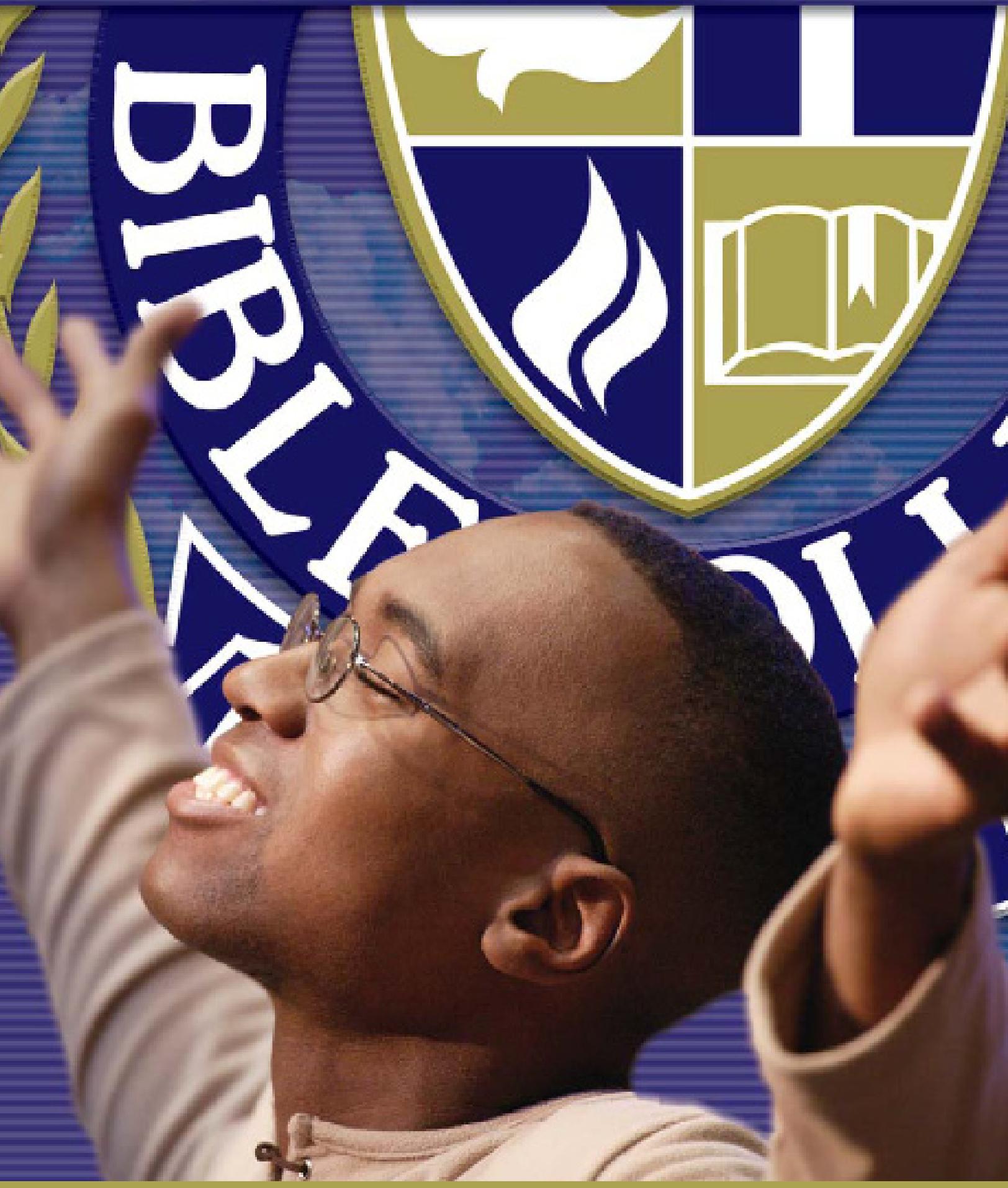


COURSE CATALOG 2012-2013
CAPITAL BIBLE COLLEGE





MESSAGE FROM THE PRESIDENT

At Capital Christian Center, we are committed to your spiritual growth and equipping you for ministry. Our vision to release people to meaningful service leads us to offer college level Bible and ministry training courses in the context of a dynamic local church family. Take a step toward answering the call! Come discover and develop your gifts and ministry.

Come join us at Capital Bible College!

Rev. Rick J. Cole, President



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HISTORY

Capital Bible College was established in 1976 as Pleasant Valley School of Ministry in Chico, California. Local church elders recognized the need to train qualified leadership in the context of a church body. In 1979, the school relocated to Capital Christian Center in Sacramento, California, and became Capital Bible Institute. In 1996, the administration and board of elders voted to change the name to Capital Bible College as a clarification of the mission, purpose, and nature of the program.

MISSION

It is the mission of Capital Bible College to provide education at the postsecondary level which will prepare men and women for a variety of church-oriented ministry vocations or professions. This is accomplished through a curriculum consisting of Biblical and Ministerial studies. The courses of study seek to equip students with biblical knowledge and practical ministry skills which will enhance their personal life, ministry in the church, and Christian service in the world. It shall be the purpose of Capital Bible College to provide Bible-centered courses of training to prepare Christian workers for effectual service in church, society, and world; to maintain an institution which shall foster and nourish the spiritual life of its students; and to stimulate evangelistic interest and zeal.

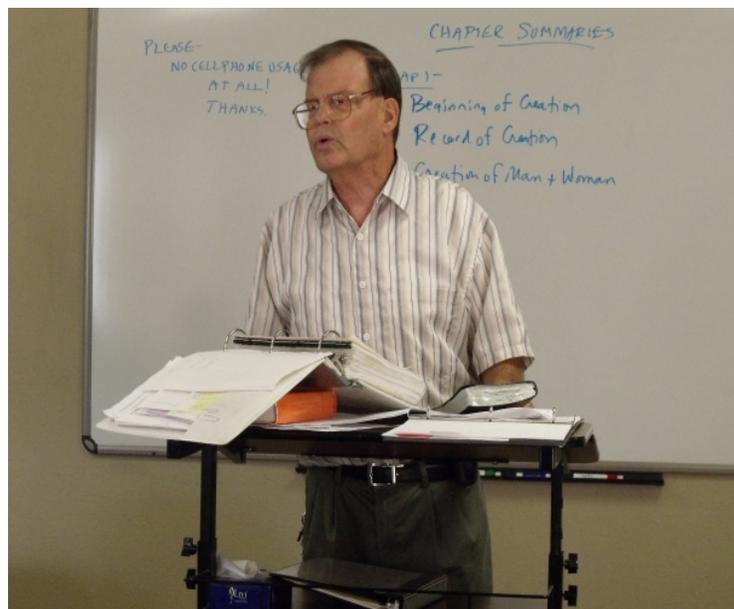
GOALS

The primary goal of Capital Bible College is to offer intensive instruction in God's Word so that students will have a thorough understanding of the Bible. The curriculum is constructed on the foundations of Biblical Theism in order to prepare men and women for leadership in the Church, for positive impact in society, and for the work of Christian ministry in the world.

OBJECTIVES

Upon completion of their studies, graduates of Capital Bible College should:

1. Possess a basic foundation of Biblical and theological knowledge.
2. Be capable to begin serving as pastors, evangelists, or lay ministers.
3. Demonstrate a life filled with the Holy Spirit and consistent Christian witness.
4. Exhibit wholesome intellectual, social, and spiritual attitudes for life, for citizenship, for effective Christian service, and for continuing educational development.



How Far Does Your Vision Reach?

DOCTRINAL STATEMENT

We believe that the Bible is the inspired, infallible and authoritative Word of God (2 Timothy 3:15,16, I Peter 2:2).

We believe there is one God, eternally existing in three (3) persons: God the Father, God the Son and God the Holy Ghost (Deut. 6:4, Matthew 28:19; John 5:17-30).

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to the earth in power and glory to rule over the nations (Isaiah 7:14; Hebrews 7:26; Acts 3:22; 1 Corinthians 15:3; Acts 1:9-11)

We believe man was created good and upright, but man voluntarily sinned and thereby incurred both physical and spiritual death, which is separation from God (Genesis 1:26-27; 2:17; Romans 5:12-19).

We believe the only means of our being cleansed from sin is through repentance and through faith in the precious blood of Christ. Regeneration by the Holy Spirit is absolutely essential for personal salvation (Luke 24:47; Romans 8:16; 10:13-15; Titus 2:11; 3:5-7)

We believe the ordinances of the church are the communion of the Lord's Supper and baptism in water by immersion, in the name of the Father, and the Son, and the Holy Ghost (2 Peter 1:4; 1 Corinthians 11:26; Matthew 28:19; Romans 6:4)

We believe that the baptism of the Holy Spirit is granted to all believers who ask for it. We further believe this experience is distinct from and follows the new birth, that it was the normal experience of the New Testament Christians and that it brings power for Christian living and service (Luke 24:19; Acts 1:4, 8: 2:4; 10:44-46; 15:8, 9)

We believe the baptism of believers in the Holy Spirit is witnessed by the initial sign of speaking with other tongues as the Spirit of God gives utterance. This speaking in tongues is the same essence as the gift of tongues but is different in its purpose and use (Acts 2:4; 1 Corinthians 12:4-10, 28).

We believe the Scriptures teach a life of holiness. Sanctification is a separation from that which is evil and a dedication unto God. We believe all believers should earnestly pursue sanctification by walking in obedience to God's Word. We further believe that the Christian is able to live a godly life by the indwelling of the Holy Spirit. (Hebrews 12:14; I Peter 1:15, 16; Philippians 2:12, 13). The Church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of her great commission. Each believer born of the Spirit is an integral part of the General Assembly and Church of the First-born, which are written in Heaven (Ephesians 1:22, 23; 2:22; Hebrews 12:23).

A divinely called and scripturally ordained ministry has been provided by our Lord for the three-fold purpose of leading the Church in:
(1) Evangelization of the world (Mark 15:15-20);
(2) Worship of God (John 4:23, 24); (3) Building a body of saints being perfected in the image of His Son (Ephesians 4:11-16).

We believe that Christ's death on the cross provides healing for the human body, in answer to believing prayer. (Isaiah 53:4, 5; Matthew 8:16, 17; James 5:14-16).



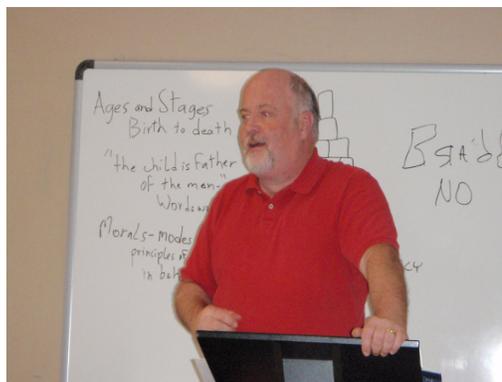
DOCTRINAL STATEMENT continued

We believe in the resurrection of those who have fallen asleep in Christ, and their translation together with those who are alive and remain unto the coming of the Lord. This is the imminent and blessed hope of the Church (I Thessalonians 4:16, 17; Romans 8:23, Titus 2:13; I Corinthians 15:51, 52).

We believe the second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with His saints to rule and reign on the earth for a thousand years. The millennial reign will bring the salvation of national Israel and establish universal peace (Zachariah 14:5; Matthew 24:27, 30; Revelation 1:7; 19:11-24; 20:1-6; Romans 11:16, 27; Isaiah 11:6-9; Micah 4:3-4).

We believe there will be a final judgment in which the wicked dead will be raised and judged according to their works. Whoever is not found written in the Book of Life will be consigned to everlasting punishment, which is the second death (Matthew 25:46; Mark 9:34-48; Revelation 19:20; 20:11-15; 21:8).

“We, according to His promise, look for new heavens and a new earth, wherein dwelleth righteousness”
(2 Peter 3:13; Revelation 21:22).



RECOGNITION

1. Assemblies of God

The Northern California-Nevada District of the Assemblies of God has recognized Capital Bible College course work as meeting the educational requirements for ministerial licensing and ordination. The license conferred by this district is recognized by the General Council of the Assemblies of God national office and other regional districts in the United States.

2. Other Denominations

Other denominations and ministerial organizations also recognize the school's program as meeting the educational requirements for licensing and ordination. Graduates have been ordained by Foursquare International, Evangelical Church Alliance, Christian Evangelistic Assemblies, Wesleyan Methodist, and others.

3. State of California

Capital Bible College has been granted approval as a California private postsecondary degree granting institution by the Bureau for Private Postsecondary Education. Pursuant to California Education Codes 94900 and 94915, approval was granted to offer the following educational programs: Diploma in Bible, Diploma in Bible and Ministry, Certificate in Christian Counseling, Associate of Arts in Bible, Associate of Arts in Bible and Ministry, Bachelor of Arts in Bible and Ministry.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, tel: (888) 370-7599 or (916) 431-6959, fax: (916) 263-1897.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

4. Other Colleges- Transferability

A number of regionally accredited Assemblies of God colleges in the U.S. have transferred credit from the CBC program. While no formal articulation agreements currently exist, the following colleges can be contacted for information. Bethany University, Northwest College, Central Bible College, Evangel College, and North Central Bible College. Some other colleges accept transfer credit also. The student is advised to contact the college to which they may wish to transfer for specific information about the possibility of transfer of credit from Capital Bible College.

“The transferability of credits you earn at Capital Bible College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma or certificate you earn in Bible, Bible & Ministry or Christian Counseling is also at the complete discretion of the institution to which you may seek to transfer. If the units you earn at at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Capital Bible College to determine if your units, degree/ diploma or certificate will transfer.”



FACILITIES

Capital Bible College is a ministry of Capital Christian Center, 9470 Micron Ave., Sacramento, California. The beautiful 63 acre site includes a sanctuary seating 3,000; Capital Christian Schools, consisting of day-care, pre-school, kindergarten, elementary, middle school, and high school programs. The chapel and regular classrooms are located on the Capital Christian Center campus. The Capital Bible College main office, as well as those of the President, Executive vice-president and Registrar, are also located in the facility.

Near the office is a reference library with computers and study rooms for the students' use. Parking is located near the classrooms, the chapel, and the Capital Bible College offices.

As part of Capital Christian Center, students have access to various athletic and recreational programs including a wide variety of sports and social events.

