

Andrew University Catalog

Andrew University
1821 Catalina Ave.
Berkeley, CA 94707
510-528-8228
www.andrewuniversity.edu

Table of Contents

Andrew University Overview	3
Mission	
History	
Resources	4
Faculty	
Libraries	5
Location	
Center for Chinese Studies	
Academic Degree Programs	6
Admission	
BA Completion	
MA Humanities	7
Doctor of Philosophy	8
Doctor of Theology	9
Master of Divinity	10
Doctor of Ministry	13
Regulations & Policies	14
Retention of student records	
Student Rights	
Academic Policies & Procedures	
English Language Requirements	
Independent Study	
Directed Study	
Standards of Student Achievement	15
Class Attendance	
Awarded Credit	
Grievance	
Probation/Retention/Dismissal	
Leave of Absence	
Appeal/Schedule of Current Charges	16
Scholarships, Tuition, Grants, Financial Aid, Deferred Payment Plans	17
Student Housing Services	
Loans	
Cancellation & Refund	
STRF Disclosure	19
Andrew University Courses	20
Regards to Placement & Questions	24

Andrew University Overview

Mission

Andrew University is an independent multi—denominational and multi—ethnic institution of higher learning located in Berkeley, California. Our mission is to provide a rigorous and broad program of higher learning for students drawn from the whole spectrum of ethnic and cultural backgrounds. Our overall focus is a cross-cultural approach to three specific areas: philosophy and religion, comparative literature, and China studies. We offer a variety of programs leading to both academic and professional degrees. Our students benefit from both group and individual study guided by a highly trained faculty drawn from a community of scholars.

Andrew University is a private institution and that it is approved to operate by the bureau.

History

Since it began in 1996 Andrew University has been guided by the vision of our founder, Dr. Titus Yu, who was educated in universities of the East and the West, and has taught for 32 years in Canada and the United States. Dr. Yu's approach to higher education is widely accepting and appreciative of both Eastern and Western cultures. That approach has guided the growth and development of our cross-cultural liberal arts curriculum highlighting the worldwide achievements of human civilization. Our school is named after Dr. Yu's older brother, Andrew, who died in 1999. Andrew's successful business career did not prevent him from sharing in his brother's dream and he was our first major benefactor. We are proud to take our name from him, and we are proud of what we have accomplished to make the dream a reality in our few years of existence.

Not only are we certified by the State of California to grant postgraduate degrees, but have actually conferred several already. Recognizing this and other achievements, the Alameda County Board of Supervisors awarded our school a certificate of excellence on the occasion of our seventh anniversary.

The small size of our school has turned out to be a positive factor in our progress. We have the obvious advantages of a professor to student ratio that allows not only personal, but personalized attention for each student. But there have been surprises as well. Our size has actually enhanced our international connections. A faculty delegation visited China in early summer, 2001, and from that trip has resulted our cooperative relationship with Shandong University in Jinan. The following year we welcomed a delegation from SDU to our Berkeley campus and one of the members, Professor Liu Lin, whose field is American Literature, then spent a semester with us doing research as part of our faculty exchange program. Dr. Jenson Bao, a graduate and visiting faculty member of Andrew University, has contributed papers to Shandong University's Journal of Religion and Culture, a publication that is unique in China.

We also have other international connections. One of our professors, Dr. Peter Tow, manages and is actively involved with mission efforts in Eastern Europe. As a young institution we don't have much history yet, but what we do have portends a bright future.

Resources

Core Faculty

Durwood Foster, Th.D., Union Theological Seminary: Theology, World Religions

Weihe Huang, Ph.D., Southern Illinois University: Psychology and Ethics

Claudia Durst Johnson, Ph.D., Southern Illinois University: American Literature

Robert D. LaBarbera, S.T.L., Jesuit School of Theology at Berkeley; Ph.D., Joint Degree, University of California, Berkeley and Graduate Theological Union: Biblical Studies, History, Languages, Archaeology of Ancient Near East

Peter Tow, D.Min., Fuller Theological Seminary: Missions and Church Planting

Yi Wu, Ph.D., University of Culture, Taiwan, state doctorate: Chinese Philosophy and Religion

Titus Yu, President, Ph.D., Joint Degree, University of Washington and California Institute of Integral Studies; Re|.D., Newport University: Cross-cultural Studies, Comparative Religion, Biblical Studies

Adjunct Faculty

Daniel Maedjaja, D.Min., Fuller Theological Seminary: Christian Leadership and Growth

Ralph L. Moellering, Ph.D., Harvard University: Theology, Religious Studies

James Yu, Ph.D., California Institute of Integral Studies, Philosophy & Religion

Charles Chou, MA, Lincoln University, Business Administration; international trade.

