

UTI

Universal Technical Institute



Technician Training Programs: Automotive | Diesel | Collision Repair



10/11 School Catalog

VOL. 42 / NO. 12



Dear Future Professional Technician:

A wise person once said, "Do what you love and you'll never work a day in your life." It's a simple philosophy but it really means something special here at UTI. Our founders had a dream to help people by providing them with the knowledge and skill to pursue their passion. And I'm proud to report this dream continues to be realized every single day, on every UTI campus, by students just like you.

Now it's your turn to join this proud tradition.

As a student, you're taking your first steps down the road to a future that's full of promise and we're here to support you every step of the way. From caring expert instructors to hands-on experience in our manufacturer-sponsored labs, we have the staff, facilities and industry relationships you'll need to succeed. It's this winning formula that's made us the "industry's choice" for certified technician training. In fact, today's top manufacturers prefer to employ UTI graduates because they know you'll have what it takes to be a valuable addition to their team.

In this catalog, you'll find the basic facts about the school and your training program. If you have any questions or would like additional information, please contact your UTI Educational Representative or your UTI campus directly.

Welcome to UTI. We're excited to have you with us because we share the same dream – your future success.

Sincerely,

A handwritten signature in black ink that reads "Kimberly J. McWaters".

Kimberly J. McWaters

President and CEO
Universal Technical Institute, Inc.

This catalog is certified to be true and correct to the best of my knowledge.

Contents and policies included in this catalog are intended to remain in effect for a period of one year from the date of publication. However, UTI reserves the right to make changes when required by institutional policy, federal, state or accrediting agency regulation. Where required, the school will provide advance notice of changes to the information contained in this catalog to certain states where the school is licensed.

A smaller handwritten signature in black ink that reads "Kimberly J. McWaters".

Universal Technical Institute
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Universal Technical Institute campuses in Avondale, AZ; Rancho Cucamonga, CA; Sacramento, CA; Orlando, FL; Glendale Heights, IL; Norwood, MA; Exton, PA; and Houston, TX; are owned by UTI Holdings, Inc., a subsidiary of Universal Technical Institute, Inc., located in Phoenix, AZ.

All automotive technology program photos were taken at the Avondale, AZ; Glendale Heights, IL; and Houston, TX; campuses. All diesel technology program photos were taken at the Avondale, AZ, and Glendale Heights, IL, campuses. All collision repair and refinishing technology program photos were taken at the Houston, TX and Sacramento, CA, campuses.

INTRODUCTION

UTI'S PHILOSOPHY

Universal Technical Institute, Inc., (UTI) is dedicated to providing students with the technical education needed to begin a successful career as an entry-level technician in the automotive, diesel, industrial or collision-repair fields. We provide a positive learning environment that encourages students to successfully complete their training programs and apply their knowledge and skills in technician careers. UTI's balance of theory, diagnosis, demonstrations and practical lab work consistently develops graduates who are accepted throughout the industry and recognized as potential leaders in their field.

ADMINISTRATION

UTI Holdings, Inc., is a wholly owned subsidiary of Universal Technical Institute, Inc. Universal Technical Institute of Arizona, Inc.; Universal Technical Institute of California, Inc.; U.T.I. of Illinois, Inc.; Universal Technical Institute of Massachusetts, Inc.; Universal Technical Institute of Northern California, Inc.; Universal Technical Institute of Pennsylvania, Inc.; Universal Technical Institute of Phoenix, Inc.; and Universal Technical Institute of Texas, Inc.; are wholly owned subsidiaries of UTI Holdings, Inc. Officers of the subsidiaries are: John C. White, Chairman of the Board; Kimberly J. McWaters, Chief Executive Officer and President; Eugene Putnam, Chief Financial Officer and Treasurer; and Chad A. Freed, Senior Vice President, General Counsel and Secretary.

HISTORY

UTI was founded in Phoenix, Arizona, in 1965, with an automotive curriculum. Over the past four decades, the campus has grown from 11 students and a single building to a modern training facility that accommodates the Automotive Technology and Diesel & Industrial Technology training programs. In 2004, the campus relocated to a new 282,000-square-foot facility located in Avondale, Arizona.

Through the years, in a continuing effort to match student skills with the needs of the industry, UTI has developed and expanded with additional curriculum and campuses.

In 1983, UTI opened a campus in Houston, Texas, that offers the Automotive Technology and Diesel & Industrial Technology training programs. In 1984, the Houston campus added additional space to accommodate an increasing number of students. In 1999, it expanded to house the Collision Repair & Refinish Technology program, and additional space was added in 2001. In 2006, the Houston campus added a new training elective, Nissan Automotive Technician Training (NATT). A third campus was built in Glendale Heights, Illinois, in 1988. Additional class and lab space was added in 1997. The Southern California campus in Rancho Cucamonga opened in 1998. In 2004, the Rancho Cucamonga campus relocated to a new, larger facility.

In 2002, Universal Technical Institute of North Carolina, Inc., opened NASCAR Technical Institute in Mooresville, North

Carolina. In 2003, UTI became a public company through a successful Initial Public Offering of its common stock. In 2004, Universal Technical Institute of Pennsylvania, Inc., opened in Exton, Pennsylvania. In 2005, Universal Technical Institute of Massachusetts, Inc., opened in Norwood, Massachusetts. In 2005, Clinton Technical Institute, a subsidiary of Universal Technical Institute, Inc., changed its name to Universal Technical Institute of Phoenix, Inc. The newly named entity offers Automotive Technology training at its Orlando campus. In 2006, the Orlando campus added a new training elective, Nissan Automotive Technician Training (NATT). Ford FACT is also offered at this location. In 2005, Universal Technical Institute of Northern California, Inc., opened in Sacramento, California.

WHY UTI STANDS OUT

You've made a wise choice to pursue your technical education at Universal Technical Institute. Here are just a few reasons why UTI stands out:

SCHOLARSHIP PROGRAMS

UTI/MMI/NASCAR Tech sponsor and award more than \$11 million in tuition scholarships every year. UTI participates in numerous high school competition programs with sponsors such as Ford, AAA, SkillsUSA and VICA, as well as technical education scholarship programs such as Imagine America. Not only that, but UTI offers its own tuition scholarship programs to assist financially needy students, high school students who successfully compete in skills competitions, honorably discharged military veterans and dislocated workers. Please visit the UTI website at www.UTI.edu for a current listing of UTI and external scholarship programs. Due to restrictions in Pennsylvania law, internally sponsored institutional grant and scholarship programs are not available to students at the Exton campus. However, there are a number of programs available to Exton students through external sponsors and the UTI Foundation, a charitable organization devoted to assisting UTI students.

SIGNIFICANT INVESTMENT IN FACILITIES & EQUIPMENT

UTI's campuses in Arizona, California, Florida, Illinois, Massachusetts, Pennsylvania and Texas collectively contain more than 1.5 million square feet of classrooms, labs and office space. We've made significant investments in the latest vehicles, equipment and up-to-date facilities to give our students valuable hands-on training that's in demand with employers in the automotive, diesel and collision-repair industries.

UTI training facilities encompass the following campuses:

> Avondale, Arizona, campus – approximately 49 classrooms, 26 labs and 248,000 square feet of space

WHY UTI STANDS OUT

- > Rancho Cucamonga, California, campus – approximately 43 classrooms, 5 labs and 159,000 square feet of space
- > Sacramento, California, campus – approximately 48 classrooms, 12 labs and 245,000 square feet of space
- > Orlando, Florida, campus – approximately 13 classrooms, 5 labs and 105,000 square feet of space
- > Glendale Heights, Illinois, campus – approximately 45 classrooms, 15 labs and 169,000 square feet of space
- > Norwood, Massachusetts, campus – approximately 53 classrooms, 8 labs and 225,000 square feet of space
- > Exton, Pennsylvania, campus – approximately 51 classrooms, 26 labs and 178,000 square feet of space
- > Houston, Texas, campus – approximately 64 classrooms, 18 labs and 220,000 square feet of space

All training areas have the required lighting, heating, ventilation, cooling and plumbing/sanitation facilities as determined by local requirements.

CURRICULUM DEVELOPMENT

UTI maintains a national curriculum development department to design and modify our programs according to industry needs. Working closely with industry advisory boards, curriculum development professionals determine the skills needed by technicians in today's job market and develop curriculum that will convey that knowledge.

UTI experts, all with years of industry and teaching experience, produce our course books and laboratory assignments. Course books are used in both classroom activities and during lab experiences. Supplemental textbooks are provided in an up-to-date and easy-to-read format for students to study, reinforcing material covered in lectures and labs.

MASTER CERTIFIED

UTI is one of the few private career schools in the nation to offer Automotive Technology, Diesel & Industrial Technology, and Collision Repair & Refinish Technology programs that are Master Certified by the National Automotive Technicians Education Foundation (NATEF), a division of the National Institute for Automotive Service Excellence (ASE).

Note: Any new UTI campus or program is required to graduate its first class before becoming eligible to receive ASE/NATEF Certification. Therefore, not all programs may be ASE/NATEF certified. Contact the Education Department at your campus for more information.

EXPERIENCED INSTRUCTORS

Before joining UTI, all instructors are required to have a combination of field experience and training sufficient to meet accreditation standards and state regulations in the states in which the school is licensed or approved to operate. Due to their experience and training, UTI instructors are able to share information and insights with students that otherwise might take years to learn on the job.

UTI updates its instructors through a variety of seminars and workshops that keep them abreast of new technology so they can pass that knowledge along to students. Instructors also continue their education and improve their teaching skills through training provided by the Center of Excellence in Education.

MANUFACTURER-SPECIFIC ADVANCED TRAINING PROGRAMS

Manufacturer-Specific Advanced Training program UTI's Custom Training Group, provides postgraduate Manufacturer-Specific Advanced Training (MSAT) programs for the following manufacturers:

- > BMW of North America, LLC
- > International Truck and Engine Corporation
- > MINI USA
- > Porsche Cars of North America, Inc.
- > Volvo Car Corporation

These programs allow qualified students the opportunity to train for challenging and rewarding careers with world-class manufacturers. To qualify, students must interview successfully and meet established GPA, attendance, driving record, drug testing, relocation and entrance-exam requirements. Also, MSAT applicants must have no felony convictions in order to qualify for admissions. To be eligible for acceptance into any Manufacturer-Specific Advanced Training program, you must be a U.S. citizen or present a current visa. The effective period of the visa must cover the entire period of attendance, including the training program and dealership employment obligation. Tuition for these programs is sponsored by the manufacturer in accordance with established terms of employment.

Note: These programs are not part of UTI's accreditation. Additionally, these programs are not regulated or approved by the Texas Workforce Commission. Program availability and locations vary.

CUSTOM TRAINING GROUP

UTI's Custom Training Group (CTG) designs and implements MSAT graduate training programs offered to qualified UTI graduates. CTG also delivers specialized training and consulting services to mass transit systems, fleet operations and automotive service providers. Working closely with automotive manufacturers, equipment suppliers and information services, CTG provides on-site technical training.

CTG has provided technical services to companies, such as Bridgestone/Firestone, Schlumberger, FedEx, Fluke Mfg., Southern California Edison, Delaware Transit Corporation, University of South Florida, International Training Institute for the Sheet Metal and Air Conditioning Industry, and New Flyer Industries.

ACCREDITATION / APPROVALS

STUDENT SUPPORT STAFF

UTI has an experienced and highly skilled staff that is dedicated to assisting students. We help students determine whether they qualify for financial aid, assist them in obtaining affordable housing and part-time employment, and offer support in many more areas.

GRADUATE EMPLOYMENT ASSISTANCE

Although we cannot guarantee employment, we do place great emphasis on assisting UTI graduates in obtaining entry-level technician positions as they begin their careers. Graduate employment assistance is available to our graduates throughout their technician careers.

GRADUATE REFRESHERS

To refresh their knowledge, graduates can retake any course they have successfully completed as often as they desire, at no additional tuition cost (provided the course is still offered). Students will be responsible for any other costs, such as lab fees associated with any course they may wish to retake.

INDUSTRY ALLIANCES

To respond to the high demand for highly qualified technicians in the automotive industry, UTI has built alliances with many leading manufacturers. UTI is able to provide students with Manufacturer-Specific Advanced Training programs through alliances with internationally renowned organizations, such as BMW, Mercedes-Benz, Porsche, Volvo, Ford, Nissan, Toyota, Cummins, Daimler Trucks, International Truck and Engine Corporation, NASCAR, DuPont® Performance Coatings and Snap-on®.

TUITION REIMBURSEMENT INCENTIVE PROGRAM (TRIP)

Because the demand for UTI graduates is high, many companies participate in TRIP. This program has been implemented to help companies attract and retain top technicians, while at the same time offering our graduates tuition reimbursement. TRIP employers assist the graduates they hire by making all or a portion of their monthly student loan payments. These employers demonstrate a high level of commitment to the UTI graduates they hire, while investing in their present and future technician workforce.

Note: Not all employers participate in the TRIP program. Ask the Employment Services department for more information about participating companies.

ARTICULATION OPPORTUNITIES

UTI strongly supports education as the key to a successful future. Part of this support involves arranging strategic alliances with other institutions of higher education for students interested in continuing their education after graduation. UTI has developed articulation agreements with several schools

around the country that make it possible for UTI graduates to transfer some of the credits earned at UTI. This provides UTI graduates with an excellent opportunity to transfer to an advanced degree program. Additional information can be found in "Continuing Your Education" on page 46.

ACCREDITATION

UTI is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC). ACCSC is an accrediting agency recognized by the U.S. Department of Education.

AGENCY APPROVALS

In many states, UTI is an approved vendor recipient of third-party tuition funds from the agencies listed below. Approvals vary by state for each UTI campus. Each campus can provide information on the programs available at their location.

Vocational Rehabilitation Services

Workforce Investment Act

Trade Adjustment Act

Veterans Administration

Native American Tribes

STATE APPROVALS

Approvals apply to campuses denoted at the end of each agency listing with an "A" for the Arizona campus, a "C" for the Rancho Cucamonga campus, an "F" for the Florida campus, an "I" for the Illinois campus, an "M" for the Massachusetts campus, an "NC" for the Sacramento campus, a "P" for the Pennsylvania campus and/or a "T" for the Texas campus

Licensed and Approved by the State Department of Education under Title 16-46-1 through 10, Code of Alabama, Act. No. 8-272, (Regular Session 1980). T

Approved and Licensed to operate by the Arizona State Board for Private Post-secondary Education. A

Licensed by the Board of Private Career Education, Arkansas. T

Universal Technical Institute is a private institution and is approved to operate, which means compliance with the state standards as set forth in Chapter 310, by the California Bureau for Private Postsecondary Education (BPPE). C, NC

Agents licensed by the Colorado Department of Education, Division of Private Occupational Schools. A,T, NC

Certificate of Approval to Operate issued by the Delaware Department of Education. I, T

Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting

the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684. F

Approved for License to Operate by the State of Idaho. Information in this catalog and any supplements is being provided in compliance with Idaho Chapter 2618.9. A, T, NC

Certificate of Approval to Operate issued by the Illinois State Superintendent of Education, 100 N. First St., Springfield, IL 62777. I, T

This institution is regulated by the Indiana Commission on Proprietary Education, 302 E. Washington St., Suite 201, Indianapolis, IN 46204. In-state toll-free number (800) 227-5695 or (317) 232-1320. A, I, T, M, P

Approved by the Kansas State Board of Regents. A, T

Licensed by the Kentucky State Board for Proprietary Education, P.O. Box 456, Frankfort, KY 40602-1360, (502) 564-4233. T, I

Licensed by the Louisiana Board of Regents. T

UTI representatives permitted to recruit in Maryland are issued solicitor permits by the Maryland Higher Education Commission. M, P, T

Approved by the Massachusetts Department of Elementary and Secondary Education, Office of Proprietary Schools. M, I, T

Licensed by the State Board of Education under the laws of Michigan. I, T

Universal Technical Institute is licensed as a private career school with the Minnesota Office of Higher Education pursuant to Minnesota Statutes 141.21 to 141.32. Licensure is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions. A, I, T

Licensed by the Mississippi State Department of Education, Proprietary School and College Registration. T

Approved to Operate by the Missouri Coordinating Board for Higher Education. A, I, T

Approved and Licensed to Operate by the Nevada Commission on Post Secondary Education. A, T, NC

Approved and Licensed to Operate by the State of New Jersey Department of Labor and Workforce Development. I, M, P, T

Universal Technical Institute is approved by the New Mexico State Department of Education. A, NC, T

Approved by the State of Ohio Board of Proprietary School Registration. Certificate Registration Numbers are 90-05-1288T (AZ), 89-01-1195T (IL), 90-05-1289T (TX). A, I, T, M, P

Licensed by the Oklahoma Board of Private Vocational Schools. T

Licensed by the Oregon Department of Education. A, T, NC

UTI's Illinois and Texas campuses are registered with the Commonwealth of Pennsylvania, Department of Education; and the Exton, PA campus is licensed by the Pennsylvania

State Board for Private Licensed Schools. I, T, P

The school meets the legal requirements to operate as a school in the state of Rhode Island. I, T, M, P

Licensed by the South Carolina Commission on Higher Education, 1333 Main St., Suite 200, Columbia, SC 29201, (803) 737-2260. Licensure indicates only that minimum standards have been met; it is not an endorsement or guarantee of quality. T

Authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility. T

Approved and Regulated by the Texas Workforce Commission, Career Schools and Colleges Section, Austin, TX. T

The school has been authorized to operate by the Virginia Board of Education. M, P, T

Licensed under Chapter 28C.10RCW. Inquiries or complaints regarding this or any other private vocational school may be made to the Washington Workforce Training and Education Coordinating Board, 128 - 10th Ave. SW, PO Box 43105, Olympia, WA 98504-3105, (360) 753-5662. T, NC

Authorized to operate in the state of West Virginia by the Higher Education Commission. M, P, T

Approved by the Wisconsin Educational Approval Board. A, I, T

MEMBERSHIPS

Active memberships are held in the following organizations:

- Arizona Fleet Maintenance Council
- Arizona Guidance and Personnel Association
- Arizona Private School Association
- Automotive Aftermarket Industry Association
- Automotive Engine Rebuilders Association
- Automotive Training Managers Council
- Automotive Service Association
- Automotive Transmission Rebuilders Association
- Automotive Wholesalers of Arizona
- Better Business Bureau
- California Association of Private Post Secondary Schools (CAPPS)
- Career College Association
- Career Colleges and Schools of Texas
- Chester County Pennsylvania Chamber of Business and Industry
- Chicagoland Apartment Association
- Collision Industry Council
- Council of Houston Area Private Schools

Exton Chamber of Commerce
 Glendale Heights Chamber of Commerce
 Houston Chamber of Commerce
 Inter-Industry Conference on Auto Collision Repair (I-CAR)
 Illinois State Chamber of Commerce
 Illinois Private Career School Association
 Independent Automotive Service Association
 Massachusetts Association of Private Career Schools
 NACAT
 National Auto Body Council
 National Association of Student Financial Aid Administrators
 National Rehabilitation Association
 Pennsylvania Private School Association
 Phoenix Chamber of Commerce
 Rancho Cucamonga Chamber of Commerce
 Servicemembers Opportunity Colleges
 Society for Technical Communication
 Technology & Maintenance Council (American Trucking Association)

ADMISSION PROCEDURES/ ENTRANCE REQUIREMENTS

The school determines, with reasonable certainty and in advance of class start date, that the applicant has proper qualifications to complete training. Each Enrollment Agreement and other pertinent information submitted by the applicant will be reviewed prior to starting classes. To comply with the school's entrance requirements, the student is required to submit one of the following documents:

- > High school graduation or equivalent (documented through the presentation of a high school diploma, a transcript provided by the high school or a DD214 showing verification of high school graduation); or
- > Government–or state–issued GED; or
- > Successful completion of a degree program at the post-secondary level (associate's degree and beyond); or
- > Successful completion of official recognized home schooling. Students who apply and present a diploma or certificate evidencing completion of home schooling or an approved online high school program will be required to pass an entrance exam.

Some states in which the school is located may have admissions criteria that differ from the school's policy. Where applicable, the school will comply with stricter individual state requirements if required.

Foreign education documents from outside the United States or its territories that cannot immediately be confirmed as valid proof of high school completion by a college official must be submitted for assessment with a third-party evaluation agency at the prospective student's expense.

NONMATRICULATING STUDENTS

For those students who do not enroll in a full, approved program and are therefore ineligible for federal student aid, proof of high school graduation or GED is not required. If students choose later to enroll in a full program, all admissions requirements listed above must be satisfied.

DISCLOSURES FOR CALIFORNIA STUDENTS

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818, Sacramento, CA 95798-0818, www.bppve.ca.gov, 916-574-7774.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

The campuses located in California do not have a pending petition in bankruptcy, are not operating as a debtor in possession, have not filed a petition within the preceding five years, and have not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

ABILITY TO BENEFIT

Any student who does not, at the time of enrollment, meet the entrance requirements has two options to enroll as an Ability to Benefit student*:

- > If the student has not graduated from high school and is at least 21 years of age, he or she can be admitted following achievement of a passing grade on an entrance exam designed to determine the Ability To Benefit from the training offered; or
- > If a student presents a certificate of completion from their high school, in lieu of a diploma, and student lacks a diploma based solely on either having not passed the state-required high school completion test or having received an Individualized Education Program diploma/certificate, he or she can be admitted following achievement of a passing grade on an entrance exam to determine the Ability To Benefit from the training offered.

**Any Ability to Benefit student who does not achieve a passing grade on this test will not be admitted. Ability to Benefits students at the Rancho Cucamonga and Sacramento campuses of UTI must achieve a passing grade on*



this test the test before executing an enrollment agreement. The Avondale campus of UTI cannot accept Ability to Benefit students into any of its degree programs.

Note: Ability To Benefit compliance is determined by interest expressed by students and by a passing grade on the Wonderlic Basic Skills Test set, which consists of two parts: Quantitative Skills (210 passing score) and Verbal Skills (200 passing score). These tests and their passing scores have been developed by Wonderlic and approved by the U.S. Department of Education. In order to comply with Department of Education guidelines, Ability to Benefit tests must be administered independently of the school. Beyond assisting in finding a test site and a proctor, the school has no role in the administration of this exam. Issues relating to this exam must be addressed with the proctor or the test administrator. Students who do not pass each test of the first set may retake a second version if they meet the retake criteria determined by Wonderlic. Students who do not pass each test of the second set may return after six months and retake the first version of the test. If a student fails on this attempt, he or she must earn a GED certificate before reapplying. UTI reserves the right to substitute or change the ATB test it uses for this purpose.

Students enrolling with a home school diploma or valid online high school diploma are required by UTI policy to complete and achieve a passing score on an entrance exam prior to being accepted into the school. The entrance exam is the Wonderlic SLE T-51 Test. It is recommended that applicants who do not achieve a passing score of 13 wait one week before taking the second version of the exam, the SLE T-71, but the one-week period may be waived at the discretion of the Director of Student Services or designee based on

individual circumstances. If a passing score on the second version is not achieved, the applicant cannot be admitted and all fees previously paid to the school will be refunded. Passing scores are determined by the test developer, Wonderlic.

Note: The school may substitute another entrance exam when it determines another test may be more suitable for the purpose of entrance examination.

The following describes the student's rights and responsibilities with respect to Student Tuition Recovery Fund:

Purpose and Operation of the Student Tuition Recovery Fund

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education (BPPVE).

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- > The school closed before the course of instruction was completed.
- > The school failed to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose or provide equipment or materials for which a charge was collected within 180 days before the closure of the school; or
- > The school failed to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs; or
- > There was a decline in the quality of the course of instruction within 30 days before the school closed; or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau; or
- > An inability to collect on a judgment against the institution for a violation of the Act.

Application of State-Imposed Assessment for the Student Tuition Recovery Fund

Universal Technical Institute will pay the nonrefundable STRF Assessment on behalf of the student. The California BPPVE requires UTI provides the following disclosure:

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following apply to you:

- > You are a student who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans or personal loans.
- > Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of these applies:

- > You are not a California resident; or
- > Your total charges are paid by a third party, such as an employer, government program or other payer; and you have no separate agreement to repay the third party.

Requirements for Filing a Claim against the Student Tuition Recovery Fund

A student seeking reimbursement under the Fund shall file a written application on the Bureau's Student Tuition Recovery Fund Application Form, signed under penalty of perjury that the form and all attachments are true and correct. The application must be fully completed and received by the Bureau, with supporting documents that include, but need not be limited to, the enrollment agreement, promissory notes, if any, and any receipts, within two years from date of the closure notice explaining the student's rights under STRF, whether provided by the institution or the Bureau, or a maximum of four years if the student received no closure notice. The Student Tuition Recovery Fund Application Form is available at <http://www.bppve.ca.gov/>.

CRIMINAL BACKGROUND CONDITIONS FOR ADMISSIONS

UTI is committed to providing a safe learning environment for all students and faculty. An application from a prospective student that indicates a history of being convicted of, or pleading guilty or no contest to, a violent crime or other type of felony, will be subject to further review by UTI before being accepted. This policy extends to those students who have already enrolled, or who are active students. Conviction of a felony while attending or while awaiting a first-class start are grounds for termination or denial. Certain felony convictions will also limit an applicant's eligibility to apply for and receive federal student loans and grants. UTI, after its review, will notify students in writing of its decision to accept or deny the application for enrollment. UTI will not, however, accept applicants who:

- > Have been convicted of, or pleaded guilty or no contest to, a violent crime involving a weapon; or
- > Have been convicted of, or pleaded guilty or no contest to, sexual assault; or
- > Have been convicted of, or pleaded guilty or no contest to, a felony within the previous year; or
- > Have been convicted of, or pleaded guilty or no contest to, a felony and have been released from prison within the previous year; or
- > Have been convicted of, or pleaded guilty or no contest to, murder or attempted murder; or
- > Have been convicted of, or pleaded guilty or no contest to, selling or intending to sell illegal drugs or controlled substances, unless such conviction or plea is more than 15 years old; or

> Have been convicted of, or pleaded guilty or no contest to, two or more felonies, unless the most recent felony is more than 10 years old.

