



Marinello Schools of Beauty
California
2011-2012
School Catalog
Effective Date June 1, 2011
TOLL FREE (800) 648-3413
www.marinello.com



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Welcome to Marinello!

Congratulations on taking your first step along the path towards a rewarding career in the beauty and wellness industry. At Marinello, we pride ourselves on guiding our students to their career goals while caring for all of their educational needs along the way, from cutting edge classroom instruction, to hands on practical training in a salon environment. We continue this process through preparation for the state licensing exam, to job search and career assistance and beyond. As the oldest established chain of beauty and wellness schools in the country, we have helped generations of professionals get their start in the industry since 1905.

This catalog contains important information about the programs we offer that will help guide you as you take the next important steps towards your future. Additional information can be found on our website at www.marinello.com. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

School Locations

With campuses in California, Nevada, Utah, Oregon and Arizona, Marinello is one of the largest beauty and wellness schools in the country. Each campus location offers approved programs of study and campus offerings will vary by location. This chart will help you choose the best school for your goals and needs.

Marinello Southern California Campuses														
If you see an <i>M</i> in the box, that campus is currently approved by NACCAS to offer that program.														
Campus	Address	Programs of Study												
		Massage Therapy 600	Massage Therapy 720	Cosmetology	Esthetician	Advanced Facial & Body Treatments	Esthetician	Clinical	Master Spa Therapist	Manicurist	Teacher Training	CIDESCO	Barbering	Professional Make Up
Anaheim	663 North Euclid Street Anaheim, CA 92801 (657) 549-6131			<i>M</i>	<i>M</i>					<i>M</i>			<i>M</i>	
Bakersfield	3737 Ming Avenue Bakersfield, CA 93309 (661) 282-2308			<i>M</i>	<i>M</i>					<i>M</i>				
Bell	4210 East Gage Avenue Bell, CA 90201 (323) 560-2207			<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>			
Burbank	200 North San Fernando Boulevard Burbank, CA 91502 (818) 954-8894			<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>			
Cathedral City	35871 Date Palm Drive Cathedral City, CA 92234 (760) 202-9030			<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>			
City of Industry	1600 S. Azusa Avenue Suite # 244 City of Industry, CA 91748 (626) 965-2532			<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>			
El Cajon	841 Arnele Avenue El Cajon, CA 92020 (619) 593-0426	<i>M</i>		<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>				
Hemet	2627 W. Florida Avenue, Suite #100 Hemet, CA 92545 (951) 766-5759	<i>M</i>		<i>M</i>	<i>M</i>	<i>M</i>				<i>M</i>	<i>M</i>			
Huntington Beach	19022 Brookhurst Street Huntington Beach, CA 92646 (714) 962-8831			<i>M</i>	<i>M</i>				<i>M</i>	<i>M</i>				
Inglewood	240 S. Market Street Inglewood, CA 90301 (310) 674-8100			<i>M</i>	<i>M</i>					<i>M</i>				

Marinello Southern California Campuses, continued

If you see an *M* in the box, that campus is currently approved by NACCAS to offer that program.

Campus	Address	Programs of Study											
		Massage Therapy 600	Massage Therapy 720	Cosmetology	Esthetician	Advanced Facial & Body Treatments	Clinical Esthetician	Master Spa Therapist	Manicurist	Teacher Training	CIDESCO	Barbering	Professional Make Up
Lake Forest	23635 El Toro Road, Suite K Lake Forest, CA 92630 (949) 586-4900			<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>			
Lomita	2418 Lomita Boulevard, Suite B Lomita, CA 90717 (310) 325-3005			<i>M</i>	<i>M</i>				<i>M</i>				
Los Angeles (Plaza Del Sol)	1241 S. Soto St., Suite 101 Los Angeles, CA 90023 (323) 980-9253	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>				
Moreno Valley	24741 Alessandro Boulevard Moreno Valley, CA 92553 (951) 247-2047			<i>M</i>	<i>M</i>				<i>M</i>	<i>M</i>			
Murrieta	39493 Los Alamos Road Murrieta, CA 92563 (951) 200-4970			<i>M</i>	<i>M</i>				<i>M</i>				
Ontario	940 N. Mountain Avenue Ontario, CA 91762 (909) 984-5884			<i>M</i>	<i>M</i>				<i>M</i>				
Palmdale	641 West Palm Dale Boulevard Palmdale, CA 93550 (661) 274-0665			<i>M</i>	<i>M</i>				<i>M</i>				
Paramount	8527 E. Alondra Boulevard, Suite 129/203/204 Paramount, CA 90723 (562) 531-1800	<i>M</i>		<i>M</i>	<i>M</i>				<i>M</i>	<i>M</i>			
Reseda	18442 Sherman Way Reseda, CA 91335 (818) 881-2521			<i>M</i>	<i>M</i>				<i>M</i>				
San Bernardino	721-E W. 2nd Street, Suite E San Bernardino, CA 92410 (909) 884-8747	<i>M</i>		<i>M</i>	<i>M</i>				<i>M</i>				
San Diego	7550 Miramar Road, Suite 400 San Diego, CA 92126 (858) 547-9260	<i>M</i>		<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>				
Simi Valley	1125 E. Los Angeles Avenue Simi Valley, CA 93065 (805) 285-5363			<i>M</i>	<i>M</i>				<i>M</i>	<i>M</i>			
Victorville	14311 Bear Valley Road, #101 Victorville, CA 92392-5496, (760) 269-4670			<i>M</i>	<i>M</i>				<i>M</i>				
West Covina	118 Plaza Drive West Covina, CA 91790, (626) 962-1021			<i>M</i>	<i>M</i>				<i>M</i>				
Whittier	6538 Greenleaf Ave. Whittier, CA 90601, (562) 698-0068		<i>M</i>	<i>M</i>	<i>M</i>				<i>M</i>				
Wilshire Fairfax District	6111 Wilshire Boulevard Los Angeles, CA 90048, (323) 938-2005			<i>M</i>	<i>M</i>	<i>M</i>			<i>M</i>				
Corporate Office	P.O. BOX 649 WHITTIER, CA 90608	Toll Free: 1-800-648-3413 www.marinello.com											

Marinello Northern California Campuses

If you see an *M* in the box, that campus is currently approved by NACCAS to offer that program.

Campus	Address	Programs of Study												
		Massage Therapy 600	Massage Therapy 720	Cosmetology	Esthetician	Advanced Facial & Body Treatments	Esthetician	Clinical Therapist	Master Spa Therapist	Manicurist	Teacher Training	CIDESCO	Barbering	Professional Make Up
Castro Valley	2806 Castro Valley Boulevard Castro Valley, CA 94546 (510) 538-5955			<i>M</i>	<i>M</i>					<i>M</i>				
Chico	2525 Dominic Drive, Suite E Chico, CA 95928 (530) 895-8900			<i>M</i>	<i>M</i>					<i>M</i>		<i>M</i>		
Concord	1849 Willow Pass Road, Suite #400 Concord, CA 94520 (925) 685-1885			<i>M</i>	<i>M</i>					<i>M</i>				
Fresno	3117 Shaw Avenue Fresno, CA 93711 (559) 490-2246			<i>M</i>	<i>M</i>					<i>M</i>				
Hayward	22641 Main Street Hayward, CA 94541(510) 537-2005			<i>M</i>	<i>M</i>					<i>M</i>				
Napa	2110 Main Street Napa, CA 94559 (707) 226-1845	<i>M</i>		<i>M</i>	<i>M</i>	<i>M</i>				<i>M</i>				
Redding	1560 Market Street Redding, CA 96001 (530) 242-6120	<i>M</i>		<i>M</i>	<i>M</i>					<i>M</i>				
Sacramento	5522 Garfield Avenue Sacramento, CA 95841 (916) 338-1885			<i>M</i>	<i>M</i>					<i>M</i>				
San Francisco	1087 Mission Street San Francisco, CA .94103 (415) 227-4240	<i>M</i>		<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>	<i>M</i>		<i>M</i>
San Mateo	181 2nd Avenue San Mateo, CA .94401 (650) 548-1572	<i>M</i>		<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>		<i>M</i>	<i>M</i>
San Rafael	854 4 th Street San Rafael, CA 94901 (415) 454-1441			<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>		<i>M</i>	
Santa Clara	955 Monroe Street Santa Clara, CA 95050 (408) 247-2200			<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>M</i>			
Seaside	1760 Fremont Boulevard, #D1 Seaside, CA 93955 (831) 394-7335			<i>M</i>	<i>M</i>					<i>M</i>	<i>M</i>			
Stockton	445 West Weber Avenue, Suite #223 Stockton, CA 95203 (209) 948-1000			<i>M</i>	<i>M</i>					<i>M</i>				
Visalia	2335 S. Mooney Boulevard Visalia, CA 93277 (559) 802-4420			<i>M</i>	<i>M</i>					<i>M</i>				
Corporate Office	P.O. BOX 649 WHITTIER, CA 90608	Toll Free: 1-800-648-3413 www.marinello.com												

Approval Disclosure Statement

Marinello Schools of Beauty, (also referred to as “Marinello,” the “School,” or the “Institute”) is a private institution that is nationally accredited by the **National Accrediting Commission of Career Arts and Sciences (NACCAS)**. NACCAS is recognized by the United States Department of Education as one of the national accrediting agencies for postsecondary schools and programs of cosmetology schools.