All classes and sessions are held on the Andrew University campus, 1821 Catalina Ave. Berkeley, CA 94707.

Facilities and Student Resources:

Libraries

Graduate Theological Union (GTU)

Andrew University students have full access to the GTU Library, the third largest of its kind in the nation, and one noted for its rich collection of material resources in the fields of theology, religion, philosophy, and literature. The GTU Library was created in 1969, when each of the nine member schools contributed its collection to form a common library. The combined collection of the Flora Lamson Hewlett Library in Berkeley and the branch library at San Francisco Theological Seminary (SFFS) in San Anselmo numbers more than 558,000 items. The collections of the GTU library basically represent the Northern European and North American theological interests of Christianity. Numerically, the largest portion of the collection is devoted to the history of Christianity, the next largest to biblical studies, and the third to theological studies. The Judeo-Christian tradition is thoroughly covered. Of the other great religions, Buddhism, Hinduism, and Islam all have major representation.

The GTU Library is located at 2400 Ridge Road Berkeley CA 94707. Andrew University students also have access to the internationally renowned libraries of the University of California at Berkeley (UCB), Reciprocal use agreements with UCB assure excellent support in disciplines such as history, philosophy, literature, sociology, art and art history, music, classics, education, psychology, and all the other areas of the liberal arts and sciences. The Robbins Collection of Canon Law at Boalt Hall is a significant complement to the GTU Library.

Location

Andrew University is located in a major metropolitan center of scholarly innovation and scientific research near the University of California, Berkeley campus. An international and cosmopolitan atmosphere already surrounds this local community. Beyond it, the San Francisco Bay Area, where East meets West, offers a wealth of cultural, recreational, and entertainment opportunities — music, art, drama, and film, for every taste. Andrew University does not provide distance education, all classes are held in person.

Center for Chinese Studies

Andrew University's Center for Chinese Studies focuses on Chinese history, philosophy, culture, arts, and religion — on all those things that make China one of the world's greatest cultural achievements. While much of this is theoretical and historical, the center also aims to give the serious student of contemporary affairs a comprehensive picture of China as it exists in the world today with the hope of promoting mutual understanding between the divergent cultures of East and West. A central feature of the center's program is the opportunity for students to visit and to study at universities in China. The program also provides seminars on China designed for business and religious leaders.

Academic Degree Programs

Bachelor's Degree

A Bachelor's degree may be awarded to a student whom the institution can document has achieved sequential learning equivalent in general education and equivalent in depth of achievement in a designated major field to that acquired in four years of study beyond high school, as measured by a minimum of 120 semester credits or its equivalent. At least 25 percent of the credit requirements for a Bachelor's degree shall be in general education.

BA Completion

Admission

Students with an AA degree, or those who have completed two years of college work or the equivalent, are eligible to apply. For admission to the AU BA completion program, which begins with the junior year, the applicant must present at least 60 units, 32 of which must be in general education and distributed as follows: 6 in English composition, 3 in speech communication, 6 in the humanities, 6 in social sciences, 3 in mathematics, and 8 in laboratory science. To verify units applicants must present a transcript and catalogue(s) containing course descriptions of their previous under-graduate work. Applicants must also hold a C average and be in good standing at the school last attended.

Those whose first language is English will have their writing style evaluated as part of the application process. The student will be asked to write 200 words on a random topic without preparation no later than the first class attended. Deficiencies must be corrected through noncredit AU resources or elsewhere.

Applicants for whom English is a second language must complete 3 noncredit units in advanced English composition during the first year of course work.

