentateuch
LN 200 Introduction to Biblical Language
BS 220 Biblical Hermeneutics
NT 210 Gospels
NT 250 Acts
TH 401 Systematic Theology I
TH 402 Systematic Theology II
TH 450 Pentecostal Heritage
MI 210 Introduction to Missions

Electives: 18 Hours

Professional Studies: 30 Hours

Required: 30 Hours

CS 110	Christian Service I
CS 120	Christian Service II
CS 210	Christian Service III
CS 220	Christian Service IV
CS 310	Christian Service V
CS 320	Christian Service VI
CG 210	Personal Evangelism
CH 220	Church History
PT 310	Pastoral Theology
PT 320	Introduction to Preaching
PT 340	Leadership Development
CG 462	Church Growth
PT 464	Pastoral Counseling
PT 473	Preaching Practicum
GS 499	Senior Integrative Seminar

Religion (Pastoral Ministry)

This concentration is designed to provide students with professional, academic, practical evangelism, discipleship, and pastoral ministry skills needed for pastoral ministry.

Pastoral Ministry Outcomes:

Upon completing this concentration, students will:

1. Be able to define spiritual life, maturity, and leadership.
2. Evidence an active and productive spiritual life through cultivating church members.
3. Communicate the characteristics of the minister in church leadership.
4. Articulate the proper role of the minister in the local church.
5. Demonstrate the skills of biblical interpretation and preaching in the preparation and delivery of sermons.
6. Demonstrate the skills of biblical teaching, church administration, and pastoral care.
7. Articulate the pastoral role in ministry function.
8. Articulate biblical values and characteristics which must be evident in clergy and demonstrated to church members.
9. Demonstrate and model a life of Christ-likeness.

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120	English Composition
GC 140	Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 12 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 Old Testament Survey
NT 130 New Testament Survey
CG 462 Church Growth
MI 210 Introduction to Missions
TH 150 Introduction to Theology
TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 51 Hours

Required: 45 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III
CS 220 Christian Service IV
CS 310 Christian Service V
CS 320 Christian Service VI

CS 170 Spiritual Disciplines & Christlikeness
MI 210 Introduction to Missions
CG 210 Personal Evangelism
CE 150 Introduction to Christian Education
CH 220 Church History
PT 310 Pastoral Theology

PT 320	Introduction to Preaching
PT 340	Leadership Development
CE 400	Teaching Methods
PT 450	Ministry Internship
PT 464	Pastoral Counseling
PT 466	Church Administration
PT 473	Preaching Practicum
GS 499	Senior Integrative Seminar

Electives: 6 Hours

Religion (Christian Education)

The Christian Education concentration is designed to equip students to serve local churches and parachurch agencies through teaching and discipling people of various ages.

Christian Education Outcomes:

Upon completing this concentration, students will:

1. Articulate a philosophy that guides educational ministry.
2. Demonstrate godly character, knowledge, and skills in leadership.
3. Describe the major teaching methods and utilize them in teaching ministry.
4. Demonstrate an ability to lead age-appropriate ministries.
5. Analyze the educational ministries of a local church and para-church agencies.

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120	English Composition
GC 140	Research and Writing

Social Sciences: 6 Hours

GS 110	Introduction to Psychology
GS 220	Introduction to Sociology

Humanities: 12 Hours

GH 103	Music and Ministry
GH 224	World Civilization I
GH 226	World Civilization II
GH 250	Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120	Earth Science
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GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 30 Hours

Required: 15 Hours

OT 110 Old Testament Survey
NT 130 New Testament Survey
CG 462 Church Growth
MI 210 Introduction to Missions
TH 450 Pentecostal Heritage

Electives: 15 Hours

Professional Studies: 51 Hours

Required: 42 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III
CS 220 Christian Service IV
CS 310 Christian Service V
CS 320 Christian Service VI

CG 210 Personal Evangelism
CE 150 Introduction to Christian Education
CE 210 Foundations of Teaching Ministry
CE 240 Historical and Philosophical Foundation of Christian Education
CE 261 Life-Span Development in Ministry
CE 370 Christian Education of Children,
or CE 371 Christian Education of Youth
CE 380 Religious Development of Children & Youth
CE 410 Family Ministries in the Church
CE 480 Educational Administration
CE 490 Seminar in Educational Ministry
CE 400 Teaching Methods
PT 340 Leadership Development
GS 499 Senior Integrative Seminar

Electives: 9 Hours

Religion (Missions)

This concentration is designed to develop cross-cultural bridges to world evangelism, develop a passion for missions, and establish effective mission strategies.

Missions Outcomes:

Upon completing this concentration, students will:

1. Define spiritual warfare in the mission field.
2. Demonstrate spiritual maturity required for missionaries.
3. Demonstrate interpersonal and intercultural communication skills relative to cross-cultural evangelism and missions.
4. Articulate effective strategies for mission work.
5. Demonstrate a healthy lifestyle to function in a foreign culture.
6. Articulate role models for use in training converts to engage in ministry.
7. Express the Gospel relevantly to reach other cultures effectively.
8. Develop a balanced philosophy of missions with an emphasis on evangelism.

B.A. Degree Requirement: 126 Hours

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition
GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 12 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110	Old Testament Survey
NT 130	New Testament Survey
TH 150	Introduction to Theology
CG 462	Church Growth
MI 210	Introduction to Missions
TH 450	Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 51 Hours

Required: 45 Hours

CS 110	Christian Service I
CS 120	Christian Service II
CS 210	Christian Service III
CS 220	Christian Service IV
CS 310	Christian Service V
CS 320	Christian Service VI
MI 210	Introduction to Missions
CH 220	Church History
CG 210	Personal Evangelism
MI 240	History of Missions
MI 250	World Religions and Missions
MI 320	Adapting & Ministering in Other Cultures
PT 320	Introduction to Preaching
PT 340	Leadership Development
MI 340	Mission Strategy
CE 150	Introduction to Christian Education
CE 400	Teaching Methods
PT 464	Pastoral Counseling
PT 473	Preaching Practicum
GS 499	Senior Integrative Seminar

Electives: 6 Hours

Bachelor's Degree Program in Information Technology

This program is a multidisciplinary program; it includes a study of computer engineering, business, economics, communication, and telecommunication engineering. The principles, concepts, and skills necessary for successful professionalism in information technology are provided. It will enable the student to acquire essential computer skills, communication skills, and training in the practical affairs in business. The student can witness the Gospel by utilizing computer technology and promoting ethics in the cyber world. Our mission is to prepare outstanding computer professionals to take leadership positions to advance the work of God in this rapid changing technological world.

Information Technology Outcomes:

Upon completion of this program students will:

1. Demonstrate professional knowledge and skills in computer science with Christian values.
2. Demonstrate a knowledge of databases and operating systems
3. Articulate a comprehensive understanding of web language and programming.
4. Demonstrate financial and marketing knowledge essential to e-commerce.
5. Demonstrate the essential computer engineering skills necessary to function in telecommunication engineering.
6. Demonstrate the ability to effectively communicate.
7. Be able to articulate Christian values in all aspects of e-commerce dealings.

B.A. Degree Requirement: 135 Hours

General Education: 45 Hours

Required: 36 Hours

Communications: 6 Hours

GC 120 English Composition
 GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
 GS 220 Introduction to Sociology

Humanities: 15 Hours

GH 103 Music and Ministry
 GH 121 Introduction to Arts
 or GH 130 American Government
 GH 224 World Civilization I
 GH 226 World Civilization II
 GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
 GN 140 Life Science
 GM 170 Introduction to Computers

Electives: 9 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 Old Testament Survey
 NT 130 New Testament Survey
 CG 210 Personal Evangelism
 CG 462 Church Growth

MI 210 Introduction to Missions
TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 60 Hours

Required: 57 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III
CS 220 Christian Service IV
CS 310 Christian Service V
CS 320 Christian Service VI

IT 101 IS Productivity and Technology
IT 111 Engineering /Computer Science Mathematics
IT 121 Computer Architectures
IT 140 Introduction to Client-Server and Web Programming
IT 211 Introduction to Information & Telecommunication
IT 212 Data Structures and Algorithms
IT 213 Programing in C++
IT 214 Database Systems
IT 216 MIS
IT 218 Java Programming
IT 241 Software/Systems Engineering/Development
IT 321 Microprocessor/DSP Processor/Embedded Systems
IT 331 Advanced Homepage Design
IT 350 Operating Systems and Networking
IT 411 .NET Programming with Applications
IT 421 Special Topics of IT: Artificial Intelligence
IT 431 OO Analysis and Design
IT 436 Computer Graphics
IT 499 Senior Integrative Seminar Capstone Project

Electives: 3 Hours

Bachelor's Degree Program in Business Administration

This concentration is designed to develop spirit-filled Business Administrators for the church and Christian organizations. It is a multidisciplinary major; it includes study of biblical foundation, business management, accounting, marketing, and statistics. The principles, concepts, and skills necessary for successful administration and management in church or Christian organization business are provided. It will enable the student to acquire the essential biblical knowledge, management skills, communication knowledge, and practical skills essential for a global operation today.

Business Administration Outcomes:

Upon completing this concentration, students will:

1. Demonstrate a biblical and ethical knowledge of business administration.
2. Be able to effectively communicate in a team environment.
3. Be able to articulate administration and management strategies.
4. Demonstrate a knowledge of accounting and finance.
5. Demonstrate the knowledge and skills to do e-commerce.
6. Articulate the knowledge of how to manage a business organization.
7. Be able to articulate Christian values in all aspects of e-commerce dealings.

B.A. Degree Requirement: 135 Hours

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition
GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 12 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 Old Testament Survey
NT 130 New Testament Survey
CG 210 Personal Evangelism
CG 462 Church Growth
MI 210 Introduction to Missions
TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 60 Hours

Required: 60 Hours

CS 110	Christian Service I
CS 120	Christian Service II
CS 210	Christian Service III
CS 220	Christian Service IV
CS 310	Christian Service V
CS 320	Christian Service VI
BA 100	Introduction to E-Business
BA 120	Introduction to Business Administration
BA 130	Financial Accounting
BA 220	Managerial Accounting
BA 240	Principles of Economics
BA 251	Business and Legal Environment
BA 270	Mathematics for Business
BA 301	Advanced Business Communications
BA 320	Business Finance
BA 330	Organizational Behavior
BA 340	Probability and Statistics for Business
BA 351	Principles of Marketing
BA 360	Business Ethics (Christian)
BA 370	Principles of Management
BA 401	Professional Selling
GS 499	Senior Integrative Seminar Capstone Project

Bachelor of Arts in Early Childhood Education

This major is designed to identify the issues and trends in the field of Early Childhood Education. Students will be equipped with age-appropriate evangelistic and Christian education skills so that they will be able to operate a preschool in a church, lead children's chapel, impart Biblical knowledge in curriculum, share their faith with children, and disciple them.

Early Childhood Education Outcomes

Upon completing this major, students will:

1. Describe children's cognitive, physical, affective, social, moral, and spiritual development.
2. Develop an early childhood education curriculum.
3. Articulate how to organize and manage childcare programs.
4. Demonstrate staff management skills.
5. Design the operating policies for an early childhood education program.
6. Analyze a childcare program operation and modify it according to the appropriate needs.
7. Create and conduct a parent educational program.

B.A. Degree Requirement: 126 Hours

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition
GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 12 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 12 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 Old Testament Survey
NT 130 New Testament Survey
CG 210 Personal Evangelism
CG 462 Church Growth
MI 210 Introduction to Missions
TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 51 Hours

Required: 45 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III

CS 220	Christian Service IV
CS 310	Christian Service V
CS 320	Christian Service VI
EC 100	Introduction to Early Childhood Education
EC 101	Development in Early Childhood
EC 102	Children in Relations with Home, School, and Community
EC 103	Creative Experiences for Children
EC 201	Curriculum and Teaching in Early Childhood
EC 202	Organization and Management of Child Care Center
EC 250	Health, Safety, and Nutrition for Children
EC 280	Parent Education
EC 310	Guidance and Discipline for Children
EC 325	Language Arts in Early Childhood Education
EC 340	Theories of Play and Education
EC 430	Evangelism for Children
GM 240	Instructional Technology
GS 499	Senior Integrative Seminar

Electives: 6 Hours

Bachelor of Arts in Music

Music is a means of worshipping God, edifying, instructing, and comforting the Christian community, and convicting the lost. The music department of BUC exists to educate Christian leaders in the field of music. BUC offers the B.A. in Music to prepare students for a career in music ministry, performance, and to engage in further study.

Bethesda University of California offers a Bachelor of Arts in Music with fields of emphasis in Piano, Organ, Voice, Composition, Conducting, Orchestral Instruments, Praise Ministry, Music Business, and Computer Music.

Music Outcomes

Upon completing this major, students will:

1. Evidence a strong personal life of worship and devotion.
2. Organize and direct an effective music worship service and ministry.
3. Demonstrate an understanding of music theory and history.
4. Demonstrate the ability to sightread and sightplay.
5. Develop a repertory of useful music literature for the church and community.
6. Demonstrate proficiency skills in their area of performance.

B.A. Degree Requirement: 135 Hours

General Education: 45 hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition
GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology
GS 220 Introduction to Sociology

Humanities: 15 Hours

GH 103 Music and Ministry
GH 224 World Civilization I
GH 226 World Civilization II
MU 161 Western Music History I (2)
MU 162 Western Music History II (2)
MU 163 Western Music History III (2)

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science
GN 140 Life Science
GM 170 Introduction to Computers

Electives: 9 Hours

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 OT Survey
NT 130 NT Survey
CG 210 Personal Evangelism
CG 462 Church Growth
MI 210 Introduction to Missions
TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 60 Hours

Required: 46 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III
CS 220 Christian Service IV

CS 310 Christian Service V
CS 320 Christian Service VI

MU 150 Principal Instrument I
MU 151 Principal Instrument II
MU 250 Principal Instrument III
MU 251 Principal Instrument IV
MU 350 Principal Instrument V
MU 351 Principal Instrument VI
MU 450 Principal Instrument VII
MU 451 Principal Instrument VIII
MU 125 Weekly Performance I (P/F)
MU 126 Weekly Performance II (P/F)
MU 225 Weekly Performance III (P/F)
MU 226 Weekly Performance IV (P/F)
MU 325 Weekly Performance V (P/F)
MU 326 Weekly Performance VI (P/F)
MU 145 Sight Singing and Ear Training I
MU 245 Sight Singing and Ear Training II
MU 211 Chorus I
MU 212 Chorus II
MU 234 Harmony I
MU 235 Harmony II
MU 241 Analytical Music Listening I
MU 242 Analytical Music Listening II
MU 332 Counterpoint I
MU 333 Counterpoint II
MU 4xx Senior Recital/Project (P/F)
GS 499 Senior Integrative Seminar

Electives: 14 Hours

Each emphasis allows 14 hours of elective courses.

Music Business Concentration: 50 Hours

CS 110 Christian Service I
CS 120 Christian Service II
CS 210 Christian Service III
CS 220 Christian Service IV
CS 310 Christian Service V
CS 320 Christian Service VI

MU 390 Arts Administration
MU 391 Arts Audiences
MU 392 Arts Marketing and Finances
MU 393 Music Events Planning
MU 394 Inside the Recording Industry
MU 395 Owning & Operating a Music Business
MU 398 Music Business
MU 400 Music Industry Internship
MU 145 Sight-singing & Ear-training I

MU 245 Sight-singing & Ear-training II
MU 211 Chorus I
MU 212 Chorus II
MU 234 Harmony I
MU 235 Harmony II
MU 241 Analytical Music Listening I
MU 242 Analytical Music Listening II
MU 261 Musical Form & Analysis I
MU 262 Musical Form & Analysis II
MU 332 Counterpoint I
MU 333 Counterpoint II
MU 461 Senior Project
GS 499 Senior Integrative Seminar

Electives: 10 Hours

Bachelor of Arts in Design

Design (Visual Communication)

This major will enable the student to effectively communicate through the visual dimension. The principles, concepts, and skills necessary for successful design are provided. Combined with a Bible major and Christian Service training, this professional discipline is effectively communicated visually in any area of the church or society. It provides the tools to enable the student to communicate the Gospel visually through the printed page or various media resources.

Design (Visual Communication) Outcomes

Upon completing this major students will:

1. Effectively communicate a philosophy of design which is professionally sound.
2. Demonstrate a professional knowledge of design and various design concepts.
3. Demonstrate the ability to effectively communicate both in two and three dimensions.
4. Create designs with professional typographical skills, package, and publish them.
5. Develop and create designs on various material and media products.
6. Demonstrate the ability to use computer resources effectively for design.
7. Demonstrate the effective use of design for communicating the Gospel.

B.A. Degree Requirement: 135 Hours

General Education: 45 Hours

Required: 33 Hours

Communications: 6 Hours

GC 120 English Composition

GC 140 Research and Writing

Social Sciences: 6 Hours

GS 110 Introduction to Psychology

GS 220 Introduction to Sociology

Humanities: 15 Hours

GH 103 Music and Ministry

GH 121 Introduction to Arts

GH 224 World Civilization I

GH 226 World Civilization II

GH 250 Christian Ethics

Natural Sciences/ Computer: 9 Hours

GN 120 Earth Science

GN 140 Life Science

GM 170 Introduction to Computers

Electives: 9 Hours of general electives

Bible/ Theology: 30 Hours

Required: 18 Hours

OT 110 Old Testament Survey

NT 130 New Testament Survey

CG 210 Personal Evangelism

CG 462 Church Growth

MI 210 Introduction to Missions

TH 450 Pentecostal Heritage

Electives: 12 Hours

Professional Studies: 60 Hours

Required: 60 Hours

CS 110 Christian Service I

CS 120 Christian Service II

CS 210 Christian Service III

CS 220 Christian Service IV

CS 310 Christian Service V

CS 320 Christian Service VI

GD 110 Drawing

GD 120 Light, Color and Design

GD 230 Photography

GD 300 Computer Graphics

GD 441 Writings and Research in Design
 GD 445 Marketing for Designers
 GD 450 Portfolio Workshop
 GD 460 Internship
 VD 270 Basic Illustration
 VD 271 Editorial Illustration I
 VD 272 Editorial Illustration II
 VD 315 Identity Design I
 VD 316 Identity Design II
 VD 320 Packaging Design I
 VD 321 Packaging Design II
 VD 350 Advertising Concept
 VD 355 Advertising Design
 VD 400 Visual Communication Design I
 VD 401 Visual Communication Design II
 VD 402 Visual Communication Design III
 VD 403 Visual Communication Design IV

COURSE DESCRIPTIONS

B.A. Program

All courses are offered in the traditional semester system. Each hour of credit requires 50 minutes of classroom contact time per week for a minimum of 15 weeks.

