

DIA University
General Catalog
2011- 2012

TO ALL Students Seeking to Enroll in DIA University

The BPPE has not yet reviewed DIA's application for renewal of approval to operate.

DIA University's application was submitted to the Private Postsecondary and Vocational Education (BPPE) prior to June 30, 2007. However, the BPPE is no longer in operation.

The State of California has now set up the Bureau for Private Postsecondary Education (BPPE). According to BPPE regulations, any university that submitted its application prior to January 1, 2006, shall be granted an approval to operate until 2012 (e.g., to coincide with the anniversary date of the current approval to operate date).

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MISSION

DIA University is a Christ-centered community of higher education equipping men and women with professional competence, academic excellence, and spiritual integrity to be servant leaders in the Church, community, and global society. To fulfill its mission, DIA University is committed to the following goals:

Goal

Our goals are to see students develop spiritually, intellectually, and professionally. We further define each of these three categories as follows:

Spiritual Development

- Gain Biblical & theological knowledge from an Evangelical Perspective
- Enhanced appreciation for personal prayer and spiritual disciplines
- Desire be Christ incarnate and to participate in a lifetime of service to the Lord (whether or not one enters professional ministry)

Intellectual Development

- Develop enhanced learning skills
- Ability to access knowledge from traditional and contemporary sources and evaluate these sources
- Ability to clearly express one's views in writing and in speech

Professional Development

- Equipped with the basic knowledge useful for success in their profession
- Equipped with the basic skills useful for success in their profession

- Equipped with the basic attitudes useful for success in their profession

Our new objectives for the M.Div. Program are incorporated into our goal statements as follows:

Spiritual Development

- Gain Biblical & theological knowledge from an Evangelical Perspective
 - M.Div. Objective: That our graduates score on the ABHE Bible Knowledge Test is comparable to the average of graduates at other ABHE schools.
 - M.Div. Objective: That our graduating students score an average of 30 or more points higher than incoming students
 - MA TESOL Objective: That our graduates score on the ABHE Bible Knowledge Test is comparable to at least the 40th percentile of graduates at other ABHE schools. (Note that MA TESOL students only take 12 credits of Bible.)
- Enhanced appreciation for personal prayer and spiritual disciplines
 - M.Div. and MA TESOL Objective: That seniors and alumni rank the impact of our school on their prayer and spiritual lives as good or very good (i.e., rating us at “4” or above on a five point scale).
- Desire be Christ incarnate and to participate in a lifetime of service to the Lord (whether or not one enters professional ministry)
 - M.Div Objective: That 90% of M.Div. graduates be serving as pastors or JDSN within three years of graduation
 - MA TESOL Objective: That half of our MA TESOL graduates serve in missions within three years of graduation
 - MA TESOL Objective: That 25% of our MA TESOL graduates serve their churches as elders, deacons, JDSN, and lay leaders within three years of graduation
 - MA TESOL Objective: That each MATSOL graduate have prepared three bible lessons, taught three Bible studies, planned three worship services, presented the

Gospel to three non-believers, lead three outreach projects and participated in three cross-cultural missions projects. (See Professional Development for similar M.Div. objective.)

Intellectual Development

- Develop enhanced learning skills
 - M.Div. and MA TESOL Objective: That at least 85% of graduates who continue their education at accredited schools will maintain satisfactory progress toward graduation
- Ability to access knowledge from traditional and contemporary sources and evaluate these sources
 - M.Div. and MA TESOL Objective: That at least 85% of graduates who continue their education at accredited schools will maintain satisfactory progress toward graduation
- Ability to clearly express one's views in writing and in speech
 - M.Div. and MA TESOL Objective: That at least 85% of graduates who continue their education at accredited schools will maintain satisfactory progress toward graduation

Professional Development

- Equipped with the basic knowledge useful for success in their profession
 - M.Div. Objective: That M.Div. graduates pass our comprehensive language test (including Greek, Hebrew, and English).
 - M.Div. Objective: See above objectives pertaining to the ABHE Bible Knowledge Test.
 - MA TESOL Objective: That MA TESOL graduates pass our comprehensive English test (e.g., reading, writing, vocabulary)
- Equipped with the basic skills useful for success in their profession

- M.Div. Objective: That each M.Div. graduate have prepared six bible lessons, taught six Bible studies, planned six worship services, presented the Gospel to six non-believers, lead six outreach projects and participated in six cross-cultural missions projects. (See Professional Development for similar M.Div. objective.)
- MA TESOL Objective: That each MA TESOL graduate complete at least 60 hours of ESL to non-native speakers of English
- MA TESOL Objective: That supervisors of MA TESOL in their final year rate students (on average) as “good” or “very good” (i.e., and average rating of four or above).

DEGREES AND CERTIFICATES

To fulfill its mission, DIA University awards the following degrees and certificates:

1.

Master of Divinity (M.Div.)

The Master of Divinity requires the student to complete 96 semester units.

2.

Master of Arts in Teaching English to Speakers of Other Languages (M.A. in TESOL)

The Master of Arts in TESOL requires the student to complete 45 semester units.

3.

Preschool Teacher Certificate requires 12 semester units, Preschool Director Certificate 15 semester units.

4.

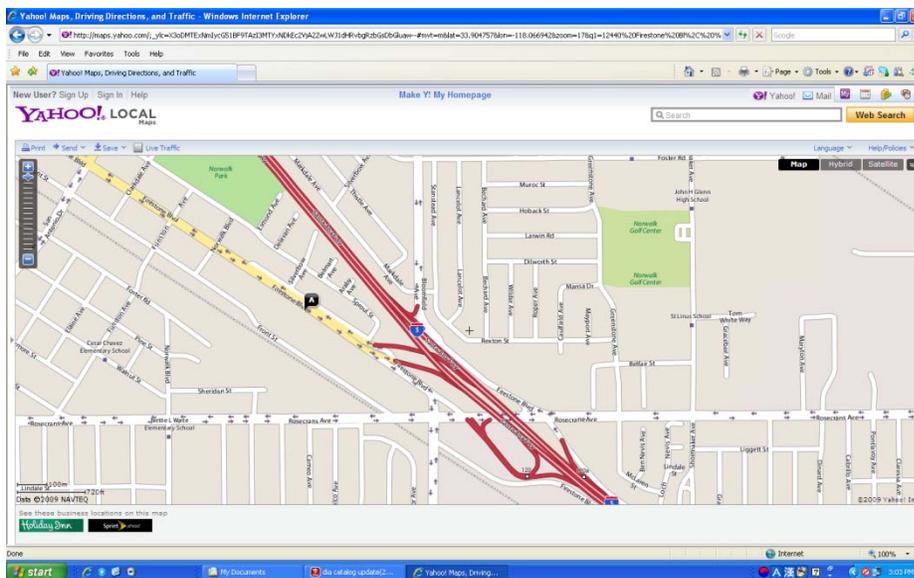
ESL program is divided into four levels. Each level generally requires twelve weeks in a term (3months) to complete 18hrs each week.

FACILITY INFORMATION

Campus Information

DIA University is located at 12440 Firestone Blvd., Norwalk, CA 90650. The University has six (6) classrooms, one(1) central library, five (5) administrative offices, one(1) chapel and two (2) rooms for research and study.

The University will be equipped with Internet research labs for students' use and research as well as appropriate resources for Theology and TESOL Studies.



Library Information

DIA University provides an Internet Resource Center for conducting research online. The lab will be available during normal school hours. Additionally students have access to the library system of BIOLA University.