Andrew University has not entered into an articulation or transfer agreement with any other college or university.

Curriculum and Requirements

To receive the Bachelor of Arts at Andrew University, the student must complete 60 units in addition to those presented for admission for an overall total of 120 units. Of the additional 60 units 12 may be drawn from transfer credits in excess of those applied to the admission requirement. All 12 may be in course work, or a minimum of 6 may be in course work and the remaining 6 may be any combination of approved examination credits and prior experiential learning credits. The minimum number of units to be taken at AU is thus 48. All course requirements must be completed with a minimum grade point average of C (2.5), and with no grade below D counting toward the degree. In addition, there is a time limit of five years from the date of admission as a junior.

Master of Arts (MA) in Humanities

Description

Designed to give the student a solid background, this program includes courses in those areas of religion, philosophy, and literature that have produced the modern world. Specialization is required in one particular area, but the program should not be thought of, and should not be planned, as a n excursion into separate or disconnected fields of study, but rather as an integration of knowledge, a necessary pulling together of skills and information. The program of study will be guided by an academic adviser. An academic committee, along with the dean, will work with the student to devise a personalized program. Admission Applicants must possess a BA degree or equivalent. The candidate for this degree will have as a background basic studies in the thought and the literature that have produced the modern world. Those whose first language is English will have their writing style evaluated as part of the application process. The student will be asked to write 200 words on a random topic without preparation no later than the first class attended. Deficiencies must be corrected through noncredit AU resources or elsewhere. Applicants for whom English is a second language must complete 3 noncredit units in advanced English composition during the first year of course work. curriculum and Requirements This degree requires a concentration in both Eastern and Western philosophy, literature, and culture. Since the course work involved in the program corresponds roughly to a residency requirement, units from the other institutions are normally not transferable.

The MA program requires 27 units of course work. At least 12 of these units must be from 200 series courses in the student's area of specialization. The degree also requires the writing and approval of a graduate level research thesis. Candidates for the MA degree must complete all course requirements with minimum grade point average of C (2.5), and with no grade below D counting toward the degree. In addition, there is a time limit of five years from the date of matriculation.

Doctor of Philosophy (PhD) Doctor of Philosophy Degree (Ph.D.)

A Doctor of Philosophy degree (Ph.D.) is a research-oriented degree requiring a minimum of three years of full-time graduate education or the equivalent in part-time study. Such a doctoral program shall include substantial instruction in both theory and research at an advanced level in a designated field and specialty, and may only be awarded to a student who has completed a program of study that includes research methodology and demonstrated learning achievement through original research directly attributable to the student. Each educational program leading to a Doctor of Philosophy degree shall involve preparation for scholarship and systematic inquiry.

Students must possess a BA degree before they can be admitted to the PhD program. They may apply to work for BA completion at Andrew University, but they will not be admitted to the PhD program until such course work has been completed successfully. Students who transfer from other graduate programs may be accepted to advanced standing by applying for admission in the usual way and presenting an official transcript together with the catalogue(s) containing the course descriptions of their previous graduate work.

Curriculum and Requirements

Students work with program advisers to develop an individualized program that includes both course work and theoretical and practical research in an area of specialization. At the end of course work students must successfully pass a qualifying comprehensive examination, which will advance them to candidacy. The program is completed with the research, writing, and defense of a dissertation.

Course Work

Course requirements for the PhD vary slightly according to your academic status at the time of entrance to the program. Those with only a BA are required to complete 60 units at least 27 of which are in the student's area of specialization. Up to 12 units are transferable from other schools, requiring a minimum of 48 units to be taken at AU.

Students who possess at entry either an MA or DMin degree, or their equivalents, are required to complete 54 units of course work, at least 21 of which are in the area of specialization. They may transfer up to nine units from elsewhere and must therefore complete a minimum of 45 units at AU.

Students who enter the program with an MDiv degree must complete 51 units, with at least 18 units in the area of specialization. They may transfer up to six units, so the minimum total to be taken at AU will again be 45 units.

Whatever one's entry status, all required course work must be completed with a minimum B average.