This institution, the facilities it occupies and the equipment it utilizes fully comply with any and all federal, state, and local ordinances and regulations, including those requirements as to fire safety, building safety, and health.

STUDENT ACTIVITIES

1. Christian Service

Many opportunities for Christian service are



How Far Does Your Vision Reach?

available to Capital Bible College students. The context of Capital Christian Center's broad church ministry includes youth ministry, music ministry, children's work, singles ministry, street evangelism, rest home ministry, prison ministry, and Sunday School teaching at various levels. The close relationship between the church and school enhances the development of student ministry. Other local ministries offer many possibilities as well.

2. Cultural Opportunities

The Sacramento area offers much in the way of cultural activity. Music, art, museums, libraries, as well as the State Capitol are just a few of the possibilities.

3. Recreational Opportunities

The Sacramento Valley is known for its mild winter climate and warm summers. Many parks offering tennis courts, baseball and picnic facilities are located in the city. Nearby is Folsom Lake and the American River, both known for boating, water skiing, swimming, fishing and camping. Also, just a short drive away are the Reno/Tahoe recreational areas with famous ski resorts such as Squaw Valley and Heavenly Valley. Water sports, camping and hiking in the Tahoe Basin are also exciting recreational possibilities.

STUDENT SERVICES

1. Housing

The school has no dormitories or residential facilities but can refer students to housing in the local area. Some families in the church offer low rental rooms to students. Other students needing roommates may rent together in nearby apartments or houses. Local housing is available in a variety of formats from approximately \$400/month to \$600/month depending upon housing and roommate arrangements.

Rapid Transit and Light Rail stations are within 1 to 3 blocks of Capital Christian Center. While the school will endeavor to be helpful in providing housing information, CBC is not responsible to find or assist a student in finding housing.

2. Food

There is a cafeteria located on campus available to students for the daily lunch meal at nominal cost. In addition, several fast food and traditional restaurants are located nearby.

3. Counseling

Students may meet with staff members for prayer, guidance, and counseling as needed. Pastoral counsel is available through the church and professional Christian counseling is also available through staff counselors at Capital Counseling Center.



How Far Does Your Vision Reach?

4. Educational Services

a. Academic advising, tutorial assistance, as well as mentoring is available by contacting instructors or the CBC office and requesting an appointment by phone, or e-mail with an administrator or faculty member. Student tutors, and study groups are encouraged as part of the learning experience.

b. A library consisting of over 3,000 volumes and 2 computers with internet access is available at no charge for student use. Books may be checked out through the CBC office during regular business hours. or during evening class hours by leaving book cards with the instructor.

GENERAL REGULATIONS AND DISCIPLINE

Students are expected to conduct themselves in a manner pleasing to God and honoring to the church and school at all times. A good testimony and Christian witness is of utmost importance. While there is no provision for direct supervision of student life off-campus, any irregularities or problems will be handled according to Biblical standards and procedures. Parents and families will be notified in a timely and responsible manner. Continual, willful disregard for Christian standards of conduct and the general intent of the Bible College program will be considered reason for dismissal from the program.

COLLEGE COSTS

1. TUITION, REGISTRATION, TEXTBOOKS

a. All students pay a one-time non-refundable, \$20.00 application fee.

b. All students, both part-time and full-time, pay a non refundable Student Body fee of \$20.00, \$25.00 or \$30.00 (depending on how many credits are taken) each quarter.

- i. 1-4 units = \$30.00
- ii. 5-8 units = \$25.00
- iii. 9+ units = \$20.00

c. All students, both part-time and full-time, pay a non-refundable program registration fee of \$30.00, \$40.00 or \$50.00 (depending on when they register):

- i. Early registration=
First two weeks of registration = \$30.00
- ii. Regular registration =
Third and fourth week of registration = \$40.00
- iii. Late registration = First two weeks of school = \$50.00

d. All students, both part-time and full-time pay a non-refundable Student Tuition Recovery Fund (STRF Fee). Students who incur tuition costs under \$1500.00 will be charged a \$2.50 STRF fee per quarter. Student who incur tuition costs that are over \$1500.00 will be charged a \$5.00 STRF fee per quarter.

e. Tuition is \$99.00 per unit. A full-time student's tuition would be \$1,584.00 per quarter, or



\$4,752.00 per school year (3 quarters). Tuition may be paid in advance or in monthly payments of \$528.00 (monthly payments are not available to students on probation).

f. A part-time student's tuition fee is \$99.00 per unit. A 2-unit class costs \$198.00, a 3 unit class costs \$297.00, and a 4 unit class costs \$396.00. Tuition may be paid in advance, or equal monthly payments (monthly payments are not available to students on probation).

f. These charges apply to all Certificate, Diploma and Degree programs at Capital Bible College.

g. For married persons, one may pay full tuition price and the other spouse may attend at half tuition price for courses attended jointly (does not apply to book costs, registration, student body or application fees).

h. Other charges are required for textbooks, photocopied notes, and books for assigned reading of Christian literature. Textbook prices average \$35.00 to \$50.00 per class or \$200.00 to \$250.00 per quarter for a full-time student. Books can be purchased through the CCC bookstore at a 15% student discount or online at the student's choice.

TOTAL PROGRAM COST

1. Total cost of the 1 year full-time program, "Diploma/Degree in Bible", is \$5717.

This includes: Application fee: \$20, Registration: \$120 (\$40 per quarter x 3), Student Body Fee: \$60 (\$20 per quarter x 3), STRF Fee \$15 (\$5 per quarter x 3) Books: \$750 (estimated @ \$250 per quarter x 3), Tuition: \$4752(16 units @ \$99/unit = \$1584 x 3). Average quarterly cost \$1,906 (book prices may vary). Prices are estimated based on student taking maximum amount of classes available for their program.

2. Total cost of the 2 year full-time program, "Diploma/Degree in Bible & Ministry", is \$11414.

This includes: Application fee: \$20, Registration: \$240 (\$40 per quarter x 6), Student Body Fee: \$120 (\$20 per quarter x 6), STRF Fee \$15 (\$5 per quarter x 6), Books: \$1500 (estimated @ \$250 per quarter x 6), Tuition: \$9504 (16 units @ \$99/unit=\$1584 x 6). Average quarterly cost \$1,903 (book prices may vary). Prices are estimated based on student taking maximum amount of classes available for their program.

3. Total estimated cost of the program: "Certificate in Christian Counseling" is \$3419.

This includes: Application fee: \$20, Registration: \$240 (\$40 per quarter x 6), Student Body Fee: \$180 (\$30 per quarter x 6), STRF Fee \$15 (\$2.50 per quarter x 6), Books: \$390 (estimated @ \$30 per class x 13), Tuition: \$2574 (26 units @ \$99/unit). Average quarterly cost \$570 (book prices may vary). Prices are estimated based on student taking maximum amount of classes available for their program.

4. Total cost for the degree programs is the above amounts, (1 yr. program for the A.A. in Bible, 2 yr. program for the A.A. in Bible and Ministry, and 2 yr. program for the Bachelor of Arts Degree in Bible and Ministry), plus the costs incurred for either one or two years of full-time study at the institution where the student completes General Education and Elective requirements. Total estimated costs reflect charges incurred at Capital Bible College only.

2. REFUND POLICY

a. The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Student loans and financial aid are currently not available at Capital Bible College and therefore do not apply to the refund or cancellation policy.

The student has a right to cancel this enrollment agreement and obtain a refund. You may cancel the enrollment agreement and receive a refund by providing a written notice to: Registrar's Office, Capital Bible College, Sacramento, CA 95827.

b. Refunds before classes begin. This policy constitutes part of the agreement or contract between the student and the school. Upon written notice for cancellation of an enrollment agreement delivered to the school either in person or by certified mail prior to and including the first day of class or 7 days after signing the enrollment agreement, the student shall be refunded all monies, 100% of what was paid except the non-refundable application, student body, STRF and registration fees. Refunds shall be paid within 30 days following the date upon which the student's withdrawal has been determined.

b. Refunds after class begins. The school will refund the unused portion of tuition in the event the students fails to enter the course or withdraws or discontinues at any time prior to the completion. The school provides that the amount charged to students for tuition does not exceed the approximate pro rata portion of the total charges for that course (For Veterans the maximum amount

of non-refundable fees shall be \$10). The student has the right to cancel an agreement and obtain all refundable charges by notifying the registrar in writing, preferably using a Notice of Withdraw form. Further specific details can be found in the registration agreement.

To withdraw from a class the student must complete a Notice to Withdraw form, have their instructor sign it and submit it to the CBC office. The Notice to Withdraw form is available in the office or online at www.capchrist.edu.

c. Student Tuition Recovery Fund.

You must pay the state-imposed assessment for Student Tuition Recovery Fund (STRF) if all of the following applies to you: 1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans or personal loans, and 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have separate agreement to repay the third party. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies: 1. You are not a California resident, or are not enrolled in a residency program, or 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."

The State of California created the Student Tuition Recover Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary Education. You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following: 1. The school closed before the course of instruction



was completed. 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school. 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs. 4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau. 5. An inability after diligent efforts to prosecute, prove, and collect on a judgement against the institution for violation of the Act.

Claims can be made through the Bureau for Private Postsecondary Education, 2535 Capital Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, tel: (888) 370-7599 or (916) 431-6959 or fax: (916)263-1897.

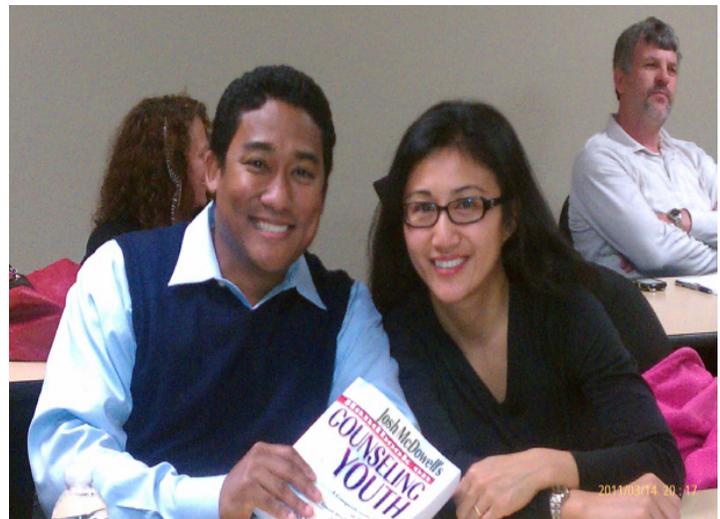
d. Student Complaint Procedure.

Students seeking to resolve problems or complaints may contact the instructor, the accounting department, or the administration orally or in writing. The person receiving the complaint shall notify the Vice-President in a timely manner. Investigation, response, and resolution will be attempted as soon as possible. Written complaints shall be responded to in writing within (10) working days of the receipt of the complaint. Reasons will be given to the student if the complaint is rejected. None of the student's rights or remedies shall be limited or waived by participation in the complaint procedure.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7599 or (916) 431-6959, or by completing a complaint form, which can be obtained on the bureau's internet Web site at www.bppe.ca.gov.

FINANCIAL ASSISTANCE

1. Capital Christian Center administers modest scholarship programs for students who qualify. Scholarships are available to returning students only, as an established track record and GPA are required for review. Applications are available in the CBC office. Filing deadline is the last day of the "early registration" period of each quarter. Other private scholarships from churches, organizations, and individuals are accepted as well. Consult your Pastor or Church office.



How Far Does Your Vision Reach?

2. EMERGENCY SCHOLARSHIP FUND

There is a modest scholarship emergency fund (up to 50% of tuition costs) to assist students with tuition deficits that threaten their continuation in the program. These funds are applied to student's tuition costs for the quarter (does not cover application, registration or student body fees or books):

Scholarship Guidelines:

- a. has been in the program for at least one full quarter
- b. has demonstrated fiscal responsibility in the past,
- c. has maintained at least a "C" average,
- d. has a fiscal emergency that is of a temporary nature and is beyond his or her immediate control,
- e. has demonstrated a strong desire to remain in the program and to meet the educational and vocational objectives.
- f. Scholarships are non-transferable
- g. Any student that has been given a scholarship (in any amount) and drops a class is automatically ineligible for a scholarship the following quarter. Students will not be refunded for the amount (percentage) that the scholarship fund covered. Refunds will be based on percentage of tuition paid by student, number of classes attended by student, and date CBC Withdraw form was submitted by the student to the office.
- h. Scholarships will not cover classes that a student is re-taking.

3. DAVID SHARP MEMORIAL SCHOLARSHIP FUND

Qualifying students who are members of Capital Christian Center, participate in youth ministries, and are studying for the ministry, may apply for modest scholarships through the Sharp scholarship fund. Awards are made annually and may be received more than once upon re-application by the student. Applications and information are available at the CBC office or CCC youth department.

4. Some students may be approved for funding through vocational rehabilitation programs. Each student is advised to consult their rehabilitation counselor or insurance carrier regarding eligibility.

6. CBC is approved for the education of veterans under the new G.I. Bill.

7. At this time there are no federal or state financial aid or loan programs available at CBC.



How Far Does Your Vision Reach?

EMPLOYMENT

The Sacramento area offers many different employment opportunities. Fast food service, office, secretarial, construction, janitorial, sales, etc., are just a few opportunities open to students. The class meetings and study schedule allow for part or full-time employment.

ACADEMIC INFORMATION OVERVIEW

The spiritual and educational goals of Capital Bible College are accomplished through a variety of means: Class lectures and discussion, small group courses, informal study groups, personal and corporate devotional experiences, and individual and group ministry activities.

A. Traditional course work is available in the areas of:

- 1) Biblical Studies, survey and exposition of Old and New Testaments,
- 2) Theology, a systematic overview and in-depth study of major doctrines,
- 3) History (Church & Missions), surveys of God's work: the early church to today,
- 4) Practical Theology, "how to" methods & practices of church leadership & service,
- 5) Ministries, philosophy and practice of evangelism, missions, and youth,
- 6) Christian Counseling, basic principles, marriage and family, crisis, and addictions,
- 7) Christian Formation, discipleship, personal growth, and inter-personal skills.

"Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth." 2Timothy 2:15

B. Devotional Life- Chapel, Worship and Prayer

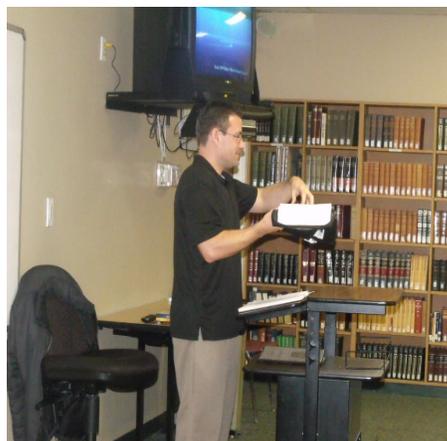
Students are encouraged to participate in personal and corporate worship and prayer at every opportunity. Morning chapel services feature extended times to encounter God in the context of a worshiping and praying community. Every student is exhorted to pursue their relationship with God in private times of prayer and communion. The exercise of spiritual discipline is essential.

"Devote yourselves to prayer, keep alert in it with an attitude of thanksgiving." Colossians 4:2

C. Ministry Discovery and Practice

Discovering and using one's spiritual gifts is key to ministry development. God's calling is confirmed by involvement in practical Christian service experiences. Students seeking ministerial credentials are required to do an internship with a church or other ministry.

"For we are His workmanship, created in Christ for good works, which God prepared beforehand, that we should walk in them." Ephesians 2:10



How Far Does Your Vision Reach?

OBJECTIVES OF CERTIFICATE, DIPLOMA, AND DEGREE PROGRAMS

Certificate in Christian Counseling

Upon completion of the program leading to a Certificate in Christian Counseling, the student should:

1. Possess a basic knowledge of counseling issues encountered in Church ministry.
2. Understand the biblical perspective of human problems and their solutions.
3. Be able to integrate biblical, spiritual, and psychological truth in counseling.
4. Demonstrate mental, emotional, and spiritual health as a mature Christian.
5. Be able to function effectively in Christian recovery or counseling ministries.

Diploma in Bible

Associate of Arts Degree in Bible

Upon completion of a program leading to a diploma or degree in Bible, the student should:

1. Have a sound academic foundation on which to build a ministry.
2. Be able to articulate the historical background of the Bible.
3. Be able to explain the important doctrines of the Bible.
4. Be able to study, preach, and teach the Bible effectively.
5. Express and demonstrate the ministry of the Holy Spirit and the Word in ministry.

Diploma in Bible and Ministry

Associate of Arts Degree in Bible and Ministry

Bachelor of Arts Degree in Bible and

Ministry

Upon completion of a program leading to a diploma or degree in Bible and Ministry, the student should be able to:

1. Demonstrate an understanding of the Biblical basis for pastoral ministry.
2. Explain the nature of the Church, its composition, position, and function in society.
3. Describe the various pastoral duties and functions which attend the pastoral role.
4. Outline church structure as it relates to organization and governance.
5. Function in basic areas of church ministry, teaching, preaching, evangelism and discipleship.
6. Explain the place and work of the Holy Spirit in the work of the church in all its aspects.

PROGRAMS OF STUDY - Certificate, Diplomas and Degrees

Certificate in Christian Counseling (26 quarter units)

Christian Formation	6 units
Christian Counseling	20 units

Diploma in Bible (48 quarter units)

Biblical Studies	22 units
Theology	4 units
History	4 units
Practical Theology	6 units
Christian Formation	6 units
Ministries	6 units

Diploma in Bible and Ministry (96 quarter units)

Biblical Studies	34 units
Theology	12 units
History	8 units
Practical Theology	22 units
Christian Formation	8 units
Ministries	12 units

Associate of Arts Degree in Bible (90 quarter units)

Biblical Studies	22 units
Theology	4 units
History	4 units
Practical Theology/Ministries	6 units
Christian Formation	6 units
Ministries	6 units
General Education*	22.5 units (15 semester units)
Electives*	19.5 units (13 semester units)

Associate of Arts Degree in Bible and Ministry (128 quarter units)

Biblical Studies	34 units
Theology	12 units
History	8 units
Practical Theology	22 units
Christian Formation	8 units
Ministries	12 units
General Education*	32 units (21 semester units)

Bachelor of Arts Degree in Bible and Ministry (180 quarter units)

Biblical Studies	34 units
Theology	12 units
History	8 units
Practical Theology	22 units
Christian Formation	8 units
Ministries	12 units
General Education*	45 units (30 semester units)
Electives*	39 units (26 semester units)

* Indicates coursework that must be transferred from an accredited or approved college. CBC does not offer general education courses. General

education units must fall within the 5 designated subject areas (for details please see Graduation Requirements). An A.A. degree or its equivalent from an accredited or approved college satisfies the requirement for both general education* and elective* transfer units. General education requirements for degrees may be earned prior to, concurrent with, or not longer than 5 years from the date of graduation.

CURRICULUM

A. CERTIFICATE IN CHRISTIAN COUNSELING (26 quarter units)

Christian Formation 6 units

Discipleship Counseling CFM 101
Discipleship Counseling CFM 102
Discipleship Counseling CFM 103

Christian Counseling 20 units

Principles of Christian Counseling CCN 101(or)
Basic Counseling Techniques CCN 102
Crisis Counseling CCN 202
Marriage & Family Counseling CCN 203
Counseling Youth & Children CCN 204
Theology of Counseling CCN 205
Developmental Processes CCN 206
Signs & Symptoms of Brokenness CCN 207
Substance Abuse & Addiction CCN 208
Implementation of Christian Counseling in Ministry CCN 209
Group Techniques & Supervision CCN 210

B. DIPLOMA IN BIBLE (48 quarter units)

Biblical Studies 22 units from the following courses:

Genesis BIB 101
Life of Christ BIB 108
Exodus-Deuteronomy BIB 102
Acts of the Apostles BIB 109
Wisdom & Poetical Books BIB 103
Romans & Galatians BIB 110
Historical Books BIB 204

Letters from Prison BIB 111
Old Testament Prophets BIB 205
Pastoral Letters BIB 112
(Obadiah - Isaiah)
General Letters BIB 113
Old Testament Prophets BIB 206
Letters to Corinth & Thessalonica BIB 214
(Nahum – Malachi)
Letter to the Hebrews BIB 215
Historical Geography of the Holy Land. BIB 207
New Testament Survey BIB 116
Old Testament Survey BIB 117

Theology 4 units from the following courses:

Introduction to Theology THE 101
Bible Prophecy THE 205
Systematic Theology THE 102
(Eschatology)
(Bible, God, Christ)
The Holy Spirit THE 206
Systematic Theology THE 203
(Pneumatology)
(Man, Salvation, and the Spirit)
Cults and World Religions THE 207
Systematic Theology THE 204
Apologetics THE 208
(Church, Angels, and End Times)

History 2 units from the following courses:

Church History HIS 101
American Church History HIS 102
Assemblies of God History & Polity HIS 203
History of Assemblies of God Missions HIS 204

Practical Theology 8 units* (may be either PRT or MIN units: total 8) from:

Theology & Practice of Prayer PRT 101
Bible Study & Interpretation PRT 107
Theology & Practice of Worship PRT 102
Sermon Preparation PRT 208
Christian Leadership PRT 103
Expository Preaching PRT 209
Spiritual Warfare PRT 204
Leadership in Christian Education PRT 210
Pastoral Theology PRT 205
Church Leadership & Administration PRT 211

Biblical Ethics PRT 206
Pastor, Church & Law PRT 212

Christian Formation 6 units from the following courses:

Discipleship Counseling I CFM 101
Spiritual Formation CFM 104
Discipleship Counseling II CFM 102
Spiritual Formation CFM 105
Discipleship Counseling III CFM 103
Spiritual Formation CFM 106

Ministries 6 units (may be either PRT, MIN or CCN units for a total of 6) from:

Personal Evangelism MIN 101
Crisis Counseling CCN 202
Cross-Cultural Communication MIN 203
Marriage & Family Counseling CCN 203
Introduction to Missions MIN 202
Counseling Youth & Children CCN 204
Introduction to Youth Ministry MIN 104
Principles of Christian Counseling CCN 101
Other CCN courses

**C. DIPLOMA IN BIBLE AND MINISTRY
(96 quarter units)**

Biblical Studies 34 units from the following courses:

Genesis BIB 101
Life of Christ BIB 108
Exodus - Deuteronomy BIB 102
Acts of the Apostles BIB 109
Wisdom & Poetical Books BIB 103
Romans & Galatians BIB 110
Historical Books BIB 204
Letters from Prison BIB 111
Old Testament Prophets BIB 205
Pastoral Letters BIB 112
(Obadiah - Isaiah)

General Letters BIB 113
Old Testament Prophets BIB 206
Letters to Corinth & Thessalonica BIB 214
(Nahum – Malachi)
Letter to the Hebrews BIB 215
Historical Geography of the Holy Land BIB 207
New Testament Survey BIB 116
Old Testament Survey BIB 117

Theology 14 units from the following courses:

Introduction to Theology THE 101
Bible Prophecy THE 205
Systematic Theology THE 102
(Eschatology)
(Bible, God & Christ)
The Holy Spirit THE 206
Systematic Theology THE 203
(Pneumatology)
(Man, Salvation, and the Spirit)
Cults & World Religions THE 207
Systematic Theology THE 204
Apologetics THE 208
(Church, Angels, and End Times)

History 6 units from the following courses:

Church History HIS 101
Assemblies of God History & Polity HIS 203
American Church History HIS 102
History of Assemblies of God Missions HIS 204

Practical Theology 22 units from the following courses:

Theology & Practice of Prayer PRT 101
Bible Study & Interpretation PRT 107
Theology & Practice of Worship PRT 102
Sermon Preparation PRT 208
Christian Leadership PRT 103
Expository Preaching PRT 209
Spiritual Warfare PRT 204
Leadership in Christian Education PRT 210
Pastoral Theology PRT 205
Church Leadership & Administration PRT 211
Biblical Ethics PRT 206
Pastor, Church & Law PRT 212

Christian Formation 8 units from the following courses:

Discipleship Counseling I CFM 101
Spiritual Formation CFM 104
Discipleship Counseling II CFM 102
Spiritual Formation CFM 105
Discipleship Counseling III CFM 103
Spiritual Formation CFM 106

Ministries 12 units from the following courses:

Personal Evangelism MIN 101
Crisis Counseling CCN 202
Cross-Cultural Communication MIN 203
Marriage & Family Counseling CCN 203
Introduction to Missions MIN 202
Counseling Youth & Children CCN 204
Introduction to Youth Ministry MIN 104
Principles of Christian Counseling CCN 101
Other CCN courses



How Far Does Your Vision Reach?

D. ASSOCIATE OF ARTS DEGREE IN BIBLE (90 quarter units)

1. 48 quarter units as specified under core requirements for the Diploma in Bible (above).

2. General Education as follows:

Natural Sciences	3 units
Social/Behavioral Science	3 units
Humanities	3 units
Language & Rationality	3 units
Health Education/Living Skills	3 units
Electives:	13 units
28 units (or 42 quarter units)	

3. Totals: CBC 48 units + G.E. + Electives (42 units) = 90 units

E. ASSOCIATE OF ARTS DEGREE IN BIBLE AND MINISTRY (128 quarter units)

1. 96 quarter units as specified under core requirements for the Diploma in Bible and Ministry.

2. General Education as follows: (to be completed at an approved or accredited college)

Natural Sciences	3 units
Social/Behavioral Science	6 units
Humanities	3 units
Language & Rationality	6 units
Health Education/Living Skills	3 units
No Electives:	21 units (or 32 quarter units)

3. Totals: C.B.C. 96 units + G.E. 32 units = 128 units

F. BACHELOR OF ARTS DEGREE IN BIBLE AND MINISTRY (180 quarter units)

1. 96 quarter units as specified under core requirements for the Diploma in Bible and Ministry.

2. General Education as follows:

Natural Sciences	6 units
Social/Behavioral Science	6 units
Humanities	6 units
Language & Rationality	6 units
Health Education/Living Skills	6 units
30 units (or 45 quarter units)	
Electives:	26 units (or 39 quarter units)

3. Totals: C.B.C. 96 units + G.E. 45 units + Electives 39 units = 180 units

Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college.

COURSE SEQUENCE AND DIVISION

The curriculum is generally organized and structured according to first and second year courses. For example: courses in the first year include: Genesis, the first book of the Bible, the Life of Christ, based on the first books of the New Testament, Introduction to Theology, a basic interpretive course called Bible Study and Interpretation, and foundational discipleship courses titled, “Dynamic Discipleship.” Courses in the second year include later sections of both Testaments, subsequent Theology courses, and Counseling courses that build on the discipleship courses of the first year program.

A. Lower Division

These courses are categorized elsewhere as “First Year” courses. They include all course offerings found in the Diploma in Bible, 1 year program above.

B. Upper Division

These courses are categorized elsewhere as “Second Year” courses. They include all course offerings found in the Diploma in Bible and Ministry, 2 year program above.

