

Silicon Drafting Institute



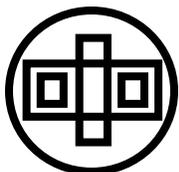
Catalog

Jan 01, 2012 to Dec 31, 2012

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Silicon Drafting Institute

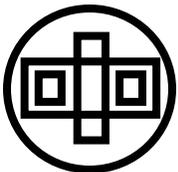
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1. Course Mission, Purpose and Objective

There has been a great demand for the IC (Integrated Circuit) layout and CAD (Computer Aided Design) designers in the high-tech industry.

Mission

Our Institute's mission is to offer a course to train students becoming skilled and qualified IC (or CAD) layout designers to meet the high-tech industrial needs.

Purpose

The purpose of our training program is to guide students step-by-step from the basics in layout and CAD to the advanced skills and know-how to handle this professional job effectively.

Objective

Upon successful completion of this course, our graduates will possess the needed knowledge and skills to do job interviews, and once they get hired, they are able to work effectively as a junior layout (CAD) designer in the semiconductor field of business.

To obtain a position as a CAD Layout designer, our graduates will apply the jobs directly in various Semiconductor companies **without** the need for any licensure in any States.

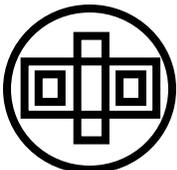
The graduates will be able to create detailed IC layouts with multi-level masking steps specific to any company's standard. Job title upon graduation include IC mask designer, IC layout designer or CAD Layout designer.

All prospective students need to have graduated from high school, to be able to speak, read and write English.

Credits earned at other institutions are **not** transferable to our program. For this reason, our institution has no specific policies or procedures for the award of credit for prior experiential learning. However, prospective students who had prior CAD layout experience, or who, in the past, attended similar programs, or who possess a BS degree in Electrical Engineering could take an entrance examination. If the prospective students pass the test, he/she may skip up to four months of our training. Talk to one of our school officials for more details about this entrance test. The entrance test is free of charges to the prospective students and it requires 80/100 points to pass.

Notice concerning transferability of credits and credentials earned at Silicon Drafting Institute.

The transferability of credits you earn at Silicon Drafting Institute (SDI) is at the complete discretion of an institute to which you may seek to transfer. Acceptance of the (degree, diploma, or certificate) you earn in our "IC (CAD) Layout Design" program is also at the complete discretion of the institute to which you may seek to transfer. If the (credits or degree, diploma, or certificate) that you earn at our institute are not accepted at the institute to which you seek to transfer, you may be required to repeat some or all of your coursework at that institute. For this reason you should make certain that your attendance at our institute will meet your educational goals. This may include contacting an institute to which you may seek to transfer after attending SDI to determine if your (credits or degree, diploma, or certificate) will transfer.



2. Clock hours and credits of instruction

**IC 100 Introduction to CMOS IC layout (2 months):
basic theories, concepts, layouts and tools.**

64 Lecture Hours & 136 Lab Hours (25 total hrs/week)

- . Basic and complex logics conversion techniques.
- . Stick layout and cell layouts, Design rules.
- . Transistor sizes and strength.
- . Finger and bend gate layout techniques.

- . Cadence Virtuoso Layout editor training.
- . Cadence Assura DRC/LVS/SCHECK software training.

**IC 200 Intermediate level BiCMOS IC layout (2.5 months):
Custom block layout & planning, IC processing.**

80 Lecture Hours & 170 Lab Hours (25 total hrs/week)

- . Transistor operations and logic functions.
- . Full custom layouts of various circuit blocks.
- . Reverse engineering techniques.
- . Block planning, analog layout techniques.
- . Layouts of passive devices: resistors, capacitors, inductors, and diodes.
- . CMOS fabrication procedures and sequence of integrated circuit layer processing.

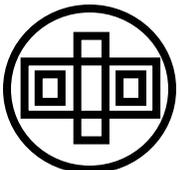
- . Cadence Assura SCHECK and PCELL.
- . Cadence Virtuoso-XL Layout Editor.

**IC 300 Advanced BiCMOS IC layout (2.5 months):
Chip-floor planning and Cadence Place & Route tools.**

80 Lecture Hours & 170 Lab Hours (25 total hrs/week)

- . High speed layout and high voltage layout techniques.
- . ESD and peripheral device layouts.
- . Analog, Mixed-signal and Bipolar layout techniques.
- . Theories of Latch-up and its prevention.
- . Theories on power consumption, IC packaging, bonding techniques bonding techniques. SPICE netlist.
- . Chip floor-planning, power rail bussing techniques,
- . Chip-level layout of a transceiver mixed-signal project.

- . Cadence Virtuoso Schematic Composer.
- . Dracula DRC/LVS physical verification software.
- . Linux command and Linux vim editor training.
- . Cadence Chip Assembly Router (CCAR) training.



28 weeks program
700 Classroom Hours (Lab + Lectures)

Hour Breakdown:

224 Hrs. Lecture

476 Hrs. Lab (Additional Lab hrs may be required)

<u>Course Levels</u>	<u>Level Outlines</u>	<u>Classroom Hours</u>	<u>Lab Hours</u>
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IC 100	Introduction to CMOS IC layout:	64	136
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- . Basic and complex logics conversion techniques.
- . Stick layout and cell layouts, Design rules.
- . Transistor sizes and strength.
- . Finger and bend gate layout techniques.

- . Cadence Virtuoso Layout editor training.
- . Cadence Assura DRC/LVS/SCHECK software training.

IC 200	Intermediate level BiCMOS IC layout:	80	170
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- . Transistor operations and logic functions.
- . Full custom layouts of various circuit blocks.
- . Reverse engineering techniques.
- . Block planning, analog layout techniques.
- . Layouts of passive devices: resistors, capacitors, inductors, and diodes.
- . CMOS fabrication procedures and sequence of integrated circuit layer processing.

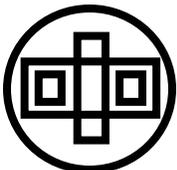
- . Cadence Assura SCHECK and PCELL.
- . Cadence Virtuoso-XL Layout Editor.

IC 300	Advanced BiCMOS IC layout:	80	170
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- . High speed layout and high voltage layout techniques.
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- . Cadence Virtuoso Schematic Composer.
- . Dracula DRC/LVS physical verification software.
- . Linux command and Linux vim editor training.
- . Cadence Chip Assembly Router (CCAR) training.

**After the successful completion of this course,
a CERTIFICATE will be issued to the student.**



3. Job placement services

Analysts predict a 25% grow the Semiconductor industry this year, thanks to the huge demand for multimedia and business personal computer as well as the proliferation of mobile electronic devices.

Upon successful completion of this course, the layout(CAD) design graduates will possess the knowledge and skills necessary to work effectively in an entry level position as a junior layout(CAD) designer.

The graduate will be able to create detailed IC layouts with multi-level masking steps specific to any company's standard. Job title upon graduation include IC mask designer and CAD layout designer.

Note: Silicon Drafting Institute does not offer English as a second Language instruction.

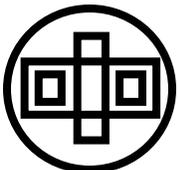
Silicon Drafting Institute offers the job placement services. The following are the services provided for our graduates to assist them to find their first job in this field:

1. To help students to prepare resumes.
2. To provide them with sample job interview questions for practices.
3. To send resumes to potential hiring companies.
4. To invite the hiring mangers to do the on-campus job interviews.

Silicon Drafting is **NOT** authorized to issue F-1 visa, and therefore our institution can not accept foreign students.

4. Faculty

Woo-ping Lai	School Director/ Instructor	(Former Sr. CAD/Layout Designer)
Trina Phan-Vu	Instructor	(Former Sr. Computer Graphic Designer)
Bill Leung	Lab Instructor	(CAD/Layout Designer at Maxim)
Sandy Lin	Job placement officer & Administrator	(Former Sr. CAD/Layout Designer)

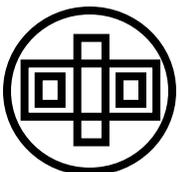


5. Attendance, Leave-of-absence and Dropout policies

Attendance

Good attendance is extremely important for academic progress. Good attendance also helps in your search for a professional position after graduation. Each day a student attends school is a positive movement toward acquiring the skills to complete successfully in the job market. It is a choice made daily, and each student is responsible for making this choice. Lack of successful academic progress due to absences and/or tardiness will result in termination. Warnings will be issued to the student if the student has three consecutive days of absence, and ten consecutive days of absence will result in a student's being terminated. Permission for re-admission must be given by the school director. In many cases, the student will be unable to reenter classes immediately and will have to wait for the next available start date. The student will then have to repeat the classes from which he/she dropped.

To maintain satisfactory student attendance, no more than twenty percent (20%) absences will be allowed in the course, at which time the student will be required to repeat the course, unless there are medical circumstances approved by your doctor and our school director. Students are encouraged to telephone the school in advance if he/she anticipates being absent or late. Failure to do so will result in the lowering of your grade.



Leave of Absence

A student may request, in writing, a leave of absence from school for a period not to exceed 6 class sessions.

A leave of absence may be granted if the student is having attendance difficulties, provided application is made in advance of the anticipated difficulty.

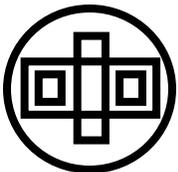
A student may request, in writing, a leave of absence from school for a period of more than 6 class sessions if the student has a medical condition where a physician recommends such a leave.

Students who do take a leave of absence cannot be guaranteed a specific date of graduation.

Dropout

If a student finds it necessary to withdraw from school, it is the student's responsibility to immediately notify the school in writing.

Students who discontinue their training for any reason are required to have an exit interview with the director before any formal processing of a request for leave or discontinuation may be granted. This interview will be done in person, or in case of the absence of the withdrawing student, by certified mail or by a formal phone conversation.



6. Grading policies, Withdrawals, Rules of Operation and Conduct

Grading Policies

The Silicon Drafting Institute adheres to a letter grade system. The 4-point grading system is used in determining the student's cumulative grade point average.

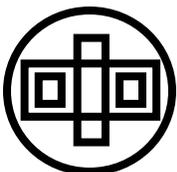
Grading scale

Grade Point	Letter Grade	Percentage
4.0	A+	86% - 100%
3.6	A	91% - 95%
3.3	A-	86% - 90%
3.0	B+	81% - 85%
2.6	B	76% - 80%
2.3	B-	71% - 75%
2.0	C+	66% - 70%
1.6	C	61% - 65%
1.3	C-	56% - 60%
1.0	D+	51% - 55%
0.6	D	46% - 50%
0.3	D-	41% - 45%
0.0	F	Below 41%

Other marks which may be recorded on the student's transcript are:

- P (pass)
- CR (Credit)
- I (Incomplete) No credit given
- W (Withdrawal) No credit given

At the school director's discretion, a student may be suspended for not being able to maintain a "C" average or better and/or does not indicate the desire or continued ability to learn. Re-admission will be allowed upon satisfactory evidence of the capability to meet the standards of the school.



It is the responsibility of students to understand the grading criteria for the training. Instructors will use some or all of the following criteria when determining a student's grades:

Employability skills (attitude, appearance, punctuality)
Practical skills/competence,
Attendance,
Written examinations,
Projects, Lab works and Home-work assignments.

Incompletes, Withdrawals

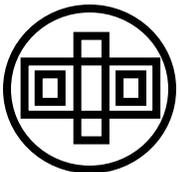
If a student receives an Incomplete, the course work must be completed within two (2) weeks and a grade earned. If the work is not completed the "I" will be changed to an "F" and the course must be repeated.

When a student withdraws from a course, that course must be repeated at a later time to satisfy program requirements.

Repetitions

A student who fails the course must re-take it in order to continue in the program. If repeating the training is required, the length of the program shall not exceed one-and-a-half times the planned program length. A student may repeat the failed course only once and the student is responsible for any cost incurred to re-take the training.

When a student repeats a course, the last grade received for that course replaces the original grade (even if the original was higher), and this new grade is used along with the student's other grades to calculate the cumulative GPA. The most recent grade for the repeated course will be the only grade for this course to appear on the student's transcript.