Language Requirements

Program applicants whose first language is English will have their writing style evaluated as

part of the application process. The student will be asked to write 200 words on a random topic without preparation no later than the first class attended. Deficiency must be corrected through noncredit AU resources or elsewhere. ESL classes are not provided. The student must further show competency in reading one modern language other than English or one classical language. This second language must be pertinent to the student's field of study. Such competency can be demonstrated either through successful completion of a non credit language course or by examination. Language competency proven in the ten years prior to admission also satisfies this requirement.

Students for whom English is a second language are not required to show competency in a third language. They must, however, complete 3 noncredit units in advanced English composition during the first year of course work.

Students who attend classes in a language other than English must possess a Foreign Service Language Rating of a 5R and 5S.

Comprehensive Examination

Upon successful completion of a minimum of 9 units in the area of specialization, a student may petition the academic dean to take a comprehensive examination. The exam's purpose is to determine the student's ability to integrate theory and practice in the research process necessary for the doctoral dissertation.

A committee of three members chosen by the student in consultation with the dean will conduct the comprehensive examination. The committee shall be composed of members of the Andrew University faculty holding PhD degrees, two of which are in the student's area of specialization. One committee member will serve as director of the exam. At the discretion of the director and the candidate, additional faculty holding the PhD may be invited to sit on the exam committee.

The examination will include both written and oral sections. Students failing either the writ—ten or the oral exam may reattempt each part a maximum of two times. A student who fails on the second attempt in either case will be considered withdrawn from the degree program in order to establish candidacy.

Doctoral Dissertation

After completion of course work, demonstration of language competence, and a successful comprehensive exam, the student will be advanced to the status of PhD candidate. The director of the student's dissertation may then be chosen by the student with the approval of the academic dean. The director must hold faculty status and a PhD degree in the area of the student's proposed research.

The director, in consultation with the candidate, will then propose a dissertation committee of no less than two additional persons who shall be members of the Andrew University faculty possessing PhD degrees. A majority of the committee shall have specialties in the broad area of the candidate's proposed course of study and hold degrees from institutions accredited by associations recognized by the US Department of Education. The candidate may then begin research and writing of the dissertation, Dissertation format must follow the guidelines presented in the Manual of Standards for Theses and Dissertations.

The candidate shall submit the final draft of the dissertation no later than a date to be determined by the committee and the dean. Upon completion of the dissertation and approval by the dissertation committee, a date will be set for the oral defense of the

dissertation.

After a successful oral defense the candidate must submit to the Andrew University Library two completed and signed copies of the dissertation in the approved format.

Doctor of Theology (ThD)

In Western academic tradition theology has been known as the “Queen of the Sciences.” In keeping with this traditional status Christian institutions, regardless of denomination, have preserved a doctor of theology degree separate from doctorates in all other fields, which are uniformly referred to as doctor of philosophy degrees. Christian colleges and universities routinely list both doctorates with virtually the same requirements. About the only distinction made is often that the doctorate in theology has a special emphasis on preparing people for the teaching ministry.

Presently, however, such leading institutions as Harvard University have acknowledged the reality of current academic practice by dropping the distinction. They no longer refer to a separate Doctor of Theology (ThD), but to the PhD in Theology. Andrew University is also adopting this terminology. The separate program description for a doctor of theology degree seen in previous catalogues is thus no longer found. The general policies for a doctorate in theology are the same as those for a PhD in any other area of the Humanities.

Masters Degree

A Master's degree may only be awarded to a student who demonstrates at least the achievement of learning in a designated major field that is equivalent in depth to that normally acquired in a minimum of 30 semester credits or its equivalent or one year of study beyond the Bachelor's degree.

Professional Degree Programs

Master of Divinity (MDiv)

Description

The Master of Divinity is a professional degree designed to qualify men and women for church ministries. It seeks to integrate Scripture, theology, ethics, and church history with the arts of ministry, like preaching, pastoral care, religious education, evangelism, and church administration. Supervised field education helps students develop the professional skills of ministry in connection with academic course work. Encouraging students to study interdisciplinary and cross-culturally is intended to foster a solid identity with a knowledge and appreciation of the various traditions of ecumenical Christianity. Throughout the MDiv program efforts are made to help prepare students for ministry with multicultural sensitivity in response to needs of churches within the plurality of cultures that increasingly comprise society today.