Library Hours:

During Regular Semester Period

Monday –Friday: 9:00am - 8:00pm

Saturdays, Sundays, and Official Holidays: Closed

During Off Semester Period (Summer & Breaks)

Monday – Friday: 9:00am – 6:00pm

Student Brochures

DIA University does not have a general student brochure at this time.

DIA University does not have program-specific brochures at this time.

INSTRUCTION FOR ADMISSION REQUIREMENTS

Admission Philosophy

Admission decisions are based upon both objective and subjective criteria. An applicant's previous academic record is an important predictor of his/her ability to succeed in any of the courses offered.

Previous work experience in the selected field of study may also be taken into consideration. Personal and/or professional letters of recommendation are required for admission into the master-level programs. Finally, a personal interview with the Academic Dean is required of all applicants. DIA University implements a complete non-discrimination policy towards all applicants.

Application Procedures and Process

Admission is granted to students through the following process:

Students must contact the administration office and obtain an application packet.

The package contains the required application form for submission to DIA. The student must also contact all relevant institutions for submission of transcripts attesting to his/her academic qualifications.

Transcripts from undergraduate institutions are required for masters degree admission, and a proof of high school completion for admission to the Bachelor degree and certificate programs. It is the student's responsibility to insure that all documents and forms are submitted to the University. Once the University receives all required documents and forms, the student's application file will be deemed complete, and a decision will be made by the Academic Dean's office concerning the student's admission to the school.

Admission decisions will be made within thirty (30) days of receiving all required documentation. Students will not be admitted to the

school unless the required documentation is complete and registration fees paid.

If an applicant declines acceptance or fails to matriculate within one year after the acceptance, the applicant will need to go through the admission process again as a new student.

This means that the applicant must resubmit the non-refundable registration fee, an application and all documents, forms and information required for admission to the selected program.

Previous admission does not guarantee readmission.

Degree Program Admissions Requirements

DIA University has BPPVE approval to offer one undergraduate degree, three masters degree, and one preschool certificate program. However, we currently only operate two masters degree programs (M.Div, MA in TESOL) and the preschool certificate program.

Admission Documents for Master programs

Students must have official notification of admission before they will be allowed to register for classes. Applicants must provide the following:

01. Application for Admission form
02. Non-refundable Application fee
03. Two Reference (Recommendation) forms
04. Personal Statement Essay 1-2 pages on Letter-sized paper
05. Official undergraduate Transcript (Applicants must have a cumulative GPA of at least 2.5 in undergraduate course work.)
06. Two Photos: recently taken passport size photos

Admission Documents for Certificate programs

Students must have official notification of admission before they will be allowed to register for classes. Applicants must provide the following:

01. Application for Admission form
02. Non-refundable Application fee
03. Two Reference (Recommendation) forms
04. Personal Statement Essay 1-2 pages on Letter-sized paper
05. Copy of High Diploma or its equivalent
06. Two Photos: recently taken passport size photos

Students desiring admission to the Master programs (M.Div, MA in TESOL) must meet the following requirements.

01. Applicants must hold a bachelor degree from an approved or accredited institution. Institutions that are accredited are those that have been accredited by an accrediting association recognized by the U.S. Department of Education, and/or Council on Higher Education Accreditation (CHEA).

Approved institutions are those that hold a legal approval from either a state approval agency or a national approval agency. Students who hold a bachelor degree from a foreign institution will have their degree evaluated using the standards established by the American Association of Collegiate Registrars and Admissions Officers.

Bachelor degrees from foreign institutions must be equivalent to degrees awarded by similar institutions in the U.S.

02. Applicants must have a cumulative GPA of at least 2.5 in undergraduate course work.

03. Applicants must submit an application for admission and application fee of \$100.
04. Applicants must submit two letters of recommendation.
05. Applicants must submit a statement or essay detailing why they wish to pursue the chosen educational program.

Students desiring admission to the Master programs(M.Div, MA in TESOL) must meet the following requirements.

1.

Applicants must hold a bachelor degree from an approved or accredited institution. Institutions that are accredited are those that have been accredited by an accrediting association recognized by the U.S. Department of Education, Council on Higher Education Accreditation (CHEA). Approved institutions are those that hold a legal approval from either a state approval agency or a national approval agency. Students who hold a bachelor degree from a foreign institution will have their degree evaluated using the standards established by the American Association of Collegiate Registrars and Admissions Officers.

Bachelor degrees from foreign institutions must be equivalent to degrees awarded by similar institutions in the U.S.

2.

Applicants must have a cumulative GPA of at least 2.5in undergraduate course work.

3.

Applicants must submit an application for admission and application fee of \$100.

4.

Applicants must submit two letters of recommendation.

5.

Applicants must submit a statement or essay detailing why they wish to pursue the chosen educational program.

ACADEMIC INFORMATION

Grading System

Any student receiving an incomplete grade (I) will be given up to six weeks to complete the assignment.

Any student receiving a "D" grade below, is responsible for arranging with the instructor a plan for improving his/her grade. Student performance will be evaluated by examination, attendance, classroom participation, special projects, seminars, and research works, etc. The following grading standard is used in all programs.

<u>Grade</u>	<u>Explanation</u>	<u>Grade Point</u>	<u>Progress Point</u>
A	Excellent	4	4
B	Good	3	3
C	Satisfactory	2	2
D	Poor	1	1
F	Failing	0	0
CR	Credit		
NC	No Credit		
W	Withdrawal		
I	Incomplete		
P	Pass		

The instructor may differentiate letter grades further by using Plus (+) or Minus (-) signs, and such notations have the following grade point values.

GPA Point Rate

A = 4.00A- = 3.75

B+ = 3.50B = 3.00B- = 2.75

C+ = 2.50C = 2.00C- = 1.75

D+ = 1.50D = 1.00D- = 0.75

Administrative Grading Symbols

<u>Symbols</u>	<u>Explanation</u>
SP	Satisfactory Progress
I	Incomplete
RD	Report Delayed
W	Withdrawal
AU	Audit

Grade Report

At the end of each semester, every student will be notified of his/her academic standing and grades achieved while attending the university. Grades are normally mailed within three weeks of the last day of the semester. If there are any unpaid charges or other penalties on record against the student, his/her transcript and grade reports will be withheld unless a different arrangement has been made in advance with the administration.

Grades submitted by instructors after completion of courses are considered final. Any request for a change on account of special circumstances must come from instructors and will be considered by the Academic Committee on a case-by-case basis. Completion of coursework and payment of fees does not guarantee graduation from the University.

Incomplete Grade

An incomplete must be converted to a passing grade by the end of the following semester. Otherwise, it will be converted to a failing grade(F) and counted as 0 units in terms of satisfactory academic progress.

Dropping or Adding Courses

Students who desire any type of course change must receive approval from Academic Dean and complete all required forms. To withdraw from or drop a courses, student must first complete a drop/add forms and secure the approval signatures of the course professor and Academic Dean. Failure by student to follow proper procedures when dropping a course could result in an automatic fail grant for that course.

Withdrawal Policy

Students withdrawing from DIA University before the end of the semester for any reason must get a "Withdrawal from DIA University" form from the Registrar's Office and obtain all signatures indicated.

Failure to do so will result in automatic fail grades in the courses in which the student is enrolled and may be grounds for denial of re-admission. Any refund is determined by the date of the official withdrawal.

Audit Courses

Audit and other non-credit courses are not counted toward fulfilling the requirements.

Examination Procedures

Requirements for midterms and other examinations (written and oral) during the semester, term papers, reports, projects and other student activities are determined by each instructor. Make-up examinations, re-tests, late submission of papers or other special arrangements are made only by the instructor and at the instructor's discretion.