Marinello is approved to operate in California by the **Bureau for Private Postsecondary Education (BPPE)**. Marinello is also recognized by the **United States Department of Education (U.S. DOE)** as an institution eligible to participate in Title IV programs. **The California Board of Barbering and Cosmetology (BBC)** sets minimum standards for our programs of study and issues licenses to graduates upon passing the Board of Barbering and Cosmetology licensing examinations.

Marinello has been granted institutional approval to teach the following programs of study in California:

Cosmetology	1600 Clock Hours
Manicurist	400 Clock Hours
Esthetician	600 Clock Hours
Advanced Facial & Body Treatments	600 Clock Hours
Clinical Esthetician	900 Clock Hours
Master Spa Therapist	1200 Clock Hours
Teacher Training	600 Clock Hours
Massage Therapy	720 Clock Hours
Massage Therapy	600 Clock Hours
CIDESCO	1500 Clock Hours
Barbering	1500 Clock Hours
Professional Makeup Artistry	720 Clock Hours
Make-Up Artist-Bridal	100 Clock Hours
Make-Up Artist-Media	100 Clock Hours

All Marinello students who successfully complete a course of study will be awarded an appropriate diploma for that course of study.

Although every effort has been made to assure the accuracy of the information in this catalog, students and others who use this catalog should note that laws, rules, and policies change from time to time and that these changes may alter the information contained in this publication. Marinello reserves the right to change its curriculum, schedules, tuition, fees, student rules, regulations and requirements at any time and without notice.

Non-Discrimination Disclosure Statements

In compliance with federal, state, and local government requirements, the Institute does not discriminate against any individual on the basis of age, sex, race, color, religion, national and ethnic origin, handicap or sexual orientation in the administration of its educational programs, school-administered programs and publications, or employment practices.

Marinello follows the requirements established by the Americans with Disabilities Act. Marinello does not discriminate against qualified individuals with disabilities. Marinello does provide reasonable accommodation for the known disability of a qualified applicant, student, client, or employee except when the accommodation imposes an undue hardship on the school, fellow employees or fellow students.

The Marinello Mission

At Marinello, we strive to create a quality academic environment that gives our students the tools they need to learn and retain the knowledge and practical skills necessary to develop and advance their professional careers in the beauty and wellness industry. We train each Marinello graduate with the skills and knowledge needed to pass the state licensing exam in their program of study, obtain an entry level position in the field of beauty and wellness, and advance through a successful and rewarding career.

Our academic principles and educational objectives are:

- To offer a quality curriculum, ensuring that our graduates meet the industry's demands for employment and advancement.
- To serve those students who demonstrate an aptitude to benefit from our programs.
- To provide an educational environment consistent with the diverse learning needs of our students.
- To provide high quality student services which directly and positively impact our instructional effectiveness and our students' success.
- To actively participate in activities and events that support the needs of the local communities in which we operate.
- To inspire the beauty and wellness industry through our commitment to innovation and excellence.

Marinello History and Ownership

It all began in 1903 when Ruth Maurer, wife of Dr. A.A. Maurer, a La Crosse, Wisconsin physician, cooked up a batch of face cream in a double boiler over a gas jet in the basement of her red brick home. Mrs. Maurer was certain big money could be made commercializing woman's ageless battle against the facial ravages of time.

Two years later, with her products in demand throughout North America, Europe and three additional continents, Mrs. Maurer expanded her business by opening a beauty school to develop trained and capable beauticians. Named after Giovanni Marinello, the founder of Modern Cosmetology, the new beauty school was a great success. Soon "Marinello Beauty Parlors" using La Crosse-made products sprang up across the United States.

A lot has changed since we first opened our doors in the early 1900's. But a commitment to education and quality beauty and wellness services never goes out of style. B&H Education, Inc., located in Beverly Hills, CA, acquired Marinello in 2004 and has helped the company remain on the cutting edge of education with the creation of our Marinello Method curriculum and other innovations. Today Marinello has nearly 50 campuses helping students find a beautiful career path throughout Arizona, California, Nevada, Oregon and Utah.

Marinello Campuses

Marinello is comprised of modern facilities devoted to teaching the science and art of the beauty and wellness industry. Equipped with professional equipment commonly used in the top salons and spas around the country, each campus is carefully designed and furnished to simulate a salon and spa atmosphere providing our students with the best training environment possible. Our campuses include classrooms and practical training areas. Reference books on topics related to the cosmetology industry as well as current periodicals and other reference materials are available for student use. Students may access this material by checking it out from school staff.

Faculty

The faculty at Marinello has been hired for their expertise in their particular field of beauty and wellness. Our faculty members are trained in the Marinello Method and understand the importance of both Theory and Practical Training that are necessary for a student to be successful in their program of study.

Our Class Schedules

We offer regular day and evening classes. Your schedule will be determined based on the specific program you choose. Cosmetology, Barbering and Manicuring programs start every two weeks. Esthetician and skin care courses start every three weeks and Massage Therapy also every three weeks. Please see an Admissions Advisor for the specific scheduled education program start dates at your campus of interest. Advanced courses in Makeup Artistry are offered at various campuses. Please refer to our website at www.marinello.com for more details.

Holidays

Marinello observes the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Admissions

Admission Procedures

As a prospective student, you are required to visit the Marinello campus at which you wish to enroll. The purpose of the visit is to discuss your personal education and career plans with our school staff prior to enrolling or signing an enrollment agreement. We will take your application in person and give you a tour of the campus. This way you can assure yourself in advance that Marinello, our programs, and our educational philosophy are the right fit for you before you make your final decision.

Admission Test and Requirements

We want to make sure our students have the best chance to succeed in the beauty and wellness industry. It is our policy to enroll only students who have the aptitude and ability to learn, benefit from and find employment in their prospective program of study. In order to enroll, students must meet specific admission requirements prior to starting school.

If you are currently in high school: Marinello will enroll students currently attending a secondary institution (high school). However, students may not start their program at Marinello until they have graduated from their secondary institution (high school).

If you are at least 17 and a high school graduate, to enroll at Marinello you need:

- To visit and tour the school.
- To complete a personal interview with the Campus Admissions Advisor
- Your valid U.S. high school diploma, completion certificate, a GED, passing scores from the California State Proficiency Exam, or high school transcripts showing your graduation date.
- A valid Social Security Card
- A valid government issued photo identification card or driver's license

If you are at least 18, an immigrant to the United States and have completed high school or its equivalent in your country of origin, to enroll at Marinello you need:

- To visit and tour the school.
- To complete a personal interview with the Campus Admissions Advisor
- To provide a copy of your secondary school education credential as well as an English translated copy which clearly identifies completion of such. The copy must be translated by a bona fide, third-party document evaluation service and the translation must be on that company's letterhead. Marinello can provide a list of such translation services if needed. The translation must be conducted at your own expense. In lieu of the bona fide translation service, a Marinello Schools of Beauty Compliance Department preapproved third party vendor may be used. The Registrar at each campus will evaluate the authenticity/validity of your documents.
- A valid Social Security Card
- A valid government issued photo identification card or driver license

If you are at least 18 and you do not have a high school diploma or its equivalent, to enroll at Marinello you need:

- To have completed 10th grade or its equivalent – however, we do encourage you to obtain a GED in the future and have included information on obtaining one in the Student Handbook
- To visit and tour the school.
- To complete a personal interview with the Campus Admissions Advisor
- To demonstrate your "Ability to Benefit" from the training by passing an Ability-to-Benefit test utilized by Marinello. These tests are administered by an independent test administrator. The two Ability-to-Benefit tests used are (1) the Wonderlic VS-I/QS-1 Test (passing score for the VS-1 section of 200 or higher and for the QS-1 section of 210 or higher) and (2) the COMPASS Ability-to-Benefit test

published by American College Testing [ACT] (minimum passing scores of 62 in Reading, 32 in Writing Skills and 25 in Pre-algebra/Num Skills).

- A valid Social Security Card
- A valid government issued photo identification card or driver license

For all applicants, our Admissions Office will make the arrangements for your admission or ability to benefit test.

Applicants for our Instructor Training Program must have:

- A high school diploma or its equivalent.
- A valid (current) California Board of Barbering and Cosmetology license in Cosmetology or Esthetics.
- A minimum of two and one half years of technical experience in the cosmetology or esthetics industry.

Licensed manicurists are not accepted into the Teacher Training program for training as teachers.

Orientation

All new students are required to attend an orientation prior to or on their first day of class. During orientation, you will be introduced to your campus staff and learn about our policies and expectations, financial aid regulations and student services.