The Master of Divinity is a professional degree designed to qualify men and women for church ministries. It seeks to integrate Scripture, theology, ethics, and church history with the arts of ministry, like preaching, pastoral care, religious education, evangelism, and church administration. Supervised field education helps students develop the professional skills of ministry in connection with academic course work. Encouraging students to study interdisciplinary and cross-culturally is intended to foster a solid identity with a knowledge and appreciation of the various traditions of ecumenical Christianity. Throughout the MDiv program efforts are made to help prepare students for ministry with multicultural sensitivity in response to needs of churches within the plurality of cultures that increasingly comprise society today.

Admission

The MDiv program is designed for persons who have completed an accredited undergraduate Bachelor of Arts or Bachelor of Science degree. Those whose first language is English will have their writing style evaluated as part of the application process. The student will be asked to write 200 words on a random topic without preparation no later than the first class attended. Deficiencies must be corrected through noncredit AU resources or elsewhere.

Applicants for whom English is a second language must complete 3 noncredit units in advanced English composition during the first year of course work.

Curriculum and Requirements

The MDiv degree requires completion of 60 units of core courses chosen for their immediate relevance to pastoral ministry. These units are distributed by subject matter as

follows:

Biblical Studies: 24 units
Literature: 18 units
Theology & Culture: 18 units
Total: 60 units

Another 12 units of electives from Philosophy and Religion course are also required. General students may transfer up to 36 units from other institutions. Students who transfer from accredited seminaries, however, may apply up to 45 units from the former school. The MDiv also requires research, writing, and approval of a thesis. The Andrew University MDiv meets the ordination requirements of most major Protestant denominations.

Doctoral Degree

A professional Doctoral degree may only be awarded to a student who has completed a prescribed level of study normally requiring a minimum of three academic years of full-time graduate study or the equivalent in part-time study; or, if the program leads to a profession or occupation requiring a state licensure, which satisfies the requirements of the state agency. The degree shall include the name of the field in which it is offered (e.g., Juris Doctor or Doctor of Music).

Doctor of Ministry (DMin)

Description

The DMin program at Andrew University has its primary emphasis on an integration of academic research with practical ministry. A combination of in-ministry and on-campus studies is designed to foster growth in the skills and personal qualities essential to ministerial excellence.

Admission

Pastors holding a Master of Divinity degree from a regionally accredited, government licensed or registered institution, or the equivalent, and who have been engaged in recognized ecclesiastical ministry for more than three years, are eligible to apply for admission. Candidates are expected to continue in the practice of ministry for the duration of this program. The program is open to ministers of all denominations who qualify for admission.

Those whose first language is English will have their writing style evaluated as part of the application process. The student will be asked to write 200 words on a random topic without preparation no later than the first class attended. Deficiencies must be corrected through noncredit AU resources or elsewhere. Applicants for whom English is a second language must complete 3 noncredit units in advanced English composition during the first year of course work.

Curriculum and Requirements

Course Work

The DMin program requires successful completion of a minimum of 36 units of course work plus a dissertation project. Each student must take, or must have had the equivalent of, six units in the history of Western thought and six units in American intellectual traditions. A maximum of 6 units may be transferred from other schools.

Dissertation Project

Upon completion of a minimum of 21 units, a student may submit a proposal for a dissertation project. Upon approval of the project proposal the dean shall declare the student a candidate for the degree of Doctor of Ministry. Concurrent with candidacy notification to the student, a dissertation committee consisting of no less than three members, one of whom shall serve as committee chair, shall be appointed by the dean. The candidate may then begin research and writing of the dissertation. Upon completion of the dissertation and approval by the committee, a date shall be set for oral defense of the dissertation. After a successful oral defense of the dissertation, the candidate must deposit

in the library the original and one copy, both bound according to the library's specifications. In normal situations the Doctor of Ministry program requires two years to complete.