The above restrictions apply to convictions received as an adult, as well as those received as a juvenile if the applicant was convicted as an adult. A student's entire criminal background, including misdemeanor convictions, will be considered when reviewing his or her application for enrollment. Students who have been convicted of a misdemeanor after their most recent felony conviction and within the last year will not be eligible for enrollment until at least one year after their most recent conviction. Even if the applicant does not fall into the above categories, depending upon the circumstances, for the safety and security of the campus, it may be advisable to deny application based on the applicant's past criminal background. Applicants with a criminal background will be reviewed on a case-by-case basis.

The Admissions Operations Manager has the responsibility of reviewing and approving Enrollment Agreements to ensure proper qualifications in accordance with admissions standards. Applicants who are denied admission will be notified promptly in writing, and any fees paid with the Enrollment Agreement will be refunded.

In support of a drug-free environment, UTI students agree, as a condition of acceptance, to UTI's Substance Abuse Prevention policy. Specific details are published in the Student Success Guide (distributed at school orientation and available upon request).

UTI, based on information obtained during the interview process, may conduct a criminal background check on any applicant. Adverse reports will be taken into consideration regarding acceptance.

INTERNATIONAL STUDENTS

In order to qualify for entrance to a UTI training program, international students must fulfill all of the following requirements:

- > Have a high school diploma or its equivalent; or
- > Show proficiency in the English language; or
- > Have the proper student visa and appropriate other documentation prior to registration.

If a student requires certification of high school equivalency, students may take the General Education Development test (GED), a battery of tests administered by the state Department of Education, which provides adults an opportunity to receive certification indicating an equivalency to a high school diploma.

MANUFACTURER-SPECIFIC ADVANCED TRAINING PROGRAM ACCEPTANCE STANDARDS

To be eligible for acceptance into any Manufacturer-Specific Advanced Training (MSAT) program, you must be a U.S. citizen or present a current visa. The effective period of the

visa must cover the entire period of attendance, including the training program and dealership employment obligation, and must be a visa eligible for this type of program. M-1 visas are NOT eligible for this type of training. To qualify, students must interview successfully and meet established GPA, attendance, driving record, drug testing, relocation and entrance-exam requirements. Also, MSAT applicants must have no felony convictions in order to qualify for admissions. Tuition for these programs is sponsored by the manufacturer in accordance with established terms of employment.

Note: These programs are not part of UTI's accreditation. Additionally, these programs are not regulated or approved by the Texas Workforce Commission. Program availability and locations vary.

GRADUATION DOCUMENTS

UTI awards Associate of Occupational Studies (AOS) degrees at its Avondale, Arizona, location. All other UTI campuses award diplomas. The graduation document awarded for the program in which students are enrolled is shown on the tuition addendum, which also outlines the length and cost of each program.



COURSE SCHEDULES

Courses are three weeks in length at all campuses. Certain courses, such as evening courses at some campuses, may also be offered as four-week courses. Start dates in Southern California are every four weeks for the evening session. New students can enroll any time during the year. Certain start dates may be limited. Check with the Admissions Office at your campus or your Educational Representative regarding availability.

Start dates, holidays and vacation schedules are included in the back of this catalog. Because class sessions vary among all UTI campuses, specific times are listed on the Enrollment

Agreement for each campus. Each student's actual class time is determined at orientation. UTI reserves the right to change the times of its scheduled classes at its discretion, and class start/end times may vary during peak enrollment periods at the discretion of the Campus President.

TOOLS AND SUPPLIES

All tools necessary for training are supplied with the following exception: students in the Automotive Technology and/or Diesel Technology programs are required to have a digital multimeter that meets or exceeds specifications set by UTI. This meter is used throughout the program, and ultimately will be an essential tool for students when they graduate and obtain employment in the occupational field. The approved digital multimeter is available for purchase at the campus and the current cost of the multimeter is listed on the tuition addendum included with this catalog.

Students who are near graduation and have no outstanding obligations to the school will receive a Career Starter Tool Set Voucher, redeemable for a choice of Snap-on® tool sets with a retail value of \$1,000. Vouchers should be redeemed with your campus Snap-on® tools representative prior to graduation.

Students are only eligible to receive tools through this offer one time. Students who have transferred to another campus within the MMI/UTI/NASCAR Tech system after having received a Snap-on® tool voucher, will not be eligible to receive another Snap-on® tool voucher through this offer.

The primary major tools and equipment that students will use are described individually in the course descriptions for each program (where appropriate).

LAB FEES

All students are required to pay a lab fee, which is due at the start of classes. This fee covers the cost of materials and supplies used in all lab sessions. This fee is in addition to tuition and is listed on the tuition addendum included with this catalog.

INSTRUCTIONAL MATERIALS AND UNIFORMS

The cost of course books, safety glasses and at least two uniform shirts (varies by location) are included in tuition at all campuses except for the Norwood, MA, campus. At the Norwood, MA, campus, tuition cost includes only tuition; textbooks, workbooks, one work shirt, two t-shirts and safety glasses are provided at no charge to the student. Additional work shirts may be purchased on campus.

REGISTRATION/TESTING/ORIENTATION

Registration is normally conducted the week prior to the first week of class. Testing and orientation are also scheduled prior to the first week of class. Please check with your campus for the current schedule.

ASE MASTER CERTIFIED PROGRAMS

What does ASE Master Certified in Automotive Mean?

ASE Master Certified in Automotive means that UTI's Automotive Technology program has been certified by the National Automotive Technicians Education Foundation (NATEF), a division of the National Institute for Automotive Service Excellence, certifies programs in the following subject areas:

- > Automatic Transmissions/Transaxles
- > Brakes
- > Electrical/Electronic Systems
- > Engine Performance
- > Engine Repair
- > Heating and Air Conditioning
- > Manual Drive Train and Axles
- > Suspension and Steering

What Does ASE Master Certified in Medium/Heavy Truck Mean?

ASE Master Certified in Medium/Heavy Truck means that UTI's Diesel & Industrial Technology program has been certified by the National Automotive Technicians Education Foundation (NATEF), a division of the National Institute for Automotive Service Excellence, in the following subject areas:

- 1) Diesel Engines
- 2) Drivetrain
- 3) Brakes
- 4) Suspension and Steering
- 5) Electrical/Electronic Systems
- 6) Heating, Ventilation and Air Conditioning
- 7) Preventive Maintenance
- 8) Hydraulics

What Does ASE Master Certified in Collision Repair and Refinish Mean?

ASE Master Certified in Collision Repair and Refinish means that UTI's Collision Repair and Refinish Technology program has been certified by the National Automotive Technicians Education Foundation (NATEF), a division of the National Institute for Automotive Service Excellence, in the following subject areas:

- 1) Structural Analysis and Damage Repair
- 2) Nonstructural Analysis and Damage Repair
- 3) Mechanical and Electrical Components
- 4) Painting and Refinishing

How Did UTI's Automotive, Diesel & Industrial and Collision Repair and Refinish Programs Become ASE Master Certified?*

UTI completed an extensive self-evaluation and application process. Upon NATEF's review, an evaluation team conducted on-site inspections at all UTI campuses, reviewing curriculum, teaching techniques, facilities, equipment, training aids, task sheets, tools, budgets and safety measures. UTI remains one of the few technical schools in the nation to be ASE Master Certified in all three areas (Automotive, Medium/Heavy Truck, and Collision Repair and Refinish).

Are UTI's Instructors ASE Certified?

Yes, all of UTI's Automotive Technology, Diesel & Industrial Technology and Collision Repair and Refinish instructors are required to be ASE certified in the areas they teach. Some members of the CRRT instructional staff are ASE Master Certified in Collision Repair and Refinish, and many Automotive Technology and Diesel & Industrial Technology instructors are ASE Master Certified in Automotive or Medium/Heavy Truck. Some have even achieved the distinction of being classified as multiple Master Technicians.

UTI's Master Certified Program

While UTI offers programs that are ASE Master Certified in either Automotive or Medium/Heavy Truck, UTI's Certified Automotive/Diesel & Industrial Technology program is Master Certified in both the eight Automotive and seven Medium/Heavy Truck areas. UTI offers a training program at the postsecondary level that is Master Certified in both the areas of Automotive and Medium/Heavy Truck. As a result of this dual certification, UTI proudly refers to its Automotive/Diesel & Industrial Technology program as being "Master, Master Certified."

ASE Master Certified Program?

To become ASE Certified, a technician must have two years of work experience and pass ASE certification examinations. A graduate from one of UTI's ASE Master Certified programs is able to substitute the training for one year of work experience toward ASE's two-year work requirement. In addition, information covered in UTI's curriculum satisfactorily prepares students for taking the ASE examinations.

Note: Any new campus or program is required to graduate its first class before applying to receive ASE/NATEF Certification. Therefore there are certain UTI campuses and programs that may not yet be ASE Certified.



AUTO/DIESEL & INDUSTRIAL TECHNOLOGIES

The listings below are the core Automotive Technology and Diesel Technology programs and manufacturer-sponsored electives along with their descriptions and objectives. Also listed are the various approved combinations of the core programs and electives along with their available locations.

Note: Electives may not be taken by themselves and require the completion of a core program or prerequisites as shown in the course description for each elective.

AUTOMOTIVE TECHNOLOGY Train for a Career as an Automotive Technician

As a student in UTI's Automotive Technology program, you'll learn how to diagnose, maintain and repair domestic and foreign automobiles. You will also learn how to troubleshoot problems of all kinds, using the latest engine analyzers, handheld scanners and other computerized diagnostic equipment. You'll learn everything from basic engine systems to computerized fuel injection, antilock brakes, passenger restraint systems, computerized engine controls and much more. You'll even learn to service and modify high-performance muscle cars and street legal sport compacts in our Power & Performance courses.

AUTOMOTIVE TECHNOLOGY PROGRAM OBJECTIVES

The objective of UTI's Automotive Technology program is to prepare students for an entry-level automotive technician position with the basic knowledge and skills required to diagnose malfunctions in the complete automotive mechanical and electrical systems, and make all necessary repairs and replacements.

MANUFACTURER-SPECIFIC ELECTIVE TRAINING

UTI Automotive and Diesel students can take their training to a higher level by supplementing their core training program with elective training. Elective training provides manufacturer-specific training that can lead to entry-level career opportunities with major automotive and diesel manufacturers. The following electives are available to UTI students:

Ford Accelerated Credential Training (FACT) is a 15-week elective that is available at every UTI campus.

Toyota Professional Automotive Training (TPAT) is a 9-week elective that is available at UTI's Illinois; Pennsylvania; and Sacramento campuses.

BMW FastTrack is a 12-week elective that is available at UTI's Arizona, Florida and Southern California campuses.

Nissan Automotive Technician Training (NATT) is a 9-week elective that is available at UTI's Sacramento, Texas and Florida campuses.

Mercedes-Benz START is a 12-week elective that is available at the Southern California and Massachusetts campuses.

Cummins Engines is a 12-week elective that is available at UTI's Arizona and Texas campuses.

Cummins Power Generation is a 12-week elective that is available at UTI's Arizona campus.

Daimler Trucks of North America (DTNA) FINISH FIRST is a 12-week elective that is available at UTI's Arizona campus.

International Technician Education Program (ITEP) is a 6-week elective that is available at UTI's Illinois campus.

Smog Elective is a 9-week elective that is available at UTI's Northern California and Southern California campuses.

AUTOMOTIVE & DIESEL ELECTIVE OBJECTIVES

BMW FASTTRACK: Students enrolled in the BMW Fast-Track elective will develop knowledge and skills specific to BMW products that will qualify them for opportunities with BMW service departments, supplementing the skills acquired in their core Automotive or Automotive/Diesel program.

FORD FACT: Students enrolled in the Ford FACT elective will achieve the objective of their core Automotive or Automotive/Diesel program as well as becoming qualified as entry-level technicians with specific knowledge and skills related to Ford Motor Company products, including diesel.

MERCEDES-BENZ START ELECTIVE: Students enrolled in the Mercedes-Benz START elective will develop knowledge and skills specific to Mercedes-Benz products that will qualify them for opportunities with Mercedes-Benz service departments and aftermarket service providers, supplementing the skills acquired in their core Automotive or Automotive/Diesel & Industrial program.

NISSAN NISSAN AUTOMOTIVE TECHNICIAN TRAINING (NATT): Students enrolled in the Nissan NATT elective will develop knowledge and skills specific to Nissan products that will qualify them for opportunities with Nissan service departments, in addition to the skills acquired in their core Automotive or Automotive/Diesel program.

TOYOTA PROFESSIONAL AUTOMOTIVE TRAINING (TPAT): In addition to achieving their core Automotive or Automotive/Diesel program objective, students enrolled in the Toyota TPAT elective will develop knowledge and skills specific to Toyota products that will qualify them for opportunities with Toyota, Lexus & Scion service departments.

CUMMINS ENGINES: Students enrolled in the Cummins Engines elective will add to the skills achieved in their core Automotive/Diesel program by acquiring skills that will qualify them, after passing both written and hands-on qualifica-

tion testing prescribed by Cummins, to work at Cummins authorized service centers and perform complete warranty work on the Cummins engine model(s) on which they have trained.

CUMMINS POWER GENERATION ELECTIVE: The Cummins Power Generation elective provides the skill and knowledge students will need to understand the fundamentals of power generation; Cummins generator engines and their controls; and the installation, preventative maintenance, testing and servicing of power generators. Applications of power generators include standby power, prime and rental power for healthcare, RVs, data centers, commercial/office buildings and entertainment venues.

DAIMLER TRUCKS OF NORTH AMERICA (DTNA) FINISH FIRST: Students will receive hands on training on the following DTNA brands: Freightliner Trucks, Sterling Trucks, and Western Star Trucks. Graduates of the elective, passing written and hands-on qualification testing, as well as DTNA prescribed module-based training, will make progress toward DTNA certification in the areas of Service and Maintenance, Electrical Problem Solving, Electronic Systems, Automated Transmission Interface, Electronic Engine Interface, Antilock Brake Systems, Heating/Ventilation/Air Conditioning, Freightliner Business Class M2 Model and Freightliner Cascadia Model Trucks.

INTERNATIONAL TECHNICIAN EDUCATION PROGRAM (ITEP): Students enrolled in the ITEP elective will develop knowledge and skills specific to International Truck and Engine Products that will qualify them for opportunities with International Truck and Engine Corporation service departments, supplementing the skills acquired in their core Automotive/Diesel program.

SMOG ELECTIVE: In addition to achieving their core Automotive or Automotive/Diesel program objective, students enrolled in the Smog elective will receive all required training necessary to take the California Smog Check Technician Licensing Exam.

DIESEL & INDUSTRIAL TECHNOLOGY

Career Opportunities as a Diesel & Industrial Technician

In UTI'S Diesel & Industrial Technology program, students get hands-on training with powerful engines, including Navistar International Corp., Cummins, Detroit Diesel, Daimler Trucks of North America, Caterpillar, Mack, Mercedes and Volvo. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all: everything from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration.

Diesel & Industrial Technology Program Objective

The objective of the Diesel & Industrial Technology Program is to provide students with the basic knowledge and skills to diagnose malfunctions in mechanical and electrical systems, and make necessary repairs and replacements.

This program is intended for qualified novices who want to learn the diesel and industrial trade or practicing technicians who want to upgrade their skills. It is designed to prepare students for an entry-level position as a Service Technician in a diesel engine repair facility, a medium/heavy truck repair facility or a truck dealership; or for industrial applications that include material handling, construction equipment and transport refrigeration.

AUTOMOTIVE/DIESEL AND AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY

Career Opportunities as an Automotive/Diesel Technician

UTI's ASE Master Certified Automotive/Diesel and Automotive/Diesel & Industrial programs for entry-level Technician training gives students the best of both worlds: every Automotive Technology course and every Diesel & Industrial Technology course that UTI has to offer. By mastering each of these lucrative fields, students will have the flexibility to qualify for positions in both industries. Plus, students can choose to specialize their diesel training by enrolling in the International Technician Education Program elective, the Cummins Engines elective, or the DTNA Finish First elective.

Automotive & Diesel Technology Program Objectives

The objective of UTI's Automotive & Diesel Technology program is to provide students with the basic knowledge and skills to obtain an entry-level position as an Automotive and Medium/Heavy Truck Technician, including diagnosing malfunctions in complete mechanical and electrical systems, and making necessary repairs and replacements.

The Automotive & Diesel Technology program will prepare students to work as a Service Technician in an automotive repair facility, automotive dealer service department, diesel engine repair facility, medium/heavy truck repair facility or truck dealership.

Career Opportunities as an Automotive/Diesel & Industrial Technician

The objective of UTI's Automotive/Diesel & Industrial Technology program is to give students the qualifications to obtain an entry-level position as an Automotive and Medium/Heavy Truck Technician, including the basic knowledge and skills required to diagnose malfunctions in complete mechanical and electrical systems, and make necessary repairs and replacements. UTI's two Industrial Technology courses provide additional heavy truck instruction in hydraulic applications and transport refrigeration.

This program is designed to prepare students to work as a Service Technician in an automotive repair facility, automotive dealer service department; diesel engine repair facility; or truck dealership; or for industrial applications such as material handling, construction equipment and transport refrigeration.

AUTOMOTIVE TECHNOLOGY CORE PROGRAM

Program 115 – AZ, No. CA, IL, FL, MA, PA & TX campuses; Program 115/121 – So. CA campus

51 weeks, 821 lecture hours, 709 lab hours, 73 semester credits – AZ, No. CA, FL, IL, MA, PA & TX campuses

51/68 weeks, 821 lecture hours, 709 lab hours, 73 semester credits – So. CA campus

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADTC101 Automotive Engines & Repair	63	27	4.5	90
ADTA135 Professional Service Writing	50	40	4.0	90
ADTC128 Automotive Undercar	45	45	4.5	90
ADTA106 Automotive Power Trains	40	50	4.0	90
ADTC107 Brakes	45	45	4.5	90
ADTC117 Electronic Fundamentals	60	30	5.0	90
ADTC122 Electronic Technology	60	30	5.0	90
ADTC108 Climate Control	51	39	4.0	90
ADTA104 Fuel & Ignition Systems	60	30	5.0	90
ADTA105 Driveability & Emissions	42	48	4.0	90
ADTA109 Automatic Transmissions	60	30	5.0	90
ADTC136 Electronic Diagnostics	22	68	3.0	90
ADTA125 Professional Applications	60	30	5.0	90
ADTA126 Advanced Diagnostic Systems	43	47	4.0	90
ADTA102 Power & Performance Ia	42	48	4.0	90
ADTA129 Power & Performance Ib	41	49	4.0	90
ADTA103 Power & Performance II	37	53	3.5	90
TOTAL	821	709	73.0	1,530

DIESEL & INDUSTRIAL TECHNOLOGY CORE PROGRAM

Program 208 – AZ, No. CA, MA, PA, TX & IL campuses Program 208/218 – So. CA campus

45 weeks, 715.5 lecture hours, 634.5 lab hours, 63 semester credits – AZ, No. CA, MA, PA, TX & IL campuses

45/60 weeks, 715.5 lecture hours, 634.5 lab hours, 63 semester credits – So. CA campus

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADTC101 Automotive Engines & Repair	63	27	4.5	90
ADTC107 Brakes	45	45	4.5	90
ADTC108 Climate Control	51	39	4.0	90
ADTD112 Truck Brakes & Chassis	72	18	5.0	90
ADTD114 Diesel Engines	48	42	4.0	90
ADTD115 Diesel Fuel Systems	50	40	4.0	90
ADTD116 Diesel Engine Accessories	15.5	74.5	3.0	90
ADTC117 Electronic Fundamentals	60	30	5.0	90
ADTI118 Hydraulic Applications	46	44	4.0	90
ADTD119 Truck Power Trains	36	54	3.5	90
ADTC122 Electronic Technology	60	30	5.0	90
ADTC136 Electronic Diagnostics	22	68	3.0	90
ADTI124 Transport Refrigeration	57	33	4.5	90
ADTD127 Truck Preventive Maintenance	45	45	4.5	90
ADTC128 Automotive Undercar	45	45	4.5	90
TOTAL	715.5	634.5	63.0	1,350

AUTOMOTIVE & DIESEL TECHNOLOGY CORE PROGRAM

Program 341 – AZ, IL & TX campuses

69 weeks, 1087.5 lecture hours, 982.5 lab hours,
97 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADTC101 Automotive Engines & Repair	63	27	4.5	90
ADTA102 Power & Performance 1a	42	48	4.0	90
ADTA129 Power & Performance 1b	41	49	4.0	90
ADTA103 Power & Performance II	37	53	3.5	90
ADTA104 Fuel & Ignition Systems	60	30	5.0	90
ADTA105 Driveability & Emissions	42	48	4.0	90
ADTA106 Automotive Power Trains	40	50	4.0	90
ADTC107 Brakes	45	45	4.5	90
ADTC108 Climate Control	51	39	4.0	90
ADTA109 Automatic Transmissions	60	30	5.0	90
ADTC136 Electronic Diagnostics	22	68	3.0	90
ADTD112 Truck Brakes & Chassis	72	18	5.0	90
ADTD114 Diesel Engines	48	42	4.0	90
ADTD115 Diesel Fuel Systems	50	40	4.0	90
ADTD116 Diesel Engine Accessories	15.5	74.5	3.0	90
ADTC117 Electronic Fundamentals	60	30	5.0	90
ADTD119 Truck Power Trains	36	54	3.5	90
ADTC122 Electronic Technology	60	30	5.0	90
ADTA125 Professional Applications	60	30	5.0	90
ADTA126 Advanced Diagnostic Systems	43	47	4.0	90
ADTD127 Truck Preventive Maintenance	45	45	4.5	90
ADTC128 Automotive Undercar	45	45	4.5	90
ADTA135 Professional Service Writing	50	40	4.0	90
TOTAL	1,087.5	982.5	97.0	2,070

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY CORE PROGRAM

Program 342 – AZ, IL, No. CA, MA, PA & TX campuses

Program 372 – So. CA campus

75 weeks, 1190.5 lecture hours, 1059.5 lab hours,
105.5 semester credits – AZ, IL, No. CA, MA, PA & TX campuses

75/100 weeks, 1190.5 lecture hours, 1059.5 lab hours,
105.5 semester credits – So. CA campus

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADTC101 Automotive Engines & Repair	63	27	4.5	90
ADTA102 Power & Performance 1a	42	48	4.0	90
ADTA129 Power & Performance 1b	41	49	4.0	90
ADTA103 Power & Performance II	37	53	3.5	90
ADTA104 Fuel & Ignition Systems	60	30	5.0	90
ADTA105 Driveability & Emissions	42	48	4.0	90
ADTA106 Automotive Power Trains	40	50	4.0	90
ADTC107 Brakes	45	45	4.5	90
ADTC108 Climate Control	51	39	4.0	90
ADTA109 Automatic Transmissions	60	30	5.0	90
ADTC136 Electronic Diagnostics	22	68	3.0	90
ADTD112 Truck Brakes & Chassis	72	18	5.0	90
ADTD114 Diesel Engines	48	42	4.0	90
ADTD115 Diesel Fuel Systems	50	40	4.0	90
ADTD116 Diesel Engine Accessories	15.5	74.5	3.0	90
ADTC117 Electronic Fundamentals	60	30	5.0	90
ADTI118 Hydraulic Applications	46	44	4.0	90

ADTD119 Truck Power Trains	36	54	3.5	90
ADTC122 Electronic Technology	60	30	5.0	90
ADTI124 Transport Refrigeration	57	33	4.5	90
ADTA125 Professional Applications	60	30	5.0	90
ADTA126 Advanced Diagnostic Systems	43	47	4.0	90
ADTD127 Truck Preventive Maintenance	45	45	4.5	90
ADTC128 Automotive Undercar	45	45	4.5	90
ADTA135 Professional Service Writing	50	40	4.0	90
TOTAL	1,190.5	1,059.5	105.5	2,250

FORD FACT ELECTIVE

AZ, No. CA, So. CA, FL, IL, MA, PA & TX campuses

15 weeks, 212 lecture hours, 238 lab hours,
20 semester credits – AZ, No. CA, FL, IL, MA,
PA & TX campuses

15/20 weeks, 212 lecture hours, 238 lab hours,
20.5 semester credits – So. CA campus

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADTF130 Ford Systems 1	40	50	4.0	90
ADTF131 Ford Systems 2	40	50	4.0	90
ADTF132 Ford Systems 3	46	44	4.0	90
ADTF137 Ford Systems 4	41	49	4.0	90
ADTF138 Ford Systems 5	45	45	4.5	90
TOTAL	212	238	20.5	450

MERCEDES-BENZ START ELECTIVE

So. CA & MA campuses

12 weeks, 131 lecture hours, 229 lab hours,
15 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
XMBS001 Mercedes-Benz START 1	36	54	3.5	90
XMBS002 Mercedes-Benz START 2	30	60	4.0	90
XMBS003 Mercedes-Benz START 3	38	52	4.0	90
XMBS004 Mercedes-Benz START 4	27	63	3.5	90
TOTAL	131	229	15	360