SUGGESTED SEQUENCE

The suggested sequence for taking courses for the Certificate, Diploma, and Degree programs at Capital Bible College is as follows:

A. CERTIFICATE IN CHRISTIAN COUNSELING

It is suggested that the student take courses according to the following sequence:

Christian Formation 6 units

- Fall Quarter: Discipleship Counseling I
CFM 101
- Winter Quarter: Discipleship Counseling II
CFM 102
- Spring Quarter: Discipleship Counseling III
CFM 103

Christian Counseling 20 units

- Various Quarters: Principles of Christian
Counseling CCN 101 (or)
- Various Quarters: Basic Counseling
Techniques CCN 102
- Fall Quarter: Crisis Counseling CCN 202
- Winter Quarter: Marriage & Family
Counseling CCN 203
- Spring Quarter: Counseling Youth &
Children CCN 204
- Various Quarters: Theology of Counseling
CCN 205
- Various Quarters: Developmental Processes
CCN 206

- Various Quarters: Signs & Symptoms of
Brokenness CCN 207
- Various Quarters: Substance Abuse &
Addiction CCN 208
- Various Quarters: Implementation of
Christian Counseling in
Ministry CCN 209
- Various Quarters: Group Techniques &
Supervision CCN 210

B. DIPLOMA IN BIBLE

It is suggested that the student take courses in the following sequence:

Biblical Studies

- Fall Quarter: Genesis BIB 101
Life of Christ BIB 108
Letters from Prison
BIB 111
- Winter Quarter: Exodus - Deuteronomy
BIB 102
Acts of the Apostles
BIB 109
Pastoral Letters BIB 112
- Spring Quarter: Wisdom & Poetical Books
BIB 103
Romans & Galatians
BIB 110
General Letters BIB 113

Theology

- Fall Quarter:
- Winter Quarter: Introduction to Theology
THE 101
- Spring Quarter: Systematic Theology
THE 102

History

- Winter Quarter: Church History HIS 101
- Spring Quarter: American Church History
HIS 102



Practical Theology

Fall Quarter: Theology & Practice of Prayer PRT 101
Bible Study & Interpretation PRT 107

Winter Quarter: Theology & Practice of Worship PRT 102

Spring Quarter: Christian Leadership PRT 103

Christian Formation

Fall Quarter: Discipleship Counseling I CFM 101
Spiritual Formation CFM 104

Winter Quarter: Discipleship Counseling II CFM 102

Spring Quarter: Discipleship Counseling III CFM 103

Ministries

Fall Quarter: Personal Evangelism MIN 101

Winter Quarter: Introduction to Youth Ministry MIN 104

Spring Quarter: Cross-Cultural Communication MIN 203

C. DIPLOMA IN BIBLE AND MINISTRY

It is suggested that the student take courses in the following sequence:

1st Year

Biblical Studies

Fall Quarter: Genesis BIB 101
Life of Christ BIB 108
Letters from Prison BIB 111

Winter Quarter: Exodus - Deuteronomy BIB 102
Acts of the Apostles BIB 109
Pastoral Letters BIB 112

Spring Quarter: Wisdom & Poetical Books BIB 103
Romans & Galatians BIB 110
General Letters BIB 113

Theology

Fall Quarter:

Winter Quarter: Introduction to Theology THE 101

Spring Quarter: Systematic Theology THE 102

History

Winter Quarter: Church History HIS 101

Spring Quarter: American Church History HIS 102

Practical Theology

Fall Quarter: Theology & Practice of Prayer PRT 101
Bible Study & Interpretation PRT 107

Winter Quarter: Theology & Practice of Worship PRT 102

Spring Quarter: Christian Leadership PRT 103

Christian Formation

Fall Quarter: Discipleship Counseling I CFM 101
Spiritual Formation CFM 104

Winter Quarter: Discipleship Counseling II CFM 102

Spring Quarter: Discipleship Counseling III CFM 103

Ministries

Fall Quarter: Personal Evangelism MIN 101

Winter Quarter: Introduction to Youth Ministry MIN 104

Spring Quarter: Cross-Cultural Communication MIN 203

2nd Year

Biblical Studies

Fall Quarter: Historical Books BIB 204

Letters to Corinth &

Thessalonica BIB 214

Winter Quarter: Old Testament Prophets
BIB 205 (Obadiah -
Isaiah)

Letter to the Hebrews

BIB 215

Spring Quarter: Old Testament Prophets
BIB 206(Nahum – Malachi)

Theology

Fall Quarter: Systematic Theology
THE 203

(Man, Salvation and
The Spirit)

The Holy Spirit THE 206
(Pneumatology)

Winter Quarter: Sys.Theo. THE 204
(Church, Angels &
End Times)

Cults & World Religions
THE 207

Spring Quarter: Bible Prophecy THE 205
(Eschatology)

Apologetics THE 208

History

Fall Quarter: History of Assemblies of
God Missions HIS204

Winter Quarter: Assemblies of God History
& Polity HIS 203

Practical Theology

Fall Quarter: Theology & Practice of
Worship PRT 102

Sermon Preparation
PRT 208

Church Leadership &
Administration PRT 211

Winter Quarter: Leadership in Christian
Education PRT 210

Expository Preaching
PRT 209

Pastor, Church & Law
PRT 212

Spring Quarter: Biblical Ethics PRT 206

Pastoral Theology PRT 205

Christian Formation (No further units required in 2nd year)

Ministries

Fall Quarter: Crisis Counseling CCN 202

Winter Quarter: Marriage & Family
Counseling CCN 203

Spring Quarter: Counseling Youth &
Children CCN 204

Cross-Cultural
Communication MIN 203

D. ASSOCIATE OF ARTS DEGREE IN BIBLE

Suggested sequence follows the same pattern as
for the Diploma in Bible. General Education and
elective units may be taken prior to, concurrently,
or after coursework at Capital Bible College.

(CBC= 48 quarter units; G.E.= 22.5 quarter units;
Electives = 19.5 quarter units: = 90 units total)

E. ASSOCIATE OF ARTS DEGREE IN BIBLE AND MINISTRY

Suggested sequence follows the same pattern as
for the Diploma in Bible and Ministry. General
Education units may be taken prior to, concur-
rently, or after coursework at Capital Bible Col-
lege.

(CBC = 96 quarter units; G.E. = 32 quarter units:
= 128 units total)

F. BACHELOR OF ARTS DEGREE IN BIBLE AND MINISTRY

Suggested sequence follows the same pattern as
for the Diploma in Bible and Ministry. General
Education units may be taken prior to, concur-

rently, or after coursework at Capital Bible College.
 (CBC= 96 quarter units; G.E = 45 quarter units;
 Elective = 39 quarter units:= 180 units total)

PROGRAM CLOCK HOURS

A. CERTIFICATE IN CHRISTIAN COUNSELING

Christian Formation 6 units	<i>Clock Hours</i>
Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24
Discipleship Counseling III CFM 103	24

Christian Counseling 20 units

Principles of Christian Counseling CCN 101 (or CCN 102)	24
Basic Counseling Techniques CCN 102 (or CCN 101)	24
Crisis Counseling CCN 202	24
Marriage & Family Counseling CCN 203	24
Counseling Youth & Children CCN 204	24
Theology of Counseling CCN 205	24
Developmental Processes CCN 206	24
Signs & Symptoms of Brokenness CCN 207	24
Substance Abuse & Addiction CCN 208	24
Implementation of Christian Counseling in Ministry CCN 209	24
Group Techniques & Supervision CCN 210	24

Total Clock Hours:

Certificate in Christian Counseling 312

B. DIPLOMA IN BIBLE

Biblical Studies	<i>Clock Hours</i>
Genesis BIB 101	24
Life of Christ BIB 108	48
Letters from Prison BIB 111	24
Exodus-Deuteronomy BIB 102	24
Acts of the Apostles BIB 109	48
Pastoral Letters BIB 112	24
Wisdom and Poetical Books BIB 103	24
Romans & Galatians BIB 110	48
General Letters BIB 113	24

Theology

Introduction to Theology THE 101	24
Systematic Theology THE 102	24
Systematic Theology THE 203	24

History

Church History HIS 101	24
American Church History HIS 102	24

Practical Theology

Theology and Practice of Prayer PRT 101	24
Bible Study and Interpretation PRT 107	24
Theology and Practice of Worship PRT 102	24
Christian Leadership PRT 103	24

Christian Formation

Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24
Discipleship Counseling III CFM 103	24
Spiritual Formation CFM 104	24

Ministries

Personal Evangelism MIN 101	24
Introduction to Youth Ministry MIN 104	24
Cross-Cultural Communication MIN 203	24

Total Clock Hours:

Diploma in Bible 576

C. DIPLOMA IN BIBLE AND MINISTRY

Biblical Studies	<i>Clock Hours</i>
Genesis BIB 101	24
Life of Christ BIB 108	48
Letters from Prison BIB 111	24
Exodus-Deuteronomy BIB 102	24
Acts of the Apostles BIB 109	48
Pastoral Letters BIB 112	24
Wisdom and Poetical Books BIB 103	24
Romans & Galatians BIB 110	48
General Letters BIB 113	24



How Far Does Your Vision Reach?

Historical Books BIB 204	24
Letters to Corinth and Thessalonica BIB 214	24
Old Testament Prophets (Obadiah - Isaiah) BIB 205	24
Letter to the Hebrews BIB 215	24
Old Testament Prophets (Nahum-Malachi) BIB 206	24

Theology

Introduction to Theology THE 101	24
Systematic Theology (Bible, God, Christ) THE 102	24
Systematic Theology (Man, Salvation, Spirit) THE 203	24
Systematic Theology (Church, Angels, End Times) THE 204	24
Bible Prophecy (Eschatology) THE 205	24
Holy Spirit (Pneumatology) THE 206	24
Cults, World Religions THE 207	24
Apologetics THE 208	24

History

Church History HIS 101	24
American Church History HIS 102	24
History of A/G Missions HIS 204	24
A/G History & Polity HIS 203	24

Practical Theology

Theology and Practice of Prayer PRT 101	24
Bible Study and Interpretation PRT 107	24
Theology and Practice of Worship PRT 102	24
Christian Leadership PRT 103	24
Sermon Preparation PRT 208	24
Church Leadership & Administration PRT 211	24
Leadership in Christian Education PRT 210	24
Expository Preaching PRT 209	24
Pastor, Church and Law PRT 212	24
Biblical Ethics PRT 206	24
Pastoral Theology PRT 205	24

Christian Formation

Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24

Discipleship Counseling III CFM 103	24
Spiritual Formation CFM 104	24

Ministries

Personal Evangelism MIN 101	24
Introduction to Youth Ministry MIN 104	24
Crisis Counseling CCN 202	24
Marriage and Family Counseling CCN 203	24
Counseling Youth and Children CCN 204	24
Cross-Cultural Communication MIN 203	24

Total Clock Hours:

Diploma in Bible and Ministry 1,152

D. ASSOCIATE OF ARTS DEGREE IN BIBLE

Biblical Studies

	<i>Clock Hours</i>
Genesis BIB 101	24
Life of Christ BIB 108	48
Letters from Prison BIB 111	24
Exodus-Deuteronomy BIB 102	24
Acts of the Apostles BIB 109	48
Pastoral Letters BIB 112	24
Wisdom and Poetical Books BIB 103	24
Romans & Galatians BIB 110	48
General Letters BIB 113	24

Theology

Introduction to Theology THE 101	24
Systematic Theology THE 102	24
Systematic Theology THE 203	24

History

Church History HIS 101	24
American Church History HIS 102	24

Practical Theology

Theology and Practice of Prayer PRT 101	24
Bible Study and Interpretation PRT 107	24
Theology and Practice of Worship PRT 102	24
Christian Leadership PRT 103	24

Christian Formation

Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24

Discipleship Counseling III CFM 103	24
Spiritual Formation CFM 104	24
Ministries	
Personal Evangelism MIN 101	24
Introduction to Youth Ministry MIN 104	24
Cross-Cultural Communication MIN 203	24

General Education*

(not detailed since courses within general education and elective areas are flexible depending on a student's major and the offerings at different institutions)*

Natural Sciences	3 units	54
Social/Behavioral Science	3 units	54
Humanities	3 units	54
Language & Rationality	3 units	54
Health Education/Living Skills	3 units	54
Electives*	13 units	234
	28 units	
	(or 42 quarter units)	

Total Clock Hours:

Associate of Arts Degree in Bible: 1,080
(576 at Capital Bible College and 504 at an approved or accredited institution)

*Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college and transferred to CBC.

E. ASSOCIATE OF ARTS DEGREE IN BIBLE AND MINISTRY

Biblical Studies	<i>Clock Hours</i>
Genesis BIB 101	24
Life of Christ BIB 108	48
Letters from Prison BIB 111	24
Exodus-Deuteronomy BIB 102	24
Acts of the Apostles BIB 109	48
Pastoral Letters BIB 112	24
Wisdom and Poetical Books BIB 103	24
Romans & Galatians BIB 110	48
General Letters BIB 113	24
Historical Books BIB 204	24
Letters to Corinth and Thessalonica BIB 214	24
Old Testament Prophets (Obadiah - Isaiah) BIB 205	24
Letter to the Hebrews BIB 215	24

Old Testament Prophets (Nahum-Malachi) BIB 206	24
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Theology

Introduction to Theology THE 101	24
Systematic Theology (Bible, God, Christ) THE 102	24
Systematic Theology (Man, Salvation, Spirit) THE 203	24
Systematic Theology (Church, Angels, End Times) THE 204	24
Bible Prophecy (Eschatology) THE 205	24
Holy Spirit (Pneumatology) THE 206	24
Cults, World Religions THE 207	24
Apologetics THE 208	24

History

Church History HIS 101	24
American Church History HIS 102	24
History of A/G Missions HIS 204	24
A/G History & Polity HIS 203	24

Practical Theology

Theology and Practice of Prayer PRT 101	24
Bible Study and Interpretation PRT 107	24
Christian Leadership PRT 103	24
Theology and Practice of Worship PRT 102	24
Sermon Preparation PRT 208	24
Church Leadership & Administration PRT 211	24
Leadership in Christian Education PRT 210	24
Expository Preaching PRT 209	24
Pastor, Church and Law PRT 212	24
Biblical Ethics PRT 206	24
Pastoral Theology PRT 205	24

Christian Formation

Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24
Discipleship Counseling III CFM 103	24

Spiritual Formation CFM 104 24

Ministries

Personal Evangelism MIN 101 24

Introduction to Youth Ministry MIN 104 24

Cross-Cultural Communication MIN 203 24

Crisis Counseling CCN 202 24

Marriage and Family Counseling CCN 203 24

Counseling Youth and Children CCN 204 24

General Education*

(not detailed since courses within general education and elective areas are flexible depending on a student's major and the offerings at different institutions)*

Natural Sciences 3 units 54

Social/Behavioral Science 6 units 108

Humanities 3 units 54

Language & Rationality 6 units 108

Health Education/Living Skills 3 units 54

21 units
(or 32 quarter units)

BIB 205 24

Letter to the Hebrews BIB 215 24

Old Testament Prophets (Nahum-Malachi)

BIB 206 24

Theology

Introduction to Theology THE 101 24

Systematic Theology (Bible, God, Christ)

THE 102 24

Systematic Theology (Man, Salvation, Spirit)

THE 203 24

Systematic Theology (Church, Angels,

End Times) THE 204 24

Bible Prophecy (Eschatology) THE 205 24

Holy Spirit (Pneumatology) THE 206 24

Cults, World Religions THE 207 24

Apologetics THE 208 24

History

Church History HIS 101 24

American Church History HIS 102 24

Total Clock Hours:

Associate of Arts Degree in Bible & Ministry:
1,530 (1,152 at Capital Bible College and 378 at an accredited or approved institution)

*Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college and transferred to CBC.