Either the instructor or the University can administer a make-up examination or re-test, after the student has received approval from the Academic Dean. No instructor is required to offer make-ups, re-tests, or to accept late submissions of assigned work.

It is fully within the instructor's authority to give a failing grade for any failure to appear for or complete an examination in a timely manner or the late submission of a paper or any other assignment.

Failed Examination

The instructor may recommend that a re-test be permitted if a student fails an examination due to extenuating circumstances. The instructor must indicate, in writing, on the Grade Report to the Academic Dean that a re-test is recommended based on compelling evidence that the student failed the examination due to extenuating circumstances.

The re-test, if approved by the Academic Dean, will be scheduled in agreement with, and at the convenience of the instructor. The Registrar will notify the student in writing of the decisions of the Academic Dean. The examination must be completed before the end of the fourth week of the following semester.

In the interim, a grade of Incomplete (I) will be recorded for the course. A fee is assessed for each re-test, and must be paid at least one week prior to the re-test date.

If a student fails to appear for the re-test on time, the fee is forfeited. The student may reapply for permission to be re-tested, in which case an additional fee will be assessed.

Failure to Attend Examination

Without prior authorization by the Instructor, or without an exemption approved by Instructor, failing to attend any examination shall result in a failing grade. No make-up examination can be authorized.

A student may be excused from taking an examination as scheduled by reason of childbirth, documented illness or injury, death in the immediate family, or other emergency situations deemed acceptable to the Instructor. The students must apply for a make-up examination using an Examination Request Form. The request must be endorsed by the instructor and approved by Academic Dean. The student will usually be required to submit appropriate documents.

Attendance policy

All work missed due to absence or lateness must be made up to the satisfaction of the instructor in order to receive credit for the course.

Instructors may, at their own option, arrange for made-up examinations, in cases of excused absence (see the section on make-up examinations for further details). Instructors are not required to provide make-ups for examinations missed due to unexcused absence or lateness, and will normally assign a failing grade for such examination.

Excessive absence is defined as absences in excess of 20% of scheduled classroom hours in didactic courses, or absence in excess of 10% of scheduled clinical training course hours.

Instructors will report excessive absences to the Registrar.

The student may be asked to appear before the Academic Dean and the instructor. Failure to appear at the meeting may result in a failing grade, and may also result in suspension or expulsion from the University.

If the excessive absences are classified as excused, Academic Dean may recommend to the instructor that make-up work be arranged, or that the student be suspended from the class with no penalty grade assigned. If the excessive absences are not classified as excused, the Academic Dean & Academic Committee may:

1.

Place the student on probation, giving provisions for returning to good standing upon fulfilling certain conditions.

2.

Suspend the student for the remainder of the classes with no penalty grade assigned. Any tuition refund due shall be given in accordance with the University's policies and guidelines. The date of the notice of termination of study, as required for all tuition refunds, shall be the date of the Committee's decision.

3.

Suspend the student for the remainder of the classes with a failing grade assigned.

4.

Recommend to the President that the student be dismissed from the University.

Leave of Absence Policy

A Leave of Absence is granted to a student who finds it impossible to continue his/her studies due to a life emergency or situation but who wishes to continue his/her status in the University. A student may request a Leave of Absence for any legitimate reason.

A legitimate reason is one that prohibits the student from continuing his/her studies due a life problem that makes it impossible to attend classes or his/her program until his/her life problem has been resolved.

In order for a student to be granted a Leave of Absence, he/she **must** request a Leave of Absence from the Academic Dean in writing.

A Leave of Absence will not be granted if the student decides to not attend class without requesting a Leave of Absence first in writing from the Academic Dean. A student who does not attend classes and who does not have a Leave of Absence will be dropped from his/her program after missing 21 consecutive scheduled class days as required by law. A Leave of Absence may be granted for a period of up to 12 months.

If a student is granted a Leave of Absence and he/she does not return to class at the conclusion of the granted time period, he/she will be dropped from his/her program and will be subject to readmission requirements. Leaves of Absences will not be granted beyond one calendar year. No extensions will be granted beyond one calendar year.

Graduation With Honors

Candidates for graduation whose work has been of superior quality are honored at the graduation ceremony as indicated below:

With Honor For candidates who have an average of: 3.00 to 3.49

With Great Honor For candidates who have an average of: 3.50 to 3.79

With Greatest Honor For candidates who have an average of: 3.80 to 4.00

Transfer of Credit Policy – M.Div, MA in TESOL

A student is allowed to transfer up to six (6) semester units into the Master programs. Unit credits must be earned from a state an approved or accredited institution that has been accredited by U.S. Department of Education (U.S.D.O.E) recognized accrediting agency.

For units earned at institutions outside of the U.S., the student must submit a transcript and a catalog of the school attended. Units must be equivalent to units offered at DIA.

Equivalent unit credits earned outside of the U.S. will be evaluated using standards published by the American Association of Collegiate Registrars and Admissions Officers.

Academic Grievances

Students have a right to submit grievances and complaints to any administrative, staff or faculty member at any time. Students who have a complaint are encouraged to talk to member of the University's administrative staff. If a complaint or grievance is submitted in writing, it must be submitted to the President's office.

Within ten (10) days and in writing, the President's office will respond to complaint itself or with the method by which the complaint will be addressed.

If a student has a grievance concerning his/her grades, the student is required to comply with the following procedure.

1.

First, the student must address the dispute or grievance with the appropriate instructor no later than three (3) weeks after the student final grades are posted, or within three (3) days after the student receives a grade for an exam, term paper or assignment. If the student is not satisfied with the instructor's resolution of the matter, the student has a right to submit a written request concerning the grade to the Academic Dean's office.

2.

The submission of a grievance concerning a grade must be in writing to the Academic Dean's office. The Academic Dean will review the grievance and investigate the grievance using his/her discretion to interview any sources as needed. The Academic Dean will notify the student as to the outcome within ten (10) days of the receipt of the grievance.

3.

If the student is not satisfied, the student can request an interview with the Dean and the instructor within seven (7) days. Any decision resulting from this interview is final as far as the school's internal grievance procedure is concerned.

4.

The student will be notified again of his/her right to file a grievance with the BPPE.

All other grievances shall be handled as follows:

1.

If the student wishes to file a formal grievance for any matter, excluding grades, the student must file a written grievance with the Academic Dean's office within ten (10) days of being notified by the school of any action taken against the student.

2.

The Academic Dean shall review the grievance and notify the student of a decision within seven (7) days.

3.

If the student is not satisfied, the student can request an interview with the Academic Dean and a faculty member or administrator of his/her choice within ten (10) days. Any decision resulting from this interview is final as far as the school's internal grievance procedure is concerned. The student will be reminded of his/her right to file a grievance with the BPPE, State of California.

Classification of Students

1.

Regular student - A student who has met all entrance requirements and is not on probation.

2.

Probational student - A student may be placed on probation for academic or/and disciplinary probation.

3.

Part time student - A student carrying less than 9 semester hours.

4.

Full time student - A student carrying 9 or more semester hours

5.

Audit student - A student who enrolls in a class for no credit.

6.

Transfer student - A student transferring from another college will be after completing 9 semester hours.

STUDENT SERVICES

The office of Dean of Student offers a full range of services for students including, academic and career counseling, tutorial services, computer lab, and library services.

Orientation

The school offers students an orientation and introduction to DIA University programs, faculty, staff and other members. DIA also provide Internet services and Web Page links and videos, to introduce its programs.

