

Health Medicine School

Catalog of Courses

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Health Medicine School

Mission & Objectives

Health Medicine School's mission is to educate and thereby develop skilled and knowledgeable practitioners rooted in the traditions of Chinese medicine, and to train specialists in massage techniques and methods of massage therapy. Acupuncture graduates are to be practitioners who also can integrate Traditional Chinese Medicine into the Western health care practices and systems and serve their communities by adapting TCM to present day circumstances. The school provides an academic environment for faculty, students and graduates to further their studies in their respective fields. The school also provides healthcare education and low-cost medical care to the community through the school's clinic.

Part of our mission is to convey to students the importance of continuing education.

We endeavor to sustain these course offerings by developing an operational environment that is professionally managed, competently supervised, continually evaluated and appropriately modified and therefore kept current.

Objectives

The Health Medicine School seeks to provide its graduates with the knowledge and abilities required to meet the following criteria:

To possess the knowledge and skills necessary to provide competent and professional TCM medical care, utilizing all of the treatment modalities that fall within the scope of practice for a Licensed Acupuncturist in California.

To be capable of determining an appropriate diagnosis utilizing the theories and principles of TCM, and to formulate a proper treatment strategy based upon the diagnosis.

To possess the knowledge required to make an appropriate and informed referral to other healthcare professionals within the medical community whenever necessary. This includes all emergency situations as well as other non-urgent health conditions.

To provide patient care with the highest standards of medical ethics and professional conduct.

To treat patients with respect, compassion, and dignity at all times during their course of care, and to maintain strict patient confidentiality at all times.

To possess the ability to communicate effectively with patients and the public in order to serve the community more effectively with quality health care services.

Alternatively, to possess the knowledge of therapeutic massage techniques and demonstrate competent skills in the delivery of those techniques.

To pursue lifelong learning and professional practices to better serve the healthcare consumer.

Privacy Act, Student Records and Transcripts

Student records for all students are kept for five years. Transcripts are kept permanently. Students may inspect and review their educational records. To do so, a student should submit a written request identifying the specific information to be reviewed. Should a student find, upon review, that records that are inaccurate or misleading, the student may request that errors be corrected. In the event that a difference of opinion exists regarding the existence of errors, a student may ask that a meeting be held to resolve the matter. It is this institution's intent to carefully follow the rules applicable under the Family

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Education Rights and Privacy Act. It is our intent to protect the privacy of a student's financial, academic and other school records. We will not release such information to any individual without having first received the student's written request to do so, or unless otherwise required by law.

Tuition and Fees (U.S. Dollars)

All fees are subject to change from time to time, without notice.

FEES – ACUPUNCTURE PROGRAM

| | | |
|----------------------------------|-----------------|--|
| Total Program Tuition | \$20,400 | (Please see the registration forms for price per course.) |
| Total Books, Materials, Supplies | \$500 | (This is only an estimate for the program.) |
| Registration Fee | \$100 | (Non Refundable) |
| Other Charges | _____ | (Please Specify _____) |
| STRF Fee | _____ | (Non refundable, \$2.50 per \$1,000 of tuition) |
| TOTAL AMOUNT | \$21,000 | (This is the amount you will be required to pay to complete the program.) |

Miscellaneous Fees (All Programs) [Non-refundable unless otherwise indicated]

| | |
|---------------------------------|-----------------|
| Application | \$100 |
| Foreign Application | \$200 |
| Registration Fee | \$25 / semester |
| Late Registration Fee | \$25 / semester |
| Comprehensive Exams | \$100 |
| Make-up Comprehensive Exams | \$125 |
| Retake Comprehensive Exams | \$75 |
| Student ID Card | \$5 |
| Clinic Malpractice Insurance | \$50 /semester |
| Graduation | \$250 |
| Replacement / Duplicate Diploma | \$60 |

Additional Fees (Non-refundable)

| | |
|-------------------------------|--|
| Add / Drop Course | \$25 / course |
| Transfer in Credit | \$30 / course |
| Returned Check | \$30 |
| Challenge Exam | \$75 / unit |
| Official Transcript Requests | \$10 |
| Late/retake Exam | \$50 / course |
| Cost of Tuition | \$20,400 (Total Charged by School) |
| Cost of basic science courses | \$3,040 |
| STRF Tax | \$2.50 Per \$1000 of Tuition (California Residents Only) |

FEES – MASSAGE PROGRAMS

| | |
|---------------------------------------|---------|
| 250 Hour Massage Practitioner Program | \$3,250 |
| 250 Hour Massage Therapy Program | \$6,250 |
| Registration Fee for Massage Programs | \$ 100 |

Note: No grades or documents will be released if there is an outstanding balance. The institution may refuse any type of service to students who have an outstanding balance. The institution may also refuse re-

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admission to a student who has left the institution with an outstanding balance. All fees are subject to change.

Note: These massage programs are not being offered until programs are approved by BPPE

STRF Disclosure

The Student Tuition Recovery Fund (STRF) was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if you prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment. To be eligible for STRF, you must be a California resident and reside in California at the time the enrollment agreement is signed or when you receive lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered a California resident.

Students are advised that 1. Schools are required, by law, to collect the fee from California Residents. 2. That students whose tuition is paid by a third part payer are excluded from the STRF, 3. Students are responsible for paying the state assessment amount for the STRF. To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, Sacramento CA .

You may also be eligible for STRF if you were a student that was unable to collect a court judgment rendered against the school for violation of the Private Postsecondary Education Act.

STRF Regulations:

§ 76215. Student Tuition Recovery Fund Disclosures.

"You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

"The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private

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Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act."

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Note: Authority cited: Sections 94803, 94877 and 94923, Education Code. Reference: Section 94923, Education Code.

Student Conduct

Students are expected to behave professionally and respectfully at all times. Students are subject to dismissal for breaches of security, for any inappropriate or unethical conduct or for any act of academic dishonesty.

Library Resources

A small library is maintained by this institution. Prior to a student's acceptance into a program of study at this institution, the student will be required to document access to a local college or university library. Students are required to use learning resources as needed to complete course requirements established by the instructors. Students will be informed at the onset of each term of enrollment, of projects which will require research. The school will endeavor to expand its library holdings each year.

School Location

Health Medicine School
3505 El Camino Real, Palo Alto, CA 94306
Phone: 650-855-9800

Effective Dates of this Catalog

January 1st, 2011 to December 31st, 2011

Ownership

Health Medicine School is a private institution and is approved to operate by the Bureau for Private Postsecondary Education. (BPPE).

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(A) Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the California Acupuncture Board, 1747 N. Market Blvd, Suite 180 Sacramento, CA 95834 or Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798, www.bppe.ca.gov, (800) 1-888-370-7589 Fax (916) 574-8646

(B) As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

(C) A student, or any member of the public may file a complaint about this institution with the California Acupuncture Board, 1747 N. Market Blvd, Suite 180 Sacramento, CA 95834 or Bureau for Private Postsecondary Education by calling (800) 1-888-370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov.