F. BACHELOR OF ARTS DEGREE IN BIBLE AND MINISTRY

Biblical Studies *Clock Hours*

Genesis BIB 101 24

Life of Christ BIB 108 48

Letters from Prison BIB 111 24

Exodus-Deuteronomy BIB 102 24

Acts of the Apostles BIB 109 48

Pastoral Letters BIB 112 24

Wisdom and Poetical Books BIB 103 24

Romans & Galatians BIB 110 48

General Letters BIB 113 24

Historical Books BIB 204 24

Letters to Corinth and Thessalonica
BIB 214 24

Old Testament Prophets (Obadiah - Isaiah)



How Far Does Your Vision Reach?

History of A/G Missions HIS 204	24
A/G History & Polity HIS 203	24

Practical Theology

Theology and Practice of Prayer PRT 101	24
Bible Study and Interpretation PRT 107	24
Theology and Practice of Worship PRT 102	24
Christian Leadership PRT 103	24
Sermon Preparation PRT 208	24
Church Leadership & Administration PRT 211	24
Leadership in Christian Education PRT 210	24
Expository Preaching PRT 209	24
Pastor, Church and Law PRT 212	24
Biblical Ethics PRT 206	24
Pastoral Theology PRT 205	24

Christian Formation

Discipleship Counseling I CFM 101	24
Discipleship Counseling II CFM 102	24
Discipleship Counseling III CFM 103	24
Spiritual Formation CFM 104	24

Ministries

Personal Evangelism MIN 101	24
Introduction to Youth Ministry MIN 104	24
Cross-Cultural Communication MIN 203	24
Crisis Counseling CCN 202	24
Marriage and Family Counseling CCN 203	24
Counseling Youth and Children CCN 204	24

General Education*

(not detailed since courses within general education and elective areas are flexible depending on a student's major and the offerings at different institutions)*

Natural Sciences	6 units	108
Social/Behavioral Science	6 units	108
Humanities	6 units	108
Language & Rationality	6 units	108
Health Education/Living Skills	6 units	108
	30 units	
	(or 45 quarter units)	
Electives*	26 units	468
	(or 39 quarter units)	

Total Clock Hours:

Bachelor of Arts Degree in Bible & Ministry 2,160

(1,152 at Capital Bible College and 1,008 at an accredited or approved institution)

*Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college.

COURSE OFFERINGS LISTED BY SUBJECT AREA

1) Biblical Studies

Genesis
Life of Christ
Exodus-Deuteronomy
Acts of the Apostles
Wisdom and Poetical Books
Romans and Galatians
Historical Books
Letters from Prison
Old Testament Prophets (Obadiah-Isaiah)
Pastoral Letters
Old Testament Prophets (Nahum-Malachi)
General Letters
Historical Geography of the Holy Land
Letters to Corinth & Thessalonica
Old Testament Survey
Letter to the Hebrews
New Testament Survey

2) Theology

Introduction to Theology
Systematic Theo (Bible, God, Christ)
Systematic Theo (Man/Salvation/Holy Spirit)
Systematic Theo (Church/Angels/EndTimes)
Bible Prophecy (Eschatology)
The Holy Spirit (Pneumatology)
Cults and World Religions
Apologetics

3) History (Church & Missions)

Church History
American Church History
History of Assemblies of God
Assemblies of God Missions

4) Practical Theology

Theology and Practice of Prayer
Theology and Practice of Worship
Spiritual Warfare
Pastoral Theology
Biblical Ethics
Bible Study and Interpretation
Sermon Preparation
Expository Preaching
Leadership in Christian Education
Church Leadership and Administration
Church and Law

5) Ministries

Personal Evangelism
Introduction to Missions
Cross-Cultural Communications
Introduction to Youth Ministry

6) Christian Counseling

Principles of Christian Counseling
Crisis Counseling
Marriage and Family Counseling
Counseling Youth and Children
Theology of Counseling
Developmental Processes
Signs & Symptoms of Brokenness
Substance Abuse & Addiction
Implementation of Counseling in Ministry
Group Techniques & Supervision

7) Christian Formation

Discipleship Counseling I (Knowing God)
Discipleship Counseling II (In His Image)
Discipleship Counseling III (Relationships)
Spiritual Formation (Small Group)
Spiritual Formation (Communication)
Spiritual Formation (Leadership Styles)

COURSE DESCRIPTIONS

1) BIBLICAL STUDIES

Old Testament

Genesis BIB 101 (2 units)

A study of the background, history, literature, and theology of the Old Testament. Focus is on creation, the flood, and the patriarchs. The major theme of beginnings with regard to sin, the human family, government, and the nations is included. God's redemptive plan for humanity begins to be revealed.

Exodus-Deuteronomy BIB 102 (2 units)

A study of the background, history, literature, and theology contained in Exodus, Numbers, Leviticus and Deuteronomy. God's deliverance from Egypt, giving of the Law, the wilderness journey, the covenants, worship, and the priesthood will be studied. Moral and ethical principles of Biblical life will be considered.

Wisdom and Poetical Books BIB 103 (2 units)

A study of Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon and Lamentations. The nature and function of Hebrew poetry and wisdom literature will be studied as a vehicle of spiritual values for worship as well as practical insight for Christian living.

Historical Books BIB 204 (2 units)

An introductory survey of the books from Joshua through Esther. From conquest of the promised land to the return out of exile, Israel's unique destiny and mission is studied through the background, structure, and content of each book. Primary focus will be on knowledge of God, insight into His ways, and the revelation of His redemptive plan.

Old Testament Prophets BIB 205 (Obadiah-Isaiah) (2 units)

A chronological study of the person, work, and office of the pre-exilic prophets including Isaiah. Their ministry and message in historical, cultural, literary, and theological contexts will be the focus of this course. Relevance for modern life and ministry will be examined.

Old Testament Prophets BIB 206 (Nahum-Malachi) (2 units)

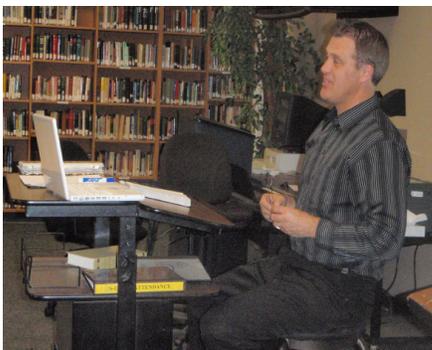
A chronological study of the person, work, and office of pre-exilic, exilic, and post-exilic prophets. Their ministry and message will be examined from historical, cultural, literary, and theological perspectives. Relevance for modern life and ministry will be examined.

Historical Geography of the Holy Land BIB 207(2 units)

A study of the ways in which a knowledge of the topography, natural regional divisions of the land, major roadways, defense, climate, neighbors, etc. enhances the interpretation of the Scriptures, with particular attention to the Old Testament historical books and the Gospels.

Old Testament Survey BIB 117 (2 units)

An overview of the work of God from the creation of mankind to the redemptive acts revealed in the development and history of Israel. From Genesis to Malachi, historical background, literary structure, and theological truth is studied in the light of application to life and ministry.



New Testament

The Life of Christ BIB 108 (4 units)

This course is a study of the life of Christ taken from the Gospels. Special attention is upon the miracles, parables, Sermon on the Mount, and the Passion Week. Historical, cultural, and literary contexts are studied in order to develop theological and practical applications of Jesus' teaching for spiritual growth and ministry.

The Acts of the Apostles BIB 109 (2 units)

An expository study of the book of Acts focusing on early church history (the origin and development of the apostolic church) and Luke's distinctive theology of the Holy Spirit. Emphasis will be placed on the role of the Holy Spirit in the church's proclamation of the death and resurrection of Jesus. Paul's missionary journeys, the day of Pentecost, and the expansion of the Gospel from Jerusalem to Rome and the world are included.

Romans & Galatians BIB 110 (4 units)

A doctrinal and devotional study of the letters to Rome and Galatia covering major themes of grace, faith, sin, and salvation. Consideration is given to history, culture, literature, and the religious environment of the 1st century. Relevance for modern life and ministry is central.

Letters from Prison BIB 111 (2 units)

A detailed study of Ephesians, Philippians, Colossians, and Philemon. A verse by verse, chapter by chapter expository study is supplemented by relevant historical and cultural background material. Special theological emphasis is on the Christological focus of these letters.

Pastoral Letters BIB 112 (2 units)

This course is a general expository survey of the books of 1 & 2 Timothy and Titus. These letters of the Apostle to the young ministers Timothy and Titus are studied in their, historical, cultural, and literary background as the basis for developing and implementing an effective and successful theology of ministry.

General Letters BIB 113 (2 units)

An expository survey of James, 1&2 Peter, 1,2,&3 John, and Jude. Background from culture, history, and literary context help to illuminate the meaning of these letters. The Jewish practicality of James, the end-times warnings of Peter and Jude, and the spiritual contrasts, insights, and warnings from John will be studied. The various authors and their messages add to the richness of the New Testament witness.

Letters to Corinth & Thessalonica BIB 214 (2 units)

A survey study of 1&2 Corinthians and 1 & 2 Thessalonians including the Apostle Paul's view of church order, discipline, unity, spiritual gifts, the end times, and practical issues of Christian life and work. Spiritual, moral and ethical teaching is analyzed and applied to personal life and church ministry situations.

Letter to the Hebrews BIB 215 (2 units)

A detailed exposition of this cornerstone of New Covenant truth with special emphasis on the Hebraic types and concepts that bring out the true meaning of difficult passages. Jesus is the fulfillment of the Old Covenant and the solid foundation of a powerful, life-transforming faith.

New Testament Survey BIB 116 (3 units)

An overview of the books of the New Testament with emphasis on the authorship, genre, theme(s), purpose, and major events/characters/teachings of each book in its historical-cultural-geographical setting. Attention will be given to the intertestamental period, the establishment of the New Testament canon, and the contribution of each book to the ongoing revelation of God's plan of redemption.

2) THEOLOGY

Introduction to Theology THE 101 (2 units)

An introduction to theology (its meaning and purpose) and historic Protestant, Evangelical, Christian doctrines. Emphasis will be placed upon

the "Statement of Fundamental Truths" of the General Council of the Assemblies of God as the framework for study. Attention will also be given to the relationship between biblical theology, systematic theology, and historical theology.

Systematic Theology (Bible, God, and Christ) THE 102 (2 units)

A study of Bibliology, the doctrine of Scripture, with focus on the nature of revelation and the inspiration and authority of Scripture, and the development and transmission of the canon; Theology Proper, the doctrine of God's existence, attributes, works, and the Trinity; and Christology, the theology of the person and work of Jesus Christ, including consideration of his names, offices, humiliation, atoning death, resurrection, and exaltation.

Systematic Theology (Man, Salvation, and The Spirit) THE 203 (2 units)

A study of Anthropology, the theology of the human condition (origin, nature, and fall); Soteriology, the divine plan of salvation (regeneration, justification, adoption, sanctification, and deliverance) for the believer; and Pneumatology, the distinctive Pentecostal doctrine of the Holy Spirit, focusing on the divinity and personality of the Spirit, and the work of the Spirit in applying to believers the benefits of Christ's work: sanctification by the Spirit, baptism in the Spirit (its evidence and subsequence), and the gifts and fruit of the Spirit.

Systematic Theology (Church, Angels, and End Times) THE 204 (2 units)

A study of Ecclesiology, the doctrine of the Church, including its definition, mission and purpose, organization, and ordinances; Angelology, the doctrine of angels (their creation, nature, fall, and work); and Eschatology, the doctrine of last things, including the second coming, resurrections, judgments, and eternal states.

Bible Prophecy (Eschatology) THE 205 (2 units)

A study of prophetic themes and end-time events including: resurrection of the dead, judgments, and eternal states described in the books of Daniel, Revelation and other apocalyptic passages of Scripture. Methods of interpretation, God's covenants, the Millennium, the Antichrist, Armageddon, the Second Coming, as well as various views of the Rapture and Tribulation are also covered in the course.

The Holy Spirit (Pneumatology) THE 206 (2 units)

A study of the Person and work of the Holy Spirit including His names, nature, and ministry. The Spirit in the Old Testament, in the life of Jesus, and in the New Testament church will be highlighted. Special attention is given to the baptism of the Holy Spirit, the motivational gifts, the ministry gifts, and the nine manifestation gifts. Experience in life and ministry is emphasized.

Cults and World Religions THE 207 (2 units)

A comparative examination of the tenets of the major religions of the world, such as Hinduism, Buddhism, Shinto, Islam, animism, and Confucianism. Includes a study of modern cults---their characteristics, doctrines and differences from Christian orthodoxy. Attention is given to equipping the student with the knowledge necessary to approach intelligently and witness effectively to those adhering to non-Christian religions.

Apologetics THE 208 (2 units)

A philosophical study of the evidential bases for Christian faith. This course helps the student explore the relationship between faith and reason and develop a reasoned defense of the Christian world view against rivals such as naturalism and humanism. One is equipped to persuade others toward faith in, and obedience to, the God of the Christian Scriptures.

3) HISTORY (Church and Missions)

Church History HIS 101 (2 units)

A study of the major personalities in Church history and the historical development of the Christian Church and its influence in world history from the time of the church fathers; through the founding of the Roman church, monasticism, the medieval and Renaissance church; the Reformation, English Protestantism, the age of Enlightenment, and the Modern world.

American Church History HIS 102 (2 units)

A study of the development of American religious life especially the backgrounds of Methodists, Baptists, Adventists, Holiness groups, and others including a profile of 20th-century religion in the United States.

Assemblies of God History & Polity HIS 203 (2 units)

An overview of the origin and development of the Assemblies of God. An historical and spiritual account of the ministers and churches that came together out of the Pentecostal revival at the beginning of the last century. The organizational structure of the fellowship, its constitution, by-laws, practices, and discipline are presented. Includes a brief study of parliamentary procedure and how it is applied to church life.

History of Assemblies of God Missions HIS 204 (2 units)

A study of the history and development of Assemblies of God missions in the wider context of the modern (19th and 20th century) missions movement. Attention is given to the biblical and theological basis for missions, the call and qualifications for missionary work, and the indigenous principle that guides the Assemblies of God's home and foreign missions enterprises.