Course Numbering System:

001-099	Remedial courses not on college level
100-299	Lower division undergraduate
300-499	Upper division undergraduate

Christian Service

CS 110	Christian Service I	0.5 hour
CS 120	Christian Service II	0.5 hour
CS 210	Christian Service III	0.5 hour
CS 220	Christian Service IV	0.5 hour
CS 310	Christian Service V	0.5 hour
CS 320	Christian Service VI	0.5 hour

A field training experience designed to provide students with actual ministry training experiences under the supervision of an experienced minister. Only one course may be taken per semester.

General Education

COMMUNICATIONS

GC 120 English Composition

3 hours

The study and practice of critical reading and effective writing of expository prose with an emphasis on

fluency and style.

GC 140 Research & Writing

3 hours

A presentation of the necessary elements of conducting research and writing for a college education.

GC 210 Speech & Communication

3 hours

A basic course in speech designed to provide students with both theory and practice in the principles of effective oral communication and presentation.

GC 211 Critical Thinking

3 hours

This course is designed to illuminate and strengthen the critical thinking skills of students, improving their ability to evaluate and determine the strengths and weaknesses of arguments found in academic fields as well as everyday life situations.

GC 220 The Korean

3 hours

The purpose of course is training for basic conception and searching method of studies as a instrument subject having as a college student.

SOCIAL SCIENCES

GS 110 Introduction to Psychology

3 hours

A survey of the basic principles of psychology in light of a Christian worldview.

GS 120 Introduction to Sociology **3 hours**

An introduction to the field of sociology and sociological concepts of group life, culture, socialization, and institutions.

GS 130 American Government **3 hours**

This course deals with the U.S. government with an emphasis on its Constitution, structures, and functions. The US Government is compared on five major aspects: impact of the Constitutional history, rights and liberties, the political process, key institutions, and the politics of interaction for making national policy. Based on this fivefold pattern, the course will lead students to a higher level of analysis and achieve a good understanding of the politics of the U.S. Government on a comparative basis.

GS 210 Cognitive Psychology

3 hours

Cognitive Psychology is “the study of thinking”; how we perceive the world, remember, reason, think, and learn. The cognitive psychologists use methods including laboratory experiments, computational models, and brain imaging and studying the effects of brain damage. Understanding cognitive processes can help us develop techniques or strategies to improve cognitive abilities such as memory and learning and decision making and judgments.

GS 240 Intercultural Communication

3 hours

A study of human cultures including concepts of ethnocentrism, culture shock, and how to relate to people of a different culture.

GS 330 Introduction to Political Science

3 hours

This course deals with political institutions and system with an emphasis on its culture, structures, and functions. Major areas of politics are compared on five major aspects: impact of political culture, political institutions, key leaders, and the politics of interaction among nations. Based on this fivefold pattern, the course will lead students to a higher level of analysis and achieve a good understanding of the politics on a comparative basis.

GS 499 Senior Integrative Seminar

3 hours

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

HUMANITIES

GH 101 Introduction to Church Music

3 hours

A study of the ministry of music in the local church, including historical background, purpose, leadership, function, and application.

GH 103 Music and Ministry

3 hours

This Course is a study to apply the music to the church according to the characteristic of church properly. The Music which is very important instrument in this age but only to glorify and worship the God but also to approve one's growth in faith must to apply to the ministry properly.

GH 121 Introduction to Arts

3hours

This course provides the opportunity to explore the structure and organization of art, terminology, interpretation of the spirit of art, theory, and general appreciation.

GH 130 American Government

3 hours

A survey of American government from the inception to the present, focusing on its major functions and divisions. Designed to teach students with no prior knowledge of American government, this study will provide them with fundamental understanding of the governance.

GH 210 Cultural Anthropology

3 hours

A study of human cultures, including concepts of ethnocentrism, cultural shock, anthropological research, and contextualization. This course increases understandings about culture with demonstrative approaching on human lives and history, promoting basic scientific research on the principles, changes, and causes and consequences of human social and cultural variation.

GH 224 World Civilization I

3 hours

A survey of great epochs of civilization from early Mesopotamian and Egyptian beginnings into the 17th century, with emphasis on political, social, economic, and religious institutions.

GH 226 World Civilization II

3 hours

An examination of world civilization from the Reformation to the present, with emphases on absolutism, enlightenment, imperialism, the two world wars, the Cold War, and the post Cold War era.

GH 250 Christian Ethics

3 hours

An examination of moral and social conduct and decision making in light of biblical and theological teaching with application to Christian life and ministry. Contemporary ethical issues are addressed. This is a Bible/Theology course, therefore, major engagement with the scripture is required in this course.

NATURAL SCIENCES

GN 120 Earth Science

3 hours

An exploration of major concepts of geology, astronomy, and meteorology including the explanation of earth and space phenomena.

GN 140 Life Science

3 hours

An examination of major biological principles and their application to the general health and well being of

humankind. The course includes problem solving and the explanation of biological phenomena.

COMPUTER

GM 170 Introduction to Computers 3 hours

An introduction to the components, operation, care, and purchasing of personal computers including discussion of hardware (keyboard, screen, hard drive, motherboard, ram, MHZ) and basic software (DOS, windows, OS2, one word processor).

GM 180 Introduction to Microsoft Office 3 hours

An examination of Microsoft Excel, the tool to manage and analyze business data; Power-Point, the tool that creates attention through computer slide presentations and Access; and Excel, the tool of the database management program.

GM 240 Instructional Technology 3 hours

This course examines the educational uses of integrated software packages based on the current technologies, trends, or topics in educational computing for early child education. The student receives hands-on experience with one or more integrated software packages such as draw tools and video editing software.

GM 260 Computers in Early Child Education 3 hours

This course focuses on the appropriate use of technology to facilitate the teaching and learning process in early child education. Instructional methods explore utilization of a variety of technology for collaboration and communication.

Religion

BIBLICAL STUDIES/LANGUAGE

BS 220 Biblical Hermeneutics 3 hours

A study of basic biblical interpretation skills and an introduction to the theological issues of biblical interpretation. Prerequisites: OT110, NT130

LN 210, 211 Greek I, II 3 hours each

A study of Koine Greek including basic vocabulary, grammar, and syntax. Students will gain an understanding of how to study the New Testament by using its original language.

LN 220, 221 Hebrew I, II 3 hours each

A study of ancient Hebrew including basic vocabulary, grammar, and syntax. Students will gain an understanding of how to study the Old Testament by using its original language.

BS 350 Biblical Exegesis 3 hours

An examination of the rules of proper Biblical exegesis.
Prerequisites: LN 210, or LN 220

BS 360 Hymnology 3 hours

A survey of Christian hymnology including its historical patterns, the broad scope of hymnic literature, its environment, and significant contributing individuals

BS 490 Israel Seminar 3 hours

A study tour where students visit the Holy Land and explore its geography and biblical sites.

OLD TESTAMENT

OT 110 Old Testament Survey **3 hours**

A survey of the Old Testament including its origin, organization, and content.

OT 200 Pentateuch **3 hours**

An introduction to the content of the first five books of the Old Testament. Attention is given to their theological messages as well as their literary contents.

OT 220 Historical Books **3 hours**

An examination of the books of the Old Testament which chronicled the history of Israel.

OT 303 Wisdom Literature **3 hours**

An analysis of Job, Proverbs, Ecclesiastes, and Song of Solomon with special emphasis on their practical application to today's life and thought.

OT 310 Prophetic Books **3 hours**

A survey of the Old Testament prophetic books in their chronological order, including historical background, literary characteristics, and theological remarks. This course presents enough study of detailed content to make the message of each book applicable to personal life.

OT 320 Major Prophets **3 hours**

An examination of the message and literary contents of 1 & 2 Samuel, Isaiah, Jeremiah, and Ezekiel.

OT 321 Minor Prophets **3 hours**

An examination of the message and literary contents of Daniel, Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah, and Malachi.

OT 331 Isaiah **3 hours**

An analytical and exegetical study of the Book of Isaiah. Attention will be given to exegesis, structure, and setting.

OT 332 Jeremiah **3 hours**

An analytical and exegetical study of the Book of Jeremiah including an overview of the historical context and the theological issues as well as an opportunity for translation and careful exegetical examination of representative passages.

OT 333 Lamentations of Jeremiah **3 hours**

An analytical and exegetical study of the Book of Lamentations of Jeremiah. Lectures will treat the historical backgrounds of the prophet's ministry, the themes of his message related with the Book of Jeremiah, and the literary forms of the book.

OT 334 Ezekiel **3 hours**

An analytical and exegetical study of the Book of Ezekiel. Significant time will be devoted to analyze the Hebrew text of this book in terms of grammar, syntax, criticism, structure, exegesis, and setting.

OT 335 Daniel **3 hours**

An analytical and exegetical study of the Book of Daniel. This course will treat an overview of the historical context, theological issues, and exegetical examinations of selective passages.

OT 420 Poetic Books**3 hours**

A survey of the Old Testament poetic books including historical background, literary characteristics, and theological remarks. This course focuses upon making the message of each book applicable to personal life.

OT 480 Psalms**3 hours**

An in-depth study of Psalms as an example of literary forms developed out of the worship and community of Israel.

OT 485 Old Testament Theology**3 hours**

This course deals with approaches or methods scholars have used to do Old Testament theology, theological emphases in the thirty-nine books of the OT, and the relevance of the teachings of the OT to Christian life for establishing biblical foundations, identity of faith, and theological stance. This course provides a foundation for theology and ministry and lays a foundation for New Testament theology.

NEW TESTAMENT**NT 130 New Testament Survey****3 hours**

A survey of the origins, organization, and contents of the New Testament developed out of the context of the Church community in the first century.

NT 210 Gospels**3 hours**

A study of the first four books of the New Testament including their relationship to each other and their unique messages for their respective audiences and relevance for Christian faith today.

Prerequisites: OT110, NT130

NT 250 Acts**3 hours**

A study of the historical development of the early Church with particular attention given to the role of the Holy Spirit in the ministry of the Church.

NT 307 Matthew**3 hours**

An analytical and exegetical study of the Gospel of Matthew. The aims of this course are to brighten the overall purpose and structure of the book, to explicate its major themes, to investigate its theological perspectives, and to explore critical hermeneutical issues.

NT 308 Mark**3 hours**

An analytical and exegetical study of the Gospel of Mark. This course aims to investigate its theological perspectives, to explore critical hermeneutical issues, to be familiar with the proper skills for interpreting this book, and to analyze the overall structure and forms.

NT 309 Luke**3 hours**

An analytical and exegetical study of the Gospel of Luke. This course seeks to illuminate the overall purpose, structure, theological perspectives, and critical hermeneutical issues in relation with the Book of Acts.

NT 310 John**3 hours**

An analytical and exegetical study of the Gospel of John.

NT 312 Life and Teaching of Jesus Christ**3 hours**

A study of the life and teachings of Jesus Christ, focusing on the meaning of His living, perception, words, and actions with an examination of the socio-historical setting of His time and place.

NT 313 New Testament Background**3 hours**

This course deals with the intellectual background of the ages when the New Testament was written and when the Christian theology was being formed. This course will lead the students to the intellectual atmosphere of the ancient world when the Christianity began to be formed and spread, but it focuses on the Greek philosophy and the contemporary Jewish thought.

NT 315 Parables of Jesus**3 hours**

An introduction to the study of the parables of Jesus. We will also explore the role or function of parables in Jesus' proclamation of the kingdom of God, the history of interpreting the parables, and how parables, imagery and metaphor work.

NT 330 Pauline Letters**3 hours**

An introduction to the Pauline letters including their historical contexts, literary forms, and theology.

NT 340 Prison Epistles**3 hours**

A study of the books of Ephesians, Philippians, Colossians, and Philemon.

NT 410 Corinthian Letters**3 hours**

A study of the books of I & II Corinthians, including their historical contexts, literary issues, and theology.

NT 415 Romans**3 hours**

A detailed study of Romans giving special attention to its background, instruction, and doctrinal teaching.

NT 420 General Letters**3 hours**

A survey of the New Testament general letters except Pauline letters, including historical background, literary characteristics, and theological remarks. This course presents enough study of detailed content to make the message of each book applicable to personal life.

NT 470 Hebrews**3 hours**

A study of the book of Hebrews emphasizing the supremacy of Jesus Christ and the perfect fulfillment of God's plan.

NT 485 New Testament Theology**3 hours**

This course deals with approaches or methods scholars have used to do New Testament theology, theological emphases in the twenty-seven books of the NT, and the relevance of the teachings of the NT to Christian life for establishing biblical foundations, identity of faith, and theological stance. This course establishes a biblical foundation for Systematic Theology.

THEOLOGICAL STUDIES**TH 150 Introduction to Theology****3 hours**

An introduction to the basic doctrines of Christianity.

TH 160 Theological English**3 hours**

A study of the professional English used in theology and missiology. This course enables students to understand and research English theological literature, as a minister for internationalized era.

TH 203 Philosophy & Christian Faith**3 hours**

This course clarifies the relationship between philosophy and Christianity and the major thought of those philosophers who influenced greatly in the formation of Christianity and then assures its usefulness to theologize in current times.

TH 211 Spiritual Dynamics of Yonggi Cho's Ministry**3 hours**

This course studies David Yonggi Cho's ministry in light of his Christian background, understanding of the gospel, spirituality, Pentecostal/Charismatic distinctive, and principles for church growth.

TH 345 Pauline Theology**3 hours**

A study of the theology of Paul in the cultural and historical context of his letters, with emphasis given to Paul's contribution to the foundation of the Christian Church and faith.

TH 401 Systematic Theology I**3 hours**

A systematic study of biblical teachings concerning the person and work of God & Christ, the authority of the Bible, and humanity's relationship to God.

TH 402 Systematic Theology II**3 hours**

A systematic study of biblical teachings concerning the person and the work of the Holy Spirit and salvation, the Church, and the last things.

TH 420 Pneumatology**3 hours**

A study of God the Holy Spirit as a part of the Trinity, the empowerment of the Holy Spirit, the work of the Holy Spirit in an individual and in the Christian community in relation to the Pentecostal Heritage and issues of spiritual warfare.

TH 450 Pentecostal Heritage**3 hours**

A study of the theological distinctive and historical development of the Pentecostal and Charismatic movements.

TH 453 Full Gospel Theology**3 hours**

A study of the theology of Full Gospel faith which is an application of Pentecostal Movement in Korean context, on the basis of historical, biblical, and theological perspectives. This course provides a well-systematized Full Gospel Theology to students as a foundation for their lives and ministries.

TH 455 Christian Apologetics**3 hours**

Students explore the basic issues existing between the historical Christian faith and contemporary liberalism with a view to securing the basic insights necessary for a reasonable defense of the faith.

CHURCH HISTORY**CH 220 Church History****3 hours**

A survey of the historical development of the Christian Church and its doctrines within this historical context from the first century to the present.

CH 250 Biblical Geography and History**3 hours**

A study of the history and geography of the Holy Lands. It introduces the Israel history that is the foundation of biblical interpretation and research.

CH 455 Korean Church History**3 hours**

A study of the founding of the Korean Christian Church including the development of the Christian faith in

Korea to the present time. Special attention is given to analyzing the reasons for growth, present weaknesses, dangers, strengths, and opportunities.

CHRISTIAN SPIRITUAL FORMATION & HEALING

CS 170 Spiritual Disciplines & Christlikeness 3 hours

An examination of basic spiritual disciplines for Christian living and ministry, and the development of a Christ-like character. This is a Bible/Theology course, therefore, major engagement with the scripture is required in this course.

CS 350 Ministry of Inner Healing 3 hours

An examination of the theory and practice of inner healing as basic and indispensable for other healing ministries. The course considers definition, theological foundation, necessities, biblical models, and related ministry skills. The principles of emotional healing and spiritual healing are explained. This is a Bible/Theology course, therefore, major engagement with the scripture is required in this course.

CS 351 Spiritual Warfare 3 hours

A study of the biblical teachings concerning the purposes and tactics of the spirits of darkness and the strategies and resources to combat them. This is a Bible/Theology course, therefore, major engagement with the scripture is required in this course.

CS 370 Self-discovery & Divine Healing 3 hours

Examines how sin and Han (broken spirit) alienate and entrap human beings while Christ liberates and transforms them into the image of Christ. Through self-discovery, students will restore a genuine and reconciled relationship with self, families, neighbors, and God. Functional psychology is integrated with biblical theology. This is a Bible/Theology course, therefore, major engagement with the scripture is required in this course.

PASTORAL MINISTRY

PT 221 Understanding Korean Immigrant Church for Ministry 3 hours

This course examines the socio-cultural characteristics of the Korean immigrant church in the U.S. and thereby finds relevant ministry principles, approaches, and skills in the church.

PT 240 Cultivating Leadership through Social Environment 3 hours

This course examines how leaders can effectively perform leadership in consideration of social environments. In this course, students will understand the key concepts of leadership and learn how to apply leadership skills appropriately in diverse socio-cultural contexts

PT 310 Pastoral Theology 3 hours

A study of the application of theology to the pastoral setting including the development of Christian community in the local church, development of spirituality in the local setting, and the relationship of the pastor to the church's ministry.