In order to develop spiritually at DIA University, worship and christian growth are essential. Chapel services are held each week. Chapels are designed to meet student needs through music, prayer, sharing and occasional student speakers. Consistent chapel attendance is required of all degree, certificate students.

Christian Service Program

Part of developing spiritually is serving and learning to serve. In order to fulfil graduation requirements, six semesters of christian service(for M.Div students) and two semester(for MA in TESOL students) are required at a local church or christian communities. Students serve in a wide variety of activities: working with children, the elderly, the christians and others. Regular reports of christian service are reported to Dean of Student. Periodically, chapel services are held where students may share their service experiences. Christian service in under the direction of Dean of Student.

Prayer

At DIA University, there are many scheduled times for group prayer.

Church membership

It is expected that each student will have a place of regular attendance and service while enrolled at DIA University.

Counseling

The staff and faculty are available to assist students in academic and career counseling in the Office of Academic Dean. The academic Dean is primarily responsible for student counseling. Academic advisement is provided by a qualified faculty member (i.e., Program Chair) who answers questions concerning the student's individual curriculum.

The Dean is the final authority on all education matters. The Dean provides personal guidance and supervises all aspects of career development, including individual and group career counseling and placement.

Tutorial and Resource Services

The office of Dean of Student provides the tutorial assistance.

Tutorial assistance is provided in all academic areas by qualified staff, monitored by the Dean, but the primary focus is on English language skills (i.e., reading comprehension and composition).

Career Services

The office of Director of student offers students career planning and placement services. These services include assistance and guidance on career opportunities. Direction is given in interview preparation, career resources, and preparation of resumes.

Health Services

Although DIA does not assume responsibility for a student's medical fees, the University does maintain a list of qualified doctors to whom students are referred. The administration is attentive to student needs and assists the student in securing appropriate medical attention when it becomes necessary. A nurse is on call during school business hours.

Housing and Transportation

DIA does not provide housing, but does have an information center for housing and transportation needs. For a list of available housing and transportation, as well as housing and transportation assistance, and roommate and ride exchange, students should contact the school office for information.

The rule of life and conduct at DIA University is simply to live in a way which would bring glory th Christ and would be in the best interest of every other person. The feeling is that there can be unify in diversity where genuine live abounds. Students are expected to exercise modesty and propriety.

ADMINISTRATIVE INFORMATION

Student Records

Student records and all information arising there from will be protected under the Federal Right to Privacy Act. The University's policy is to maintain the confidentiality of the student's academic records.

No one outside of the institution shall have access to, nor will the University disclose, any information from a student's academic records without the written consent of the student.

Exceptions are made 1) for University personnel, or officials of other institutions at which the student seeks to enroll 2) persons or organizations providing the student financial aid 3) for accrediting agencies 4) in compliance with a judicial order requiring the student's record; or 5) in an emergency in order to protect the health or safety of a student or other persons.

The student's academic file is the sole property of the University. The University will not release copies of documents of course work to other institutions attended. Further information is provided in the bulletin, Family Educational Rights and Privacy Policies of DIA University, available in the Office of the Registrar.

Students who believe that their academic records contain inaccurate or misleading information may discuss their concerns informally with the Registrar. If the decisions are in agreement with the student's request, the records will be amended. If not, the student may follow additional procedures outlined in the Privacy Policies bulletin noted above.

Sexual Harassment and Assault Policy

Sexual Harassment and sexual assault will not be tolerated by the University. Any person who perceives that he/she has been a victim of sexual harassment or sexual assault should contact the Academic Dean's office. The Academic Dean will investigate the allegations and take appropriate action to protect the claimed victim, and discipline the offender where proven guilty.

Offenders will either be terminated from employment if he/she is an employee of the University, or dismissed from school if a student of the University, or replaced if a faculty member at the University

Interim Suspension

The President may immediately impose an interim suspension in all cases in which there is reasonable cause to believe that such an immediate suspension is required in order to protect lives or property and to ensure the maintaining of order. A student placed on interim suspension shall be given prompt notice of charge and the opportunity for hearing within ten (10) days of the imposition of the interim suspension.

During the period of interim suspension, the student shall not, without prior written permission of the President or designated representative, enter the campus for any purpose, other than to attend the hearing. Violation of any condition of interim suspension will be grounds for dismissal.

Academic Dishonesty

Individual instructors may fail a student for that examination, activity or course in the case of academic dishonesty. The instructor may refer the circumstance to the Academic Dean for review and further action.

The President may fail a student in a test or course, or expel a student, for cheating or plagiarism. Cheating includes, but is not limited to, looking at another person's examination paper, using unauthorized notes in an exam, and going to a restroom during an exam in order to consult notes or references.

Academic Freedom Policy

DIA University encourages both faculty members and students to participate in an academic activities with maximum freedom. The school maintains an

atmosphere of utmost academic freedom so that the faculty and students are assured open discussions and exchanges of ideas.

Academic freedom is assured DIA University policy and implemented through open discussions both at staff meetings in class.

Satisfactory Academic Policy

A student must be making satisfactory academic progress to be considered as completing their education on time. Satisfactory Academic Progress is defined as completion of a specific program within 150% of the normally scheduled time for completion. Thus, a four year bachelor degree program must be completed within 6 years of initial enrollment in order for a student to be determined to have completed their program on time.

A student may complete their program in a longer time period but they will not have been classified as completing their course program on time. In all cases, the student must complete their academic program within the maximum time frames stipulated for each degree program. Failure to complete within this maximum time frame could jeopardize the student's academic standing in their program.

Students requesting a leave of absence will have their Satisfactory Academic Progress time tolled for the duration of their leave of absence. Upon returning from a leave of absence, the Satisfactory Academic Progress policy will again be enforced.

Student Complaint Policy

A student has a right to file a complaint with the school at any time. A student has a right to file a complaint with the Bureau for Private Postsecondary and Vocational Education at any time at the address and phone number as follows:

Bureau for Private Postsecondary and Vocational Education, 1625 North Market Blvd, Suite S-202, Sacramento, CA 95834-1924, (916) 574-7720.

We ask first that the student file the complaint with the school to resolve the complaint before filing it with the BPPE.

The school will log your complaint and issue a decision or resolution to your complaint within 10 days.

Your complaint need not take any form but DIA only requires that you file your complaint with an administrative or staff person. If you are not satisfied with the resolution or you do not receive a resolution within 10 days, you may file your complaint with the BPPE. You may call them for a form to fill out or you may send a written complaint of your own making to the BPPE at the address listed above or you may call them at the phone number listed above.

FINANCIAL INFORMATION

Tuition

M. Div--Per Unit-\$400

M.A. in TESOL-Per Unit-\$400

Preschool Teacher/Director-Per Unit-\$200

Fees

Application Fee-\$100(Non-refundable)

Registration Fee: U.S. Residence-\$100(Per Semester)

Auditing Course (not for credit)-\$100

Transcript fee: Single transcript-\$7

Certificate fee: Single issue-\$7

Student ID Card Fee-\$10

Graduation fee (Degree Programs Only)-\$700

Master Thesis Review Fee-\$900

Return Check Fee-\$25

Diploma Replacement Fee-\$50

Course Drop/Add/Change Fee-\$20

Late Registration Fee-\$20

Auditing Course (not for credit)-\$100

STRF Fee..... \$2.50 per \$1,000.00 of tuition charged for new students only

1.

An audit student is one who wishes to sit in on a class but will not be given credit for the class. Once a student audits the class, they must reregister and retake the class for credit if they seek credit towards a degree program.