4) PRACTICAL THEOLOGY

Theology and Practice of Prayer PRT 101 (2 units)

A study of the various aspects and types of prayer with a view to practical application to personal life

and ministry. Confession, petition, supplication, and intercession are central to the prayer experience as it relates to the life of the Christian and the ministry of the Church.

Theology and Practice of Worship PRT 102 (2 units)

A study of the Biblical and practical aspects of worship and music in Christian ministry. Personal and corporate types of worship and the basic skills for both are the focus of this class. The goal is to train students to facilitate the worship of God, depending upon and cooperating with the Holy Spirit.

Christian Leadership (Time and Money Management) PRT 103 (2 units)

This course builds upon biblical principles to help students develop a proper concept of time and money and how to be good stewards of the resources God has entrusted to them. Personal management is taught as foundational to management of churches or other ministry organizations. Practical emphasis is on developing and implementing a budget for both time and money.

Spiritual Warfare PRT 204 (2 units)

An exegetical and practical study of the vital subject of spiritual warfare. Satan, demons, the heavenly kingdoms, and their reality in Scripture and life experience are examined. This course helps one understand and overcome evil in all three dimensions: the world, the flesh, and the devil. Students will be equipped and encouraged to win the spiritual war.

Pastoral Theology PRT 205 (2 units)

A practical overview of the pastor's qualifications and calling, the church's invitation and termination, the pastor's personal life, the nurture and care of the church, spiritual and administrative duties (including communion, water baptisms, weddings, funerals, infant dedication services, hospital visitation, business meetings, building programs, missions conventions, etc.).

Biblical Ethics PRT 206 (2 units)

An examination, in light of the teachings of Scripture, of the moral principles governing human conduct. Special attention is given to 1) the minister's code of ethics in relating to his family, fellow-ministers, congregation, community, and denomination; and 2) contemporary personal, economic, and social moral problems.

Bible Study and Interpretation PRT 107 (2 units)

An introductory study of the principles and methods of correctly ascertaining the meaning of a biblical text and properly applying it to the contemporary situation. Special attention will be given to the interpretation of Scripture in its grammatical, historical, cultural, and theological context. Concordances, Bible dictionaries, commentaries, and other reference tools will be introduced.

Sermon Preparation PRT 208 (2 units)

A basic study of how to prepare and deliver messages which are based on the meaning of the original author of the Scripture used for the sermon, and which address contemporary human needs. Introduces students to the various types of sermons (e.g. topical, textual, and expository) and how to construct each type. Special attentions is given to the art, science, and spirit of the preaching event in the context of the worship.

Expository Preaching PRT 209 (2 units)

A study of step-by-step process for building expository sermons. It includes the process for working through a Scripture passage for exposition, steps in building expository sermons, the use of various types of sermon patterns, the use of context for proper exposition, and the help of a preaching plan in expository preaching.

Leadership in Christian Education PRT 210 (2 units)

A study leading to the development of a theology of Christian education and an understanding of its central role in accomplishing the mission of the church. Planning, programming, budgeting, staff-

ing, and evaluation are considered in relation to the organization and administration of Christian education in the local church.

Church Leadership and Administration PRT 211 (2 units)

A study leading to the development of a biblical theology of leadership and an understanding of the pastor's administrative responsibilities. Consideration is given to identifying leadership traits and developing leadership skills such as: clarifying and advocating corporate vision; operationalizing that vision through a mission statement and organizational structure; planning and managing change in an organization; managing conflict; and motivating people. Overviews basic aspects of church administration such as: staff relations (including development of job descriptions and an organizational flow chart), boards and committees, office administration, public relations, time management, accounting, budgeting, financial record-keeping and reporting, tax responsibility, plant/property management, and insurance.

Pastor, Church and Law PRT 212 (2 units)

A study of laws affecting clergy and churches in such matters as incorporation procedures, contracts, deeds, bonds, insurance, legal liabilities, negligence, taxation, estate planning, and criminal law as it relates to clergy malpractice and pastoral counseling. Examines the relationship between church and state.

5) MINISTRIES

Personal Evangelism MIN 101 (2 units)

A study and application of the scriptural foundations, history, and methodology of building the Church through various means of evangelism (e.g. personal witnessing, street meetings, tent crusades, house to house visitation, community surveys, church evangelistic meetings, Sunday school, and electronic media, et.) With an emphasis on personal witnessing.

Introduction to Missions MIN 202 (2 units)

A study of the Biblical material dealing with missionary work. The call of God, effective preparation, and the fulfillment of the calling are examined. Theological issues, cultural problems and political factors will be considered in developing a methodology for fulfilling the Great Commission with the guidance and power of the Holy Spirit.

Cross-Cultural Communication MIN 203 (2 units)

The principles, processes, and problems of communicating from one culture to another. Special attention will be given to the development of attitudes and methods that will enable effective communication of the Gospel to people in other cultures.

Introduction to Youth Ministry MIN 104 (2 units)

This course introduces a philosophy and methodology for youth ministry. Leadership, pastoral care, and modern youth culture are studied. Emphasis is on practical issues and effective solutions.

6) CHRISTIAN COUNSELING

Principles of Christian Counseling CCN 101 (2 units)

A study of basic counseling skills useful for a Pastor or Christian counselor to help others find emotional healing from hurtful past experiences and damaging ways of relating to others. Spiritual, cognitive, and physical areas of healing will be covered.

Basic Counseling Techniques CCN 102 (2 units)

A practical course designed to equip the student with basic skills for setting the tone of a counseling interview, and working effectively with the counselee to provide an atmosphere conducive to sharing and solving problems. Students will experience sample counseling sessions to learn various counseling techniques.

Crisis Counseling CCN 202 (2 units)

A Biblical perspective on issues dealing with crisis situations. A basis understanding of how to identify problems as well as basic skills for working with someone in crisis are modeled and taught. Topics include, suicide, domestic violence, child abuse intervention, grief support, transference, counseling referral, etc. (Also titled “Special Issues in Counseling Others”)

Marriage and Family Counseling CCN 203 (2 units)

A course giving students practical tools to assist couples struggling with marital difficulties. A Biblical blueprint healthy and intimate marriage is studied. Family issues and practical methods for intervention are included. Pre-marital counseling, divorce/separation recovery, domestic violence, and blended family issues are also covered.

Counseling Youth and Children CCN 204 (2 units)

A study of the Christian point of view on issues dealing with children and adolescents. Counseling techniques are given to deal with depression, suicide, grief, adjustment, abuse (sexual, physical, emotional), and parental neglect. Parenting skills are also covered.

Theology of Counseling CCN 205 (2 units)

This course will present topics relating to spiritual growth and development, the spiritual basis of emotional problems, healing, and counseling applications of forgiveness, reconciliation, conscience, confrontation, grace, mercy, and sorrow. Emphasis will be placed on reconciling and responsibly integrating counseling principles and Biblical truth, allowing one to help one’s self and others to grow toward a faith that is authentic and genuine.

Developmental Processes CCN 206 (2 units)

An investigation of special developmental issues in the counseling process. Developmental phases and counseling that is age-level appropriate is the focus of this course. Young children, youth and teens, early and middle adulthood, the golden years, and death and dying are major topics of study. Psychological and spiritual perspectives will be presented.

Signs and Symptoms of Brokenness CCN 207 (2 units)

Depression, anxiety, psychotic episodes, etc. as signs of injury are discussed in depth. This class will discuss, in depth, these manifestations of brokenness, allowing the counselor to identify these signs and to apply appropriate methods of care.

Substance Abuse and Addiction CCN 208 (2 units)

This class will describe the addiction process and how a Christian counselor can offer help to those who are struggling with this issue. Topics will include understanding the biological effects of addiction, how people hide their addictions from self and others, confrontation, family co-dependency, pastoral support, treatment programs, and more.

Implementation of a Counseling Ministry CCN 209 (2 units)

The ministry of counseling in the modern church takes many forms. Pastoral counseling, missionary psychology, support group ministries, and small group discipleship, are examples. The focus is on understanding and implementing these ministries in the church. Experienced leaders in these areas will demonstrate and explain strategies, experiences, consequences, and results.

Group Techniques and Supervision CCN 210 (2 units)

This class will provide hands on experience of the counseling processes used in facilitating groups and individual lay counseling. Effective techniques will be explained, demonstrated, and practiced. (Pre-requisite: Principles of Christian Counseling and two of the Dynamic Discipleship Series CFM 101, 2, 3)

7) CHRISTIAN FORMATION

Discipleship Counseling Series:

(Knowing God) CFM 101,
(Made in His Image) CFM 102,
(Harmonious Relationships), CFM 103 (2 units)

A series of courses designed to facilitate spiritual, emotional, and relational health. In CFM 101, the focus is on developing a healthy and biblically sound concept of God including the way one perceives God, experiences God, and relates to God. In CFM 102, a clear understanding of self is explored in the context of biblical principles. The goal is to equip students to help others by understanding and applying what it means to be “made in the image of God.” In CFM 103 one’s concept of God, and self are related to personal relationships in friendship, marriage, and ministry. Issues of personal growth in counseling and discipleship such as sin, holiness, sanctification, and theodicy will be studied as well. Counseling applications of these concepts will also be presented. (These courses are not sequential and may be taken in any order.)

Spiritual Formation Series:

(Small Group Dynamics) CFM 104 (2 units),
(Communication Skills) CFM 105 (2 units),
(Leadership Styles) CFM 106 (2 units)

A series of classes designed to stimulate, challenge, and equip the student in the area of discipleship and spiritual growth. Small group dynamics will be presented as a means to growth. Accountability, openness, and relationship in Christian community will be studied and ap-

plied through small groups. Relevance for church ministry applications will also be considered. (It is suggested that these courses be taken in order).

8) ELECTIVES

(These courses are not a part of the diploma, degree or certificate programs)

BASIC ENGLISH (BE)

This course offers training in basic grammar, sentence building, punctuation, spelling, correct usage, vocabulary, and basic writing.

BIBLICAL GREEK WORD STUDIES (GRK 100A)

Tremendous insights to be gained by the beginning Bible student as well as the seasoned minister. No knowledge of Greek necessary, though helpful. We will examine a variety of New Testament Greek words and discuss primary word meaning, concealed meaning, and translation pitfalls



BIBLICAL GREEK (Word Studies and Language)

This course is uniquely customized for the student who has no knowledge of Greek. The student will be able to read the original text, understand many important structural elements of the language, explore scholarly works that presuppose a basic knowledge of Greek, and overall use Greek as a tool for spiritual enrichment and ministry.

COURSE DESCRIPTION KEY:

First three letters:

BIB = BIBLICAL STUDIES

PRT = PRACTICAL THEOLOGY

THE = THEOLOGY

MIN = MINISTRIES

HIS = HISTORY

CCN = CHRISTIAN COUNSELING

CFM = CHRISTIAN FORMATION

Numbers:

First number: indicates the recommended year or sequence in which the course is to be taken.

1 = First Year or first 48 units of study.

2 = Second Year or second 48 units of study.

Second Number: indicates different course catalog number. (01, 02, etc.) Usually indicates recommended sequence of courses within 1st year or first 48 units of study, and 2nd year or second 48 units of study.

CCN courses numbered in the 200's may be taken in any order.

Example:

Genesis BIB 101 (2 units)

BIB = Biblical Studies (Old and New Testaments, all major groupings of books)

1 = Recommended for the 1st year or first 48 units of study.

01 = First in the recommended sequence of Old Testament courses.

SCHOOL POLICIES

1. Admission Requirements

Admission requires that a prospective student possess a G.E.D., high school diploma, or its equivalent. Applicant must be a born-again Christian seriously pursuing spiritual and educational goals. An application, a personal reference, a pastoral reference, and an official transcript must be submitted. Applicants are accepted when, in the school's opinion, they are qualified and have good possibility of success in their objectives. Students for whom English is not their primary language must have a minimum score of 500 on The Test of English as a Foreign Language.

2. Transfer Credit Evaluation

Students with previous training in the course to be pursued may have transcripts evaluated. Credit allowed will be recorded on the enrollment record and the length of the course shortened proportionately.

a. Official transcripts from other schools will be evaluated based on equivalency in the areas of: faculty qualification, learning objectives, textbooks, reading and written assignments, lecture time, and course duration. Reasonable parity with C.B.C. courses is the general rule.

b. C.B.C. will accept official transcripts from any accredited or approved college listing the general education credits the student has earned. A limitation of 75% of the total credit can be transferred, including general education requirements, for the A.A. and B.A. degree programs. Credit may be transferred prior to, concurrent with, or not later than 5 years after the date of graduation from C.B.C.

C. No credit is given for Prior Experiential Learning or challenge exams as credit for course requirements.

D. The school does not offer courses by correspondence or distance learning. All instruction is on site at 9470 Micron Ave., Sacramento, CA 95827.

e. This institution will inquire about each veteran's previous education and training, and request transcripts from all prior institutions, including military training, traditional college coursework and vocational training. Previous transcripts will be evaluated and credit will be granted as appropriate. Prior transcripts and their evaluation will be kept in the student's file.

3. Student Records

Enrollees are advised and cautioned that State law requires this educational institution to maintain complete student records for no more than a five year period. Transcripts will be maintained and available to the student for a total of fifty years.

4. Attendance

Students are expected to be at all class sessions. Excused absences are for personal emergency, illness, death, or birth in the immediate family. All absences must be substantiated in writing on an absence form from the Main Office and must be approved by the school administration. Academic grades will be affected by excessive, unexcused absences as follows: Final grades will be lowered if the student accumulates two (2) unexcused class meetings (2 weeks) and every one (1) unexcused absence thereafter. This policy of lowering the final grade one full grade when the student has reached the equivalent of two weeks of unexcused absence for any class will be followed for all classes at C.B.C.

IT IS THE STUDENT'S RESPONSIBILITY TO FILL OUT THE NECESSARY ABSENCE FORMS AND TO KEEP TRACK OF ANY UNEXCUSED ABSENCES. Absent and tardy forms are also in the attendance binders and can be obtained from the teachers. When a student accumulates three (3) unexcused tardies in any class it will count as one unexcused absence. A student is considered tardy if he/she is up to ten (10) minutes late for a class. After 10 minutes, the tardy is counted as an absence.

A MINIMUM OF 8 OUT OF 12 CLASSES MUST BE ATTENDED BY THE STUDENT IN ORDER TO RECEIVE CREDIT AND A GRADE FOR THE CLASS.

Students who have not maintained the minimum attendance will be placed on probation for one term. If the student does not improve the attendance average to the required minimum by the end of the probationary period, VA benefits will be terminated.

5. Grading

a. The general grading system for each class is:

A = Excellent	90 - 100
B = Good	80 - 89
C = Satisfactory	70 - 79
D = Below Average	60 - 69
F = Failure	59 or below
Inc = Incomplete	NC=No credit
Pass/Fail = Non-graded course	

b. A grade of "incomplete" (INC) is given only as the outcome of special counseling between the student and the instructor. An incomplete grade may be assigned by the instructor when, in the judgment of the instructor, the student is unable to complete the requirements of the course because of unforeseeable emergency and justifiable reasons. Medical conditions, family emergencies, or unplanned changes in job responsibilities may be considered justifiable and reasonable. The student is responsible for preparing a petition for

incomplete. If the instructor signs the petition, it must be reviewed and approved by the academic officer. To receive credit for the course, the incomplete work must be finished no later than three months (one quarter) from the end of the quarter in which it was assigned. A final grade will be assigned when the work stipulated has been completed and evaluated. If the work is not completed prior to the time limit for completion, then a grade of “NC”, no credit, will be assigned.

c. Conditions of Interruption for Unsatisfactory Progress

When the average grade point of a student is unsatisfactory for a quarter (below 2.5 GPA), the student will be placed on academic probation. An Academic Probation form will be filled out and signed by both the student and the Dean of Students. Regular scheduled meetings will be required of the student with the Dean of Students to track the academic progress of the student. If, during the next quarter, the student’s grade average is still unsatisfactory the student’s course of study will be interrupted and the student will be dismissed from the program. VA benefits will be terminated.

d. Condition for Re-enrollment

Re-enrollment or re-entrance will be approved after evidence is shown to the school’s satisfaction that conditions which caused the interruption for unsatisfactory progress have been corrected.

6. Language of Instruction

All courses are offered in the English language only. Students who have not completed college level English courses will be required to take a Basic English Standards Test (BEST). Students that do not pass the BEST test will be recommended to the Basic English course. Capital Bible College will not enroll students that cannot benefit from the instruction and meet the academic goals set forth in the policies.

7. Foreign Students

Capital Bible College does not offer visa services for foreign students. Students must be a U.S. citizen or possess some other form of legal documentation which grants the right to reside and study in the U.S.

8. School Catalog

The school catalog will be reviewed and updated on an annual basis to insure compliance with state and federal regulations.

All prospective students will be given an application packet, which includes program brochures. Program brochures include program costs, course requirements and Capital Bible College contact information. Each application packet is labeled to inform prospective students that the school catalog is available on-line and the website is clearly noted.

Once a student has been accepted into a program at CBC they will be sent via email and acceptance letter that will include all necessary documents for enrollment, including a copy of the school catalog.

9. Sexual Harassment & Sexual Assault Policies

a. Sexual Harassment Policy

It is the desire of CBC to provide for all students and employees an educational environment and work place free from sexual harassment. Sexual harassment in any situation is unacceptable, and is in violation of State and Federal laws and regulations. Where evidence of harassment is found, appropriate corrective action shall be taken.

b. Definition of Sexual Harassment

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

- 1) Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.
- 2) Submission to, or rejection of, the conduct by the individual is used as the basis of employment or an academic decision affecting the individual.
- 3) The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
- 4) Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.



For the purpose of further clarification, sexual harassment includes, but is not limited to:

- 1) Making unsolicited written, verbal, visual, or physical contact with sexual overtones. Some examples are: epithets, derogatory comments or slurs of a sexual nature; impeding or blocking movements or any physical interference with normal work; derogatory posters or cartoons.
- 2) Continuing to express sexual interest after being informed that the interest is unwelcome (reciprocal attraction is not considered sexual harassment), implicit coercive sexual behavior which controls, influences, or affects the career, salary and/or work environment or any other term or condition of employment; within the educational environment, engaging in explicit or implicit coercive sexual behavior which controls, influences, or affects the educational opportunities, grades and/or learning environment of the student.
- 3) Making reprisals, threats of reprisals, or implied threats of reprisal following a negative response to a sexual advance. For example, within the work environment, either suggesting or actually withholding support for an appointment, promotion, or change of assignment; suggesting a poor performance report will be prepared, or suggesting probation will be failed. Within the educational environment, either suggesting or actually withholding grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.
- 4) Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassification, etc. in exchange for sexual favors.

c. Compliant Procedure and Impact

An individual who believes that he or she has been sexually harassed is encouraged to file a complaint with the CBC Vice President who will ensure that confidentiality will be maintained and that due process will be followed with respect for both parties. In the case of a student, filing a complaint shall not affect grades, class selection, or other matters pertaining to his or her status as a student. In a situation where evidence is found that an allegation of sexual harassment is brought solely for the purpose of vexation, appropriate disciplinary action will be taken.

Sexual Assault

As required by CEC 94385, CBC provides the following information to ensure to the fullest extent possible that students, faculty, and staff who are victims of sexual assault committed upon the grounds or facilities maintained by the institution, shall receive treatment and information.

Sexual Assault Policy

Any student, faculty, or staff member who is a victim of sexual assault or receives a threat of sexual assault at CBC, or the grounds or facilities of Capital Christian Center, should notify a staff member immediately.

If the assault has just happened, the CBC staff receiving the report should call 911 so that the appropriate law enforcement agency will be notified and respond. At this time, you will probably be asked if an ambulance is required. If the victim of the sexual assault is injured in any way, an ambulance should be requested.

The following persons should also be notified:

- CBC Administration 856-5677 (Tues - Fri)
- Plant Operations 856-5620 (6:30 a.m. - 5:00 p.m., Mon - Fri)
- Security 856.5683, ext. 245 or 916.870.2456

After 5:00 p.m. Monday through Sunday

- Security 916.8700.2456

If the victim does not give permission to notify anyone but the pastoral staff of the college or Capital Christian Center, then that confidentiality should be maintained.

If the victim does permit 911 and other notifications, then the information shall be provided with sensitivity and with consideration of the personal needs of the victim. Any faculty or staff who is contacted regarding a sexual assault or threat of a sexual assault should notify the CBC Vice President.

Each victim of sexual assault should receive information about the existence of at least the following options: criminal prosecutions, civil prosecutions, as well as the disciplinary process through the college if the responsible person for the assault is CBC a student. CBC administration, for the purposes of this procedure, shall use the definition of sexual assault as written in CEC 94385(c).

9. Emergency

If you have a situation where you need assistance; broken glass, plumbing problems, concerns for safety, please call our Plant Operations Department (856.5620) or our Security (856.5683, ext. 245; after hours, 870-2456).

GRADUATION REQUIREMENTS

a. Certificate

CERTIFICATE IN CHRISTIAN COUNSELING

Certificate in Christian Counseling is awarded to students who have completed 26 quarter units of CBC curriculum in the specified courses in the areas of Christian Counseling and Spiritual Formation.

b. Diplomas

1) DIPLOMA IN BIBLE

Students who have satisfactorily completed 48 quarter units of CBC curriculum, but do not have sufficient general education units from an accredited or approved college, may, provided all other graduation requirements are met, be awarded a Diploma in Bible.

2) DIPLOMA IN BIBLE AND MINISTRY

Students who have satisfactorily completed 96 quarter units of CBC curriculum, but do not have sufficient general education units from an accredited or approved college, may, provided all other graduation requirements are met, be awarded a Diploma in Bible and Ministry.

It should be noted that satisfactory completion of 96 quarter units from CBC in the required subject areas meets the educational requirements for credentialing and licensing as a minister by the Assemblies of God, Northern California-Nevada District Council. Students are encouraged to discuss all these requirements with the Executive vice-president of CBC. The District Council also requires ministry involvement and evidence of divine calling as conditions for credentialing.

c. Degrees

CBC does not teach general education classes, consequently general education units required for



a CBC degree must be transferred in from an accredited or approved college. The units may have been earned prior to coming to CBC, concurrent with enrollment at CBC, or after attending CBC. However, these units must be transferred to CBC not later than 5 years after graduation from CBC. General Education units must be from each of the below listed subject areas in the amount indicated.

Semester Units

Required Subject Area

A. Natural Sciences	AA: 3 units/3 units BA: 6 units
B. Social/Behavior Sciences	AA: 3 units/6 units BA: 6 units
C. Humanities	AA: 3 units/3 units BA: 6 units
D. Language and Rationality	AA: 3 units/6 units BA: 6 units
E. Health Education/Living Skills	AA: 3 units/3 units BA: 6 units
TOTAL:	AA: 15 units/21 units BA: 30 units

Note: 1 semester unit = 1.5 quarter units, thus 15 semester units = 22.5 quarter units, 21 semester units = 32 quarter units, and 30 semester units = 45 quarter units.

1) ASSOCIATE OF ARTS IN BIBLE

In order to be awarded an AA Degree in Bible, a student must meet either (a) or (b) below.

a) 48 CBC quarter units, and 42 quarter units (or equivalent) from an accredited or approved college, 90 quarter units (or equivalent) total.

Note: 25% minimum of the 90 quarter units (22.5 units) must be general education units. The remaining units may be additional general education units or other accredited or approved units from a college.

b) 48 CBC quarter units, plus an AA degree, or equivalent units, from an accredited or approved college.

Note: AA Degree or equivalent units means 60 or more semester units from an accredited or approved college.

2) ASSOCIATE OF ARTS IN BIBLE AND MINISTRY

In order to receive the AA Degree in Bible and Ministry, the following is required:

96 CBC quarter units, 32 quarter units from an accredited or approved college, 128 quarter units (or equivalent) total.

Note: 25% (minimum) of the 128 quarter units (32) must be general education units.

3) BACHELOR OF ARTS IN BIBLE AND MINISTRY

In order to be awarded a BA Degree, a student must meet either (a) or (b) below.

a) 96 CBC quarter units, 84 quarter units (or equivalent) from an accredited or approved college., 80 quarter units (or equivalent) total.

Note: 25% minimum, of the 180 units (45 quarter units) must be general education units. The remaining quarter units may be additional general education units or core or elective units from an accredited or approved college.

b) 96 CBC quarter units, plus an AA Degree from an accredited or approved college or equivalent units. Note: AA Degree or equivalent units means 60 or more semester units from an accredited or approved college.

d. Additional Graduation Requirements:

In addition to those requirements outlined above, a student must also have earned a grade point average of 2.0 or higher; must have satisfactorily completed all courses for a specific course of study; must be current in their financial obligations to the school; and be in good moral standing as a Christian.

INTERNSHIP

For those planning to go into full-time ministry, Capital Bible College offers an internship program. Students work in selected churches as intern pastors or in their individual field of ministry. This program will equip students with practical experience in Christian ministry.

MINISTERIAL CREDENTIALS

The Capital Bible College program fulfills the educational requirements for a minister's license with the Northern California-Nevada District of the Assemblies of God. The 2 year Diploma in Bible and Ministry fulfills all licensing and ordination requirements. This license is recognized by the General Council of the Assemblies of God national office as well as all regional districts in the United States and abroad. Credentials are granted solely at the discretion of denominations or credentialing bodies, not by Capital Bible College.

Students planning to apply for credentials with the Assemblies of God are advised to refer to the Constitution and By-Laws of the Northern California-Nevada District of the Assemblies of God for other non-educational requirements. Licensing and ordination is also available through other recognized denominations and ministerial associations. Graduates have met all or part of the license and ordination requirements for: Church of the Foursquare Gospel, Calvary Chapel, Christian Evangelistic Assemblies, Wesleyan Methodist, Evangelical Church Alliance, and others.

CLASS SCHEDULES, DEGREE COMPLETION, & CALENDAR

1. MORNING CLASSES

Classes meet Tuesday, Wednesday, Thursday, and Friday mornings:

8:00 a.m. to 12:30 noon (Occasional Monday 10:40 a.m. class).

2. EVENING CLASSES

Classes meet Monday, Tuesday, Wednesday, and Thursday evenings:

6:00 p.m. to 10:00 p.m.

3. FULL-TIME STUDENTS

a. MORNING:

Full-time is defined as 16 class units. (8:00a.m. - 12:30 noon, Tues., Weds., Thurs., Fri., occasional Monday class)

LENGTH OF PROGRAM

CERTIFICATE

In the morning program, a minimum of 4 units per quarter are offered in Christian Counseling and Spiritual Formation. 12 units of the Counseling Certificate are currently available in the morning program and may be completed in one school year (3 quarters). The remaining 24 must be taken in evening courses. A minimum of 6 units per quarter in Christian Counseling and Spiritual Formation are offered in the evening and may be completed in one school year plus one quarter (4 quarters).

DIPLOMAS

On the morning full-time schedule, the student will complete the Diploma in Bible in one school year (3 quarters), or the Diploma in Bible and Ministry in two school years (6 quarters).

DEGREES

On the morning full-time schedule, if a student already possesses a valid A.A. degree or the equivalent, the student will complete the Associate of Arts Degree in Bible in one school year (3 quarters). On this same schedule, if a student already possesses a valid A.A. degree or its equivalent, the student will complete the Bachelor of Arts Degree in Bible and Ministry in two school years (6 quarters) at Capital Bible College. General education requirements for the degree may be taken at an accredited or approved college prior to, concurrent with, or no longer than 5 years after completion of Diploma program at Capital Bible College.

b. EVENING:

Full-time is defined as 16 units per quarter. (Mon., Tues., Weds. and Thurs. 6:00 p.m. to 8:00 p.m. and 8:00 p.m. to 10:00 p.m. each evening).

LENGTH OF PROGRAM

CERTIFICATE

On the evening schedule, a minimum of 6 units in the Christian Counseling and Spiritual Formation are offered each quarter. After 1 ½-2 school years (6 quarters), the Certificate in Christian Counseling may be completed.

DIPLOMAS

On the evening full-time schedule, the student will complete the Diploma in Bible in one school year (3 quarters). The Diploma in Bible and Ministry may be completed in two school years.

DEGREES

On the evening full-time schedule, if a student already possesses a valid A.A. degree or its equivalent, the Associate of Arts Degree in Bible may be completed in one school year. On the evening full-time schedule, if a student already possesses a valid A.A. degree or its equivalent, the Bachelor of Arts Degree in Bible and Ministry may be completed in two school years.

4. PART-TIME STUDENTS

A student may attend as many morning and/or evening classes as their interest and schedule may permit while anticipating completion of either of the diploma or degree programs. The length of time to complete a degree or diploma depends upon the student's completion of the required amount of units in the necessary subject areas. (See "Programs of Study" for details)

Depending on the student's schedule, the Diploma in Bible is awarded upon completion of 48 quarter units, the Associate of Arts Degree in Bible upon completion of 48 quarter units plus an A.A. degree or its equivalent. The Diploma in Bible and Ministry requires 96 quarter units, and the Bachelor of Arts Degree in Bible and Ministry may be completed with 96 quarter units plus an A.A. degree or its equivalent.

5. CLASS HOURS AND UNITS

A class hour is defined as 50 minutes.

A course meeting 1 class hour per week for 12 weeks is defined as a 1-unit class.

A course meeting 2 class hours per week for 12 weeks is defined as a 2-unit class, and so on. This unit is commonly known as a "quarter" unit of credit.

6. QUARTERS AND ACADEMIC CALENDAR

Fall Quarter: 12 weeks from late August or early September approximately to the end of November.

Winter Quarter: 12 weeks from late November or early December approximately to the end of February.

Spring Quarter: 12 weeks from early March to the end of May or early June.

Summer Quarter: 6 to 8 weeks from mid-June to early August.
(See the current academic calendar for specific dates each quarter)

7. FULL TIME STUDENT CLASS SCHEDULES:

A. CERTIFICATE IN CHRISTIAN COUNSELING

312 clock hours of coursework is required.

Evening Schedule Only*

Classes meet Monday, Tuesday, Wednesday, and Thursday evenings:

The student attends 3 classes per week on at least 2 evenings.

Class 1: 6:00PM - 8:00PM - Lecture

Class 2: 8:00PM - 10:00PM - Lecture

Class 3: either of the above depending on the scheduled offerings that quarter, for a total of 3 classes per week.

Total instructional hours:

4 one evening, 2 the other evening = 6 clock hours per week

Total Length of Program:

approximately 52 weeks, or 5 quarters, or 1 and 2/3 academic years.

*The course length may be shortened slightly if a student concurrently enrolls in any of 6 of the Certificate in Christian Counseling (CCN) courses which are also offered in the morning schedule.



B. DIPLOMA IN BIBLE

576 clock hours of coursework are required.

Morning or Evening Schedule may apply.

1. Morning Schedule

Classes meet Tuesday, Wednesday, Thursday, and Friday (Occasional Monday 10:40 a.m. class)

8:00AM - 8:50AM - Lecture
9:00AM - 9:50AM - Lecture
10:40AM - 11:30AM - Lecture
11:40AM - 12:30PM - Lecture

Total instructional hours:

4 per day, 4 days per week = 16 clock hours per week

Total Length of Program:

36 weeks, or 3 quarters (12 weeks each), or 1 academic year

2. Evening Schedule

Classes meet Monday, Tuesday, Wednesday, and Thursday evenings:

The student attends 8 classes per week, 2 per evening for 4 evenings.

Class 1: 6:00PM - 8:00PM - Lecture
Class 2: 8:00PM - 10:00PM - Lecture

Total instructional hours:

4 per evening, 4 days per week = 16 clock hours per week

Total Length of Program:

36 weeks, or 3 quarters (12 weeks each), or 1 academic year

C. DIPLOMA IN BIBLE AND MINISTRY

1,152 Clock hours of coursework are required.

Morning or Evening Schedule may apply.

1. Morning Schedule

Classes meet Tuesday, Wednesday, Thursday, and Friday (Occasional Monday 10:40 a.m. class)

8:00AM - 8:50AM - Lecture
9:00AM - 9:50AM - Lecture
10:40AM - 11:30AM - Lecture
11:40AM - 12:30PM - Lecture

Total instructional hours:

4 per day, 4 days per week = 16 clock hours per week

Total Length of Program:

72 weeks, or 6 quarters (12 weeks each), or 2 academic years

2. Evening Schedule

Classes meet Monday, Tuesday, Wednesday and Thursday evenings:

The student attends 8 classes per week, 2 per evening for 4 evenings.

Class 1: 6:00PM - 8:00PM - Lecture
Class 2: 8:00PM - 10:00PM - Lecture

Total instructional hours:

4 per evening, 4 days per week = 16 clock hours per week

Total Length of Program:

72 weeks, or 6 quarters (12 weeks each), or 2 academic years

D. ASSOCIATE OF ARTS DEGREE IN BIBLE

576 clock hours of coursework are required at Capital Bible College and 504 clock hours of general education and elective courses at another accredited or approved institution. The schedule of classes and length of course for general education and elective courses will vary by institution, but would be roughly equivalent to one full-time academic year of study.

Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college and transferred to C.B.C.

Morning or Evening Schedule may apply.

1. Morning Schedule

Classes meet Tuesday, Wednesday, Thursday, and Friday (Occasional Monday 10:40 a.m. class)

8:00AM - 8:50AM - Lecture
9:00AM - 9:50AM - Lecture
10:40AM - 11:30AM - Lecture
11:40AM - 12:30PM - Lecture

Total instructional hours:

4 per day, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:

36 weeks, or 3 quarters (12 weeks each), or 1 academic year

2. Evening Schedule

Classes meet Monday, Tuesday, Wednesday and Thursday evenings:

The student attends 8 classes per week, 2 per evening for 4 evenings.
Class 1: 6:00PM - 8:00PM - Lecture
Class 2: 8:00PM - 10:00PM - Lecture

Total instructional hours:

4 per evening, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:
36 weeks, or 3 quarters (12 weeks each), or 1 academic year

In addition, approximately 30 weeks, 2 semesters, or 1 academic year of General Education and Elective courses must be transferred in from another approved or accredited institution. Total Length of Program including CBC and G.E. institution is approximately 66 weeks or 2 academic years.

E. ASSOCIATE OF ARTS DEGREE IN BIBLE AND MINISTRY

1,152 clock hours of coursework are required at Capital Bible College and 378 clock hours of general education and elective courses at another accredited or approved institution. The schedule of classes and length of course for general education and elective courses will vary by institution, but would be roughly equivalent to one full-time academic year of study.

Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college and transferred to CBC.

Morning or Evening Schedule may apply.

1. Morning Schedule

Classes meet Tuesday, Wednesday, Thursday, and Friday (Occasional Monday 10:40 a.m. class)

8:00AM - 8:50AM - Lecture
9:00AM - 9:50AM - Lecture
10:40AM - 11:30AM - Lecture
11:40AM - 12:30PM - Lecture

Total instructional hours:

4 per day, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:
72 weeks, or 6 quarters (12 weeks each), or 2 academic years

2. Evening Schedule

Classes meet Monday, Tuesday, Wednesday and Thursday evenings:

The student attends 8 classes per week, 2 per evening for 4 evenings.

Class 1: 6:00PM - 8:00PM - Lecture

Class 2: 8:00PM - 10:00PM - Lecture

Total instructional hours:

4 per evening, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:
72 weeks, or 6 quarters (12 weeks each), or 2 academic years

In addition, approximately 30 weeks, 2 semesters, or 1 academic year of General Education and Elective courses must be transferred in from another approved or accredited institution. Total Length of Program including CBC and G.E. institution is approximately 102 weeks or 3 academic years.

F. BACHELOR OF ARTS DEGREE IN BIBLE AND MINISTRY

1,152 clock hours of coursework are required at Capital Bible College and 1,008 clock hours of general education and elective courses at another accredited or approved institution. The schedule of classes and length of course for general education and elective courses will vary by institution, but would be roughly equivalent to two full-time academic years of study.

Note: CBC does not offer General Education courses. General Education and Electives must be taken at an accredited or approved college and transferred to CBC.

Morning or Evening Schedule may apply.

1. Morning Schedule

Classes meet Tuesday, Wednesday, Thursday, and Friday (Occasional Monday 10:40 a.m. class)

8:00AM - 8:50AM - Lecture

9:00AM - 9:50AM - Lecture

10:40AM - 11:30AM - Lecture

11:40AM - 12:30PM - Lecture

Total instructional hours:

4 per day, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:
72 weeks, or 6 quarters (12 weeks each), or 2 academic years

2. Evening Schedule

Classes meet Monday, Tuesday, Wednesday and Thursday evenings:

The student attends 8 classes per week, 2 per evening for 4 evenings.

Class 1: 6:00PM - 8:00PM - Lecture

Class 2: 8:00PM - 10:00PM - Lecture

Total instructional hours:

4 per evening, 4 days per week = 16 clock hours per week

Total Length of Program at Capital Bible College:
72 weeks, or 6 quarters (12 weeks each), or 2 academic years

In addition, approximately 60 weeks, 4 semesters, or 2 academic years of General Education and Elective courses must be transferred in from another approved or accredited institution. Total Length of Program including CBC and G.E. institution is approximately 142 weeks or 4 academic years.

CAPITAL BIBLE COLLEGE SCHOOL YEAR CALENDAR 2011-2012

SPRING 2012

March 12	First Day of Classes
March 6	Yearbook Photo Shoot
March 30	Last Day of 100% Refund and Add/Drop Periods
April 2 - 6	Easter Break
May 18	Last Day to File for Incomplete Grade
May 28 - June 8	Early Summer Registration (Save \$10)
May 25	Last Day to Withdraw from Course with "W"
June 4 - 8	Final Exams
June 8	New Student Application Deadline for Summer Quarter
June 9	Graduation

SUMMER 2012

June 25	First Day of Classes
June 29	Last Day of 100% Refund and Add/Drop Periods
July 4	Independence Day Holiday
July 13	Last Day to Withdraw from a Course with "W"
July 20	Last Day to File for Incomplete Grade
July 30 - August 10	Early Fall Registration (Save \$10)
August 10	New Student Application Deadline for Fall Quarter
July 30 - August 3	Final Exams

FALL 2012

August 27	First Day of Classes
September 7	Last Day of 100% Refund and Add/Drop Periods
October 5	Last Day to Withdraw from Course with "W"
October 23	Yearbook Photo Shoot
October 29 - November 9	Early Winter Registration (Save \$10)
November 2	Last Day to File for Incomplete Grade
November 9	New Student Application Deadline for Winter Quarter

Nov. 12-16	Final Exams
Nov. 19-23	Thanksgiving Break

WINTER 2011-2012

November 26	First Day of Classes
December 7	Last Day of 100% Refund and /Drop Periods
December 22- Jan 6	Christmas Break
January 7	Winter Classes Resume
January 18	Last Day to Withdraw from Course with "W"
Feb. 11 - Feb. 22	Early Spring Registration (Save \$10)
February 15	Last Day to File for Incomplete Grade
February 22	New Student Application Deadline for Spring Quarter
February 25 - March 1	Final Exams
March 2-10	Spring Break

ADMINISTRATION, FACULTY AND STAFF

ADMINISTRATIVE OFFICERS

Capital Christian Center Officers:
Capital Bible College Officers:

President:

Rev. Rick J. Cole
9470 Micron Ave.
Sacramento, CA 95827

Executive Vice President:

Executive Vice President:

Rev. Samuel Gordon
9470 Micron Ave.
Sacramento, CA 95827

Secretary:

Glenn English
9470 Micron Ave
Sacramento, CA 95827

Controller:
Steve Duarte, Operations Officer
9470 Micron Ave
Sacramento, CA 95827

Treasurer:
Rick Ellstrom
Designated Agent for Service of
Process within California:
9470 Micron Ave.
Sacramento, CA 95827

ADJUNCT FACULTY

Rev. Barry Carroll, B.A., Sociology, University of Massachusetts, B.A. Bible & Ministry, Capital Bible Institute - Pastor & Ordained Assemblies of God Minister

Rev. Donny Burleson, Diploma in Bible & Ministry, CBC; A/G Licensed Minister

Rick Collins, M.A., Theology, Fuller Theological Seminary, Bible teacher, Capital Christian High School

Rev. Garland Covington, Pastoral Mentor, CBC; Assemblies of God Home Missions

Diana Dicker, M.A., Western Seminary, B.A., University of Wisconsin, Regional Sales Manager

John Gallegos, B.A., B.S., CSU, A.A. Central Bible College, MDiv AGTS, PhD Student Regent University, Pastor New Life Community Church

Rev. Scott Hagan, B.S., Ministerial Studies, Bethany College; Senior Pastor, Mars Hill

Rev. Cheryl Harper, B.Min., Pastoral Christian Counseling, Florida Christian University; Diploma, Bible & Ministry, Capital Bible College; Dean of Students, Capital Bible College

Mary Jacobs, B.S., Social Work, Iowa State University

Rev. Bobby Jones, B.A., Bethany College; Senior Pastor Cameron Park Christian Center

Jason McNaughton, B.A. Briercrest, M.A. Trinity Biblical University, Th.D. Trinity Biblical University, Pastor Zion Presbyterian Church

Rev. Don Patterson, M.Div., Talbot Seminary; Senior Pastor, Central International Fellowship

Thomas Rupp, M.A., Biblical Studies; Regent University, English Ministries Pastor Zion Presbyterian Church

Darryl Sandford, M.A. (Candidate), Canada Christian University, Evangelist, Church Planter, Pastor, Businessman

Marlene Shirley, B.A. Bible & Ministry, CBC; Worship leader, Fair Oaks Presbyterian

Rev. Del Tarr, M.A., Ph.D., University of Minnesota. Cross-Cultural Communications and Leadership, Ordained Minister, Pastor, Graduate Level Administrator, Veteran Missionary

Tonya Waechter, M.A. Marital and Family Therapy, Assemblies of God Theological Seminary, Counselor, Educator.

Rev. Sande Woodson, Ph.D., Capella University, Senior Co-Pastor Rivers of Life Foursquare Church

Jonathon Zachariou, B.A. Bethany University

Philemon Zachariou, M.A., UC Davis; Educator



CBC
CAPITAL BIBLE COLLEGE

9470 Micron Avenue
Sacramento, CA 95827

916.856.5677
www.capchrist.edu
cbc@capchrist.edu