TOYOTA TPAT ELECTIVE

No. CA, IL & PA campuses

9 weeks, 90 lecture hours, 180 lab hours,
12 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
TPAT001 TPAT1	30	60	4.0	90
TPAT002 TPAT2	30	60	4.0	90
TPAT003 TPAT3	30	60	4.0	90
TOTAL	90	180	12.0	270

BMW FASTTRACK ELECTIVE

AZ, FL & So. CA campuses

12 weeks, 128 lecture hours, 232 lab hours,
16 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
XBMW001 BMW FastTrack1	38	52	4.0	90
XBMW001 BMW FastTrack2	30	60	4.0	90
XBMW001 BMW FastTrack3	30	60	4.0	90
XBMW001 BMW FastTrack4	30	60	4.0	90
TOTAL	128	232	16.0	360

SMOG ELECTIVE

No. CA & So. CA campuses

9 weeks, 135 lecture hours, 135 lab hours,
13.5 semester credits – No. CA campus

9/12 weeks, 135 lecture hours, 135 lab hours,
13.5 semester credits – So. CA campus

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ADSM101 Bar Alternative Training	45	45	4.5	90
ADSM102 Basic Clean Air	45	45	4.5	90
ADSM103 Advanced Clean Air	45	45	4.5	90
TOTAL	135	135	13.5	270

NISSAN NATT ELECTIVE

No. CA, FL, MA & TX campuses

9 weeks, 74 lecture hours, 196 lab hours,
9.5 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
NATT001 Electrical Systems	31	59	3.5	90
NATT002 Chassis & Engines	22	68	3.0	90
NATT003 Drivetrains & Climate Systems	21	69	3.0	90
TOTAL	74	196	9.5	270

INTERNATIONAL ITEP ELECTIVE

IL campus

6 weeks, 53 lecture hours, 127 lab hours,
6.5 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
ITEP 101 Introduction & Product	36	54	3.5	90
ITEP102 Systems & Diagnostics	17	73	3.0	90
TOTAL	53	127	6.5	180

CUMMINS ELECTIVE

AZ & TX campuses

12 weeks, 170 lecture hours, 190 lab hours,
17 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
CMNS101 Intro to Cummins & Midrange Engines	40	50	4.0	90
CMNS102 Midrange Cummins Engines	45	45	4.5	90
CMNS103 Heavy-Duty Engines Overhaul	40	50	4.0	90
CMNS104 Heavy-Duty Electronic Controlled Engines	45	45	4.5	90
TOTAL	170	190	17.0	360

CUMMINS POWER GENERATION ELECTIVE

AZ campus

12 weeks, 108 lecture hours, 252 lab hours,
14 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
CPGN101 Fundamentals of Power Generation	27	63	3.5	90
CPGN102 Power Gen Engines	27	63	3.5	90
CPGN103 Genset Controls	27	63	3.5	90
CPGN104 Installation/Maintenance/Testing	27	63	3.5	90
TOTAL	108	252	14.0	360

DAIMLER TRUCKS OF NORTH AMERICA

AZ campus

12 weeks, 108 lecture hours, 252 lab hours,
14 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
FLNR101 DTNA Service & Maintenance	27	63	3.5	90
FLNR102 DTNA Electrical/Electronic Systems	27	63	3.5	90
FLNR103 DTNA Antilock Brake Systems	27	63	3.5	90
FLNR104 DTNA M2 & Cascadia Truck Models	27	63	3.5	90
TOTAL	108	252	14.0	360

AVAILABLE CORE PROGRAMS WITH ELECTIVES & LOCATIONS

AUTOMOTIVE TECHNOLOGY + FACT PROGRAM

Program 124 – AZ, No. CA, So. CA, FL, IL, MA, PA & TX campuses

Program 124/132 – So. CA campus

66 weeks, 1033 lecture hours, 947 lab hours, 93.5 semester credits – AZ, No. CA, FL, IL, MA, PA & TX campuses
66/88 weeks, 1033 lecture hours, 947 lab hours, 93.5 semester credits – So. CA campus

AUTOMOTIVE TECHNOLOGY + BMW FASTTRACK + SMOG PROGRAM

Program 171 – So. CA campus

72 weeks, 1084 lecture hours, 1076 lab hours, 102.5 semester credits

AUTOMOTIVE TECHNOLOGY + FACT + SMOG PROGRAM

Program 147 – No. CA & So. CA campuses

75 weeks, 1168 lecture hours, 1082 lab hours, 107 semester credits

AUTOMOTIVE TECHNOLOGY + BMW FASTTRACK + FACT + SMOG PROGRAM

Program 141 – So. CA campus

87 weeks, 1296 lecture hours, 1314 lab hours, 123 semester credits

AUTOMOTIVE TECHNOLOGY + TPAT PROGRAM

Program 804 – No. CA, IL & PA campuses

60 weeks, 911 lecture hours, 889 lab hours, 85.0 semester credits

AUTOMOTIVE TECHNOLOGY + SMOG + TPAT PROGRAM

Program 197 – No. CA campus

69 weeks, 1046 lecture hours, 1024 lab hours, 98.5 semester credits

AUTOMOTIVE TECHNOLOGY + BMW FASTTRACK PROGRAM

Program 907 – AZ, FL & So. CA campuses

63 weeks, 949 lecture hours, 905 lab hours, 89.0 semester credits

AUTOMOTIVE TECHNOLOGY + NATT PROGRAM

Program 137 – No. CA, FL, MA & TX campuses

60 weeks, 895 lecture hours, 905 lab hours, 82.5 semester credits

AUTOMOTIVE TECHNOLOGY + NATT + SMOG PROGRAM

Program 167 – No. CA campus

69 weeks, 1030 lecture hours, 1040 lab hours, 96 semester credits

AUTOMOTIVE TECHNOLOGY + SMOG PROGRAM

Program 152 – No. CA campus

Program 152/156 – So. CA campus

60 weeks, 956 lecture hours, 844 lab hours, 86.5 semester credits – No. CA campus

60/80 weeks, 956 lecture hours, 844 lab hours, 86.5 semester credits – So. CA campus

AUTOMOTIVE TECHNOLOGY + BMW FASTTRACK + FACT PROGRAM

Program 910 – AZ & So. CA campuses

78 weeks, 1161 lecture hours, 1179 lab hours, 109.5 semester credits

MERCEDES-BENZ START PROGRAM

Program 880 – So. CA & MA campuses

12 weeks, 131 lecture hours, 229 lab hours, 15 semester credits

AUTOMOTIVE TECHNOLOGY + MERCEDES-BENZ START PROGRAM

Program 180 – MA & So. CA campuses

63 weeks, 952 lecture hours, 938 lab hours, 88 semester credits

AUTOMOTIVE TECHNOLOGY + FACT + MERCEDES-BENZ START PROGRAM

Program 148 – MA & So. CA campuses

78 weeks, 1164 lecture hours, 1176 lab hours, 108.5 semester credits

AUTOMOTIVE TECHNOLOGY + MERCEDES-BENZ START + SMOG PROGRAM

Program 187 – So. CA campus

72 weeks, 1087 lecture hours, 1073 lab hours, 101.5 semester credits

AUTOMOTIVE TECHNOLOGY + FACT + MERCEDES-BENZ START + SMOG PROGRAM

Program 184 – So. CA campus

87 weeks, 1299 lecture hours, 1311 lab hours, 122 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + FACT PROGRAM

Program 343 – AZ, IL & TX campuses

84 weeks, 1299.5 lecture hours, 1220.5 lab hours, 117.5 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + TPAT PROGRAM

Program 805 – IL campus

78 weeks, 1177.5 lecture hours, 1162.5 lab hours,
109 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + BMW FASTTRACK PROGRAM

Program 908 – AZ campus

81 weeks, 1215.5 lecture hours, 1214.5 lab hours,
113 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + BMW FASTTRACK + FACT PROGRAM

Program 911 – AZ campus

96 weeks, 1427.5 lecture hours, 1452.5 lab hours,
133.5 semester credits

DIESEL & INDUSTRIAL TECHNOLOGY + DAIMLER TRUCKS FINISH FIRST PROGRAM

Program 211 – AZ campus

57 weeks, 823.5 lecture hours, 886.5 lab hours,
77 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + CUMMINS PROGRAM

Program 333 – AZ & TX campuses

81 weeks, 1,257.5 lecture hours, 1,172.5 lab hours,
114 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + CUMMINS POWER GENERATION PROGRAM

Program 358 – AZ campus

81 weeks, 1195.5 lecture hours, 1234.5 lab hours,
111 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + DTNA FINISH FIRST PROGRAM

Program 356 – AZ campus

81 weeks, 1218.5 lecture hours, 1211.5 lab hours,
114 semester credits

DIESEL & INDUSTRIAL TECHNOLOGY + CUMMINS PROGRAM

Program 209 – AZ & TX campuses

57 weeks, 885.5 lecture hours, 824.5 lab hours,
80 semester credits

DIESEL & INDUSTRIAL TECHNOLOGY + CUMMINS POWER GENERATION PROGRAM

Program 212 – AZ campus

57 weeks, 823.5 lecture hours, 886.5 lab hours,
77 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FACT PROGRAM

Program 344 – AZ, IL, No. CA, MA, PA & TX campuses

Program 374 - So. CA campus

90/120 weeks, 1402.5 lecture hours, 1297.5 lab hours,
126 semester credit

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FACT + SMOG PROGRAM

Program 447 – No. CA campus & So. CA campuses

99 weeks, 1537.5 lecture hours, 1432.5 lab hours,
139.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + NATT PROGRAM

Program 349 – No. CA, MA & TX campuses

84 weeks, 1264.5 lecture hours, 1,255.5 lab hours,
115.0 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + NATT + SMOG PROGRAM

Program 467 – No. CA campus

93 weeks, 1399.5 lecture hours, 1390.5 lab hours,
128.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + TPAT PROGRAM

Program 806 – No. CA, IL & PA campuses

84 weeks, 1,280.5 lecture hours, 1,239.5 lab hours,
117.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + SMOG + TOYOTA TPAT PROGRAM

Program 497 – No. CA campus

93 weeks, 1415.5 lecture hours, 1374.5 lab hours,
131 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + SMOG PROGRAM

Program 470 – No. CA campus

Program 470/370 - So. CA campus

84/112 weeks, 1325.5 lecture hours, 1194.5 lab hours,
119 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + BMW FASTTRACK PROGRAM

Program 909 - AZ campus & So. CA campuses

87 weeks, 1318.5 lecture hours, 1291.5 lab hours,
121.5 semester credits

AUTOMOTIVE, DIESEL & INDUSTRIAL TECHNOLOGY + BMW FASTTRACK + FACT PROGRAM

Program 912 - AZ campus & So. CA campuses

102 weeks, 1530.5 lecture hours, 1529.5 lab hours,
142 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + BMW + FORD FACT + SMOG PROGRAM

Program 913 – So. CA campus

111 weeks, 1665.5 lecture hours, 1664.5 lab hours,
155.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + BMW FASTTRACK + SMOG PROGRAM

Program 914 – So. CA campus

96 weeks, 1453.5 lecture hours, 1426.5 lab hours,
155.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + INTERNATIONAL ITEP PROGRAM

Program 351 - IL campus

81 weeks, 1243.5 lecture hours, 1186.5 lab hours,
112.0 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + DTNA FINISH FIRST PROGRAM

Program 357 - AZ campus

87 weeks, 1298.5 lecture hours, 1311.5 lab hours,
119.5 semester credits

AUTOMOTIVE/DIESEL TECHNOLOGY + NATT PROGRAM

Program 307 – TX campus

78 weeks, 1161.5 lecture hours, 1178.5 lab hours,
106.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + MERCEDES-BENZ START PROGRAM

Program 480 – MA campus & So. CA campuses

87 weeks, 1321.5 lecture hours, 1288.5 lab hours,
120.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + MERCEDES-BENZ START + SMOG PROGRAM

Program 399 – So. CA campus

96 weeks, 1456.5 lecture hours, 1423.5 lab hours,
134 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FORD FACT + MERCEDES-BENZ START PROGRAM

Program 448 – MA campus & So. CA campus

102 weeks, 1533.5 lecture hours, 1526.5 lab hours,
141 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FORD FACT + MERCEDES-BENZ START + SMOG PROGRAM

Program 350 – So. CA campus

111 weeks, 1668.5 lecture hours, 1661.5 lab hours,
154.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + CUMMINS PROGRAM

Program 352 – AZ & TX campuses

87 weeks, 1360.5 lecture hours, 1249.5 lab hours,
122.5 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + CUMMINS POWER GENERATION PROGRAM

Program 359 – AZ campus

87 weeks, 1298.5 lecture hours, 1311.5 lab hours,
119.5 semester credits

AUTOMOTIVE & DIESEL TECHNOLOGY + DTNA FINISH FIRST PROGRAM

Program 356 - AZ campus

81 weeks, 1218.5 lecture hours, 1211.5 lab hours,
114 semester credits

AUTOMOTIVE/DIESEL & INDUSTRIAL + NATT

Program 349 – No. CA, MA and Houston Campuses

84 weeks, 1266.5 lecture hours, 1253.5 lab hours,
115 semester credits

AUTOMOTIVE TECHNOLOGY + FACT + NATT PROGRAM

Program 610 – MA Campus

75 weeks, 1107 lecture hours, 1143 lab hours,
103 semester credits

AUTOMOTIVE TECHNOLOGY+ MERCEDES-BENZ START + NATT PROGRAM

Program 611 – MA Campus

72 weeks, 1026 lecture hours, 1134 lab hours,
97.5 semester credits

AUTOMOTIVE TECHNOLOGY + FACT+ MERCEDES-BENZ START + NATT PROGRAM

Program 612 – MA Campus

*87 weeks, 1238 lecture hours, 1372 lab hours,
118.0 semester credits*

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FACT + NATT PROGRAM

Program 613 – MA Campus

*99 weeks, 1478.5 lecture hours, 1491.5 lab hours,
135.5 semester credits*

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY+ MERCEDES-BENZ START + NATT PROGRAM

Program 614 – MA Campus

*96 weeks, 1397.5 lecture hours, 1482.5 lab hours,
130.0 semester credits*

AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY + FACT + MERCEDES-BENZ START + NATT PROGRAM

Program 615 – MA Campus

*111 weeks, 1609.5 lecture hours, 1720.5 lab hours,
150.5 semester credits*

NISSAN NATT ELECTIVE

Program 616 – MA Campus

*9 weeks, 74.0 lecture hours, 196.0 lab hours,
9.5 semester credits*

AUTOMOTIVE & DIESEL COURSE DESCRIPTIONS AND LENGTH

AUTOMOTIVE ENGINES & REPAIR

ADTC101

4.5 credit hours, 63 lecture hours, 27 lab hours

Introduction to automotive engines, including fundamentals, construction and overhaul procedures. Students will learn how to measure and refurbish engine blocks; inspect crankshafts and cylinder heads; inspect and repair valve trains; use repair and labor rate manuals; and generate repair orders. Students will also begin developing professionalism skills that will translate to their future career.

Major equipment used in this course: valve spring compressors and precision measuring equipment

POWER AND PERFORMANCE 1A

ADTA102

4 credit hours, 42 lecture hours, 48 lab hours

Students will gain knowledge of basic engine rebuilding procedures when given an exacting set of specifications (blueprinting). Small block domestic performance engines are disassembled, measured and reassembled with emphasis on high performance engine-building techniques and practices. Dual OverHead Cam (DOHC) engines and their respective heads and valve trains will also be stressed, with emphasis on valve timing techniques for optimum performance.

Students will learn basic cylinder head design and the operation of a flow bench in improving cylinder head flow characteristics. Computer-aided component selection and blueprinting procedures will be stressed along with proper block preparation and cylinder head assembly. Cylinder head designs, valve train geometry, roller rockers and lifters, and connecting rod angularity will also be explained during this course. Camshaft theory and operation with respect to lift, duration, lobe separation and valve opening/closing speeds will be discussed. Block decking, compression ratio calculations and varying bore/stroke combinations will be covered.

Students will become aware of all aspects of building an engine to order, and how the proper selection of components that complement each other will lead to satisfactory results.

Major equipment used in this course: flow bench and computers

Prerequisites: ADTC101, ADTA104, ADTA105, ADTC117, ADTC122

POWER & PERFORMANCE 1B

ADTA129

4 credit hours, 41 lecture hours, 49 lab hours

Students will gain knowledge in the operation of dynamometer testing with emphasis on tuning and component selection for optimum performance. Both chassis and engine dynamometers are utilized to garner a better understanding for students in regard to engine versus rear wheel horsepower.

High performance induction, ignition and power train theories will be explained, with emphasis on using formulas to calculate correct header and carburetor size. Utilization of dynamometer data will help students understand what changes to an engine's induction, exhaust, and fueling systems do in regard to the entire performance caliber of the internal combustion engine.

Major equipment used in this course: chassis dynamometer and computers

Prerequisites: ADTC101, ADTA102, ADTA104, ADTA105, ADTC117, ADTC122

POWER & PERFORMANCE II

ADTA103

3.5 credit hours, 37 lecture hours, 53 lab hours

Students will gain a working understanding of performing performance enhancements while keeping vehicle emissions legal. Five-gas testing for verification of emissions compliance will be covered along with monitoring air/fuel ratios under load utilizing a chassis dynamometer. Dynamometer tested performance enhancements to the vehicles will include nitrous oxide, turbocharging, supercharging, fuel, ignition and exhaust upgrades.

Students will learn the processes and formulas involved in calculating proper fuel-injector size based on application and horsepower. They will also learn proper ignition selection and gain an introductory knowledge of engine computer (PCM) programming. Emissions laws will be explained along with customer rights regarding modified vehicles under warranty. Turbocharger and supercharger selection and design comparisons will also be stressed along with nitrous oxide injection. All aspects of this training are based on maximum performance and emissions compliance on traditional V-8 equipped vehicles along with sport compact and factory turbocharged vehicles.

Major equipment used in this course: chassis dynamometers, five-gas analyzers and scan tools

Prerequisites: ADTC101, ADTA104, ADTA105, ADTC117, ADTC122

FUEL & IGNITION SYSTEMS

ADTA104

5 credit hours, 60 lecture hours, 30 lab hours

Students will learn the theory, operation, and testing of ignition, fuel, induction and exhaust systems, as well as fuel characteristics and fuel testing. Students will learn about the affect that mechanical conditions can have on engine performance. Students will also learn to use the tools necessary for testing and diagnosing vehicle systems.

Major equipment used in this course: ignition oscilloscope, digital storage oscilloscope, compression tester, cylinder leak down tester and fuel pressure tester

Prerequisites: ADTC101, ADTC117, ADTC122

DRIVABILITY & EMISSIONS

ADTA105

4 credit hours, 42 lecture hours, 48 lab hours

Students will learn to diagnose and troubleshoot emission components including sensors, fuel and ignition systems, air injection, and evaporative emissions systems. Procedures for using hand-held scanners and retrieving vehicle trouble codes will be stressed. Students will also learn how to troubleshoot, diagnose and repair drivability concerns on vehicles by understanding scan tool data including OBD II diagnostic modes and diagnose systems and test vehicle components. Diagnosis and repair of vehicles using electronic test equipment will be performed.

Major equipment used in this course: five-gas analyzers, ignition oscilloscope, scan tools and fuel-injection test equipment

Prerequisites: ADTC101, ADTA104, ADTC117, ADTC122

AUTOMOTIVE POWER TRAINS

ADTA106

4 credits, 40 lecture hours, 50 lab hours

Students will learn how to troubleshoot, diagnose and repair clutch problems and driveline problems. Procedures for tearing down, inspecting, diagnosing and reassembling standard transmissions will also be covered. In addition, students will learn to tear down, inspect and reassemble drive-axle assemblies; diagnose and service four-wheel drive assemblies; and remove, disassemble, inspect, repair and reassemble manual transaxle assemblies.

Major equipment used in this course: four-wheel-drive trainer

BRAKES

ADTC107

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will learn to diagnose and repair hydraulic assemblies; troubleshoot and repair drum brake assemblies; and troubleshoot and repair disc brakes. They will also learn techniques for diagnosing, inspecting and replacing power-brake assemblies; and for diagnosing and inspecting ABS components.

Major equipment used in this course: ABS trainer, and brake lathes

CLIMATE CONTROL

ADTC108

4 credit hours, 51 lecture hours, 39 lab hours

Students will learn safety procedures for working with refrigeration systems. These include learning safe handling of refrigerants and refrigerant oil, identifying refrigeration components and following current EPA regulations. They will also learn to use leak detectors to inspect refrigeration systems and how to safely evacuate a system. Also covered will be procedures for retrofitting a vehicle with different refrigerant; diagnosing and troubleshooting a system using pressure readings and temperatures; diagnosing and repairing heater and vacuum systems; and diagnosing and repairing electrical and auto temperature control systems. Service and repair of A/C components in compliance with EPA Section 609 regulations will be emphasized. This course will also include further training on professionalism and career development skills.

Major equipment used in this course: recovery/recycle equipment, leak detectors, manifold gauges and refrigerant identifiers

Prerequisites: ADTC101, ADTC117, ADTC122

AUTOMATIC TRANSMISSIONS

ADTA109

5 credit hours, 60 lecture hours, 30 lab hours

Students will learn to diagnose and troubleshoot hydraulic systems, torque converters and transmission components; and how to perform the necessary adjustments to components. They will also learn how to disassemble, inspect, repair and reassemble an automatic transmission; and how to perform testing on a dynamometer.

Major equipment used in this course: transmission dynamometer and special service tools

Prerequisites: ADTC101, ADTC117, ADTC122

TRUCK BRAKES & CHASSIS

ADTD112

5 credit hours, 72 lecture hours, 18 lab hours

Students will learn to safely service, repair and diagnose foundation brake systems commonly used on medium- and heavy-duty trucks. This course includes training on both hydraulic and air-brake systems used in commercial vehicles. Students will also learn to service, repair and diagnose Antilock Brake Systems (ABS) and Automatic Traction Control (ATC) systems. Students will perform brake service, repairs and electronic diagnosis in a lab setting including practical training on the Original Equipment Manufacturer (OEM) procedures for replacing wheel end components. Lab training will be performed on simulation trainers and complete trucks in a shop environment.

Major equipment used in this course: PC-based OEM diagnostic software, brake overhaul simulators, ABS troubleshooting display boards, HD lifting equipment, hydraulic brake bleeders, special OEM style brake system tools and wheel bearing/seal installers

DIESEL ENGINES

ADTD114

4 credit hours, 48 lecture hours, 42 lab hours

Students will learn the principles of operation of four-stroke engines, including diesel combustion fundamentals. This course will cover the unique characteristics of the diesel engine air intake, cooling, lubrication and exhaust systems. Proper diesel engine and component identification will be emphasized during the course by using Original Equipment Manufacturer (OEM) service and repair information. Students will learn to safely perform entry-level technician tasks on diesel engines, including replacement simulations of major components according to OEM guidelines. Student will also practice valve-train and fuel-injector adjustments on complete engine assemblies. The theory of the diesel engine compression brake (Jake Brake), including periodic adjustments, will also be covered.

Major equipment used in this course: diesel engines, PC-based service & repair manuals, engine component

test kits, OEM-style specialty engine tools, precision measuring tools and engine-lifting devices

Prerequisites: ADTC101, ADTC117, ADTC122

DIESEL FUEL SYSTEMS

ADTD115

4 credit hours, 50 lecture hours, 40 lab hours

Students will learn to safely diagnose and repair electronically controlled mechanical and hydraulic diesel fuel-injection systems. The importance of diesel fuel system cleanliness and OEM-recommended maintenance will be stressed. Fuel system component removal and installation according to OEM guidelines will be emphasized. Students will also be shown how to retrieve Electronic Control Module (ECM) data and correct basic fault codes relating to the diesel fuel system using PC-based software. In addition to the principles of operation and application of Electronic Unit Injection (EUI), Hydraulic Electronic Unit Injection (HEUI) and High-Pressure Common Rail (HPCR) diesel fuel systems. Students will learn how to identify Detroit, International, Mack, Mercedes-Benz, Cummins, Caterpillar and Volvo fuel-injector systems.

Major equipment used in this course: electronically controlled diesel engines, PC-based OEM diagnostic software, fuel-injection service tools, DVOM, scan tools, OEM-style tune-up equipment, and fuel system testers

Prerequisites: ADTC101, ADTD114, ADTC117, ADTC122

DIESEL ENGINE ACCESSORIES

ADTD116

3 credit hours, 15.5 lecture hours, 74.5 lab hours

This course covers electronically controlled diesel engine accessories and exhaust emission devices from Caterpillar, Cummins, Detroit, International, Mack, Mercedes-Benz and Volvo. Students will learn about diesel power train electronics and diagnosis by working on diesel engines using computer-based diagnostic equipment and software. Students will also gain a basic understanding of how the engine microprocessor interfaces with other Electronic Control Units (ECUs) in the diesel power train. Electronic troubleshooting and programming procedures for diesel fuel systems, exhaust emission devices and diesel engine accessories, such as the popular "Jake Brake," will be covered. They will also learn to diagnose problems with intake and exhaust systems including electronically controlled turbochargers. Students will learn about the operation and maintenance of the new Exhaust Gas Recirculating (EGR) systems, as well as Caterpillar Advanced Combustion Emissions Reductions Technology (ACERT) systems including Diesel Particulate Filters (DPFs).