PT 315 Liturgy 3 hours

A study of the Christian liturgical foundation and practice. Attention will be given to many of the liturgical forms of worship on the basis of biblical, historical, and theological perspectives, and liturgical application will be possible to students.

PT 318 Christian Music Ministry 3 hours

A study of the Christian music ministry used in evangelization including its fundamental forms, principles, and methods in a theoretical perspective. In a practical perspective, this course deals with planning,

preparing, and progressing music worshipers for evangelization as a team ministry, and the significance of music contextualization in mission fields.

PT 463 Homiletics

3 hours

An examination of the principles of sermon preparation and delivery.

PT 330 Ministry & Mass-Media

3 hours

A study of mass-media used in Christian ministry, including the influential power of mass-media, theory and practice of mass-media, effective local pasturing and educating through mass-media, and directions and methods of mission strategies with mass-media.

PT 340 Leadership Development

3 hours

An introduction to the theory and practice of leadership including discussion of transmission of vision, goal setting, time management, exercising authority appropriately for various type situations and followers, working with volunteers, delegation of authority and responsibility, and conflict management.

PT 350 Church & Society

3 hours

A relational study of church community and local community including detailed studies on their mutual relationships in modern culture. This course enables students to understand essential missions of the church and the believers.

PT 464 Pastoral Counseling

3 hours

An introduction to basic pastoral counseling practices including pre-marriage counseling, crisis counseling, conflict resolution, and limits of pastoral counseling. The student is taught how to network with Christian professionals and how to develop a community where preventive counseling is an integral part of the local church ministry.

PT 466 Church Administration

3 hours

An examination of church administration management skills, planning skills, and organization strategies for effective pastoral ministry.

PT 473 Preaching Practicum

3 hours

A laboratory course providing an opportunity for students to practice homiletic skills under the supervision of an experienced pastor.

GS 499 Senior Integrative Seminar

3 hours

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

CHURCH GROWTH AND EVANGELISM

CG 210 Personal Evangelism

3 hours

A survey of methods of personal evangelism in light of the mission of the Church to fulfill the Great Commission.

CG 310 Discipleship & Training

3 hours

A study of foundations, principles, theories, and methods of discipleship and training. Through theoretical studies and practical applications, this course expands the equipping ministry to equip the believers to be ministers. This is a biblical/theological course, therefore, major engagement with the scripture is required in this course.

CG 432 Methods of Church Planting 3 hours

A study of the techniques of church planting including location, cultivation of the community, and development of a core group. There are discussions concerning recruiting help and/or sponsorship, alternative church planting methods, and cross-cultural church planting.

CG 440 Church Planting & Church Growth 3 hours

A study of basic principles and methods of church planting and church growth. This course prepares students to expand the Kingdom of Heaven with their expanding churches.

CG 462 Church Growth 3 hours

A study of biblical principles concerning growth and development of the local church.

CHRISTIAN EDUCATION

CE 150 Introduction to Christian Education 3 hours

A comprehensive overview of the significance and scope of Christian education that includes definition, nature, objectives, and agencies of Christian education

CE 210 Foundations of Teaching Ministry 3 hours

A study of the major issues of educational psychology including learning theories, motivation, and individual differences. Major emphasis is on the application of the theories to teaching ministry.

CE 220 Education Ministry and Discipling 3 hours

This course examines how Christian education ministry can function to enhance discipleship. Students will be able to equip church members with both biblical knowledge and spiritual discipling through their education ministry.

CE 240 Foundations of Christian Education 3 hours

An introduction to historical and philosophical foundations of educational ministry. Students establish the framework for a personal and biblical philosophy of Christian education.

CE 250 Principles of Marriage and Family 3 hours

A study of the history, purpose, and problems of family. Attention is given to principles of marriage and family and social conditions influencing courtship, marriage, divorce, and family life.

CE 261 Life-Span Development in Ministry 3 hours

A survey of human development that includes physical, cognitive, socio-emotional, moral, and faith aspects as a basis for a holistic Christian education ministry.

CE 370 Christian Education of Children 3 hours

A study of the development of children, the needs of children in contemporary society, and biblical and theological perspectives of children. The emphasis is on the development of effective teaching processes that encourage moral and spiritual development of children.

CE 371 Christian Education of Youth 3 hours

An examination of the adolescent in our culture with emphasis upon designing a ministry to cultivate leadership potential among the youth within the context of the local church.

CE 380 Religious Development of Children & Youth 3 hours

This course considers cognitive, affective, and relational aspects of religious development. The course reviews theoretical perspectives, research findings, and the students' own experiences in addressing topics such as formation of God-image, experiences in prayer, and impact of parents on spiritual development.

Offered on demand.

CE 400 Teaching Methods

3 hours

A study on assessment of students' needs, preparation of lesson plans, use of teaching aids, and evaluation of the teaching. Students experience the opportunity to teach with their own lesson plan.

CE 410 Family Ministries in the Church

3 hours

An investigation of biblical concepts of the family, the needs of families in the church, and resources and techniques to meet those needs. Offered on demand.

CE 480 Educational Administration

3 hours

An introduction to the biblical principles and current practice of management including planning, organizing, staffing, directing, and evaluating. Special attention is given to the relation of administrative functions and educational ministry.

CE 485 Educational Psychology

3 hours

A relational study of pedagogy and psychology on the basis of theological stance. This course basically deals with human learning in the educational setting, including teacher-student relationships in the context of cultural and psychological diversity, learning and behavior problems of students at various age levels, and the learning process in light of contemporary theory and research.

CE 490 Seminar in Educational Ministry

3 hours

A study of the issues and special topics in the field of Christian education that are not currently covered in catalog course offerings. Topics may include singles ministries in the church, women's ministry in Christian education, media in ministry, etc. Designed for upper division students in Christian education. Offered on demand.

GS 499 Senior Integrative Seminar

3 hours

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

MISSIONS

MI 210 Introduction to Missions

3 hours

An introductory study of missions in its theological, cross-cultural, and strategic aspects. Special emphasis is given to developing a mission's awareness in local churches and individual Christians.

MI 230 Mentoring for Christian Leadership and Missions 3 hours

This course is a study of the mentoring for Christian leadership development and missions. Mentoring is one of the most important means for leadership training and development in today's church and missions. Mentoring can be used in mission organizations and local churches as a flexible and effective leadership training and development model.

MI 240 History of Missions

3 hours

A history of the expansion of the Christian movement with special emphasis on the strategies and values that have produced church growth and the reaching of new peoples.

MI 243 The Holy Spirit and Mission

3 hours

A study of the theological, Pentecostal/Charismatic and contemporary understanding on missions in light of the work of the Holy Spirit with special emphasis on the Holy Spirit's missionary activity in the Acts as well as in the entire Bible.

MI 245 History of Korean Missions**3 hours**

A study of the methods, principles, aims, and progress of apostolic missions. Attention is given to the various periods of missionary endeavor through the beginning of the Korean Church up to the period of modern Korean missions.

MI 250 World Religions and Missions**3 hours**

A survey of the religious systems present in the world and an analysis of evangelistic outreach among their members. Missionary considerations discussed include information on available resources, organizations involved in ministering to each group, effective strategies and theological interests or problems important to each group.

MI 320 Adapting and Ministering in Other Cultures**3 hours**

A study of concepts, skills, and attitudes useful in cross-cultural ministry and adapting to life in other cultures. The course combines lectures and readings with a number of cross-cultural experiences and reflections on these experiences with a focus on inter-cultural communication, evangelization, contextualization, use of money, etc.

MI 323 Church Planting and Expansion in Mission**3 hours**

This course provides the principles and methods of cross-cultural church planting. As a result of this study, students will be able to learn how to start and develop missional and reproducing churches in a particular cultural context.

MI 330 Mission Practicum**3 hours**

This course provides a foundational understanding and preparation for short term overseas missions. Students will learn how to adapt to a different culture and society from their own. They will appreciate the principle and strategy for communicating Christian faith cross-culturally.

MI 340 Mission Strategy**3 hours**

A study of historical and contemporary strategies for fulfilling the Great Commission. Effective models of mission are presented.

MI 460 Mission Theology**3 hours**

A study of contemporary mission theologies as biblical, theological, and historical bases of Christian mission. This course deals with various mission theories and practical issues on the basis of theological basis for discerning and apologetic capacity, including the biblical basis for missions, the relationship of social action to evangelism, mission and development, cross-cultural witness, cross-cultural awareness and church planting, church mission structures, and the relation of Christianity to other religions.

MI 470 Current Issues in Missions**3 hours**

An examination of current issues in missions with a special focus on ministry, family, cultural, spiritual, economic, political, and social concerns. Offered on demand.

GS 499 Senior Integrative Seminar**3 hours**

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

INFORMATION TECHNOLOGY (I.T.)**IT 101 IS Productivity and Technology****3 hours**

Introduces fundamental concepts related to multimedia computer software and tools. Develops initial design and programming skills using a high-level programming language. Introduces useful computer-based tools for multimedia concepts.

IT 111 Engineering /Computer Science Mathematics 3 hours

Introduction to computation and visualization using MATLAB. Differential vector calculus, topics in optimization. Integral vector calculus: double and triple integrals in Cartesian, cylindrical, and spherical coordinates. Introduction to linear algebra, matrix operations, systems of algebraic equations, Gaussian elimination. Numerous examples and applications drawn from a variety of engineering fields.

IT 121 Computer Architectures 3 hours

Elements of differential equations, first- and second-order equations, variation of parameters method and method of undetermined coefficients, existence and uniqueness. Systems: input/output description, linearity, time-invariance, and causality. Impulse response functions, superposition and convolution integrals. Laplace transforms and system functions. Fourier series and transforms. Frequency responses, responses of systems to periodic signals. Sampling theorem.

IT 140 Introduction to Client-Server and Web Programming 3 hours

n/a

IT 211 Introduction to Information & Telecommunication 3 hours

Introduces systems engineering concepts including specifications and requirements, hardware and software design, integration, testing, and documentation. Emphasizes organization and writing of reports and effective presentations.

IT 212 Data Structures and Algorithms 3 hours

Abstract data types, Searching and sorting. Linked lists, stacks, queues, sets. Tree and graph structure concepts, implementation and application. Analysis of algorithms. Sequential files.

IT 213 Programming in C++ 3 hours

N/A

IT 214 Database Systems 3 hours

N/A

IT 216 MIS 3 hours

N/A

IT 218 Java Programming 3 hours

N/A

IT 241 Software/Systems Engineering/Development 3 hours

This course is a core, key course in any Computer Science, Information Systems or Information Technology curriculum. This course teaches students how to develop modern software in a disciplined way. The course clearly teaches students the difference between computer programming and a more comprehensive approach to software development, *software engineering* or *system development*.

IT 321 Microprocessor/DSP Processor/Embedded Systems 3 hours

Circuit components include anti-aliasing filters, the S/H amplifier, A/D and D/A converters. Exercises include effects of aliasing in periodic sampling, fast Fourier transforms of basic waveforms, the use of the Hanning filter for leakage reduction, Fourier analysis of the human voice, digital filters, and control using Fourier deconvolution. Lectures cover principles explored in the Lab exercises and design of

microcomputer- based systems for data acquisitions analysis and control.

IT 331 Advanced Homepage Design

3 hours

This class can perform a full text search over multiple columns of a MySQL database table, matching entries containing all search terms parsed to it. is a feature packed PHP class that stores session data in a MySQL. It is powerful, designed with security in mind, and yet easy to utilize.

IT 350 Operating Systems and Networking

3 hours

This course is classical in any Computer Science, Information Systems or Information Technology curriculum. Students in such computer related disciplines must have a solid foundation of computer architecture, operating systems and networking, the core components of any modern computing system. This course covers a historical perspective of operating systems and their evolution as well as the main components of an operating systems or a networking system.

IT 411 .NET Programming with Applications

3 hours

Design principles of speech and image processing systems. Speech production, analysis, and modeling in first half of course; design techniques for image enhancement, filtering, and transformation in second half. Lectures supplemented by laboratory implementation of speech and image processing tasks.

IT 421 Special Topics of IT: Artificial Intelligence

3 hours

Performance analysis and design of telecommunication networks and multiple- access communication systems. Topics include architectures, multiplexing and multiple-access, message delays, error/flow control, switching, routing, protocols. Applications to local-area, packet-radio, local-distribution, computer and satellite communication networks.

IT 431 OO Analysis and Design

3 hours

Modern software development is OO (Object –Oriented development. This is why such a course is so important to students studying Computer Science, Information Systems or Information Technology. This course is not an OO programming course, but rather a course that puts a great emphasis on the earlier stages of software development, those that proceed programming: Analysis and Design.

IT 436 Computer Graphics

3 hours

Methodologies and technologies for behavioral synthesis, system synthesis, and real-time issues in embedded systems. Topics include behavioral synthesis, hardware/software codesign, interface synthesis, scheduling, real-time constraints, real-time specification and modeling, transformation and estimations during synthesis and design optimization, concurrency, real-time OS, and embedded processors. Design for low power, verification, and debugging.

IT 499 Senior Integrative Seminar Capstone Project

3 hours

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

BUSINESS ADMINISTRATION

BA 100 Introduction to E-Business

3 hours

Introduction to e- Business explores the nature and scope of e-business. This course looks at how e-business has impacted on the world of business while exploring the future directions of e-business. Students will explore the basic principles, methods, and current trends and issues in e-business.

BA 120 Introduction to Business Administration

3 hours

A basic introductory course surveying of the scope, function, and organization of modern business.

BA 130 Financial Accounting

3 hours

The study of accounting as an information system using double-entry accounting method. It includes the study of financial statements, accounting systems, inventories, payroll, financial statement disclosures, corporations and investment in stock.

BA 220 Managerial Accounting

3 hours

The study of financial statement analysis and managerial accounting concepts and principles as well as manufacturing and non-manufacturing costs, materials, and labor.

BA 240 Principles of Economics

3 hours

This course offers an introduction to the concepts and tools of economic analysis. Economic principles are applied to the analysis of such problems as industrial organization, the environment, and the distribution of income.

BA 251 Business and legal Environment

3 hours

This course focuses on the legal system and its effects on business environment, including its effects on managerial decision-making and methods of resolving disputes.

BA 270 Mathematics for Business

3 hours

Focuses on the application of algebra topics such as the calculus topics of limits, derivatives and integrals that should be used in the fields of business and economics.

BA 301 Advanced Business Communications

3 hours

An advance course of business writing course. Emphasis is placed upon business letters and memos, report preparation, and case study presentation.

BA 320 Business Finance

3 hours

Describes fundamentals of business organization, financial planning, and the problems of small business. Designed to give the student a practical understanding of economic and financial markets affecting everyday life and business decision making.

BA 330 Organizational Behavior

3 hours

This course is oriented toward developing a better understanding of human behavior and using that knowledge to help people be more productive and satisfied in organizational settings.

BA 340 Probability and Statistics for Business

3 hours

Covers descriptive statistics and probability theory that relates to the fields of business and economics.

BA 350 Internet Marketing

3 hours

This course provides an introduction to the field, and explains its various roles in an organization total marketing program. Students will be trained how to specifically use the internet and related technology to strategize and implement the research, advertising, selling, merchandising, customer service and other marketing mix-related functions.

BA 351 Principles of Marketing

3 hours

This course covers the main principles of marketing system as it functions within the economy.

BA 360 Business Ethics (Christian)

3 hours

To examine the concepts and issues of business ethics. This course is intended to help people further develop their abilities to understand and to participate in business.

BA 370 Principles of Management

3 hours

This course introduces the basic theory and principles of management. Emphasis is on the functions of management- planning, organizing, staffing, directing, and controlling.

BA 401 Professional Selling 3 hours

Covers the principles, problems and techniques of one on one selling of ideas products and services in today's international market. Psychological and social aspects of buyer motivation are studied.

GS 499 Senior Integrative Seminar Capstone Project 3 hours

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

Early Childhood Education

EC 100 Introduction to Early Childhood Education 3 hours

An overview of the most commonly used curricular models in Early Child programs, identifying their theoretical orientations and strengths. Instruction is given in the appropriate integration of curriculum content into Early Child programs.

EC 101 Development in Early Childhood 3 hours

A study of the basic principles of development and learning, including the young child's cognitive, language, social, emotional, and physical development. 15 hours of field experience required.

EC 102 Children in Relations with Home, School and Community 3 hours

An investigation of methods to bring about understanding, appreciation, and cooperation between the home, the school, and community.

EC 103 Creative Experiences for Children 3 hours

A study of values of creative experience for children. Dramatic play, art, blocks, and music activities are explored, as well as skills in curriculum planning, class organization, language arts, social studies, mathematics, and science.

EC 201 Curriculum and Teaching in Early Childhood 3 hours

A study of curriculum development and principles, analysis of learning environment, instructional strategies, organization, and evaluation of programs for childhood education.

EC 202 Organization and Management of the Child Care Center 3 hours

A study of the procedures in organizing child care centers, understanding legal requirements, and learning administrative skills in human relations.

EC 215 Child Psychology 3 hours

Learning basic principles of child psychology in accordance with early child development. Emphasizes an application of child psychology in teaching and counseling children.

EC 250 Health, Safety, & Nutrition for Children 3 hours

An examination of practical ideas and resources to maintain sound learning and residential environments.

EC 280 Parent Education 3 hours

A study of skills necessary for the planning, design, implementation, and evaluation of effective parent involvement components in Early Child settings.

EC 290 Math and Science in Early Childhood Education 3 hours

A study of principles of math and science in Early Child education. Special emphasis on environmental pollution and information system including computer. Application for using computer for the following areas: to learn various teaching methods, to select class materials, and to organize the curriculum.