International Students

Some Marinello campuses have approval to enroll non-immigrant, foreign students. Information on foreign student application procedures is available through the Marinello Corporate Office (1-800-648-3413). Marinello will certify a foreign student's enrollment status on an accepted student visa application, but no other visa or housing services are offered by Marinello. International students do not qualify to take the state licensing exam unless they possess a valid Social Security Number. The following campuses are approved for the enrollment of international students:

- Moreno Valley
- Lake Forest
- City of Industry
- Burbank
- San Francisco (Pending)

English as a Second Language (ESL)

Marinello Schools of Beauty does **NOT** offer English as a Second Language programs. Marinello curriculums are taught in English; subsequently those students admitted must have the ability to benefit from the programs which are taught in English.

Financial Aid and Other Enrollment Information

Financial Aid Programs

Based on a combination of approvals, authorization and accreditation, Marinello students are eligible to apply for and receive tuition aid and financial assistance while attending school. Currently both government and non-government sponsored financial aid programs are available to help pay for portions of your tuition and fees with grants or loans. Title IV federal funding is available to those who qualify. These assistance programs include:

- Federal PELL Grant: (FPELL) Does not require repayment
- Federal Supplemental Education Opportunity Grant: (FSEOG) Does not require repayment
- FDirect Stafford Loans - Subsidized: **Must be repaid**
- FDirect Stafford Loans - Unsubsidized: **Must be repaid**
- FDirect Plus Loans: **Must be repaid**

Marinello does not participate in any state of California financial aid programs. Please refer to your Student Handbook at page H-1 or speak with your campus' Financial Aid Office for additional financial aid information and program specifics.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Marinello is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in any Marinello program is also at the complete discretion of the institution to which you may seek to transfer. If the diploma that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Marinello to determine if your diploma will transfer.

The transferability of hours and courses completed at a Marinello campus is likely to vary between California based Cosmetology schools and out-of-state schools. Marinello does not have any articulation or transfer agreement with any college or university.

Transfers

Applicants with previous hours from another California based Cosmetology school who then wish to enroll in a Marinello school must submit a written request during the admission process along with a Proof of Training and Record of Withdrawal from the previous California school.

If an applicant is transferring from another state or from another country, they must first contact California's Board of Barbering and Cosmetology (BBC) and make application for approval of their hours from their previous school. The documents required for this process can be found on the California BBC website (www.barbercosmo.ca.gov). The California BBC will then issue a letter indicating the credit it has approved for the hours taken at the previous school along with any other requirements.

Failure to provide the required documentation of previous training in either circumstance prior to enrollment will result in not being able to apply those hours to the enrollment period at Marinello.

The Marinello campus at which the applicant is seeking admission will then make a final decision based on the information in the California BBC's letter.

Re-Enrollment

Previously enrolled Marinello students who have not completed their program requirements may apply for re-enrollment by contacting the campus Registrar and presenting a written request for re-enrollment. The request should include both a detailed explanation of the reasons for the student's previous withdrawal and why the student should be allowed to re-enroll.

The Marinello Executive Committee will consider the request for re-enrollment based on the student's letter, the student's past enrollment history, how long the student has been out of school and how many hours the student is required to complete to receive their diploma. If the student is approved for re-enrollment, full credit for previous properly documented and paid for instruction hours will be granted in accordance with state regulations. Charges for re-enrollment will be based on the tuition charges in effect at the time of re-enrollment.

Unpaid balances from any previous enrollment must be resolved prior to re-enrollment.

Student Services

Student Advising: To help students achieve their fullest personal development and make the best use of all of Marinello's educational resources, we offer guidance and advice beginning with your first admissions interview. Faculty and administrative staff will continue to be available for guidance throughout your enrollment at Marinello and beyond.

Your success is our primary goal. Various situations outside of school like transportation, your job, or child care may arise that could jeopardize your ability to complete your studies. Faculty and staff want to know so they can help you stay on track toward your goals.

Career Development: From your first day in class, the services of our Career Development Department are available to assist students in their career development and entry level job opportunities. Marinello Career Development personnel provide students with job placement assistance once they graduate in addition to in-school workshops on resume writing, interview skills and customer service skills. **Marinello does not guarantee employment to graduates.**

Career Development Resources Include:

- Industry and alumni guest speakers
- Career fairs and career development workshops concentrating on job search skills and strategies
- Workshops in resume writing, portfolio building, interview strategies, customer service skills and building a client base
- Job Listings: Every campus maintains job listings that Marinello staff update weekly with available opportunities for Marinello graduates.
- Jobs Hotline: We have a Job Hotline for both students and employers to use at 1-800-665-0782.
- State Licensing Assistance: Marinello maintains close contact with our graduates to make sure they have all of the resources they need to pass their exam and obtain their state license.
- Externship Program: This program is offered only at certain Marinello campuses. Our externship program is designed to provide student externs with practical salon experience while they complete their program of study at Marinello. To qualify as an extern, students must have completed 75% of the total hours and Practical work required for their course completion, have a GPA and attendance of 80% or higher, and present a letter of recommendation from the one of their instructors. Externships are unpaid, but student externs receive clock hour credit toward graduation. The clock hour credit may not exceed eight (8) hours per forty (40) hour week and will not exceed ten percent (10%) of the total clock hours required for completion of their program of study. Students may inquire at their school regarding the availability of the Externship Program and for assistance with the application.
- Access to Milady Online Licensing Exam Preparation Course
- Access to Milady Beauty and Wellness Career Transitions

Education at Marinello: Important Academic Rules and Information

Satisfactory Academic Progress (SAP)

Standards: Marinello expects all students to maintain Satisfactory Academic Progress (SAP). Each student enrolled at Marinello must:

1. Maintain a cumulative academic GPA of 'C' (70%) or better at the end of each evaluation period. Please refer to page 16 for specific grading scales.
2. Maintain a cumulative academic Practical grade of "Satisfactory" at the end of each evaluation period. Please refer to page 16 for specific grading scales.
3. Maintain a cumulative average attendance level of at least two-thirds (67%) of the scheduled hours indicated on the student's enrollment contract at the end of each evaluation period. This ensures that there will be completion of the student's program within 150% of the scheduled course length which is the maximum time frame in which a student must complete the course.
4. Students meeting the minimum requirements for attendance and academic progress at any evaluation point will be considered to be making Satisfactory Academic Progress (SAP) until the next evaluation period.

Evaluation Periods: Satisfactory Academic Progress will be assessed at the following benchmarks of actual attended hours:

Cosmetology 1600 Hours	CIDESCO 1500 Hours	Esthetician 600 Hours	Massage Therapy 600 Hours	Manicurist 400 Hours	Teacher Training 600 Hours
450 Hours	450 Hours	300 Hours	300 Hours	200 Hours	300 Hours
900 Hours	900 Hours	600 Hours	600 Hours	400 Hours	600 Hours
1250 Hours	1200 Hours				
1600 Hours	1500 Hours				

Barbering 1500 Hours	Clinical Esthetician 900 Hours	Advanced Facial & Body Treatments 600 Hours	Massage Therapy 720 Hours	Master Spa Therapist 1200 Hours
450 Hours	450 Hours	300 Hours	360 Hours	450 Hours
900 Hours	900 Hours	600 Hours	720 Hours	900 Hours
1200 Hours				1050 Hours
1500 Hours				1200 Hours

Determination of Progress Status: Students meeting the minimum requirements for academics and attendance at the evaluation point are considered to be making satisfactory academic progress until the next scheduled evaluation. Students in Satisfactory Academic Progress will be eligible to receive Title IV funds. Students will receive a hard-copy of their Satisfactory Progress Determination at the time of each of the evaluation periods.

If a student fails to meet the minimum requirements for attendance or academic progress within a payment period, they are placed on "warning" for the next payment period.

Warning Period: Students attending school during the “warning” period are still deemed to be in Satisfactory Academic Progress and will continue to receive Title IV assistance for that one payment period. Financial aid warning status is assigned without an appeal or other action by the student.

If at the end of the warning period, the student meets both the attendance and academic requirements, they will re-establish Satisfactory Academic Progress and eligibility for Title IV assistance will continue.

If at the end of the warning period, the student has not met both the attendance and academic requirements, the student will be placed on “probation” for the next payment period.

Probation: Students who are on probation may continue to receive Title IV funds during that payment period **only** if the student submits a written appeal to the SAP determination within 15 days of receiving notice of unsatisfactory progress and Marinello approves the appeal by:

1. Determining that the student should be able to meet the institution’s satisfactory academic progress standards by the end the next payment period

OR

2. Developing an academic plan for the student that, if followed, will ensure that the student is able to meet satisfactory academic progress standards by a specific point in time.

The student will be advised in writing within 15 days of submission of the appeal of the actions required to attain satisfactory academic progress.

If a student meets the minimum attendance and academic requirements by the end of the probationary period, satisfactory progress has been re-established and Title IV funds will be disbursed for the next payment period.

If a student has not met the minimum attendance and academic requirements by the end of the probationary period or if Marinello has determined that the student did not meet the requirements specified in the academic plan for the student, they will not be in satisfactory academic progress and are not eligible to receive Title IV funds and will be subject to enrollment termination.