Major equipment used in this course: late-model engines with emission controls, diesel engine dynos, scan tools, PC-based proprietary diagnostic software and Digital Volt Ohm Meter (DVOM)

Prerequisites: ADTC101, ADTD114, ADTD115, ADTC117, ADTC122

ELECTRONIC FUNDAMENTALS

ADTC117

5 credit hours, 60 lecture hours, 30 lab hours

Students will receive an applied general education in physical sciences and technology. They will study the science of electricity, electrical principles and the related applications in automotive technology. The physical sciences will be explored through projects such as performing calculations on circuits using Ohm's Law and using scientific test equipment to diagnose electrical circuits. Students will gain experience in the use of technology and the application of these procedures to troubleshoot problems. They will use the learned scientific principles to isolate problems, use vehicle electrical schematics, learn how to perform battery testing, and learn to use test equipment to inspect and repair starter problems.

Major equipment used in this course: Volt Amp Tester (VAT) and digital multimeter.

HYDRAULIC APPLICATIONS

ADTI118

4 credit hours, 46 lecture hours, 44 lab hours

Students will learn how to service, repair and diagnose hydraulic system components, including pumps, valves and actuators commonly used on commercial vehicles and equipment. They will also receive training on electronically controlled hydraulic systems commonly found on trucks, forklifts and construction equipment. Students will perform hydraulic service, repair and diagnosis using the proper OEM, procedures in a lab setting. Lab training will be performed on basic components, trainers, trucks and equipment in a shop environment.

Major equipment used in this course: trucks equipped with Power Take Off (PTO) devices, light construction equipment, material-handling equipment, hydraulic troubleshooting boards, hydrostatic transmission trainers, PC-based service and repair manuals, pressure/flow gauge kits and other hydraulic/electric equipment

TRUCK POWER TRAINS

ADTD119

3.5 credit hours, 36 lecture hours, 54 lab hours

Students will learn to safely service, repair and troubleshoot drivetrain systems found on commercial vehicles using OEM, guidelines. Single-and double-disc clutch adjustment, service and replacement procedures will be performed on clutch simulation trainers. Driveshaft service and repair will be covered, including universal joint replacement. Properly measuring and adjusting driveshaft working angles will be emphasized. Service, repair and overhaul procedures will be performed on actual single-and twin-countershaft transmissions, including electronically controlled autoshift models. Proper drive axle service and repair will be covered, including component replacement procedures performed on differential carriers used in single-axle and tandem-axle trucks. The

analysis of worn or failed components to identify the root cause of failures will be emphasized.

Major equipment used in this course: clutch simulators, medium and HD transmissions, drive-axle carriers and drive-shafts, PC-based service and repair manuals, OEM-style specialty transmission and differential tools, heavy-duty lifting devices and precision measuring tools

ELECTRONIC TECHNOLOGY

ADTC122

5 credit hours, 60 lecture hours, 30 lab hours

Students will receive an applied general education in physical sciences and technology. They will study the science of electronics, electronic principles and the related applications in automotive technology. Topics covered include principles of charging systems, electronic ignition and circuits that use sensors, actuators and microprocessors. Students will learn to troubleshoot problems in comfort-and-convenience systems; and to analyze information gained using digital multimeters, hand-held scanners and oscilloscopes. Also covered are the repair of charging and accessory systems and the diagnosis and repair of electronic-ignition and engine-management systems.

Major equipment used in this course: VAT testers, digital multimeter, scanner and oscilloscope

Prerequisite: ADTC117

ELECTRONIC DIAGNOSTICS

ADTC136

3 credit hours, 22 lecture hours, 68 lab hours

Students will learn the principles of specific system circuit diagnosis using wiring and schematic diagrams for electrical/electronic supply circuits and electronic control circuits, collision avoidance, hybrid-powered vehicles and engine and transmission control system diagnostics. They will also learn to diagnose, inspect and repair various components within these systems.

Major equipment used in this course: digital multimeter, AllData and Mitchell-On-Demand

Prerequisites: ADTC101, ADTA104, ADTA105, ADTC117, ADTC122

TRANSPORT REFRIGERATION

ADTI124

4.5 Credit Hours, 57 Lecture Hours, 33 Lab Hours

Students will learn to service and repair major components on a transport refrigeration unit. Environmental Protection Agency (EPA) Section 608 regulations will be stressed. Students will also learn to use a manifold gauge set for diagnosis of refrigeration equipment problems. They will perform diagnosis and repair procedures as part of routine maintenance on Carrier and Thermo King transportation refrigeration systems.

Major equipment used in this course: transport refrigeration units, PC-based OEM diagnostic software, soldering

and brazing equipment, vacuum pumps, DVOMs, recovery/recycle equipment, leak detector, manifold gauges and refrigerant identifiers.

Prerequisites: ADTC101, ADTC108, ADTC117, ADTC122

PROFESSIONAL APPLICATIONS

ADTA125

5 credit hours, 60 lecture hours, 30 lab hours

Students will learn troubleshooting, diagnosing, inspecting and repairing electronic suspension systems, electronic transmission controls, ABS systems, four-wheel drives, traction control systems, supplemental restraint systems, global positioning systems and Low Emission Vehicles (LEV). They will acquire knowledge on electric vehicles and battery technology.

Major equipment used in this course: ABS trainer, digital multimeter and scan tools

Prerequisites: ADTC101, ADTA104, ADTA105, ADTC107, ADTA109, ADTC117, ADTC122, ADTC128

ADVANCED DIAGNOSTIC SYSTEMS

ADTA126

4 credit hours, 43 lecture hours, 47 lab hours

Students will learn diagnostic techniques for today's vehicles, using computers and computer-aided systems. Vehicles and data-retrieval systems will be used in lab exercises. Students will learn to perform various tasks using acquired computer skills for diagnostics and data retrieval. They will also learn to perform tasks using vehicle repair manuals (hard copy and electronically), as well as performing vehicle diagnostics using exhaust gas diagnostic equipment, diagnosing vehicle drivability problems using dual trace oscilloscopes and commercial scan tools to diagnose drivability problems. Also covered are procedures for diagnosing On-Board Diagnostic (OBD) II problems using commercial printouts of emission failures.

Major equipment used in this course: digital Storage Oscilloscope (DSO) and scan tools

Prerequisites: ADTC101, ADTA104, ADTA105, ADTC117, ADTC122

TRUCK PREVENTIVE MAINTENANCE

ADTD127

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will learn how to perform original equipment manufacturer (OEM) recommended maintenance, as well as Department of Transportation (DOT) annual safety inspections. Students will also learn how to identify worn or faulty components and how to perform repairs on medium- and heavy-duty commercial trucks. They will learn to diagnose and repair engine systems, drivetrain systems, brake systems, steering and suspension systems, tires and wheels, and electrical systems. Instruction on basic truck wheel alignment procedures is also covered.

Major equipment used in this course: PC-based OEM diagnostic software, alignment machines, power steering analyzers, truck lifting equipment, DVOM, electrical system testers (VAT) and cooling system testers

Prerequisites: ADTC101, ADTC107, ADTD112, ADTC117, ADTD119, ADTC122, ADTC128

AUTOMOTIVE UNDERCAR

ADTC128

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will learn preventive maintenance requirements and maintenance procedures that include replacement and disposal of vehicle fluids. They will perform tire and wheel inspections for safe operation, tire balancing and wheel alignment. Also covered are procedures for diagnosing and inspecting vehicle-suspension components and testing power steering systems for proper service.

Major equipment used in this course: wheel balancers, tire changers and computerized alignment racks

PROFESSIONAL SERVICE WRITING

ADTA135

4 credit hours, 50 lecture hours, 40 lab hours

Students will learn the principles of specific questioning techniques necessary for service-order writing. They will develop skills required to conduct satisfactory interpersonal relations with customers. Topics covered include: service department organization, CSI, customer relations, writing repair orders, electronic management programs, customer handling, introduction to service management and business operation. This course will also include career preparation skills and further training in professionalism.

Major equipment used in this course: computer and shop-management software

BAR ALTERNATIVE TRAINING

ADSM101

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will be trained on the loaded mode emissions baselining techniques, and how to apply the Bureau of Auto Repair's (BAR's) diagnostic flowchart. They will learn catalytic converter theory, operation and efficiency testing procedures. Proper procedures for handheld scanners and retrieving vehicle trouble codes will be stressed. Students will receive training to meet the requirements for ASE A6, A8 and L1 certifications. Areas covered in this course are electrical/electronic systems; engine performance systems; and advanced engine performance/emissions systems. Students will earn the professional certification prerequisites necessary to take the Clean Air Course and State Smog Technician license examinations.

Prerequisites: All Automotive Technology courses except ADTA102, ADTA103, ADTA129 and ADTA135

BASIC CLEAN AIR

ADSM102

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will be trained in operation of the BAR 97 EIS emission analyzer system and learn the BAR, rules and regulations. They will be trained in the BAR 97 Transitions Update and in procedures for vehicle emissions testing for the Enhanced Area program, using BAR 97 EIS. They will also cover the 2003 and 2005 Updates of the Smog Check Program. Students will learn vehicle emission testing procedures for the basic area program. They will also receive training in On-Board Diagnostics II (OBDII) systems operation.

Prerequisite: ADSM101

ADVANCED CLEAN AIR

ADSM103

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will be trained in operation of the BAR 97 EIS emission analyzer system, and learn the BAR rules and regulations. They will be trained in the BAR 97 Transitions Update. They will learn NOx emission diagnostic and repair procedures and how to set up and operate a Digital Storage Oscilloscope (DSO). They will learn procedures for vehicle emissions testing for the Enhanced Area Program, using BAR 97 EIS. Students will also cover the 2003 Update of the Smog Check Program. They will learn vehicle emission testing procedures for the basic area program. They will train in On-Board Diagnostics II (OBDII) systems operation.

Prerequisite: ADSM102

FORD FACT ELECTIVE

The Ford FACT elective training offered by UTI is the same training Ford Motor Company provides its technicians. UTI and Ford Motor Company reserve the right to update FACT training at any time it is determined necessary by Ford in order to ensure that FACT students receive the latest information, technology and subject content to be successful in the Ford dealer service network.

FORD SYSTEMS 1

ADTF130

4 credit hours, 40 lecture hours, 50 lab hours

Students will learn Ford-specific procedures for performing battery, starting and charging systems diagnosis and circuit diagnosis. They will receive training on electronics theory and operation. They will use diagnostic tools to troubleshoot and repair electrical problems. Students will learn to use the latest equipment to diagnose noise, vibration and harshness concerns.

Major equipment used in this course: electrical training aids, digital multimeter, charging and starting diagnostics equip-

ment and special tools, Electronic Vibration Analyzer (GVA) and special service tools

Prerequisites: all Automotive Technology courses with the exception of ADTA102, ADTA103, ADTA125, ADTA129 and ADTA135

FORD SYSTEMS 2

ADTF131

4 credit hours, 40 lecture hours, 50 lab hours

Students will learn Ford-specific training in the areas of electronic system diagnosis, networks and multiplexing, electronics feature group and safety systems. Also covered is brake system diagnosis and repair.

Major equipment used in this course: electronic trainers, digital multimeter, PC-based integrated diagnostic software, on-car brake lathe and special service tools

Prerequisite: Completion of ADTF130

FORD SYSTEMS 3

ADTF132

4 credit hours, 46 lecture hours, 44 lab hours

Students will learn Ford-specific engine repair diagnosis and repair procedures required to service today's high-tech engines. Automotive measuring tools and Ford-specific engine repair technology are also covered.

Major equipment used in this course: system specific trainers, PC-based integrated diagnostic software and special service tools and equipment

Prerequisite: Completion of ADTF131

FORD SYSTEMS 4

ADTF137

4 credit hours, 41 lecture hours, 49 lab hours

Students will learn Ford-specific ignition systems, fuel and air systems, OBD 2 monitors, emission systems diagnosis and repair procedures, and diagnostic process and routines. Advanced PC-based diagnostic systems will also be taught. Advanced climate control systems will also be covered.

Major equipment used in this course: PC-based integrated diagnostic software, PCED usage, evaporative testing equipment, specialized AC testing, and service and refrigerant recovery equipment

Prerequisite: Completion of ADTF132

FORD SYSTEMS 5

ADTF138

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will learn about diesel engine fundamentals, fuel injection and direct injection turbocharged applications including the 6.0L and 6.4L Ford Powerstroke engines. Students will acquire knowledge in electronic components used for engine control operation including diagnostic and repair procedures. They will gain knowledge in die-

sel terminology, diesel engine operation, fuel systems and service publication/reference manual use. Students will acquire knowledge in electronic components used for engine control operation and control and failure strategies. Automotive measuring tools and Ford-specific engine diesel repair technology are also covered.

Major equipment used in this course: PC-based integrated diagnostic software and specialized service tools and equipment

Prerequisite: Completion of ADTF137

MERCEDES-BENZ START

MERCEDES-BENZ START 1

XMBS001

3.5 credit hours, 36 lecture hours, 54 lab hours

Students will be introduced to Mercedes-Benz History, Heritage, Quality by Design and the Technical Product Introduction (TPI) program. The students will learn how a Mercedes-Benz retail operation is structured and functions, how information flows within the dealership, and receive an overview of the warranty processes, with emphasis on the value and culture behind the Mercedes-Benz Customer Experience. The course includes Mercedes-Benz vehicle identification, group numbers and technical acronyms, major component locations, hands-on use of the current Mercedes-Benz Star Diagnostic System (SDS), STAR TekInfo systems (STI), Workshop Information Systems (WIS), and the use of deductive reasoning in the diagnostic process. The course concludes with a review of basic and advanced electrical systems with emphasis on Mercedes-Benz CAN and MOST fiber-optic networks, dual battery systems and Star wiring diagrams.

Prerequisites: All Automotive Technology courses with the exception of ADTA102, ADTA103, ADTA129 and ADTA135

MERCEDES-BENZ START 2

XMBS002

4 credit hours, 30 lecture hours, 60 lab hours

Chassis Electronics - This course builds on warranty and repair processes, information systems and customer service philosophy using several current Mercedes-Benz online courses. Students will learn the approved method for removal, service and replacement of internal vehicle system components, including electrically controlled seats, door panels and the complex electrical systems housed in the doors. Students will also work with console controls for convenience systems and instrument panels, with emphasis on proper removal procedures to prevent damage to the technology housed inside them. The lighting systems and other convenience systems will also be covered. Specific systems taught in the course will include Drive Authorization System (DAS), Distronic, Parktronic, Supplemental Restraint Systems (SRS), TPC and Telematics. The students will also

learn to perform coding and programming operations on late model vehicles.

Prerequisite: XMBS001

MERCEDES-BENZ START 3

XMBS003

4 credit hours, 38 lecture hours, 52 lab hours

Driving Dynamics and Comfort Control Systems – In this course, students will learn the theory and operation of Mercedes-Benz Brake Systems, including ABS (Antilock Braking Systems), ASR (Acceleration Slip Regulation) ESP (traction control), and SBC (Sensotronic Brake Control) systems. They will also learn the operation and repair on Mercedes-Benz steering and suspension systems. The students will be able to identify brake components and measure them for service specification. The course also includes the operation, location of components, diagnosis and repair of the ACC systems found on Mercedes-Benz vehicles, including the 2,-3-and 4-zone Automatic Climate Control systems.

Prerequisite: XMBS002

MERCEDES-BENZ START 4

XMBS004

4 credit hours, 27 lecture hours, 63 lab hours

Mercedes-Benz Engine Management and PDI – In this course the students will learn the function, component location, testing and diagnosis of fuel electronics, fuel supply, emission systems, OBD, ignition systems and new Blue Tech CDI (Commonrail Direct Injection) Diesel Technology. Students will learn fuel management system components, their locations and diagnosis of the Engine Management system down to the component level utilizing the 7-step diagnostic procedure, Mercedes-Benz diagnostic equipment, diagnostic guides and deductive reasoning. The PDI (Pre-Delivery Inspection) process is critical to the success of the Mercedes-Benz commitment to customer satisfaction. In this course, the students will also learn how to perform the critical PDI process and the requirements of a Mercedes-Benz authorized PDI and Dynamic PDI inspection. An efficient process flow is illustrated throughout the training, and the students will learn where the PDI process falls in the vehicle-delivery process, as well as how the PDI process impacts initial quality and ultimately the overall level of customer satisfaction and loyalty. The students will perform current maintenance services on vehicles using the FSS (Flexible Service System) and the latest FSS+ (ASSYST) procedures approved by Mercedes-Benz. The students will also learn the proper use of tools, parts installation procedures, and which fluids are approved for use in Mercedes-Benz vehicles. The students will perform the various service reset procedures displayed in the instrument cluster.

Prerequisite: XMBS003

TOYOTA ELECTIVE

TOYOTA 1

TPAT001

4 credit hours, 30 lecture hours, 60 lab hours

Students will learn about the Toyota culture, traditions and product line. They will learn to perform customer service using recommended methods. Toyota wiring diagrams and electrical diagnostic tools will be used to perform diagnosis on various electrical circuit problems, such as open and short circuits, circuit resistance and feedback problems. Students will also learn Toyota Hybrid general service procedures.

Major equipment used in this course: "Camry on a Stick" electronics trainer, electronic scan tools and Toyota TIS system

Prerequisites: All Automotive Technology courses except ADTA102, ADTA103 and ADTA129

TOYOTA 2

TPAT002

4 credit hours, 30 lecture hours, 60 lab hours

Students will perform tire and wheel service, inspect suspension components, diagnose power-steering problems, diagnose handling problems and perform various alignment methods. Also covered will be various brake systems components and hydraulic circuits. Students will learn to diagnose ABS and traction control systems. Students will also learn to diagnose engine control systems, recover diagnostic trouble codes, inspect fuel-system components and diagnose performance concerns.

Major equipment used in this course: road force tire balancer, alignment machine, brake tools and electronic scan tools

Prerequisite: TPAT 001

TOYOTA 3

TPAT003

4 credit hours, 30 lecture hours, 60 lab hours

Students will learn the components of an automatic transmission and receive training on its operation and power flow. Removal of manual transmissions, clutch and transfer-case components and procedures for diagnosing faulty components will be included.

Students will also learn Toyota safety procedures and air conditioning diagnosis and service procedures. They will also learn safety procedures and diagnose climate-control systems.

Major equipment used in this course: a/c recovery unit, Toyota-specific transmission/transaxle tools and electronic scan tools

Prerequisites: TPAT 001, TPAT 002

BMW ELECTIVE

BMW FASTTRACK 1

XBMW001

4 credit hours, 38 lecture hours, 52 lab hours

BMW Technical Systems - This is an introduction to BMW history and culture with emphasis on the organization, products, retailers and their expectations. Students will be introduced to BMW vehicle and engine designations, main group numbering systems, group abbreviations and features. They will learn to use the BMW Technical Information System (TIS), and BMW diagnosis and information systems. Students will perform service maintenance on late-model BMW vehicles and participate in BMW Web-Based Training. Students will also learn how to do coding and programming of BMW control modules and perform live coding and programming of BMW vehicles.

Prerequisites: all Automotive Technology courses with the exception of ADTA102, ADTA103, ADTA129 and ADTA135

BMW FASTTRACK 2

XBMW002

4 credit hours, 30 lecture hours, 60 lab hours

BMW Body Electronics I - This course begins with a review of basic electricity and the use of the digital volt-ohm meters (DVOM). Students will learn to use breakout boxes, BMW connectors and BMW diagnostic procedures to solve electrical problems. Components and operation of the Drive Away Protection (EWS) system will be discussed. Students will use BMW-approved procedures to service charging and starting systems, vehicle battery and electronic systems. Additional BMW Web-Based Training will be included in this course. The course also includes an introduction to BMW Electronic Engine Management Systems.

Prerequisite: XBMW001

BMW FASTTRACK 3

XBMW003

4 credit hours, 30 lecture hours, 60 lab hours

BMW Engine Electronics and New Engine Technology - In this course, students will learn the operation of BMW-specific diagnostic tools and practice the skills necessary to work proficiently with the advanced diagnostic functions of BMW Engine Management Systems. Students will learn BMW engine theory through a combination of classroom and lab work. The focus will be on BMW's newest engine models, with emphasis on OEM-approved disassembly, service and repair procedures.

Prerequisites: XBMW001 and XBMW002

BMW FASTTRACK 4

XBMW004

4 credit hours, 30 lecture hours, 60 lab hours

BMW Undercar Technology and Chassis Dynamics - Students will learn the components and operations of BMW Dynamic Stability Controls and electronic systems trouble-

shooting on related chassis control systems. Students will perform chassis service procedures, alignment, strut removal and installation, gain proficiency on advanced wheel balancing equipment and learn BMW-approved brake service procedures.

Prerequisites: XBMW001 and XBMW002

NISSAN ELECTIVE

NISSAN ELECTRICAL SYSTEMS

NATT001

3.5 credit hours, 31 lecture hours, 59 lab hours

Students will learn how to correctly inspect and recommend repairs for Nissan electrical systems and components. They will learn to use voltmeters, ammeters and DVOMs to check charging and starting systems. They will learn the proper techniques to diagnose ECU problems and safely remove and replace them. Also covered are the basics of the simple oscilloscope and how to capture and analyze waveforms. Diagnostic functions of the Consult III will be learned, including pulling DTCs and diagnosing ABS codes. Troubleshooting steps to find the root cause and make lasting repairs will be stressed during all lab activities.

Prerequisites: all Automotive Technology courses with the exception of ADTA102, ADTA103 and ADTA129

NISSAN CHASSIS & ENGINES

NATT002

3 credit hours, 22 lecture hours, 68 lab hours

Students will learn how to correctly inspect and repair Nissan chassis systems and components. They will learn to check steering, ABS and TCs systems. They will also learn the proper techniques to identify and perform basic functional checks on Nissan engines. Also covered are the methods of verifying valve timing, removing and replacing timing belts and/or chains and setting valve clearances. Engine noise diagnosis will be learned. Troubleshooting steps to find the root cause and make lasting repairs will be stressed during all lab activities.

Prerequisite: NATT001

NISSAN DRIVETRAINS & CLIMATE SYSTEMS

NATT003

3 credit hours, 21 lecture hours, 69 lab hours

Students will learn how to correctly inspect, disassemble and reassemble Nissan clutches, manual transmissions and manual transaxles. They will also learn the function and diagnosis of both manual and automatic temperature climate control systems. Evacuation, recovery and recharging of these systems in compliance with EPA standards will be learned. Troubleshooting steps to find the root cause and make lasting repairs will be stressed during all lab activities.

Prerequisite: NATT002

CUMMINS ENGINE ELECTIVE

INTRODUCTION TO CUMMINS & MIDRANGE ENGINES

CMNS101

4 credit hours, 40 lecture hours, 50 lab hours

Students will be trained to perform electrical diagnosis using Cummins procedures. They will learn to use Cummins Insite computer-based software while performing ECM recalibrations, templates and other procedures. Training will also include overhaul procedures for midrange Cummins engines. Students will receive training and testing to be qualified on the ISB VP44 Engine.

Prerequisites: completion of UTI Diesel program or equivalent

MIDRANGE DIESEL ENGINES

CMNS102

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will be trained on midrange electronic Cummins diesel engines. They will learn the diagnosis and repair of cooling systems, fuel systems, intake air systems and injector and valve settings. Students will also receive training and testing to be qualified on the following engines: ISC / ISL Caps Engine, ISB CM850 Engine and the 2007 ISB Engine.

Prerequisite: CMNS101

HEAVY-DUTY ENGINES OVERHAUL

CMNS103

4 credit hours, 40 lecture hours, 50 lab hours

Students will be trained to perform NOW overhauls and repairs on Cummins heavy-duty diesel engines. They will learn proper teardown, inspection and assembly procedures using Cummins warranty specs. Students will also receive training and testing to be qualified on the following engines: N14, N14 Engine NOW and ISX Signature NOW.

Prerequisite: CMNS102

HEAVY-DUTY ELECTRONICALLY CONTROLLED ENGINES

CMNS104

4.5 credit hours, 45 lecture hours, 45 lab hours

Students will learn the diagnosis and repair of cooling systems, fuel systems, intake air systems, and injector and valve settings. Students will also receive training and testing to be qualified on the following engines: ISX CM870 Signature, ISM 2007 and ISX 2007.

Prerequisite: CMNS103

CUMMINS POWER GENERATION ELECTIVE

FUNDAMENTALS OF POWER GENERATION

CPGN101

3.5 credit hours, 27 lecture hours, 63 lab hours

This course is designed for students with little or no knowledge of electricity or how generators work. Students acquire a fundamental understanding of CPG industrial/commercial generator sets and transfer switches. They also learn to install, operate and troubleshoot standby power systems. They are introduced to schematics and wiring diagrams. Students learn to identify the symbol designation of genset components and to trace current flow through the modes of operation of a simple generator control schematic. They get familiar with large commercial products, such as Cummins Power Generation generator sets 20kW and larger. Students learn theory of operation, troubleshooting and repair of the detector control, Onan/Newage generators and voltage regulators. They also troubleshoot, adjust and repair generator sets. Also included are OSHA safety, BMS, warranty and PGU.

Prerequisite: Completion of UTI Diesel program or equivalent

ENGINE TRAINING & AUTOMATIC TRANSFER SWITCHES

CPGN102

3.5 credit hours, 27 lecture hours, 63 lab hours

Students get familiar with the latest version of Insite software. An emphasis is placed on the in-line and distributor fuel system troubleshooting and repair process. Students learn about the electronic engine and governor control systems, natural gas fuel system, electronic ignition control system, service tools and natural gas as a fuel. They also learn service, maintenance and safety procedures. Also included are coolant, lube and air filtration system familiarization, HPI and Quantum introduction, MCRS (Common Rail Fuel System) introduction, yesterday's automatic transfer switches, InPower service tool and OTPC (Power Command) automatic transfer switch.