EC 320 Educational Programs for Infant and Toddlers 3 hours

A study of sensory motor, physical, cognitive, affective and social development of infants and toddlers in relation to theory and age-appropriate practice in care-giving context.

EC 310 Guidance & Discipline of Children 3 hours

An exploration of effective disciplinary methods and guidance techniques for various situations with a focus on effective classroom management by child care workers.

EC 300 Philosophy of Early Childhood Education 3 hours

This course studies the historical and philosophical background of early childhood education. Eastern and Western philosophers such as Rousseau, Froebel, Dewey, Montessori, Lao Tzu, and Chang Tzu are discussed.

EC 315 After-school Programs 3 hours

This course discusses how to administer and manage school age child care. It also studies practical activity ideas for educating various subjects such as the language arts, music and movement, creative expression, math and science.

EC 325 Language Arts in Early Childhood Education 3 hours

An investigation of the development of language in the Early Child. Special attention is given to using computer and other methods of educational media for linguistic education and its application in the field.

EC 327 Guiding and Observe Children's Behavior 3 hours

This course is designed to equip the students to develop curricula and instruction based on the understanding of the unique needs and behavior of children in early childhood settings.

EC 330 Child Welfare 3 hours

This course examines the concepts and practice of child welfare in early childhood education settings. The model for child welfare is also discussed.

EC 335 Human Behaviors and the Social Environment 3 hours

This course studies growth and development of the individual from childhood into old ages focusing on the interaction of the person and his/her environment regarding to social issues that impact his/her development. Biological, psychological, sociological, spiritual and cultural aspects of individual will be discussed

EC 340 Theories of Play and Education 3 hours

This course emphasizes the importance of play in the early development of children. Students explore theories of play and observe opportunities of children engaging in play in various settings.

EC 350 Study in Family Relationships 3 hours

This course explores family structure, functions, and roles. It discusses psychological, spiritual, and social aspects of developing and maintaining healthy interpersonal relationships. Issues of dating, engagement, marriage, husband-wife relationship, and parent-child relationship are discussed.

EC 370 Counseling for Children 3 hours

A course to develop the theories and techniques of counseling for children. Emphasis is on the practical knowledge in teaching young child.

EC 430 Evangelism for Children**3 hours**

A course to equip students with age-appropriate evangelistic and Christian education skills so that students will be equipped to lead children's chapel, impart Bible knowledge in curriculum, share one's faith with children, and disciple them.

EC 450 Internship**3 hours**

This course provides the students supervised work experience in an early childhood education facility under the direction of a qualified childcare professional.

GS 499 Senior Integrative Seminar**3 hours**

A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

Music

MU 150, 151, 250, 251, Principle Instrument I-IV**350, 351, 450, 451, Principle Instrument V- VIII****3 hours each**

A student may choose to achieve proficiency on Piano, Organ, Voice, Composition, Violin, Harp, Cello, Contra Bass, Viola, Clarinet, Bassoon, Saxophone, Flute, Oboe, Horn, Trumpet, Trombone, Tuba, Percussion instrument (Snare Drum, Marimba, Timpani), Music Business, Gospel Vocal, Keyboard, Electric guitar, Drum, and Media Production.

MU 125, 126, 225, 226, 325, 326 Weekly Performance I-VI**P/F**

Performing major students must participate in weekly performance as a part of private lesson.

MU 238, 239, 338, 339 Music Business Project I - IV**3 hours each**

A course project for the students whose emphasis is in Music Business and Media Production is designed with the assistance of the advisor.

MU 145, 146 Sight Singing & Ear Training I,II**2 hours each**

Aural and vocal of rhythmic patterns, scales, intervals, triads, and seventh chords in treble and bass clefs, as well as in soprano, alto, and tenor clefs.

MU 161 Western Music History I: Antiquity to Baroque**3 hours**

Development of Western music from the early Greek through the Renaissance, stressing major styles and genres in their historical and cultural contexts.

MU 162 Western Music History II : Baroque to Classical**3 hours**

Development of Western music from the Baroque through the present, stressing major styles and genres in their historical and cultural contexts.

MU 163 Western Music History III : Romantic to Present**3 hours**

Development of Western music from the Romantic through the present, stressing major styles and genres in their historical and cultural contexts.

MU 165 Music History & Listening**2 hours**

Study of a history and appreciation of the musical and social trends, listening a variety of genre and analysis style.

MU 166 Understanding of Contemporary Films**3 hours**

During 15 week program one film will be screened each week, ranging from 1980 to present. Each Screening will focus on the analysis and study of a specific aspect of film-making arts and crafts. Every screening will be followed by a discussion on different subject and small project.

MU 170 Jazz Styles Analysis

2 hours

Theoretical skills and analytical techniques related to jazz styles

MU 171 Jazz Theory II

2 hours

Study of basic and advanced concepts of jazz melody, harmony and form. Includes functional chord idioms and relationships, compositional and improvisational devices, and song forms.

MU 172 Jazz Theory III

2 hours

Analysis and transcription of jazz performances and scores encompassing questions of style, form, harmonic and melody language, and consideration of rhythm.

MU 180, 181, 280, 281 Piano Instrumental & Ensemble I, II, III, VI

2 hours

Large or small piano and instrumental ensembles.

MU 182, 183, 282, 283 Voice Ensemble I, II, III, VI

2 hours

Large or small voice ensembles.

MU 184, 185, 284, 285 Orchestra I, II, III, VI

2 hours

Large or small Orchestral ensembles.

MU 190, 191, 290, 291, 292, 293 Gospel Ensemble I-VI

2 hours each

Praise Ministry ensemble for E. Guitar, Drum, Keyboard, and Gospel Vocal

MU 200, 201, 202, 203, 204, 205 Symphonic Orchestra I-VI

2 hours

BUC Symphonic Orchestra.

MU 211, 212, 213, 214, Chorus I, II, III, VI

1 hour each

Choir and group vocal ensemble performance and practice. Choir practice group numbers for performance at official school functions. Chorus is open to all students and can be counted toward general education requirement by new Music majors who have fewer than three music classes.

MU 234 Harmony I

2 hours

Introduction to diatonic harmony, including study of scales, intervals, triads and their inversions, modulation, non-harmonic tones, and seventh chords.

MU 235 Harmony II

2 hours

Introduction to chromatic harmony, including study of modulations, secondary dominants, ninth, eleventh, thirteenth chords, and Neapolitan augmented sixth chords.

MU 241, 242 Analytical Music Listening I, II

1 hour each

Learning to understand music through perceptive listening and analyzing its elements and organizational patterns. Analytical principles and techniques are applied to use them in compositional performance and historical context.

MU 261 Musical Form & Analysis I

2 hours

Study of Structural elements such motive, phrase, period, and musical forms including binary, ternary, rondo, and sonata allegro in representative musical works.

- MU 262 Musical Form & Analysis II** **2 hours**
Continuation of Musical Form & Analysis II
- MU 271 Voice Class** **2 hours**
A study of Vocal technique including breath control, tone production, diction, and the use of appropriate song material.
- MU 272, 372 Conducting I, II** **2 hours**
A study of the skills needed for conducting both choral and orchestra groups.
- MU 275 Italian Diction** **2 hours**
This course studies singing and diction of Italian Text, Songs.
- MU 276 German Diction** **2 hours**
This course studies singing and diction of German Text, Songs.
- MU 286 Introduction to Acting Skill (for Musical)** **2 hours**
A collaborative journey that will further our understanding of human nature spiritually, emotionally, and intellectually, through the exploration of various acting methods from Stanislavsky to Avant-garde theatre. The class will be culminated in a musical showcase at the end of each semester.
- MU 291, 292 Jazz Arranging I, II** **2 hours**
A study of the musical concepts of melody, rhythm, harmony, and form as applied to the principles and techniques of writing and arranging for the rhythm section and a lead-line for a solo instrument, two horns, or voice.
- MU 293 Jazz improvisation** **2 hours**
Development of advanced improvisational skills, including Lydian-chromatic and bi-model techniques, through instrumental performance.
- MU 295 Gospel Song Writing** **2 hours**
Study of Gospel harmonic structure, song form, intro and ending.
- MU 296 Gospel Song Writing** **2 hours**
Practice and performance work of Gospel song writing.
- MU 332 Counterpoint I** **2 hours**
Study of two, three, and four-part counterpoint of the 16th and 17th century.
- MU 333 Counterpoint II** **2 hours**
Study of two, three, and four-part counterpoint of the 18th century, focusing on writing of invention, canon, and fugue.
- MU 336, 337 Composition Workshop I, II** **2 hours**
Structured creative utilization of formal choreographic elements in the creation, rehearsal, staging, and performance of original dance works. Approved for S/U grading only. Prerequisite: Graduate standing in dance or consent of instructor.
- MU 342 Computer Music** **2 hours**
An introduction to the use of MIDI technology including basic skills in music notation software, music sequencing software, use of electrical musical instruments, and basic MIDI theory.

MU 361, 362 Keyboard Harmony I, II **2 hours**
A study of basic keyboard harmony on the piano, tetra chord, circle of 5 theory, cadence, chord progression, transposition, modulation, creative use of material, and improvisation.

MU 376, 377 Contemporary Harmony I, II **2 hours**
A study and analysis of contemporary harmony.

MU 378 Jazz Composition **2 hours**
Application of theoretical and compositional techniques used in jazz to written music. Analysis and performance of historical and contemporary examples will be included.

MU 380 Music Composition **2 hours**
Guidance toward realization of individual creative concepts in music and critical evaluation of the results. Emphasis on the development of inventive ability.

MU 381 Orchestration **2 hours**
A study of the ranges and limitation of instruments, and the skill of scoring for sections and full orchestra. The course is designed for those working with a church orchestra.

MU 382, 383 Accompanying I, II **2 hours**
A study of piano and organ accompany skills and their use in promoting a spiritual atmosphere in worship service.

MU 384 Evangelism in Music **2 hours**
A study of effective evangelism through music. This course deals with the basic concepts of evangelism and mission, communicative methods in music evangelism, functions of music in missions, elementary principles of training and promotion, the design of musical worship for evangelism, and the role of indigenous music in missions.

MU 385 Introduction to Music Education **2 hours**
A survey of the principles practices and materials central to the general music program in music education. A basic course in learning theory applies to the teaching of music including analysis of significant philosophical, psychological, and sociological positions that have impact upon basic concepts in music education.

MU 386 Gospel Music History **2 hours**
arts audiences for analyzing the music industry and developing music management, music event planning, and effective decision-making.

MU 387. 388 Opera Workshop I, II **2 hours each**
This course is designed for development of Professional Vocalist that in demanded in the field of musician.

MU 389 Copyright, Publishing and Understanding the Music Business **3 hours**
Music Licensing : Marketing Music for Film, TV and the Internet.

MU 390 Arts Administration **3 hours**
An in0depth study of important administration techniques and approaches. Subject areas include strategic planning and organizational structuring.

MU 391 Arts Audience **3 hours**
A survey of the arts audiences for analyzing the music industry and developing music management, music

event planning, and effective decision-making.

MU 392 Arts Marketing and Finances 3 hours

The study of music as it relates to the marketing industries. Topics discussed will include fund raising, advertising, marketing films and videos, and multi-image presentations.

MU 393 Music Events Planning 3 hours

The study of effective methods of planning, scheduling and advertising music events. Topics will include several concert types and advertising methods.

MU 394 Inside the Recording Industry 3 hours

Analysis of the various departments within a record company and how they work with each other and with management to build an artist's career.

MU 395 Owning & Operating a Music Business 3 hours

Students learn how to structure and run their own music-related business, from publishing companies to inside record labels. Topics include requirements for forming a small business, and operating and on-line eCommerce.

MU 398 Music Business & Management 3 hours

Analysis of the recording industry, artist' contract, labor agreements, theatrical agents, managers, record production, publishing copyright laws, songwriter contracts, motion pictures, etc.

MU 396 Rhythm Reading 2 hours

An examination of proper recording techniques, including microphone placement, console and signal flow, editing and live recording. Discussion and utilization of limiters, compressors, noise gates, digital delay and other signal processing equipment used in the multi-track recording process. Recording projects are required.

MU 399 Praise Ministry 2 hours

An introduction to the views and writings of leading thinkers and practitioners in the field of Church music. Attention is given to developing a philosophy of music ministry and administering a comprehensive music ministry.

MU 400 Music Industry Internship 3 hours

Gain first-hand experience within the music industry by interning for a music-related company.

MU 401 Arranging 2 hours

A study of the musical concepts of melody, rhythm, harmony, and form as applied to the principles and techniques of writing and arranging for the rhythm sections, vocal groups, instrumental group, singers, and small group.

MU 403 Introduction to Music Therapy 2 hours

This course provides an introduction to the field of Music Therapy encompassing theoretical review, clinical application, professional requirements, case studies and implications for future.

MU 404 Music Therapy Techniques 2 hours

Application of music therapy techniques in detail. Learning and applying specific techniques of music therapy applications will be explored in detailed outline with opportunities for activity development and assessment.

MU 431, 432 Introduction of Piano Pedagogy II, ㉞ 2 hours

The purpose of this course is looking through piano method of teaching following changing history,

educational theory and document providing in the 21th century and seeking direction for practical education.

MU 442 MIDI Sequencing **2 hours**

A course in MIDI sequencing of digital audio including using drum machine, mixer, microphones, recording decks, CD-RW drive, and sound effecter, A quantitative approach to theory in balanced by practical laboratory instruction.

MU 460 Senior Recital **P/F**

Preparation for and performance of selected pieces in the student's principal instrument choice. Required for graduation of all students whose emphases is Piano, Organ, Voice, Composition, Conducting, Orchestral Instruments and Praise Ministry.

MU 461 Senior Project **P/F**

A course project for the students whose emphasis is in Music Business and Media Production id designed with the assistance of the advisor. Required for graduation of all students Music Business.

MU 470, 471 Band Ensemble I, II **2 hours**

A band of individuals part, play popular music such as jazz, rock, or pop and CCM music.

MU 481, 482 Analysis of Contemporary Music I, II **2 hours**

A course is surveying new experiments through the analysis of contemporary music.

MU 490 Arts of Management **3 hours**

The purpose of this course is to raise industrial upbringing person through the training performance art management and planning and to connect company managing basic theory of art planning.

MU 499 Senior Integrative Seminar **1~12 hours**

A study of job hunting skills, motivated abilities and career choices an evaluation of the student's educational experiences and a survey and biblical analysis of world view and perspectives common to various fields of study.

Design

GD 110 Drawing **3 hours**

This course uses the human body, other objects and backgrounds to create awareness of form and structure, and teaches the organization of visual elements: line, form, value, space, shape, pattern, and texture. Students will present a creative and true representation of their observation and analysis.

GD 120 Light, Color, & Design **2 hours**

A course to study and practice the theory of color, communication of color, adjustment, and management of color that constitute the basis of visual design.

GD 220 Two-Dimensional Design **2 hours**

This course is a basic course in 2-dimensional design and color. The student will learn to understand elements and theory of 2-dimensional design utilizing and testing various 2-dimensional modeling.

GD 221 Three-Dimensional Design **2 hours**

This course teaches students the fundamental techniques to represent their concepts 3 dimensionally. The course will induce students to think creatively and provide the ability to transition from 2-dimensional to 3-dimensional concepts. With an understanding of 3-dimensional design theory, students will utilize Solid Modeling and Space Design test and representation.

GD 222 Materials & Methods**2 hours**

This course invites students to experiment with various design concepts over a wide range of differing media types. The course emphasizes problem solving based on specific themes.

GD 223 Materials & Methods I**2 hours**

This is the first part of a set of a beginning course to develop skills to visually communicate through various styles and mediums and to develop higher levels of creative expression.

GD 224 Materials & Methods II**2 hours**

This is the second part of a set of a beginning course to develop skills to visually communicate through various styles and mediums and to develop higher levels of creative expression.

GD 225 Introduction to Design**2 hour**

This course invites students to set professional goals and to understand the elements of communication in business settings. Emphasis is set on writing professional letters and memos.

GD 230 Photography**2 hours**

The critical, theoretical, and practical aspects of creative photography are addressed through basic camera and lab techniques. Museum and Art Gallery viewing are scheduled according to current exhibitions. 35mm camera required.

GD 235 Design Psychology**2 hours**

This course is an exploration of human desire of beauty and its close association with design and art.

GD 240 Typographic-Lettering**2 hours**

Utilizing the understanding of lettering, this course teaches techniques to develop self-expression through the use of computer typography.

GD 250 Typography Design**2 hours**

Students experience using complex formulas of type, developing logotypes, and designing new typographic forms in this class.

GD 255 Visual Communication Design Principles**2 hours**

This course will teach students visual design theory of dots, lines, sides and other abstract geometrical forms. The student will learn quality and unity techniques through comparison, and understanding of rhythm and balance.

GD 260 Origins of Contemporary Design**2 hours**

This Course examines how special qualities of various societies, cultures and history are considered and contemplated in the origins and influence of modern design.

GD 300 Computer Graphics**3 hours**

The application of the computer as a Design tool. The exploration and use of major software packages for layout, typography, and illustration.

GD 430 Design Production**3 hours**

This course explores the necessity and purpose for developing fully integrated messaging across all mediums.

GD 440 Design Seminar**2 hours**

With analyzing different point of views of designs, students will be encouraged to expand their knowledge

of design. Also, this course teaches the ability of presentation through discussion and expression one's own views.

GD 441 Writing & Research in Design **3 hours**
Students will learn the ability of criticizing the visual communication design.

GD 445 Marketing for Designers **2 hours**
This course provides students the opportunity to explore the strategic basis of marketing. Focus is on market research, consumer insight, and product development.

GD 450 Portfolio Workshop **3 hours**
Preparation, execution, and logistics for assembling the portfolio as well as the organization required to begin setting up for the interview and job market process are key aspects of the class.