Policies and Procedures Regarding Financial Aid

The school does not provide either State or Federal financial aid.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Student's Right to Cancel

The student shall have the right to cancel the agreement and receive a full refund if notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later. Cancellation is effective on the date written notice of cancellation is sent. The institution shall make the refund as per the calculation consistent with the California Code of Regulations. If the institution delivered the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student's return of the materials.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

A notice of cancellation shall be in writing, and a withdrawal may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

Refund Policy

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

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For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA 95798-0818. www.bppe.ca.gov (916) 431-6959 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Health Medicine School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Health Medicine School certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificates that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Health Medicine School to determine if your certificate(s) will transfer."

Notice:

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www.bppe.ca.gov.

Student Grievance Procedures

This institution is dedicated to fair dealing and professional conduct. Should any student have a complaint, the student is asked to discuss the matter directly with an instructor or administrator. That instructor or administrator will engage in an informal process endeavoring to settle the dispute in good faith. That informal process will involve three steps: 1: an effort to define the problem, 2: an effort to identify acceptable options for resolution, and 3: an attempt to resolve the conflict through the application of one or more of those options for resolution. The student may thereafter choose to file a written complaint directly with the institution's Chief Academic Officer who will work to resolve the matter. The

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Chief Academic Officer is the individual designated to resolve student complaints. That individual will investigate all formal (written) complaints, endeavor to resolve all such complaints, and record an entry into the institution's official log. The formal process will involve 1. The student's submission of a written description of the specific allegations and the desired remedy, accompanied by any available documentary items. The filing deadline is 60 days after the beginning date of the term following that in which the dispute(s) occurred or are alleged to have occurred. 2. The student may terminate the formal process should, in the interim, the informal process produce a satisfactory resolution. 3. The Chief Academic Officer will notify all parties involved of the receipt and nature of the grievance. If a policy is being grieved, the administrator responsible for the policy will be notified. 4. A timeline for resolution will be delivered to the principals by the Chief Academic Officer. 5. Interested parties will communicate with the CAO in order to make recommendations to resolve the grievance. 6. The party responsible for implementing the selected method of resolution will notify the principals of the decision reached. In the event that a student does not agree to the resolution proposed, the student retains the right to file a complaint with the Bureau for Private Postsecondary Education, Sacramento, CA.

Leaves of Absence

Should circumstances be such that a leave of absence is to be requested, a student must submit an application for a leave of absence. At the discretion of the Chief Academic Officer, a leave may be granted for a reasonable time, as warranted by the circumstances. If a student repeatedly resorts to the use of a leave of absence, and if such applications show a pattern of delays, or should the issuance of a leave of absence be such that it would significantly interfere with the planned completion of a program of study, the Chief Academic Officer may, in his/her sole discretion, dismiss a student from the program and issue the appropriate refunds as may be required.

Transcripts

Each student's file will contain student's records, including a transcript of grades earned. The first copy of the official transcript is provided at no charge. Subsequent copies are available upon advance payment of the transcript fee of \$25.00 for two copies. Transcripts will only be released to the student upon receipt of a written request bearing the student's live signature. No transcript will be issued until all tuition and other fees due the institution are paid current.

Academic Probation

The Chief Academic Officer may place a student on academic probation if the student is not making satisfactory academic progress as per this institution's published policy. The student's grade point average will be monitored at the end of each enrollment period when the grades are posted. Should the GPA fall below that required for graduation, a student may be placed on academic probation. This will result in a formal advisory, which will be sent to the student, indicating the reason for the probation. Failure to maintain satisfactory academic progress may result in dismissal from the program. The Chief Academic Officer will offer assistance in locating a suitable tutor, should such service be requested by the student.

Semester Credit Units

Semester units are used to measure course credit. A semester unit is defined as a minimum of 15 clock hours of instruction. Additional time must be invested by the student to assure appropriate preparation for interaction with classmates and instructors and the research, reading and other field work required to properly complete educational assignments.

Attendance Policy – All Programs

This institution requires that a student attend a minimum of 80% of scheduled class, laboratory and other such assigned hours.

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Admissions Policy – Degree Program

To be admitted to a degree program the applicant must satisfactorily document his or her prior education and provide official transcripts must be received directly from the registrar's office of the previous institution to verify such prior education.

Criteria for admission:

- 1) The student must pay all registration and tuition fees and other such fees as may be applicable.
- 2) The student must meet any prerequisites for the degree program in which the individual seeks admission. For the Master's degree, the student must transfer in a minimum of 60 semester units or equivalent in quarter units of credit.
- 3) Students must submit certified documents to show proof of the credits earned at other institutions, so official transcripts will be required.

Admissions Policy – Massage Programs

Per 4601 (b) (A) relating to certification of a massage practitioner or therapist, the applicant must be 18 years of age. No prior education or training is required. For admission to the massage therapy program, a student must have completed 250 hours of initial training in massage and done so at a CAMTC recognized institution. Contact the school director for details.

Student Conduct

Students are expected to behave professionally and respectfully at all times. Students are subject to dismissal for any inappropriate or unethical conduct or for any act of academic dishonesty. Students are expected to dress and act accordingly while attending this institution. At the discretion of the school administration a student may be dismissed from school for reasons including, but not limited to:

- Coming to class in an intoxicated or drugged state.
- Possession of drugs or alcohol on campus.
- Possession of a weapon on campus.
- Behavior creating a safety hazard to other person(s).
- Disobedient or disrespectful behavior to other students, an administrator or instructor.
- Stealing or damaging the property of another.

Any students found to have engaged in such conduct will be asked to leave the premises immediately. Disciplinary action will be determined by the Chief Executive Officer of this institution and such determination will be made within 10 days after meeting with both the chair of the department in which the student is enrolled and the student in question.

Academic Probation

The Chief Academic Officer may place a student on academic probation if the student is not making satisfactory academic progress as per this institution's published policy. The student's grade point average will be monitored at the end of each enrollment period when the grades are posted. Should the GPA fall below that required for graduation, a student may be placed on academic probation. This will result in a formal advisory, which will be sent to the student, indicating the reason for the probation. Failure to maintain satisfactory academic progress may result in dismissal from the program.

English Proficiency

The following apply to international students for whom English is not their primary language:

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For a student whose lower division coursework was not completed in English, and for whom English was not a primary language, we will seek a score of 500 on a TOEFL. The TOEFL requirement does not apply to international students who have completed at least two years of college level education at a school which has provided the instruction in the English language.

Challenge Examinations and Credit for Experiential Learning

The institution does not award credit for satisfactory completion of CLEP or other comparable examinations. This institution does not award credit for experiential learning.

Grades and Standards for Student Achievement - Satisfactory Progress

Grades are awarded on a traditional A, A-, B+, B, B- ... F system. The minimum passing grade is a D-. The minimum allowable grade point average to maintain satisfactory progress is a C, or 2.0.

In calculating a student's grade point average, the following policy applies:

| | | | |
|----|-------------------|----|-------------------|
| A | 4 Grade Points | A- | 3.67 Grade Points |
| B+ | 3.33 Grade points | B | 3 Grade Points |
| B- | 2.67 Grade Points | C+ | 2.33 Grade Points |
| C | 2 Grade Points | C- | 1.67 Grade points |
| D+ | 1.33 Grade Points | D | 1 Grade Point |
| D- | 0.67 Grade Points | F | 0.00 Grade Points |

If the student has not completed the coursework and earned a grade at the end of the course, the instructor may issue one of the following grades.