Prerequisite: CPGN101

GENSET CONTROLS

CPGN103

3.5 credit hours, 27 lecture hours, 63 lab hours

Students get familiar with the PCC1301 genset control, including the new PCCNet protocol and hardware used with the PCC1301 and PCC2100/2101 genset controls. They learn about features and functions, sequence of operation, network limitations, installation and troubleshooting. Students qualify on the new PowerCommand Control 2100, including wiring diagrams/schematics, menus, adjustments, troubleshooting and testing on the control. They also get

familiar with the hardware and software of FT-10 networks, including installation, operation and troubleshooting of simple plug-and-play networks. They learn about the PCC 3100 genset control, including menu systems, installation, operation, adjustments and troubleshooting. Students are introduced to the PowerCommand Control 3200 used on full-authority electronic generator sets. They also are introduced to the GCS module used by GOEMs in building G-Drive generator sets.

Prerequisites: CPGN101 and CPGN102

INSTALLATION, PREVENTATIVE MAINTENANCE AND TESTING

CPGN104

3.5 credit hours, 27 lecture hours, 63 lab hours

Students will learn about genset and automatic transfer switch installation, including spring isolator adjustment, exhaust systems, ventilation and cooling and system grounding; accessories, including battery chargers, coolant heaters, and damper and louver control; fuel tanks base and remote, including venting, sensors and alarms and supply and return lines; day tank, including venting, sensors and alarms, supply and return pumps and lines and wiring diagrams and schematics; preventative maintenance, including batteries, coolant system, fan-bearing relubrication and generator-bearing relubrication. Students will also prepare for the PowerGen Level II Industrial Certification Exam.

Prerequisites: CPGN101, CPGN102 and CPGN103

DAIMLER TRUCKS OF NORTH AMERICA FINISH FIRST ELECTIVE

DTNA SERVICE & MAINTENANCE

FLNR101

3.5 Credit Hours, 27 Lecture Hours, 63 Lab Hours

Students will learn how to access DTNA service information's systems, such as Service Pro, Service Link, Parts Pro and EZ Wiring and become familiar with the DTNA web-based modules. They will learn to locate service bulletins and use DTNA and component vendor service information systems. They will perform comprehensive vehicle safety and Predelivery Inspections and follow the DTNA Maintenance Manual to perform recommended periodic inspection/maintenance tasks on live vehicles. They will also perform entry-level service and repair tasks to various vehicle systems such as the engine accessories, electrical systems, lighting, HVAC systems, cab, steering, suspension and drive-line.

Prerequisites: completion of any UTI Auto/Diesel or Diesel program or a NATEF Master Certified diesel program

DTNA ELECTRICAL/ELECTRONIC SYSTEMS

FLNR102

3.5 credit hours, 27 lecture hours, 63 lab hours

Students will learn to read DTNA wiring diagrams and schematics, trace circuits, locate electrical components; and become familiar with DTNA electrical power distribution, electrical systems and circuit routing. They will practice vehicle electrical system inspections and service and repair including starting/charging systems and electrical/electronic circuits, including OEM wire harnesses on live vehicles and simulators. They will be introduced to multiplex electrical theory and operation and test/repair multiplexed dashboard gauge clusters and engine/transmission systems, as well as fault code diagnosis. Students will use DTNA recommended electronic diagnostic tools and computer based software to provide effective vehicle electronic system troubleshooting on live trucks.

Prerequisite: FLNR101

DTNA ANTILOCK BRAKE SYSTEMS (ABS)

FLNR103

3.5 credit hours, 27 lecture hours, 63 lab hours

Students will learn to perform wheel end component removal and installation tasks, including wheel bearing adjustments. They will perform all recommended brake maintenance tasks and tests recommended in the DTNA Maintenance Manual on both hydraulic and air brake equipped trucks. Students will plumb proprietary DTNA air brake system board simulators. They will gain a thorough understanding of the electronic control of ABS, including the multiplexed interface with other vehicle systems. Students will perform entry-level brake foundation brake inspections, service/repair to both hydraulic and air brake equipped DTNA vehicles and use DTNA service information resources and diagnostic tools to provide effective electronic ABS troubleshooting. Training will include simulated foundation brake overhauls on training-aid vehicles including trucks equipped with disc brakes.

Prerequisite: FLNR102

INTRO TO DTNA M2 AND CASCADIA MODELS

FLNR104

3.5 Credit Hours, 27 Lecture Hours, 63 Lab Hours

Students will become familiar with M2 and Cascadia model vehicle systems and understand the unique M2 and Cascadia multiplexed electrical systems. Students will learn to perform vehicle inspections, service, testing and repair to M2 and Cascadia live vehicles and use DTNA service info resources and diagnostic tools to provide effective vehicle system troubleshooting on M2/Cascadia models. They will perform entry-level inspection, service and repair to HVAC systems used on live DTNA models and ID and service com-

mon types of HVAC systems used by DTNA brands supplied by vendors on live trucks. Students will become competent in the use of refrigerant leak detectors and recommended identifiers to service A/C systems and use DTNA service info resources and recommended electronic diagnostic tools to provide effective HVAC system troubleshooting on various DTNA models including M2 and Cascadia.

Prerequisites: FLNR103

INTERNATIONAL TRUCK & ENGINE ELECTIVE

INTRODUCTION & PRODUCT

ITEP101

3.5 Credit Hours, 36 Lecture Hours, 54 Lab Hours

The focus of this course will be to familiarize students with the International Truck product line, International service literature, International electronics, International Diamond Logic and the suspension and steering systems used in International trucks. Principles of International electronics, steering and suspension systems will be learned using International equipment, literature and diagnostic software.

Prerequisites: ADTC101, ADTC117, ADTC122, ADTD112, ADTD114, ADTD115, ADTD116, ADTD119 and ADTD127

SYSTEMS & DIAGNOSTICS

ITEP102

3.0 Credit Hours, 17 Lecture Hours, 73 Lab Hours

The focus of this course will be to familiarize students with the International Performance Air Conditioning System, International hydraulics, air brake systems with ABS, clutch diagnosis, service and preventative maintenance. The principles of A/C, brake systems, ABS, clutch service, diagnosis and preventative maintenance will be learned using International equipment.

Prerequisite: ITEP101



COLLISION REPAIR & REFINISH TECHNOLOGY

Training for a Career as a Collision Repair & Refinish Technician

With UTI's Collision Repair & Refinish Technology (CRRT) program, students can gain the training required to pursue a rewarding career as an automotive collision repair and refinish technician. UTI's CRRT program can give students the highly specialized education for which many body shops and dealerships are searching.

Students in UTI's CRRT program, will learn to repair and refinish structural and nonstructural damage, as well as how to prepare cost estimates on all phases of repair and refinishing. Students also learn to repair mechanical and electrical damage. Certain graduates will qualify for a DuPont® credential; and certain graduates will qualify for a Chief Automotive Systems credential.

The CRRT program is divided into five distinct modules that collectively cover all facets of collision repair and refinish training. The curriculum is based on the industry standard, I-CAR Live. The I-CAR curriculum was developed to train entry-level Technicians in Auto Body Repair, and includes the I-CAR Aluminum Welding Qualification Test (AWQT) and the Welding Qualification (WQT) Test-Steel. Graduates of the program also receive I-CAR Gold Class Points, which are an industry standard.

UTI's CRRT program is ASE/NATEF Master Certified in all four areas of auto body repair: nonstructural, structural, refinishing, mechanical and electrical. Tasks developed by ASE serve as the basis for lab projects throughout the program.

Note: Any new UTI campus or program is required to graduate its first class before becoming eligible to receive ASE/NATEF Certification. Therefore, not all programs are ASE/NATEF certified. See the Education Department at your campus for more information.

COLLISION REPAIR & REFINISH PROGRAM OBJECTIVE

The objective of UTI's Collision Repair & Refinish Technology program is to qualify students as entry-level collision repair technicians equipped with the basic knowledge and skills to repair and refinish collision-damaged vehicles. The CRRT program is designed to prepare students to work as a collision repair or refinish technician for a dealership, an independent body shop, a fleet or a dealer facility.

COLLISION REPAIR & REFINISH TECHNOLOGY PROGRAM

Program 710 - No. CA & TX campuses

51 weeks, 451 lecture hours, 1079 lab hours,
59 semester credits

Section/Subject	Lect. Hours	Lab Hours	Total Sem. Hours	Total Contact Hours
Module I: Non-Structural Repair				
CRRT101 Exterior Panel Alignment	21	69	3.0	90
CRRT123 Exterior Panel Repair I	22	68	3.0	90
CRRT124 Exterior Panel Repair II	11	79	3.0	90
CRRT103 Exterior Panel Replacement	15	75	3.5	90
Module II: Structural Repair				
CRRT105 Welding and Cutting	18	72	3.0	90
CRRT125 Structural Damage Analysis	54	36	4.5	90
CRRT126 Structural Alignment & Replacement	60	30	5.0	90
Module III: Refinishing				
CRRT108 Introduction to Refinishing	40	50	4.0	90
CRRT109 Vehicle Prep for Painting	30	60	4.0	90
CRRT127 Finish Applications	14	76	3.0	90
CRRT128 Skills Application I	14	76	3.0	90
CRRT129 Skills Application II	18	72	3.0	90
Module IV: Mechanical & Electrical Repair				
CRRT113 Power Systems & Controls	41	49	4.0	90
CRRT114 Drivetrain Removal & Installation	34	56	3.5	90
CRRT115 Vehicle Handling	35	55	3.5	90
Module V: Auto Customizing				
CRRT116 Custom Paint Fundamentals	12	78	3.0	90
CRRT122 Custom Body Fundamentals	12	78	3.0	90
TOTAL	451	1,079	59.0	1,530

COLLISION REPAIR & REFINISH COURSE DESCRIPTIONS AND LENGTH

MODULE I: NONSTRUCTURAL REPAIR

EXTERIOR PANEL ALIGNMENT

CRRT101

3 credit hours, 21 lecture hours, 69 lab hours

Students will learn to read and interpret a vehicle damage repair report, assess the damage, and develop a repair plan. Lab work will include preparing the damaged area for repair; masking; removal of wax or overcoat; removal of trim, door handle and locks; and the alignment of door, hood and deck lid panels. Students will learn to remove and disassemble doors; remove, install and align fenders, hoods, bumpers and deck lids; and verify and adjust door seals. Students will also begin developing professionalism skills that will translate to their future career.

EXTERIOR PANEL REPAIR I

CRRT123

3 credit hours, 22 lecture hours, 68 lab hours

Students will learn the identification of automotive plastics and how to make repair decisions. Also covered is repair of plastics using welding and adhesive technologies. Students will gain a working knowledge of adhesive repairs and welding repairs in addition to repairing SMC. Additionally, they will learn to repair cosmetic sheet metal panel damage and body metal working tools. They will learn to prepare a damaged area for the application of body filler. Students will also learn methods for applying body filler and sanding to various contours.

Prerequisites: CRRT 101 and CRRT105

EXTERIOR PANEL REPAIR II

CRRT124

3 credit hours, 11 lecture hours, 79 lab hours

Students will learn about repairing cosmetic aluminum panel damage and body metal working tools. They will learn to shrink stretched metal and prepare a damaged area for the application of body filler. Also covered are techniques for applying body filler and preparing body filler for final finishing and sanding to various contours.

Prerequisites: CRRT101, CRRT105 and CRRT123

EXTERIOR PANEL REPLACEMENT

CRRT103

3.5 credit hours, 15 lecture hours, 75 lab hours

Students will learn to remove and replace both welded and bonded door skins and quarter panels. Also covered is preparing door frames for new outer door panels; analysis of intrusion beams; removal, replacement and alignment of



door glass and door trim panels; and fundamentals of the removal and installation of convertible tops and power sun-roof panels. Students will also learn procedures for removing a door skin and how to weld and bond replacement skin to the doorframe. Additionally, they will learn procedures for replacing stationary glass (windshield or back glass), removing quarter panels, straightening flanges in preparation for a new panel and applying welding and bonding procedures to install panels.

Major equipment used in this course: gas metal arc (MIG) welders

Prerequisites: CRRT101, CRRT105, CRRT123 and CRRT124

MODULE II: STRUCTURAL REPAIR

WELDING & CUTTING

CRRT105

3.0 credit hours, 18 lecture hours, 72 lab hours

Students will learn principles of MIG welding, oxyacetylene and plasma cutting. The emphasis will be on safe practices. Also covered is the application of metal repairs using MIG welding. Students will learn to set up and tune a MIG welder for welding steel and aluminum, and how to perform welds in various positions on a vehicle. Additionally, they will learn to set up and operate a plasma cutter and an oxyacetylene torch for cutting.

Major equipment used in this course: gas metal arc (MIG) welders, plasma cutters and oxyacetylene cutter.

Prerequisite: CRRT101

STRUCTURAL DAMAGE ANALYSIS

CRRT125

4.5 credit hours, 54 lecture hours, 36 lab hours

Topics covered include an introduction to damage analysis, interpreting body-dimension specification sheets, various measuring systems and how to diagnose damage using computerized measuring systems. Students will learn to analyze and interpret vehicle structural damage; measure vehicles using centering gauges, laser and computerized measuring systems; and interpret printouts to determine damage location in vehicle structures.

Major equipment used in this course: centering gauges and computerized measuring systems

Prerequisites: CRRT101 and CRRT105

STRUCTURAL ALIGNMENT & REPLACEMENT

CRRT126

5.0 credit hours, 60 lecture hours, 30 lab hours

Students will learn principles of straightening structural parts; use of pulling systems; working with high-strength steels; and stress-relief methods. Students will learn to safely secure a vehicle for pulling, as well as how to perform pulling on structural parts and apply stress-relief methods. Also covered are principles of panel replacement and sectioning, full-body sectioning repair and frame rail repair. They will also learn methods for replacing full or partial structural parts, including frame rails. Students will learn surface preparation, application of anticorrosion coatings and vehicle assembly.

Major equipment used in this course: centering gauges, computerized measuring systems, frame racks from Chief Automotive Systems and gas metal arc (MIG) welders

Prerequisites: CRRT101, CRRT105 and CRRT125

MODULE III: REFINISHING

INTRODUCTION TO REFINISHING

CRRT108

4 credit hours, 40 lecture hours, 50 lab hours

Students will learn the application of safety and environmental practices; and surface preparation for refinishing. They will learn procedures for paint removal; preparation of adjacent panels for blending; and application of sealers and stone chip-resistant coatings. Students will also learn to analyze existing finishes of panels/vehicles, remove paint using various procedures, apply metal conditioners, sand panels in preparation for primer-surfacer application, and apply primer-surfacer.

Major equipment used in this course: DA sanders, paint guns and paint booths

Prerequisites: CRRT101, CRRT105, CRRT123 and CRRT124





VEHICLE PREPARATION FOR PAINTING **CRRT109**

4 credit hours, 30 lecture hours, 60 lab hours

Students will learn equipment preparation, refinish materials and paint area. They will learn about mixing refinish materials, preparation of spray gun and test panels. Also covered are color characteristics, color match and obtaining blendable matches. Students will learn sanding operations, mixing paint from vehicle paint codes, applying paint to panels, tinting colors to achieve blendable matches and applying clear-coat.

Major equipment used in this course: DA sanders, paint guns, paint booths and computerized paint mixing systems

Prerequisites: CRRT101, CRRT105, CRRT108, CRRT123 and CRRT124

FINISH APPLICATIONS **CRRT127**

3 credit hours, 14 lecture hours, 76 lab hours

Students will learn principles of blending, single-stage, base-coat, clear-coat and tricoat finishes. Students will learn to identify and solve paint application problems and paint finish problems such as mottling, orange peel, sags and runs. Also covered are diagnosis and repair of finish defects; and determining causes of and repairing poor adhesion, cracking, water spotting and environmental damage. Students will also learn to detail a vehicle for customer delivery.

Major equipment used in this course: DA sanders, paint guns, paint booths, computerized paint mixing systems and polishers

Prerequisites: CRRT101, CRRT105, CRRT108, CRRT109, CRRT123 and CRRT124

SKILLS APPLICATION I

CRRT128

3 credit hours, 14 lecture hours, 76 lab hours

In the first three weeks of a six-week section, students will apply the training learned in previous courses to a simulated collision repair facility. Emphasis will be placed on cosmetic panel replacement and alignment, panel repair procedures, application and sanding of body filler; and sanding panels in preparation for primer-surfacer, application of primer-surfacer, masking procedures, mixing refinish materials, preparation of spray gun and test panels, application of paint to panels, tinting of colors to achieve blendable matches, application of clear-coat, and final detail in preparation for vehicle delivery to customer.

Major equipment used in this course: DA sanders, paint guns, paint booths, computerized paint mixing systems and polishers

Prerequisites: all CRRT courses except CRRT116, CRRT117, CRRT122 and CRRT129

SKILLS APPLICATION II

CRRT129

3 credit hours, 18 lecture hours, 72 lab hours

In the final three weeks of a six-week section, students will continue applying the training learned in previous courses to a simulated collision repair facility. Emphasis will be placed on cosmetic panel replacement and alignment, panel repair procedures, application and sanding of body filler, sanding panels in preparation for primer-surfacer, application of primer-surfacer, masking procedures, mixing refinish materials, preparation of spray gun and test panels, application of paint to panels, tinting of colors to achieve blendable matches, application of clear-coat and final detail in preparation for vehicle delivery to customer.

Major equipment used in this course: DA sanders, paint guns, paint booths, computerized paint mixing systems and polishers

Prerequisites: all CRRT courses except CRRT116 and CRRT122

MODULE IV: MECHANICAL AND ELECTRICAL REPAIR

POWER SYSTEMS & CONTROLS

CRRT113

4 credit hours, 41 lecture hours, 49 lab hours

Students will learn fundamentals, troubleshooting and repair of electrical and electronic systems. They will learn to troubleshoot and repair electrical systems using digital multimeters, read wiring diagrams and repair damaged wiring harnesses. Also covered is the removal, inspection and replacement of restraint systems. Students will learn to ana-

lyze restraint systems, including seat belts and air bags, and to replace air bag assemblies and related components.

Major equipment used in this course: DVOM, electrical training boards, solder gun, diagnostic scan tools and computerized information-retrieval systems

Prerequisite: CRRT101



DRIVETRAIN REMOVAL & INSTALLATION **CRRT114**

3.5 credit hours, 34 lecture hours, 56 lab hours

Students will learn air conditioning; cooling and heating systems; drivability concerns; fuel, intake and exhaust systems; and drivetrains. They will learn fundamentals, operation maintenance, inspection and testing and repair of these systems, including removal and reinstallation. They will also learn to discharge, recover, evacuate and recharge air conditioning systems; drain and recover cooling systems; and remove and reinstall drivetrain assemblies.

Major equipment used in this course: air conditioning recycling machine and engine hoist

Prerequisites: CRRT101 and CRRT113

VEHICLE HANDLING

CRRT115

3.5 credit hours, 35 lecture hours, 55 lab hours

Students will learn the diagnosis and service of steering systems, as well as alignment, suspension and related sub-assemblies. Students will learn to analyze steering and suspension systems for damage, replace damaged steering and suspension components, and perform wheel alignments. In addition, they will learn to analyze and replace damaged or worn brake components and bleed brake systems. Also covered is the removal, inspection and replacement of restraint systems. Students will learn to analyze restraint systems, including seat belts, motorized seat belts and air bags, and to replace air bag assemblies and related components.

Major equipment used in this course: computerized wheel alignment machines

Prerequisite: CRRT101

CUSTOM PAINT FUNDAMENTALS

CRRT116

3 credit hours, 12 lecture hours, 78 lab hours

Students will be taught fundamentals of airbrush techniques including the use of stencils and free-hand airbrushing; special-effects paint techniques, including the use of candy and pearl paints; how to apply special effects paint to simulate a wood grain effect; and the age-old techniques of hand pin striping. The students also apply etching to glass.

Major equipment used in this course: airbrushes, paint guns, paint booth, sand blasting cabinet and all safety equipment associated with all aspects of the Custom Paint Fundamentals class

Prerequisites: CRRT101, CRRT105, CRRT123, CRRT124, CRRT108 and CRRT109

CUSTOM BODY FUNDAMENTALS

CRRT122

3 credit hours, 12 lecture hours, 78 lab hours

Students will learn auto body customizing, including Frenching antennas, Frenching license plates and fabricating roll pans. They will learn the skills used to shave door handles and have the opportunity to work with the equipment and learn the skills used by some of the top metal fabricators in the field today.

Major equipment used in this course: sheet metal shrinkers, sheet metal stretchers, English wheels, sheet metal rollers, bead rollers, sheet metal brakes, sheet metal shears, mig welder, oxyacetylene torch and all safety equipment associated with all aspects of the Custom Body Fundamentals class.

Prerequisites: CRRT101, CRRT105, CRRT123, CRRT124, CRRT108, CRRT109 and CRRT122

EMPLOYMENT SERVICES

LOCAL EMPLOYMENT ASSISTANCE

UTI students who desire assistance finding local employment should visit the local Employment Services Department at their campus. A list of job openings in the local area is developed and maintained at each campus. UTI staff members are available to meet with students one-on-one to provide leads and help them find jobs to cover living expenses while they attend school. To get the most from the services provided by the Local Employment Services department, students should work closely with their Employment Advisors. Students are encouraged to visit the Employment Services department several times a week to pick up new leads until they are hired.

ONGOING CAREER ASSISTANCE

UTI places great emphasis on assisting graduates in beginning meaningful careers. While employment cannot be guaranteed, a process of continuing employment assistance is available to graduates throughout their technician careers.

CAREER DEVELOPMENT

Through the Career Development class, UTI helps students strengthen career skills stressed in technical training. This class is designed to enhance the job-searching skills of each student. Students are familiarized with services available through UTI's Employment Services department, including:

- > Providing information on the enhanced career opportunities made possible through manufacturer electives and Manufacturer-Specific Advanced Training programs
- > Locating Tuition Reimbursement Incentive Program (TRIP) employers

- > Providing dealer employment listings
- > Maintaining up-to-date job listings
- > Contacting students by phone and mail after graduation to offer assistance
- > Producing professional résumés for students
- > Providing training on interviewing techniques
- > Calling employers on a student's behalf

YOUR RESPONSIBILITIES

To get the most from the services provided by UTI's Employment Services department, you and your Employment Advisor must work together as partners. Here's what you can do to build a successful partnership:

- > Talk to your advisor about exploring the advantages of continuing your education by taking manufacturer-specific electives.
- > Fill out your résumé paperwork and submit it to the Employment Services department as soon as possible.
- > Visit the Employment Services department at least twice a week to check on employment opportunities as you get close to graduation, if you don't have definite career plans
- > Put together a list of companies for your advisor to call on your behalf. Contact interested employers to set up interviews. Make follow-up calls to all employers with which you've interviewed or sent résumés.

INDUSTRY EXPECTATIONS

To qualify for the best opportunities the industry has to offer, it's important for you to do the following:

- > Maintain a valid driver's license
- > Maintain a driving record with very few (if any) moving violations
- > Maintain a good school attendance record
- > Display a positive attitude
- > Remain drug-free
- > Maintain a professional appearance
- > Demonstrate strong fundamental technical skills

INTERVIEW OPPORTUNITIES

The UTI Employment Services staff works with employers and students to develop on-campus interview opportunities. These on-campus interviews are a great opportunity for students to get interview experience and potential job offers before graduation. Every effort is made to assist graduates in finding employment in their preferred geographical area; however, it may be necessary to relocate to areas where career opportunities are more abundant.



STUDENT SUPPORT SERVICES

AWARDS

"Student of the Course" awards are given at the end of each course as part of an incentive program to encourage initiative and excellence. Awards are also presented at graduation to students who maintain a perfect attendance record and to students who maintain an overall 99% attendance record. Students with any attendance failures are not eligible for this award.

Students who receive a class work and lab grade of 90 or higher in three consecutive courses are recognized on the Director's Honor List. Students with any attendance failures are not eligible for this award.

NATIONAL HONOR SOCIETY

The prestigious Alpha Beta Kappa National Honor Society was founded in 1977 to encourage and recognize superior academic and laboratory training in honorable fields of endeavor. Universal Technical Institute became the society's first member, receiving its charter as the Alpha chapter. Students with any attendance failures are not eligible for this award.

Qualifications for nomination to Alpha Beta Kappa include:

- > Excellence in class and laboratory work
- > Minimum cumulative grade point average of 3.50 or above
- > At least one "Student of the Course" award
- > Attendance of at least 99%

Candidates for nomination are notified after graduation.

OFFICE HOURS

UTI offices are open from 8 a.m. to 5 p.m., Monday through Friday, except on company-observed holidays. Hours may vary at each location.

HOLIDAYS OBSERVED

New Year's Day

Martin Luther King, Jr., Day

Memorial Day

Independence Day

Labor Day

Veterans Day

Thanksgiving Day & the day after

Christmas Day

Winter Break

See specific dates in the School Calendar(s), which are located in the back of the catalog.

STUDENT INSURANCE

UTI provides secondary insurance coverage for injuries to students only while they are on campus attending classes. See the Education or Student Services department for more information.