Design (Visual Communication)

VD 200 Design Text **3 hours**
Develop better communication skills within the field of design psychology and learn the vocabulary of design in the English language. Discover ways to effectively read a design textbook as well.

VD 237 Computer for Designers **2 hours**
This course utilizes the Adobe Photoshop and Quick software to teach creative design techniques.

VD 270 Basic Illustration **3 hours**
This course teaches basic illustration techniques and the history, traditions, and theory of illustration. Emphasis is on concept as well as the development of a personal visual vocabulary and self-expression.

VD 271 Editorial Illustration **3 hours**
This course teaches students about integrating text and images in sequential applications, such as newspapers and magazines, as well as the redesign of an existing newspaper and magazine, and familiarizes the student with the components unique to editorial design.

VD 300 Western Culture and Design **3 hours**
This course addresses the profound understanding of the eastern and western cultural background in designs. Students will visit various places to see, feel, and experience the artificial changes and the cultural history through both the natural and aesthetic aspects.

VD 315 Identity Design I **2 hours**
The first part of a set of using a design. This course finds an identity and an image of a business.

VD 316 Identity Design II **2 hours**
The second part of a set of using a design. This course finds an identity and an image of a business.

VD 320 Packaging Design **2 hours**
An exploration of the materials, processes, and design of packaging. Students will realized that packaging design with 2-dimensional or 3-dimensional designs are an important factor for various situations of distribution and packaging industry.

VD 321 Packaging Design II **2 hours**
An exploration of the materials, processes, and design of packaging. Stress is placed upon coordinating typography, color, imagery, and package structure.

VD 330 Digital Media Graphics I **2 hours**
Developing Internet websites with 4-dimensional designs, students will obtain the knowledge of multimedia and interactive design factors.

VD 331 Digital Media Graphics II **2 hours**
This course provides students the ability to create 4-dimensional animation and deliver the ideas efficiently to the viewers.

VD 340 Computer Publishing Design **2 hours**
This course teaches the student to understand editing theory, and the relationship between the visual elements of typography, photography, and illustration as well as the exploration of design possibilities.

VD 350 Advertising Concepts **2 hours**
This course provides an introduction to the fundamentals of advertising with emphasis on conceptual process and development, and basic advertising methodologies and techniques.

VD 355 Advertising Design **2 hours**
In this course, students will analyze the effects and characteristics of advertising through the manufacture and distribution of products.

VD 400 Visual Communication Design I **2 hours**
This course teaches students to develop the ability to visually communicate ideas through the research of current company logos, symbols and images.

VD 401 Visual Communication **2 hours**
This course teaches students to understand and compare the connection between design and culture and represent cultural identity through creative visual communication.

GS 499 Senior Integrative Seminar **3 hours**
A study of job hunting skills, motivated abilities and career choices, an evaluation of the student's educational experiences, and a survey and biblical analysis of worldview and perspectives common to various fields of study.

Independent

ZZ 495 Independent Study **1-3 hours**
Directed study under the supervision of a faculty member. Topic must be approved by the professor and the Chief Academic Officer.

Master's Programs

Master of Arts (M.A.) in Biblical Studies, Master of Arts in Music, and Master of Divinity (M. Div.)

A graduate program combines the disciplines of academic study with Christian formation and discipleship. As such, students are expected to demonstrate they have acquired knowledge on a graduate level of competency. They are required to advance their knowledge in biblical and theological disciplines, music, translation and interpretation. These programs are designed to integrate knowledge of biblical and theological disciplines with practical skills to help broaden the student's Christian worldview.

The graduate programs serve the mission of BUC by providing professional ministry training that: (1) is academically integrative, (2) teaches and models the highest Christian character for effective ministry, (3) guides students in developing a Christian worldview for ministry, (4) provides students with a high level of biblical exegetical skills for effective preaching, and (5) offers leadership development for ministry.

Students who receive a graduate degree from BUC should be able to:

1. Demonstrate effective leadership skills in the practice of ministry.
2. Integrate biblical principles into all disciplines while developing a Christian worldview.
3. Communicate the Gospel effectively to all people.
4. Formulate a systematic program for personal spiritual and professional growth.
5. Respond to challenges to Christianity from critics.

Master of Arts in Biblical Studies

The Master of Arts (M.A.) degree is a two-year professional degree that focuses upon advanced studies in the Word of God. The M.A. in Biblical Studies requires a basic academic core that includes 27 semester hours of biblical studies, 18 semester hours of theological & historical studies, 12 semester hours of practical ministry studies, and 3 semester hours of field education. This program is ideally suited to persons who seek greater biblical and theological knowledge, but who do not desire to become pastors. Additionally, pastors who are already established in ministry and have earned a bachelor's degree in religion may desire the M.A. for further study and recognition.

Students who have previously earned a bachelor's degree in biblical/theological studies may achieve up to 9 hours of advanced standing toward the Master of Arts in Biblical Studies.

Degree Outcomes

Upon completion of this program students will:

1. Demonstrate a general knowledge of the Bible including a synthesis understanding of the major books.
2. Understand the Christian faith in its biblical, historical, and theological dimensions, and in its contemporary implications.
3. Evidence an increasing likeness to Christ as manifested in love for God, love for others, and evidence of the fruit of the Spirit.
4. Demonstrate an increasing involvement in the local church or other ministries with which they are associated.

5. Identify, evaluate, and design effective strategies for leadership and discipleship training and spiritual nurturing for the local church and its surrounding communities.
6. Articulate major doctrines, historical perspectives, and theological issues including those related to spiritual renewal as they bear on Christian life and mission.

Degree Requirements: 60 Hours

The M.A. in Biblical Studies requires 60 units of course work comprised of 27 semester hours of biblical studies, 18 semester hours of theological/historical studies, and 15 semester hours of practical ministry studies.

Biblical Studies: 27 hours

GBIB	502	Old Testament Introduction
GBIB	507	New Testament Introduction
GBIB	512	Biblical Hermeneutics
GBIB	540	Poetic Books
GBIB	560	Gospels
GBIB	530	Pentateuch
GBIB	567	Romans
2 Electives (6 hours)		

Theological/Historical Studies: 18 hours

GTH	541	Systematic Theology I
GTH	542	Systematic Theology II
GTH	511	Pentecostal History/Theology
GTH	501	Church History
2 Electives (6 hours)		

Practical Ministry Studies: 12 hours

GMIN	530	Pastoral Servant Leadership
GMIN	532	Counseling Ministry
GMIN	534	Educational Ministry in the Church
1 Elective (3 hours)		

Field Education: 3 hours

GMIN	590A	Supervised Ministry 1A
GMIN	591A	Supervised Ministry IIA
GMIN	592A	Supervised Ministry IIIA

Master of Arts in Music

The Master of Arts in Music degree is a two-year degree designed to provide opportunities for advance study in music and for developing trained, professional musicians in the professional areas of performance and general musicianship. The M.A. in Music program seeks to provide professional musical training in both church and secular music, and to provide opportunities for students to study and experience music, and

to share their musical life with the public. The M.A. in Music degree is awarded upon the successful completion of 48 semester hours of graduate work.

Degree Outcomes

Upon the completion of this program students will:

1. Plan and direct a broad variety of service opportunities in the church and the community.
2. Become better performers in a solo, choral, or instrumental capacity.
3. Have new insights, perspectives, and practices in musical performances.
4. Demonstrate the ability to effectively make and arrange music in diverse musical styles.

Fields of Emphasis:

- Composition
- Piano/Organ
- Conducting
- Voice
- Orchestral Instruments
- Music Business
- Computer Music

Entrance Requirements for Each Emphasis

Auditions

An audition is required for all applicants in Composition, Piano, Organ, Conducting, Voice, Orchestral Instruments, Praise Ministry, Music Business, and Computer Music.

Audition Repertoire

Composition

Applicants will submit a portfolio of two representative scores and tapes three weeks prior to the scheduled audition date. An interview with department faculty is required on the audition date.

Piano

All works are to be performed from memory

1. Prelude and Fugue from Bach's Well- Tempered Clavier or a major work by Bach
2. Entire sonata by Mozart or Beethoven
3. Major work by Schubert, Romantic, Impressionistic, or Contemporary

Organ

Applicants will prepare on audition of two contrasting movements from a Baroque, Classical, or Romantic period.

Conducting

Applicants will perform on instrument or voice. An interview with department faculty is required on the audition date.

Voice

All works will be performed from memory.

1. An Italian song from the 17th or 18th century
2. A German song from the 17th or 18th century
3. An Opera Aria from the 17th or 18th century

Orchestral Instruments

Applicants will present two contrasting movements from a Baroque, Classical, or Romantic.

Praise Ministry

Applicants will perform two major works of instrument or voice.

Music Business

Applicants will pass:

1. A Piano Examination
2. A Written Examination

Computer Music

Applicants will:

1. Pass a Piano Examination
2. Submit a project

Degree Requirements: 48 Hours

The M.A. in Music requires 48 semester hours of course work comprised of 12 semester hours of theological studies and 36 semester hours of professional studies.

Biblical/Theological Studies: 12 hours**Required: 12 hours**

GBIB 502 Old Testament Introduction
GBIB 507 New Testament Introduction
GTH 511 Pentecostal History/Theology
GMIN 510 Worship and Liturgy

Professional Studies: 36 hours**Required: 24 hours**

MU 500, 501, 600, 601 Principal Instrument I-IV
MU 510 Music Literature of 18th & 19th Century
MU 520 Advanced Music Theory
MU 540 Music of the Baroque & Classical Period
MU 610 Musical Analysis
MU 6xx Master's Recital/ Project

Electives: 12 hours

MU 560 Worship and Praise
MU 640 Multimedia and the Internet

2 more electives (6 hours)

Candidates in Piano, Organ, Accompanying, Conducting, Voice, Composition, Orchestral Instruments, and Praise Ministry must present a full recital and receive a passing grade. Candidates in Music Business and Computer Music must submit two independent final projects and receive a passing grade. In addition, candidates in Conducting, Composition, Voice, Music Business, and Computer Music must pass a Keyboard Proficiency Examination before graduation.

Keyboard Proficiency Examination:

Candidates in Conducting, Composition, Voice, Music Business, and Computer Music must pass an examination in piano before graduation. These examinations are administered during the registration periods prior to the fall and spring terms.

Master of Divinity

The Master of Divinity (M.Div.) degree is the three-year program that is considered the "first professional" ministerial degree. It is the standard by which many denominations evaluate their prospective ministers for ordination. The program offers a balance in biblical, theological, and practical training and is carefully designed to equip prospective ministers for effective pastoral or missionary ministry.

Although the M.Div. is not necessary for ordination in all churches or denominations, it is the degree that BUC recommends all prospective pastors to attain. The graduate level of study involved in the M.Div. degree gives pastors greater practical and theological tools with which to accomplish their mission of serving the body of Christ.

Students who have previously earned a bachelor's degree in biblical/theological studies may receive up to 15 hours of advanced standing.

Degree Outcomes

1. Demonstrate a general knowledge of the Bible, including a synthesis understanding of the major books.
2. Evidence an understanding of the historical development of theology, and an ability to support one's theological views and apply them to contemporary issues.
3. Evidence an increasing likeness to Christ as manifested in love for God, love for others, and evidence of the fruit of the Spirit.
4. Apply biblical principles in dealing with contemporary moral and social issues.
5. Identify and implement key principles to establish dynamic worship, spiritual warfare, intercession, and release of gifts in ministry of the church.
6. Demonstrate an ability with professional competencies for traditional church ministry and pastoral responsibility, while fostering church growth through discipleship, leadership development, and evangelism.

Degree Requirements: 96 Hours

The M. Div. Program requires 96 hours of course work comprised of 33 semester hours of biblical studies, 27 semester hours of theological/historical studies, 30 semester hours of practices of ministry studies, and 6 semester hours of field education.

Biblical Studies: 33 hours

*GBIB 510 Hebrew I
 *GBIB 511 Hebrew II
 *GBIB 500 Greek I
 *GBIB 500 Greek II
 GBIB 502 Fundamentals of Old Testament
 GBIB 507 Fundamentals of New Testament
 GBIB 512 Biblical Hermeneutics
 GBIB 522 Principles of Exegesis
 GBIB 530 Pentateuch
 GBIB 560 Gospels
 3 Electives (9 hours)

*You may choose 2 semesters of Greek or 2 semesters of Hebrew

Theological/Historical Studies: 27 hours

GTH 541 Systematic Theology I
 GTH 542 Systematic Theology II
 GTH 501 Church History
 GTH 515 Asian Church History
 GTH 511 Pentecostal History/Theology
 GTH 595 Christian Ethics
 3 Electives (9 hours)

Practices of Ministry Studies: 30 hours

GMIN 505 Spiritual Formation
 GMIN 510 Worship and Liturgy
 GMIN 520 Homiletics
 GMIN 534 Educational Ministry in the Church
 GMIN 532 Counseling Ministry
 GMIN 530 Pastoral Servant Leadership
 GMIN 531 Evangelism and Discipleship
 GMIN 544 Preaching Practicum
 2 Electives (6 hours)

Field Education: 6 hours

GMIN 590A Supervised Ministry IA
 GMIN 590B Supervised Ministry IB
 GMIN 591A Supervised Ministry IIA
 GMIN 591B Supervised Ministry IIB
 GMIN 592A Supervised Ministry IIIA
 GMIN 592B Supervised Ministry IIIB

COURSE DESCRIPTIONS

M.A. & M.DIV. PROGRAMS

Biblical Studies

GBIB 500 & 501 Greek I, II

3 hours each

A study of basic New Testament Greek. Emphasizes basic vocabulary, basic grammatical rules, syntactical principles, and basic exegesis.

GBIB 502 Fundamentals of Old Testament

3 hours

A study of the major doctrines presented in the Old Testament and their formation out of the development of the community of Israel.

GBIB 507 Fundamentals of New Testament

3 hours

A study of the theological content of the New Testament and the development of theology out of the context of the Church in the first century.

GBIB 510 & 511 Hebrew I, II

3 hours each

A study of biblical Hebrew. Emphasizes a basic vocabulary, basic grammatical rules, syntactical principles, verb formation, and basic exegesis.

GBIB 512 Biblical Hermeneutics

3 hours

A study of the principles of interpretation of the Bible in the context of Evangelical theology. A comparison of interpretation methodology across the theological spectrum is also conducted. Emphasis is placed on accurate understanding of the text based on factors such as the culture of the writer, grammar, context, etc.

GBIB 522 Principles of Exegesis

3 hours

This course is designed to enable students to study the principle, process and task of the Bible exegesis through an analysis and interpretation of selected passages of the Bible. Students will develop skills and familiarity with tools and resources for critical exegesis.

GBIB 530 Pentateuch

3 hours

A course which introduces the student to the critical issues of the Pentateuch writing, including its collection and a study of the theological issues which it addresses.

GBIB 531 Genesis

3 hours

This course is an interpretative study with particular attention to the creation of universe and human beings. Special attention will be given to the relationship between God and human beings and patriarchal narratives.

GBIB 532 Exodus

3 hours

This course is an exegetical and theological interpretation of Exodus with emphasis on historical issues, as well as contemporary applications.

GBIB 535 Historical Books

3 hours

Survey of various issues on the historical books and to introduce the background, content, literary quality, and message of the historical books.

GBIB 540 Poetic Books**3 hours**

A literary, expository, and practical study of the books of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. The course focuses upon the introduction to the major literary types, motives, and practical emphases of these books.

GBIB 541 Job**3 hours**

This course is designed to study the good and evil issue, theodicy and the meaning of human beings' suffering.

GBIB 545 Prophetic Books**3 hours**

An introduction to the historical background, forms, and message of the Old Testament prophets from the conquest through the restoration of Judah after its captivity.

GBIB 555 Life and Teachings of Jesus Christ**3 hours**

This course is an exegetical and theological interpretation of Jesus' life, mission, preaching, and teaching. Emphasis will be on the historical Jesus and His mission for salvation of human beings.

GBIB 560 Gospels**3 hours**

A study of the inter-testamental period and the first four books of the New Testament with attention given to their formation, relationship to the first century Christian Church, critical issues, and theology.

GBIB 561 Matthew**3 hours**

This course is an exegetical study of the Gospel of Matthew. Special attention will be given to its literary uniqueness and theology. Its relationship to the rest of synoptic Gospel and the fourth Gospel will also be discussed.

GBIB 562 Mark**3 hours**

This course is an exegetical study of the Gospel of Mark, the first written Gospel. Special attention will be given to its literary uniqueness and theology. Its relationship to the rest of synoptic Gospel and the fourth Gospel will be discussed.

GBIB 563 Luke**3 hours**

This course is an exegetical study of the Gospel of Luke. Special attention will be given to the issue of the poor in the Gospel, its literary uniqueness and theology. Its relationship to the rest of synoptic Gospel and the fourth Gospel will also be discussed.

GBIB 564 John**3 hours**

The purpose of this course is to gain a thorough knowledge and appreciation of the Fourth Gospel, focusing on John's thematic and theological issues. The study will examine the following: comparison of the Fourth Gospel with the Synoptics, consideration of the structure of the Gospel; the Johannine communities and their writings; the relationship of "signs" to faith; the role of the community of faith; John's Christology, eschatology, soteriology, and cosmology; the Johannine view of the Spirit and the Church; John's dualism, sacraments, and symbolism.

GBIB 565 Acts**3 hours**

An exegetical study of the book of Acts with attention given to its relationship to the Pauline letters, its depiction of the formation of the Christian Church, and its theology.

GBIB 567 Romans**3 hours**

An exegetical study of the book of Romans and its foundation for Christian theology.

GBIB 570 Hebrews & James**3 hours**

An analytical study of Hebrews and James. Focuses on the superiority of Christ's passion, priesthood, and power for Hebrew and practical characteristics of the true faith for James.

GBIB 699 Seminar in Biblical Studies**3 hours**

This course allows examination of selected themes in the Biblical Studies disciplines.