2.

Late registration fees are charged when a student registers for a class after the last date of scheduled registration. Scheduled registration will be published each semester.

3.

Students who have been out of enrollment for one academic year or more, must complete an application for re-entry.

4.

Housing, transportation and other living expenses are the responsibility of the student.

Student Tuition Recovery Fund Rights

The Student Tuition Recovery Fund (STRF) was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if he/she prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF, you must be a "California resident" and reside in California at the time the enrollment agreement is signed or when you receive lessons at a California address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered "California resident."

To qualify for STRF reimbursement you must file a STRF application within one (1) year of receiving notice from the Bureau for Private Postsecondary and Vocational Education that the school is closed. If you do not receive notice from the Bureau, you have four (4) years from the date of closure to file a STRF application. If a judgment is obtained you must file a STRF application within two (2) years of the final judgment.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts and any other information that documents the money paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary and Vocational Education, 1625 North Market Blvd, Suite S-202, Sacramento, CA 95834-1924, (916) 574-7720

Collection of Tuition

DIA University operates a one-year certificate (i.e., two semesters for full-time students), two-year MA TESOL degree (i.e., four semesters for full-time students), and a three-year M.Div. (i.e., six semesters for full-time students). Students are never asked to pay for more than the upcoming semester.

Private Institutional Loans

N/A DIA University does not provide private institutional loans.

Collection of Tuition

Each semester, students have two options for paying their tuition. They may pay the entire amount due for that semester, or may make three monthly payments. No extra fee is charged for the later option.

Promissory Note

N/A

Students do not sign promissory notes.

Consumer Loans

N/A

DIA University does not make consumer loans.

FSFA Issuance

N/A

DIA University is not yet eligible to participate in Federal Student Financial Aid Programs. In 2013, DIA will sit before the ABHE Commission on Accreditation for a decision on Candidate Status. This would qualify DIA to begin such a program if we so desire.

FSFA Cancellation Policy

N/A

DIA University is not yet eligible to participate in Federal Student Financial Aid Programs.

DIA Cancellation Policy

Students have the right to cancel the Agreement of a course of instruction, including any equipment such as books, materials, and supplies or any other goods related to the instruction offered in the Agreement. Cancellation may be made until midnight of the date that is one business day for every ten days of scheduled program length, rounded up for any fractional increments thereof, to a maximum of 50 days of instruction. Business day means a day on which students were scheduled to attend a class session.

Cancellation shall occur when students give written notice of cancellation at the address or the Institution shown on the reverse side of the Agreement. Students can do this by mail, hand delivery, or telegram. The written notice of cancellations, if sent by mail, is effective when deposited in the mail and is properly address with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that students no longer wish to be bound by the Agreement. Students will be given two notices of cancellation forms to be used at the first day of class. But students can use any written notice that they wish.

If the Institution has given students any equipment including books or older materials, students shall return it to the Institution within 30 days following the date of his/her notice of cancellation. If Students fail to return the equipment, including books or other materials, in good condition within the 30 day period, the Institution may deduct its documented cost for the equipment from any refund that may be due to students. Once Students pay for the equipment it is his/her to keep without further obligation.

If students cancel the Agreement, the Institution will refund any money that students paid, less any deduction for equipment not timely returned in good condition within 30 days after his/her notice of cancellation is received.

DIA Refund

TO ALL STUDENTS

You have the right to withdraw from a course of instruction at any time. If you withdraw from a course of instruction after the period allowed for cancellation of the Agreement, the school will remit a refund (less a registration fee if applicable, not to exceed \$100.00) within 30 days following your withdrawal. You are obligated to pay only for education services rendered and for unreturned equipment.

To determine the refund you would deduct a registration fee not the exceed one hundred dollars (\$100) from the total tuition charge. You would divide this figure by the number of hours in the program. The quotient is the hourly charge for the program. The amount owed by the student for purposes of calculating a refund is derived by multiplying the hours attended by the hourly charge for Instruction, plus the registration fee and the documented cost of any equipment or books unreturned in appropriate condition. It is the policy of the institution to pay the refund to any third party payers.

If the amount that you have paid is more than the amount that you owed for the time you attended, then a refund will be made within 30 days of withdrawal. If the amount that you owe is more than the amount you have already paid, then you will have to make arrangements to pay it.

Refund Example:

Assume that a student, upon enrollment in a 400-hour course, pays \$2,000 for tuition, \$100.00 for registration, and \$150 for the documented cost to that institution for equipment as

specified in the Enrollment Agreement. Assume the student withdraws after completing 100 hours without returning the equipment he/she obtained. The pro rata refund to gift student would be \$1,500.00 based on the calculation stated below. If

the student returned the equipment in appropriate condition within 30 days following their withdrawal, the institution shall refund the charge for the equipment paid by the student.

Tuition, registration, and equipment \$2,250

Registration Fee (\$100)

Tuition (\$2,000)

Equipment / books (\$150)

\$2,000 divided by 400 hours = \$5.00 per hour

100 completed hours times \$5/hour = \$500 tuition charge

Add Registration Fee \$100, documented cost of books unreturned \$150, plus tuition \$500 total charges of attending school \$750

Deduct \$750 from total paid of \$2,250. Refund due is \$1,500.

For the purpose of determining the amount you owe for the time you attended, the last date of attendance shall be deemed to be the last date of recorded attendance when any of the following occurs:

- a. You notify the school of your withdrawal or the actual date of withdrawal.
- b. The institution terminates your enrollment.
- c. You fail to attend classes for a three-week period. In this case, the date of withdrawal shall be deemed to be the last date of recorded attendance

Students have the right to cancel the Agreement of a course of instruction, including any equipment such as books, materials, and supplies or any other goods related to the instruction offered in the Agreement until midnight of the date that is one business day for every ten days of scheduled program length, rounded up for any fractional increments thereof, to a maximum of 50 days of instruction. Business day means a day on which students were scheduled to attend a class session.

Cancellation shall occur when students give written notice of cancellation at the address or the

Institution shown on the reverse side of the Agreement. Students can do this by mail, hand delivery, or telegram. The written notice or cancellations, if sent by mail, is effective when deposited in the mail (properly addressed with postage prepaid). The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that students no longer wish to be bound by the Agreement. Students will be given two notices of cancellation forms to be used at the first day of class. But Students can use any written notice that they wish.

100%	Friday, 2nd week of classes
75%	Friday, 3rd week of classes
50%	Friday, 4th week of classes

If the Institution has given students any equipment including books or older materials, students shall return it to the Institution within 30 days following the date of his/her notice of cancellation. If Students fail to return the equipment, including books or other materials, in good condition within the 30 day period, the Institution may deduct its documented cost for the equipment from any refund that may be due to students. Once Students pay for the equipment, it is his/hers to keep without further obligation. If students cancel the Agreement, the Institution will refund any money that students paid, less any deduction for equipment not timely returned in good condition within 30 days after his/her notice of cancellation is received.

ACADEMIC PROGRAMS

Master of Divinity

Program Description

The primary goal of the M. Div. is to train students to be effective professional ministers who are committed to an evangelical perspective of Christian faith and who can apply this faith in a Christian ministry context.