FINANCIAL AID PROGRAMS

Financial aid is available to those who qualify. Eligible students may apply for various federal grants and loans. These loan programs include: Federal Pell Grant Program, Federal Supplemental Education Opportunity Grant (SEOG), Federal Stafford Student Loan Program (both regular and unsubsidized), Federal Perkins Loan Program and Federal Parental Loans for Undergraduate Students (made to parents). Loans must be repaid by the student/parent borrower. Dissatisfaction with or nonreceipt of the educational services offered by UTI does not release the borrower from the repayment responsibility of any federal loan (Stafford, Perkins or PLUS) made for enrollment /attendance at UTI.

UTI's Financial Aid department administers financial aid programs and assists active students through graduation.

HOUSING

UTI can provide assistance to out-of-town students in need of housing near the campus. As a result of UTI's established relationships with various apartment complexes, move-in can be scheduled during registration/orientation week in most cases. Upon being referred to an apartment, students will be required to sign a lease, with a cosigner, for a specified period of time. You may also choose to acquire housing accommodations on your own.

Additionally, UTI's Housing department can assist you in finding roommates. The Housing department also works with students on an individual and ongoing basis to resolve any housing problems that may arise throughout their rental term.

For specific information, please contact the Housing department.





STANDARDS & POLICIES

DRESS CODE

UTI maintains a professional dress code for all students for reasons of safety as well as meeting industry standards for professionalism.

Hair must be cut above the top of the work-shirt collar. UTI uniform shirts are required. Shirts must be tucked in at all times. Shorts, sweat pants, overalls or baggy pants/clothing are not allowed. Jewelry must be removed while working in classrooms or labs with equipment or machinery. Only one post-type earring per ear will be allowed. Dangling earrings, hoops and/or body/facial rings or other types of piercings are not permitted. Ear piercings that are larger than a standard earring must be plugged with solid color plugs. Piercings that are extremely large and/or outlandish and unprofessional, as determined by the school, are not allowed, even with solid color plugs. Students will be asked to remove other types of excessive or non-jewelry items that pose a safety-related concern or cause a disruption to proper instruction as determined by the discretion of UTI and each instructor. Brown or black leather work shoes or boots are required. Oil-resistant soles are required for Auto/Diesel students. Upon their first day of class, students will be issued a Student Success Guide that will list additional requirements.

SUSPENSION

A student may be suspended due to a violation of the Code of Conduct, attendance policy, satisfactory progress guidelines or for other performance or behavioral problems. The suspension will result in a withdrawal from school and discontinuation of financial aid eligibility. Students who are suspended must reenroll and complete a new Enrollment Agreement after the suspension period. Further details are found in the Student Success Guide.

TERMINATION

Termination actions are for situations that warrant more severe action than suspension. Depending on the severity of the situation, students may be terminated due to a violation of UTI rules including, but not limited to, theft, cheating, illegal drug use, behavior that jeopardizes the safety of others, or more than one suspension for satisfactory academic progress and/or attendance violations. Students who are terminated from UTI must be approved for readmittance through the Appeal process. Students who are terminated from the school and fail an Appeal request cannot re-enroll.

APPEAL

Appeal for Re-enrollment Following Termination: An Appeal must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re-enrollment. An Appeal panel will consist of at least three of the following administrators or their designees: 1) Campus President; 2) Director of Student Services; 3) Director of Financial Aid; 4) Education Director; 5) Director of Admissions; or 6) Employment Services Director.

Appeals received with complete supporting documentation will be reviewed by the Appeal panel within seven business days. Students will be notified in writing, in person or via telephone of the panel's decision.

EXTENUATING CIRCUMSTANCES

A student has the right to appeal a decision to suspend or terminate his/her training and the loss of financial aid eligibility where extenuating circumstances have affected the student's progress in school. Extenuating circumstances include, but are not limited to, death in the family, serious illness of the student or an immediate family member and serious accidents. A student is encouraged to submit an appeal by 5 p.m. on the school day immediately following the decision to suspend or terminate. An appeal must be submitted in writing and should thoroughly explain why the student feels the decision should be reconsidered. If an appeal is submitted immediately, the student may, at the discretion of the Director of Student Services or a designee, be allowed to remain in class until the appeals panel has reviewed the appeal. If the immediate appeal is successful, the student may be placed on a minimum two-course probationary period and remain eligible for financial aid.

CODE OF CONDUCT

Any violation of UTI rules and regulations, including safety violations, abusive language, drinking or illegal use of drugs (on or off campus) may result in suspension or termination. Improper conduct off campus may also result in suspension or termination. Refer to the Student Success Guide for more information on UTI's Rules of Conduct.

ILLEGAL DRUGS/ALCOHOL

UTI supports a drug-free environment and will not allow the unlawful possession, use or distribution of illicit drugs or alcohol on or off campus. As a condition of acceptance, UTI students agree to random and for-cause drug testing throughout their attendance as set forth in UTI's Substance Abuse Prevention Policy. Specific details are published in the Student Success Guide. A violation will result in UTI taking appropriate action up to and including termination.

CLASS SIZE

Class size is limited to provide adequate personal instruction in both classroom and lab, and to allow adequate access to special tools and equipment. Maximum classroom or lab enrollment is 30 students. In general, the average class size is

23-27 students, with a maximum student-to-instructor ratio of 30:1. On occasion, when these maximums are exceeded, UTI will provide an additional instructor to maintain the appropriate student-to-instructor ratio.

PROGRAM CHANGES

Upgrades or downgrades to programs must be made through the Student Support Services or Employment Services department. Revisions to existing enrollment agreements and tuition schedules must be completed before enrollment in a program is official. A program change may affect a student's financial aid eligibility.

Students may upgrade their program at any time and be charged the price per course in effect at the time of their original enrollment for all remaining courses in the new program. The upgrade tuition amount cannot be less than the price of the same program at the student's original time of enrollment, nor can it exceed the current tuition cost for the same program; therefore the tuition for the upgraded program will be adjusted to reflect the appropriate program cost.

Students may, before the completion of their first nine weeks of class (twelve weeks for a four-week course schedule), shorten/downgrade their program and be charged the tuition price at the time of their enrollment.

After the completion of their first nine weeks of class (twelve weeks for a four-week course schedule), students who want to shorten/downgrade their program will be subject to the price-per-course in effect at the time of the program change, which includes previously completed courses. The downgrade program tuition cannot exceed a student's time of enrollment tuition in the longest program in which the student has been enrolled. If the new tuition exceeds a student's time of enrollment tuition in the long program, the student's tuition will be reduced to the student's tuition costs in the long program.

A \$100 administrative fee will be charged for all program downgrades requested after completion of the first three courses (Arizona, California, Florida, Massachusetts and Texas campuses only). The administrative fee cannot be covered by financial aid and must be paid prior to processing the change.

ATTENDANCE POLICY

It is essential in the pursuit of a successful technical education that absenteeism is kept to an absolute minimum. Therefore, all absences, tardies and early leaves will be recorded, regardless of the reason. Tardies are recorded in 15-minute increments. There are no excused absences (with the exception of "No Course Available" due to school-scheduling issues), tardies or early leaves. Students cannot miss essential instruction time beyond prescribed limits as noted for any reason.

1) A student will be required to repeat any course in which absences exceed 12 hours. Under these conditions, a student's performance factor on attendance will be indicated as

an “F” per the grading policy. Students are responsible for keeping track of their own attendance.

2) Additionally, students are required to maintain an attendance rate throughout their program that will allow them to achieve no less than a 90% attendance rate upon graduation. Student attendance rates will be reviewed every five courses. All successfully completed courses within the same department group as a student’s current program are included in the attendance-rate calculation. If a student has two successful attempts of the same course, the course with the highest overall grade will be used. (If both course attempts have the same overall grade, the course attempt with the highest attendance rate will be used.) Audit and refresher courses are excluded from the calculation. Minimum attendance rates that must be achieved at the checkpoints are as follows:

If the current enrollment is less than 15 courses:

At all checkpoints, students must have a minimum attendance rate of 90%.

If the current enrollment is 15–19 courses:

Checkpoint	# of Courses	Attendance Rate
First	5	86%
Second	10	86%
Third	15	90%

If the current enrollment is 20 or more courses:

Checkpoint	# of Courses	Attendance Rate
First	5	86%
Second	10	86%
Third	15	87%
Fourth	20	90%

For purposes of evaluating the attendance rate at the attendance checkpoints, the attendance rate you have achieved will be rounded to the nearest whole number. (If you have an 89.7% rate, it will be rounded UP to 90%. If you have an 89.3% rate it will be rounded DOWN to 89%.) This rounding policy will also be applied to your cumulative attendance rate for the program. Your program transcript, however, will reflect the unrounded percentage, which may affect your eligibility for graduate programs and/or employment opportunities.

3) A student who is below the minimum attendance rate at any checkpoint will be placed on probation. During the probationary period, students will retain financial aid eligibility. Students must achieve the minimum attendance rate at the next checkpoint to successfully complete the probationary period. Any student on probation who does not achieve the minimum attendance rate at the next checkpoint will

be suspended from school. The suspension will result in a withdrawal from the school and a discontinuation of financial aid eligibility. The suspension period will be a minimum of two courses. Students may apply to re-enroll following the suspension period.

Note: For students receiving Veterans benefits, the Veterans Administration will be notified of suspension and benefits will be canceled.

4) If approved for re-enrollment, students may be placed on probationary status for up to five consecutive courses, during which time financial aid may be disbursed.

5) Students experiencing difficulty maintaining acceptable attendance should contact the school’s Counselor or Student Affairs Advisor for advisement.

6) Students attending the Houston campus must be suspended at the point of exceeding 10 consecutive school days absent. The suspension will result in a withdrawal from the school and discontinuation of financial aid eligibility.

Note: At the point a student reaches completion of 75% of their program, the school is no longer obligated by Texas rules to withdraw a student that misses 10 consecutive days of classes. However, the school reserves the right to do so.

7) A student who enters class and then violates the attendance and/or tardy/early leave policy is encouraged to attend the remainder of the course period, take tests, excluding end-of-course tests, and complete lab work. A numeric grade will not be awarded. The course grade will be entered as “Failed,” as explained under the “Academic Standards and Grading” section of the Student Success Guide.

8) A student will be counseled by the end of the course period following the course in which absences exceed 12 hours.

9) Students who are scheduled for a course but do not attend class the first and second day must sign in no later than the start of the third day of the course to avoid an attendance failure. If more than the first two days of the course are missed, students may not start the course until its next scheduled start date.

10) Students who are absent the final six or more consecutive days of a course are required to be in attendance by the third day of the next scheduled course or will be suspended from school (except for students to whom #6 applies—see item #6 on previous page).

11) Students are allowed one course repeat for any reason, at no additional charge, throughout their program. Second and subsequent repeats for attendance or academic failure, or for any other voluntary or involuntary reason, will result in additional charges.

12) Re-enrollment following suspension, as well as for students who have voluntarily withdrawn, will be at the discretion of the Director of Student Services or a designee.

13) A suspended, terminated or withdrawn student requesting to re-enroll must pay a \$100 administrative re-enrollment fee (Arizona, California, Florida, Massachusetts and Texas campuses only). In addition, a lab fee may be charged. There may also be a tool tag charge, depending on the length of time out of school.

14) If a suspended, terminated or withdrawn student re-enrolls more than three course periods from the last course period of attendance, students must sign a new Enrollment Agreement at current catalog program and tuition prices pro-rated for the remaining courses in the program. Students enrolling within three course periods from the last course period of attendance will sign a new Enrollment Agreement at the prior enrollment tuition cost.

NO CLASS AVAILABLE

When there is no course available in a student's program during a particular rotation, students have the following options:

1) Voluntarily retake a previously attempted course at no cost. (Satisfactory progress standards apply to voluntary retakes.)

2) Assume a No Course Available status (no class to attend). This option allows a student a maximum of three course lengths with no adverse impact on grades or attendance. Students who do not return to class by the required return date will be withdrawn from school and will have to re-apply for admission with the Student Services department.

Note: A No Course Available status cannot immediately follow a Leave of Absence. NCAs are not counted in Maximum Time Frame (MTF) calculations. However, Veterans benefits are interrupted.

LEAVE OF ABSENCE

A Leave Of Absence (LOA) may generally be granted once within any 12-month period to a student who submits a written request stating the reason for the requested leave, as well as the period requested. LOAs must be approved by the directors of Accounting, Student Services and Financial Aid (or their designees). Unless special circumstances exist, LOAs may not exceed two course lengths (six or eight weeks depending on the class schedule the student is attending).

Special circumstances that would allow for an LOA of more than two courses are limited and subject to the approval of the directors of Student Services and Financial Aid (or their designees). For example, special consideration might be given to a student who was unable to resume classes after two courses due to a scheduling conflict, a medical problem or military duty. LOAs are limited to the maximum limits defined below.

Special circumstances allowing for a second leave in a 12-month period are:

1) A subsequent LOA does not exceed an additional two-course length, and UTI determines that an additional LOA is necessary due to unforeseen circumstances, such as

jury duty, military reasons, bereavement or if the request is related to the Family and Medical Leave Act of 1993. These leaves may be granted to students who are on an initial leave. Texas students are limited to a total of 60 days in a 12-month period for both leaves combined. Pennsylvania students are limited to one subsequent leave of absence to an already approved leave provided it does not exceed 30 days and the school determines the subsequent leave is necessary due to unforeseen circumstances.

2) A subsequent LOA may be granted to allow travel time to a student returning from an existing LOA. The request must be received prior to the expiration of the existing leave.

3) A subsequent LOA may be granted to allow a student on an existing LOA to resume training at the appropriate point in the training schedule (i.e., the required class was not available for the scheduled return date).

Special circumstances that would allow for leaves beyond those listed above:

Additional leaves may be granted by the Campus President based on an appeal by students. In general, these additional LOAs will be granted for jury duty, military reasons, circumstances related to the Family and Medical Leave Act of 1993, or unforeseen circumstances. Campus President-approved leaves are not limited to two courses. These leaves must first be approved by the directors of Student Services and Financial Aid (or their designees). Additional leaves will not be granted if doing so would exceed the maximum allowed within a 12-month period.

Maximum cumulative LOAs: In no instance may the total of all LOA's exceed 180 days in any 12-month period; 60 days for Texas residents.

Federal aid recipients must generally resume training at the same point at which they left. However, as UTI's classes are taught in either three or four-week courses, students must resume at the beginning of a class. They will not be double-charged, nor will federal aid be disbursed during any period that is repeated.

Students who are granted an LOA are not considered to have withdrawn. The leave will not involve additional charges to students. Periods during which students are on an approved LOA will not be included in the maximum time frame calculation.

Students who do not return to class on their scheduled return date will be considered as having withdrawn from UTI, unless an additional leave has been requested and approved. Students who are not able to return on their scheduled return date but wish to remain enrolled must complete a request for additional time (see special circumstances listed above).

ACADEMIC STANDARDS AND GRADING

The purpose of technical education is to prepare graduates for employment in their chosen careers. For this reason, academic evaluation is administered to relate a student's progress in terms of employee proficiencies expected by



business and industry. Grading is based on attendance, lab work, class work and professionalism. Factors evaluated under professionalism include attitude, appearance, work habits and accountability, communication, teamwork, problem-solving and ethics. Student progress reports are issued at the end of each course period. Sponsoring agencies are mailed copies of progress reports, where permitted by FERPA, on a regular basis.

Each course within a program is assigned semester credit hours based on the number of lecture hours and lab hours included in the course. Course credit hours are used in conjunction with grade points earned in a course to determine the Cumulative Grade Point Average (CGPA). A numeric grade for each course is determined by the average of the overall class work, lab work and grades within the same course. The relationship between a course's Numeric Grade, Performance Level and Grade Points is as follows:

Numeric Grade	Performance Level	Grade Points
90-100	A	4.0
80-89	B	3.0
70-79	C	2.0
69 or lower	F	0.0

Note: In order to successfully complete a course, students must achieve at least a 70% numeric grade in each course performance factor (Class Work, Lab Work, Professionalism and Attendance). A satisfactory grade of 70% or better for the retaken course will replace the previous unsatisfactory grade. Students that enroll in the Toyota TPAT program are required to achieve at least an 80% in class work and 80% in lab work in each of the TPAT elective courses in order to be eligible for graduation from those programs. CGPA is computed by adding the products of all completed course semester credit hours and grade points, then dividing by the semester credit hours for the course. Failed courses will be

included in the CGPA until they are successfully retaken. In the case of multiple successful attempts of the same course, the course with the highest overall grade will be included in the CGPA calculation. Each course will be used only once in the CGPA calculation (see Course Repeats section of the catalog). The following example shows a CGPA calculation involving three course attempts:

Course	Semester Credit Hours	Grade Points
Course 1	4	3.0
Course 2	5	2.0
Course 3	4	4.0
Total	13	

$$\text{CGPA} = \frac{(4 \times 3.0) + (5 \times 2.0) + (4 \times 4.0)}{13} = \frac{12 + 10 + 16}{13}$$

$$\text{CGPA} = \frac{38}{13} = 2.92$$

GRADUATION REQUIREMENTS

To be eligible for graduation, a student must have a CGPA of 2.0 or better, an attendance rate of at least 90% (after rounding), and must complete the program in a time frame not to exceed 1.5 times the original length of the program. At least 25% of the course work must be completed at the campus granting the diploma or degree. Candidates for graduation must also have a zero balance in their student account.

Upon successful completion of a program, students will receive from UTI the appropriate certificate of graduation document as indicated in the catalog addendum (inserted in this catalog).

Note: The UTI academic status of any student who does not meet these separate BMW, Ford or Toyota requirements, which may exceed UTI's program graduation requirements, will not be affected for those that still meet UTI's graduation requirements.

Students enrolled in the BMW FastTrack elective are required by BMW to meet separate objectives by completing 100% of the FastTrack modules available through UTI and achieving an 80% or better course average in the BMW section of their program to be considered credentialed by BMW.

In order to be considered a FACT graduate by Ford Motor Company, students in the Ford FACT elective are required to meet separate objectives: 1) Complete 100% of the Ford credentials available through the FACT elective, and 2) Achieve 80% or better in both classroom and lab evaluation grades for each of the Ford credentials in the FACT section of their program. All lab final evaluations are graded as a Pass or Fail outcome.

Following UTI standards, students in the DTNA Finish First elective are evaluated in each of the four areas:

1) Class work – graded written assignments or activities that do not require manual manipulation [e.g., tests or Web-Based Training (WBT) activities]

2) Lab work – graded hands-on manipulative activities that require the use of tools, training aids and/or equipment; note that hands-on manipulative activities may be conducted in the lab, shop or classroom

3) Attendance

4) Professionalism

To earn credentialing in the DTNA Finish First elective, a student must earn a passing score of at least 80% in each of the required WBTs and earn a passing score of at least 80% of the total available points in each of the four areas:

1) Class work (to include the test and WBTs)

2) Lab work (to include all required lab tasks)

3) Attendance (as per UTI policy and standards)

4) Professionalism (as per UTI policy and standards)

Students have three opportunities to pass a given WBT with a score of at least 80% during the course. A student cannot be credentialed in the DTNA Finish First elective if a student scores less than 80% in any of the four areas and/or scores less than 80% on any of the WBTs. A student can pass a UTI/DTNA Finish First course and not earn credential.

The Ford FACT basic electrical and electronics credentials require students to achieve a minimum of 80% in both the classroom and lab evaluation grades in order to continue their training in the FACT elective. Students who do not achieve the Ford 80% minimum requirement for these two credentials will be considered to have failed that respective UTI / NASCAR Tech course and will be required to retake that course in order to continue in the FACT elective. Once the basic electrical and electronics credentials have been achieved, students may pass each UTI / NASCAR Tech course with a minimum course grade average of 70% or greater in order to graduate as required by UTI / NASCAR Tech. However, they will not be eligible to receive any additional Ford credential that falls below the 80% Ford grading standard.

Students enrolled in the Toyota TPAT program are required to achieve at least 80% in class work and 80% in lab work in each of the TPAT elective courses in order to be eligible for graduation from those programs.

FORD CLASSIFICATION STANDARDS

Upon completion of the FACT elective, a student may be classified by Ford as:

Program Graduate Student – A FACT student who has earned all of the Ford credentials that are offered through the FACT elective training program and has met all UTI / NASCAR Tech standards.

Program Completed Student – A FACT student who has earned a minimum of the basic electrical and electronics credentials and completed the FACT Program according to UTI

/ NASCAR Tech standards. Students who earn this designation will only receive credit for the eligible credentials which they have earned at the 80% classroom and lab evaluation grading standard.

TRANSCRIPTS

At the time of graduation, students will receive an official transcript in addition to their graduation document. Additional certified copies may be obtained anytime thereafter for a nominal charge by contacting the school. The school reserves the right to not issue or award graduation documents and transcripts to a student until all financial obligations to the school have been satisfied.

SATISFACTORY ACADEMIC PROGRESS

Purpose/Definition

The school's Satisfactory Academic Progress policy applies to all enrolled students. Failure to maintain Satisfactory Academic Progress may affect a student's financial aid eligibility for those who receive grant or loan assistance. Satisfactory Academic Progress is necessary in order to maintain eligibility for the Federal Title IV Assistance Programs (Pell, SEOG, Perkins, Stafford and PLUS). In addition, a student not maintaining Satisfactory Academic Progress is subject to suspension from school.

Satisfactory Academic Progress is defined as: 1) Maintaining a specified Cumulative Grade Point Average (CGPA) throughout training to achieve at least a 2.00 CGPA as required for graduation and 2) Progressing at a rate that will allow students to complete the program within 1.5 times the normal length of the program; or 3) Being on probation.

CUMULATIVE GRADE POINT AVERAGE (CGPA)

CGPA includes all satisfactorily completed courses and any failed courses until they are retaken. It does not include LOAs, dropped courses, refresher courses or audit courses. If a student repeats a course, the course attempt with the highest overall grade will be used to calculate CGPA.

A minimum 2.0 CGPA must be achieved once a student has completed two academic years (48 semester credits/20 courses) in order for additional financial aid to be awarded, processed or disbursed.

MAXIMUM TIME FRAME (MTF)

Students must complete their program within 1.5 times the normal duration of the program to be eligible for graduation. A student's Maximum Time Frame rate is calculated by dividing the number of courses attempted by the number of courses successfully completed. For example, a student who has attempted five courses and has successfully completed four of those courses has a current Maximum Time Frame rate of 1.25.

MTF calculations include all attempted courses (passed, failed, scheduled with no attendance, repeated and dropped with attendance for reasons other than an approved LOA).

For students who have withdrawn from classes and re-enrolled, the MTF and CGPA calculations will start over and the students will return in good standing.

A student's MTF rate will be evaluated at regular checkpoints (after every five course attempts) to ensure that he or she is progressing at a rate that will allow him or her to complete the program within the required 1.5 times the normal course duration. Depending on a student's program length, students may be allowed to have an MTF rate higher than 1.5 during the earlier checkpoints, but in no case will an MTF rate of higher than 1.5 be allowed after the 2nd checkpoint.

EVALUATION CHECKPOINTS

Evaluation of Satisfactory Academic Progress (MTF and CGPA) will be reviewed after every five courses.

Listed are the MTF and CGPA requirements at each checkpoint:

If the current enrollment is less than 15 courses:

All checkpoints must have an MTF rate of no more than 1.5 and a CGPA of at least 2.0.

If the current enrollment is 15–19 courses:

Checkpoint	# of Courses Attempted	Maximum MTF Rate	Minimum CGPA
First	5	1.67	2.0
Second	10	1.5	2.0
Third	15	1.5	2.0

If the current enrollment is 20 or more courses:

Checkpoint	# of Courses Attempted	Maximum MTF Rate	Minimum CGPA
First	5	1.67	2.0
Second	10	1.5	2.0
Third	15	1.5	2.0
Fourth	20	1.5	2.0

A student with course incompletes or repetitions, and/or who is doing remedial work, is eligible to continue receiving financial aid if the student is otherwise making satisfactory progress.

SATISFACTORY ACADEMIC PROGRESS PROBATION

A student who does not meet an MTF rate or CGPA requirement at any checkpoint or who fails two consecutive courses will be placed on probation, during which time financial aid eligibility will be retained. Students on probation for failing to meet the MTF and/or CGPA requirements must be progressing at no more than the specified MTF rate and achieve the minimum required CGPA at the next checkpoint (a checkpoint is every five courses) to successfully complete the probationary period. Students on probation for failing two consecutive courses will be placed on probation for two courses and must

successfully complete all courses during the probationary period. Any failed courses, for any reason, during the probationary period will result in suspension for a minimum of two courses. The suspension will result in a withdrawal from the school and discontinuation of financial aid eligibility.

REQUIRED SUSPENSION (WITHDRAWAL)

Any student on probation for not maintaining satisfactory academic progress who does not meet the MTF and CGPA requirements at his or her next checkpoint or who fails a course (if on probation for two consecutive failures) will be suspended from school. The suspension will result in a withdrawal from the school and loss of financial aid eligibility. The suspension period will be a minimum of two courses. Exceptions to this can be made by the Student Services Director or a designee. Upon an approved re-enrollment, the MTF and CGPA calculations will start over.

RETURNING TO CLASS AFTER SUSPENSION

The following policies apply to any student who has been suspended due to failing to meet Satisfactory Academic Progress Requirements:

- 1) After a minimum two-course suspension period, students may return by contacting the Student Development Advisor or a designee to apply for re-admittance.
- 2) A student who has been suspended for Satisfactory Progress violations will be placed on academic probation for two to five courses upon his or her return. The student's eligibility for financial aid will be reinstated upon his or her return. A student who does not successfully meet the terms of the probationary period will be terminated from school.
- 3) A student who has been suspended more than once for Satisfactory Academic Progress violations is subject to termination from training and can only return to school if he or she receives approval through the Appeal process. The terms of the student's readmittance will be determined by an Appeal Committee.

MAKE-UP HOURS

At the discretion of campus education administrators, additional hours of instruction, outside the regularly scheduled class hours, may be offered to allow students who have missed more than 12 hours of class or lab time to make up lab and classroom hours (up to a maximum of six hours per course) for the following reasons:

- > Death in the immediate family (parents, children, spouse, siblings, etc.); or
- > Serious illness (must provide documentation from physician, hospital, ER, etc.); or
- > Act of nature; or
- > Serious vehicle accident en route to class (must provide documentation from physician, hospital, ER, police, etc.); or

- > Hospitalization of family member (parents, children, spouse, siblings, etc.); or
- > Subpoenaed court appearance (not due to a violation the student received); or
- > Required, short-term military service (verified by your commanding officer).

Participation is not guaranteed. Requests for participation must be approved by both the instructor for the course in which the time was missed and the Education Manager.

If approved for participation, students will be provided the course materials for the hours missed and assigned a date to attend. The make-up time must be completed no later than the last Saturday (assuming Saturday availability) of the course in which the hours were missed and it cannot be completed after the course has ended. If the student does not attend at the assigned time, the opportunity to make up the missed time is lost.

Note: Under Texas law, a student may only make up 5% of his or her total program hours. Participation in make-up hours will be governed by the total number of hours a student has previously made up. Once a student has reached 5% of the total hours for his or her program, he or she will no longer be eligible for the opportunity to make up hours under the published Make-Up Hours Policy. This limitation affects students at the Houston campus and those students who enroll from Texas to attend UTI's Orlando, Florida, campus.

MAKE-UP WORK

This policy will be included in all course grading procedures.

- > If a student misses a test or quiz, other than the End-of-Course test, a make-up test should be taken within two days following the student's return.
- > A maximum of three make-ups for tests and/or quizzes will be allowed per course.
- > The time and place of make-up tests and quizzes will be covered during each course and is left to the discretion of the instructor.
- > An approved End-of-Course make-up test will be given on the first class day following the end of the course. If a student is absent on the first day of class, he or she will not be eligible to make up the test using this option.

FORD FACT CREDENTIAL RETAKE POLICY

The Ford FACT basic electrical and electronics credentials require students to achieve a minimum of 80% in both the classroom and lab evaluation grades in order to continue their training in the FACT elective. Students who do not achieve the Ford 80% minimum requirement for these two credentials will be considered to have failed that course and will be required to retake it in order to continue in the FACT elective.

Once the basic electrical and electronics credentials have been achieved, students enrolled in the Ford FACT elective program who pass the course with the UTI minimum 70% grade threshold but do not meet the 80% threshold required by Ford for each credential may retake the section of the UTI course related to that subject matter and then retake the credential final evaluation. All lab final evaluations are graded as a Pass or Fail outcome.

Students must make preapproved arrangements with campus education management to participate in the course hours on their off session, keeping in mind that the Ford credential prerequisites must be met prior to the completion of the Ford FACT elective program.

Students choosing to retake the specific section of the Ford FACT training on their off session in order to achieve the Ford credential will not receive course credit for the time spent in class, and the UTI course grade earned previously will not be adjusted.

Students will receive the Ford FACT credential if they earn the required 80% or better in both the classroom and lab evaluation grades and meet all the credential prerequisite requirements. All lab final evaluations are graded as a Pass or Fail outcome.

Students may take advantage of this Ford FACT credential retake opportunity once per course, and there is no additional charge for the make-up hours completed on a student's off session.

COURSE REPEATS

UTI retains a record of all course attempts. A student's grade transcript will reflect the highest course grade achieved from the attempts to successfully complete each course in the calculation of the CGPA.

Students are permitted to repeat only one course for the duration of their program, for any reason, at no additional tuition charge. Upon the second course repeat and subsequent repeats, students will incur a tuition charge.

CLOCK-TO-CREDIT-HOUR CONVERSION

Each course is 90 clock hours and three or four weeks in length. One semester credit is awarded for every 15 lecture clock hours or 30 lab clock hours. A clock hour consists of at least 50 minutes of instructional time. Credits per course are rounded down to the nearest half-credit hour in lecture and lab. One hour of study time is recommended for each hour of lecture.

Semester credit hours may be transferable to other educational institutions at the discretion of those institutions. It is recommended that any student considering a transfer to another institution check with that institution to determine its transfer policies.

TRANSFER/CHALLENGE COURSE CREDIT

UTI may award course credit for transfer credit or challenge exam credit. The term “transfer credit” describes course credit awarded for a course completed at another institution and passage of a challenge test. The term “challenge exam” describes course credit awarded for work experience and passage of a challenge test.

A student or sponsoring agency may request transfer credit or challenge exam credit for any course in a program with the exception of Course ADTC101 (Automotive Engines and Repair) and all courses in the Collision Repair & Refinish Technology program, for which no transfer or challenge course credit will be granted. Such requests, occurring prior to the completion of the first course period of attendance, will decrease program tuition according to the number of course transfers or challenge approvals. Transfer or challenge requests made after the completion of the first course period of attendance will not decrease program tuition.

Previous directly related work experience of a minimum of two years and/or directly corresponding education are required to satisfactorily attest to the potential for course credit. Credit hours that are granted from transfer or challenge exams do not count toward earned credit hours in computing the cumulative grade point average. All requests for transfer credit or challenge exam credit must be made through the Education Director. Students may take only one challenge test per course. Challenge tests may not be taken for courses that students have previously taken for credit. Only a maximum of four courses may be challenged for credit for all challenge-eligible programs.



There are no charges or fees for transferring credits or requesting challenge exam credit for any course in a program.

Individual course requirements within a program, for a student who has been granted credit for previous education, will be determined at the time the credit is granted and will be maintained in the student's file. At no time may a student transfer in more than 75% of a program's credits.

Note: Veterans Administration (VA) students do not have the option to request that an evaluation not be conducted or that course credit not be granted where appropriate. All appropriate credit will be allowed and recorded on a VA student's enrollment record and the length of the course/program will be shortened accordingly. UTI is obligated to notify the VA that all education and prior training for each VA student has been evaluated and credit granted where appropriate.

TRANSFER OF UTI COURSE CREDITS TO ANOTHER INSTITUTION

UTI's campuses are considered vocational institutions and, with the exception of the Avondale campus, do not offer degree programs or academic programs at the college level. Students receive a diploma upon successful completion of the training programs at all other campuses. The credits earned are not college-level credit and do not automatically transfer to another school unless another school is willing to accept them from a transferring student.

Decisions concerning the acceptance of credits by any institution other than the granting institution are made at the sole discretion of the receiving institution. UTI does not ensure the transferability of any credits to any other institution.

Students considering transferring to other institutions should not assume that credits earned at UTI will be accepted by the receiving institution. In most cases, the credits earned at UTI will not transfer to another postsecondary institution. An institution's accreditation does not guarantee that credits earned at that institution would be accepted for transfer by any other institution. Students must contact the registrar of the receiving institution to determine what, if any, credits that institution will accept.

DISCLOSURE FOR CALIFORNIA STUDENTS

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION
The transferability of credits you earn at Universal Technical Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma or certificate you earn from Universal Technical Institute is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree, diploma, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer,



you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Universal Technical Institute to determine if your credits or degree, diploma or certificate will transfer.

CONTINUING YOUR EDUCATION

UTI has teamed with the University of Phoenix to make it possible for some of the credits earned in UTI's Automotive Technology and Diesel Technology programs to transfer directly to The University of Phoenix toward a Bachelor of Science degree.* Additionally, students that graduate from UTI's CRRT program in Houston may transfer some of these credits to The University of Phoenix bachelor's degree programs. With campuses located in most major cities nationwide and online, the University of Phoenix is prepared to accept those UTI graduates who meet their admissions requirements and want to continue their education and obtain their bachelor's degree following graduation from UTI.

UTI has also teamed with Western International University (WIU) to offer UTI graduates an opportunity to continue on to a bachelor's degree through a credit transfer program. A number of UTI's credits may transfer into various bachelor programs at WIU.* WIU has residential campuses in Arizona, as well as online degree programs.

UTI also has credit-acceptance programs with City University.* City University is a private, nonprofit higher education institution serving working adults who want to pursue further educational opportunities without interrupting their careers. With campus locations throughout the United States and around the world, City University offers UTI graduates an opportunity to obtain an associate's or bachelor's degree in less time (usually less than four years, depending on the number of UTI credits accepted*) via distance learning from wherever their careers may take them.

UTI has teamed with Wayland Baptist University (WBU) to offer UTI graduates an opportunity to continue their education through a credit transfer program. WBU has campuses in Arizona, Texas and other states, as well as online programs.

UTI students will be provided detailed information on these important continuing education opportunities during the career development portion of their UTI training prior to graduation. Enrolling students may obtain information directly from their Admissions Representative. In all cases, UTI graduates must meet the admissions requirements of the accepting campus in order to transfer credit and complete a program.

**The institution accepting UTI credits determines the credits to be accepted.*

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), as amended, is a federal law designed to protect the privacy of a student's education records. The law applies to all schools that receive funds from the U.S. Department of Education. UTI, Inc., is committed to ensuring that the provisions of FERPA are followed. A student's primary rights under FERPA are as follows:

- > Right to inspect and review education records
- > Right to seek to amend education records
- > Right to have some control over the disclosure of information from education records

Additional information on a student's rights is contained in the Student Success Guide.

STUDENT RIGHT-TO-KNOW AND CAMPUS CRIME REPORTING

In compliance with the Student-Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of Universal Technical Institute to make available its completion rate and campus security information to all current and prospective students.

Completion-rate data will be updated every July 1 and will be made available to prospective and currently enrolled students upon request. The full report will be available to prospective students before they enroll or enter into any financial obligation with the institution. If you are interested in learning more about the completion rate for your campus, please see the Student Services department.

An updated campus crime report is available on October 1 of each year. This information will be made available through a campus publication to currently enrolled students and employees. Prospective students may request the full report before enrolling or entering into any financial obligation with UTI. This report contains data on crimes occurring in the past three years both on campus and in public areas immediately attached to the campus. The information is a compilation of data reported in the campus crime log and incidents that were reported to local law enforcement agencies. The report will include data on the following crimes: (1) criminal homicide; (2) sex offenses (forcible and nonforcible); (3) robbery; (4) aggravated assault; (5) burglary; (6) motor vehicle theft; (7) arson; (8) any of the aforementioned crimes, or any other crime involving bodily injury that can be shown to be a hate crime; (9) arrests for liquor, drug or illegal weapons possession; and (10) persons not arrested, but referred for campus disciplinary action for liquor, drug and/or weapons law violations.

Some campuses will not have any data to report, because they have not been open long enough. There is more information about our Campus Security and Crime Reporting policies in your Student Success Guide. If you would

like to request a copy of the report, please see the Student Services department.

NOTICE OF NONDISCRIMINATION

UTI does not discriminate against or tolerate the harassment of any potential applicant, applicant or student on the basis of race, color, national origin, sex, religion, disability, age or any other legally protected status in the provision of its courses, programs, services or activities. In addition, UTI is committed to making reasonable, appropriate and effective accommodations and/or modifications in policies, practices and procedures and to providing auxiliary aids and services where necessary for all potential applicants, applicants and students with disabilities in accordance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act of 1990 and applicable state and local laws and regulations. Contact the Director of Student Services at the campus with any inquiries regarding UTI's nondiscrimination policies.

COMPARABLE PROGRAM INFORMATION

Information on comparable programs, tuition, fees and program length is available through the Accrediting Commission of Career Schools and Colleges (ACCSC). For more information, contact:

ACCSC
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201
703-247-4212
www.accsc.org

STUDENT COMPLAINT/GRIEVANCE PROCEDURE

Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a published procedure and operational plan for handling student complaints.

If a student feels that he or she has an issue or grievance which needs to be addressed, the student should first take the issue to an instructor, Education Manager or appropriate department or Department Manager. If the complaint cannot be adequately resolved there, the student should then address it, in writing, to the next level of campus Department Director or the Campus President.

If after exhausting all means of resolution on campus and a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission. All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission. Please direct all inquiries to:

ACCSC
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201
703-247-4212
www.accsc.org

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting the Director of Student Services or online at www.accsc.org.

In addition, each UTI school is licensed by the state in which the school is located. If a student does not feel that the school has adequately addressed a grievance or concern, students may contact the state licensing body. The state licensing bodies for each UTI school are:

- > The Arizona State Board for Private Postsecondary Education*
- > The California Bureau for Private Postsecondary Education**
- > The Commission for Independent Education, Florida Department of Education; 325 West Gaines St., Suite 1414; Tallahassee, FL 32399-0400; 1-888-224-6684; License #1984.
- > The Texas Workforce Commission, Career Schools and Colleges Section, 101 E. 15th St., Austin, TX 78778-0001
- > The Illinois State Board of Education
- > Massachusetts Department of Elementary and Secondary Education, Office of Proprietary Schools; 75 Pleasant Street; Malden, MA 02418-4906; 781-338-6048, www.doe.mass.edu/ops
- > The Commonwealth of Pennsylvania, Department of Education

Students may contact the appropriate state licensing body for further details.

**For Arizona school students, if the complaint cannot be resolved after exhausting the institution's grievance procedure, students may file a complaint with the Arizona State Board for Private Postsecondary Education. Students must contact the State Board for further details. The State Board address is 1400 W. Washington Street, Room 260, Phoenix, AZ 85007 / (602) 542-5709 / Web site: <http://azppse.state.AZ.us>*

***A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 916-574-7774 or by completing a complaint form, which can be obtained on the Bureau's Internet Web site, www.bppve.ca.gov.*

Additional information on student complaint/grievance procedures can be found in the School Catalog Addendum.

WITHDRAWAL/DROP POLICY

Students who voluntarily decide not to continue their education at UTI will be considered withdrawn from school as of the date UTI is notified of the student's withdrawal, the date the school determines the student is no longer attending or the date the student is expected to resume classes but does not following an approved leave of absence or no course available (see Leave Of Absence and No Class Available policies on page 40). Students may be considered for re-enrollment only after being reviewed by the Director of Student Services or a designee. Students who re-enroll may be required to do so under the current catalog's programs, tuition and fees.



For students who have withdrawn from classes and returned, the Maximum Time Frame and Cumulative Grade Point Average calculations will start over and students will return in good standing.

Special cases: In case of a student's prolonged illness, accident, death in the family or other circumstances that make it impractical to complete the course, the school shall make a settlement which is reasonable and fair to both. In such cases, when the student is fully obligated for tuition and intends to return to school within one year of withdrawal, there will be no additional tuition charge.

COLLECTION OF DELINQUENT FEES AND PAYMENTS

If you leave school, under any circumstance, with a balance due, the outstanding balance must be paid within 45 days of your last date of attendance. The outstanding balance is an extension of credit and, as such, constitutes a Qualified Education Loan under section 523(a)(8) of the U.S. Bankruptcy Code, which is not dischargeable in bankruptcy. If you cannot pay the entire outstanding balance in full, you have the option of creating a payment plan at a one-time cost of \$25. Your monthly payment will be, at minimum, \$100. If your payment is more than ten (10) days late, you will incur late fees not to exceed 20% of your monthly amount due or the maximum amount allowed by law. The account will incur late fees until the account is paid in full. If you require a deferment on payments, you may request such a deferment for no more than 2 months in any calendar year, and you will be subject to a \$25 rescheduling fee and a deferment fee not to exceed 20% of the total monthly amount due, or the maximum amount allowed by law. In the event of a default, the student and/or parents or legal guardian promises to pay any late fees incurred and collection costs including attorney and/or collection agency fees. The student and/or parents or legal guardian promises to pay any additional sums, including, but not limited to, court costs or additional sums awarded by the courts. Default is defined as an account that is more than 90 days (three monthly payments) past due (sooner in certain individual circumstances). Any returned checks will incur a \$25 return check fee. If you leave school under any circumstance with a balance due, you hereby authorize UTI, Inc., and/or its agents, including attorneys and/or collection agencies, to contact you via cellular telephone and/or electronic technology to collect such outstanding debt, unless you notify such party in writing to cease such communication.

CHANGE OF START DATE

A student may change start dates after signing an Enrollment Agreement. If a change in start date is requested within 72-hours after signing the Enrollment Agreement and making an initial payment, no re-registration fee will be charged. If a change in start date is requested after the 72-hour period, the agreement will be canceled and a new agreement with its own separate terms must be signed and a re-registration fee of up to \$50 may be charged. The \$50 re-registration fee is nonrefundable should a student not begin class on the rescheduled date.

MINIMUM CANCELLATION AND REFUND POLICY

The cancellation and refund policy of each UTI campus is fully described in the School Catalog, Enrollment Agreement and/or appropriate addenda that students receive at the time of enrollment. Please refer to these publications to review each school's policy in its entirety, as well as additional state policies the school is obligated to publish.

REFUND POLICY PROVISIONS

Under the provisions of the Higher Education Act Amendments of 1998 (P.L. 105-244), effective October 7, 2000, institutions are to first determine the amount of Title IV funds (student financial aid) that a student and the institution are allowed to retain if a student withdraws or fails to complete the period of enrollment. A student's total obligation must be calculated using the amount determined under 1) the requirement of an applicable state law or 2) the school's policy.

Once the institution has determined the amount of Title IV funds that may be retained, any required refunds will be made to the Title IV programs according to the Department of Education's distribution requirements. The remaining Title IV funds and any other funds paid on account will be deducted from the obligation determined by either the applicable state or institutional policy. Students will receive any refund due or be billed for outstanding charges.

Students enrolled at the Houston campus are subject to the provisions of the Refund & Buyer's Right to Cancel Policy section of the catalog, as is the applicable state policy.

The following return of funds policy is dictated by the HEA Amendments of 1998. Refund policies as required by state law are contained in the catalog/tuition addendum that accompanies this catalog.

FEDERAL RETURN OF FUNDS UNDER THE HIGHER EDUCATION ACT AMENDMENT OF 1998

Students terminating their Enrollment Agreement after completing more than 60% of an enrollment period (see Enrollment Agreement for the applicable period) has earned 100% of his or her Title IV financial aid.

If a student completes 60% or less of an enrollment period, the percentage of the enrollment period completed is the percentage of Title IV financial aid earned. This percentage is determined by dividing the number of days attended from the start of the enrollment period through the last date of attendance by the total number of days in the enrollment period.

In both instances, the percentage earned applies to Title IV financial aid that has been or can be disbursed directly to students or on their behalf to the institution. Please see the Financial Aid department for a copy of the complete policy and examples (CFR 668.22).

TUITION REFUND POLICY & BUYER'S RIGHT TO CANCEL

Houston, Texas Campus

Some states have policies which differ from the Institute's policy. If a policy exists from the buyer's home state, it will be outlined in the School Catalog and Enrollment Agreement Addendum provided to students at the time of enrollment. In the event of cancellation or withdrawal, the Institute will apply the policy that provides the greater benefit to students.

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog Addendum provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student.

When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy.

This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

The Enrollment Agreement, if accepted by the Institute, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

An applicant accepted for enrollment at UTI must meet the school's admission's requirements prior to beginning classes. In Texas, a student who does not satisfy one of the above requirements will forfeit acceptance and will be entitled to a refund as outlined below.

Enrolled students will receive refunds according to Texas requirements, or the student's state of residence, whichever is more favorable to the student.

1. If the Enrollment Agreement is rejected by UTI, the applicant will be notified and a full refund of all monies paid will be made.

2. An applicant may cancel enrollment at any time before the commencement of classes. An applicant not requesting cancellation by the scheduled starting date will be considered a student.

A. A full refund will be made to any student who cancels this Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays, and legal holidays) after the Enrollment Agreement is signed by the prospective student. B. An applicant subsequently requesting cancellation shall be entitled to a refund of all monies paid to the Institute or its representatives minus a registration fee of 15% of the Tuition Cost of the enrollment period, but in no event may the Institute retain more than \$100 plus the cost of the meter if issued prior to cancellation.

C. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within 72 hours following a tour of the Institute and equipment. Such cancellation results in a refund of all monies paid.

D. A full refund will be provided to a student if the course of instruction is discontinued by the school and this prevents the student from completing the course.

E. A full refund of all tuition and fees is due and refundable if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentation by the owner or representative of the school.

F. An enrolled student that does not start class by the second day of the scheduled start date and does not contact the school to reschedule or does not cancel in writing as required will be considered to have abandoned the agreement resulting in the forfeiture of the registration fee.

G. If, during the program of training, the Institute determines that a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with this refund policy.

H. Special Cases – In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both. In such cases when the student is fully obligated for the tuition and intends to return to school within one year of withdrawal, there will be no additional tuition charge. Students may request grade of incomplete per Section 123.061 of the Texas Education Code.

I. Title IV refunds will be totally consummated within 45 days after the effective date of termination. See A above for the effective date of termination.

J. Refund computation will be based on scheduled clock hours of class attendance through the last date of attendance. Leaves of absence, suspensions, and school holidays will not be counted as part of the scheduled class attendance.

TEXAS REFUND POLICY

1. Refund computations will be based on scheduled clock hours of class attendance through the last date of attendance. Leaves of absence, suspensions, and school holidays will not be counted as part of the scheduled class attendance.

2. The effective date of termination for refund purposes will be the earliest of the following:

- The last day of attendance, if the student is terminated by the school; or
- The date of receipt of written notice from the student; or
- Ten school days following the last date of attendance.

3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 shall be retained by the school.

(a) If the student who enters a residence or synchronous distance education course of not more than 12 months in length terminates or withdraws after the expiration of the 72 hour cancellation privilege, the school may retain \$100 of the tuition and fees and the minimum refund of the remaining tuition and fees will be:

(b) After the first week or one-tenth of the course, whichever is less, but within the first three weeks or one-fifth of the course, whichever is less, 80 percent of the remaining tuition and fees;

(c) After the first three weeks or one-fifth of the course, whichever is less, but within the first quarter of the course, 75 percent of the remaining tuition and fees;

(d) During the second quarter of the course, 50 percent of the remaining tuition and fees;

(e) During the third quarter of the course, 10 percent of the remaining tuition and fees; or

4. During the last quarter of the course, the student may be considered obligated for the full tuition and fees.

(a) During the first week or one-tenth of the course, whichever is less, 90 percent of the remaining tuition and fees;

5. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made.

6. For residence or synchronous distance education courses more than 12 months in length, the refund shall be applied for each 12 month period paid, or part thereof, separately.

7. The length of a course for purposes of calculating refunds owed, is the shortest scheduled time period in which the course may be completed by continuous attendance of a full-time student;

8. A full refund of all tuition and fees is due and refundable in each of the following cases:

(a) An enrollee is not accepted by the school;

(b) If the course of instruction is discontinued by the school and this prevents the student from completing the course; or

(c) If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

TEXAS REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE

1. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:

(a) if tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;

(b) a grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or

(c) the assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:

(1) satisfactorily completed at least 90 percent of the required coursework for the program; and

(2) demonstrated sufficient mastery of the program material to receive credit for completing the program.

2. Refunds will be totally consummated within 60 days after the effective date of termination.

School Calendar

Starts



UTI/CRRT



Evening

Graduations*



UTI /CRRT



Evening

No Class
(Holiday or In-Service)

All Holidays will be
observed by UTI
staff and students.

2010 HOLIDAYS (IN GRAY)

- Jan. 1 New Year's Day
- Jan. 18 Martin Luther King, Jr. Day
- May 31 Memorial Day
- July 5 Independence Day Observed
- Sept. 6 Labor Day
- Nov. 11 Veterans Day
- Nov. 25 – 26 Thanksgiving
- Dec. 24 Christmas Day Observed
- Dec. 27 – 30 Winter Break
- Dec. 31 New Year's Day Observed

2010 IN-SERVICE DAY

UTI April 30**

**Houston campus does not
close for In-Service day

*The graduation date listed on this calendar may
not be your ceremony date. Please check with a
Student Services Representative to confirm your
graduation and/or ceremony date.

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- Starts**
- UTI/CRRT
 - Evening

Graduations*

- UTI/CRRT
- Evening

No Class*

(Holiday or In-Service)

*Texas Campus does not close for In-Service Day.

All Holidays will be observed by UTI staff and students.

2011 HOLIDAYS (IN GRAY)

- Jan. 17 Martin Luther King, Jr. Day
- May 30 Memorial Day
- July 4 Independence Day
- Sept. 5 Labor Day
- Nov. 11 Veterans Day
- Nov. 24 – 25 Thanksgiving
- Dec. 26 Christmas Day Observed
- Dec. 27 – 30 Winter Break

2011 IN-SERVICE DAY

UTI May 13**

**Houston campus does not close for In-Service day

*The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Representative to confirm your graduation and/or ceremony date.

This catalog is incomplete if it does not include a Tuition Addendum and, for students enrolled outside the state wherein the campus is located, a Catalog Addendum. The Catalog Addendum contains information regarding specific individual states.

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UNIVERSAL TECHNICAL INSTITUTE, INC.