Theological Studies**GTH 501 Church History****3 hours**

A study of the foundations and development of the Christian Church from the first century to the present.

GTH 511 Pentecostal History/Theology**3 hours**

This course examines Pentecostal history and theology with an emphasis on their contribution to the contemporary church development.

GTH 515 Korean Church History**3 hours**

A study of the development of the Christian Church in Korea from its early missionary foundations through the present, including the development and application of Christian theology.

GTH 541 Systematic Theology I**3 hours**

An introduction to the foundation of theology with particular attention to the doctrine of God, Christ, the Bible (including authority, origins, and canonicity) and humanity.

GTH 542 Systematic Theology II**3 hours**

A study of the nature of salvation, the Church, and last things. Emphasizes such topics as the nature and authority of the Church, the function and ministry of the Church, different interpretation of millennium, death, resurrection, judgment, heaven, and hell.

GTH 545 Pneumatology**3 hours**

This study of the theology of the Holy Spirit is an important part of understanding the triune God and the Pentecostal movement. Issues to be discussed including the history of Pneumatology, God, the Holy Spirit as a part of the Trinity, the empowerment of the Holy Spirit, the work of the Holy Spirit in an individual and in the Christian community, relationship to Pentecostal theology, issues of spiritual warfare and spirituality.

GTH 546 Reformation Theology**3 hours**

An introduction to Reformed theology through a study of the Reformation era, the subsequent developments and more current shape and issues of the reformed theology.

GTH 551 Christian Apologetics**3 hours**

A study of the major theological points of Christian faith in defense against non-Christian theological systems and philosophies.

GTH 555 Martin Luther**3 hours**

This course is an interpretation of the life, thought and theology of Martin Luther in context of the Reformation. Special attention is given to perspectives on the Reformation and its background.

GTH 560 Contemporary Theology**3 hours**

This course explores the broad range of contemporary critical theology including various forms of

postmodern and poststructural thought. A particular focus on the resources offered by these critical theologies for contemporary theological reflection.

GTH 561 Post-Modern Christianity **3 hours**

This course explores the various characteristics and broad range of postmodern society and Christianity in postmodern society. A particular focus will be given who a Christian is and what Christianity in postmodern society.

GTH 562 Global Expansion of Christ Missions **3 hours**

This course surveys the missionary activity that spread the Christian faith over the world, from the formation of the early church down to this twenty-first century. Attention will be given to the characteristics of mission engagement through ages; motivations, principles, methods, and unique trends in doing missions. Students will gain valuable insights for doing missions both relevantly and effectively in this twenty first century, by learning from the mission practice of the past.

GTH 563 World Religions **3 hours**

A survey of the religious systems present in the world and an analysis of evangelistic outreach among their members.

GTH564 Biblical Foundation of Mission **3 hours**

This course investigates the Bible from mission-based perspective. Students will discover God's mission plan and acts through Old and New Testaments, and grasp biblical motives and foundations of missions, and be aware of mission calls both for church and individuals.

GTH 565 Pauline Theology **3 hours**

A study of the major doctrines as found in the writings of Paul.

GTH 595 Christian Ethics **3 hours**

A study of the application of Christian theology to the development of a Christian ethical system of living.

GTH 699 Seminar in Theological Studies **3 hours**

This course allows examination of selected themes in theological/historical studies.

Practices of Ministry Studies

GMIN 501 Educational Research and Writing **3 hours**

Basic methods of theological and educational research with assessment of each method for use in religious education. Course will include units on theological research and introduction to research design.

GMIN 504 Power Encounter **3 hours**

The course will focus on the biblical validity and contemporary relevance of spiritual power encounters in the extension of the Kingdom of God. Topics treated will include: western worldviews and spiritual power, power encounter defined, power encounters in the Bible, power encounters in the historical extension of Christianity, relationships between power encounters and allegiance and truth encounters, collective and individual power encounters.

GMIN 505 Spiritual Formation **3 hours**

Addresses a variety of topics in spiritual formation in order to optimize personal resources such as life inventory, discovery, and establishing identity.

- GMIN 510 Worship & Liturgy** **3 hours**
A study of worship techniques appropriate for various occasions.
- GMIN 520 Homiletics** **3 hours**
An introduction to the skill of sermon construction and delivery. Students are given opportunities to preach followed by an evaluation for improvement and further development.
- GMIN 530 Pastoral Servant Leadership** **3 hours**
A study of the skills of leadership and an evaluation of the student's personal strengths and weaknesses for leadership in a church setting.
- GMIN 531 Evangelism & Discipleship** **3 hours**
An examination of the techniques of personal evangelism and the training of others to engage in evangelistic ministry. Special attention is given to the selection of disciples, small-group discipleship, and the training of lay leaders within a church context.
- GMIN 532 Counseling Ministry** **3 hours**
A study of the biblical principles to Christian counseling. Application and implementation of a biblical model of counseling will be emphasized.
- GMIN 534 Educational Ministry in the Church** **3 hours**
An introductory study of the church's educational ministry, including its historical, parachurch, philosophical, and theological foundations.
- GMIN 536 Human Development in Ministry** **3 hours**
A survey of human development research with attention given to physical, cognitive, socio-emotional, moral, and faith aspects as they relate to spiritual development of the individual and the family.
- GMIN 537 Mentoring** **3 hours**
This course is a study of mentoring for Christian leadership development and ministry. Mentoring is one of the most important means for leadership training and leadership development in today's church. Mentoring can be used in Christian organizations and local churches as a flexible and effective leadership training and leadership development model.
- GMIN 538 Teaching Methods** **3 hours**
A study on assessment of students' needs, preparation of lesson plans, use of teaching aids, and evaluation of the teaching.
- GMIN 539 Lifelong Development of Christian Leaders** **3 hours**
This course investigates the nature and process of Christian leadership emergence and development that usually last for one's life time. Students will be able to be sensitive to the call for ministry and service and to effectively develop their Christian life and career as leader.
- GMIN 540 Marriage & Family Counseling** **3 hours**
This course examines biblical approaches to marriage and families.
- GMIN541 Cross-cultural Ministry Practicum** **3 hours**
This course equips students for short term overseas missions. Students will learn their biblical motivation for shorter missions, cultural adaptation, and effective ministry.
- GMIN 544 Preaching Practicum** **3 hours**

An introductory practicum in preaching.

GMIN 560 Church Planting & Growth **3 hours**

An introduction to the tools and methodology of starting and growing churches.

GMIN 595 Preaching in Contemporary Culture **3 hours**

This course is an opportunity to develop and refine a student's preaching skill and awareness in contemporary culture. This considers the characteristics of contemporary culture, relationship between preaching and culture, and the problem of preaching. This involves the integration of all other theological disciplines, as well as a student's faith journey and the use of language, public speaking, storytelling, imagination, mass media, and other communication skills.

GMIN 699 Seminar in the Practices of Ministry **1~9 hours**

This course allows for the examination of selected themes within the disciplines of the practices of ministry.

Field Education

GMIN 590A Supervised Ministry IA **1 hour**

This course provides the opportunity to be involved in a local church or parachurch ministry.

GMIN 590B Supervised Ministry IB **1 hour**

This course provides the opportunity to be involved in a local church or parachurch ministry.

GMIN 591A Supervised Ministry IIA **1 hour**

Two semesters of Supervised Ministry II are required after completion of the requirements for Supervised Ministry I.

Prerequisite: completion of GMIN 590A, 590B

GMIN 591B Supervised Ministry IIB **1 hour**

This course provides the opportunity to be involved in a local church or parachurch ministry.

Prerequisite: completion of GMIN 590A, 590B, 591A

GMIN 592A Supervised Ministry IIIA **1 hour**

Two semesters of Supervised Ministry III are required after completion of the requirements for Supervised Ministry II.

Prerequisite: completion of GMIN 590A, 590B, 591A, 591B

GMIN 592B Supervised Ministry IIIB **1 hour**

This course provides the opportunity to be involved in a local church or parachurch ministry.

Prerequisite: completion of GMIN 590A, 590B, 591A, 591B, 592A

GMIN 593 Ministry Internship **3 hour**

An internship provides the opportunity for an intensive supervised ministry experience. This must be a full-time position for one semester.

Music

MU 500, 501, 600, 601 Principle Instruction I - IV **3 hours each**

One hour private lesson each week for each emphasis. A student must participate in weekly performance as a part of private lesson.

- MU 502, 503, 602, 603 Music Business Project I -IV** **3 hours each**
 A course project for the students whose emphasis is in Music Business and Media Production id designed with the assistance of the advisor
- MU 510 Music Literature of 18th & 19th Century.** **3 hours**
 A study of the literature, historical background, function, and application of church and secular music from the Baroque period to Contemporary.
- MU 520 Advanced Music Theory** **3 hours**
 A study of 19th and 20th century harmony and contrapuntal practice with analysis and writing assignment. The course includes the study of serial technique and others.
- MU 521 Advances Composition** **3 hours**
 For graduate student with evidence of preparation for advanced work, includes Choral writings, instrumental capabilities, modulation, and percussion writing.
- MU 522 Advances Orchestration** **3 hours**
 For graduate students wanting an emphasis on contemporary techniques.
- MU 523 Accompanying** **3 hours**
 A study of piano and organ accompany skills and their use in promoting a spiritual atmosphere in worship service
- MU 524 Piano Pedagogy** **3 hours**
 The purpose of this course is looking through piano method of teaching following changing history, educational theory and document providing in the 21th century and seeking direction for practical education.
- MU 530 Musical Acting Skill** **3 hours**
 A collaborative journey that will further our understanding of human nature spiritually, emotionally, and intellectually, through the exploration of various acting methods from Stanislavsky to Avant-garde theatre. The class will be culminated in a musical showcase at the end of each semester.
- MU 533 Accompanying** **3 hours**
 Advanced study of piano and organ accompany skills and their use in promoting a spiritual atmosphere in worship service.
- MU 532 Advanced Orchestration II** **3 hours**
 For graduate students wanting an emphasis on contemporary techniques.
- MU 540 Music of the Baroque & Classical Period** **3 hours**
 Styles, forms, composers, and compositions of the Baroque & Classical Period.
- MU 541 Music of the 19th Century** **3 hours**
 Vocal and instrumental music of the Romantic era from late Beethoven through Brahms.
- MU 542 Music of the 20th Century** **3 hours**
 Major musical development in Western Europe and the America from 1980 to the present.
- MU 544 Music Therapy** **3 hours**

In depth study of diverse music therapy techniques applied for various patient population will be addressed. Fundamental concepts of therapy structure and the creative process of technique development and application will be informed. Actual application of therapy techniques through case studies, in class group assignments, and activity leading presentations will amply equip student's knowledge base with application tools on music therapy techniques.

MU 545 Music Therapy Techniques 3 hours

This course provides an introduction of Music Therapy techniques encompassing theoretical review, clinical application, professional skills building, case studies analysis and technical presentation.

MU 550, 552, 552, 553 Ensemble I-IV 3 hours

Large or small instrumental or vocal ensemble. Ensemble may include wind ensembles, chamber ensembles, percussion ensembles, brass ensembles, and other small instrumental ensembles.

MU 554, 555, 556, 557 Voice Ensemble I-IV 3 hours

Large or small Voice ensemble.

MU 558, 559 Opera Workshop I, II 3 hours

This course is designed for development of Professional Vocalist that in demanded in the field of musician.

MU 560 Worship and Praise 3 hours

A study of traditional and contemporary worship service praise music.

MU 562 Jazz Studies & Improvisation 3 hours

Include memorization procedure for song melody and harmony, listening skills, chord tone soloing, tempo accuracy, melodic and rhythmic embellishment of song melody, and soloing with full rhythm section accompaniment.

MU 563 Advanced Rhythm Studies 3 hours

An examination of proper recording techniques, including microphone placement, console and signal flow, editing and live recording. Discussion and utilization of limiters, compressors, noise gates, digital delay and other signal processing equipment used in the multi-track recording process. Recording projects are required

MU 570 Music Business and Management 3 hours

Analysis of the recording industry, artists' contracts, labor agreements, theatrical agents, managers, record production, publishing copyright laws, songwriter contracts, motion pictures, etc. And a study of important management techniques and approaches.

MU 571 Arts marketing and Audience 3 hours

Topics discussed include fund raising, advertising, marketing films and videos and multi-image presentations. Includes analyzing the music industry and developing music event planning.

MU 572 Copyright, Publishing and Understanding the Music Business 3 hours

Music Licensing : Marketing Music for Film, TV and the Internet.

MU 573 Owning and Operating a Music Business 3 hours

Modern techniques and strategies for selling a musical product, operating a small business, and operating and on-line ecommerce.

MU 574 Legal Issues of the Music Industry 3 hours

A legal issues of concern to musicians and song writers with special emphasis on copyright law, recording and music publishing agreement.

- MU 575 Music Industry Internship** **3 hours**
An experience within the music industry by interning for a music-related company.
- MU 576 Inside the Recording Industry** **3 hours**
Analysis of the various departments within a record company and how they work with each other and with management to build artist's career.
- MU 578 Opera Literature** **3 hours**
This course will survey the development of opera literature from 1600 to the present time. Masterpieces of opera repertoire will be covered.
- MU 579 German Diction** **3 hours**
Studies singing and diction of German Text, Songs.
- MU 580 Seminar in Music Education** **3 hours**
Overview of the history, philosophy, methodology of the art of teaching music. Trends and applications of music learning theory in relation to the teaching of music. A study of contemporary trends and future directions of music education and teaching materials.
- MU 581, 582 Conducting I, II** **3 hours**
An advanced study of the skills needed for conducting both choral and orchestra group and rhythm training, score reading, conduct technique.
- MU 610 Musical Analysis** **3 hours**
Analysis and discussion of the 19th and 20th century music, seminar subject areas include Bartok's theory and practice, current trends, modern opera, new consonance, Hindemith. Stravinsky and American Neo-classicism, arialists and others.
- MU 620 Music Ministry** **3 hours**
A study of the philosophies and methodologies of music ministry. This course introduces the theology and history of Christian worship.
- MU 640 Multimedia and the Internet** **3 hours**
Students will create multimedia presentations using graphics, digital audio, digital video, and MIDI hardware and software. Each student completes a project demonstrating the ability to effectively use multimedia hardware and software in creating a useful application for education.
- MU 641 MIDI** **3 hours**
The use of MIDI technology including basic synthesis, sound design, notation, sequencing and sampling. A detailed study of the hardware and software used to connect digital music devices and personal computers.
- MU 650 Graduate Recital** **(P/F)**
A graduate recital for students whose emphasis is in Piano, Organ, Accompanying, Choral Conduction, Voice, Composition, Orchestral Instrument, and Praise Ministry, Preparation for and performance of selected pieces in the students principal instrument. Continuous registration in the fall and spring semesters in required until the recital is complete.
- MU 660 Graduate Project** **(P/F)**
A final project for the students whose emphasis is in Music Business and Computer Music in designed with the assistance of the advisor. Continuous registration in the fall and spring semesters is required until the thesis completed.

General Electives

ITG 500 Speech Recognition

3 hours

The Fundamentals of Speech Recognition course consists of two parts: the theory track, which is organized as a series of 45 one-hour lectures; and an implementation track that consists of exercises based on the ISIP public domain recognizer. The goal of this course is to develop a working knowledge of large vocabulary conversational speech recognition. Students will learn the theory behind state-of-the-art systems, and have a chance to experiment with such systems on leading edge tasks such as the conversational speech database known as Switchboard.

ITG 501 Audio Signal Processing

3 hours

This course studies human hearing within a signal processing framework. The human auditory system will be contrasted with manmade systems composed of microphones, noise suppression, signal processing, filter bank models, etc. Finally, some amount of classical acoustics will be studied to better understand the signal processing problems inherent in sound processing by man or machine. Major course topics include:

ITG 502 VoIP using Cisco System

3 hours

The Cisco Certified Voice Professional (CCVP) designation recognizes the increased importance placed on IT professionals of today who are responsible for integrating voice technology into underlying network architectures. Earning a CCVP certification validates a robust set of skills in implementing, operating, configuring, and troubleshooting a converged IP network.

ITG 503 Data Base using ASP

3 hours

This class will teach Microsoft Visual Basic programmers and beginning Web developers the fundamentals of Web application site implementation by using Microsoft ASP.NET and Microsoft Visual Basic .NET. This course focuses on using the Microsoft Visual Studio .NET environment and the Microsoft .NET platform to create an ASP.NET Web application that delivers dynamic content to a Web site.

ITG 504 Advanced Comm. System

3 hours

This class is to create a SIP-based conference service that allows students to participate in a class-room real-time from remote sites. This class tests and characterizes the ability of a wireless mesh network using the CUWIN routing protocol to support SIP-based VoIP applications.

Doctor of Ministry Program

The Doctor of Ministry degree (D.Min) is an advanced professional degree designed for the spiritual and academic replenishment of professional ministers or workers currently serving in Christian ministry. The program will provide a challenging and practical environment in which the student can learn, understand, apply, examine, synthesize, and assess religious, educational, and practical experiences.

Degree Outcomes: As a consequence of the DMin program, the participant will:

1. *Develop* a comprehensive and critical understanding of ministry in which theory and practice interactively inform and enhance each other;
2. *Learn* and practice biblical and leadership principles of managing disagreements between persons and within Christian organizations;
3. *Gain* an advanced understanding and integration of ministry in relation to spiritual formation and discipleship;
4. *Become* conscious of particular personal issues that have an effect on ministry leadership;
5. *Learn* the process of empirical inquiry and data analysis;
6. *Utilize* cohort learning and assessment through the distance-learning milieu and on-site residency periods;
7. *Explain* biblical and theological truths with sensitivity to the needs of a global society;
8. *Renew* the personal life of faith and servanthood of the participant;
9. *Discover* how to take action as a servant-leader to issues of personal and interpersonal crisis;
10. *Contribute* to the understanding and practice of ministry through writing a Doctor of Ministry Project.