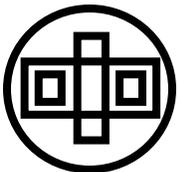
Rules of operation and Conduct

All students coming to the class should participate in class activities only (learning).

- a. Do not disturb other student's learning.
- b. *No student's guests in the classroom.* Any sit-in guest must be approved in advance by the instructor.
- c. Do not bring or install any other hardware or software into any school computer systems.
- d. No computer games are allowed in the classrooms.
- e. The school is *not* responsible for any damages or lost of personal items in the classrooms, or any damages or lost of vehicles parked in the parking lot or in the street.
- f. The Lundy Professional Center is a smoke free building.
- g. The school will be open for the all students (current or graduates) during these hours:

Mon --> Friday 9:30am to 9:00pm
Sat & Sun 2:00pm to 9:00pm

The students may come to the school to use the lab equipments to do the homework if necessary. But all students must leave the school before 9:00pm if there is no lecture session on that evening.



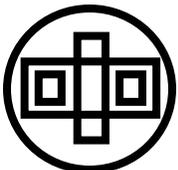
Rules of probation and Dismissal

Silicon Drafting trains students for professional careers. Our students are expected to conduct themselves at school as they would do on the job.

The School reserves the right to dismiss or to place a student in probation at any time for any of the following reasons:

- a. Excessive absences or tardiness.
- b. Failure to maintain satisfactory academic progress.
- c. Cheating or copying other student's homework.
- d. Conduct that reflects poorly on the school or on other students.
- e. Inability to meet financial obligations.
- f. Possession of drugs and/or alcohol on school premises.
- g. Possession of weapons on school premises.
- h. Nonconforming with the rules and regulations of the school.
- i. Falsifying school records.
- j. Breach of school enrollment agreement.
- k. Entering the school class while under the influence or effects of alcohol, drugs or narcotics of any kind.
- l. Disorderly conduct which interferes with the learning process of any other student, the classroom presentation by the instructor, or the progress of the class in general.
- m. Instigation and/or participation in rebellious activities against the school and/or its students.
- n. Solicitation which reflects unfavorably upon school or its students.
- o. Profanity spoken on school premises.
- p. Vandalism of school property.

By signing the "Student Enrollment Agreement" indicates your acceptance of these "Rules of operation and conduct" and "Rules of Probation and Dismissal"



7. Schedule of tuition fee and other charges

Current Schedule of Charges

Description of charges	Amount	Time paid
Registration fee: (Non-refundable)	\$ 50	enrollment time
Tuition payment #1:	\$ 1,000	1 st month of training.
Tuition payment #2:	\$ 1,000	2 nd month of training.
Tuition payment #3:	\$ 1,000	3 rd month of training.
Tuition payment #4:	\$ 1,000	4 th month of training.
Tuition payment #5:	\$ 1,000	5 th month of training.
Tuition payment #6:	\$ 1,000	6 th month of training.
Tuition payment #7:	\$ 1,000	7 th month of training.

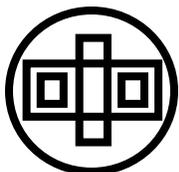
8. The total cost of tuition over the entire training period

= \$7,050 (All reading materials, such as lecture notes, will be provided without extra charges)

All students have the right to withdraw from the class and obtain prorated refund. Read

**"Cancellation and refund policies",
"Notice of student Rights", and
"Notice of cancellation"**

for more details.



9. The cancellation and refund policies and rights

Cancellation policy

1). The institution, for all students, without penalty or obligation, shall **refund 100 percent** of all amount paid for institutional charges, if the notice of cancellation is made prior to or on the **second week** of instruction. The institution shall advise each student that any notification of withdrawal or cancellation and any requests for a refund must be made in writing.

2). The notice of cancellation/withdrawal must be either hand-delivered to our school official or mailed to:

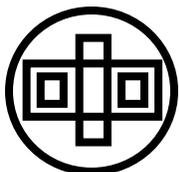
1879 Lundy Ave., Suite 189, San Jose, CA 95131

3). If the school or the student cancels this agreement in the period specified above, the student shall have no liability, and the school shall refund all the tuition fee paid by the student within 10 days after receiving the notice of cancellation.

Tuition refund policies and rights

1). The institution shall pay or credit refunds due on a reasonable or timely basis, not to exceed 10 days following the date upon which the student's withdrawal has been determined.

2). The institution will refund the amount of tuition paid based on the refund equation on page 13 when the withdrawal takes place after the second week of the training.



Refund table for the IC(CAD) layout course

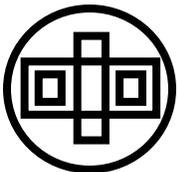
Based on total tuition fee \$ 1,000 & 32 Lecture hrs of instruction.
(The Lab hrs will not affect the refund amount.)

Total # of lecture hrs paid for	# of lecture hrs not yet received	\$ amount Refund
32 hrs (one month, \$1,000)	24	\$ 750
32 hrs	16	\$ 500
32 hrs	8	\$ 250

Withdrawal policy

A student has the right to withdraw from the course at any time. The refund shall be the amount the student paid for instruction multiplied by a fraction, the numerator of which is the number of hours of instruction which the student has not received but for which the student has paid, and the denominator of which is the total number of hours of instruction for which the student has paid. In case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the school's refund policy will be applied. Refer to the refund table above and the refund equation below for more details.

$$\text{\$ Refund to you} = \frac{\text{\# of hrs of instruction not yet received}}{\text{Total \# of hrs of instruction paid for}} \times \$1,000 / \text{month}$$



10. Student Tuition Recovery Fund (STRF)

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You must pay the state-imposed assessment for the STRF if all of the following applies to you:

- 1). You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2). Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1). You are not a California resident, or are not enrolled in a residency program, or
- 2). Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1). The school closed before the course of instruction was completed.
- 2). The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3). The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
- 4). There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
- 5). An inability after diligent efforts to prosecute, prove, and collect on a judgment against the instruction for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



To qualify for STRF reimbursement you must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have 4 years from the date of closure to file a STRF application. If a judgment is obtained, you must file a STRF application within 2 years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers (if applicable), receipts or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the

**Bureau for Private Postsecondary Education
(BPPE)**

2535 Capitol Oaks Drive, Suite 400,
West Sacramento, Ca 95798

(916) 431-6959 (P) (916) 263-1897 (F)

11. Financial aid program

This Institution currently is **NOT** participating in any financial aid programs.

If the student obtains a loan to pay for our program, the student will have the responsibility to repay the full amount of the loan plus interests, less the amount of any refund.

If the student defaults on a federal or state loan, both the following may occur:

- 1). The federal or state government or a loan guarantee agency may take action against the student, including garnishing an income tax refund; and
- 2). The student may not be eligible for any other government financial assistance at another institute until the loan is repaid.



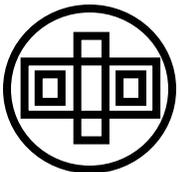
12. Student complaint procedures

The Institution has designated Sandy Lin to receive and resolve student complaints. She shall:

- 1). Be publicly identified in a manner designed to provide students with reasonable notice.
- 2). Be regularly accessible for reasonable periods of time before or after class sessions and during the range of time in which students are scheduled to attend the institution.

The designated person shall have the authority and duty to do all of the following:

- a. Investigate the complaints thoroughly, including interviewing all people and reviewing all documents that relate or may potentially relate to the complaint.
- b. Reject the complaint if, after investigation, it is determined to be unfounded or to compromise or resolve the complaint in any reasonable manner, including the payment of a refund.
- c. Record a summary of the complaint, its disposition, and the reasons; place a copy of the summary, along with any other related documents, in the student's file, and make an appropriate entry in the log of student complaints as required by Section 73870.
- d. If the complaint is valid, involving a violation of laws, and is not resolved within 30 days after it was first made by the students, notify the Bureau, the accrediting association, and law enforcement authorities of the complaint, investigation, and resolution or lack of resolution. A person who has a duty to provide notice under this paragraph is not required to disclose any matter to the extent that person's privilege under Section 940 of the Evidence Code. If the authorized person does not provide all of the information required by this paragraph because of a claim of privilege under Section 940 of the Evidence Code, the institution shall appoint another person, who may not lawfully claim that privilege, to provide the omitted information.



e). If the complaint is valid, determine what other students, if any, may have been affected by the same or similar circumstances and provide an appropriate remedy for those students.

f). Implement reasonable policies or procedures to avoid similar complaints in the future.

g). Communicate directly to any person in control regarding complaints, their investigation, and resolution or lack of resolution.