ARIZONA 10695 W. Pierce Street
Main Campus Avondale, Arizona 85323
(623) 245-4600
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NORTHERN CALIFORNIA 4100 Duckhorn Drive
A Branch Campus of Sacramento, California 95834
Universal Technical Institute of (916) 263-9100
Phoenix, Inc. TOLL FREE 1-877-884-2254

SOUTHERN CALIFORNIA 9494 Haven Avenue
A Branch Campus of Rancho Cucamonga, California 91730
Universal Technical Institute of (909) 484-1929
Arizona, Inc. TOLL FREE 1-888-692-7800

FLORIDA **Automotive Division**
A Branch Campus of 2202 W. Taft-Vineland Road
Universal Technical Institute of Orlando, Florida 32837
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TOLL FREE 1-866-821-3810

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Orlando, Florida 32822

ILLINOIS 601 Regency Drive
A Branch Campus of Glendale Heights, Illinois 60139
Universal Technical Institute of (630) 529-2662
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MASSACHUSETTS 1 Upland Road, Building 200
A Branch Campus of Norwood, Massachusetts 02062
Universal Technical Institute of (781) 948-2000
Arizona, Inc. TOLL FREE 1-866-753-6553

PENNSYLVANIA 750 Pennsylvania Drive
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Universal Technical Institute of (610) 458-5595
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TEXAS 721 Lockhaven Drive
Main Campus Houston, Texas 77073
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TOLL FREE 1-800-325-0354

NASCAR TECHNICAL INSTITUTE

NORTH CAROLINA 220 Byers Creek Road
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Universal Technical Institute of (704) 658-1950
Arizona, Inc. TOLL FREE 1-866-316-2722

UNIVERSAL TECHNICAL INSTITUTE, INC.

CORPORATE OFFICES 20410 N. 19th Avenue, Suite 200
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Catalog Addendum Supplement

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Texas

Main Campus
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(281) 443-6262 / 1-800-325-0354

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Glendale Heights, IL 60139
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 Mooresville, NC 28117
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Southern California

9494 Haven Avenue
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(909) 484-1929 / 1-888-692-7800



A Branch Campus of Universal Technical Institute of Arizona, Inc.

Universal Technical Institute of North Carolina, Inc. operates under the name of NASCAR Technical Institute and is an accredited branch of location of Universal Technical Institute of Arizona, Inc., 10695 W. Pierce Street, Avondale, AZ 85323 (623) 245-4600 / 1-800-859-1202

Item Number: 991576-A

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ADDENDA TO THE CATALOG AND STUDENT SUCCESS GUIDE

The items contained herein serve as a supplement to the current Catalog and Student Success Guide. The information in this document supersedes any contradictory information in the existing Catalog or Student Success Guide.

ATTENDANCE POLICY

Student attendance rates will be reviewed at the end of each Financial Aid Payment Period and each course during the last payment period.

CHALLENGE COURSE CREDIT AND CAMPUS TRANSFER CREDIT

UTI may award course credit for challenge exam credit. A student may take a challenge exam if he or she has taken an equivalent course at another school and/or has relevant work experience. This is also applicable to students who are participating in articulation agreements established with high schools in which students may take a challenge/articulation exam based on the courses completed at that high school. In these scenarios, the student must pass a challenge exam for the UTI course status to be updated to “tested out”.

A student or sponsoring agency may request challenge exam credit for any course in a program with the exception of Course ADTC101 (Automotive Engines and Repair) for which no challenge course credit will be granted. Such requests, occurring prior to the completion of the first course period of attendance, will decrease program tuition according to the number of challenge test approvals for which the student passed the test. Challenge requests made after the completion of the first course period of attendance will not decrease program tuition.

Previous directly related work experience of a minimum of two years and/or directly corresponding education are required to satisfactorily attest to the potential for course credit. Credit hours that are granted from challenge exams do not count toward earned credit hours in computing the cumulative grade point average and do not impact the student’s maximum time frame rate. All requests for challenge exam credit must be made through the Education Director. Students may take only one challenge test per course. Challenge tests may not be taken for courses that students have previously taken for credit. Only a maximum of four courses may be challenged for credit for all challenge-eligible programs (except for students utilizing GI bill funding based upon VA regulations). There are no charges or fees for requesting challenge exam credit for any course in a program.

For students transferring between UTI campuses, credit will be granted for previously completed courses. These courses are the only true “transfer credits” and students will not be required to take a challenge exam. These courses will be included on the student’s transcript and in the CGPA and MTF calculations. A student may “transfer in” no more than 75% of the program’s credits from another campus (25% of the program must be completed at the campus at which the student will earn his diploma/degree).

SELF-STUDY

UTI, MMI, and NTI courses do require self-study outside of the scheduled classroom period. Self-study assignments enhance student learning and are directly related to the education occurring in the lecture and lab periods.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

Effective July 1, 2011

The school's Satisfactory Academic Progress policy is based on federal regulation and applies to all enrolled students. Included in this policy are the measurement components, relevant definitions, and details of the appeals process.

SAP is evaluated each Financial Aid payment period, which is student and program specific. Please see your Financial Aid Advisor for an explanation of payment period breakdowns.

SAP Measurement Components	
Measurements	Explanations
Cumulative Grade Point Average (CGPA)	Students must maintain a minimum CGPA of 2.0. CGPA calculations include any successfully completed courses and any failed courses until they are retaken. Courses that are dropped, taken as refreshers, or audited are NOT included in the calculation.
Pace of Progression (POP) Calculation = $\frac{\text{Cumulative number of credit hours successfully completed}}{\text{Cumulative number of credit hours attempted}}$	Students must successfully complete at least 66.67% of the credit hours attempted. However, depending on the length of the program, earlier checkpoints may have lower incremental requirements. See "Academic Standing and SAP Policy" document for details. POP calculations include all attempted courses: passed, failed, scheduled with no attendance, repeated, or dropped with attendance for reasons other than an approved Leave of Absence.
Maximum Timeframe (MTF)	Students must complete their program in 150% of the normal duration of the program (measured in credit hours). Example: if a student is in a 63 credit hour program, he/she must not attempt more than 94.5 credits (150% of 63). At each payment period, the institution will assess whether a student can still meet these terms by graduation.

NOTE: UTI/MMI/NTI does not accept transfer credits from other institutions. Students with relevant prior coursework or experience may attempt to test out of the course. If the student passes the test, the course status becomes "tested out". Courses with the status of "tested out" are not included in the CGPA, POP, or MTF calculations.

NOTE: CGPA, POP, and MTF calculations are cumulative. If a student withdraws from school and re-enrolls, the courses from the previous and current enrollment sequences are included in these measurements. The calculations do not start over. This includes courses taken at another UTI/MMI/NTI campus (internal "transfer credits" will be included in the calculations for all three components).

Status Definitions	
SAP Related Statuses	Definitions
Good Standing	Students who are meeting CGPA, POP, and MTF requirements at a checkpoint are determined to be in Good Standing.
Financial Aid Warning	Students in Good Standing who do not meet one or more of the measurements listed above at a payment period checkpoint are automatically placed on Financial Aid Warning status for the subsequent payment period. Students in FA Warning status will maintain Title IV eligibility for the duration of the status. To maintain eligibility beyond one payment period and return to Good Standing, students must meet all three SAP components by the end of the FA Warning period. If a student fails to meet the SAP components by the end of the FA Warning period, they will lose Title IV fund eligibility but have the option to appeal and re-establish eligibility and remain in school.
Financial Aid Probation	Students who successfully appeal will re-establish Title IV eligibility and are placed on Financial Aid Probation status for the subsequent payment period. At the end of the payment period, students must meet all three SAP components (or the terms of an academic plan) to continue to receive Title IV funds and be placed in Good Standing.
Terminated	Students will be terminated, withdrawn, from school under one of the following circumstances: students who fail to meet SAP requirements (or the terms of their academic plan) after a FA Probation period or students who do not have a successful appeal following a FA Warning period. This will result in a loss of Title IV eligibility. Students have the right to appeal to re-enroll. Students who successfully appeal must find an alternative way to fund their education until they successfully meet all three SAP components.

NOTE: Students who are not meeting SAP at any given checkpoint will be advised by a Student Affairs Advisor or designee. The advisement will include notification of any SAP related status changes, implications to their FA eligibility, a review of the appeals process, and options available to the student.

NOTE: A student cannot appeal MTF. If a student is deemed unable to meet MTF requirements by graduation, he/she will be terminated and will not be eligible to re-enroll into the same program.

Appeals for Financial Aid Probation and Re-enrollment	
Responsible party	Steps required/Timing
Student	Must submit a written appeal to the Student Services Director or Designee. The appeal must include: <ul style="list-style-type: none"> - An explanation of the circumstances that prevented the student from meeting SAP, along with any relevant supporting documentation*; - An explanation of what has changed that will allow the student to meet SAP going forward; - The student's plan to ensure that he/she will be successful if the appeal is accepted.

	<p>Appeals to establish FA Probation status must be submitted within one week of the student being notified that he/she has failed to meet the terms of FA Warning status.**</p> <p>Appeals to re-enroll can be submitted at any time. However, the student will not be eligible to re-enroll until at least six weeks after termination.</p>
Appeals Board	<p>Review the appeal, the student's record to ensure he/she can meet CGPA and MTF requirements by graduation, and make a determination to accept or deny the appeal.</p> <ul style="list-style-type: none"> - Appeals for FA Probation will be reviewed by the end of week 2 of the subsequent course. - Appeals to re-enroll will be reviewed within 7 days of receipt of the appeal.
Student Services Director or Designee	<p>Inform the student of the decision of the Appeals Board within 24 hours.</p> <p>For approved appeals for FA Probation: If it is not possible for the student to meet SAP by the next checkpoint, the Student Services Director or Designee will partner with the student to develop an academic plan. The plan outlines expectations of the student, specific benchmark goals the student must meet at the subsequent checkpoint, and by when the student must be meeting CGPA, POP, and MTF expectations. The plan must be developed and implemented within 48 hours of appeal approval.***</p>

*Appeals for FA Probation will only be considered if there are mitigating circumstances that prevented a student from meeting SAP expectations. Mitigating circumstances include, but are not limited to, death in the family, serious illness, transportation issues, family emergencies, and work related scheduling issues.

**In order to allow adequate time for the student to submit the appeal for FA Probation, appropriate documentation, and for the Appeals Board to adjudicate, a student has two options: (a) he/she may take a leave of absence for the course following the FA Warning payment period or (b) he/she may begin attending the next course, understanding that should the appeal be denied, he/she would not receive Title IV funds and is responsible for any tuition and fees incurred for that course.

***A student whose appeal for FA Probation is approved will be placed on FA probation status and have Title IV eligibility re-instated for one payment period or the length of his/her academic plan. A student on FA Probation status must meet SAP standards by the end of the payment period or the terms and benchmark goals set in the academic plan to maintain eligibility.

ACADEMIC STANDING POLICY VS. SAP POLICY

The Academic Standing and Satisfactory Academic Progress (SAP) policies are separate policies that evaluate a student's status at different points during the program. Both programs apply to all enrolled students and dictate a student's ability to remain enrolled. Unlike the SAP policy, the Academic Standing policy does not determine Title IV funding (federal financial aid) eligibility.

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress																														
Evaluation Points and Measurements	<p>Evaluates students at the end of each course.</p> <p>Measures the results of the course (pass/fail) and identifies consecutive course failures.</p>	<p>Evaluates students at the end of each payment period.</p> <p>Measures three things:</p> <ul style="list-style-type: none"> - Cumulative Grade Point Average (CGPA) must be 2.0 at all checkpoints - Pace of Progression (POP) varies based on checkpoint, but generally must be 66.67% by the second to last payment period. - Maximum Time Frame (MTF) requires a student to complete his/her program without exceeding 150% of the program's original duration. 																														
Evaluation Checkpoint Details – POP	N/A	<p>A.If the student's program is less than 15 courses, all checkpoints must have a pace of progression of no less than 66.67%.</p> <p>B.Program is 15-19 courses:</p> <table border="1" data-bbox="1047 1129 1404 1245"> <thead> <tr> <th><u>Payment Period</u></th> <th><u>Minimum POP</u></th> </tr> </thead> <tbody> <tr> <td>First</td> <td>60.00%</td> </tr> <tr> <td>Second</td> <td>66.67%</td> </tr> <tr> <td>Third +</td> <td>66.67%</td> </tr> </tbody> </table> <p>C.Program is 20-24 courses:</p> <table border="1" data-bbox="1047 1304 1404 1444"> <thead> <tr> <th><u>Payment Period</u></th> <th><u>Minimum POP</u></th> </tr> </thead> <tbody> <tr> <td>First</td> <td>50.00%</td> </tr> <tr> <td>Second</td> <td>60.00%</td> </tr> <tr> <td>Third</td> <td>66.67%</td> </tr> <tr> <td>Fourth +</td> <td>66.67%</td> </tr> </tbody> </table> <p>D.Program is 25 or more courses:</p> <table border="1" data-bbox="1047 1503 1404 1675"> <thead> <tr> <th><u>Payment Period</u></th> <th><u>Minimum POP</u></th> </tr> </thead> <tbody> <tr> <td>First</td> <td>50.00%</td> </tr> <tr> <td>Second</td> <td>55.00%</td> </tr> <tr> <td>Third</td> <td>60.00%</td> </tr> <tr> <td>Fourth</td> <td>66.67%</td> </tr> <tr> <td>Fifth +</td> <td>66.67%</td> </tr> </tbody> </table>	<u>Payment Period</u>	<u>Minimum POP</u>	First	60.00%	Second	66.67%	Third +	66.67%	<u>Payment Period</u>	<u>Minimum POP</u>	First	50.00%	Second	60.00%	Third	66.67%	Fourth +	66.67%	<u>Payment Period</u>	<u>Minimum POP</u>	First	50.00%	Second	55.00%	Third	60.00%	Fourth	66.67%	Fifth +	66.67%
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What is included in measurements?	All attempted courses, including voluntary retakes and refreshers.	CGPA: All successfully completed courses and any failed courses until they are retaken and successfully completed. Does NOT include refreshers (audits) or courses marked as "tested out".																														

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress
		POP and MTF: All successfully completed courses, failed courses, retakes. Do NOT include courses marked as "tested out".
What happens if a student does not meet the measurement criteria?	<p>A student who fails a course is advised by the Student Affairs Advisor or designee and is granted one free retake. For any subsequent fails, the student will be charged a fee.</p> <p>A student who fails two consecutive courses is placed on academic probation for the subsequent two courses. If a student fails either course while on probation, the student is suspended from school.</p> <p>A student who has been suspended loses Title IV eligibility while out of school and cannot request to re-enroll for two course lengths (this may be shortened to one course length at the discretion of the Student Services Director or designee). If the re-enroll request is approved, the student will return on academic probation for the first two courses and will re-establish Title IV eligibility. If the student fails either course, he/she will be terminated from school and will not be eligible to re-enroll without an appeal.</p>	<p>A student who fails to meet SAP requirements at an evaluation point is advised by the Student Affairs Advisor or designee and placed on Financial Aid Warning (FW) for the subsequent payment period. The student will retain eligibility for Title IV funding while on FW status.</p> <p>Students on FW who fail to meet SAP requirements at the end of the payment period are terminated from school and lose eligibility for additional Title IV funding.</p>

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress
<p>Can a student appeal the suspension/termination status?</p>	<p>There are two types of appeals:</p> <ol style="list-style-type: none"> 1. Appeal to have the suspension/termination waived. The student must provide a written request as well as documentation of a mitigating circumstance by 5 p.m. on the day of the suspension. The student may be allowed to remain in class pending the appeals at the discretion of the SSD or designee. 2. Appeal to re-enroll. A terminated student may appeal to re-enroll. He/she must submit a written appeal detailing the circumstances and what has changed that will allow him/her to be successful upon re-enrollment. The Appeals Board will review the appeal, and if accepted, the student may contact the Student Development Advisor or designee to request to re-enroll. 	<p>A student who fails to meet the CGPA or POP requirements at the evaluation point can apply for an appeal if they have mitigating circumstances. See SAP policy for examples of mitigating circumstances.</p> <p>The student must submit a written appeal and include the following:</p> <ul style="list-style-type: none"> – An explanation of the mitigating circumstance as to why the student did not meet SAP. Documentation may be required at the discretion of the Appeals Board. – What has changed in the student’s life that will allow him/her to be successful going forward? – Student’s action plan should he/she be allowed to continue enrollment and re-establish Title IV eligibility. <p>If the appeal is granted, the student will be put on Financial Aid Probation status (FP) and Title IV eligibility will be re-instated for the subsequent payment period. If the Student Affairs Advisor determines that a student needs more than one payment period to make SAP, he/she may require an academic plan that details expectations and benchmark goals for the student.</p>

Example of Academic Standing policy:

Course	Course status	Fee Assessed	Academic Standing
ADTC-101-3	Fail	No – free retake	Good standing
ADTC-101-3	Pass	N/A	Good standing
ADTC-107-3	Pass	N/A	Good standing
ADTC-128-3	Fail	Yes	Good standing
ADTC-117-3	Fail	Yes	Academic Probation (begins with next course)
ADTC-128-3	Pass	N/A	Academic Probation
ADTC-117-3	Fail	Yes	Suspended for not meeting probation

Example of UTI/NTI SAP policy:

CGPA:

Cumulative Grade Point Average is computed in two steps: (a) Multiply the grade points earned in the course by the number of credit hours for that course and (b) Take the sum of these products and divide by the sum of the credit hours. For courses that have been retaken, only the best attempt is factored in.

Course	Numeric Grade	Letter Grade	Grade Points	Credit Hours	Grade Points x Credit Hours	
ADTC-101-3	65	F	0.0	N/A	N/A	See retake
ADTC-101-3	88	B	3.0	4.5	13.5	
ADTC-107-3	90	A	4.0	4.5	18.0	
ADTC-128-3	56	F	0.0	N/A	N/A	See retake
ADTC-117-3	62	F	0.0	5.0	0	
ADTC-128-3	98	A	4.0	4.5	18.0	
ADTC-117-3	50	F	0.0	N/A	N/A	See 1 st attempt
Total				18.5	49.5	

CGPA = $49.5/18.5 = 2.68$ (student meets CGPA requirements of 2.0 or better)

POP:

17 course Automotive Technology program

Course	Course status	Credits completed	Credits attempted
ADTC-101-3	Pass	4.5	4.5
ADTC-107-3	Fail	0	4.5
ADTC-117-3	Fail	0	5
ADTC-117-3	Pass	5	5
ADTC-122-3	Pass	5	5
ADTC-128-3	Pass	4.5	4.5
Total credits		19	28.5

$19/28.5 = 66.67\%$ (this student meets POP requirements)

MTF:

Program with 63 credits

Credits attempted to date: 28

Credits in remaining required courses: 42

Total: 70

70/63 = 111%. This is under the maximum 150% so the student is still in line to meet MTF at graduation.

SEXUAL DISCRIMINATION & HARASSMENT

It continues to be the policy of UTI that sexual harassment of students or applicants for admission in any form is unacceptable conduct which will not be tolerated. Sexual harassment includes unwelcome physical contact, sexual advances, propositions or flirtations; intimidation, bullying or coercion of a sexual nature; verbal abuse or physical assault; display of offensive sexual materials or objects; overt or subtle pressure or requests for sexual favors; explicit verbal comments about an individual's body; sexually degrading description of an individual; sexually explicit or offensive jokes or any other verbal or physical conduct of a sexual nature. No student, applicant, instructor or other employee of Universal Technical Institute shall threaten or suggest, whether explicitly or implicitly, that a student's or applicant's admission, enrollment, grades, education, experience, school status or future employment will be negatively impacted due to their refusal to submit to sexual advances.

As required by Title IX of the Education Amendments of 1972 and their regulations, UTI, MMI, and NTI do not discriminate on the basis of sex in the educational programs and activities which it operates, including employment and admissions. The Vice President of Compliance is designated as the coordinator of Title IX compliance.

Prevention for Sex Abuse/Referrals for Sexual Assault

Universal Technical Institute is committed to preventing sex abuse on its campuses and among its students. If you or someone you know has witnessed or experienced a sexual assault or violation of the Sexual Discrimination and Harassment policy, please reach out to a school official immediately. Universal Technical Institute will promptly investigate all allegations of harassment in as confidential a manner as the school deems reasonably possible and take appropriate corrective action, including police involvement, if warranted.

The school Student Services department can provide information about assistance, resources and available options for counseling near the victim's campus. In addition, the following resources are available to anyone who requires services for sexual assault.

Rape Crisis Center

24-hour hotline: 800-870-5905

<http://www.rapecrisiscenter.org/>

Rape, Abuse & Incest National Network

800-656-HOPE (800-656-4673)

www.rainn.org

National Sexual Violence Resource Center

717-728-9740

www.nsvrc.org

UNIVERSAL TECHNICAL INSTITUTE

06

Sacramento, California Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Avondale, AZ 85323
4100 Duckhorn Drive, Sacramento, CA 95834 (916) 263-9100 • 1-877-884-2254

Tuition Addendum to School Catalog Published November 2010

NOTE: Tuitions are based on start dates				Start Date is on or after 11/15/2010			
Programs	Semester Credit Hrs	Clock Hours	No. Weeks	Tuition Cost*	Registration Fee ◊	Total	Graduation Document
115 Automotive Technology	73.0	1,530	51	\$30,400	\$75	\$30,475	Diploma
208 Diesel & Industrial Technology	63.0	1,350	45	\$28,250	\$75	\$28,325	Diploma
342 Automotive/Diesel & Industrial Technology	105.5	2,250	75	\$38,550	\$75	\$38,625	Diploma
124 Automotive Technology w/FACT**	93.5	1,980	66	\$38,150	\$75	\$38,225	Diploma
152 Automotive Technology w/SMOG	86.5	1,800	60	\$34,950	\$75	\$35,025	Diploma
137 Automotive Technology w/NATT***	82.5	1,800	60	\$34,950	\$75	\$35,025	Diploma
804 Automotive Technology w/TPAT^	85.0	1,800	60	\$35,800	\$75	\$35,875	Diploma
147 Automotive Technology w/FACT & SMOG	107.0	2,250	75	\$42,700	\$75	\$42,775	Diploma
167 Automotive Technology w/NATT & SMOG	96.0	2,070	69	\$39,550	\$75	\$39,625	Diploma
197 Automotive Technology w/TPAT & SMOG	98.5	2,070	69	\$40,350	\$75	\$40,425	Diploma
344 Automotive/Diesel & Industrial Technology w/FACT**	126.0	2,700	90	\$46,300	\$75	\$46,375	Diploma
349 Automotive/Diesel & Industrial Technology w/NATT***	115.0	2,520	84	\$43,150	\$75	\$43,225	Diploma
470 Automotive/Diesel & Industrial Technology w/SMOG	119.0	2,520	84	\$43,100	\$75	\$43,175	Diploma
447 Automotive/Diesel & Industrial Technology w/FACT & SMOG	139.5	2,970	99	\$50,850	\$75	\$50,925	Diploma
467 Automotive/Diesel & Industrial Technology w/NATT & SMOG	128.5	2,790	93	\$47,700	\$75	\$47,775	Diploma
497 Automotive/Diesel & Industrial Technology w/TPAT & SMOG	131.0	2,790	93	\$48,500	\$75	\$48,575	Diploma
806 Automotive/Diesel & Industrial Technology w/TPAT^	117.5	2,520	84	\$43,950	\$75	\$44,025	Diploma
710 Collision Repair & Refinish Technology	59.0	1,530	51	\$30,850	\$75	\$30,925	Diploma

* Tuition Cost includes course books (text/workbooks), 1 work shirt, 2 t-shirts, and safety glasses. In addition to the Tuition Cost and Registration Fee, a \$95.00 lab fee and the cost of the Automotive Meter (\$120.00) are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

*** NATT represents Nissan Automotive Technician Training.

◊ Application/Registration Fee may vary by state, but in no instance will they exceed the amount listed above.

^ TPAT represents Toyota Professional Automotive Technician Training.

Terms of Payment

Payment of tuition, fees and equipment is due on the first day of class. Payment will be satisfied by either cash payments or through a financial aid package. Further information on securing a financial aid package can be obtained by contacting the school's Financial Aid Department.

REFUND AND CANCELLATION POLICY

STUDENT'S RIGHT TO CANCEL

The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. A student has the right to cancel his or her agreement for a course of instruction, without any penalty or obligations, through attendance at the first class session, or the seventh day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a pro rata refund if you have completed sixty (60) percent or less of the program.
3. Cancellation may occur when the student provides a written notice of cancellation at the following address: Admissions Director, Universal Technical Institute, 9494 Haven Avenue, Rancho Cucamonga, CA 91730. This can be done by mail or by hand delivery.
4. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
5. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
6. If the Enrollment Agreement is cancelled, the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.
7. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable.

WITHDRAWING AFTER THE CANCELLATION PERIOD

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the period of attendance. The amount of that refund is to be "pro-rated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within forty-five (45) days of withdrawal.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

You may withdraw from the school at any time. The Institution will determine the amount you are obligated to pay for the enrollment period attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance.

- A. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.
- B. The Refund policy will be calculated as follows:
 1. A seventy-five dollar (\$75.00) registration fee will be deducted from the total enrollment period tuition charge.
 2. The remaining enrollment period tuition is divided by the total hours in the enrollment period. The results of the calculation is the hourly charge for the enrollment period.
 3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the enrollment period.
 4. The refund would be any amount in excess of the \$75.00 registration fee and the tuition amount owed.
 5. The refund amount will be adjusted, if applicable, for returned equipment.
- C. The Institution's Refund Policy for other institutional charges is as follows:
 1. Student who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the notice of cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
 2. The \$95.00 Lab Fee is charged for the entire program length (not just an enrollment period). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the \$95.00 by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.
- D. If any portion of your tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to you.
- E. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or additional enrollment period(s) will be assessed according to section (C) through (F).
- F. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the latter of the institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.
- G. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.