Degree Requirements: 42 Hours

D. Min Program requires 42 hours of course work comprised of 12 semester hours of Theological and Spiritual Foundation for Ministry, 12 semester hours of Practical Application for Ministry, 9 semester hours of practices of Biblical Leadership and Missional Strategy, and 9 semester hours of Research Methodology and Project.

Theological Spiritual Foundation: 12 hours

- BCDM 802 Jesus Christ, Scripture, and Foundation for Ministry
- BCDM 803 Foundation and Growth of Pentecostalism
- BCDM 801 Fourth Dimension Spirituality
- BCDM 806 Engaging Culture in Mission and Ministry

Practical Application for Ministry: 12 hours

- BCDM 812 Dynamic Preaching for Today's people
- BCDM 805 Small Groups and Discipleship
- BCDM 822 Spiritual Gifts and Church Growth
- BCDM 808 Spiritual Warfare and Inner Healing

Biblical Leadership and Missional Strategy: 9 hours

- BCDM 821 Leading Christian Organizations and Cultivating Leadership
- BCDM 807 Developing Missional Church for the World
- BCDM 804 Mentoring and Coaching

Research Methodology and Project: 9 hours

BCDM 841 Research Design and Methodology
BCDM 842 Doctor of Ministry Project

COURSE DESCRIPTIONS

Theological and Spiritual Foundation for Ministry

BCDM 802 Jesus Christ, Scripture, and Foundation for Ministry

This course examines the historical, philosophical, and theological foundations of church ministry as it relates to the superiority of Jesus Christ and the sufficiency of Scripture.

BCDM 803 Foundation and Growth of Pentecostalism

This course studies and appraises dynamics of the early Pentecostal movement, the nature of the significant changes that have occurred, and what it may look like in the twenty-first century.

BCDM 801 Fourth Dimension Spirituality

This class will study the accumulation of knowledge and wisdom concerning the spiritual world as documented in the book, "The Fourth Dimension: Vol. 1" by Rev. David Yonggi Cho. This book stresses the importance of having hopes and dreams, the power of confessing creative words of faith, and the necessity of planting seeds of faith. Other topics will be examined, such as, "Incubation: A Law of Faith," "The Creative Power of the Spoken Word," "The Fourth Dimension," and "The School of Andrew."

BCDM 806 Engaging Culture in Mission and Ministry

This course considers the potential of Pentecostal mission and ministry in a rapidly evolving, global culture. The spotlight is on learning to distinguish culture as opportunity for cooperating with the mission of Jesus, and for discerning ministry as opportunity for Spirit-empowered expressions of that mission.

Practical Application for ministry

BCDM 812 Dynamic Preaching for Today's People

Student will explore the relevance of the spiritual dimensions of Scripture to Christian ministry. Students learn how to preach the Scripture with greater precision and application. Student will learn how to evaluate an audience and adjust communication for the greatest effect.

BCDM 805 Small Groups and Discipleship

Student address the need for developing a philosophy of ministry that focuses on building Jesus-followers within the context of small groups. Consideration is given to strategies for designing a disciple-building environment that can be used in church and para-church ministries. Balanced discipleship building will be a document principle and both personal and corporate discipleship will be taken into account.

BCDM 822 Spiritual Gifts and Church Growth

This course relates biblical, missiological, theological, and pastoral insights to the gifts of the Spirit as it relates to church growth. It presents the biblical theological foundation for ministry in Spiritual gifts and an understanding of the church and her major functions from a theological and organization point of view. Special attention is given to Spiritual gifts in the process of planting, growing, and developing community life within the local church.

BCDM 808 Spiritual Warfare and Inner Healing

A study of the biblical teachings concerning the purposes and tactics of the spirits of darkness and the strategies and resources to combat them, along with an examination of the theory and practice of inner healing as basic and indispensable for other healing ministries. The course considers definition, theological foundation, necessities, biblical models, and related ministry skills. The principles of emotional healing and spiritual healing are explained in detail.

Biblical Leadership and Missional Strategy

BCDM 821 Leading Christian Organizations and Cultivating Leadership

This class explores biblical leadership and missional strategy as it pertains to the modern-day church with special thought given to the integration of biblical values, contemporary leadership theory, contemporary organizational theory, and the participant's context of ministry.

BCDM 807 Developing Missional Church for the World

This course explores the distinguishing contours of the missional church revolution as well as the leadership required by it. This course comprehensively explores foundations, paradigms, strategies and means for impacting believers and contemporary cultures. In addition, global challenges of the urban context and assimilation will be considered.

BCDM 804 Mentoring and Coaching

Attention is given to everyday life as the locality for effective spiritual formation, the application of discernment in the common life of the Christian community, and the role of the equipping pastor in empowering Christians for service.

Research Methodology and Project

BCDM 841 Research Design and Methodology

This course readies the student for presentation of an acceptable dissertation to the Doctor of Ministry Project Supervisor. Components of a prospectus research methodologies and writing strategies are examined and utilized.

BCDM 842 Doctor of Ministry Project

Composition and presentation of an acceptable written project which integrates theory and praxis and makes a meaningful contribution to the practice of ministry.

CERTIFICATE PROGRAMS

English as a Second Language Program (ESL)

Bethesda English Language Learning (BELL)

Mission Statement

The mission of this program is to equip non-English speakers with the necessary skills that will enable them to be successful in an English-speaking culture and environment. The goal is to facilitate students' transition and adaptation to American society and to help them become competent linguistically, culturally, and spiritually.

General Information

Courses are offered in the fall and spring semesters. In the fall and spring semesters, students attend classes for 15 weeks. In the fall and spring, 12-15 credit hours/units are offered (12 credit hours/units are considered a full-time load).

There are five levels of ESL:

- 1) Beginning
- 2) Low- Intermediate
- 3) Intermediate
- 4) High Intermediate
- 5) Advanced

Although it varies with each individual's knowledge of English and rate of learning, the beginning level usually requires two semesters to complete. However, students may demonstrate their ability to function at higher levels by demonstrating their proficiencies by taking exit tests. Students who do not demonstrate successful completion of a course must repeat that class.

Objectives

Upon completion of all five levels of ESL, students will be able to have:

- 1) A holistic understanding of the English language.
- 2) Oral language skills that will enable them to merge into American society.
- 3) Knowledge of American culture.
- 4) An understanding of most idiomatic characteristics of the English language.
- 5) Reading, writing, grammar, and listening skills that will enable them to pursue further studies in American institutions.
- 6) A sense of self-confidence gained from our biblical approach to teaching English.

BELL Placement

All students who received a TOEFL PBT score of 550 or above, a TOEFL CBT score of 213 or above or a TOEFL IBT score of 80 or above are exempt from taking ESL courses.

Grades determine whether a student will advance to the next level in a class. It is preferable that students receive a grade of “A” (93-100) or “B” (83-89) to advance. However, when a student passes a course in one level with a grade of ‘C’ or above he or she can take the next level course in that skill – grammar, listening and speaking, reading and writing – the following semester.

Upon successful completion of all the core courses in a level, the student may advance to the next level.

For transfer students who have taken ESL classes elsewhere, the University will evaluate both the results of the BELL placement test and the student’s transcript in determining the most appropriate level of English proficiency.

Undergraduate students who began studying at BUC from fall 2009 to the present, and who are at Level 4 or 5 (based on their BELL Placement test scores) must complete 14 units of ESL before graduating. And those who are at Level 3 and below must complete 24 units before graduating.

Graduate students who began studying at BUC from fall 2009 to the present and are at level 4 or 5 (based on their placement test scores) must complete 3 units of ESL before graduating, and those who are at Level 3 and below must complete 6 units.

BELL - ESL Certificate

BELL program students who wish to receive an ESL certificate must complete minimum of 28 units of ESL in one year. Upon completion of 28 units or more, students may earn their **BELL ESL Certificate**.

COURSE DESCRIPTIONS

Core Courses

Skills: Listening and Speaking

Students may choose a Listening and Speaking class or a Conversation class to satisfy this requirement.

GL 071A Basic Listening and Speaking I

3 hours

An introductory course for beginning students which seeks to develop listening skills for narratives and informal conversations. The material covers real life situations that familiarize students with life in America. Basic conversation, pronunciation and basic question and answer formation are also developed.

GL 071B Basic Listening and Speaking II

3 hours

A continuation of the introductory course for beginning students, this course further instructs students in basic listening and speaking skills, while reviewing material from the first course. Furthermore, students are exposed

to authentic media such as news broadcasts, and visual media.

GL 072A Listening and Speaking I

3 hours

This is a low-intermediate course, introducing students to thematic idiomatic phrases and situational conversations. Students also develop listening and speaking strategies to facilitate conversations. A variety of topics are covered including, health, culture, and news.

GL 072B Listening and Speaking II

3 hours

A continuation of GL072A. This course further instructs uses in idiomatic language and colloquial expressions using thematic conversations. Students are encouraged to take an active part in their learning by engaging in activities such as role-plays, and interviews in and out of the classroom

GL 073A Listening and Speaking III

3 hours

This high-intermediate course uses thematic discussions drawing upon historical and cultural issues and events using idiomatic and colloquial language. Students develop discussion skills, which are necessary for their integration into mainstream classes.

GL 073B Listening and Speaking IV

3 hours

This high-intermediate course is a continuation of GL073A. Students further improve upon their communication skills using thematic discussions using colloquial expressions, listening for the main idea, and detailed information.

GL 074A Listening and Speaking V

3 hours

This advanced course focuses on communication skills using similar material found in university lectures to prepare students for higher academic classes. Students will practice long-term listening skills, taking lecture notes, and employing them in discussion.

GL074B Listening and Speaking VI

3 hours

This course is a continuation of GL074A. Students gain further practice developing their extended listening skills, which will enable them to participate in mainstream classroom discussions, and classroom presentations.

Skill: Grammar

GL081A Basic English Grammar

3 hours

This is an introduction to the basic grammatical functions of English with a focus on oral communication. Basic syntax and parts of speech are studied to create simple conversations.

GL081B Basic English Grammar

3 hours

This course is a continuation of GL081A, which provides a sound base for further English language instruction by studying simple grammatical structures for conversations.

GL082A Grammar I

3 hours

This is a low-intermediate grammar course focusing on structures such as phrasal verbs, tense verbs, and their practical application.

GL082B Grammar II

3 hours

This is a continuation of GL082A, which focuses on structures such as modals, infinitives, gerunds and other parts of speech within a thematic conversational content.

GL 083A Grammar III

3 hours

This is high-intermediate grammar course for students, which using a combination of listening, speaking, reading, and writing activities to enable the student for further academic study by studying various grammatical structures and the situations which determine their usage.

GL 083B Grammar IV

3 hours

This is a continuation of GL083A, which further develops the understanding and usage of grammatical structures in academic settings. The course focuses on the use of more complex structures (such as independent clauses, dependent clauses and tag questions), with the goal of effective communication. Students review and expand the fundamental structures of the English grammar.

GL 084A Grammar V

3 hours

This is an advanced grammar course, expanding upon the complex structures of English, which will help students bring together their knowledge of grammar creatively in academic writing and advanced conversations.

GL 084B Grammar VI

3 hours

This is a continuation of GL084A which focuses on grammatical structures necessary for advanced conversation and discussion and academic writing.

Skill: Writing

GL 051A Basic Writing I

3 hours

A beginning course in writing which focuses on basic grammatical structures and rules for writing.

GL 051B Basic Writing II

3 hours

This is a continuation of GL051A, which focuses on basic grammatical structures and writing rules.

GL 052A Writing for Academic Purposes I

3 hours

This is a low-intermediate course in which students practice basic writing skills through simple sentence construction and thematic paragraph development.

GL 052B Writing for Academic Purposes II

3 hours

This is a continuation of GL052A that further develops thematic paragraph for specific writing purposes.

GL 053A Writing for Academic Purposes III

3 hours

This is a high-intermediate writing, in which students move from paragraph to essay writing. Students also learn transition signals both within sentences and paragraphs to create a cohesive and unified composition.

GL 053B Writing for Academic Purposes IV

3 hours

This is a continuation of GL053A where students gain further practice in composition writing further building upon the knowledge and skills of the previous course.

GL 054A Writing for Academic Purposes V

3 hours

This is an advanced writing course where student gain further practice in composition writing and developing research skills.

GL 054B Writing for Academic Purposes VI

3 hours

This is a continuation of GL054A which will familiarize students with the process of conducting research and with writing their own academic research paper.

GL 051, 052, 053, 054 Writing Lab

1 hour each

To be taken in conjunction with writing classes.

Skill: Reading

GL 091A Basic Reading I

3 hours

This is a beginning reading course, which focuses on basic vocabulary and reading skills. The readings content is of high interest and exposes students to the vocabulary, and reading skills necessary for academic success.

GL 091B Basic Reading II

3 hours

This is a continuation of GL091A where students gain further practice in reading and its basic skills.

GL 092A Reading for Academic Purposes I

3 hours

This is a low-intermediate course focusing on reading skills and strategies such as skimming, scanning, speed, and pleasure reading.

GL 092B Reading for Academic Purposes II

3 hours

This is a continuation of GL092A. Students gain further practice developing academic reading skills.

GL 093A Reading for Academic Purposes III

3 hours

This is a high-intermediate reading course using various articles where students can practice various reading skills such as identifying main ideas, making inferences, scanning, skimming, and other academic reading exercises.

GL 093B Reading for Academic Purposes IV

3 hours

This is a continuation of GL093A where students gain further practice in developing their reading skills. Other reading skills involve previewing vocabulary, predicting reading content and other material useful to build up reading comprehension.

GL 094A Reading for Academic Purposes V

3 hours

This is an advanced reading course, where students read excerpts from university textbooks using a content-based approach. The skills taught in the course provide a bridge from ESL academic reading to mainstream university classes.

GL 094B Reading for Academic Purposes VI

3 hours

This is a continuation of GL094A where students gain further practice in this content-based reading course through reading activities and large group and small group discussion.

Elective Courses

Skill: Integrated Skills

GL 041 Integrated Skills I

4 hours

Designed for students with prior knowledge of ESL or EFL. This course equips students with the necessary grammar, vocabulary, writing, listening, and speaking skills to engage in basic conversations with native speakers of English as well as demonstrate basic sentence and paragraph writing skills.

GL 042 Integrated Skills II

4 hours

A course for low intermediate-to-intermediate students of ESL. In this course students develop all four skills of listening, speaking, reading, and writing. Particular attention is given to the productive skills of the students. Emphasis is on the use of appropriate oral language.

GL 043 Integrated Skills III**4 hours**

This course prepares high intermediate students for effective communication in college and in the professional world. Students expand on the practical as well as the academic use of English. Students engage in role-plays and debates. Also, they do research, design, and write on their own topic of interest.

GL 044 Integrated Skills IV**4 hours**

This class is designed for advanced students of ESL. The course offers students a variety of language tools they can use for effective communication. Students engage in formal debates, speech writing and presentations, formal written and oral interviews, and projects that prepare them for academic as well as professional work.

GL 061 Conversation I**3 hours**

This course is designed to prepare students for basic conversations they can have in real life. It prepares students for the various functions they will perform such as shopping, mailing a letter, banking, and exchanging items in a department store. Particular focus is given on each student's pronunciation.

GL 062 Conversation II**3 hours**

This course introduces students to college life and prepares them for necessary functions related to college, such as asking and giving directions, making an appointment with a counselor, etc. Students also explore other conversation topics related to family life and life in America.

GL 063 Conversation III**3 hours**

A course that focuses on using appropriate vocabulary, idiomatic expressions, and more complex structures in conversations. Students work on a variety of themes that deal with current local and world issues, practical, everyday life issues, and academic issues. Emphasis is given on appropriateness, fluency, and socio-cultural awareness in various speech patterns.

GL 064 Conversation IV**3 hours**

This course is designed to expand the student's ability to communicate successfully in different situations.

Skill: Idiomatic Language**GL 011 American Idioms I****3 hours**

A course that introduces students to a more informal and widely used mode of language communication and provides valuable cultural insights.

GL 012 American Idioms II**3 hours**

A course that stresses the development of oral language and idiomatic vocabulary skills necessary for conversations.

Skill: Functional English**GL 001 Practical English I****3 hours**

A course introducing beginning students to the use of oral language for practical purposes. Students learn how to perform basic functions of every-day life such as introducing themselves, mailing a letter, banking and more.

GL 002 Practical English II**3 hours**

This course is for advanced beginning students of ESL. Students review and expand a variety of basic functions of American life reflecting social customs.

Skill: Bible Study**GL 016 English Bible Study****3 hours**

In this course students practice reading, writing, listening, and speaking skills using the Bible and materials with biblical content as a resource. The focus is on the development of English skills and creative oral and written expression.

Skill: Testing**GL 023 Basic Skills for the TOEFL Test****3 hours**

This class is an introduction to the computerized TOEFL test. Combines the practice of skills and strategies in all four areas of the test: listening, structure, reading, and writing.

GL 024 Preparation for the TOEFL Test**3 hours**

This course is designed to prepare students to take the TOEFL test. The focus is on testing on both paper and computer. Students receive individualized instruction on their problem areas. Furthermore, students will practice taking the entire test on computer

Pre-School Teacher/Director Certificate

Bethesda University of California offers programs designed to train workers for ministry as preschool teachers and preschool directors. In order to receive the Preschool Teacher Certificate, students must complete the following courses with an average grade of 70 or better: EC 101, 102, 103, and 201. If they want to teach infants and toddlers, they need to complete EC 320 as an elective. Students should complete EC 101, 102, 103, 201 and 202 to obtain the Preschool Director Certificate.

Objectives:

Upon completion of this program, students will be able to:

- 1) Understand children's cognitive, social, emotional, and physical development.
- 2) Understand the principles of curriculum development, analysis of learning environment, and instructional strategies.
- 3) Understand the value of play in Early Childhood education.
- 4) Understand changing family patterns such as single-parent family, blended family, etc.
- 5) Have classroom management skills including discipline.
- 6) Develop learning centers.
- 7) Have staff management skills such as hiring, evaluation, and supervision.
- 8) Design operating policies such as contracts and job description.