Graduation Requirements

The student must complete 96 semester units as follows:

Old Testament Courses	15 Semester Units
New Testament Courses	18 Semester Units
Church History Courses	9 Semester Units
Theology Courses	15 Semester Units
Practical Theology and Christian Education	18 Semester Units
Electives	18 Semester Units
Thesis	3 Semester Units

Required Core Courses

- Old Testament Courses (15su)
- ODT 502 Introduction to the Old Testament (3su)
- ODT 504 Beginning Hebrew (3su)
- ODT 602 Exegesis of the Old Testament(3su)
- ODT 604 Intermediate Hebrew (3su)

ODT 702 Old Testament Theology (3su)

New Testament Courses (18su)

NWT 501 Introduction to the New Testament (3su)

NWT 503 Beginning Greek (3su)

NWT 515 Theology in the Synoptics(3su)

NWT 603 Theology of the Pauline Epistles (3su)

NWT 701 New Testament Theology (3su)

NWT 703 Exegesis in the New Testament(3su)

Church History Courses (9su)

CHH 505 Church History I (3su)

CHH 605 Church History II (3su)

CHH 704 Christianity and Creationism(3su)

Theology Courses (15su)

SYT 506 Bibliology and Theology Proper (3su)

SYT 606 Pneumatology and Anthropology(3su)

SYT 607 Christology and Soteriology(3su)

SYT 705 Ecclesiology and Eschatology(3su)

SYT 706 Christian Apologetics (3su)

Practical Theology Courses (18su)

PRT 501 Theology of Ministry (3su)

PRT 507 Theology of Mission (3su)

PRT 508 Theology and World View Studies (3su)

PRT 608 Introduction to Preaching(3su)

PRT 609 Foundations of Christian Education (3su)

PRT 707 Preaching Practicum (3su)

PRT 708 Methods of Pastoral Counseling(3su)

ED 500 Introduction to Education I (3su)

ED 501 Introduction to Education II (3su)

Thesis

THS 790 Thesis (3su)

Electives (18su from the following)

ODT 513 Exegetic Methods of the Pentateuch (3su)

ODT 612 Exegetic Methods of the Prophets (3su)

ODT 614 Hebrew Syntax (3su)

NWT 511 Sermon on the Mount (3su)

NWT 512 Greek Syntax (3su)

NWT 611 Gospel of John (3su)

NWT 613 Theology and Ministry in Corinthians and Prison Epistles (3su)

PRT 514 Marriage and Family Counseling (3su)

PRT 616 Christian Spirituality (3su)

PRT 711 Theory of Church Growth (3su)

Total requirements of the degree are 96 Semester Units.

Master of Arts in Teaching English to Speakers of Other Languages

(MA in TESOL)

Program Description

The primary goal of the M.A in TESOL is to train students to be effective teachers in teaching English and give them a means of using this education to share Christian faith in other cultures.

Graduation Requirements

The student must complete 45 semester units as follows:

Core Courses

First Year Core Courses (12su)

TESL 501 Theory of Second Language Learning (3su)

TESL 503 Phonetics and Phonology (3su)

TESL 513 Sociolinguistics for Teaching (3su)

TESL 515 Structure of English for Teaching (3su)

Second Year Core Courses (12su)

TESL 502 Theory and Practice of English Language Teaching (3su)

TESL 504 Cross-cultural communication in Education (3su)

TESL 516 Curriculum and Materials Development for Teaching (3su)

TESL 518 Language Assessment (3su)

Elective Courses

First Year Elective Courses (6su from the following)

TESL 512 Psycholinguistics for Teaching (3su)

TESL 517 English Literature and Christian World View (3su)

TESL 519 Technology for Language Learning and Teaching (3su)

TESL 521 Effective Communication (3su)

Second Year Elective Courses (3su from the following)

TESL 500 Research in TESOL studies (3su)

TESL 514 Contrastive Analysis for Teaching (3su)

ED 502 Introduction to Education III

Biblical Electives (12 Semester Units of Bible Courses from the following)

ODT 502 Introduction to the Old Testament (3su)
ODT 602 Old Testament Theology (3su)
NWT 501 Introduction to the New Testament (3su)
NWT 301 New Testament Theology (3su)
NWT 303 Exegesis in the New Testament (3su)
NWT 603 Theology of the Pauline Epistles (3su)
NWT 611 Gospel of John (3su)

Total Requirements of the degree are 45 Semester Units.

Pre-School Teacher Certificate

Program Description

The primary purpose of the Pre-School Teacher Certificate program is to train students to be effective teachers of pre-school children to augment Christian church ministry.

Graduation Requirements

In order to complete the program and graduate with the Pre-School Teacher Certificate, the student must complete the following four(4) courses (PST101,102,103 and 104)

PST 101 Development in Early Childhood (3su)
PST 102 Child and Relations with Home, School and Community (3su)
PST 103 Child Creative Experiences (3su)
PST 104 Curriculum in Early Childhood Learning (3su)

Pre-School Director Certificate

Program Description

The primary purpose of the Pre-School Director Certificate program is to train students to be effective administrators within the pre-school environment to augment Christian church ministry.

Graduation Requirements

In order to complete the program and be awarded the Pre-School Director Certificate, the student must complete the following four courses (PST101,102,103,104) and either PSD201 or PSD202.

PST 101 Development in Early Childhood (3su)

PST 102 Child and Relations with Home, School and Community (3su)

PST 103 Child Creative Experiences (3su)

PST 104 Curriculum in Early Childhood Learning (3su)

PSD 201 Organization and Management of the Child Care Center (3su)

PSD 202 Management of the Pre-School (3su)

Total requirements of the Preschool Director Certificate are 15 Semester Units.

COURSE DESCRIPTIONS

M. Div. Course Descriptions

Old Testament Courses

ODT 502 Introduction to the Old Testaments (3su)

Introduction to the Old Testament with special emphasis on critical issues found in the Pentateuch and historical issues. The student is also introduced to literary styles found in the Old Testament.

ODT 504 Beginning Hebrew (3su)

This course provides the student with a basic understanding of the language of the Old Testament, including recognition of grammar forms, and syntax.

ODT 513 Exegetic Methods of the Pentateuch (3su)

This course will apply exegetical skills to an in-depth analysis of a selected book of the Pentateuch. Students will be required to produce a significant exegetical research paper as part of the class requirements.

Prerequisites ODT 502, 602

ODT 602 Exegesis of the Old Testament (3su)

This course will expand the student's knowledge and use of the Hebrew language for Old Testament exegesis and provide more in depth knowledge and skills for using the language in understanding the Old Testament.

ODT 604 Intermediate Hebrew (3su)

This course will expand the student's knowledge and use of the Hebrew language for Old Testament exegesis and provide more in depth knowledge and skills for using the language in understanding the Old Testament. Prerequisite

ODT 612 Exegetic Methods of Prophets (3su)

This course will apply exegetical skills to an in-depth analysis of a selected book of the Prophets. Students will be required to produce a significant exegetical research paper as part of the class requirements.

Prerequisites ODT 502, 602

ODT 614 Hebrew Syntax (3su)

This course will further a student's understanding of the Hebrew Language and syntactical knowledge of Hebrew grammar for exegetical proficiency.

Prerequisites: ODT 504, 604

ODT 702 Old Testament Theology (3su)

This course will introduce the student to the theological themes of the Old Testament and help the student understand the Old Testament's theological cohesiveness for Christian faith.

New Testament Course

NWT 501 Introduction to the New Testament (3su)

Introduction to the structure and message of the New Testament. Emphasis on the synoptic problem, cultural backgrounds of the literature of the New Testament and historical issues of the New Testament text.

NWT 503 Beginning Greek (3su)

This course will introduce the student to the language of the New Testament. The course provides knowledge of the basis noun and verb forms and provides the student with a knowledge of the letters and sounds of the Greek alphabet to help them read Koine Greek.

