



**SCHOOL PERFORMANCE FACT SHEET**

The California Private Postsecondary Education Act (CPPEA) of 2009, which was effective January 1, 2010, requires under section 94910 of CPPEA that a school provides information for each program offered in regards to, completion rates, placement rates, licensure exam passage rates, and salary/wage information. The following information was data compiled from January 1, 2011 to December 31, 2011.

<b>Course Name</b>	<b>Students scheduled to complete certificate program in 2011</b>	<b>Graduate Completion Rate(1) in 2011</b>	<b>Graduate Placement Rate in 2011</b>	<b>Licensure / Examination Pass Rate</b>	<b>Student Initial and Date by Course of Interest</b>
<b>Computer Skills Training</b>	<b>11</b>	<b>90%</b>	<b>45%</b>	<b>Not Applicable</b>	
<b>Medical Office Assistant</b>	<b>10</b>	<b>80%</b>	<b>30%</b>	<b>Not Applicable</b>	
<b>Advanced Computer Skills</b>	<b>2</b>	<b>33%</b>	<b>50%</b>	<b>Not Applicable</b>	
<b>Bookkeeping Specialist</b>	<b>13</b>	<b>100%</b>	<b>46%</b>	<b>Not Applicable</b>	

1. Completion rate for each program is calculated by, (a) dividing the number of graduates by the number of students available for graduation; or, (b) use of data reported to and calculated by the Integrated Postsecondary Education Data System of the United States Department of Education.

2. OTS programs of study do NOT prepare a graduate for, or lead to, employment for which passage of a state licensing examination is required.

**\*The graduate placement rate for OTS graduates in 2011 was 42.75%;**

**After graduating from OTS, you may obtain an entry level job that pays entry level wages. OTS CANNOT predict the position a graduate might eventually attain or the income a graduate might eventually earn.**

**OTS provides career services including job referrals, but OTS does NOT promise or guarantee employment to any student or graduate.**

### STATE OF CALIFORNIA WAGE DATA

The chart below reflects the wage data for the job or job titles provided by the Employment Development Department's Occupational Employment Statistics (<http://www.labormarketinfo.edd.ca.gov>). This salary information does NOT reflect the actual jobs obtained by OTS graduates upon graduation, but rather all jobs in the industry, whether entry level, mid-level or senior/upper level jobs typically held by more experienced practitioners.

EDD Data	2010/11 Projections - Hourly Wage Data San Diego Area			Student Initial and Date
	Low (25 <sup>th</sup> percentile)	Median (50 <sup>th</sup> percentile)	High (75 <sup>th</sup> percentile)	
Office and Administrative Support Workers, Office Clerks, General	\$11.72	\$14.44	\$17.86	
Insurance Claims and Policy Processing Clerks	\$14.92	\$17.30	\$19.93	
Bookkeeping, Accounting, and Auditing Clerks	\$14.98	\$18.46	\$22.57	

### INDUSTRY SPECIFIC WAGE DATA

The chart below reflects independent wage data for the listed job titles and is being provided on an informational basis. This salary information does NOT reflect the actual jobs obtained by OTS graduates upon graduation, but rather all jobs in the industry, whether entry level, mid-level or senior/upper level jobs typically held by more experienced practitioners.

Industry Provided Data	As of June 2011 - Yearly Wage Data	Student Initial and Date
<u>Occupation</u>	Median (50 <sup>th</sup> percentile)	
Account Payable Specialist	\$31,250	
Patient Service Representative	\$33,475	
Office Assistant, Data Entry, Filing	\$18,280	

*\*\*\*The median base salary data for each occupation contained in this table may be found on the internet by completing a key word search of "(Specific Occupation) salary, average salaries". The data reflects base pay and does not take into account overtime, commission or bonuses that may be paid by an employer.*

OTS graduates who obtain employment after graduation may start in entry level positions and should expect to earn salaries at the lower end of the hourly and/or salary range. Employment, career advancement, income, and the success or satisfaction of an individual student are not guaranteed and depend upon the local and national economy at the time, the graduate’s abilities, efforts and prior experience, and a variety of other factors. ***We recommend that you conduct your own due diligence in the local job markets in which you anticipate applying to determine the salaries and opportunities available to graduates on entry into the field and as they advance in their careers.***

This fact sheet is filed with the Bureau for Private Postsecondary Education. “Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.”

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to: Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818 Phone: (916) 431-6959 or (888) 370-7589, Fax: (916) 263-1897, Web Address: [www.bppe.ca.gov](http://www.bppe.ca.gov)

***I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.***

<b>Student Signature</b>	<b>Printed Name</b>	<b>Date</b>
<b>School Representative Signature</b>	<b>Printed Name</b>	<b>Date</b>