COURSE DESCRIPTIONS

EC 101 Development in Early Childhood

3 hours

A study of the basic principles of development and learning including the young child's cognitive, language, social, emotional, and physical development. 15 hours of field experience is required.

EC 102 Child and Relations with Home, School and Community

3 hours

An investigation of methods to bring about understanding, appreciation, and cooperation between the home, school, and community.

EC 103 Child Creative Experience

3 hours

A study of values of creative experience for children. Dramatic play, art, blocks, and music activities are explored, as well as, skills in curriculum planning, class organization, language arts, social studies, mathematics, and science.

EC 201 Curriculum and Teaching in Early Childhood

3 hours

A study of curriculum development and principles, analysis of learning environment, instructional strategies, organization, and evaluation of programs for childhood education.

EC 202 Organization and Management of the Child Care Center

3 hours

A study of the procedures in organizing child care centers, understanding legal requirements, and learning administrative skills in human relations.

PROGRESS / GRADING SYSTEM

The grading system for the Pre-School Certification program follows the normal grading criteria. Minimum grade average required for certifying completion of courses is C-.

Interruption for Unsatisfactory Progress

When the grade average of a student is unsatisfactory for a calendar month, the student will be placed on probation. If, during the next month, the student's grade average is still unsatisfactory, the student will be suspended from the program.

Conditions for Re-enrollment

Re-enrollment or re-entrance must be approved by the program director after evidence is shown that conditions which caused the interruption for unsatisfactory progress have been rectified.

ADMINISTRATION

CHO, GRACE SUNG HAE KIM, B.A., M.M., M.M., D.M.A. **Chair of the board**

B.A., Ewha University (1965)

M.M., Ewha University (1970)

M.M., Manhattan School of Music (1995)

D.M.A. (honorary), Oral Roberts University (1989)

CHIN, YU CHUL, B.A., M.DIV., D.D. **President**

B.A., Instituto Teologico de las Asambleas de Dios, Paraguay (1987)

M.Div., Bethesda University of California (2003)

D.D., Hansei University (2009)

CHO, SEUNG JE, B.A, M.A. **Vice President**

B.A. in Economics, University of California, Los Angeles

M.A. in Economics, Keiyo University, Japan

KIM, MANTAE, B.A., M.DIV., Th.M., Ph.D. **Chief, Academic Officer**

Theology

B.A., Yonsei University (1991)

M.Div., Graduate School of Theology, Hansei University (1995)

Th.M., Fuller Theological Seminary (2001)

Ph.D., Fuller Theological Seminary (2006)

JUNG, DAESUP, B.A., M.DIV. **Chief Financial Officer**

Theology

B.A., Hansei University

M.Div., Hansei Univeristy

BAE, HYEON SUNG **Dean of Student Affairs**

Theology

Ph.D. Birmingham University

B.A. Kookmin University

STRAZICICH, JOHN B.A., M.A., Ph, D. **Dean of Graduate Studies**

Theology

Ph.D. Fuller Theological Seminary (2004)

M.A. Fuller Theological Seminary (1985)

B.A. Anaheim Christian college (1983)

PARK, SUNG KEUN, B.A., M.Div. **Director of**

B.A. Hansville Evangelical College

M.Div. Midwest Theological Seminary

Planning and Development

WOO, HO KYUNG , B.A., M.L.S. **Librarian**

B.A., Ewha University (1971)

M.L.S., San Jose State University (1996)

FACULTY

UNDERGRADUATE PROGRAM / GRADUATE PROGRAM FULL TIME

CHO, ESTHER, B.M., M.M. (Chair, Music)

Piano

B.M. Sook Myung Women's University (1970)

M.M. Sook Myung Women's University (1972)

Post-Graduate diploma at Brooklyn Conservatory of Music (1989)

Graduate Study at University of Southern California (1981)

Graduate Study at Manhattan Music School (1990)

AHN, SONG JU B.S., M.A.C.E., Ph.D. (Chair, Early Childhood Education)

Christian Education

Ph. D., Talbot School of Theology (2006)

M.A.C.E., Talbot School of Theology (1995)

B.S., Ewha Woman University (1992)

JOHN STRAZICICH B.A., M.A., Ph. D. (Chair, Graduate Programs)

Theology

Ph.D. Fuller Theological Seminary (2004)

M.A. Fuller Theological Seminary (1985)

B.A. Anaheim Christian college (1983)

KIM, MANTAE, B.A., M.DIV., Th.M., Ph.D. (Chair, Theology)

Theology

Ph. D. Fuller Theological Seminary (2006)

Th, M. Fuller Theological Seminary (2001)

M. Div Hansei University (1995)

B.A Yonsei University (1991)

PART TIME / ADJUNCT FACULTY

General Education

Choi, Sang Joon

Ph.D. Temple University (1992)

M.A. Villanova University (1987)

M.A. Concordia University (2002)

B.A. Chung Ang University (1981)

Choi, Woo Sung

Ph. D. University of Southern California (2002)

M.S. Korea Advanced Institute of Science & Technology (KAIST) (1986)

B.S Seoul National University (1984)

Helen Nam

M.A.in Tesol Biola University (2009)

M.A Biola University (2006)

B.A. UCLA (2002)

Theology**Bae, Hyeon Sung**

Ph.D., Birmingham University (1998)

M.A., Birmingham University (1995)

Th.M., Seoul Methodist Theological Seminary (1992)

M.Div., Youngsan Theological Seminary (1987)

B.A., Kookmin University (1984)

Cho, Nam Hoon

Ph.D. Candidate Fuller Theological Seminary

M.Div Golden Gate Baptist Theological Seminary (1996)

M.A. Seoul National University (1984)

B.A. Seoul National University (1981)

Huh, Dong Hyun

Ph.D., Biola University

M.Div. Assemblies of God Theological Seminary (2002)

B.A. Sung-kyul Christian University (1997)

Diploma in Theology, Full Gospel Theological Seminary (1996)

Kim, Dong Jin

Ph.D. Studies, Trinity Evangelical Divinity School (2001)

Th.M., Trinity Evangelical Divinity School (1992)

M.Div., Hapdong Presbyterian Theological Seminary (1990)

B.A., Korea University (1985)

Kwon, Oh Gueon

Ph.D. Fuller Theological Seminary (2000)

Th. M. Princeton Theological Seminary (1996)

M. Div. Asbury Theological Seminary (1995)

M.E. Hankuk University (1991)

B.A. KookJae University (1986)

Kum, Young Jin

M.A. ISOT-Asia (1987)

B.A., Ewha Women's University (1980)

Yun, Pyung Chun

Ph.D., Candidate, Fuller Theological Seminary

M.Div., Fuller Theological Seminary (2002)

B.A., Yonsei University (1994)

B.A., Seoul City University (1980)

Kim, Sun Ik

Ph. D. Candidate Claremont Graduate University (2005)
Th. M. Princeton Theological Seminary (1996)
M.A. New Brunswick Theological Seminary (1996)
M. Div. Presbyterian Theological Seminary (1993)
B.S. Yonsei University (1990)

Yoon, Suk Kil

Ph.D. Claremont School of Theology (2004)
M.A. Claremont School of Theology (1998)
M.A. Sogang University (1988)
B.A. Seoul Theological Seminary (1986)

Peter Kang

Ph.D. Fuller Theological Seminary(2006)
M.A. Fuller Theological Seminary
B.A. Cal State L.A.

Kwon, Kyeong Seog

Ph.D. Claremont Graduate University
M.Div. & S.T.M Yale University
B.A. Yonsei university

Ray Wheeler

D.Min in Leadership, Claremont School of Theology
M.A. in Church Growth and Leadership, Fuller Theology Seminary

Martin Alan McMahan

Ph. D. Fuller Theological Seminary (1998)
Th. M. Asbury Theological Seminary(1989)
M.Div. Nyack (1984)
B.S. Nyack College (1980)

Baik, Seong Yul

M.A. Talbot School of Theology
Th.M. Talbot School of Theology
M.Div Talbot School of Theology
B.A. The University of Suwon

Choi, John

Ph. D. Fuller Theological Seminary (present)
M.Div. Fuller Theological Seminary (2001)
B.S. University of Washington (1998)

Frank Macchia

D.Theol. University of Basel (1989)
M.Div. Union Theological Seminary (1980)
M.A. Wheaton College (1976)

B.A. Southern California College (1974)

John Robeck

Ph.D. Claremont Graduate University (in progress)
M.Div. Fuller Theological Seminary (2001)
B.A. Southern California College (1998)
Pasadena City College (1996)

Kim, Mi Sun

MSMFT Fuller School of Psychology(2010)
M.A. Talbot School of Theology (2007)
B.A. Ewha Women's University(1984)

Lee, Sang Myeong

Ph.D. Claremont Graduate University (2010)
M.A. Claremont School of Theology (1996)
M.Div. Presbyterian College and Theological Seminary (1991)
B.S. Keimyung University (1985)

Michael J. Uh

M.Div. Fuller Theological Seminary (2007)
B.A. University of California, Los Angeles(2002)

Nha T. Tran

Ph.D. Fuller Theological Seminary (2006)
Th. M. Talbot School of Theology (1998)
B.A. Biola University (1993)

Park, Jae Man

Th.M. Fuller Theological Seminary (2005)
M.Div. Hansei University (1995)
B.A. Hansei University (1993)

Esthee Song

M.A. Azusa Pacific University
B.A. Seoul United Theological Seminary

Yoo,Si Ha

Ph.D. (study) Biola University (present)
Th.M. ACTS University (2004)
M.Div. Chong Shin University (2000)
B.S. Pusan National University (1994)

Music

Cho, Dae Sung

D.M.A. Claremont Graduate University
M.A. Santa Clara University
B.A. Eastern Nazarene College

Cho, Sung Wan

Ph.D. University of California, Los Angeles
M.A. California State University, Los Angeles (1987)
M.M. Seoul National University (1986)
B.M. Seoul National University (1984)

Chu, Ho

M.A. Queens College of New York City University (1993)
Post Graduate Diploma, Brooklyn Conservatory (1990)
B.M. Seoul National University (1980)

Brandon Jung

B.A. Berklee College of Music (2004)

Song, Ken

M.M. University of Southern California (1998)
B.M. University of Southern California (1994)

Kim, Hyo In

Ph.D. Music Education, Temple University (2000)
M.A. Music Education, Brooklyn College (1994)
M.M. Piano Performance, Chung Ang University (1987)
B.A. Music Education, Chonnam National University (1985)

Kim, Kelly

M.A. Biola University
M.A. University of Chicago
B.A. Shenandoah University and Conservatory of Music

Jully Lee

B.A. University of California, San Diego

Moore, Jae

Ph.D. University of Southern California
M.A. University of Southern California (2001)
B.A. Seoul National University (1991)

Private Lesson**Shu, Jae**

M.M. CSU Fullerton (2008)
B.M. CSU Long Beach (1997)
AA Orange Coast College (1994)

Shu, Susan

D.M.A. University of Southern California

M.A. University of Southern California
B.A. University of Southern California

Kim, Eun Young

M.A. Bethesda University of California
B.A. Hansei University

Katherine Leigh Cox

M.M. California State University Long Beach (Current)
B.M. Concordia College Moorhead (2006)

Chang, Hsin Yi

D.M.A University of Southern California
M.S. San Francisco Conservatory of Music
B.A. San Francisco Conservatory of Music

Choi, Young Jin

M.F.A. University of Missouri
B.A. University of Kei Myung

Yun Ju Lai

D.M.A University of Michigan
M.A. University of Texas
B.A. Taipei National University of the Arts

Kwak, Hyun Joo

Doctorate of Musical Arts. State University of New York at Stony Brook
M.M. New England Conservatory of Music (1991)
B.M. Seoul National University (1988)

Early Childhood Education

Baik, Monica

M.A. Hope International University(2001)
M.A. Bethesda University of California(1992)
B.A. Bethesda University of California(1990)

Nam, Myeong-Shin

Ph.D. Talbot of School of Theology (2010)
M.A. Talbot School of Theology (2002)
M.Div. Asia Pacific Theological Seminary (1997)
B.A. A-Ju University (1993)

Hahn, Jeannie

M.Div. California Union University (2001)
M.A. Pacific Oaks College (1997)
A.A. East Los Angeles City College (1983)
B.A. Kang Nam University (1967)

Lee, Chun Hee

Ph.D. University of Illinois in Urbana-Champaign (1991)
 M.A. Ohio State University (1984)
 B.A. Kyung Hee University (1981)

Design**Cha, Eun Kyung**

Graduated from Paris Academic Charpentier (1990)
 M.A. Sung Shin Women's University (1998)
 B.A. Sung Shin Women's University (1985)

Byon, Sung Ho

Extension Course at University of California, Los Angeles
 B.S. Cerritos College
 B.S. Inchun University

Suh, Sung Il

A.A., University of Kentucky (1988)
 M.S., Brooks Institute of Photography (1997)
 B.A., Brooks Institute of Photography (1993)

Information Technology/Business Administration**Ramon Baltazar**

M.S. University of Phoenix
 B.S. University in Philippines

Lee, Choon Sik

Ph.D. University of Sheffield (1997)
 M.Phil. University of Dundee (1992)
 B.A. Korea University(1980)

ESL**Richard D. Stewart**

Ph.D., Indiana University (1994)
 B.A. Indiana University (1989)

STAFF

Director of Planning Department
 Assistant Registrar
 Admissions Director/International Student Advisor
 ESL Director
 Manager of General Affairs
 Accounting
 Financial Aid

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 Kyoung Min Kim
 Jacqueline Jee Won Ha
 Richard D. Stewart
 Jun Chul Kim
 Hyun Jin Moon
 Grace Choi

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ACADEMIC CALENDAR 2012 ~ 2013

□ FALL SEMESTER, 2012 (가을학기 2012)

Faculty Development Day /교수모임	Aug. 9
Registration/가을학기 등록기간	Aug. 13-17
New Student Orientation /신입생 오리엔테이션	Aug. 21
ESL Placement Exam/ESL 레벨테스트	Aug. 21-22
New Student Registration/신입생 등록	Aug. 21-22
First Day of Classes/개강일	Aug. 27
Last Day to Add-Drop Classes/Add-Drop 마감일	Aug. 31
Labor Day - No school/노동절-휴무	Sep. 3
Last Day to Drop with "W" Grade/ Withdraw 신청 마감일	Oct. 19
Thanksgiving Reading Week/추수감사절 Reading 주간	Nov. 19-23
Winter Intensive Course Registration/겨울학기 등록기간	Nov. 26 - Nov. 30
ESL Final Week/ESL 기말고사 기간	Dec. 3-7
Last Day to Request an Incomplete/Incomplete 신청 마감일	Dec. 7
Final Examination Week/기말고사 기간	Dec. 10-14
Official End of Semester/종강일	Dec. 14
Christmas Holiday/성탄절-휴무	Dec. 24, 25, 26

WINTER SESSION, 2013 (겨울학기 2013)

Registration/겨울학기 등록기간	Nov. 26 - Nov. 30
First and Last Day of Classes/개강일, 종강일	Jan. 7, 2013

SPRING SEMESTER, 2013 (봄학기 2013)

Martin Luther King Jr. Day/마틴 루터킹 기념일-휴무	Jan. 21
President's Day/대통령 기념일-휴무	Feb. 18
Registration/봄학기 등록기간	Feb. 11-15
Faculty Development Day /교수모임	Feb. 7
New Student Orientation /신입생 오리엔테이션	Feb. 19
ESL Placement Exam/ESL 레벨테스트	Feb. 19,20
New Student Registration/신입생 등록	Feb. 19-20

First Day of Classes/개강일	Feb. 25
Last Day to Add-Drop Classes/Add-Drop 마감일	Mar. 1
Easter Reading Week/부활절 Reading 주간	Apr. 1-5
Last Day to Drop With "W" Grade/ Withdraw 신청 마감일	Apr. 19
Memorial Day Holiday-No School/메모리얼 데이-휴무	May. 27
Last Day to Request Incomplete/Incomplete 신청 마감일	Jun. 7
ESL Final Week/ESL 기말고사 기간	Jun. 3-7
Final Examination Week/기말고사 기간	Jun. 10-14
Official End of Semester/종강일	Jun. 14
Commencement/졸업식	Jun. 22
Independence Day- No School/독립기념일-휴무	Jul. 4

SUMMER SESSION, 2013 (여름학기 2013)

Registration/여름학기 등록기간	May. 27-31
First and Last Day of Classes/개강일	July. 1

FALL SEMESTER, 2013 (가을학기 2013)

Faculty Development Day /교수모임	Aug. 8
Registration/가을학기 등록기간	Aug. 12-16
New Student Orientation /신입생 오리엔테이션	Aug. 20
ESL Placement Exam/ESL 레벨테스트	Aug. 20-21
New Student Registration/신입생 등록	Aug. 20-21
First Day of Classes/개강일	Aug. 26
Last Day to Add-Drop Classes/Add-Drop 마감일	Aug. 30
Labor Day - No school/노동절-휴무	Sep. 2
Last Day to Drop with "W" Grade/ Withdraw 신청 마감일	Oct. 18
Thanksgiving Reading Week/추수감사절 Reading 주간	Nov. 25-29
Winter Intensive Course Registration/겨울학기 등록기간	Nov. 18 - Nov. 22
ESL Final Week/ESL 기말고사 기간	Dec. 2-6
Last Day to Request an Incomplete/Incomplete 신청 마감일	Dec. 6
Final Examination Week/기말고사 기간	Dec. 9-13
Official End of Semester/종강일	Dec. 13
Christmas Holiday/성탄절-휴무	Dec. 24, 25, 26

MAP

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