NWT 515 Theology in the Synoptics (3su)

This course examines the synoptic problem in detail and applies an understanding of it to the message of the New Testament.

Prerequisite: NWT 501

NWT 603 Theology of the Pauline Epistles (3su)

Overview of Paul's theology of Christ, the church and eschatology as well as an analysis on the practical message of Paul in the first century.

Prerequisite: NWT 501

NWT 701 New Testament Theology (3su)

Overview of the theology of the entire New Testament. Attention will be given to Petrine, Johannine and Lukan theology in addition to Pauline theology.

Prerequisite: NWT 501.

NWT 703 Exegesis in the New Testament (3su)

This course examines basic principles of exegesis as applied to the books of the New Testament. Students will be required to produce a significant exegetical research paper as part of the course requirements.

Prerequisite: NWT 501

NWT 512 Greek Syntax (3su)

This advanced course develops additional skills of Greek exegesis by expanding the student's knowledge of syntactical structures of the Greek language. The student's Greek vocabulary will also be expanded.

Prerequisite: NWT 503.

NWT 511 Sermon on the Mount (3su)

This course will examine, in depth Christ's sermon on the mount as presented in Matthew and related synoptics. This course will also deal with Christ's message as it relates to salvation.

NWT 611 Gospel of John (3su)

This course will examine in depth the message of John's Gospel and its contrast to the message of the synoptics. Other critical issues will also be examined.

NWT 613 Theology and Ministry in Corinthians and Prison Epistles (3su)

This course examines the messages and writings of Paul's letter to the Corinthians, with attention to its impact on Ecclesiology. Also, textual critical issues will be examined along with cultural issues that Paul presented.

Church History Courses

CHH 505 Church History I (3su)

Introduction to the founding of the Christian church from the first century through the fourth century. Emphasis on the early church fathers and early church councils.

CHH 605 Church History II (3su)

Introduction to the development of the Christian church from the fifth century to the Reformation.

CHH 704 Christianity and Creationism (3su)

This course examines the development of Christian thought in the Western world from the 18th century onward and contrasts this to the development of Creationism as opposed to Evolution in the 19th century.

Systematic Theology Courses

SYT 506 Bibliology and Theology Proper (3su)

Examination of the doctrine of God and the trinity and the Bible from an evangelical Christian perspective.

SYT 606 Pneumatology and Anthropology (3su)

Examination of the doctrines of the Holy Spirit and the essence of humanity from an evangelical Christian perspective.

SYT 607 Christology and Soteriology (3su)

This course examines the nature of Christ, his work and relationship to the church. The doctrine of salvation is also examined.

SYT 705 Ecclesiology and Eschatology (3su)

This course presents the nature of the church and its mission to the student as well as an overview of the doctrine of last things.

SYT 706 Christian Apologetics (3su)

This course is designed to present the student with the understanding of how to defend the Christian faith against major religions and non-Christian philosophies.

Practical Theology Courses

PRT 501 Theology of Ministry (3su)

This course examines the nature of the church and its mission, and the implications for modern church ministry. Emphasis will be placed on contemporary application of church ministry.

PRT 507 Theology of Mission (3su)

This course examines the development of Missions and the implication of Christian faith for church mission.

PRT 508 Theology and Worldview Studies (3su)

This course introduces students to the principles of a balanced Christian worldview. Worldview principles established in class are applied to a selection of issues in the Natural and Applied Sciences, the Humanities, and the Social Behavioral Sciences.

PRT 608 Introduction to Preaching (3su)

This course introduces the skills needed for effective sermon preparation, crafting and delivery.

PRT 609 Foundations of Christian Education (3su)

This course provides a proper foundation, both biblically and theologically, for the ministry of Christian Education in the local church.

PRT 707 Preaching Practicum (3su)

This course expands on the foundations of Homiletics and provides opportunities to develop and deliver sermons in a lab setting. Students are provided with an opportunity for critique of their skills in Homiletics.

PRT 708 Methods of Pastoral Counseling (3su)

Introduction to the skills needed to conduct Pastoral Counseling in the local church. Emphasis on pastoral responsibilities and liabilities in counseling in the local church.

PRT 514 Marriage and Family Counseling (3su)

This course provides the student with skills and knowledge of the unique issues facing marriage and family dynamics and the parameters within which Pastoral counseling can effectively function.

PRT 616 Christian Spirituality (3su)

Introduction to the disciplines of Christian growth and factors of human spiritual development.

PRT 711 Theory of Church Growth (3su)

This course introduces the theory and skills needed for church growth and provides opportunities to examine models of effective church growth.

ED 500 Introduction to Education I (3su)

The course provides an introduction to teaching as a profession in the American education system. The course offers a variety of perspectives on education including historical, philosophical, social, legal, and ethical issues in a diverse society. The course also provides an introduction to Five Dimensional Education System.

ED 501 Introduction to Education II (3su)

In-depth examination of major philosophies of education, and their relation to teaching practice, methods, curriculum, and educational administration. Philosophies examined include idealism, pragmatism, existentialism, Marxism, romanticism, phenomenology, hermeneutics, and perspectivism. Presented philosophies will be compared to the philosophy of Five Dimensional Education System.

ED 502 Introduction to Education III (3su)

Students will read and discuss on the Five Goals and 25 specialized curriculums developed by Five Dimensional Education and develop their own curriculums on the basis of proposed curriculums. To accomplish the above mentioned goals, students will review the

existing specific curriculums of Five Dimensional Education and develop their own program on the basis of their majoring field by application of 25 specialized curriculums.

Thesis

THS 790 Thesis (3su)

The student will be required to produce a major research paper in an area of interest that has arisen during his/her study in the M. Div program. The student will be required to meet with the Dean of the department and a faculty member who will assist the student in developing a well defined topic for research. This major research project will usually entail approximately 75 to 100 pages and should be an in depth examination of a particular issue affective Christian faith and practice. Students can register for this course during their third year of study the M. Div. program. Being in third year study is defined as having completed at least 60 semester units in the M. Div. program.

M.A. in TESOL Course Descriptions

TESOL Courses

TESL 501 Theory of Second Language Learning (3su)

Basic theories and introduction of methods of teaching ESL. Includes work with ESL students and description of personal theory and method of ESL teaching.

TESL 502 Theory and Practice of English Language Teaching (3su)

Introduces students to techniques for teaching ESL. Includes curriculum development, class observations, and hands-on experience

TESL 503 Phonetics and Phonology (3su)

Basic theories of phonics and phonology in the acquisition of language skills.

TESL 504 Cross-cultural Communication in Education (3su)

This course studies different kinds of cross-cultural communications and its effects on the process of education and learning.

TESL 601 Internship (3su)

Practical experience in teaching English language with emphasis on the special goals of the students.

TESL 602 Special Topics in Education (3su)

Topics to be determined by faculty with emphasis on trends in ESL teaching.

ED 500 Introduction to Education I (3su)

The course provides an introduction to teaching as a profession in the American education system. The course offers a variety of perspectives on education including historical, philosophical, social, legal, and ethical issues in a diverse society. The course also provides an introduction to Five Dimensional Education System.

ED 501 Introduction to Education II(3su)

In-depth examination of major philosophies of education, and their relation to teaching practice, methods, curriculum, and educational administration. Philosophies examined include idealism, pragmatism, existentialism, Marxism, romanticism, phenomenology, hermeneutics, and perspectivism. Presented philosophies will be compared to the philosophy of Five Dimensional Education System.

