

## Performance Fact Sheet

### Completion Rates (includes data for the two calendar years prior to reporting)

#### Industrial Technology Skills (Maintenance Skills) Program (320 hours)

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Graduates <sup>3</sup>	Completion Rate <sup>4</sup>
2010	8	8	1	12.5%
2011	53	53	16	30.2%

#### Janitorial Skills Program (160hours)

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Graduates <sup>3</sup>	Completion Rate <sup>4</sup>
2010	153	153	52	34.0%
2011	224	224	84	37.5%

#### Office Technology Skills Program (320hours)

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Graduates <sup>3</sup>	Completion Rate <sup>4</sup>
2010	72	72	11	15.3%
2011	193	193	62	32.1%

#### Retail Skills Program (240 hours)

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	Graduates <sup>3</sup>	Completion Rate <sup>4</sup>
2010	40	40	23	57.5%
2011	123	123	35	28.5%

<sup>1</sup> “Number of Students Who Began Program” is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

<sup>2</sup> “Students available for graduation” is the number of students who began program minus the number of “Students unavailable for graduation,” which means those students who have died, been incarcerated, or called to active military duty.

<sup>3</sup> “Graduates” is the number of students who completed the program within 100% of the published program length.

<sup>4</sup> “Completion Rate” is the number of graduates divided by the Number of Students Available for Graduation.

**Students Completing After Published Program Length – 150% Completion Rate  
Industrial Technology Skills (Maintenance Skills) Program (320 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	150% Completion Rate <sup>6</sup>
2010	8	8	Not available	Not available
2011	53	53	5	9.4%

**Janitorial Skills Program (160 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	150% Completion Rate <sup>6</sup>
2010	153	153	Not available	Not available
2011	224	224	38	17.0%

**Office Technology Skills Program (320 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	150% Completion Rate <sup>6</sup>
2010	72	72	Not available	Not available
2011	193	193	18	9.3%

**Retail Skills Program (240 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Students Available for Graduation <sup>2</sup>	150% Graduates <sup>5</sup>	150% Completion Rate <sup>6</sup>
2010	40	40	Not available	Not available
2011	123	123	9	7.3%

<sup>1</sup> “Number of Students Who Began Program” is the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

<sup>2</sup> “Students available for graduation” is the number of students who began program minus the number of “Students unavailable for graduation,” which means those students who have died, been incarcerated, or called to active military duty.

<sup>5</sup> “150% Graduates” is the number of students who completed the program within 101-150% of the published program length.

<sup>6</sup> “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 101-150% of the published program length divided by the Number of Students Available for Graduation in the published program length period.

Placement Rates (includes data for the two calendar years prior to reporting)

**Industrial Technology Skills (Maintenance Skills) Program (320 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate % Employed in the Field <sup>5</sup>	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2010	8	1	1	0	0.0%	0	0
2011	53	16	16	2	12.5%	1	1

**Janitorial Skills Program (160hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate % Employed in the Field <sup>5</sup>	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2010	153	52	52	8	15.4%	6	2
2011	224	84	84	21	25.0%	14	7

**Office Technology Skills Program (320 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate % Employed in the Field <sup>5</sup>	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2010	72	11	11	4	36.4%	3	1
2011	193	62	62	19	30.7%	7	12

**Retail Skills Program (240 hours)**

Calendar Year	Number of Students Who Began Program <sup>1</sup>	Number of Graduates <sup>2</sup>	Graduates Available for Employment <sup>3</sup>	Graduates Employed in the Field <sup>4</sup>	Placement Rate % Employed in the Field <sup>5</sup>	Graduates Employed in the Field an average of less than 32 hours per week	Graduates Employed in the Field at least 32 hours per week
2010	40	23	23	1	4.3%	1	0
2011	123	35	35	10	28.6%	9	1

<sup>1</sup> “Number of Students Who Began Program” means the number of students who began the program who are scheduled to complete the program within the reporting calendar year.