Interruptions, Course Incompletes, Withdrawals: If enrollment is temporarily interrupted for a Leave of Absence, the student will return to school in the same progress status as prior to the leave of absence. Hours elapsed during a leave of absence will extend the student’s contract period by the same number of days taken in the leave of absence and will not be included in the student’s cumulative attendance percentage calculation. Students who withdraw prior to completion of the course and wish to re-enroll will return in the same satisfactory academic progress status as at the time of withdrawal.

Appeal Procedure: If a student is determined to not be making satisfactory progress when placed on probation, the student will appeal the determination. The student must submit a written appeal to the school on the SAP Appeal Form with supporting documentation as to the reasons why the determination should be reversed. This information should include what has changed about the student’s situation (such as a death in the family, an injury or illness of the student or other allowable special circumstances) that will allow them to achieve Satisfactory Academic Progress by the next evaluation point.

Appeal documents will be reviewed and a decision will be made and reported to the student within 15 calendar days. The appeal and decision documents will be retained in the student file. If the student prevails upon appeal, the satisfactory academic progress determination will be reversed and federal financial aid will be reinstated as applicable.

Noncredit and Remedial Courses: Noncredit and remedial courses do not apply to this institution. Therefore, these items have no effect upon the school’s satisfactory progress standards.

Transfer Hours: With regard to Satisfactory Academic Progress, a student’s transfer hours will be counted as both attempted and completed hours. SAP evaluation periods are based on actual contracted hours at the institution.

Licensing Requirements

The California Board of Barbering and Cosmetology requires that any person desiring to conduct business as a **Cosmetologist, Barber, Esthetician or Manicurist** must first complete the state required curriculum at an approved school and second pass the state licensing exam. Marinello's programs are designed with two goals in mind. First, to provide students with the state required educational curriculum necessary to qualify to take and pass the license exam and, second, to prepare our graduates to be gainfully employed in entry level positions in the beauty and wellness industry.

Background Checks:

1. **California Board of Barbering and Cosmetology:** The application for examination by the Board requires an applicant to disclose background information relating to any conviction or plea of no contest to any violation of any law of the United States, in any state, local jurisdiction or any foreign country to determine a student's eligibility to take the licensing exam. Individuals who have been convicted of a crime can still apply to take the examination. The Board will request documents relating to a conviction to be included with the application for examination. These are reviewed and evaluated by the Board on a case-by-case basis.
2. **Massage Therapy:** Currently there is no California state license for Massage Therapy. However, each city or county has its own requirements to obtain a license or permit to practice massage therapy. Most cities will require fingerprinting and a background check prior to issuing a license or permit.

It is the student's responsibility to determine if any past criminal convictions will prevent them from obtaining the required state Board license or any local license or permit for Massage Therapy. For more information, about state license requirements, an individual should contact the Board as follows:

Board of Barbering and Cosmetology
P. O. Box 944226
Sacramento, CA 94244-2260
Phone: (800) 952-5210
Fax: (916) 575-7281
www.barbercosmo.ca.gov

Salon/Spa Clinic Success

Students enrolling at Marinello will be trained in an environment that mirrors professional salons and spas. The Marinello student salon presents students with the opportunities and challenges that exist in the "real world". Student success is dependent not only on their technical skill level, but also to a large degree on their customer service/business skills. In order to be successful in their chosen occupation, students are expected to bring their own guests to the student salon to receive salon services. This is a part of the Marinello Method to develop the student's customer service and business skills while in school so that upon starting their first job the graduate will have developed their own customer service tools and experience to build a loyal client base. Developing on-site customer service and business skills in the environment of the Marinello student salon is part of what Marinello defines as student "Practical Training". Practical Training includes students working on models, paying salon guests and training assignments on mannequin heads.

A student's salon/spa success is dependent upon and evaluated using the same criteria they will find in the real world. Students will be advised, evaluated and critiqued in the Marinello salon environment on their professional image, attendance, punctuality and attitude as well as their ability to attract and retain customers, increase their service productivity and promote retail sales.

Physical, Health and Safety

Prospective students should be aware of the physical demands required of a beauty and wellness industry professional. Occupations in the beauty and wellness industry generally require continued standing or sitting and constant use of the upper torso, shoulders, arms, wrist and hands, upper back and neck. Certain individuals may have allergies or sensitivities to the typical chemical products used in beauty and wellness occupations.

A student must be physically capable of performing all required activities conducted at the school and complying with all safety policies and procedures.

Potential Earnings

As with any career, the amount of earnings one can earn in the beauty and wellness industry is directly related to the amount of effort one applies to their career. Minimum efforts can result in minimum earnings, while maximum efforts can lead to much higher levels of compensation. One's ability to earn income in the beauty and wellness industry is very dependent upon one's ability to communicate, present oneself professionally, develop great people skills, and maintain a positive attitude. The Marinello curriculum is designed to teach students these skills to obtain an entry level position upon graduation and licensing, but the effort students put forth to learn these skills is solely up to them. In addition to the above earning considerations, earnings levels can depend on work location, tipping habits, competition, the discretion of your employer and/or the position held. Accordingly, since earnings are dependent on the efforts of the individual and other factors, Marinello does not make any express or implied claim about the salary or wages that you may earn after completing your designated educational program.

Please see our School Performance Fact Sheet as it relates to the outcomes in the educational program you select. The School Performance Fact Sheet will contain wage and salary data for particular career occupations. Also additional data for your review and consideration is available from the US Department of Labor at its Bureau of Labor Statistics which will provide wage data by area and occupation at <http://www.bls.gov/bls/blswage.htm>.

Programs of Study

Marinello offers an exciting variety of programs in Cosmetology, Barbering, Esthetics, Massage Therapy, Teacher Training and the CIDESCO international esthetics program. Whatever you select, Marinello has the program of study to help you realize your career goals. This section will help you decide which program is most suitable for you with important details including the subjects you will study and some of the career opportunities for which each program will prepare you.

Grading System and Evaluations

Whatever Marinello program you choose, your academic progress will be measured according to the grading system below.

Theory: Theory or Technical Instruction is the instruction students receive through demonstration, lecture, classroom participation and examination. Theory work will be graded as follows:

Grade	Letter Equivalent	Level
90-100%	A	Excellent
80- 89%	B	Good
70- 79%	C	Satisfactory
0- 69%	F	Fail

Practical Training: Practical Training or Practical Operations are the projects, practical operations and services students perform on another person (client or another student) or on a mannequin. Practical Training work will be graded as follows:

Grade	Numeric Value
Satisfactory	70 – 100
Unsatisfactory	0 – 69

Attendance: Students must attend a minimum of 67% of their scheduled hours in order to maintain Satisfactory Academic Progress (SAP).

Graduation Requirements

In order to graduate, each student must maintain a minimum grade average of 70% in Theory and a Satisfactory in Practical Training. Marinello students receive a diploma for their program of study once they have completed their program's required clock hours and provided they have met their Theory and Practical Training.

All tuition, fees and charges due Marinello must be paid in full prior to the release of final documents, including your diploma and transcripts.

Hair and Nails

With programs in Cosmetology, Barbering and Manicuring, Marinello offers students a number of avenues to begin a rewarding beauty and wellness industry career in hair and/or nails.

Career Opportunities:

Students enrolled in our **Cosmetology** and **Barbering** programs are preparing for an entry level position as a hair designer, stylist, hair cutting or coloring specialist, manager or a future owner at a salon or spa. Barbering students have additional career opportunities as a licensed barber. Both programs prepare students for entry level styling positions in television, film or fashion and for beginning jobs as a beauty industry specialist and product representative.

Students enrolled in our **Manicurist** program are preparing for an entry level position as a nail technician in a salon, spa or resort hotel as well as for the television, film or fashion industries. Manicurist program graduates are also prepared for beginning sales or education positions with beauty and wellness product companies.

Please refer to the Department of Labor website at <http://www.bls.gov/> for more information regarding the employability and availability of these occupations.

Cosmetology

(CIP #12-0401- DOT # 332.271-010, SOC # 39-5010)

The curriculum for students enrolled in the Cosmetology program consists of 1600 clock hours of Technical Instruction and Practical Training. Instruction will cover the art and science of cosmetology from techniques in hair, makeup, skin care and manicuring to business skills, and health and safety practices. This course of study satisfies the requirements of Section 7316 of the California Barbering and Cosmetology Act.

Subjects	Minimum Technical Instructional Hours	Minimum Practical Operations
1. Health and Safety Laws and Regulations Health and Safety Disinfection and Sanitation Anatomy and Physiology	20 45 20 15	
2. Practical Training—Hair Dressing Hairstyling Permanent Waving/Chemical Straightening Hair Coloring and Bleaching Hair Cutting	65 40 60 20	240 105 50 80
3. Esthetics Manual, Electric and Chemical Facials Eyebrow Beautification and Makeup	25 25	40 30
4. Manicuring and Pedicuring Manicuring and Pedicuring Artificial Nails and Wraps	10 25	25 120
5. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records, licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>
6. Marinello Method Advanced techniques in haircutting, hairstyling, hair coloring, texturizing, esthetics, manicuring, pedicuring, makeup and guest service	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete the 1600 clock hours of cosmetology training described above.