ED 502 Introduction to Education III (3su)

Students will read and discuss on the Five Goals and 25 specialized curriculums developed by Five Dimensional Education and develop their own curriculums on the basis of proposed curriculums. To accomplish the above mentioned goals, students will review the

existing specific curriculums of Five Dimensional Education and develop their own program on the basis of their majoring field by application of 25 specialized curriculums.

TESL 511 The Language Laboratory - Hardware and Software (3su)

This course studies the use of contemporary language teaching/learning software and their usage in a computer environment.

TESL 512 Psycholinguistics for Teaching (3su)

The study of psychological problems and the development of language in various human behavior settings.

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TESL 513 Sociolinguistics for Teaching (3su)

The study of dialects, bilingualism, multilingualism, speech communities, and regional/social variations as they relate to linguistic variables.

TESL 514 Contrastive Analysis for Teaching (3su)

Contrastive study between source and target languages for language teaching.

TESL 515 Structure of English for Teaching (3su)

Overview and comparison of applied linguistics research on second language acquisition and the implications for the classroom.

TESL 516 Curriculum and Materials Development for Teaching (3su)

Examination of curriculum development and its relationship to materials to accommodate various learning styles.

TESL 517 English Literature and Christian World View (3su)

Exploration of the framework and rationale for using literature in ESL classroom in a cross cultural setting. Focuses on classroom procedures, teaching strategies, world views of authors, and truth issues in the context of literature.

TESL 518 Language Assessment (3su)

Overview of language assessment tools as applied to ESL evaluation. Students will be given practical experience in the application of various tools.

TESL 519 Technology for Language and Teaching (3su)

This course provides opportunity to use and develop skills for supporting ESL teaching in the classroom by use of modern technology available in the field and it expands the students' use of current technology as it relates to teaching.

TESL 520 History of the English Language

This course traces the development of English, looking at both the English language and the social and political forces that have influenced the language. Three basic themes provide the structure for our semester: history, diversity, and change. Students examine the history of English as it developed in England, the United States, and other parts of the world.

TESL 521 Effective Communication

Through group activities, discussion and lecture, this course introduces concepts of perception, emotions, nonverbal communication, listening, defensiveness and relational conflict. Students develop an awareness of communication styles and skills to enhance their interpersonal effectiveness in professional and personal relationships.

TESL 500 Research in TESOL Studies

Introduces a variety of methods to conduct research in applied linguistics, with a particular focus on language acquisition and language teaching.

ODT 502 Introduction to the Old Testaments (3su)

Introduction to the Old Testament with special emphasis on critical issues found in the Pentateuch and historical issues. The student is also introduced to literary styles found in the Old Testament.

ODT 504 Beginning Hebrew (3su)

This course provides the student with a basic understanding of the language of the Old Testament, including recognition of grammar forms, and syntax.

ODT 602 Old Testament Theology (3su)

This course will introduce the student to the theological themes of the Old Testament and help the student understand the Old Testament's theological cohesiveness for Christian faith.

NWT 501 Introduction to the New Testament (3su)

Introduction to the structure and message of the New Testament. Emphasis on the synoptic problem, cultural backgrounds of the literature of the New Testament and historical issues of the New Testament text.

NWT 301 New Testament Theology (3su)

Overview of the theology of the entire New Testament. Attention will be given to Petrine, Johannine and Lukan theology in addition to Pauline theology.

Prerequisite:

NWT 303 Exegesis in the New Testament (3su)

This course examines basic principles of exegesis as applied to the books of the New Testament. Students will be required to produce a significant exegetical research paper as part of the course requirements.

Prerequisite:

CHH 505 Church History I (3su)

Introduction to the founding of the Christian church from the first century through the fourth century. Emphasis on the early church fathers and early church councils.

CHH 504 Christianity and Creationism (3su)

This course examines the development of Christian thought in the Western world from the 18th century onward and contrasts this to the development of Creationism as opposed to Evolution in the 19th century.

Preschool Director/Teacher Course Descriptions

PST 101 Development in Early Childhood(3su)

Development and growth. Basic principles of development and learning; the young child's cognitive, language, social, emotional, physical development.

PST 102 Child and Relations with Home, School and Community (3su)

This course is designed to bring about understanding, appreciation and cooperation between the home, the school and community.

PST 103 Child Creative Experience (3su)

Values of creative experience for children. Dramatic play, art, blocks and musk activities are explored, as well as skills in curriculum planning, class organization, language arts, social studies, mathematics and science.

PST 104 Curriculum in Early Childhood (3su)

Curriculum development and principles; analysis of learning environment; instructional strategies; physical facilities, equipment and materials, and development, organization and evaluation of programs for childhood education.

PST 105 Early Childhood Education(3su)

Diagnosis, learning, evaluation, intensive work with several children in diagnosing levels of development, planning follow-up activities, and interpreting and evaluating the child's progress. Teacher observation and informal evaluation techniques are emphasized.

PSD 201 Organization and Management of the Child Care Center(3su)

This course is designed to study the procedures of organizing childcare centers. The student will gain understanding of the legal requirements and learning administrative skills in human relations. The student must complete Pre-School Teacher courses prior to taking this course.

PSD 202 Management of the Pre-School (3su)

This course introduces the student to the critical areas of knowledge needed for effective management of pre-schools and day care centers, with attention to regulatory and statutory requirements.

FACULTY & ADMINISTRATORS

Faculty-M.Div. Program

Daniel Goldberg

Th.D. Grace Theological Seminary, IN

Th.M.Northern Baptist Seminary, IL T

B.A.Bible and Sociology, Goshen College, IN

Byungdal Kum

D.Min.Fuller Theological Seminary, CA

M.Div.International School of Theology, PA

B.S.Seoul National University, Korea

Sangrae Shim

D.Min.Huston Graduate School of Theology, TX

M.Div.Azusa Pacific University, CA

B.A.Presbyterian College of Theological Seminary, Kore

Steve Sunghak Hong

D.Min.Fuller Theological Seminary, CA

M.Div.San Francisco Theological Seminary, CA

B.S.Han Yang University, Korea

Faculty- MA in Tesol Program

Junghun Ahn

Ph.D.Pennsylvania State University, PA

M.A.Yonsei University, Korea

M.A. Yonsei University, Korea

Thomas Gault

Ph.D.University of Southern California, CA

M.A.California State University, CA

B.A.Geneva College, PA

Annita Ward

Ed.D.West Virginia University, VA

M.A.West Virginia College of Graduate Studies, VA

B.A.West Virginia Institute of Technology, VA

William Jeffrey Teveles

Ph.D.University of Texas, TX
M.A.San Francisco State University, CA
B.A.University of California at Berkeley, CA

Ngoc-Dung Thi Dang Firpo
Ph.D.Claremont Graduate University, CA
M.A.California State University, CA
B.A.University of Saigon, Vietnam

Jamey Hecht.
Ph.D.Brendeis University, MA
M.A.Brendeis University, MA
B.A.Brendeis University, MA

Faculty-Preschool Teacher/Director Program

Jeannie Choe
M.A. Education, Claremont Graduate University, CA
B.A Education, California State Long Beach, CA

David O. Kwon
Ph.D.University of Massachusetts, MA
M.S.Korea University, Korea
B.A.Korea University, Korea

Key ADMINISTRATORS

Dong Yoo, President

Steve Hong, Academic/Student Dean

Hye You, Librarian

Jinae Choi, Registrar/Administrator

Contact DIA

12440 Firestone Bd. suite 3000, Norwalk, CA 90650

Tel: (562) 929-2300

Fax: (562) 929-2322

Email: info@diauniversity.com