A student may lodge a complaint by communicating orally or in writing to any teacher, administrator, admission personnel, or counselor. The recipient of the complaint shall transmit it as soon as possible to the person authorized to resolve complaints and shall attempt to resolve complaints related to that person's duties.

g.1 If a student orally delivers the complaint and the complaint is not resolved either within a reasonable period or before the student again complains about the same matter, the institution shall advise the student that a complaint must be submitted in writing and shall provide the student with a written summary of the institution's complaint procedure.

g.2 If a student complains in writing, the institution shall, within 10 days of receiving the complaint, provide the student with a written response, including a summary of the institution's investigation and disposition of it. If the complaint or relief requested by the student is rejected, the institute is required to give reason(s) for the rejection.

The student's participation in the complaint procedure and the disposition of a student's complaint shall not limit or waive any of the student's rights or remedies. Any document signed by the student that purports to limit or waive the student's rights and remedies is void. The person authorized to resolve complaints under this section shall not be terminated from employment or suffer any diminution in compensation as a result of the appropriate and good faith discharge of duties under this section.

A student or any member of the public may file a complaint about this institution with the Bureau for the Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov.

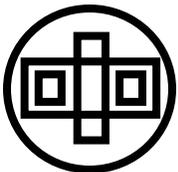


13. Facts concerning the institution and the course

- 1). Silicon drafting Institute is established in Sept, **1995** in the heart of Silicon Valley.
- 2). The Institution is founded by high-tech professionals in the area of Integrated Circuit layout and CAD design.
- 3). The course materials are well tailored to meet the industrial need.
- 4). Advanced CAD tools and software are used to ease the layout and design processes. We have 30 workstations all loaded with industrial most popular Cadence software and Linux operating system. All students will have easy access to all the software tools during the training. Our institute is also a member of the "Cadence North American University Software Program". Go to our course outlines to get the detailed list of the software packages you expect to learn during the training.
- 5). Our facility has two main areas. The lecture areas which can sit 20 people comfortably, and this area is equipped two large white-boards and with an over-head projector & a video projector. The 2nd area is the computer lab area. This area can also accommodate 20 students, and equipped with 20 workstations all loaded with software. On an average, less than 10 students will use the lab at any given time. This is because our lab opens long hours and they come at different times.

In addition, there are two more areas (rooms) for students to use at all times during the school business hours. One is the video room where students could watch the recorded lecture videos, should they need to review the lectures again. And in cases that, due to some unforeseen circumstances, students could not come for certain lecture sessions, they could watch the missed lectures on the school's video computers.

The other area is a reading room (serving as a small library area) where the school put some additional reading materials, such as books, technical papers and magazines for students to read. Most of the class materials, hundreds for pages, are given to students during the lectures. In fact, the best and the most updated sources of information is still from Google.



14. School notices

- 1). Silicon Drafting Institute is a private institution and that it is approved to operate by the Bureau.

- 2). Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for the Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

- 3). As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

- 4). The institution's operational plan satisfies (or exceeds) the minimum standards listed in Education Code Section 94310(a) or 94311(a), whichever is applicable.

- 5). Silicon Drafting Institute's approval school code is:
4305771

- 6). Silicon Drafting does **not** have any pending petition in bankruptcy, or is operating as a debtor in possession, has filed a petition within the preceding five years, or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

- 7). Silicon Drafting does **not** offer any distance educational services.

- 8). Silicon Drafting does **not** offer any assistance or services in housing.

- 9). Silicon Drafting will keep students information in digital form (paperless). Information, such as student's personal data, grades, transcripts, .. etc are stored in more than one location and retrievable at any time upon request.