Barbering

(CIP 12.0402-DOT 330.371-101, SOC # 39-5011)

The curriculum for students enrolled in the Barbering program consists of 1500 clock hours of Practical Operations and Technical Instruction. Instruction will cover the art and science of barbering from techniques in hair, skin care and shaving to business skills, and health and safety practices. This course of study satisfies the requirements of Section 7316 of the California Barbering and Cosmetology Act.

Subjects	Minimum Technical Instructional Hours	Minimum Practical Operations
1. Hairdressing-1100 hours of technical & practical training		
Hairstyling -hair analysis, shampooing finger waving, pin curling, comb outs, straightening, waving curling with hot coombs and hot curling irons and blower styling	65	240
Permanent Waving -hair analysis, acid and alkaline permanent waving, chemical straightening including sodium hydroxide and other base solutions	40	105
Hair Coloring and Bleaching -use of semi-permanent , demi-permanent and temporary color, PD and strand tests, safety precautions, formula mixing, tinting, bleaching, high and low lights and use of dye removers	60	50
Hair Cutting -use of scissors, razor (shaper), electrical clippers/trimmers and thinning (tapering) shears for wet and dry cutting	20	80
2. Shaving-200 hours of technical & practical training		
Preparation and performance-preparing hair for shaving, assessing the condition of the clients skin, performing shaving techniques, applying after-shave antiseptic following facial services, massaging the clients face, rolling cream massages	100	40
3. Health & Safety-200 Hours of technical instruction		
Law & Regulations-BBC Act and BBC rules and regulations	20	
Health & Safety Considerations –training in chemicals and health in establishments, material safety data sheets, protection from hazardous chemicals and preventing chemical injuries, health and safety laws and agencies, bacteriology and preventing communicable diseases including HIV/AIDS and Hepatitis	45	
Disinfection & Sanitation-proper procedures to protect the health and safety of the consumer as well as the technician, proper disinfection procedures for equipment used in establishments	20	
Anatomy & Physiology-human anatomy, human physiology	15	
4. Communication Skills & Career Development -Includes professional ethics, effective communication and human relations, salesmanship, client record keeping, decorum, basic tax information relating to booth renters, independent contractors, employees and employers, licensing requirements and regulations.	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>
5. Marinello Method -Advanced techniques in haircutting, hairstyling, hair coloring, texturizing, facials and guest service	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 1500 clock hours of barbering training as described above.

Manicurist

(CIP #12-0410- DOT 331.674-010, SOC # 39-5093)

The curriculum for students enrolled in the Manicurist program consists of 400 clock hours of Practical Operations and Technical Instruction. Instruction will cover the art and science of manicuring techniques, nail design, business skills, and health and safety practices. This course of study satisfies the requirements of Section 7316 of the California Barbering and Cosmetology Act

Subjects	Minimum Technical Instructional Hours	Minimum Practical Operations
1. 300 Hours of Technical instruction & practical training in nail care		
Manicure & pedicures-includes water and oil manicures with hand and arm massage, application of artificial nails including liquid, gel and powder brush-ons, nail tips, nail wraps and repairs and nail analysis; pedicure includes foot and ankle massage	60	60 & 180 Nails
2. 100 Hours of Technical Instruction & Practical Training in Health & Safety		
Laws & Regulations-includes Barbering and Cosmetology Act & the BBC Rules & Regulations	10	
Health & Safety Considerations-Includes Chemistry pertaining to the practices of a manicurist including the chemical composition and purpose of nail care preparations. Health and Safety/Hazardous Substances, including training in chemicals and health in establishments, material safety data sheets, protection from hazardous chemicals and preventing chemical injuries, health and safety laws and agencies, ergonomics, and communicable diseases, including HIV/AIDS and Hepatitis B.	25	
Disinfection and Sanitation-includes procedures to protect the health and safety of the consumer as well as the technician. The ten required minimum operations shall entail performing all necessary functions for disinfecting instruments and equipment as specified in Sections 979 and 980. Disinfection shall be emphasized throughout the entire training period and must be performed before use of all instruments and equipment, with special attention given to pedicure foot spa and basin disinfection procedures detailed in Sections 980.1, 980.2 and 980.3.	20	10
Bacteriology, Anatomy & Physiology-includes bacteriology, anatomy, physiology and nail analysis and conditions.	10	
3. Communication Skills & Career Development		
Includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records, licensing requirements and regulations, basic tax responsibilities related to independent contractors, booth renters, employees and employers	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 400 clock hours of manicurist training as described above.

Skin Care and Makeup

Offering diplomas in Esthetics and Clinical Esthetics as well as more specialized fields of study such as Advanced Facial and Body Treatments, Professional Makeup Artist, the Master Spa Therapist program and the CIDESCO Program, Marinello has the right program to help any skin care or makeup student reach their career goals.

Career Opportunities:

Students enrolled in our skin care programs are preparing for an entry level position as an esthetician, skin care specialist, manager or a future owner of a salon or spa. Additional career opportunities include beginning jobs as a product or sales representative, television, film or fashion makeup artist, beauty industry specialist, skincare platform artist, or esthetics training specialist.

Students in advanced esthetics programs will also qualify for esthetics and skin care careers in a clinical health care and clinical esthetics positions in a salon, spa or resort.

Students in the Professional Makeup program will qualify for careers in professional makeup artistry as well as beginning jobs as a product or sales representative, television, film or fashion makeup artist, beauty industry specialist

Students who enroll in the CIDESCO Program are preparing to become entry level CIDESCO Diplomats qualified to seek positions in doctor offices and esthetician or beauty therapy positions in day spas and salons. There are further job opportunities as educators, sales representatives for skin care product companies, or makeup artists in the television and movie industry or in fashion photography. Being internationally recognized, CIDESCO Diplomats may also find job opportunities on cruise ship spas or in resort facilities in other countries.

Please refer to the Department of Labor website at <http://www.bls.gov/> for more information regarding the employability and availability of these occupations.

Esthetician

(CIP 12-0409- DOT 332.271-010, SOC # 39-5094)

The curriculum for students enrolled in the Esthetician program consists of 600 clock hours of Practical Training and Technical Instruction. Instruction will cover the art and science of esthetics from skin care treatments and techniques, makeup, and hair removal to business skills, and health and safety practices. This course of study satisfies the requirements of Section 7316 of the California Barbering and Cosmetology Act.

Subjects	Minimum Technical Instructional Hours	Minimum Practical Operations
1. Health and Safety Laws and Regulations Health and Safety Disinfection and Sanitation Anatomy and Physiology	10 40 10 15	
2. Practical Training—Facials Manual, Electrical and Chemical Facials Preparation	70 15	140
3. Hair Removal and Makeup Eyebrow Beautification Makeup	25 20	50 40
4. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>
5. Marinello Method Advanced techniques in esthetics, makeup and guest service	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 600 clock hours of esthetics training as described above.

Clinical Esthetician

(CIP #12-0414- DOT 332.271-010, SOC # 39-5094)

The curriculum for students enrolled in the Clinical Esthetician program consists of 900 clock hours of Practical Training and Technical Instruction. Instruction will cover esthetics with an emphasis on the clinical applications of esthetics training. Subjects covered will range from advanced clinical skin treatments, basic skin care techniques, makeup, and hair removal to health and safety practices, business skills, spa operations, client management, and professionalism. This course of study satisfies the requirements of Section 7316 of the California Barbering and Cosmetology Act so that students will be eligible to take the California esthetics licensing exam.

Subjects	Clock Hours
1. Health and Safety Laws and Regulations Health and Safety Disinfection and Sanitation Anatomy and Physiology/Bacteriology	60 60 60 60
2. Practical Training—Facials Manual, Electrical, Chemical Facials and Preparation Electricity and Chemistry	60 60
3. Hair Removal and Makeup Eyebrow Beautification Makeup	60 60
4. Advanced Products and Equipment This section includes ingredients, microdermabrasion, LED lights, advanced case studies, body treatments, eyelash extensions and advanced peels.	60
5. Advanced Clinical Treatments Mature/Aging Skin Condition Hyperpigmentation and Ethnic Skin Condition Acneic Skin Condition Rosacea Skin Condition	60 60 60 60
6. Medical Spa Operations--Introduction This section includes networking, marketing your business, marketing yourself, business development and how to use collateral.	60
7. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	60 <i>and taught throughout the program of study</i>
8. Marinello Method Advanced techniques esthetics, makeup and guest service	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 900 clock hours of clinical esthetics training as described above. California State Law requires 600 clock hours to be completed in Practical Training and Technical Instruction in order for an individual to apply for an esthetician license examination.

Advanced Facial and Body Treatments

(CIP #12-0414- DOT 332.271-010, SOC # 39-5094)

The Advanced Facial and Body Treatments program helps licensed estheticians advance in their career with additional training emphasizing the advanced art and science of facials and body treatments. The curriculum consists of 600 clock hours of Practical Training and Technical Instruction. Instruction will cover advanced clinical skin treatments, advanced body treatments and anatomy as well as business skills emphasizing medical spa operations.

Prerequisite: A current esthetician license or record of completion or other proof of training that demonstrates the student had successfully completed a State Board recognized esthetics program.

Subjects	Clock Hours
1. Advanced Products and Equipment This section includes ingredients, microdermabrasion, LED lights, advanced case studies, body treatments, eyelash extensions and advanced peels	60
2. Advanced Clinical Treatments Mature/Aging Skin Condition Hyperpigmentation and Ethnic Skin Condition Acneic Skin Condition Rosacea Skin Condition	60 60 60 60
3. Medical Spa Operations This section includes networking, marketing your business, marketing yourself, business development and how to use collateral.	60
4. Anatomy, physiology, pathology of the body & systems This section covers the muscular, skeletal, respiratory, endocrine, integumentary, digestive, reproductive, lymph, circulatory and excretory systems as well as skin diseases and disorders.	60
5. Advanced Body Treatments Lymphatic –manual Lymphatic--mechanical Body wraps/exfoliation/masks	60 60 60
6. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>
7. Marinello Method Advanced techniques esthetics, makeup and guest service	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 600 clock hours of clinical esthetics training as described above.

Master Spa Therapist

(CIP #12-0414- DOT 332.271-010, SOC # 39-5094)

The curriculum for students enrolled in the Master Spa Therapist program consists of 1,200 clock hours of Practical Training and Technical Instruction. Instruction will cover esthetics with an emphasis on the therapeutic and clinical applications of esthetics training. Subjects covered will range from advanced body treatments, advanced clinical skin treatments, basic skin care techniques, makeup, and hair removal to health and safety practices and business skills emphasizing therapeutic and medical spa operations, client management and professionalism.

Subjects	Clock Hours
1. Health and Safety Laws and Regulations Health and Safety Disinfection and Sanitation Anatomy and Physiology/Bacteriology	60 60 60 60
2. Practical Training—Facials Manual, Electrical, Chemical Facials and Preparation Electricity and Chemistry	60 60
3. Hair Removal and Makeup Eyebrow Beautification Makeup	60 60
4. Advanced Products and Equipment This section includes ingredients, microdermabrasion, LED lights, advanced case studies, body treatments, eyelash extensions and advanced peels	60
5. Advanced Clinical Treatments Mature/Aging Skin Condition Hyperpigmentation and Ethnic Skin Condition Acneic Skin Condition Rosacea Skin Condition	60 60 60 60
6. Medical Spa Operations This section includes networking, marketing your business, marketing yourself, business development and how to use collateral.	60
7. Anatomy, physiology, pathology of the body & systems This section covers the muscular, skeletal, respiratory, endocrine, integumentary, digestive, reproductive, lymph, circulatory and excretory systems as well as skin diseases and disorders.	60
8. Advanced Body Treatments Lymphatic --manual Lymphatic--mechanical Effects of heat and cold—Thermo/Cryo/Hydro-Spa Therapy Body wraps/exfoliation/masks	60 60 60 60
9. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	60 <i>and taught throughout the program of study</i>
10. Marinello Method Advanced techniques esthetics, makeup and guest service	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 1,200 clock hours of master spa therapy training as described above. California State Law requires 600 clock hours to be completed in Practical Training and Technical Instruction in order for an individual to apply for an esthetician license examination.

The CIDESCO Program

(CIP 12-0414; DOT 332.271-010, SOC # 39-5094)

CIDESCO is the international esthetics and beauty therapy education program accepted in the United States, throughout Europe and other parts of the world. CIDESCO diplomats are welcomed into salons and spas in 36 different countries. In the United States additional state licensing is required. While there are over 200 licensed CIDESCO schools around the world, Marinello is proud to be one of just seven schools in the United States to offer this diploma. The CIDESCO program is an advanced course which covers all aspects of skin care, make-up, full body massage, and natural nail manicures and pedicures. Students are required to complete 1,500 clock hours of Practical Training and Theory Instruction and 600 internship hours (spa or salon training) in addition to writing a minimum 4,000 word thesis.

CIDESCO Students must first complete 600 clock hours of Marinello Esthetics training as described below:

Subjects	Minimum Technical Instruction Hours	Minimum Practical Operations
1. Health and Safety Laws and Regulations Health and Safety Disinfection and Sanitation Anatomy and Physiology	10 40 10 15	
2. Practical Training—Facials Manual, Electrical and Chemical Facials Preparation	70 15	140
3. Hair Removal and Makeup Eyebrow Beautification Makeup	25 20	50 40
4. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>
5. Marinello Method Advanced techniques in esthetics, makeup and guest service	<i>taught throughout the program of study</i>	<i>taught throughout the program of study</i>

Students then complete 900 hours of CIDESCO Program training:

CIDESCO Unit Description	Theory	CIDESCO Unit Description	Operations
History of Esthetics and Development	5	Face Cleansing	25
Ethic and Professional Conduct	10	Skin Analysis	20
Business Studies	15	Tinting Eyebrow & Lashes	05
Disease and Disorders	25	Eyebrow Shaping	05
Tissues	20	Deep Cleansing: Steam & Ozone	10
Physics and Knowledge of Electrical	45	Facials Electrical	60
Physiological Response to Heat	15	Electrical Treatments (other)	30

CIDESCO Unit Description	Theory	CIDESCO Unit Description	Operations
Electrical Treatments (other)	30	Basic Physiology	40
Basic Anatomy	40	Manual	20
Manicure, Massage hand and arm	10	Facial Mask	20
Pedicure, Massage	10	Make-up and Cosmetic	20
Body: Lymphatic System	45	Manicure, Massage hand and arm	10
Anatomy and Physiology	70	Pedicure, Massage	10
Theory of Body Massage	20	Depilation: Leg, thigh and bikini	20
Body Massage: Manual & Electrical	40	Depilation: Under-arm, arm and	20
Hygiene: Personal and Salon	15	Depilation: Under-arm, arm and	20
Body Correction and Fitness Figure	10	Body Massage: Manual & Electrical	75
Chemistry and Cosmetic Sciences	20	Body Correction and Fitness Figure	20
Reflexology	10	Reflexology	15
TOTALS	455	TOTALS	445

Specific CIDESCO Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 1500 clock hours of CIDESCO training including all Practical Training and all Theory instruction, 600 Internship Hours (Spa or Salon training) and writing a thesis of at least 4,000 words.

CIDESCO Certification Examination:

In order to achieve CIDESCO Diplomat status, students must pass the CIDESCO certification exam. A team of CIDESCO Diplomat examiners from outside the United States will grade the CIDESCO examination and certify that students have achieved sufficient knowledge in all aspects of the curriculum to qualify for the CIDESCO diplomat status. The exam consists of 3 parts: a practical exam, a written exam with multiple choice questions and the written thesis.

The practical exam covers facial and body examination, natural manicures and pedicures and waxing as well as optional subjects. The written multiple choice exam covers the subjects learned in Theory. Both exams are graded by the CIDESCO examiner and a Marinello instructor. The CIDESCO Examiner, however, makes the final decision on the grades.

Marinello instructors who teach the program will grade the student's thesis project before the exam begins. However, the CIDESCO program requires competency in all aspects of curriculum. Competency is determined by the CIDESCO Diplomat Educator and the examiner will review all student exams and thesis projects.

Important Note: In order to work in the beauty and wellness industry in the United States, students must also pass their applicable state licensing exam.

Professional Makeup Artist (CIP# 12.0406, DOT# 333.071-010, SOC Code 39-5091)

The curriculum for students enrolled in the Professional Makeup Artist program consists of 720 clock hours of technical instruction and practical operations covering all practices constituting the art of makeup. The California State Board of Barbering and Cosmetology does not have a Makeup Artist License. The program is inclusive of technical instruction in theory and practice; and practical operation or completion of services performed in a clinic environment on volunteer students, client guests or models. The Professional Makeup Artist program provides the education necessary to obtain the professional qualifications for employment. *Theatrical and performance makeup artists apply makeup to enhance performing artists' appearances for movie, television, or stage performances. They may be self-employed or work directly for a theater, television station, or production company*

Subjects	Clock Hours
Event Makeup All matters of event makeup including bridal, runway, red carpet. Concentrating on exacting applications intensity, color assessment, coordinating hair and makeup with clothing, intro to airbrushing, continue morgue & portfolio	80
Live Show Makeup Focus on live theatrical shows: Las Vegas, drama/comedy, music concert, dance, Equity waiver productions. Variety of staged venues, theatre morgue & portfolio.	80
Beauty Basics All aspects of beginning makeup including skin condition, hygiene, facial shapes, skin tone/color assessment, design elements, makeup applications-eyes, cheeks, lips, day/night, morgue & portfolio.	80
Photographic Makeup Color theory, function and harmony are taught, along with the history of makeup, creating designs for photos, including portraits, head-shots, special events, fashion shoots, morgue and portfolio	80
Personalized Makeup Services & Operating a Makeup Business While working on the skills, focus on the business-marketing, networking, social networking, contracts. Working with models/actors, set etiquette, morgue & portfolio. Career and Employment Information including professional ethics; effective communication and human relations; compensation package and payroll deductions; licensing requirements and regulations; fundamental of business management.	80
Effects (FX) Makeup Application of pre-made effects for TV or film. Application of bald caps, wounds, burns, bites, disease appliance-blending. Hair pieces, contacts and teeth. Develop TV/film Morgue & portfolio	80
Makeup for TV/HDTV Straight makeup application for TV/HDTV-including TV script character evaluation and development, injuries, wounds, diseases and period makeup including hair appliances and wigs. Morgue & portfolio.	80
Makeup for Film Learn to make and apply bald caps, one and two staged injuries, continue techniques for application of appliances created in FX module. Researching period makeup, hair styling, fantasy and specific themes for film. Continue morgue and portfolio.	80
Special Effects (SFX) Makeup Necessary training to become a lab technical assistant. Learn sculpting, molds making, how to create an appliance palette. Create prosthetic pieces: life casting, injuries, animal bites, accidents, scars. Morgues and portfolios.	80

Graduation Requirements: In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 720 clock hours of training as described above. The student successfully completing these hours will have completed special projects, Beauty Morgue and a Professional Portfolio. A license is not required, however, tests will be given to assure competence.

Massage Therapy

Marinello offers two different programs of study in Massage Therapy, a 720 clock hour course and a 600 clock hour course, to help students learn a variety of basic and advanced massage therapy techniques along with the business skills they will need for career success.

Career Opportunities:

Students who enroll in these programs are preparing for entry level massage therapy positions in day spas, salons, resorts, sports medicine clinics, health clubs, and cruise ships.

National Certification:

The National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) is a nationally accredited credentialing body. Graduates of Marinello's Massage Therapy programs are eligible to apply for certification from the NCBTMB by submitting an original official school transcript or a "Verification of Education Form" completed by the school along with the completed application form, current photograph, photocopy of government issued identification and all necessary fees. Once the NCBTMB receives and approves the completed application, they will send the graduate an Authorization to Test Letter or request for any missing information. The candidate will have three months from the time they are deemed eligible to take the exam. For further information, please contact the NCBTMB at 1-800-296-0664 or visit their website at www.ncbtmb.com. Marinello's Massage Therapy program is not approved, accredited, or endorsed by the NCBTMB.

Please refer to the Department of Labor website at <http://www.bls.gov/> for more information regarding the employability and availability of these occupations.

Massage Therapy

720 Clock Hours

(CIP #51.3501-DOT# 334.374-010, SOC # 31-9010)

The curriculum for students enrolled in the 720 clock hour Massage Therapy program consists of nine modules of Theory and Practical Training preparing students for entry level Massage Therapy positions. Each module is 4 weeks long for a total program length of 36 weeks. Fifty percent (50%) of classroom instruction is in the science and practice of massage therapy and the remaining 50% consists of Practical Training and Technical Instruction.

Subjects	Clock Hours
1. Basic Massage Introduction to massage, techniques/body mechanics, basic anatomy/physiology and regulatory standards in massage therapy	80
2. Advanced Circulatory Massage Therapeutic uses of massage focusing on the circulatory system and ROM exercises.	80
3. Connective Tissue and Myofascial Release Study of connective tissue, facial planes links to brain and nervous system, body/mind connection and communication	80
4. Soft Tissue Mobilization / Deep Tissue Massage Introduction to the study of deep connective tissue	80
5. Sports Massage / Trauma / Personal Fitness / Nutrition Emphasis on body dynamics, conditioning, rehabilitation and injury prevention	80
6. Facilitated Stretching (PNF) Introduction to theory and practice of facilitated stretching	80
7. Acupressure Introduction to the stuffy of acupressure, reviews TCM, and lifestyle assessment	80
8. Specialty Massage Identifying the specialty client, sideline massage, elderly, and spa /wellness treatments	80
9. Business and Success Skills / Wellness / CPR Preparation for working in the "real world" of massage therapy by providing hands-on and observation in a mock clinic / spa business environment. Also includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records, licensing or certification requirements and regulations.	80
10. Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>
11. Marinello Method Advanced spa techniques and guest service	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete all nine modules and 720 clock hours of massage therapy training as described above. California State Law does not provide a licensing requirement to practice massage therapy. However, each city or county has its own requirements to obtain a license or permit to practice massage therapy. Most cities will require fingerprinting and a background check prior to issuing a license or permit.

Massage Therapy

600 Clock Hours

(CIP #51.3501-DOT# 334.374-010, SOC # 31-9010)

The curriculum for students enrolled in the Clock Hour Massage Therapy program consists of 600 clock hours of Theory and Practical Training to gain the knowledge required for an entry level position within a spa, resort, or health club. Fifty percent (50%) of classroom instruction is in the science and practice of massage therapy and the remaining 50% consists of Practical Training and Technical Instruction.

Subjects	Clock Hours
1. Basic Massage Introduction to massage, techniques/body mechanics, basic anatomy/physiology and regulatory standards in massage therapy	60
2. Seated Massage	60
3. Advanced Circulatory Massage Therapeutic uses of massage focusing on the circulatory system and ROM exercises	60
4. Connective Tissue and Myofascial Release Study of connective tissue, facial planes links to brain and nervous system, body/mind connection and communication	60
5. Soft Tissue Mobilization / Deep Tissue Massage Introduction to the study of deep connective tissue	60
6. Massage Modality Review	60
7. Specialty Massage Identifying the specialty client, sideline massage, elderly, and spa /wellness treatments	60
8. Acupressure Introduction to the study of acupressure, reviews TCM and lifestyle assessment	60
9. Spa Massage Treatments—1 Customizing treatments, warm and cool stone treatments and dry brushing/ exfoliating methods	60
10 Spa Massage Treatments--2	60
11 Career Development This section includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations. Fundamentals of business management are taught in salon management and are incorporated into all the practical classes in theory.	<i>taught throughout the program of study</i>
11 Marinello Method Advanced spa techniques and guest service	<i>taught throughout the program of study</i>

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 600 clock hours of massage therapy training as described above.

Teacher Training

The Teacher Training Program takes today's talented cosmetologists and estheticians and gives them the knowledge, skills and confidence they need to teach students to become future cosmetologists and estheticians.

Career Opportunities:

Students who enroll in these programs are preparing for entry level instructor positions in skin care and cosmetology schools as well as beginning jobs in sales and training positions with cosmetology product companies.

Please refer to the Department of Labor website at <http://www.bls.gov/> for more information regarding the employability and availability of these occupations.

Teacher Training

(CIP #12-0413- DOT 075.127-010, SOC # 25-1194)

The program consists of 600 clock hours of Theory and Practical Training in teaching the art of cosmetology including instruction on creating lesson plans, presenting a lesson on a white board, and setting up a demonstration.

Prerequisite: A high school diploma or GED equivalent and a current California Board of Barbering and Cosmetology license as a Cosmetologist, Barber, or Esthetician, and a minimum of 2 ½ years of technical experience in the industry.

Subjects	
1.	The Bureau of Barbering and Cosmetology Act and the Bureau's Rules & Regulations
2.	Preparatory Instruction: Theory of Teaching <ul style="list-style-type: none">a) Instructional techniques, method of instruction, lecture, demonstration, performance, communication skills, instructional aids and the use of questions to promote learningb) Organization technique, four (4) step teaching method, performance objectives and learning domains, etc.c) Lesson planning, subject, title, outlines, development and visual aidsd) Techniques of evaluation, purpose of testing, types of test, test administration, scoring and grading, etc.
3.	Conducting Theory Class & Practical Demonstration Conducting classroom and technical instructions and demonstrations for three (3) or more students on all practices of cosmetology, including the Barbering and Cosmetology Act and Rules and Regulations.
4.	Clinic Floor Work Supervising and training of students while they are practicing the art of cosmetology on a live person or mannequin in a classroom or laboratory
5.	Career Development Includes professional ethics, decorum, effective communication and human relations, salesmanship, compensation package and payroll deductions, record keeping, client service records and licensing requirements and regulations

Specific Program Graduation Requirements:

In addition to meeting the basic Marinello graduation requirements, students are required to successfully complete 600 clock hours of teacher training as described above.

Rules and Regulations

In the section, we outline important rules and regulations relating a student's enrollment at Marinello. Please refer to your Student Handbook beginning at page H-1 of this catalog for a complete list of our rules and regulations.

Marinello reserves the right to modify these rules and regulations and those in its Student Handbook at any time.

All students must comply with Marinello's rules and regulations as a condition of their enrollment. Failure to comply with these school rules and regulations can lead to any or all of the following disciplinary actions being taken, depending on the severity of the misconduct: written warnings, probation, suspension and termination from school.

Students who are terminated for failure to comply with Marinello rules and regulations may appeal their termination. Students in this situation must submit a written appeal to the School Director stating the reasons why the decision to terminate should be reversed and requesting a re-evaluation of their status. Supporting documentation should be included, as necessary. This appeal must be received by the School Director within five (5) business days of termination. Should a student fail to appeal this decision within the time required, the decision to terminate will be final. A decision on the student's appeal will be made by the Marinello Executive Committee and will be communicated to the student in writing. The Executive Committee's decision on the appeal is final.

Leave of Absence

Occasionally, students may experience extended personal or medical problems which make it difficult for them to attend their classes. The school may allow a student experiencing such circumstances to take a leave of absence (LOA) from their program. All LOAs must be preapproved by the School Director and students must submit their requests to the School Director in writing. The written request for an LOA must include the starting and ending date of the LOA. A student is eligible for one leave of absence during their term of enrollment at Marinello. In the event of extenuating circumstances, the School Director has the discretion to grant an additional LOA. The minimum length of an LOA is 14 days and an LOA will not be granted during a student's Level 1 status. A Level 1 status is defined as the first 20% of the hours in a student's program of study. An LOA may be granted in accordance with the Federal Guidelines for Leaves of Absence which state that an LOA will not exceed 180 days in a twelve month period. Students will not be assessed additional tuition charges while on their LOA. The student enrollment contract will be extended for the same number of days that they were on LOA. Students returning from an authorized LOA will retain all credit for clock hours and work projects completed and will return to the same SAP status they held prior to their LOA. Students returning from an LOA must coordinate their return with the school Registrar.

Students who fail to return from the LOA on their scheduled return date will be terminated and will be considered dismissed as of the last day of attendance prior to the start of their LOA.

Access To and Information in Student Files / School Records

Students, or their parent/guardian if the student is a dependent minor, may have access to their own files by contacting the school administration for an appointment with the Registrar. The school may require advance notice of up to 48 hours and an appointment for review of these files. Students, or their parent/guardian if the student is a dependent minor, may not remove these records from the campus.

No information regarding a student will be released without the prior written consent of the student or, if the student is a dependent minor, their parent/guardian, unless Marinello is required to do so by law, a government agency or Marinello's accrediting agency.

Unless otherwise required under applicable law, Marinello will retain all necessary student records for five (5) years.

Student Withdrawal and Refund Policies

Non-Acceptance: An applicant not accepted by Marinello shall be entitled to a refund of all monies paid.

Student's Right to Cancel: A student (and, in the case of a student under legal age, her/his parent or guardian) has the right to cancel their enrollment agreement and obtain a refund of charges paid through attendance at the first class session or the seventh day after enrollment, whichever is later. Marinello shall refund any amount paid by student within 45 days after it receives the notice of cancellation. Notice of cancellation may be given by mail, hand delivery, or fax. The notice of cancellation, if sent by mail, is effective when deposited in the mail, properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, is effective if it states that the student no longer wishes to be bound by their enrollment agreement. Further, if a student has received federal student financial aid funds, student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Student Equipment: The word "Equipment" used in this catalog and an enrollment agreement includes textbooks, supplies, materials, tools, electrical appliances and devices, or other goods issued to the student under their enrollment agreement for the student's participation in her/his course of study. Students agree in their enrollment agreement that she/he must return to their school any unopened/unused Equipment within 30 days following the date of student's notice of cancellation to school in order to receive credit on student's account for the returned Equipment. If a student fails to return the Equipment within this 30 day period, the school may charge the student for the Equipment and, if applicable, deduct it from any refund due to the student. The school shall refund any amount exceeding the charges for the Equipment within 45 days after the period within which the student is required to return the Equipment. A student agrees in their enrollment agreement that any used or opened Equipment, due to hygienic and sanitary reasons, may not be returned for credit under any circumstances.

Student Withdrawal and Refund Policy, and Hypothetical Refund Example: A student has the right to withdraw from a course of study at any time and pay only for tuition reflective of the amount of time the student was enrolled, in addition to registration fees, non-returned equipment fees, and other institutional charges. A student may withdraw by student's written notice to Marinello or by a student's conduct, including, but not limited to, a student's lack of attendance. If a student withdraws prior to completion of the course of study in which she/he is enrolled the school determines whether the student is eligible for a refund of monies paid based on a pro-rata calculation formula (see example below) up until the student has been enrolled for sixty percent (60%) of the scheduled hours of the course. Should the number of scheduled hours during student's enrollment in the course exceed sixty percent (60%) of the total hours in the course, the institution shall have earned and will retain 100 percent of the institutional charges assessed to the student. If a student withdraws from her/his course of study after the deadline for a student's right to cancel their enrollment agreement has passed *and* the student is entitled to a refund per the pro rata calculation mentioned above, the school will issue such refund to the student, less a registration fee not to exceed \$100.00, within forty-five (45) days following the student's withdrawal.

A hypothetical refund example according to California's pro rata policy is provided as follows: Assume a student, upon enrollment in a 1,600-hour course, pays \$17,600.00 for tuition, \$100.00 for registration, and \$2,500.00 for equipment as specified in an enrollment agreement and has attempted 600 hours at the time of withdrawal, without returning the equipment she/he obtained. The pro rata refund to the student would be \$11,000.00 based on the calculation stated below.

Total Paid	\$20,200.00	Tuition Cost	\$17,600.00	Paid for instruction	\$17,600.00
Less Registration (Not Refundable)	(\$ 100.00)	Hours in the course	1,600	Scheduled Hrs attempted	600
Less cost of Unreturnable equipment	(\$ 2,500.00)	Hourly charge	\$ 11.00	Tuition owed 600 x \$11.00	\$ 6,600.00
Equals amount paid for instruction	\$17,600.00			Refund due	\$ 11,000.00

In the event a student receives a refund check and subsequently misplaces the refund check or otherwise requires a reissued refund check, the school will reissue the refund check, less a \$50 reissue fee to cover the costs of processing a new check and canceling the initial check.

Termination of Enrollment: Student's enrollment will be terminated by the School when:

- The student notifies the school of her/his withdrawal.
- The student fails an academic probation or violates the school's rules and policies.
- The student is absent for fourteen (14) consecutive calendar days. The fifteenth (15th) day then constitutes the date of withdrawal.
- The student fails to return from an approved leave of absence on the scheduled date of return. The scheduled date of return constitutes the formal date of withdrawal except in the event the Student notifies the institution that Student will not be returning, in which case that date shall be the formal date of withdrawal.

NOTE: The time elapsed between the last day of physical attendance and the termination date and any approved leaves of absence will not be included in the refund computation.

Student Loans: If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Application of Refund: A student agrees that if any portion of the cost of her/his attendance was covered by the proceeds of a federal loan, then a refund will be sent to the lender. Any remaining amount of a refund will first be made to the financial aid programs from which benefits were received, according to the order of priority provided in federal regulations. Any amount remaining shall be paid to the student.

Student Tuition Recovery Fund: It is a state requirement that a student who pays his or her tuition is required to pay a state-imposed assessment for the Student Tuition Recovery Fund (STRF). The purpose and operation of the STRF is to relieve or mitigate losses suffered by a student who prepaid tuition and suffered loss as a result of a school's closure, failure to pay refunds, failure to reimburse loan proceeds under a federally guaranteed student loan program, and for additional reasons outlined in the regulations of the BPPE at Section 76020.

To seek reimbursement under the STRF a student needs to file a written application on the BPPE's approved STRF Application Form and submit other documentation to substantiate the claim and prove California residency. For further information see Sections 76020 and 76200, California Code of Regulations located at <http://www.bppe.ca.gov>

A student must pay the state-imposed assessment for the STRF if all of the following applies: 1) You are a student in an educational program, who is a California resident, or are enrolled in a residency program and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and, 2) Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1) You are not a California resident. 2) Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

Important Contact Information



Ownership and Management

The Marinello Schools of Beauty have 46 locations throughout California, Nevada, Utah, Oregon and Arizona. Marinello is owned and operated by B&H Education, Inc.

MARINELLO CORPORATE OFFICE
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ADMINISTRATORS

President, Chief Operating Officer	Nagui B. Elyas
Regional Operations Vice-President	Garo Ghazarian
Regional Operations Director	Yesenia Gutierrez
Acting Regional Operations Director	Catherine "Rain" Jordan
Regional Operations Vice-President	Nader Timsah
Regional Operations Vice-President	Joan Yourstone
Regional Operations Vice-President	Bev Yourstone
Regional Operations Vice-President	Robert Zayed

Marinello's Governing and Regulatory Agencies

**National Accrediting Commission
of Career Arts & Sciences,**
4401 Ford Ave., Suite 1300
Alexandria, VA 22302,
Telephone: (703) 600-7600

Bureau for Private Postsecondary Education
P. O. Box 980818,
W. Sacramento, CA 95798-0818
Telephone: 1-888-370-7589
Facsimile: (916) 263-1897

Board of Barbering and Cosmetology
PO Box 944226
Sacramento, CA 94244-2260
Telephone: 1-800-952-5210
Facsimile: (916) 575-7281

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P. O. Box 980818, W. Sacramento, CA 95798-0818, www.bppe.ca.gov, 1-888-370-7589 or by fax at (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (916) 263-1897 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.