The Andrew University requirements described above are compatible with or exceed the requirements of both the Association of Theological Seminaries in America and Canada and the leading theological seminaries in the United States.

Regulations and Policies

Retention of Student Records

All student files, including disciplinary files (paper and electronic formats) are kept and maintained by the admissions office.

Student Rights

Andrew University strives to support the diverse opinion and academic freedom of inquiry and expression of each student. The university will not impose religious, political, or philosophical beliefs to students. Andrew University does not discriminate on the basis of race, color, national origin, religion, sex, or handicap in the recruitment and admission of students.

Academic Policies and Procedures

Transfer of Credit

Students who transfer from other graduate programs may be accepted to advanced standing by applying for admission in the usual way and presenting an official transcript together with the catalogue(s) containing the course descriptions of their previous graduate work. Advanced standing may be gained upon evaluation of the candidate's academic achievement by the academic dean. Transfer students must have a B average and be in good standing at the school last attended in order to be eligible for admission.

English Language Requirement

All degree program applicants whose first language is English will have their writing style evaluated as part of the application process. The student will be asked to write 250 words on a random topic without preparation no later than the first class attended. Deficiencies must be corrected through noncredit AU resources or elsewhere.

Degree program applicants for whom English is a second language must complete 3 noncredit units in advanced English composition. The time limit for this requirement varies depending on the degree.

Independent Study

Independent Study offers an opportunity for one-to-one or tutorial instruction in areas not normally covered by regularly offered courses. Such study is student initiated and student planned, but must be directed by an Andrew University faculty member and must be approved by the dean. For this, as for all courses, a detailed syllabus must be provided for the dean's office.

Directed Study

When a course that a faculty member has agreed to teach does not reach minimum enrollment requirements, it may be offered, with permission of the dean, as a Directed Study (DS) course. DS courses are regular courses which have been listed in the course catalog but have enrollments of less than five students. A DS, like an independent study, is

essentially a tutorial, but it differs in that the instructor, not the student, is responsible for the design of the course and for preparing the necessary course materials.

Standards of Student Achievement

Class Attendance

In all courses, regular attendance is expected. Most classes at Andrew University carry three units of credit and meet once a week for three hours. When a student misses two classes in a row, or misses a total of three for the semester, he or she will be automatically dropped from the course.

Policy for Awarded Credit

The degrees offered by Andrew University, both academic and professional, will be awarded

once all requirements for the specific degree are completed and the student has settled all financial obligations with school's administrative office.

Grievance Procedure

The grievance procedure at present is informal. If you are dissatisfied with a University action, ask your Dean to review the matter. If you still feel, after the review, that no satisfactory resolution has been reached, request that the President of the University to make a final disposition on the matter with the aid and counsel of others, and within the framework of University policies and values.

Academic Probation/Retention/Dismissal

Probation

Students whose cumulative grade point average at Andrew University falls below the minimum standard for graduation are placed on academic probation until the minimum level is restored. Students have one semester in which to restore their grade point average or risk dismissal from the degree program in which they are enrolled.

Disciplinary Procedure

Students guilty of plagiarism or unethical, criminal, or disruptive conduct while enrolled at Andrew University may be temporarily suspended or permanently dismissed from the school

if they do not respond satisfactorily to the counsel of the faculty and administration.

Disciplinary cases of this kind are decided by the academic dean.

Dismissal

A student shall be subject to dismissal from the University if any of the following conditions exists:

- A. A student has been on academic probation for two consecutive academic semesters in which the student has been enrolled.
- B. A graduate student has received a grade of D or F in any graduate course.
- C. A student has committed plagiarism as set forth above, or has engaged in conduct which is incompatible with the normal operation of the University

Leave of Absence

A voluntary leave of absence or withdrawal indicates that a student has been permitted an exception from the continuous registration of the University. A leave of

absence can be scheduled and taken at any point of your enrollment. You must schedule your leave of absence with the Dean two weeks prior to date which you plan on being absent. A leave of absence can be for a maximum duration of 2 years.