I Incomplete If the course has not been completed, the instructor may grant an I on a two-month extension of the term, at no additional tuition cost, when the student is making satisfactory progress and the instructor believes that an extension of time will permit satisfactory completion. At the end of this period, a final grade must be recorded.

W Withdraw The student may withdraw from any course before the end of the term. At the end of the term, the instructor may withdraw the student from the course and issue a W when the instructor believes the student's progress is insufficient to warrant an extension. A student who withdraws or is administratively withdrawn must retake the course and is responsible for a new tuition payment for that course of study.

Course Changes

The content of each course in each of the degree programs described in this catalog is subject to revision by our faculty. Additional course titles may be added to or substituted for those in these curricula each semester.

Changes to the degree programs and component courses may be suggested by faculty members at any time. Such revisions and upgrades will be approved by the Chief Academic Officer prior to adoption by this institution. In this way, the most recent developments in technology and business may be incorporated into the curriculum in a timely matter.

From time to time, a supplement to this catalog may present changes or additions. Supplements will be numbered sequentially, dated, and appear as inserts at the back of this catalog.

Student Housing

This institution does not operate dormitories or other housing facilities as all instruction is offered in distance learning programs.

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Administration

| Name | Education | Experience |
|---------------------------------------|-----------------------|--------------------------------|
| Chief Executive Officer Jenny Shi | Doctor of Acupuncture | Master of TCM |
| Chief Operating Officer Hal Lemmon | Doctor of Philosophy | Doctor of Chemical Engineering |
| Chief Academic Officer Jenny Shi | Doctor of Acupuncture | Master of TCM |

| Faculty | Education | Experience |
|------------------|--|--|
| Chung Chao Huang | Masters of Science in Acupuncture and Oriental Medicine from South Baylo University | LAC and 6 years of clinical experiences |
| Zhisheng Sun | Master of Clinical Medicine of Integrative Traditional and Western Medicine, majoring in Neurology | LAC and 20 years of clinical experiences |
| Jenny Yang | Master of TCM from East West University | LAC and 20 years of clinical experiences |

Nondiscrimination Policy

This institution is committed to providing equal opportunities to all applicants to programs and to all applicants for employment. Therefore, no discrimination shall occur in any program or activity of this institution, including activities related to the solicitation of students or employees on the basis of race, color, religion, religious beliefs, national origin, sex, sexual orientation, marital status, pregnancy, age, disability, veteran's status, or any other classification that precludes a person from consideration as an individual. Please direct any inquiries regarding this policy, if any, to the Chief Operations Officer who is assigned the responsibility for assuring that this policy is followed.

Placement Services

This institution does not provide placement assistance.

Student Services

This institution does not provide orientations, airport reception services, housing assistance or other services. Further, this institution maintains a focus on the delivery of educational services. Should a student encounter personal problems which interfere with his or her ability to complete coursework, this institution will provide assistance in identifying appropriate professional assistance in the student's local community but does not offer personal counseling assistance.

Application Instructions – Acupuncture Program

Part-time or full-time students must file an application and submit the application fee made payable to Health Medicine School. The application form and instructions are available and can be mailed or e-

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mailed. All entering students must review program requirements. To be admitted to a program, the applicant must arrange to have official transcripts sent to the administrative office. Applicants will be advised, in writing, of any deficiencies in transfer units that must be remedied. A proposed remedy will be sent to the student, in writing, to assist the student through the application and admission process.

Application Instructions – Acupuncture Program

Individuals should contact the administrative office and request an application form. Prospective students must document high school completion or equivalent minimum education. An application fee of \$100 is to accompany the submission of the application form. The applicant will receive certain required disclosures and be offered an enrollment to sign which also presents disclosures required by law.

Degree Program Admissions Documentation Requirements

Application procedures require the submission of the following documents: Transcripts, one from each college attended. Transcripts must be sent directly from the institutions you have attended directly to the Admissions Office of this institution. The transcripts become school property and will not be copied or released to other institutions. The processing of your application is contingent upon our receipt of required transcripts. Transcripts received from applicants who do not enroll within one year of their application date or who send transcripts but do not subsequently enroll will thereafter be destroyed unless the applicant maintains communication with this institution that indicates the applicant's continuing plan to enroll. In no event will transcripts be held for more than two years from the date of receipt of the documents. Said documents will be shredded prior to disposal.

Description of Facilities

The school is located in a two story professional office building, approximately 30 years of age. The facility serves as both an acupuncture clinic and an acupuncture school. The facility is therefore supplied with items standard in the delivery of acupuncture treatments.

Academic Freedom

Health Medicine School is committed to assuring full academic freedom to all faculty. Confident in the qualifications and expertise of its faculty members, the school encourages its faculty members to exercise their individual judgments regarding the content of the assigned courses, organization of topics and instructional methods, providing only that these judgments are made within the context of the course descriptions as currently published, and providing that the instructional methods are those official sanctioned by the institution, methods for which the school has received oversight approval.

Health Medicine School encourages instructors and students to engage in discussion and dialog. Students and faculty members alike are encouraged to freely express views, however controversial, as long as they believe it would advance understanding in their specialized discipline or sub-disciplines.

Sexual Harassment

This institution is committed to providing a work environment that is free of discrimination, intimidation and harassment. In keeping with this commitment, we believe that it is necessary to affirmatively address this subject and express our strong disapproval of sexual harassment. No one associated with this institution may engage in verbal abuse of a sexual nature; use sexually degrading or graphic words to describe an individual or an individual's body; or display sexually suggestive objects or pictures at any facility or other venue associated with this institution. Students are responsible for conducting themselves in a manner consistent with the spirit and intent of this policy.

English as a Second Language Instruction

This institution does not provide ESL instruction.

Academic Transfer of Credit Policy

All entering students must arrange to have original transcripts sent to this institution. These arrangements are to be made at the time of the student's application. Upon receipt of these transcripts of college level course/degree completions, the Chief Academic Officer will review the documents and make the assessment of the transferability of each course appearing on the transcripts. As part of that assessment, the Chief Academic Officer will assure that the student's GPA for all transferred units meets or exceeds the institution's required minimum.

Should the transcripts be from overseas, those documents will be photocopied. The copies will be retained by this institution. The originals will be forwarded, by mail, to an independent Transcript Evaluation Service. Upon return of the documents, the CAO will review the correspondence received from the Transcript Evaluation Service and return all received documents to the student's official file. At that time, the CAO will respond, in writing, to the applicant and document either: the acceptance of the credit or will document the specific courses which are transferable, which are not, and what further action will be required of the student in order to meet the published academic entrance requirements for the selected degree program.

The Process of Establishing Equivalency

Each document will be examined to assure that the work accepted is clearly indicated, by the issuing institution, to be degree appropriate coursework. Should the documents received on behalf of a given student not be specific in this regard, the CAO will contact the issuing institution, by e-mail or regular mail in order to obtain further information upon which to make that determination. Questions of the equivalency of credit from overseas institutions will be submitted to the Independent Transcript Evaluation Service.

Special notice of Financial Status

This institution has not had a pending petition in bankruptcy, is not operating as a debtor in possession and has not filed a bankruptcy petition within the last five years. It has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under chapter 11 of the United States Bankruptcy Code.

Equipment Used

Acupuncture Equipment Used

Blackboard, Desks, Chairs, Projectors, Computer, Printer, Papers, Reference books, Acupuncture needles, Electronic needles, Non-penetrable collective boxes, Alcohol, Cotton balls, Magnetic lamp, Ear beads, Cupping, Moxibustion, Herbs, Electronic Acupuncture

Massage Fundamental for the Practitioner Equipment Used

Anatomical charts, massage tables, linens.

Massage Therapy Equipment Used

Anatomical charts, massage tables, linens.

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All equipment is owned by the institution. No equipment is rented or leased

MASSAGE FUNDAMENTALS FOR THE PRACTITIONER

Program Description

This course provides an introduction to massage, its history, development, current application and benefits. Students learn basic techniques and are aware of endangerment zones and contraindications. Hygiene is stressed. Emphasis is placed on developing the ability to perform simple massages in a proper setting in an informed manner. The student develops an understanding of human anatomy and physiology. Additional emphasis is placed on understanding muscular structure and its importance in massage therapy. Forty percent of the instruction addresses anatomy and physiology, health and hygiene, contraindications, and business and ethics.

Requirements for Completion

To complete this program a student must attend a minimum of 85% of the scheduled hours of instruction, achieve an average score of 80% or greater on quizzes and exams, and pass an instructor monitored practical exam demonstrating competence in basic massage techniques.

Program Length 250 Hours

MASSAGE THERAPY

Program Description

The massage therapy program develops greater understanding of massage theory and techniques including Swedish relaxation massage. Draping, seated massage, the use of oils and client care are covered. Skill in the delivery of deep tissue therapy is developed so as to facilitate both structural and functional changes in the body. Students learn to recognize, assess and treat common musculoskeletal pathologies, identify dysfunctions and create treatment plans.

Requirements for Completion

To complete the massage therapy program a student must attend a minimum of 85% of the scheduled hours of instruction, achieve an average score of 80% or greater on quizzes and exams, and pass an instructor monitored practical exam demonstrating competence in the application of therapeutic massage techniques.

Program Length 250 Hours

Note: The two programs listed above are not being offered until programs are approved by BPPE.

Health Medicine School

Master of Arts in Acupuncture

Special Notice: This program is pending approval by the Acupuncture Board of California. The clinical portion of the program is not yet available. Students are not able to obtain licensure if they attend a school that is not approved by the Acupuncture Board of California.

Program Description

The Health Medicine School offers a Master of Science degree program in Acupuncture (TCM). The MSTCM program may be completed in as little as 36 months (3 calendar years). The program comprises 2100 hours of didactic instruction. Most of the courses are devoted to the study and practice of acupuncture and Chinese herbal medicine, integrated with courses in Western medical sciences and practice management.

HMU operates class year-round on a semester system with the majority of students enrolled full-time. Students with approved medical backgrounds may complete the program in less than the prescribed time; the maximum time permitted to complete the program is 8 years.

The curriculum is divided into two portions: pre-professional courses in the first two calendar years and graduate courses in the final calendar year. Comprehensive examinations are administered prior to advancing into the 3rd year courses and prior to graduation.

The curriculum is arranged sequentially so that knowledge acquired in one semester is fundamental to the understanding of courses in the following semester. The courses are designed to present TCM theory, acupuncture, Chinese herbal medicine, tuina/acupressure, Tai ji Quan, QiGong, and Western medical science integrated in such a way as to provide a more comprehensive understanding of Oriental medicine.

After two years of developing a solid foundation in TCM theory and diagnosis, acupuncture, Chinese herbs and herbal formulas, tuina/acupressure, Tai Ji Quan and Qigong, students move on to the study of more advanced subjects, such as Traditional internal medicine, TCM pediatrics, TCM gynecology, TCM traumatology, and TCM external medicine. The four Chinese medical classics- Huang Di Nei Jing, Shang Han Lun, Jin Kui Yao Lue and Wen Bing are also taught during the final year.

Traditional Chinese Medicine is based upon the study of the theories of Yin and Yang, the Five Elements, and the Eight Principles. Practitioners of Traditional Chinese Medicine are able to determine the condition of a patient's health by feeling and studying the pulse, observing the tongue, and asking specific questions.

In China, traditional Chinese medicine and Western medicine are practiced harmoniously side by side. At the Health Medicine School, both traditional Chinese medicine and Western medical sciences are taught as part of the curriculum.

Semester Units Required to Complete the Program ~ 140

Health Medicine School

Degree Program Course List

Master of Arts, Acupuncture

| Course # | Course Name | Required Course | Units |
|-----------------|-----------------------------------|-------------------------|--------------|
| AC304 | Acupressure / Tui Na | none | 4 |
| AC313 | Acupuncture I | none | 3 |
| AC323 | Acupuncture II | AC313 | 3 |
| AC433 | Acupuncture III | AC323 | 3 |
| AC443 | Acupuncture IV | AC433 | 3 |
| AC453 | Acupuncture Theory/Therapy V | AC443 | 3 |
| AC463 | Special Acupuncture Modalities VI | AC443 | 3 |
| BS112 | General Biology I | none | 2 |
| BS122 | General Chemistry | none | 2 |
| BS132 | General Physics | none | 2 |
| BS214 | Human Anatomy | none | 4 |
| BS222 | General Physiology | BS214 | 2 |
| BS232 | General Pathology I | BS214, BS222 | 2 |
| BS242 | General Psychology | None | 2 |
| BS322 | Organic & Biochemistry II | BS122 | 2 |
| BS342 | Systemic Pathology II | BS232 | 2 |
| BS352 | Nutrition/ Vitamins | None | 2 |
| BS412 | Neurosciences/ Endocrinology | BS214, BS222, BS342 | 2 |
| CM201 | History of Medicine | none | 1 |
| CM211 | Medical Terminology | None | 1 |
| CM301 | Ethics | None | 1 |
| CM314 | Physical Diagnosis | Upper Division Standing | 4 |
| CM401 | Research Methodology | None | 1 |
| CM403 | Public Health | Upper Division Standing | 3 |
| CM404 | Clinical Medicine I | Upper Division Standing | 4 |
| CM414 | Clinical Medicine II | Upper Division Standing | 4 |
| CM423 | Case Management I | Upper Division Standing | 3 |
| CM433 | Case Management II | Upper Division Standing | 3 |
| CM443 | Practice Management | Upper Division Standing | 3 |
| CM501 | Pharmacology | CM404, CM414 | 1 |
| HM304 | Herbal Principles | None | 4 |
| HM314 | Herbology I | HM304 | 4 |
| HM324 | Herbology II | HM314 | 4 |
| HM334 | Herbology III | HM324 | 4 |
| HM414 | Herb prescription I | HM334 | 4 |
| HM424 | Herb prescription II | HM414 | 4 |
| HM434 | Herb prescription III | HM434 | 4 |
| HM442 | Herb Practice | Upper Division Standing | 2 |
| OM302 | Tai Ji & TCM Philosophy | None | 2 |
| OM312 | Qi Gong | None | 2 |
| OM313 | TCM Principles I | None | 3 |
| OM323 | TCM Principles II | OM313 | 3 |
| OM414 | TCM Differential Diagnosis I | OM323 | 4 |
| OM424 | TCM Differential Diagnosis II | OM414 | 4 |

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| Course # | Course Name | Required Course | Units |
|-----------------|-----------------------------------|-------------------------|--------------|
| OM511 | TCM External Medicine | Upper Division Standing | 1 |
| OM513 | TCM Internal Medicine I | Upper Division Standing | 3 |
| OM523 | TCM Internal Medicine II | Upper Division Standing | 3 |
| OM531 | TCM Gynecology/Obstetric | Upper Division Standing | 1 |
| OM541 | TCM Pediatrics | Upper Division Standing | 1 |
| OM552 | TCM Traumatology & orthopedics | Upper Division Standing | 2 |
| OM561 | TCM Eye, Ear, Nose, Throat, Mouth | Upper Division Standing | 1 |
| OM602 | TCM Classical Theory | Upper Division Standing | 2 |
| OM613 | Review | Upper Division Standing | 3 |

Course Descriptions

| CODE | TITLE | UNIT | DESCRIPTION |
|-----------|---------------------------|------|--|
| AC 304 | Acupressure / Tui Na | 4 | Prerequisite: None This course includes the principles, theory, techniques utilizing manual therapy and mechanical devices and practice of basic Acupressure and Tui Na (Oriental Massage). |
| AC 313 | Acupuncture I | 4 | Prerequisite: None This course introduces basic concepts of channels, collaterals, and acupuncture points. This course also covers acupuncture history, classification, systems of nomenclature, knowledge of standards of the WHO, distribution, and functions of the channels and collaterals. And is an introduction to Lung, Large Intestine, Stomach, Spleen, Heart, Small Intestine, Urinary Bladder and Kidney channels. It includes a detailed study of the pathways and pathogens of each channel as well as location, action, and indication of each acupuncture point for acupressure, needling, bodyworks, and other treatment modalities. |
| AC 323 | Acupuncture II | 4 | Prerequisite: AC 313 The course is a continuation of the introduction of basic ideas as presented in course AC 341. It covers other primary channels, namely the small Intestine, liver, kidney, urinary bladder, pericardium, sanjiao, and gall bladder channels. It includes a detailed study of the pathways and pathogens of each channel as well as location, action, and indication of each acupuncture point for acupressure, needling, bodyworks, and other treatment modalities. |
| AC 433 | Acupuncture III | 4 | Prerequisite: AC 323 This course is a detailed introduction to the theory of channel systems covering the Eight Extraordinary Channels, Twelve Divergent Channels, Fifteen Collaterals, Twelve Muscular Regions, and Twelve Cutaneous Regions. And the application of the Special acupuncture points and introduces the special acupuncture modality such as Auricular, Scalp, Face and Nose, Hand and Foot, Cutaneous, Pressure, Intradermal, Three-edged Needle, Warm needle, and Electro Acupuncture. The course also introduces the method of Moxibustion and Cupping, as well as management of possible accidents in acupuncture treatment. |
| AC 443 | Acupuncture Techniques IV | 4 | Prerequisite: AC 433 This course covers the hygienic standards including clean needle techniques, management of possible accidents in acupuncture treatment, equipment maintenance and safety and preparation for various needling techniques. Students practice the point location and the needling techniques for eight channels (Du, Ren, Lung, Large Intestine, Stomach, Spleen, Heart, and Small Intestine channels). For six channels (Urinary Bladder, Kidney, Pericardium, San Jiao, Gall Bladder, Liver channels) and the extraordinary points. Students also practice auricular, scalp, cutaneous, and warming acupuncture as well as electro-acupuncture, cupping, bleeding, gua sha, dermal tacks and |

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| | | | cold and heat therapy including of possible accidents in acupuncture treatment, equipment maintenance and safety and preparation for various needling techniques. Students practice the point location and the needling techniques |
| AC 453 | Acupuncture Theory/Therapy V | 4 | Prerequisite: AC 443, Upper Division Standing This course covers a study of the principles of Acupuncture prescription and treatment from Nei Jing to modern acupuncture and oriental medicine literature. The course includes a detailed study of clinical acupuncture treatment procedures for different specialties including emergency care, family medicine, internal medicine such as Respiratory, Digestive, Urogenital, and Psychologic diseases. And orthopedics, traumatology, geriatrics, gynecology, pediatrics, dermatology, and ophthalmology. |
| AC 463 | Special Acupuncture Modalities VI | 3 | Prerequisite: AC 443 This course covers the application of the Special acupuncture points and introduces the special acupuncture modality such as Auricular, Scalp, Face and Nose, Hand and Foot, Cutaneous, Pressure, Intradermal, Three-edged Needle, Warm needle, and Electro Acupuncture. The course also introduces the method of Moxibustion and Cupping, as well as management of possible accidents in acupuncture treatment. |
| BS 213141 | Medical Terminology | 1 | Prerequisite: None This course covers Western medical terms used for various diseases, surgical procedures, medical procedures and body parts. Such terminology is technically exact vocabulary used by professionals consisting of Greek and Latin roots, combined forms, prefixes, and suffixes. The course also includes Western medical abbreviations, and the formation of singular and plurals. |
| BS 112 | Biology | 2 | Prerequisite: None This course covers earth's diversity of biological organisms and systems. The processes of life from the most basic unicellular to highly complex mammalian organisms will be presented, along with interconnections between living systems and how life evolved in greater complexity from simple beginnings. Topics covered include cell structure and function, basic reproduction and genetics (mitosis & meiosis), plant and animal structures, basic life processes (digestion, respiration, excretion, secretion & reproduction), ecology and the biosphere. Also this course includes introduction to immunology and microbiology (viruses, bacteria, and other medical related micro-organism) as the basis of clinical science. |
| BS 122 | Chemistry | 2 | Prerequisite: None This course will examine basic principles of organic and biochemistry. Fundamentals of organic and cellular chemistry will be presented, focusing on chemical interactions within living cells are the foundation of all life processes. The structures, properties, metabolism, functions as well as practical and clinical aspects of the following groups of bio-compounds will be studied: amino acids, proteins, enzyme co-factors, lipids, and nucleic acids. |
| BS 132 | Physics | 2 | Prerequisite: None This course will present classical and Quantum Physics including Newtonian Physics. Thermodynamics, and Relativity. The laws |

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| | | | governing bodies in motion and at rest (inertia), mass, temperature and pressure changes and the effect on mass, will be presented in a Newtonian context. The course also includes application of physics in clinical medicine as well as a general survey of biophysics. |
| BS 242 | Psychology | 2 | Prerequisite: None This course will present a history of the development of psychological theory from Freud to the present, encompassing Pavlovian and Skinnerian theories of behavior, and the sorts of maladies which might be termed "psychosomatic." Modern descriptions of mental illnesses, such as psychoses and neuroses will be explained. Traditional outlooks on mental illnesses are also explored, such as explanations for mental illness. Psychological disorders and therapeutic methods will also be examined for effectiveness in treating mental illness. |
| BS 214 | Anatomy | 4 | Prerequisite: None The objective of this course is to provide students with an understanding of the structures and arrangement of gross surface features of the human body. Students are introduced to clinically significant relationships through lectures and laboratory dissection of cadavers. Slides are used to emphasize areas useful to the acupuncturist. This course pays special attention to the musculoskeletal and respiratory systems. And the objective of this course is to provide students with an understanding of the structures and arrangement of gross surface features of the human body. Students are introduced to clinically significant relationships through lectures and laboratory dissection of cadavers. Slides are used to emphasize areas useful to the acupuncturist. |
| BS 222 | Physiology | 2 | Prerequisite: BS 214 This is a continuation of basic Anatomy with particular emphasis placed on the function of organs and organ systems (cardiovascular, gastrointestinal, urinary, lymphatic, and immunological) along with basic blood chemistry, blood pH, body fluids and electrolyte balance, and acid-base balance. The science of the function in living organisms, and study of this subject goes a long way toward, explaining life itself. |
| BS 321 | Organic/Biochemistry II | 1 | Prerequisite: BS 122 This course will examine basic principles of organic and biochemistry. Fundamentals of organic and cellular chemistry will be presented, while focusing on chemical reactions within living cells are the foundation of all life processes. The structures, properties, metabolism, functions as well as practical and clinical aspects of the following groups of bio-compounds will be studied: amino acids, proteins, enzyme co-factors, lipids, and nucleic acids. |
| BS 402 | Research Methodology | 2 | Prerequisite: None This course is designed to introduce basic concepts and techniques of collecting, organizing, and analyzing data (methods of statistical analysis) in order to carry out and research a specific inquiry in Acupuncture and Oriental Medicine and related evidence-based medicine. The focus is gaining knowledge in research methods and literature evaluation to apply later in a research project of one's own design. The course is also covering the knowledge of academic peer review process. |

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| BS 351 | Nutrition & Diets | 1 | <p>Prerequisite: None</p> <p>This is a general nutrition course with an introduction to principles of nutrition and their relationship to health. It discuss the basis of a healthy diet, human digestion and absorption, metabolism of carbohydrates, lipids, and proteins and its relation to common diseases like diabetes mellitus, cardiovascular diseases as well as renal and liver diseases. The course also describes the water and fat-soluble vitamins, as well as the major minerals and their relationship to cancer and hypertension. The last part of the course discusses the energy balance and weight control, nutrition through the life cycle and eating disorders.</p> |
| BS 411 | Neurosciences / Endocrinology | 1 | <p>Prerequisite: BS 214, BS 222</p> <p>This is a continuation of basic Anatomy/Physiology courses with particular emphasis placed on the nervous system (nervous tissues, central nervous system, peripheral nervous system and autonomic nervous system). The anatomy of special sense organs (sight, hearing, smell, and taste) and human genetics are also a part of this course as well as an introduction to the endocrine system.</p> |
| BS 201 | History of Medicine | 1 | <p>Prerequisite: None</p> <p>The History of Medicine, in general, in which the origins of Medical theory, the progress of medical science, and the history and development of Acupuncture and Oriental Medicine in the United States are discussed. Medical conditions and name of tests from famous individuals who discovered them will also be presented.</p> |
| BS 501 | Pharmacology | 1 | <p>Prerequisite: BS 112, BS 201</p> <p>This course deals with therapeutic approaches in Western Medicine. Drugs used in the treatment of disease will be discussed in this course. The mechanisms of action, absorption, excretion, contraindications, side effects and toxicity of specific drugs will be reviewed. Drugs-Herbs-Nutritional interactions will be discussed.</p> |
| BS 232 | General Pathology I | 2 | <p>Prerequisite: BS 201, BS 214, BS 222</p> <p>This course deals with basic general concepts of pathology associated with cellular damage, bodily responses to injury, acute and chronic inflammation, hemodynamic dysfunction, genetic disorders and neoplasia. A systematic review of pathological processes affecting neurologic and endocrine systems will also be presented.</p> |
| BS 341 | Systemic Pathology II | 1 | <p>Prerequisite: BS 232</p> <p>This course deals with pathologic processes and abnormal functions, disease processes associated with hematologic, cardiovascular, lymphatic, pulmonary, renal, urologic, reproductive, digestive, musculoskeletal and integumentary systems of the human body.</p> |
| CM 314 | Physical Diagnosis | 4 | <p>Prerequisite: None</p> <p>Presented in this course are standard methods of Physical examination and /or assessment, including neuromusculoskeletal, orthopedic, neurological, abdominal, and ear, nose and throat examinations, with emphasis on history taking, physical examination and screening tests; understanding the necessity of adjunct diagnostic procedures, laboratory tests and imaging studies of various bodily systems and international classification of diseases. The course also includes diagnostic clues for disease differentiation of various bodily systems and organs. It is designed to provide the students with a basic deductive reasoning process that involves reliable ways to differentiate various</p> |

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| | | | conditions commonly seen in OM practice. OM diagnostic principles and theories are fundamental for the differentiation of syndromes |
| CM 414 | Clinical Medicine I | 4 | Prerequisite: Upper Division Standing This course covers a review of internal and family medicine including neurology, pulmonary/ respiratory, gastrointestinal, cardiovascular, lymphatic, musculo-skeletal and sexually transmitted diseases. A comprehensive history taking, functional assessments, pharmacological assessment, clinical reasoning, problem solving, and diagnosis will be included. Procedures necessary for diagnosis including laboratory tests, diagnostic imaging, and radiology and incorporating the resulting data and reports will also be discussed. |
| CM 423 | Clinical Medicine II | 4 | Prerequisite: Upper Division Standing This course covers standard medical terminology, standard patient physical examination, and skills in comprehensive history taking, pharmacological assessment, clinical reasoning, problem solving, and diagnosis of diseases in endocrine system, blood system, urinary system, and immune system as well as metabolic diseases. Comprehensive survey of clinical practices of medicine, osteopathy, psychology, dentistry, nursing, chiropractic, podiatry, naturopathy, and homeopathy. Also standard medical terminology, standard patient physical examination, skills in comprehensive history taking, pharmacological assessment, clinical reasoning, problem solving. |
| CM 403 | Practice Management | 3 | Prerequisite: Upper Division Standing This course covers the business and management aspects of practicing acupuncture and Oriental Medicine in private clinic establishments. The curriculum includes record keeping, insurance billing and collection, California and Federal laws including HIPAA, OSHA, and Labor codes, safety management, running a successful acupuncture clinic, risk management and ethics. |
| CM 413 | Case Management I | 3 | Prerequisite: Upper Division Standing This course offers a detailed inquiry into primary, secondary and specialty care responsibilities in the clinical management of patients. The course offers the knowledge and skills of patient counseling to enhance the mind-body-spirit healing of the patient as well as that of doctors. It also provides tools to assess the patient's disease from psycho-social-cultural-behavioral perspectives while offering a proper bedside manner and sensitive communication skills in multi-cultural environment and diverse context. This course also integrates the Oriental and Biomedicine cases for the diseases of the pulmonary system, cardiovascular system, gastrointestinal system and urinary system. It covers the proper protocol for treatment planning, treatments, contraindications, complications, prognosis and future medical care, including drug and herb interactions. It also covers the continuity of care, referral and collaborative efforts with other primary or secondary healthcare providers, as well as the need for follow-up care, determination of final review, and the selection of functional outcome measures. |
| CM 423 | Case Management II | 3 | Prerequisite: Upper Division Standing This course covers case management for injured workers and socialized medicine patients, including an understanding of workers compensation/ labor codes and procedures and qualified medical evaluations. Coding procedures for current procedural codes, including |

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| | | | CPT and ICD-9 diagnosis will be included. This course also integrates the Oriental and Biomedicine cases for the diseases of the nervous system, endocrine system, blood system and rheumatology system. It covers the proper protocol for treatment planning, treatments, contraindications, complications, prognosis and future medical care, including drug and herb interactions. It also covers the continuity of care, referral and collaborative efforts with other primary or secondary healthcare providers, as well as the need for follow-up care, determination of final review, and the selection of functional outcome measures. |
| CM 402 | Public Health / CPR | 2 | Prerequisite: Upper Division Standing This course covers the art and science of Public and community health and disease prevention and public health education. Also it includes treatment of chemical dependency, communicable diseases, public health alerts, epidemiology and public health system. And Cardiopulmonary Resuscitation (CPR) and First-Aid training. The main purpose of this course is to teach students the psycho-motor skills needed in emergency care to help sustain life and to minimize pain and the consequences of injury or sudden illness. |
| CM 301 | Ethics | 1 | Prerequisite: Upper Division Standing This course covers ethical and legal aspects in Acupuncture and Oriental medicine. |
| HM304 | Herbal Principles I | 4 | Prerequisite: None Covered in this course are the history and development of herbal medicine in Asia and the U.S.A. Principles of Herbology, including the principles of colors and tastes, herbal prescription, entering channels; preparation of herbs for medical use, legal and ethical considerations of herbal medicine and relevant botany concepts are also presented. And it is closely related to Herbal Principles. Emphasis is placed on a systematic description of the commonly used herbs like Herbs that Release the Exterior (Warm, acrid Herbs that Release the Exterior/ Cool, Acrid Herbs that Release the Exterior), Herbs that Clear Heat (Herbs that Drain Fire/ Herbs that cool the Blood/ Herbs that Clear Heat and Dry Dampness/ Herbs that Clear Heat and Relieve Toxicity/ Herbs that Clear and Relieve Summer-Heat), Herbs that Downward Draining Herbs (Purgatives/ Moist Laxatives/ Harsh Expellants) in terms of their nature, entering channels (target organs), actions, indications, contraindications, dosage, and route of administration. |
| HM 314 | Herbology II | 4 | Prerequisite: HM 304 This course is closely related to Herbal Principles. Emphasis is placed on a systematic description of the commonly used herbs like Herbs that Drain Dampness, Herbs that Dispel Wind-Dampness, Cool Herbs that Transform Phlegm-heat, Warm Herbs that Transform Phlegm-cold, Herbs that Relieve Coughing and Wheezing, Herbs that Expel phlegm by inducing Vomiting, Aromatic Herbs that Transform Dampness, Herbs that Relieve Food Stagnation in terms of their nature, entering channels (target organs), actions, indications, contraindications, dosage, and route of administration |
| HM 324 | Herbology III | 4 | Prerequisite: HM 314 This course is closely related to Herbal Principles. Emphasis is placed on a systematic description of the commonly used herbs like Herbs that Regulate the Qi, Herbs that Stop Bleeding, Herbs that Invigorate the |

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| | | | Blood, Herbs that Warm the Interior and Expel Cold, Herbs that Stabilize and Bind in terms of their nature, entering channels (target organs), actions, indications, contraindications, dosage, and route of administration. |
| HM 334 | Herbology IV | 4 | Prerequisite: HM 324 This course is closely related to Herbal Principles. Emphasis is placed on a systematic description of the commonly used herbs like Herbs that Tonify the Qi, Herbs that Tonify the Blood, Herbs that Tonify the Yang, Herbs that Tonify the Yin, Substances that Anchor, Settle, and Calm the Spirit, Herbs that Nourish the Heart and Calm the Spirit, Aromatic Substances that Open the Orifices, Substances that Extinguish Wind and Stop Tremors, Herbs that Expel Parasites, Substances for External Application in terms of their nature, entering channels (target organs), actions, indications, contraindications, dosage, and route of administration. |
| HM 414 | Herbal Prescription I | 4 | Prerequisite: HM 304, HM 314, HM 324, HM 334 This course is collectively an in-depth study of herbs and common formulas used in Oriental Medical practice, including a description of actions, indications, contraindications, dosage, variation, counseling, preparation, storage, potential side effects and routes of administration of the herbal formulas like that release the exterior, clear heat . Herbs and common formulas used in Oriental Medical practice, including a description of actions, indications, contraindications, dosage, variation, counseling, preparation, storage, potential side effects and routes of administration of the herbal formulas like Purgative Formulas. Harmonizing Formulas that expel dampness, warm interior cold . |
| HM 424 | Herbal Prescription II | 4 | Prerequisite: HM 414 This course is collectively an in-depth study of herbs and common formulas used in Oriental Medical practice, including a description of actions, indications, contraindications, dosage, variation, counseling, preparation, storage, potential side effects and routes of administration of the herbal formulas like Formulas that tonify , regulate the Qi ,invigorate the blood , stop bleeding . |
| HM 434 | Herbal Prescription III | 4 | Prerequisite: HM 424 This course is collectively an in-depth study of herbs and common formulas used in Oriental Medical practice, including a description of actions, indications, contraindications, dosage, variation, counseling, preparation, storage, potential side effects and routes of administration of the herbal formulas like Formulas that stabilize and bind , calm the spirit , expel wind , open the orifices, treat phlegm , reduce food stagnation, expel Parasites |
| HM 442 | Herbal Practice | 2 | Prerequisite: Upper Division Standing To recognize a minimum of 300 individual herbs, especially familiar with the herb in a minimum of 150 different formulas. Students not only can recognize individual herbs but also should familiar with the taste and properties/therapeutic meridian/functions/ indications/contraindications of individual herbs and the composition, functions, and indications/contraindications of individual herbs and the composition, functions, and indications of formulas. To help students become familiar with preparing herbal prescription in a clinical setting through the use of individual herbs and herbal combinations, to help students differentiate the usage of same function herbs. |

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| | | | <p>Introducing students to the important Principles of traditional Chinese dermatology to teach the basic clinical etiology, signs and symptoms, differential diagnosis, treatment plan and treatment of common dermatology diseases. It is expected that practitioners who study this subject are familiar with the caution, contraindications and toxicities of the various material media that are mentioned. For further information about laboratory diagnosis, biomedical treatment, students are urged to consult biomedical dermatology textbooks.</p> <p>And covers the basic concepts of OM nutrition including clinical and medical nutrition, dietary, supplement prescription and counseling, a traditional healing and disease prevention system. Students will learn the properties of foods and combination of foods with herbs according to the principle of being in harmony with nature, especially balance between the Yin and Yang of food and of the body. Emphasis will be placed on the natures, tastes, and actions of foods, their function of prevention and therapy of diseases on the basis of OM theory. The main components in foods and basic healthy cooking skills will also be introduced.</p> |
| OM 313 | TCM Principles I | 3 | <p>Prerequisite: None</p> <p>This course provides the conceptual roots of TCM with special attention to the development of the Yin & Yang theory, the five elements theory in their specific relationships to human health, and the internal and external causes which give rise to the onset of disease, among the six exogenous factors, the seven emotions, diet, way of life, sexual and physical activity, and other miscellaneous factors.</p> |
| OM 324 | TCM Principles II | 4 | <p>Prerequisites: OM 313</p> <p>Introduced in this course are four methods of diagnosis in Oriental Medicine with emphasis on tongue observation and pulse diagnosis. Also covered are analyses of symptoms and signs of diseases.</p> |
| OM 414 | TCM Diagnosis I | 4 | <p>Prerequisites: OM 324</p> <p>This course describes diseases related to dysfunction of internal Zang-Fu organs (heart, lung, spleen, liver, kidney, small intestine, large intestine, stomach, gall-bladder, pericardium, and sanjiao). The combination of Zang-Fu diseases, Six-Stage theory (Shang Han Lun), Four Stages theory and Sanjiao theory (Wen Bin Lun) are also discussed.</p> |
| OM 424 | TCM Diagnosis II | 4 | <p>Prerequisites: OM 414</p> <p>This course describes diseases related to dysfunction of internal Zang-Fu organs (heart, lung, spleen, liver, kidney, small intestine, large intestine, stomach, gallbladder, pericardium, and sanjiao). The combination of Zang-Fu diseases, Six-Stage theory (Shang-Han Lun), Four Stages theory and Sanjiao theory (Wen-Bin Lun) are also discussed.</p> |
| OM 312 | Tai Chi Chuan / Qi Gong | 2 | <p>Prerequisites: None</p> <p>This course will provide OM students with the rudimentary knowledge and experience with the health and longevity promoting exercises of Tai Chi Chuan, Qi Gong and breathing. This course is designed for practical knowledge and experience of such exercises to promote the health and balance of the student/practitioner, increase awareness and concentration, integrate OM principles with kinetic movement and body works, and counsel and instruct patients in terms of exercise, biomechanical alignment, and health. Western anatomical</p> |

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| | | | biomechanics, kinesiology, injury prevention and rehabilitation instruction will also be included. |
| OM 322 | Tai Chi Chuan / Qi Gong | 2 | Prerequisites: None This course will provide OM students with the rudimentary knowledge and experience with the health and longevity promoting exercises of Tai Chi Chuan, Qi Gong and breathing. This course is designed for practical knowledge and experience of such exercises to promote the health and balance of the student/practitioner, increase awareness and concentration, integrate OM principles with kinetic movement and body works, and counsel and instruct patients in terms of exercise, biomechanical alignment, and health. Western anatomical biomechanics, kinesiology, injury prevention and rehabilitation instruction will also be included. |
| OM 421 | TCM Classical Theory A | 4 | Prerequisites: Upper Division Standing This course consists of classic theories of infectious diseases caused by exogenous wind and cold factors. Included are etiology, clinical manifestations, pulse and tongue signs and complications at different stages of each infectious disease. The course also covers basic therapeutic herbal formulas applicable to different diagnoses of syndrome and different stages of disease progression. And includes classic theories of infectious diseases caused by exogenous heat of warm factors. Included are etiology, clinical manifestations, pulse and tongue signs, and different stages of each syndrome. Also covered are basic therapeutic herbal formulas applicable to different syndromes or different stages of disease progression. |
| OM 513 | TCM Internal Medicine I | 3 | Prerequisite: Upper Division Standing These courses offer detailed study of common diseases in TCM Internal Medicine, including the etiology, pathogenesis, differential diagnosis, clinical treatment and prevention of these diseases. TCM Internal Medicine is divided into two courses. TCM Internal Medicine I covers 16 common diseases in TCM Internal Medicine. |
| OM 523 | TCM Internal Medicine II | 3 | Prerequisite: Upper Division Standing This course covers the remaining common diseases in TCM Internal Medicine, studying the etiology, pathogenesis, differential diagnosis, clinical treatment and prevention of common diseases in TCM Internal Medicine. After completing this course, students will understand the basic knowledge and skill of differential diagnosis, and be able to treat and prevent the common internal disorders. |
| OM 511 | TCM External Medicine C | 1 | Prerequisite: Upper Division Standing This is a detailed introduction to TCM external disorder, including the etiology, pathogenesis, differential diagnosis, clinical treatment and prevention of TCM external diseases. After completing this course, students will have an overview of TCM external medicine and be familiar with the treatment of common TCM external diseases. |
| OM 533 | TCM Gynecology/Obstetric | 4 | Prerequisite: Upper Division Standing This course covers Gynecology consisting of basic physiology of female reproductive organs according on Oriental Medical theory and disorders affecting these organs. Diagnosis and treatment are also covered. It covers symptoms and syndromes like Early Menstruation, Delayed Menstruation, Irregular Menstruation, Hyper menorrhea, Hypo |

Health Medicine School

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| | | | menorrhoea, Dysmenorrhoea, Amenorrhoea, Ben-Lou syndrome. The complications of menstruation, Menopausal syndrome, Leucorrhoea, and Obstetric diseases such as Hyper menses ravid, Miscarriage, Vulvar pruritus, Sterility. |
| OM 541 | TCM Pediatrics Medicine | 1 | Prerequisite: Upper Division Standing This is an applied TCM clinical course offering detailed study of the physiology of children and the pathology, differential diagnosis and treatment of children's diseases. After completing this course, students will learn how to diagnosis and treat common pediatric diseases. |
| OM 552 | TCM Traumatology/Orthopedics | 2 | Prerequisite: Upper Division Standing This TCM application course uses acupuncture and acupressure is used extensively. It is divided into two sections: injuries of the muscles and ligaments, and injuries of the bone. The basic theories, etiology, pathogenesis, diagnosis, and treatment of various traumatic injuries will be presented in this course. After completing this course, students will have a basic overview of the elements of TCM Traumatology and Orthopedics, and know how to treat common traumatic disorders. |
| OM 561 | TCM Eye, Ear, Nose, Throat, Mouth | 1 | Prerequisite: Upper Division Standing This course is an applied TCM clinic course introducing the etiology, pathogenesis, differential diagnosis clinical treatment and prevention of common disorders of the Eye, Ear, Nose, Throat and Mouth. After completing this course, students will have a basic overview of common Eye, Ear, Nose, Throat, Mouth problems and know how to treat these problems. |
| OM 614 | TCM Review | 4 | These courses to review of clinical Oriental Medicine dealing with single entities and syndromes of different body systems and integrated acupuncture and oriental medicine diagnostic and treatment procedures. Special consideration is given to etiology and pathogenesis, clinical manifestations, analyses, and treatment plans, including important and necessary acupuncture, herbal treatments with Western Medicine, and lifestyle counseling, self-care recommendations. These courses also cover, in detail, methods to add acupuncture points and herbs to the basic treatments according to disease progression and various syndromes. |
| | Total : 140 Units | | |

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