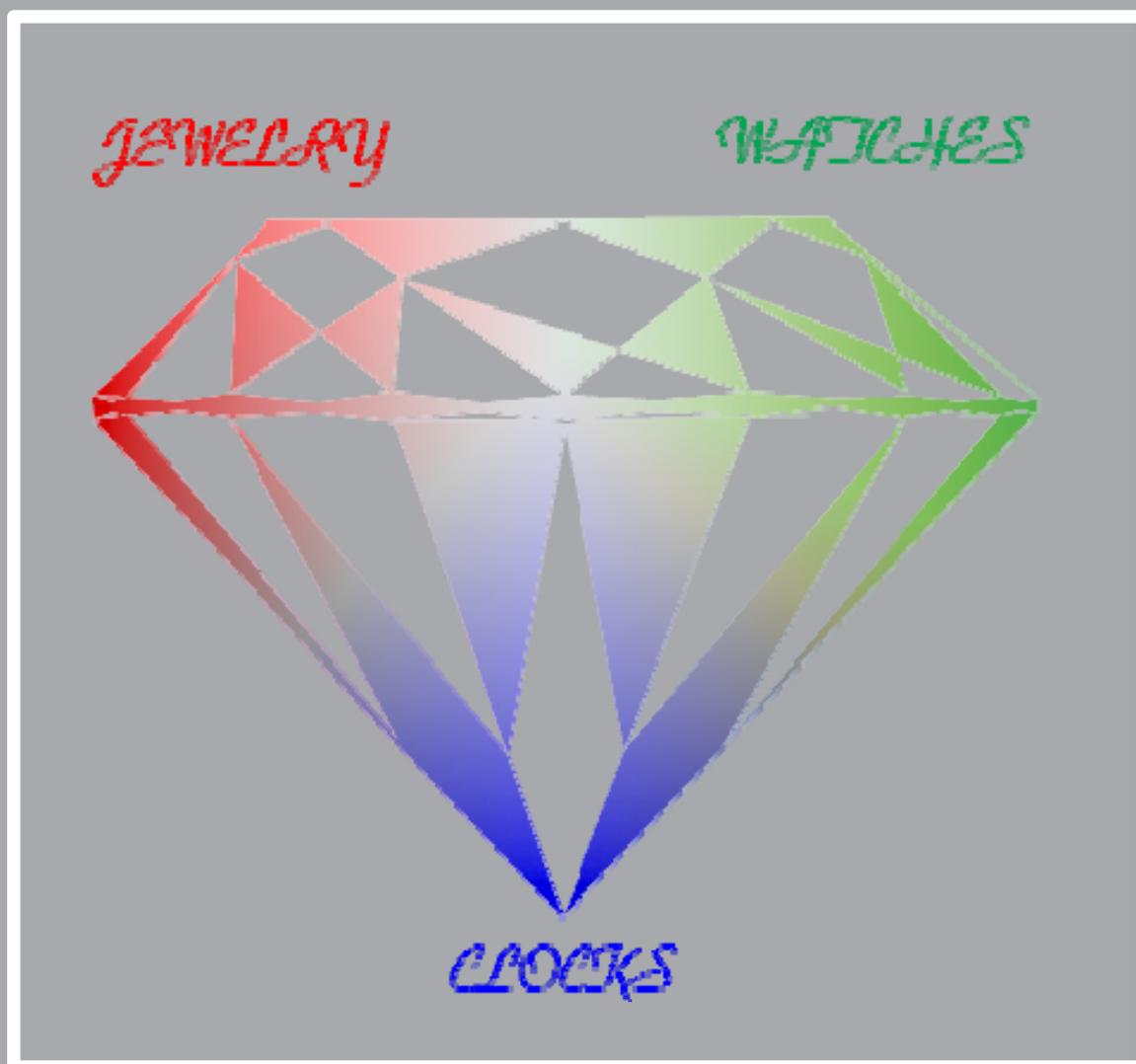


Risch's Watch, Clock, & Jewelry Repair School

Let us show you the many facets of the jewelry profession.

OFFICIAL STUDENT HANDBOOK AND COURSE CATALOG



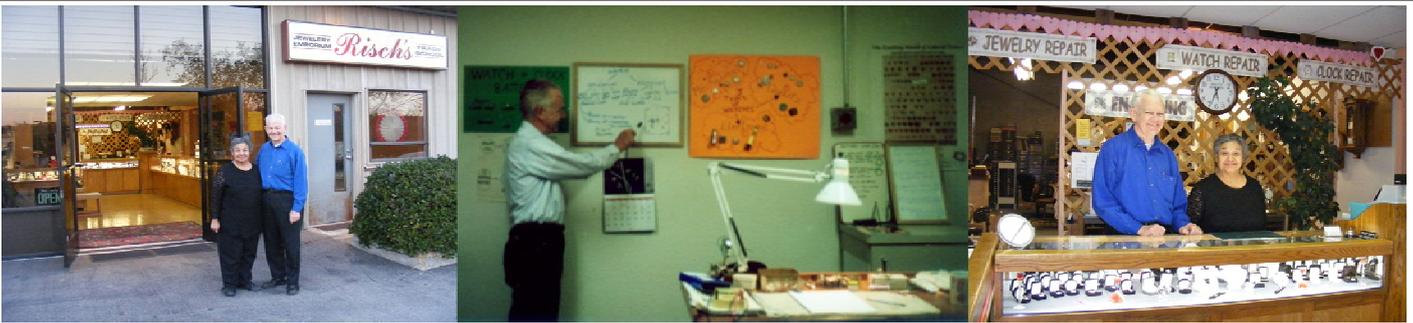
SCHOOL CODE: 4000651

8790 Plata Ln., #B, Atascadero, CA 93422

www.rischschool.com

(805) 466 5262 phone/fax
Revision 02: 03/28/2012

e mail: info@rischschoo.com



Rolland “Rusty” Risch and his wife, Juanita, established Risch’s Jewelers in 1977 in Atascadero, Ca. (about 20 miles north of San Luis Obispo, Ca.). His experience in jewelry, watch, and clock repair as an apprentice under several jewelers has been instrumental in the success of their business. Over the years, he has provided instruction to his four children and several close friends.

Because of his knowledge, experience, and reputation for honesty, he was asked to become an instructor. Risch’s Watch, Clock & Jewelry Repair School was established in June 1995 and has been recognized by the State of California as a private post- secondary learning facility.

Risch’s Watch, Clock & Jewelry Repair School offers many accelerated courses in the fields of Jewelry, Watches, and Clocks. Each course is designed to provide every student with the skills, tools, and resources needed to be confident and productive for the chosen field of instruction and for the chosen skill level. Upon completion of the Repairman course, students are encouraged to complete the Specialist course in order to receive the title of “Professional”. Students who complete the Maker course receive the title of “Master”.

Additional shorter seminars, such as bead stringing, may be available on select Saturday. Each seminar comes complete with tools, materials, and a Certificate of Completion.

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SCHOOL INFORMATION

Mission Statement

Our mission is to provide education and quality instruction in all area of watch repair, clock repair, and jewelry repair to high school graduates or the equivalent, in order to fully prepare the prospective student(s) to be a repairman, specialist, or maker in the trades of watch repair, clock repair, or jewelry repair.

Office Hours

Normal Hours of Operation are Monday through Friday: 9:00 a.m. to 5:30 p.m.

Saturday Hours of Operation vary due to Seminar schedule. Please contact us for information.

Risch's Trade School is closed on all Sundays and Observed Holidays.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet which must be approved by you prior to signing an enrollment agreement.

Observed Holidays

<u>HOLIDAY</u>	<u>2012</u>	<u>2013</u>
New Year's Day	Wednesday, January 01, 2012	Tuesday, January 01, 2013
President's Day	Monday, February 20, 2012	Monday, February 18, 2013
Memorial Day	Monday, May 28, 2012	Monday, May 27, 2013
Independence Day	Wednesday, July 04, 2012	Thursday, July 04, 2013
Labor Day	Monday, September 03, 2012	Monday, September 02, 2013
Columbus Day	Monday, October 08, 2012	Monday, October 14, 2013
Veteran's Day	Sunday, November 11, 2012	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 22, 2012	Thursday, November 28, 2013
Christmas Day	Tuesday, December 25, 2012	Wednesday, December 25, 2013

Description and Qualifications of the Faculty

Our staff brings experience and knowledge to their positions at Risch's Watch, Clock, & Jewelry Repair School. They understand how complicating the paperwork and training can be since they have worked in these fields themselves for a long time. They are always available to answer any questions or assist in any capacity.

Rolland J. Risch, Owner-Founder-Instructor

Mr. Risch has over 40 years of experience in the trade of watch, clock, & jewelry repair. He has also owned and operated Risch's Jewelers for 34 years offering both retail and repair services to its customers. He has trained many of his interested customers in the field as a means to empower them to repair their own watches, clocks, and jewelry. He continues to strive to teach more people and to keep his trade enjoyable and alive.

Clare M. Thomas, Finance-Administration

Mrs. Thomas has grown up with Risch's Jewelers over the past 30 years. She currently has an AA degree in Business Administration from Cuesta Community College, San Luis Obispo. She also has twenty years experience in the bookkeeping and accounting field. Clare also regularly updates and monitors our website: www.rischschool.com

Resource Center

The library services are limited to on-site reading and researching as well as checking out the holdings. The holdings are limited to reference books and industry-related periodicals.

Student Services

As a service to our students we provide a mentoring program, program counseling and assistance to find a job in order to make the students educational experience more rewarding and effective.

1. Mentoring program-During enrollment, the students are encouraged to spend time at Risch's Jewelry Emporium so as to gain valuable educational experience more rewarding and effective.
2. Program counseling-We encourage the students to periodically check in with the instructor/counselor to make sure that we are helping them to reach their goals effectively and timely.
3. Job finding assistance-We do not guarantee job placement, but we will do what we can to assist you in your job searching endeavor (see Graduate Placement Policy).

SCHOOL INFORMATION

General Information

Admission Requirements and Entrance Testing

The minimum education requirement is high school graduate or equivalent. Additional experience related to the field of study is considered to be a valuable asset.

Prior to admission, each prospective student is expected to participate in an informal interview process in order to evaluate each student's needs, goals, and expectations. Preparation required for admission includes an entrance exam in which the overall minimum score is 5 for satisfactory.

Each course is divided into individual sessions consisting of 15 hours of instruction. One hour of instruction is provided each workday for a 3 week period. One hour is defined as starting at the :00 of the hour and proceeds to the :50 of the same hour (9:00 to 9:50 for example). A 10 minute break is provided from the :50 of the hour to the :00 of the next hour (9:50 to 10:00 for example).

The student must demonstrate manual dexterity, patience, attention to detail, and perseverance.

All course information and testing is provided in English. It is necessary for the student to read, write, and understand English. We do not provide English as a Second Language (ESL) instruction.

Additional policies and disclosures, such as Notice of Students Rights, are provided to each student at time of registration or prior to the beginning of the course. These policies and disclosures are also available to the general public upon request.

Our institution has not entered into agreements with any other institutions. Courses studied in other schools will be considered as valuable and students may be tested by us to assure understanding and ability in that field.

Graduate Placement Policy

We do not provide a placement service for our graduates, but we will assist them as we can to find a job.

English As A Primary Language

We only recruit English speaking students. A prospective student whose primary language is not English may obtain a translator or other means to help translate the enrollment agreement, policies, and catalog.

Housing

Although our institution does not provide housing, we do try to assist students with the help of locating trailer parks, motels and possible other places, as well as other services available to help the student.

Attendance Policy

The minimum attendance policy states that each student must attend at least 85% of the scheduled courses unless the reasons are due to medical or legal and the student has made other arrangements with the institution to meet the graduation requirements. Failure to meet the minimum attendance policy may lead to suspension or dismissal from the instruction (see Probation and Dismissal Policies).

Probation and Dismissal Policies

The grading standards are E-Excellent, G-Good, S-Satisfactory, N-Needs Improvement, and U-Unsatisfactory. These are based on completions of projects and attendance. 85% of attendance is required to maintain current student status. Grounds for dismissal or probation includes but is not limited to: a) not maintaining at least 85% attendance, as stated in the Attendance Policy, b) not completing the projects with grades S-Satisfactory or above, c) not showing willingness to complete the projects or maintain attendance, or d) being disruptive or unruly during instruction.

Grounds for suspension or probation would be considered if any of the above [a) to d)] occurred. The institution will review the suspended student's readmission after a three (3) month period from our institution.

Grading and Student Assessment Policy

Student's grades are based on completions of projects and attendance during the scheduled instruction. The grading standards are E-Excellent (100%), G-Good (90%), S-Satisfactory (80%), N-Needs Improvement (70%), and U-Unsatisfactory (60%).

Student Records

Student records are maintained at the campus located at 8790 Plata Ln., #B, Atascadero, CA 93422.

The school maintains current records for a period of not less than five (5) years at the campus and is available during normal business hours for inspection by the Bureau, the student, and any entity authorized to conduct investigations.

Student Complaints Procedure

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to:

Bureau for Private Postsecondary Education

2535 Capitol Oaks Drive, Suite 400

Sacramento, CA 95833

www.bppve.ca.gov

Toll free (888)370-7589 or fax (916)263-1897

Any questions, comments, or complaints may be directed to:

- ❖ The instructor in charge at their office hours.
- ❖ The owner, Rolland J. Risch, available 9:00 a.m. to 5:30 p.m., Monday through Friday, at 8790 Plata Ln., #B, Atascadero, CA 93422

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888)370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's internet website www.bppe.ca.gov.

Schedule of Tuition, Fees, and Other Charges and Expenses

Registration	\$ _____	(non-refundable)
STRF	\$ _____	(non-refundable)
Tuition	\$ _____	(see Approved Courses for Tuition)
Other Charges/Expenses:		
*Tools, Equipment, Kits		
Books, and Materials	\$ _____	
TOTAL CHARGES	\$ _____	

(Full tuition will be paid in full prior to the beginning of class or in pre-arranged scheduled payments.)

Schedule of Payments

Total Amount Due \$ _____ or you will make payments of \$ _____. The first payment will be due on _____, Second payment will be due on _____, Third payment will be due on _____, Fourth payment will be due on _____, Fifth payment will be due on _____, and Sixth payment will be due on _____.

Catalog Disclosure – Student Tuition Recovery Fund (STRF)

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program, or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program, or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.

SCHOOL INFORMATION

General Information

Catalog Disclosure – Student Tuition Recovery Fund (STRF) Continued

3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
 4. There was a material failure to comply with the Act or this Division within 30-days before the school closed or, if the material failure began earlier than 30-days prior to closure, the period determined by the Bureau.
 5. An inability after diligent efforts to prosecute, proof, and collect on a judgment against the institution for a violation of the Act.
- However, no claim can be paid to any student without a social security number or a taxpayer identification number. To be eligible for STRF, you must be a "California resident" and reside in California at the time the enrollment agreement is signed or when you received lessons at a California mailing address from an approved institution offering distance education.

To qualify for STRF reimbursement you must file a STRF application within one (1) year of receiving notice from the Bureau that the school is closed. If you do not receive notice from the Bureau, you have four (4) years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two (2) years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts, or any other information that documents the monies paid to the school. Questions regarding the STRF may be directed to the Bureau for Postsecondary Education, P. O. Box 980818, West Sacramento, CA 95798-0818, and (916) 431-6959

Written Contract Disclosure

Any written contract or agreement by a prospective student shall not become operative until the student attends the first class or session of instruction.

Approval to Operate Disclosure

Ed. Code 94802(b) Applications to renew an approval to operate that had been pending action before the former Bureau for Private Postsecondary and Vocational Education on June 30, 2007 shall be deemed processed as follows:

1. Applications received prior to January 1, 2006, shall be granted an approval to operate until 2012 to coincide with the anniversary date of the current approval to operate date.
2. Applications received after January 1, 2006, shall be granted an approval to operate until 2013 to coincide with the anniversary date of the current approval to operate.

AND

Ed. Code 94802(c) Students seeking to enroll in institutions approved under subdivision (b) shall be notified in writing by the institution, prior to executing an enrollment agreement, that, although the institution was approved to operate by the former Bureau for Private Postsecondary and Vocational Education, the institution's application for reapproval to operate has not been reviewed by the Bureau pursuant to this chapter.

The institution is a private institution and it is approved to operate by the Bureau.

Notice of Student Rights

Institutions shall refund 100 percent (100%) of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250.00), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later. To cancel a class, each student must provide a notice of cancellation which shall be in writing. The withdrawal may be effectuated by the student's written notice or by the student's conduct including, but not necessarily limited to, a student's lack of attendance. The school will also refund money collected for sending to a third party on the student's behalf such as license or application fees. If the school cancels or discontinues a course or educational program, the school will make a full refund of all charges. Refunds will be paid within 45 days of cancellation or withdrawal.

Schedule of Total Charges for Period of Attendance

In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion and other refundable charges if the student has completed 60% or less of the instruction. For example, if the student completes only 15 hours on a 45-hour course and paid \$1350.00 tuition, the student would receive a refund of \$900.00.

\$1350.00					
(Amount paid for instruction)	X	30 clock hours of instruction	=	\$900.00	(Refund amount)
		<u>paid for but not received</u>			
		45 clock hours of instruction			
		for which the student has paid			

Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

"The transferability of credits you earn at Risch's Watch, Clock, and Jewelry Repair School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the watch-, clock-, or jewelry-related program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Risch's Watch, Clock, and Jewelry Repair School to determine if your certificate will transfer."

Tardiness, Dropout, and Leave-of-Absence Policies

Tardiness Policy

Tardiness is defined as being more than 15 minutes late for a class. Three (3) tardies equals the loss of one (1) class hour. If there is adequate reason for the tardiness, arrangements can be made with the instructor regarding make-up or postponement to a different class session at the School.

Dropout Policy

Dropout is defined as failing to attend classes for a three-week period. At the end of the three-week period, the student shall be deemed to have withdrawn from the course.

Leave-of-Absence Policy

Leave-of-Absence is defined as a pre-notified period of time away from the class during the scheduled class time. Leave-of-Absence includes sick leave or emergency leave. 85% of attendance is required to maintain current student status.

The student needs to provide a letter or e-mail for leave-of-absence detailing how much time is needed, expected time of return, and reason for absence. The student needs to submit this to the office on campus or the instructor in order to be approved.

Class Location

All school classes as well as instructional materials and educational aids are located on campus. We are located at 8790 Plata Ln., Suite B, Atascadero, CA 93422. We are a private institution registered and approved to operate with the Bureau for Postsecondary Education of the State of California.

Our small institution boasts of adequate classrooms designed to immerse the student in a jewelry-related environment while giving him/her the academic knowledge and basic skills to learn the trade. We also have the benches, equipment, and tools to assist and instruct the student to master the "hands-on" techniques essential in this field. This long list includes power tools, torches, testing equipment, lapidary, casting, electroplating, and smithing supplies.

Tuition, Fees, and Financing

The tuition for each course includes many materials and supplies, and may include some basic tools. Additional fees may be added, as indicated in the enrollment application, for particular or special needs. All costs are expected to be received prior to the beginning of the course, unless an agreement is reached to make payments. We do not participate in any state or federal financial aid programs.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that if the student has received federal student financial aid funds, the student is entitled to a refund of the money's not paid from federal student financial aid program funds.

Our business, Risch's Jewelry Emporium, begun in 1977, and our school, Risch's Watch, Clock, and Jewelry Repair School, began in 1995, has never been involved in bankruptcy or reorganization under chapter 11.

Certificates and Titles

A Certificate of Completion is issued for each completed course.

A Title is bestowed upon any student who completes courses as indicated below: Completed Courses

	<u>Title</u>
Jewelry Repair and Jewelry Specialist	Professional Jeweler
Jewelry Repair, Jewelry Specialist, and Jewelry Maker	Master Jeweler
Watch Repair and Watch Specialist	Professional Watch Technician
Watch Repair, Watch Specialist, and Watch Maker	Master Watch Technician Clock Repair
and Clock Specialist	Professional Clock Technician Clock
Repair, Clock Specialist, and Clock Maker	Master Clock Technician

Educational Financing

Educational financing is available for the current course of instruction. Terms and Conditions apply. Please contact Risch's Trade School for more information.

Saturday Seminars

The following Seminars are available on selected Saturdays. Each Seminar is designed to educate the student in certain basic concepts. Each four-hour** class combines theory with bench work and includes a student project. Each student receives a Certificate of Completion, the student project, and all tools provided with the Seminar. Only one Seminar is taught on any given Saturday. All Seminars begin promptly at 1:00 p.m.** and finish at 5:00 p.m. Class size is limited.

A \$25.00 non-refundable deposit is required at time of registration.

<u>Course</u>	<u>Cost *</u>
Basic Casting	\$125.00 **
Basic Soldering	\$95.00
Bead Stringing	\$95.00
Lapidary	\$95.00
Wire Wrapping	\$95.00
Basic Clock Repair	\$95.00

* Cost of each Seminar includes all materials and tools.

** Higher cost is due to longer class length, 6 hours total. Class is from 11 a.m. to 5 p.m.

Notes

JEWELRY REPAIR

JEWELRY REPAIR COURSE (JRC)

OBJECTIVE: To introduce the basics of jewelry repair by learning the terminology, tools, practices, and techniques in a personalized student/jeweler setting. There will be hands-on experience in minor repairs. This course will prepare the student for an occupation in jewelry repair with basic expertise.



(JRC 1): 15 Hours Instruction \$450.00

The first session in the Jewelry Repair Course series. This class will introduce the student to jewelry in general. Particular attention will be given to: types of jewelry, metals, stones, findings, terminology, and hands-on experience. The instruction will also include bead stringing. There is no pre-requisite for this session.

(JRC 2): 15 Hours Instruction \$450.00

The student will explore gemstones and precious metals. The student will be challenged to bend, heat, and test metals. Pre-requisite: JRC 1

(JRC 3): 15 Hours Instruction \$450.00

Soldering and stone setting combine to give valuable lessons in creativity. Learn about special finishes on jewelry and about engraving. Pre-requisite: JRC 2

JEWELRY SPECIALIST COURSE (JSC)

OBJECTIVE: To cover in depth all areas of jewelry repair by learning repair techniques, jewelry design, and the artistic qualities needed to create beautiful jewelry. This course will prepare the student for an occupation as an expert in jewelry repair.



(JSC 1): 15 Hours Instruction \$550.00

Building on the Jewelry Repair Course, this course will examine in greater detail the science of metallurgy and precious gemstones. Pre-requisite: the student must complete the Jewelry Repair Course.

(JSC 2): 15 Hours Instruction \$550.00

The student will learn the fine art of soldering as well as stone setting. Pre-requisite: JSC 1

(JSC 3): 15 Hours Instruction \$550.00

Enjoy the thrill of designing and creating works of art. Learn bead stringing. Pre-requisite: JSC 2

(JSC 4): 15 Hours Instruction \$550.00

Discover the potential of making and using findings and special techniques to make the impossible possible. Pre-requisite: JSC 3

(JSC 5): 15 Hours Instruction \$550.00

Add electro-plating, antiquing, and wire-wrapping to your jewelry dossier. Pre-requisite: JSC 4

(JSC 6): 15 Hours Instruction \$550.00

Graduate with honors after learning lapidary, casting, and more. Pre-requisite: JSC 5

JEWELRY MAKER COURSE (JMC)

OBJECTIVE: This course will provide instruction by designing and making jewelry while utilizing the principles and techniques learned in previous courses and reinforcing the confidence needed to pursue this trade to the fullest extent. This is accomplished with creative projects intended to explore new techniques, materials, and ideas. This course will prepare the student for an occupation as an expert jewelry maker.



(JMC 1): 15 Hours Instruction \$550.00

Building on the Jewelry Specialist Course, the student will enjoy the fascination of working with wire, string, and beads to make unique jewelry designs. Pre-requisite: the student must complete the Jewelry Specialist Course.

(JMC 2): 15 Hours Instruction \$550.00

Using the skills of soldering and stone setting, discover the hidden world of creative expression combining channel, bezel, and prong setting with free form jewelry. Pre-requisite: JMC 1

(JMC 3): 15 Hours Instruction \$550.00

Learn to use the graver and engraving techniques as special finishes are applied to jewelry designed to resemble works of antiquity. Pre-requisite: JMC 2

(JMC 4): 15 Hours Instruction \$550.00

Enjoy the fun of unlimited ideas while working with precious metal clay. Pre-requisite: JMC 3

(JMC 5): 15 Hours Instruction \$550.00

Using the ideas of the past with today's technology, the student will do enameling, cloisonné, metal forming, and more. Pre-requisite: JMC 4

(JMC 6): 15 Hours Instruction \$550.00

In this casting class, originality is a must as you carve the wax into a piece of jewelry. Try sand casting and compare to centrifugal casting. Pre-requisite: JMC 5

Notes

WATCH REPAIR COURSES

WATCH REPAIR COURSE (WRC)

OBJECTIVE: To introduce the basics of watch repair by learning the terminology, tools, practices, and techniques in a one-on-one student/teacher setting. There will be hands-on experience in minor repairs. This course will prepare the student for an occupation in watch repair with basic expertise.



(WRC 1): 15 Hours Instruction \$450.00

The first session in the Watch Repair Course series. This class will introduce the student to watches in general. Feel the excitement as you step into the shoes of the master watchmakers. Learn about the mystery of how watches tick and the exciting field of quartz technology. There is no pre-requisite for this session.

(WRC 2): 15 Hours Instruction \$450.00

The student will disassemble and learn the parts and functions of watches. Pre-requisite: WRC 1

(WRC 3): 15 Hours Instruction \$450.00

Learn the reason for jewels, the various functions of timepieces, about cases, watchbands, and more. Pre-requisite: WRC 2

WATCH SPECIALIST COURSE (WSC)

OBJECTIVE: To cover in depth all areas of watch repair by learning repair techniques and applying them on projects in a one-on-one student/teacher setting. This course will prepare the student for an occupation as an expert in watch repair.



(WSC 1): 15 Hours Instruction \$550.00

Building on the Watch Repair Course, this course will teach the student the names and terminology in the language of horology. Disassemble and clean a watch. Pre-requisite: the student must complete the Watch Repair Course.

(WSC 2): 15 Hours Instruction \$550.00

The student learns the history of watches and sees their development. Study about case designs, functions, metals, etc. Pre-requisite: WSC 1

(WSC 3): 15 Hours Instruction \$550.00

Focus on the heart (the escapement) of the timepieces. Pre-requisite: WSC 2

(WSC 4): 15 Hours Instruction \$550.00

Replace jewels, adjust pallet stones, disassemble shock springs, oil cap jewels, etc. Pre-requisite: WSC 3

(WSC 5): 15 Hours Instruction \$550.00

Learn the dynamics of mainsprings, manual, automatic, wind-up, and calendar watches. Pre-requisite: WSC 4

(WSC 6): 15 Hours Instruction \$550.00

Enjoy the wide ranges of different watches and their unique functions, including alarms, chronograph, and repeater models and others. Pre-requisite: WSC 5

WATCH MAKER COURSE (WMC)

OBJECTIVE: This course will provide instruction by designing and making watch parts while utilizing the principles and techniques learned in previous courses and reinforcing the confidence needed to pursue this trade to the fullest extent. This course will prepare the student for an occupation as an expert watch maker.



(WMC 1): 15 Hours Instruction \$550.00

Building on the Watch Specialist Course, the student will learn how to use a lathe to "true" parts and polish arbors and pivots. Also, develop the expertise of measuring and exacting close tolerances. Pre-requisite: the student must complete the Watch Specialist Course.

(WMC 2): 15 Hours Instruction \$550.00

Study about the jewels used in horology. Remove and replace jewels. Check the freedom of the train and the power source - mainsprings. Pre-requisite: WMC 1

(WMC 3): 15 Hours Instruction \$550.00

Become familiar with cases and their repairs, as well as watchbands, straps, etc. Repair dial feet and chipped faces. Pre-requisite: WMC 2

(WMC 4): 15 Hours Instruction \$550.00

Disassemble a watch and clean and check each part. Check for discolored areas, scratched or damaged parts, and cracked or broken jewels. Reassemble and test the parts separately and together. Pre-requisite: WMC 3

(WMC 5): 15 Hours Instruction \$550.00

Make the final adjustments with the winding and setting. Poise the balance wheel and true the hairspring. Adjust endshake and tolerance between parts. Put in beat. Pre-requisite: WMC 4

(WMC 6): 15 Hours Instruction \$550.00

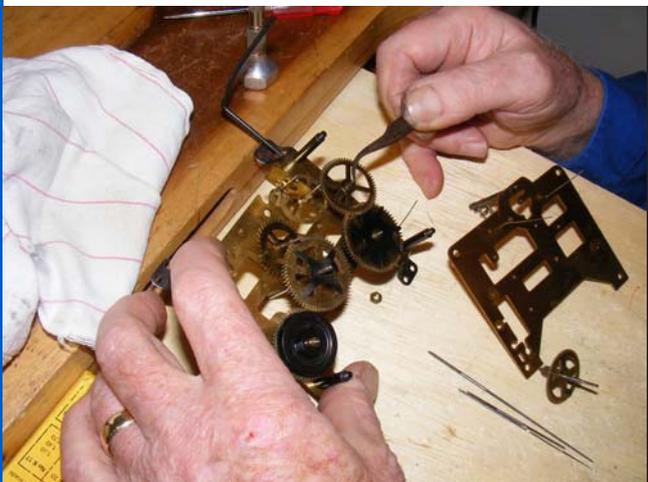
Do the necessary casework to restore it like new. Check all seals and check for water-tightness (if necessary). Complete the reassembly and check timekeeping in three positions. Pre-requisite: WMC 5

Notes

CLOCK REPAIR COURSES

CLOCK REPAIR COURSE (CRC)

OBJECTIVE: To introduce the basics of clock repair by learning the terminology, tools, practices, and techniques in a one-on-one student/teacher setting. There will be hands-on experience in minor repairs. This course will prepare the student for an occupation in clock repair with basic expertise.



(CRC 1): 15 Hours Instruction \$450.00

The first session in the Clock Repair Course series. This class will introduce the student to clocks in general. Enter the "time zone" and discover what makes antique clocks tick, timepieces keep time, and what causes the chiming and striking in clocks. There is no pre-requisite for this session.

(CRC 2): 15 Hours Instruction \$450.00

Understand what quartz technology is all about. Learn about the differences and similarities between battery-operated and wind-up timepieces. Pre-requisite: CRC 1

(CRC 3): 15 Hours Instruction \$450.00

Disassemble and clean a simple clock. Discover why cucu's cucu, 400-day clocks are wound annually, and why most ship's clocks have jewels. Pre-requisite: CRC 2

CLOCK SPECIALIST COURSE (CSC)

OBJECTIVE: To cover in depth all areas of clock repair by learning repair techniques and applying them on projects in a one-on-one student/teacher setting. This course will prepare the student for an occupation as an expert in watch repair.



(CSC 1): 15 Hours Instruction \$550.00

Building on the Clock Repair Course, this course will step the student back in time with antique clocks and will explore the technology of the future. Pre-requisite: the student must complete the Clock Repair Course.

(CSC 2): 15 Hours Instruction \$550.00

While mastering the nomenclature of parts, compare different clocks with their functions and styles. Pre-requisite: CSC 1

(CSC 3): 15 Hours Instruction \$550.00

Critique the close tolerances needed for a timepiece to "run like a clock". Pre-requisite: CSC 2

(CSC 4): 15 Hours Instruction \$550.00

Troubleshoot clocks correctly to make repair estimates cost effective. Pre-requisite: CSC 3

(CSC 5): 15 Hours Instruction \$550.00

Expertly adjust chiming and striking clocks as well as cucu's and ship's bells. Pre-requisite: CSC 4

(CSC 6): 15 Hours Instruction \$550.00

Become detail-oriented and focus on the specific parts and functions of the clocks. Pre-requisite: CSC 5

CLOCK MAKER COURSE (CMC)

OBJECTIVE: This course will provide instruction by designing and making clock parts while utilizing the principles and techniques learned in previous courses and reinforcing the confidence needed to pursue this trade to the fullest extent. This course will prepare the student for an occupation as an expert clock maker.



(CMC 1): 15 Hours Instruction \$550.00

Building on the Clock Specialist Course, the student will learn about the lathe, close tolerances, and cutting and polishing brass and steel. Work with hard (tempered) and soft (annealed) metals. Pre-requisite: the student must complete the Clock Specialist Course.

(CMC 2): 15 Hours Instruction \$550.00

Practice making arbors, replacing pivots, putting teeth in wheels, and more. Pre-requisite: CMC 1

(CMC 3): 15 Hours Instruction \$550.00

Adjust the length of mainsprings, make a pendulum, reface pallets, and replace verge wires.

Pre-requisite: CMC 2

(CMC 4): 15 Hours Instruction \$550.00

Begin to make and build a wooden clock. Following a pattern, cut the "plates" and "pillars"; and locate and drill holes for bushings. Pre-requisite: CMC 3

(CMC 5): 15 Hours Instruction \$550.00

Make the wheels and arbors for your clock.

Pre-requisite: CMC 4

(CMC 6): 15 Hours Instruction \$550.00

Assemble and adjust your clock. Make a dial and hands.

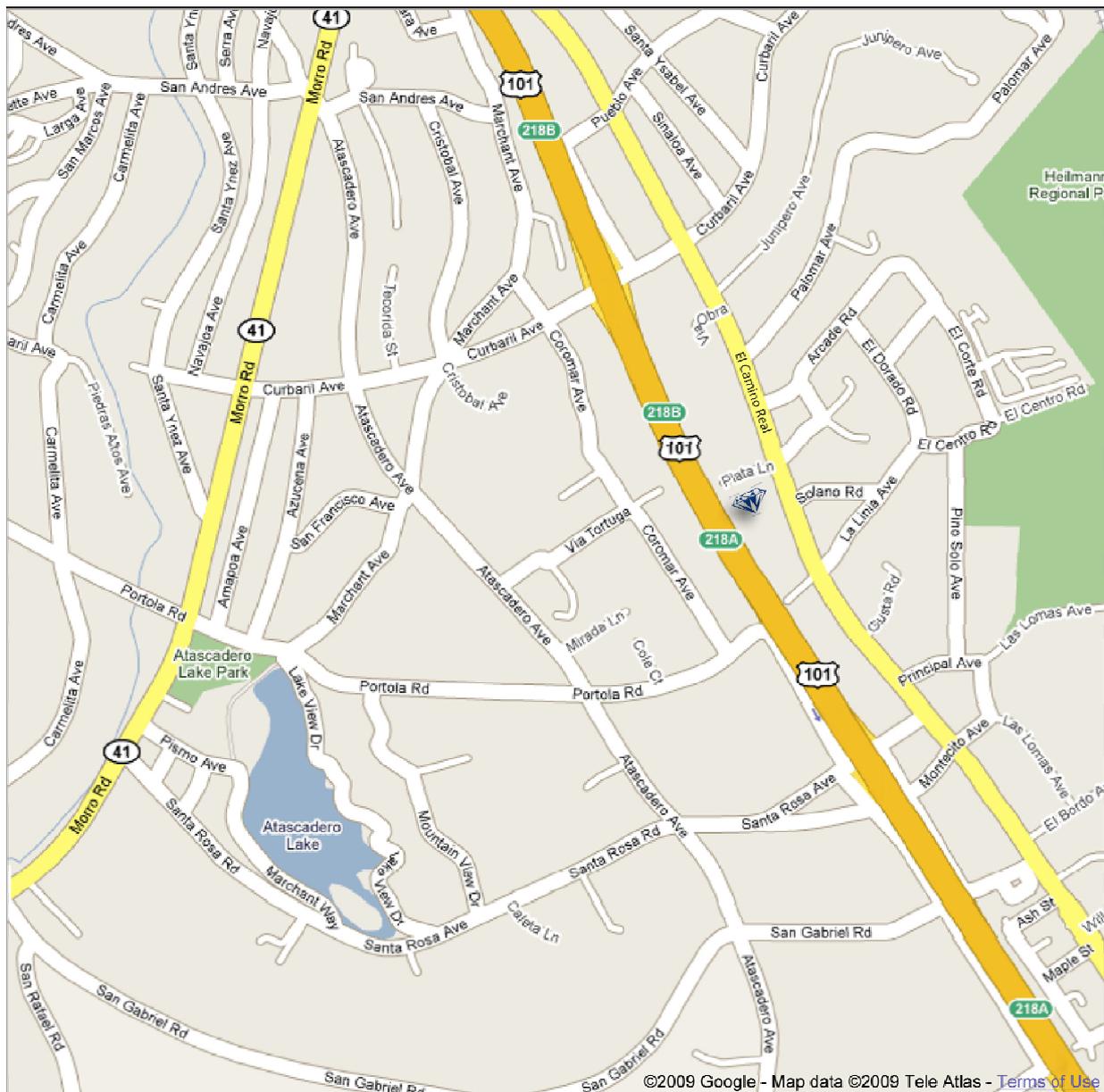
Pre-requisite: CMC 5

Notes

MAP AND DRIVING DIRECTIONS

Risch's Jewelry Emporium and Trade School is located in Atascadero, California, approximately 20 miles north of San Luis Obispo and approximately 12 miles south of Paso Robles.

From US 101, exit at Curbaril Avenue and drive east to El Camino Real. Turn right and head south on El Camino Real approximately one mile to Plata Lane. Turn right onto Plata Lane and enter the second driveway on your left side. Risch's Jewelry Emporium and Trade School is indicated by a diamond shape on the map below.



Risch's Jewelry Emporium & Trade School • 8790 Plata Lane, Suite B • Atascadero, CA 93422

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