Student Process for Appeal

Appeal of disciplinary procedures and decisions, as well as grievances of students with other students, faculty, or staff, may be brought to the academic dean or to the president of the school. If any party involved in the dispute is dissatisfied with the decision of the academic dean/president, further appeal may be made to the chair of the Board of Andrew University who will appoint a representative committee of regents, administrators professors and students to hear and decide the case.”

Schedule of Current Charges

Fees marked are nonrefundable

General Fees:

Application fee: \$100

Late registration fee: \$20

Graduation fee: 100

Transcript: \$10 per copy

Tuition:

BA, MA, MDiv programs: \$200 per unit

PhD, ThD, DMin programs: \$300 per unit

Audit courses in the 100 series: \$100 per unit

Courses in the 200 series: \$150 per unit

Non-credit English course: \$100

Specific Fees:

PhD/ThD comprehensive exam: \$200

Filing Fees — MA thesis: \$1,400

MDiv thesis: \$1,200

PhD/ThD dissertation: \$2,200

DMin major project: \$1,800

All charges listed above are mandatory. Andrew University does not provide housing for students, nor do we currently have any charges in the following categories: equipment costs, transportation, supplies and materials, shop and studio fees, other expenses. A professor may on occasion require a book fee for an individual course.

Scholarships, Tuition Grants, Financial Aid and Deferred Payment Plans

Students who have financial difficulty in meeting tuition payment may apply for a deferment, which allows them to repay tuition within five years following graduation, Various forms of scholarship are also available as well as full, half, and partial tuition grants.

Andrew University does not participate in federal or state financial aid programs.

*Andrew University does **not** have a pending petition in bankruptcy, is **not** operating as a debtor in possession, has **not** filed a petition within the preceding five years, and has **not** had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code*

Student Services/Housing Information

Andrew University is non-residential and has no responsibility to find or assist a student in finding housing. Andrew University does not provide any additional student services other than classes.

Loans

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Cancellation and Refund Policies

STUDENT'S RIGHT TO CANCEL

You have the right to cancel this enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. The institution, for all students, without penalty or obligation, shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee of one hundred dollars (\$100), if the notice of cancellation is made prior to or the first class session, or the seventh day after enrollment, whichever is later. Cancellation shall occur when you give written notice of cancellation to: Registrar, 1821 Catalina Ave Berkeley CA 94707. You can do this by mail, hand delivery, fax, or telegram. The written notice of cancellation, if sent by mail is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this agreement.

REFUND INFORMATION

If the school cancels or discontinues a course or educational program, the school will make a full refund of all tuition for that course or course(s). Refunds will be paid within 30 days of cancellation or withdrawal. A student has the right to withdraw from school at any time and receive a refund for that part of the course not taken, for which the student paid. If a student withdraws after one (1) business day following the first day of class, the student is entitled to only a partial refund. The notice of withdrawal and the request for refund must be made in writing. The amount of that refund is to be "pro-rated" according to the incomplete portion of the course up to 60 percent, less the cost of any unreturned equipment and a registration/administration fee of \$100.00. The formula for refund calculation is as follows: The \$100 registration/administration fee is deducted from the total amount of the tuition. This amount is then divided by the number of hours in the course to obtain an hourly rate which is multiplied by the number of hours that the student actually completed, and subtracted from the amount of money paid by the student

State of California STRF Disclosure Statement

The Student Tuition Recovery Fund (STRF) was established by the legislature to protect any

California resident who attends a private postsecondary institution from losing money if the resident prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF you must be residing in California at the time the enrollment agreement is signed. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered California residents.

To qualify for STRF reimbursement you must file an STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file an STRF application. If a court decision is obtained you must file an STRF application within two years of the final judgment.

You are not eligible for protection from the STRF and you are not required to pay the STRF fee, if either of the following applies:

1. You are not a California resident.
2. Your total charges are paid by a third party, such as an employer, government program, or other payer, and you have no separate agreement to repay the third party.

You must pay the state-imposed fee for the STRF if all of the following apply to you:

1. *You are a student, who is a California resident.*
2. *You prepay all or part of your tuition.*
3. *Your total charges are not paid by any third-party payer such as an employer or a government program, unless you have a separate agreement to repay the third party.*

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897."