<sup>2</sup> “Number of Graduates” is the number of students who have completed the program within 100% of the published program length.

<sup>3</sup> “Graduates available for employment” means the number of graduates minus the number of graduates unavailable for employment. “Graduates unavailable for employment” means graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

<sup>4</sup> “Graduates employed in the field” means graduates who report that they are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position.

Graduates Employed in the Field

Program Name	OES Code		NAIC Code	
Industrial Technology Skills (Maintenance Skills)	51-0000	51-4081	337-339	493
	51-2092	51-9198		
Janitorial Skills Program	670020	670050	814	
Office Technology Skills Program	55108	55347	518	561
	55338	55305	517	
Retail Skills Program	490230	553470	442-454	
	490112			

<sup>5</sup> Placement Rate is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

**Industrial Technology Skills (Maintenance Skills) Program (320 hours)**

Calendar Year	Graduates Available for Employment <sup>1</sup>	Graduates Employed in the Field <sup>2</sup>	Annual Salary and Wages Reported by Graduates Employed in the Field <sup>3</sup>				
			\$15,000.00-\$20,000.00	\$20,001.00-\$25,000.00	\$25,001.00-\$30,000.00	\$30,000.00-\$35,000.00	Students Not Reporting Salary
2010	1	0	0	0	0	0	0
2011	16	2	1	0	0	0	0

\*1 Graduate Employed in the Field had annual salary below \$15,000.00 (2011)

**Janitorial Skills Program (160 hours)**

Calendar Year	Graduates Available for Employment <sup>1</sup>	Graduates Employed in the Field <sup>2</sup>	Annual Salary and Wages Reported by Graduates Employed in the Field <sup>3</sup>				
			\$15,000.00-\$20,000.00	\$20,001.00-\$25,000.00	\$25,001.00-\$30,000.00	\$30,000.00-\$35,000.00	Students Not Reporting Salary
2010	52	8	1	1	0	0	1
2011	84	21	1	3	1	1	1

\*5 Graduates Employed in the Field had annual salaries below \$15,000.00 (2010)

\*\*14 Graduates Employed in the Field had annual salaries below \$15,000.00 (2011)

**Office Technology Skills Program (320 hours)**

Calendar Year	Graduates Available for Employment <sup>1</sup>	Graduates Employed in the Field <sup>2</sup>	Annual Salary and Wages Reported by Graduates Employed in the Field <sup>3</sup>				
			\$15,000.00-\$20,000.00	\$20,001.00-\$25,000.00	\$25,001.00-\$30,000.00	\$30,000.00-\$35,000.00	Students Not Reporting Salary
2010	11	4	0	0	0	1	0
2011	62	19	3	1	2	0	1

\*3 Graduates Employed in the Field had annual salaries below \$15,000.00 (2010)

\*\*12 Graduates Employed in the Field had annual salaries below \$15,000.00 (2011)

**Retail Skills Program (240hours)**

Calendar Year	Graduates Available for Employment <sup>1</sup>	Graduates Employed in the Field <sup>2</sup>	Annual Salary and Wages Reported by Graduates Employed in the Field <sup>3</sup>				
			\$15,000.00-\$20,000.00	\$20,001.00-\$25,000.00	\$25,001.00-\$30,000.00	\$30,000.00-\$35,000.00	Students Not Reporting Salary
2010	23	1	0	0	0	0	0
2011	35	10	1	0	0	0	2

\*1 Graduate Employed in the Field had an annual salary below \$15,000.00 (2010)

\*\*7 Graduate Employed in the Field had an annual salary below \$15,000.00 (2011)

<sup>1</sup> “Graduates available for employment” means the number of graduates minus the number of graduates unavailable for employment. Graduates unavailable for employment means graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United

States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

<sup>2</sup> “Graduates employed in the field” means graduates who are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position.

<sup>3</sup> Salary is as reported by the student. Not all graduates reported salary.