The amount of the STRF fee is currently set at \$2.50 per each \$1,000 of tuition, rounded to the nearest thousand dollars. For tuition paid of \$1,000 or less, the assessment is also \$2.50. When computing total tuition costs the following items are not included: costs of room and board, supplies, transportation, and application fees.

The fee is payable to Andrew University and should be included the first time you make a tuition payment of any amount. The university will forward the fee to the STRF as required by law.

Andrew University Courses

Courses offered at AU are all considered to be at the graduate level. Postgraduate academic and professional degrees generally require a certain number of units in 200 courses.

Students working to complete the BA in humanities will have the material in 100 courses adjusted for the undergraduate level. BA students may also, with approval, apply units from the 200 series to the degree requirements. Unless otherwise specified, each course listed is worth three semester units. Courses cross-listed in other areas have the alternative course number(s) in parentheses following the title of the course.

Special studies courses may be repeated for credit any number of times, so long as the subject matter is different from what the student has already studied in the particular area.

Independent study courses, marked (IS), engage students in concentrated study of a subject of interest and value within the specific area. Such courses are under the supervision and guidance of a particular professor and always require a major project paper.

Biblical Studies

BL 201 Ecclesiastes

A study and understanding in the book of Ecclesiastes; the philosophical and religious view it interprets.

BL 202 The Fourth Gospel

This course is designed to walk the learner through an academic brainstorm on the authorship and various forms of interpretation.

BL 203 Exodus

The purpose of this course is to offer students a panoramic view of the Torah also rendered as the Pentateuch with specific reference to the house of bondage: Israelites in slavery in Egypt, their outcry and the divine intervention in a microcosmic manner with regard to the Biblical typology.

BL 204 The Apocalypse

This course is designed to bring to the fore the enigmatic messages embedded in visions, numbers, images and symbols pertaining to the coming of the Messianic Kingdom.

Literature

LT 201 Great Books - The Classical Age

A study of the master pieces during the Classical Age; deriving the meaning and understanding of the master pieces.

LT 202 Great Books - The Middle Ages & Renaissance

A study of the master pieces during the Middle Ages & Renaissance; deriving the meaning and understanding of the master pieces.

LT 203 Great Books - The Modern Period

A study of the master pieces during the Modern Period; deriving the meaning and understanding of the master pieces.

LT 104 Masterworks of the Western World - The Greco-Roman

An overview and broad understanding of the master pieces during The Greco-Roman period.

LT 105 Masterworks of the Western World - The Renaissance

An overview and broad understanding of the master pieces during The Renaissance period.

LT 106 Masterworks of the Western World - Modernity

An overview and broad understanding of the master pieces during Modernity period.

Philosophy and Religion

PR 200 The Philosophy of Religion

Major approaches to the study of religious and philosophical world views, building the foundation for an integrated perspective.

PR 201 Christ and Culture

To gain a hand on Christianity as a tradition is conducive to the acquisition of a lucid knowledge of western culture.

PR 102 Religious Experiences of Man

An introductory course to 'The Philosophy of Religion.'

PR 103 Introduction to Culture

An introductory course to 'Christ and Culture.'

Theology & Culture

TC 200 Chinese Culture Study and Comparison with Western Culture

The course is split into two sections. For the first half of the course, students will study and understand the Chinese culture. The second section will incorporate a broad study of the Western culture and will compare the two cultures through a philosophical view.

TC 201 Beyond the Post Modern Mind

The study of mind focusing on revelation and the meaning behind it.

TC 202 Shu Ching and Sheng Ching (Confucian Classic of Documents & the Bible)

This course is designed to acquaint the class with similarities between these two classics as well as with occasional references to their dissimilarities.

Regards to Placement & Questions

Andrew University does not provide placement services, or a description of the nature and extent of the placement services.

Andrew University does not provide educational programs designed to lead to positions in a profession, occupation, trade, or career field requiring licensure in this state, a notice to that effect and a list of the requirements for eligibility for licensure. The programs are strictly for self-enrichment and acknowledgment.

Questions

"Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897."

"As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement."

"A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov."