



TRUTH THEOLOGICAL SEMINARY

DEGREE PROGRAMS

2011-2012 CATALOG

9/1/2011 TO 8/31/2012

(REVISED, EFFECTIVE 7/1/2011)

**141 EAST DUARTE ROAD
ARCADIA, CALIFORNIA 91006**

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The catalog of Truth Theological Seminary (TTS) provides information and does not constitute a contract. TTS reserves the right to make changes in the programs, regulations, tuition, fees, and courses described in the catalog without notice

ACADEMIC CALENDAR**

2011-2012	Fall Quarter Sept. – Dec. 2011	Winter Quarter Jan. - Mar. 2012	Spring Quarter Apr. – June 2012	Summer Session July – Aug. 2012
Application Deadline	June 30, 2011	Oct. 31, 2011	Jan. 31, 2012	April 30, 2012
Registration	8/15-19	12/19-23	3/19-23	TBA
Classes Begin	9/6	1/3 D.Min. track March	4/2	TBA
Add/Drop Deadline	9/20	1/17	4/16	TBA
Final Exams	11/14-18	3/13-19	6/12-14, 18***	TBA
Grade Submission	12/5	3/30	7/2	TBA
Chapel	9/26	1/30	4/23	TBA
Faculty Meeting	9/27	1/31	4/24	TBA
Qtr. End Recital	TBA	TBA	TNA	TBA
Events	Graduation Orientation Thanksgiving Service	Faculty Concert	6/23 Commencement	Summer Seminar Faculty Workshop
Holidays Observed*	9/5 Labor Day 11/24 Thanksgiving 12/25 Christmas (office close on 12/26)	1/1 New Year's Day (office close on 1/2) 1/16 MLK Jr Day 2/20 Presidents' Day	4/6 Good Friday 5/28 Memorial Day	7/4 Independence Day
Quarter Break	11/19-1/2/2012	3/20-3/31	6/19-6/29	

* Classrooms, library, and office are closed on the observed holidays

** Schedules are to subject, please check with our office at 626-574-0770 for an update.

*** Current graduates will take final exam one week earlier in order to complete graduation check.

TRUTH THEOLOGICAL SEMINARY OPERATES ON QUARTER SYSTEM

Rev. 6/2011 !

SEMINARY PROFILE

Chinese-Americans comprise a growing segment of the population in the United States and Canada. This is due in part to the changes in immigration laws that eliminated discriminatory policies against Asians. The result was a rapid influx of immigrants from Asia. Today, a very large part of the Asian community in the United States is made up of new immigrants. Of these Chinese American communities in Southern California, it is likely that a majority of its members are foreign-born immigrants.

Unfortunately, due to a severe language barrier, many of these new Americans are unable to further their education. Immigrants from Europe were faced with the same problem in the mid-19th century. They established colleges and universities to target their limited English speaking, co-ethnic people. A century and a half later, the immigrants from Asia are confronted with this same situation. There is a dire need for institutions of higher education focused on offering courses in the language, which these students comprehend. This population of non-English speaking and limited-English proficient persons within the Asian-American community is growing faster than their ability to assimilate into the mainstream of the American society.

BRIEF HISTORY

During the summer of 1997, a group of pastors in the Los Angeles area recognized that a rapid growth of Chinese churches in North America created a lack of well-equipped church leaders and pastors. They then felt the call to establish in Los Angeles, an orthodox evangelical theological seminary, which would uphold the essential doctrine of the inerrancy of the Bible. A Board of Directors was formed and the name, Truth Theological Seminary (TTS) was chosen to manifest its standpoint of faith. Since then, TTS filed with the Office of the State of California, applied to the Bureau for Private Postsecondary Education (BPPE, formerly known as the Bureau for Private Postsecondary and Vocational Education, BPPVE) to grant degrees. TTS also obtained tax-exempt status from both IRS and State Franchise Board, recruited nineteen full-time and part-time faculty members (most of whom earned doctorates), bought a building, completed its basic furnishings, including approximately 7,000 books and 400 audiovisual tapes for the library. TTS was registered on November 6, 1997, and received a Temporary Approval from The Bureau for Private Postsecondary Education on October 4, 2000. The BPPE gave Institutional Approval to grant degrees effective December 12th, 2001.

During the summer of 1998, a brother in Taiwan made a financial donation to Truth Theological Seminary to purchase a building in memory of Dr. and Mrs. Chang Chun, a veteran Chinese statesman and devout Christians. After much prayer and labor, a building at 141 East Duarte Road in Arcadia was acquired. Dr. Chang's first name is Chun and Mrs. Chang's first name is Yu-Yin. Therefore, the building was given the name: "Yu-Chun Memorial Building" from combining the two names. The name also carries the implied meaning of educating people for the Kingdom of God.

Looking back, much is to be grateful for the Lord's amazing leadership and wonderful provisions. It also confirms the Lord's leading and His will in establishing Truth Theological Seminary here in Los Angeles. Currently, TTS does not carry any financial debate and owns a campus for full operation.

"If God's work is done in God's way, it shall never lack God's supply." (Hudson Taylor)

The journey is long and the challenges are great, but it is no doubt that our Lord has guided the establishment and the development of this Seminary, and will continue to lead TTS in the future.

MISSION, PURPOSE & OBJECTIVES

The *mission* of Truth Theological Seminary as an institution of higher learning is to offer graduate and non-graduate programs to the non-English speaking, as well as to the limited-English proficient students who wish to enroll.

Courses will be offered primarily in Chinese. Other languages will be considered as Truth Theological Seminary reaches out to a wider student-population in the years to come.

The *purpose* of TTS is to provide graduates for Christian leadership and service within their co-ethnic communities in the United States or abroad, as competent, knowledgeable, and caring ministers of the Gospel or as lay-workers.

The *objectives* of TTS are to provide rigorous academic and practical programs in Christian education in order to accomplish the following outcomes:

- (1) To develop professional skills in those disciplines essential for service as pastors, elders, deacons, and other church-related positions;
- (2) To obtain a thorough knowledge of the biblical, historical, and theological dimensions of Christian belief; and
- (3) To provide training for those who graduate and take positions in churches and other institutions so that they become effective communicators, leaders, and counselors who promote and expand the Christian cause in the United States and abroad.

CREDENTIALS

The State of California Bureau for Private Postsecondary Education (BPPE) has granted Truth Theological Seminary Institutional Approval (Ed. Code 94802(a)) as a private institution to provide all the degree programs that are detailed in this catalog. This means that the BPPE has determined and certified that Truth Theological Seminary meets the minimum standards established by the BPPE for integrity, financial stability, and educational quality, including the offering of bona fide instruction by qualified faculty and the appropriate assessment of students' achievement prior to, during, and at the end of its program. The current BPPE approval expires and will be up for renewal on December 31st, 2011.

FOUNDING PHILOSOPHY

The founding philosophy of Truth Theological Seminary is as follows:

1. To provide a variety of degree programs that meet the specific needs of limited proficient, as well as English speaking students from the Pacific Basin countries for the purpose of improving their effectiveness.
2. To provide an academic environment conducive for students' intellectual, spiritual, social, cultural, moral, aesthetic, and personal development, intending to aid them to enter the mainstream of American life, or if they are called, to go as missionaries and workers to other countries.
3. To promote a Christian understanding of God, man, and the world as revealed in the Bible.
4. To develop leadership skills in students that enable them to contribute effectively to the betterment of the world and effective leadership in local congregations of baptized believers in Jesus Christ who have voluntarily united to share democratically in missions, evangelism, discipleship, and all church related functions with equal footing and with no distinction of partiality. The distinctive goal is to train leaders who are committed to the biblical principle of the "priesthood of every believer" and to having no hierarchy in a church of pastoral authoritarianism.
5. To affirm that the Bible, and both its Old and New Testaments is the Word of God and is the inerrant and authoritative guide for each church. Not one Creed or Statement of Faith summarizing biblical theology should be imposed on any member because of the tendency of man to make a Creed a norm that may then enforce compliance. Since the Scriptures are to guide the lives of believers, believers must be allowed to follow the leadership of the Holy Spirit within the context of each local church. Thus, the Bible and not any human document is the ultimate standard and guide open to all believers.
6. Although a number of established Seminaries and newly established Chinese institutions are in operation in Southern California, Truth Theological Seminary is aware of the need for a seminary with the interdenominational tradition to provide training for leaders in the churches throughout Southern California, the United States, and Canada, as based on the Congregational polity of church government and control.

FACILITIES AND LIBRARY

The Yu-Chun Memorial Building

In 1998, Truth Theological Seminary received a donation from a family in Taiwan for the purchase of a building in memory of Dr. and Mrs. Chang Chun. The 9000 square-foot Yu-Chun Memorial Building was acquired and dedicated solely to the use of TTS.

Library

The Truth Theological Seminary library presently contains more than 12,800 volumes in Chinese and English titles, plus various videos and audiocassette tapes. Shelves for reference books for the courses taught and other books are easily accessible. We use the Library of Congress System for our cataloging classification. The library is set up to serve our faculty and students in a professional manner. Our students can look up many periodicals and research papers through the Internet access from our library computers. Additional expansions are budgeted for adding appropriate volumes, equipment, and space each year. This will be an ongoing process as TTS develops its program to serve in the 21st century.

The library is committed to meet the students' research needs to the best of their abilities. The students also have access to several thousands of volumes in the libraries at the nearby colleges, universities, and seminaries in the Greater Los Angeles area within driving distance, such as Fuller Theological Seminary (in Pasadena), Azusa Pacific University (in Azusa), Biola University (in La Mirada), and Claremont School of Theology (in Claremont). TTS will continue its effort in cooperating with other institutions as well as other Chinese seminaries in the Los Angeles area for students to have full access to their resources.

The following people have graciously contributed financially to the Truth Theological Seminary Library:

Mr. C.K. Chiang Mr. Tommy Hou Ms. S.Y. Hsu Tu Mr. S.C. Shen
Mr. C.F. Shen Rev. Tat-Kit Lin Rev. David Theonugraha Ms. Wan-Tsen Hsu
Family and friends of Mrs. Margaret Wong

The Pepperdine Collection

In 2002, the seminary library became a grateful recipient of over 2000 biblical studies and theology titles donated by the Pepperdine University Library. This group of books has been incorporated into the main library.

The Maurice J. Anderson Graduate Student Center

In addition to serving at Truth Theological Seminary, The Rev. Dr. Maurice Anderson has had a long and fruitful career related to the Baptist family, having served in at least eight other colleges and seminaries. In addition he has pastored churches, served as a missionary and an advisor for Christian educational institutions. The Center, named in his honor, houses a study research room with computers and Internet access, Dr. Anderson's office and his archives.

Other Facilities

In addition to the library, Truth Theological Seminary has faculty and administrative offices, a chapel, a lounge, a kitchen, and a conference room. Classrooms are equipped with audio-visual equipment, learning materials and teaching resources. Some of the classrooms have a piano that can be used for practice by arrangement with the seminary office. The seminary has a parking lot and has arrangements with the office building next door for overflow parking. There are no parking fees. There are many restaurants and fast food outlets within walking distance or a short drive from the seminary. Arcadia Public Library and a fitness center are within walking distance.

Housing

At this time, TTS has no housing facilities. Students are responsible for securing their own housing arrangements. There are numerous apartment complexes within a 3 to 5 mile radius of the seminary, in the Arcadia, Temple City, Monrovia, El Monte area. Students can expect to pay \$1000 to \$1300 per month rent for a 2-bedroom apartment and between \$1200 and \$2000 per month for a 3-bedroom apartment.

Location

The TTS campus is located in Arcadia of Southern California, approximate 25 miles northeast of metro Los Angeles and 5 miles east of Pasadena, surrounded by freeways 605, 210 and 10.

TRUTH THEOLOGICAL SEMINARY

141 East Duarte Road
Arcadia, CA 91773
(626)574-0770
Fax: (626)574-0497
Truthseminary.com

Directions

From LAX: Take the 405 freeway north to the 10 freeway east. Take the Santa Anita exit north to Duarte Rd. Turn east; TTS is on the north side of the street between 1st and 2nd streets.

From Ontario Airport: Take the 10 freeway west to Santa Anita north to Duarte Rd. Turn east; TTS is on the north side of the street between 1st and 2nd streets.

From Burbank Airport: Take the 5 freeway south to the 134 freeway east. The 134 joins the 210 in Pasadena. Continue on the 210 freeway east to Santa Anita south. Take Santa Anita south to Duarte Rd. Turn east; TTS is on the north side of the street between 1st and 2nd streets.

From John Wayne Airport: Take the 5 freeway north to the 605 freeway north to the 210 freeway west. Take the Santa Anita exit south to Duarte Rd. Turn east, TTS is on the north side of the street between 1st and 2nd streets.

DOCTRINAL STATEMENT

IMPORTANCE

The Board of Directors at Truth Theological Seminary believes that it is essential to have a statement which sets forth the position of the institution with regard to the major biblical doctrines as well as provides a framework for curriculum and instruction at TTS. The statement of faith which follows also provides an anchor to protect the institution against theological drift. For this reason, members of the Board of Directors, Administration, and Faculty are required to sign a statement affirming agreement with this doctrinal position.

DOCTRINAL POSITION

The Scriptures. We believe in the absolute inerrancy and authority of Scripture, (1) that the Bible, Old and New Testaments, is the plenary Word of God, (2) that the Bible is an objective, propositional, supernaturally given revelation, verbally inspired in every word, and therefore without misstatement or defect of any kind, and (3) that the Bible is altogether sufficient in itself our only infallible rule of faith and practice.

The Godhead. We believe that there is but one sovereign, living and true God, perfect in all His attributes (love, holiness, wisdom, etc.), infinite in His being, and eternally existing in three Persons--Father, Son, and Holy Spirit, all of whom are one in essence (or nature) and each of whom is to be honored and worshipped equally.

1. God the Father, the first person of the Trinity, is the Creator of all things who upholds, directs, and governs all creatures and events according to His own purpose, is sovereign in providence and redemption, and has decreed for His own glory all things that come to pass. His fatherhood involves His designation within the Trinity and His relationship with mankind. (As Creator He is Father to all men, but spiritual Father only to believers.)

2. God the Son, the second person of the Trinity, our Savior and Lord Jesus Christ, is fully God and fully man (one Person with two natures) who, before the incarnation, was God and was with God and who, in the incarnation, accepted all the essential characteristics of humanity and so became forever the God-man. God the Son became man by the miracle of Virgin Birth. The purpose of His incarnation was to reveal God, redeem men, and rule over God's kingdom. Christ accomplished our redemption through the shedding of His precious blood as well as His sacrificial, voluntary, vicarious, substitutionary, and propitiatory death on the cross. By His sinless life and substitutional death on the cross, our Lord made a perfect atonement for sin, by which the wrath of God against sinful men is appeased and a ground furnished upon which God can deal in mercy with believing sinners. Christ was bodily resurrected by the power of the Holy Spirit to secure our justification and ascended into heaven, there to appear before the face of God as our Advocate and Intercessor. Christ will return personally to receive the church unto Himself at the rapture and, returning with His church in glory after the tribulation period, will establish His Messianic Kingdom on the earth for a thousand years. During this time the redeemed will reign with Him over all the nations of the world.

3. God the Holy Spirit, the third Person of the Trinity, is possessed of all the divine attributes, is coequal and consubstantial with the Father and the Son, and is the sovereign Agent in the creation, the incarnation, the written revelation, and the work of salvation. In the work of salvation, His activity includes regenerating those who believe, baptizing them into the body of Christ, indwelling within them, building them up in the faith, transforming them into the image of Christ, guiding them into all truth, bestowing them His gifts, empowering them for service, and sealing them unto the day of redemption. The Holy Spirit also glorifies the Lord Jesus Christ, intercedes for the saints, and convicts the world of sin, righteousness, and judgment.

The Creation and Fall of Man. We believe (1) that man was directly created by God in His image and after His likeness, (2) that man was created free of sin with a rational nature, intelligence, volition, self-determination, moral responsibility to God, and purpose to glorify God, enjoy God's fellowship, live his life in God's will, and accomplish God's plan for mankind in the world, and (3) that by personal disobedience to the revealed will of God, man lost his innocence, incurred the penalty of spiritual and physical death, and became a sinful creature and the progenitor of a fallen race which is universally sinful in both nature and practice, is alienated from the life of God, is under the judgment and wrath of God, has within itself no possible means of recovery, and is in dire need of salvation.

Salvation. We believe that salvation is wholly of God by grace on the basis of Christ's redemption, the merit of His shed blood, not on the basis of human merit, is a free gift received only by personal faith in the Lord Jesus Christ, includes the whole man (spirit and soul and body), and includes regeneration, justification, and sanctification.

1. Regeneration is a supernatural work of God by which the divine nature and eternal life are given. It is instantaneous and is accomplished solely by the power of the Holy Spirit through the instrumentality of the Word of God, when the repentant sinner, as enabled by the Holy Spirit, responds in faith to the divine provision of salvation. Genuine regeneration is manifested by fruits as expressed in righteous living, attitudes and conduct.

2. Justification is an act of God by which He declares righteous those who, through faith in Christ, repent of their sins and confess Him as Savior and Lord. This righteousness is apart from any virtue of man and involves the placing of the believers' sins on Christ and the imputation of Christ's righteousness to the believers.

3. Sanctification (separation from sin and being set apart unto God), commencing with justification and consummating with glorification, is the work of God by which the state of the believer is progressively brought closer to the likeness of Christ through obedience to the Word of God as well as the empowering of the Holy Spirit, and by which the believer is able to live a life of increasing holiness in conformity to the will of God.

All the redeemed once truly saved are delivered from all condemnation, are kept by God's power, and are thus secure in Christ forever.

The Church. We believe (1) that the formation of the church, the body of Christ, began on the day of Pentecost and will be completed at the coming of Christ for His own at the rapture, (2) that all who put their faith in the Lord Jesus Christ are immediately placed by the Holy Spirit into the church, the bride of Christ, of which Christ is the head, (3) that the one supreme authority for the church is Christ, (4) that the biblically designated officers serving under Christ and over the assembly are elders (or pastors) and deacons, and (5) that the purpose of the church is to glorify God by building itself up in the faith, by instruction of the Word, by fellowship, by keeping the ordinances (baptism and the Lord's Supper), and by advancing and communicating the gospel to the entire world.

Angels. (1) We believe that holy angels are created beings and are therefore not to be worshipped. Although they are a higher order of creation than man, they are created to serve God and to worship Him. (2) We believe that Satan is a created angel and the author of sin. He incurred the judgment of God by rebelling against his Creator, by taking numerous angels with him in his fall, and by introducing sin into the human race by his temptation of Eve. He is the open and declared enemy of God and man, the prince of this world who has been defeated through the death and resurrection of Jesus Christ and that he shall be eternally punished in the Lake of Fire.

Future Life, Bodily Resurrection, and Eternal Judgment. We believe (1) that the spirits of the saved at death go immediately to be with Christ in heaven, where they abide in joyful fellowship with Him until His second coming, when their bodies shall be raised from the grave and changed into the likeness of His own glorious body, at which time their works shall be brought before the judgment seat of Christ for the determination of rewards, and (2) that the spirit of the unsaved at death descend immediately into Hades where they are kept under punishment until the final day of judgment, at which time their bodies shall be raised from the grave, they shall be judged according to their works, and cast into Hell, the Lake of Fire, the place of final and everlasting punishment.

Eternity. We believe that after the closing of the millennium, the casting of Satan into the Lake of Fire, and the judgment of unbelievers, the saved will enter the eternal state of glory with God, after which the elements of this earth will be dissolved and replaced with a new earth wherein only righteousness dwells. Following this, the heavenly city will come down out of heaven and will be the dwelling place of the saints, where they will enjoy forever fellowship with God and one another. Our Lord Jesus Christ, having fulfilled His redemptive mission, will then deliver up the kingdom to God the Father that in all spheres the triune God may reign forever and ever.

STUDENT LIFE

SPIRITUAL LIFE

The Administrative Staff, acting in place of the Dean of Students, for the time being, follows the objectives of TTS in helping students become ministers who please the Lord and glorify God in their spirituality, intellectual endeavor, Christian service and personal life style. The following are means TTS encourages to promote and develop the student's spiritual life: attend student chapel, prayer at the beginning of the class, church and personal ministries, attendance at Sunday services, engagement in personal devotions and special prayer times, participation in a designated spiritual emphasis week during each quarter.

The aims of TTS are to establish an effective channel of communication between TTS and the students, to counsel students to actively involve themselves in community life, to help students to willingly accept spiritual instruction and the renewal of the Holy Spirit, and to enhance the spirit of unity of TTS.

MISSIONARY ACTIVITIES

In part of its role of maintaining the spiritual life on campus, students are encouraged to participate in short-short missionary activities via their local church membership. The Administrative Staff also invites ministers and other professionals to TTS to share their ministerial and professional experiences.

STUDENT COUNCIL

A Seminary Student Council has not yet been developed, but the Administrative Staff will function in advising students as to Seminary Student Activities.

SOCIAL LIFE

In one of the quarters, the students will be invited by the faculty and staff to participate in a social event to develop closer relationships and a common faculty-student life in TTS. TTS holds an annual Thanksgiving for faculty, staff, students, and friends of the seminary. This banquet normally takes place on the Sunday evening before Thanksgiving Day.

PLACEMENT SERVICE

Currently, TTS does not have a placement service; however, related employment opportunities are kept in a "ministry opportunity binder" at the main office as information received and collected by the seminary. The binder is available to students who are interested.

STUDENT SUPPORT SERVICES

ORIENTATION

During the first week of instruction, the entering students will receive orientation covering academic policies, scholastic regulations, student's rights, code of conduct, and student support services available to them by the administration and the staff.

ACADEMIC AND PERSONAL COUNSELING

It is the desire of the faculty, administrators and staff at Truth Theological Seminary to provide students with a continual academic supports and personal counseling as the needs occur. Staff members of academic and administrative divisions are instructed to make themselves available to the students for their counseling needs, such as class selection, scheduling, personal problems, and any other matters that are deemed important to the students. If professional counseling should be needed, TTS will recommend counseling services that are available in the community.

CAREER AND JOB PLACEMENT COUNSELING

A majority of the prospective students are bilingual, foreign-born immigrants wishing to serve their co-ethnic communities. In view of the severe shortage of ordained bilingual ministers, as well as bilingual specialists in Christian education, career planning and job placement problems of graduates will be minimal. Jobs related to the ethnic Christian church are one of the fastest growing segment of employment among the Asian immigrant community. Potential church openings will be posted in the institution's main office. Staff will be available, if needed, to provide counseling to aid students in seeking church employment upon graduation.

ASSIMILATION COUNSELING

Truth Theological Seminary's primary target population is new immigrants with limited English proficiency. Students will be encountering not only linguistic barriers but cultural barriers as well. One of the services that will be provided by TTS is assistance in students' mainstreaming process, including but not limited to American customs and etiquette. This type of student support service will be very popular because most have had very little opportunity to learn systematically about the American customs and etiquette. This type of student support will be offered informally in classes and during special occasions when faculty and students are ensembled together.

STUDENT ORGANIZATIONS

Truth Theological Seminary provides assistance to student leaders to form their own student government and clubs and participate in extracurricular activities. The Administrative Staff serves to give advice as student government and clubs are formed. Currently, a TTS alumni association is in active.

ADMISSIONS INFORMATION

NON-DISCRIMINATION POLICY

It is the policy of Truth Theological Seminary that applicants for admission shall not be discriminated against on the basis of race, color, ethnicity, national origin, gender, age and handicap.

CLASSIFICATION OF STUDENTS

Students who are accepted for admission will be placed in one of the following classifications:

Full Time Students

Students who meet all admission requirements, and enroll in at least 9 units per quarter for degree programs will be classified as Full-Time Students.

Part Time Students

Students who meet all admission requirements, and enroll in fewer than 9 units per quarter for degree programs will be classified as Part-Time Students.

Conditional Status

Students who do not meet all admission requirements may be admitted under conditional status. A conditional-status student must satisfy all of the conditions for admission within the prescribed time limit as stipulated by the admission office at the time of admission. The student will be dismissed if he or she is unable to meet the requirements.

Special Status (non-degree)

A student who does not intend to earn a degree and does not meet the admission requirements may be admitted as a special-status student. No official grade will be recorded and no credit will be earned for the special status student, instead a certificate of completion of course may be issued.

Audit Status

Admitted students who wish to take courses without earning credit may enroll as an auditor, providing he or she meets the course prerequisite. The indication of audit must be made at the time of registration.

Readmission

A student must apply for readmission through normal admissions procedures after an absence of three consecutive quarters. Readmitted student must meet all new or revised graduation requirements. Readmission is not guaranteed.

ADMISSIONS REQUIREMENTS

MASTER DEGREE PROGRAMS

1. The applicant must be a born-again Christian, clearly called by God and willing to serve the Lord.
2. The applicant must hold a bachelor's degree or equivalent from a regionally accredited college or university where an overall GPA of 2.5 or better was achieved, or where a GPA of 2.75 or higher was achieved in the last 90 quarter units.
3. For applicants whose education was principally in a language other than English, a minimum TOEFL score of 500 is required. Applicants who meet all of the academic requirements except for the TOEFL score may be admitted on probationary status and will be required to take any one of the GS 501-3 or GS 601-3 courses and achieve a passing grade within the first year of enrollment.
4. Documentation must be submitted to the Admission Office or postmarked by admission deadline.
5. Required for application to the Master's programs:
 - 1) Application for admission (Forms 100, 101)
 - 2) Biographical Summary (Form 110)
 - 3) Statement of Conversion and Call (Form 111)
 - 4) Three References (Form 112 & 113)
 - 5) U.S. residents must show their social security card and submit proof of U.S. legal residency. Any one of the following documents is considered as a proof: valid green card / U.S. passport / I-94 with I-551
 - 6) A non-refundable application fee of \$50
 - 7) All official transcripts. (Unofficial transcripts may be submitted as preliminary consideration)
 - 8) TOEFL score, if required
 - 9) An interview with the Admission Committee
 - 10) Enrollment Agreement (Form 201) California residents only

DOCTOR OF MINISTRY PROGRAM

1. The applicant must be a born-again Christian, clearly called by God and willing to serve the Lord
2. The applicant must hold a Master of Divinity degree or its equivalence of graduate theological degree, such as Master of Arts in Biblical Studies. Equivalency is determined after a review of transcripts and catalog of the graduate theological institution attended.
3. A minimum GPA of 2.85 in all graduate level courses is required
4. Proof of engagement in full-time ministry for at least two years after obtaining Master degree is required. While enrolled in the program, the students of D.Min. program must remain actively engaged in Christian ministry
5. Interview with the Director of the Doctor of Ministry Program
6. Documentation must be submitted to the Admission Office or postmarked by admission deadline.
7. Required documentations:
 - 1) An application for admission (Forms 100, 101)
 - 2) A biographical Summary (Form 110)
 - 3) A Statement of Conversion and Call (Form 111)
 - 4) Three references (Form 112 & 113)
 - 5) For U.S. residents: valid social security card and proof of U.S. legal residency. Any one of the following documents is considered as a proof: valid green card / U.S. passport / I-94 with I-551
 - 6) A nonrefundable application fee of \$50
 - 7) All Official transcripts. (Unofficial transcripts maybe submitted as preliminary consideration)
 - 8) TOEFL score, if required
 - 9) Ministry experience validation (Form 150)

- 10) Institutional approval for study (Form 151)
- 11) Tuition and fee payment agreement (Form 152)
- 12) Californian residents only: execute an Enrollment Agreement (Form 201)

AFTER FILING FOR APPLICATION

1. An admissions counselor will be assigned to the applicant. All questions concerning admissions should be directed to the admissions counselor.
2. Applicants will be notified of interview appointment and of items needed to complete the file.
3. The Admission Office will mail an admission decision to the applicant.
4. Upon acceptance, a \$200 deposit is required to hold place in the program. Such deposit will be applied towards the tuition.

ADMISSION APPLICATION DEADLINES

Applicants are encouraged to apply at least three months ahead of the expected enrollment quarter. Documentation and admission application must be filed with the Admission Office. For application deadlines please refer to Academic Calendar.

TRANSFER CREDIT

Applicants who have attended other accredited theological seminaries may be given credit for comparable courses being offered at Truth Theological Seminary. The total number of transfer credits allowed is different from program to program. See Appendix E for details.

LIFE EXPERIENCE CREDIT

Credit for experiential learning is not recognized for reduction of credits required toward any program offered by this institution.

INTERNATIONAL STUDENTS

TTS is not authorized to issue international student visa at this time.

FINANCIAL INFORMATION

TTS is a non-profit institution, and endeavors to keep students' expenses to a minimum. All charge schedules and refund policies are in compliance with the guidelines of the Bureau for Private Post Secondary Education of the State of California.

TUITION & FEES

Tuition		Certificate Programs	Master Degree Programs	Doctor of Ministry (6 units/course)
Regular Students	per unit	\$50	\$150	\$250
Part-Time Students	per unit	50	150	250
Auditors	per unit	50	90	250
Pvt. Music Lesson Fee	per lesson	50	50	n/a
Non-refundable Fees				
Admissions Application	one time	\$20	\$50	\$50
Registration	per quarter	10	45	45
Late Registration	per quarter	10	10	25
Late Payment	per quarter	10	10	10
Refundable Fees				
Add/Drop/Change	per application	\$10	\$10	\$10
Official Transcript	per copy	10	10	10
Graduation Fee	per application	100	200	200

Typical total tuition charge for Master of Divinity program is \$21,600; \$14,400 for Master of Arts in Biblical Study; \$7,200 for Master of Church Music; \$12,000 for Doctor of Ministry.

STUDENT TUITION RECOVERY FUND (STRF) STATEMENT

According to BPPE bylaw §94944, all educational institutions authorized to operate in the State of California must participate in the Student Tuition Recovery Fund. (See also Appendix A and B).

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending schools approved by, or registered to offer Short-term Career Training with the Bureau for Private Postsecondary Education (BPPE).

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF fee, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. The school's breach or anticipatory breach of the agreement for the course of instruction.
5. There was a decline in the quality of the course of instruction within 30 days before the school closed, or if the decline began earlier than 30 days prior to closure, a time period of decline determined by the Bureau.
6. The school committed fraud during the recruitment or enrollment of program participation of the student.

You may also be eligible for STRF if you were a student that was unable to collect a court judgement rendered against the school for violation of the BPPE Act of 2009.

You must pay the state-imposed fee for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program, or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF fee if either of the following applies:

1. You are not a California resident,
2. Your total charges are paid by a third party, such as an employer, government program, or other payer, and you have no separate agreement to repay the third party.

TUITION INSTALLMENT PLAN

All charges for tuition and fees are due and payable at the beginning of each quarter. Students who are unable to pay the total amount due at registration and have enrolled at least nine units per quarter, a personalized deferred payment plan may be arranged with TTS's Financial Officer. The deferred payment plan is not automatically granted. Student must apply for it. The basic standard arrangement is as follows:

1. All applicable fees are due at registration.
2. The tuition portion is divided into three installments. The first 35 % tuition is due at registration. Next 35% is due the third week of the quarter, and the remaining 30% due the sixth week.
3. Each installment is subject to an additional \$10 service charge.
4. Late payments must be made within 7-calendar-day grace period and are subject to an additional charge of \$10.
5. Failure to make payments within the grace period may be grounds for suspension and lost all privileges as student.

For adjustments to the standard installment plan and additional information, students should consult with our Financial Officer

FINANCIAL AID

Truth Theological Seminary does not participate in any federal and state financial aid programs. However, a private Truth Theological Seminary Scholarship Fund is available to those who are eligible to apply. TTS scholarship fund provides financial aid for applicants who intend to continue studies at TTS and have financial needs, desire to study God's word, love God and have zeal for God for the expanding and building up of His kingdom.

The following individuals have graciously contributed to the Truth Theological Seminary Scholarship/Financial Aid fund:

Mrs. Yu-Fong W. Fong in memory of Yu-Chin Fong and An-Chu Fong
 Mrs. F. Ouyang in memory of Mr. and Mrs. Chun Ouyang
 Mrs. May Niu
 The Family, relatives and friends of Mr. King-Chuen Hor

Financial aid application forms (Forms 120 and 121) can be obtained from the school office. Each applicant shall submit a current and completed application for each quarter enrolled. Application deadline of each quarter is four weeks prior each quarter begins.

An eligible applicant shall meet all of the following criteria for financial aid consideration:

1. Must be in a degree program
2. Registered for at least 9-units (full-time student)
3. Proof of financial need

4. In a good conduct standing
5. Achieve a 3.0 GPA standing

Upon submission of the application, each applicant is required for providing the following documents:

1. A copy of applicant's social security card
2. A copy of proof of U.S. legal residency (i.e. valid permanent residence card or valid U.S. passport)
3. Proof of financial hardship (previous year of Federal and CA income tax returns)
4. Recommendation from church leadership (i.e. Pastor-in-charge or chairperson of church governing board) (Form 121)

TUITION REFUND POLICY

TTS is in compliance with the applicable California Education Codes governing tuition refund policy. In order to ensure that all of our students are fully informed on their rights and procedures for recovering tuition, a Student Enrollment Agreement (Form 201) and a copy of TTS's Refund Provisions (see Appendix A) is given to each student during registration.

Procedure

At any time, a student has the right to withdraw from a registered course or may terminate his/her enrollment. In such case, guidelines in the Refund Provisions shall be applied.

In general, the student must deliver a signed and dated written request (Form 105) to the Registrar's Office in person or by certified mail. TTS will make any refunds due within 30 calendar days from the effective date of cancellation.

Full Refund

When the cancellation takes place by the end of the second week of instruction, the student is entitled to receive 100% of the amount paid for instructional charges less the non-refundable fees.

If TTS cancels a scheduled course, students enrolled in that course will receive a full refund of tuition.

Pro-rata Refund

If the student withdrawal takes place after the second week but less than 60% of the instruction hours, the student will receive a *pro-rata* refund for the unused portion of the tuition and other refundable charges. See Appendix A for a refund details.

ACADEMIC REGULATIONS

ACADEMIC CREDITS

TTS operates under the quarter system. Each quarter lasts 10 weeks. One Quarter Credit Hour (unit) is equivalent to 10 clock hours of instruction. One clock hour is equivalent to fifty minutes of instruction per week. Classes typically require three hours of study outside the class for every hour of study inside the class. For example, a 3 unit course would require approximately 9 hours of study outside of class per week.

Credit will only be awarded for actual course work.

SATISFACTORY ACADEMIC PROGRESS

Each student is expected to meet the Satisfactory Academic Progress (SAP) requirements established by TTS.

The first SAP requirement is that students are required to maintain a minimum cumulative grade point average of 2.0 (on a 4.0 scale) or “C” average. In addition, students must make progress by completing the degree within the specified time frame. The M. Div. degree should be completed within 6 years after enrollment. The M.A. degree should be completed within 4 years after enrollment. The D.Min. Degree should be completed within 6 years after enrollment in the program. In rare case, extension of the study period may be granted. Written petition is required and addresses to the Dean Office.

GRADING SYSTEM

Truth Theological Seminary continually evaluates the student’s academic progress through examination of student’s knowledge, classroom participation, and research skills.

Quality of coursework is graded on the following grading scale. TTS awards letter grades with corresponding grade points if applicable. Passing grades are A, B, C, or D unless otherwise specified in the course descriptions. The following is guideline of TTS’s grading system:

Grade	A Excellent	B Good	C Average	D Passing	F Failure	UW Unofficial Withdrawal
Percentage	90 -100	80 - 89.9	70 - 79.9	60 - 69.9	0 - 59.9	N/A
Grade Point	A= 4.0 A-=3.67	B+ 3.33 B=3.0 B-=2.67	C+=2.33 C=2.0 C-=1.67	D+=1.33 D=1.0 D-= 0.67	0	0

Ranking	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
Score	93.5- 100.0	90.0- 93.4	86.5- 89.9	83.5- 86.4	80.0- 83.4	76.5 – 79.9	73.5- 76.4	70.0- 73.4	66.5- 69.9	63.5- 66.4	60.0- 63.4	59.9 or below
GPA	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	1.33	1.00	0.67	0.00

The following grades are also used with special significance in certain courses and are not used in computing the GPA:

Grade	CR Credit	S Satisfactory	US Unsatisfactory	W Official Withdrawal	AUD Audit
GPA	0.00	0.00	0.00	0.00	0.00

MAINTENANCE AND PRESERVATION OF RECORDS

Students' academic records are kept at the Registrar's Office. Student records and matter pertaining to the student's academic will be maintained by the institution for a minimum of 50 years after the student has completed or terminated studies at Truth Theological Seminary. Records for students in the non-degree programs will be kept for a minimum of 10 years after completion or termination of studies.

REQUEST OF TRANSCRIPTS

Official transcript can be requested from the Registrar Office. A signed request form and necessary fee must be accompanied at the time of request was made.

NOTICE REGARDING GRADE DISPUTES

Student may be challenged their grade on grounds that the grade was based on an inaccurate evaluation that described by course criteria. When the student believes that a grade has been incorrectly assigned, an appeal for a grade change must be submitted in writing to the Academic Deans' Office prior to the end of the quarter following the academic quarter for which the grade was reported.

The appeal procedures and grievance review authority are described in the "Grievance Resolution and Appeal Procedures" below. However, before resorting to the appeal process, students are encouraged to resolve this problem of grade change with the instructor in charge and departmental chairman prior to consulting with the Vice President for Academic Affairs for proper disposition of the matter.

REPETITION OF COURSES

Courses in which the students achieved a grade of C+ or lower can be repeated in order to raise their GPA. Students who repeat a course more than once must obtain the prior approval of the Academic Dean. The highest grade earned in a repeated course will be used for computing the grade point average. Lower grade of repeated courses will be kept in student record but not used for grade computing purpose. The units are counted only once.

ADDING OR DROPPING COURSES

Students wishing to add or drop a course after registration must obtain a "Drop/Add/Change Petition" (Form 105) from the Registrar and secure the signature of the instructor(s) in charge of the course(s). Changes must be made by the deadline for program change posted in the academic calendar. Courses dropped in this manner will not be recorded on the student's record.

The difference in tuition resulting from a reduction in the number of credits registered will be refunded to the student in accordance with the enrollment agreement (See Appendix A). If the change results in a higher number of credits, the student will pay the difference in tuition.

There is no adding of a course after the posted deadline. Student is still able to drop course after the posted deadline but not after the sixth week of the course. Student will receive a "W" grade for the course dropped between the posted deadline and sixth week of the course.

TRANSFERABILITY

Degrees conferred by TTS are recognized by most Chinese Christians operated theological seminaries, Bible seminaries, and theological institutes in North America and Southeast Asia countries.

ATTENDANCE AND LEAVE OF ABSENCE POLICY

Students are required to attend at least 80% of the scheduled class meetings to be eligible to receive a course grade. Unexcused absences that exceed 20% of the course will result ineligible to receive a course grade. Two unexcused tardies will be computed as an unexcused absence.

Student who needs a leave of absence for a short period of time must submit a written request to the Academic Dean. Students who fail to return from the approved leave duration are regarded to have withdrawn from TTS, and are subjected to the re-admission policy.

VIOLATIONS OF STANDARDS OF ACADEMIC HONESTY

All students at Truth Theological Seminary are expected to adhere to the highest standards of academic honesty in the performance of all academic work. Students will be subject to disciplinary action for committing any form of academic dishonesty, including but not limited to, cheating, plagiarism, and the use of materials prepared by another, such as commercially prepared term or research papers.

Truth Theological Seminary regards plagiarism and use of commercially prepared term or research papers as a flagrant violation of TTS's academic regulations and violators will be subject to disciplinary action. In severe case, student will be expelled.

ACADEMIC PROBATION POLICY

Academic Probation

Any student whose grade point average falls below 2.5 on a 4.0 scale will be placed on academic probation. Probation begins with the quarter following notification. A student on academic probation has a maximum of two quarters to improve his or her grade to meet the minimum requirement. Students who are in academic probation are allowed to enroll a maximum of 9 units per quarter. Academic probation status will be removed when a student has improved her/his grade point average to 2.0 or higher.

Academic Dismissal

Any student whose grade point average falls below 2.5 on a 4.0 scale for three consecutive quarters will be automatically dismissed from the program.

Academic Appeal

A student who has been suspended or dismissed for academic reasons can be readmitted only by the action of the Academic Appeals Committee. The committee will be normally comprised of a representative from the Academic Dean's office, one of the student's recent instructors, and the Administrative Vice President. To appeal, the student must write a letter to the Academic Appeals Committee explaining his or her reason for the dismissal and proposing a course of action to remediate the cause for dismissal. All decisions of the Academic Appeals Committee related to academic probation and dismissal are final.

Students' Rights and Responsibilities

Each student is individually responsible for compliance with the regulations printed in this catalog, guideline, and in the TTS official announcements posted on the official bulletin boards. This includes the student's code of conduct (see Appendix C).

Student Conduct and Disciplinary Policies

Students are expected to observe TTS's student code of conduct (see Appendix C) and demonstrate a cooperative and respectful attitude towards all. Students should strive to develop a strongly ethical and upright character, well-rounded personality, and professional competence and compassion.

A student who violates TTS's policies and student code of conduct will be subject to disciplinary action that can result in any of the following disciplinary action: (1) Official warning; (2) reprimand; (3) property restitution; (4) assignment of failing grade; (5) probation; (6) suspension; and (7) dismissal.

Grievance Resolution and Appeal Procedures

All members of the administration, faculty, and staff are dedicated to providing to their students the highest quality of educational programs. They strive to guide and assist students so that they can complete their graduation requirements as expeditiously and successfully as possible. However, problems may arise, necessitating disciplinary action. Students who are disciplined as a result of serious violation of student code of conduct shall have the right to appeal to the Grievance Committee composed of administrators, faculty and academic counselors. It is the aim of TTS to resolve all complaints, grade disputes, and other problems in a manner that is most fair and just to all parties involved. When submitting a formal appeal to the Grievance Committee, students are advised to assemble the following supportive evidence:

- (a) the nature of the problem or dispute;
- (b) the date that the alleged problem or dispute occurred;
- (c) the name of the individuals involved in the dispute;
- (d) a brief statement concerning the ruling sought from the Grievance Committee and copies of all relevant supportive documents.

Students have the right to appeal to the state regulatory agency in the event the complaint or dispute cannot be resolved to the satisfaction of the complainant. To contact the state agency, the student can call or write to the following:

Bureau for Private PostSecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento, CA 95833
(916) 431-6959
Fax (916) 263-1897
Email: www.BPPE.ca.gov

ACADEMIC EVALUATION POLICY

INSTRUCTIONAL METHODS

The method of instruction at TTS is the traditional form of didactic presentation, using lecture-discussion as the primary form of teaching. The principal instructional methods are:

(1) In Class

- (a) Classroom lectures
- (b) Discussion
- (c) Group project
- (d) Presentation
- (e) Quizzes, mid-term, and final examinations
- (f) Term papers

(2) Outside Assignments

- (a) Participation in special lectures
- (b) Guided research projects to satisfy degree requirements
- (c) Supervised Ministry internships (See Supervised Ministry Manual)

METHODS OF EVALUATION

Assignments of the types of course work; such as presented above, are evaluated by examinations, classroom participation, research critique, and guided research activities. The weight given to each type of educational assessment score (e.g. midterm test, reading requirements, term report and final examination) is stated in the syllabus of each course, which is distributed to the students at the beginning of the class.

Methods of Grading

Truth Theological Seminary utilizes the generally accepted letter grade system (A, B, C, D, F) for evaluating all course work and assignments and monitors students' academic progress through their GPA and the total number of credit hours earned.

Monitoring Satisfactory Academic Progress (SAP)

The SAP of each student is monitored by keeping an accurate record of student attendance, grades, program completion status, progression, and individual research on some aspects of Christian ministry, such as the role of the ethnic church in the United States. The cumulative Grade Point Average (GPA) is the most widely accepted, recognized, and useful criteria for monitoring the academic progress of each student.

The GPA is also an excellent standard for measuring and identifying the weak areas of a particular student. Those students whose weaknesses are identified will receive remedial guidance and additional assignments to eradicate such weaknesses throughout the students' enrollment in TTS. Truth Theological Seminary's Board of Trustees, administration, faculty and staff believe that the duty and responsibility of the school is to ensure that students' investment in their precious time, energy and money will not be wasted. An early identification of a student's academic problems and the prescription of remedial measures is the policy of TTS to accomplish the above objective.

Practices to Enhance Student Interaction

This institution encourages the development of study groups in its programs. Students are encouraged to participate in student discussions of topics within their concentration area to foster additional learning and creativity while in the program.

Independent Study

- A. Students who have special interests or special needs (e.g. needs a course in order to graduate) may apply to take an independent study course under a designated professor. The total independent study units may not exceed 12 units for M.Div. students, and 8 units for M.A. students.
- B. The independent study units may not exceed 6 units per quarter
- C. The independent study time period is the same as the regular school calendar (1 quarter). Students need to meet with the designated professor no less than three times during the quarter. The first meeting will be to set the topic, the range of contents, and the requirements of the course. The second and any additional meetings will be to discuss the course content and progress. The final meeting will be at the end of the quarter. Students must take a final exam or present a term paper at this final meeting.
- D. Request of Independent Study must approved by the Dean and consent by the instructing professor

ACADEMIC PROGRAMS

Truth Theological Seminary is an institution of higher education offering the following degree programs leading into the professional Christian ministry. Most of graduates serve in churches or para-church organizations such as Southern Baptist, Chinese Alliance, and other independent denominations.

MASTER OF ARTS IN BIBLICAL STUDIES

MASTER OF DIVINITY

MASTER OF CHURCH MUSIC

DOCTOR OF MINISTRY

MASTERS DEGREE PROGRAM OBJECTIVES (M.A. or M.DIV.)

The Master's degree programs are designed to provide a basic professional foundation for pastoral positions within the Christian ministry. A student, upon graduation, has acquired professional competence necessary for serving as a pastor, missionary, chaplain, campus ministry director, associate pastor, ministry-related counselor, evangelist, and religious-subject instructor. Student of master degree level will be trained to learn basic skills of research by utilizing the library resources, computer-aided biblical and theological research, familiar with the leading primary and secondary sources.

DOCTORAL DEGREE PROGRAM OBJECTIVES (D.MIN.)

The Doctor of Ministry (D.Min.) is the highest professional degree offered by theological schools and seminaries. It builds on the academic training of a M. Div. Degree or its equivalent and professional ministry experience to provide focused training for professional ministry effectiveness. The degree offered by TTS provides spiritual formation, continued training in advanced studies of Christian theology and Biblical studies, and focused research in the areas of either church growth or pastoral ministry. Please refer to the Doctor of Ministry Manual for more information regarding the D.Min. Degree. Student of doctoral degree level will be trained to learn advance research techniques by utilizing the library resources, professional journals, computer-aided biblical and theological research, utilizing most of primary sources and leading secondary sources. Doctorial researches focus on originality, advancing from the current theories, and creativity.

GENERAL DEGREE REQUIREMENTS

To receive a Master of Divinity degree at Truth Theological Seminary 144 units beyond the Bachelor of Arts in Biblical Studies degree or the equivalent is required. To receive a Master of Arts degree, 96 units beyond the Bachelor degree are required. Candidates for the Doctor of Ministry degree must have completed the Master of Divinity degree, or its equivalent.

General requirements for all the above degrees are as follows:

1. Complete all the required courses within the time frame allowed.
2. Achieve a minimum cumulative grade point average of 3.0 or higher on a 4.0 scale.
3. Complete all degree requirements including Thesis, Dissertation, and Project if required.
4. Meet the residence requirements.
5. Meet all financial obligations.

MASTER OF ARTS IN BIBLICAL STUDIES

PROGRAM OBJECTIVES

The M.A. in Biblical Studies program has been designed to equip students to serve in positions of leadership within a variety of Christian Ministries where knowledge of the Bible, Christian Theology, Christian Leadership, Christian Education and Culture and Christian History and Missions is necessary to serve as a Christian leader.

The graduate of the M.A. program should:

1. Be able to use skills of biblical interpretation for effective exposition of scriptures.
2. Demonstrate a synthetic and analytical understanding of the Bible in both Old and New Testament books.
3. Understand the broad spectrum of Christian theology and Christian history and develop a commitment to their personal theological understandings, with tolerance and appreciation for legitimate Christian denominational differences.
4. Be able to develop personal spiritual habits and disciplines that will foster personal spiritual formation and professional ministry growth that are balanced with the needs and demands of family interaction and responsibilities.
5. Demonstrate communication skills to facilitate primarily the teaching ministry of the church as well as the preaching functions of church ministry.
6. Function effectively in the pastoral care responsibilities of church ministry.
7. Demonstrate a capacity to provide leadership within ministry settings to both lay leadership and church staff leadership in multi-cultural settings. The Christian leadership skills and values of motivation, goal setting, evangelism, and interpersonal relationships should be developed for effective ministry.

MASTER OF ARTS IN BIBLICAL STUDIES - UNITS REQUIRED FOR GRADUATION

Biblical Studies	39
Theological Studies	15
Historical Studies	9
Christian Ministry Studies	22
Electives	<u>11</u>
TOTAL UNITS	96

MASTER OF ARTS IN BIBLICAL STUDIES-REQUIRED COURSES

Biblical Studies

BE 511	Basic Biblical Hermeneutics	3
BE 512	Advanced Hermeneutics	3
BE 513	Bible Study Methods	3
OT 511	Old Testament Survey: The Pentateuch and Joshua	3
OT 512	Old Testament Survey: Judges & Other Historical Books	3
OT 513	Old Testament Survey: The Wisdom Literature and Prophets	3
NT 512	New Testament Survey: Four Gospels	3
NT 513	New Testament Survey: Acts & The Pauline Epistles	3
NT 514	New Testament Survey: General Epistles & The Book of Revelation	3
	Old Testament Exposition Course	3
	Old Testament Exposition Course	3
	New Testament Exposition Course	3
	New Testament Exposition Course	<u>3</u>
TOTAL UNITS		39

Theological Studies

TH 511	Systematic Theology: Theology, Anthropology, Hamartiology, Angelology	3
TH 512	Systematic Theology: Christology, Pneumatology, Soteriology	3
TH 513	Systematic Theology: Ecclesiology, Eschatology	3
TH 650	Christian Apologetics	3
TH 610	Christian Ethics	<u>3</u>
TOTAL UNITS		15

Historical Studies

CH 512	Church History: The Ancient & Medieval Church	3
CH 513	Church History: The Reformation to the Present	3
CH 514	Church History: Asian Church History	<u>3</u>
TOTAL UNITS		9

Christian Ministry Studies

CM 511	Homiletics: Introduction to Preaching	3
CM 512	Homiletics: Sermon Preparation and Delivery	3
CM 510	Spiritual Formation	3
CM 520	Evangelism	3
CM 530	Missions	3
CM 540	Christian Worship	3
CM 651,2,3	Supervised Ministry [2 units first quarter, 1 unit 2 nd & 3 rd quarters]	4
TOTAL UNITS		22

Electives

Electives	<u>11</u>
TOTAL UNITS	11

SAMPLE PROGRAM PROGRESSION

YEAR 1		
Sample Course Progression for M.A. students		
1st Quarter	Course Name	Units
CM 510	Spiritual Formation	3
BE 511	Basic Biblical Hermeneutics	3
OT 511	Old Testament Survey: The Pentateuch and Joshua	3
NT 511	New Testament Survey: Four Gospels	3
TH 511	Systematic Theology: Theology, Anthropology, Hamartiology, Angelology	3
CM 651	Supervised Ministry	2

TOTAL		17
2nd Quarter	Course Name	Units
BE 512	Advanced Hermeneutics	3
OT 512	Old Testament Survey: Judges & Other Historical Books	3
NT 512	New Testament Survey: Acts & The Pauline Epistles	3
CM 520	Evangelism	3
TH 512	Systematic Theology: Christology, Pneumatology, Soteriology	3

TOTAL		15
3rd Quarter	Course Name	Units
BE-513	Bible Study Methods	3
OT 513	Old Testament Survey: The Wisdom Literature and Prophets	3
NT 513	New Testament Survey: General Epistles & Revelation	3
CM 540	Christian Worship	3
TH 513	Systematic Theology: Ecclesiology, Eschatology	3
	Elective	2

TOTAL		17
YEAR 2		
Sample Course Progression for M.A.		
4th Quarter	Course Name	Units
CM 511	Homiletics: Introduction to Preaching	3
CH 512	Church History: The Ancient and Medieval Church	3
	Old Testament Exposition	3
	New Testament Exposition	3
	Elective	3
CM 652	Supervised Ministry	1

TOTAL		16
5th Quarter	Course Name	Units
CM 512	Homiletics: Sermon Preparation and Delivery	3
CH 512	Church History: The Reformation to the Present	3
CM 530	Missions	3
	New Testament Exposition	3
	Elective	3

TOTAL		15

6th Quarter	Course Name	Units
TH 610	Christian Ethics	3
CH 513	Church History: Asian Church History	3
TH 650	Christian Apologetics	3
	Old Testament Exposition	3
	Elective	3
CM 653	Supervised Ministry	1

TOTAL		16
GRAND TOTAL		96

MASTER OF DIVINITY

PROGRAM OBJECTIVES

The M. Div. degree is the primary professional graduate degree recognized by schools of theology for training Christian pastors for church ministry. This degree provides the pastoral candidate with the basic skills for competent exegesis and interpretation of scripture, basic Biblical and Theological knowledge, a broad history of Christianity and Missions, an understanding of cultural environments and, basic pastoral leadership skills for effective ministry. The M. Div. degree serves as a prerequisite for the professional D.Min. degree and usually requires 3 years of full-time study past the baccalaureate degree. At the completion of the program the student should be able:

1. To use the Biblical Languages of Hebrew and Greek in accurately exegeting scriptures and for the effective exposition of scriptures.
2. To demonstrate communication skills of writing and speaking for use in pulpit and teaching ministry capacities.
3. To demonstrate a capacity to provide leadership within ministry settings to both lay leadership and church staff leadership in multi-cultural settings. The Christian leadership skills and values of motivation, goal setting, evangelism, and interpersonal relationships should be developed for effective ministry.
4. To develop personal spiritual habits and disciplines that will foster personal spiritual formation and professional ministry growth that are balanced with the needs and demands of family interaction and responsibilities.
5. To understand the broad spectrum of Christian theology and Christian history and develop a commitment to their personal theological understandings, with tolerance and appreciation for legitimate Christian denominational differences.
6. To function in the basic liturgical settings including church worship, ordinances, weddings, and funerals. The graduate should also be able to function in non-liturgical settings such as congregational business meetings, elder/deacon/board meetings, denominational meetings, church staff meetings, pastoral care, etc.
7. To demonstrate a synthetic and analytical understanding of the Bible in both the Old and New Testaments and their individual books.
8. To apply academic training in a ministry setting prior to graduation under the direction of ministry professionals to refine their individual call to ministry.

M. DIV. CORE CURRICULUM

The core curriculum is divided into areas of concentration as follows: (1) Biblical Studies, (2) Language Studies, (3) Theology Studies, (4) Historical Studies, (5) Christian Ministry, and (6) Electives. Optional: The Worship Leadership Concentration classes replace the Electives segment of the M.Div. (see page 29).

1. The core curriculum will enable graduates to obtain professional competence so as to fulfill the duties and responsibilities of those employment possibilities listed above.
2. Graduates will acquire:
 - a. A competent knowledge and understanding of the biblical, theological, and historical aspects of Christianity with orientation to function as a pastor.
 - b. Effective communicative, inspirational, supervisory, administrative, organizational, and other managerial skills necessary for fulfilling the assigned duties and responsibilities within the Christian ministry, such as preaching, counseling, and teaching.
 - c. An integrated Christian worldview for his or her ministerial endeavors.
 - d. Ability to analyze problems and find solutions independently.
 - e. A solid foundation for continuous growth personally, spiritually, and professionally.

MASTER OF DIVINITY - UNITS REQUIRED FOR GRADUATION

Biblical Studies	39
Language Studies	12
Theological Studies	15
Historical Studies	9
Christian Ministry Studies	42
Thesis	6
Electives	<u>21</u>
TOTAL UNITS	144

MASTER OF DIVINITY-REQUIRED COURSES

Biblical Studies

BE 511	Basic Biblical Hermeneutics	3
BE 512	Advanced Hermeneutics	3
BE 513	Bible Study Methods	3
OT 511	Old Testament Survey: The Pentateuch and Joshua	3
OT 512	Old Testament Survey: Judges & Other Historical Books	3
OT 513	Old Testament Survey: The Wisdom Literature and Prophets	3
NT 512	New Testament Survey: Four Gospels	3
NT 513	New Testament Survey: Acts & The Pauline Epistles	3
NT 514	New Testament Survey: General Epistles & The Book of Revelation	3
	Old Testament Exposition Course	3
	Old Testament Exposition Course	3
	New Testament Exposition Course	3
	New Testament Exposition Course	<u>3</u>
TOTAL UNITS		39

Language Studies		
HB 611	Old Testament Hebrew I	2
HB 612	Old Testament Hebrew II	2
HB 613	Hebrew Old Testament Exegesis I	2
GR 711	New Testament Greek I	2
GR 712	New Testament Greek II	2
GR 713	Greek New Testament Exegesis I	<u>2</u>
TOTAL UNITS		12

Theological Studies		
TH 511	Systematic Theology: Theology, Anthropology, Hamartiology, Angelology	3
TH 512	Systematic Theology: Christology, Pneumatology, Soteriology	3
TH 513	Systematic Theology: Ecclesiology, Eschatology	3
TH 510	Christian Apologetics	3
TH 610	Christian Ethics	<u>3</u>
TOTAL UNITS		15

Historical Studies		
CH 512	Church History: The Ancient & Medieval Church	3
CH 513	Church History: The Reformation to the Present	3
CH 514	Church History: Asian Church History	<u>3</u>
TOTAL UNITS		9

Christian Ministry Studies		
CM 511	Homiletics: Introduction to Preaching	3
CM 512	Homiletics: Sermon Preparation and Delivery	3
CM 513	Homiletics: Expository Preaching	3
CM 510	Spiritual Formation	3
CM 520	Evangelism	3
CM 530	Missions	3
CM 540	Christian Worship	3
CM 611	Pastoral Care: Administration	2
CM 612	Pastoral Care: Counseling	2
CM 613	Pastoral Care: Christian Education	2
CM 614	Pastoral Care: Urban & Ethnic Churches	2
CM 610	Church Music	3
CM 620	Church Growth	3
CM 630	Comparative Religions	3
CM 651,2,3	Supervised Ministry I [2 units 1 st quarter; 1 per quarter thereafter]	4
CM 751,2,3	Supervised Ministry II [1 unit per quarter]	<u>3</u>
TOTAL UNITS		45

Thesis		
GS 500	Paper/Thesis Writing Procedure	3
GS 700	Thesis Project	<u>3</u>
TOTAL UNITS		6

Electives		
Electives		<u>18</u>
TOTAL UNITS		18

**MASTER OF DIVINITY DEGREE
WITH A CONCENTRATION IN WORSHIP LEADERSHIP**

The **Worship Leadership Concentration** builds on the regular Master of Divinity course offerings to help the pastoral candidate to gain added skills and knowledge for planning and leading Worship in the contemporary Christian church. It is to help the pastor learn to design creatively the congregational worship program, to build and educate Worship Teams for various forms of Worship, and to minister to musicians in the church.

The Worship Leadership Concentration substitutes the following courses for the 8 units of electives in the M.Div. program:

Additional Classes for the Worship Leadership Concentration		
Course Number	Name of Course	QCH
MU 511	Church Music History	3
MU 512	Hymnology	3
MU 513	The Worshipping Church	3
MU 514	Instruments in Worship	3
MU 515	Modern Communication in Worship	3
MU 516	Practical Issues in Worship	3
	or	
MU 517	Worship Leadership	<u>3</u>
TOTAL UNITS		18

As an alternative, the student may substitute up to two courses from the MU department, if the substitute course is numbered 500 or higher, and provided the student obtains the permission of the Academic Dean.

SAMPLE PROGRAM PROGRESSION

YEAR 1		
Sample Course Progression for M. Div. students		
Term 1	Course Name	Units
CM 510	Spiritual Formation	3
BE 511	Basic Biblical Hermeneutics	3
NT 512	New Testament Survey: Four Gospels	3
GR 711	New Testament Greek I	2
TH 511	Systematic Theology: Theology, Anthropology, Hamartiology, Angelology	3
CM 651	Supervised Ministry	2

TOTAL		16
Term 2	Course Name	Units
BE 512	Advanced Hermeneutics	3
NT 513	New Testament Survey: Acts & The Pauline Epistles	3
GR 712	New Testament Greek II	2
TH 512	Systematic Theology: Christology, Pneumatology, Soteriology	3
CM 520	Evangelism	3
	Elective	3

TOTAL		17
Term 3	Course Name	Units
BE 513	Bible Study Methods	3
NT 514	New Testament Survey: General Epistles & Revelation	3
GR 713	Greek NT Exegesis	2
CM 540	Christian Worship	3
TH 513	Systematic Theology: Ecclesiology, Eschatology	3
CM 652	Supervised Ministry	1

TOTAL		15
YEAR 2		
Term 4	Course Name	Units
CH 512	Church History: The Ancient and Medieval Church	3
HB 611	Old Testament Hebrew I	2
OT 511	Old Testament Survey: The Pentateuch and Joshua	3
CM 611	Pastoral Care: Administration	2
	Elective	3
	New Testament Exposition	3
CM 653	Supervised Ministry	1

TOTAL		17
Term 5	Course Name	Units
CH 512	Church History: The Reformation to the Present	3
HB 612	Old Testament Hebrew II	2
OT 512	Old Testament Survey: Judges & Other Historical Books	3
CM 612	Pastoral Care: Counseling	2
CM 610	Church Music	3
	Elective	3

TOTAL		16

Term 6	Course Name	Units
CH 514	Church History: Asian Church History	3
OT 513	Old Testament Survey: The Wisdom Literature and Prophets	3
HB 613	Old Testament Hebrew Exegesis	2
GS 500	Thesis Writing Procedure	3
	Elective	3
CM 751	Supervised Ministry	1

TOTAL 15

Year 3

Term 7	Course Name	Units
CM 511	Homiletics: Introduction to Preaching	3
TH 610	Ethics	3
GS 700	Thesis	3
CM 613	Pastoral Care: Christian Education	2
	New Testament Exposition	3
CM 752	Supervised Ministry	1

TOTAL 15

Term 8	Course Name	Units
CM 512	Homiletics: Sermon Preparation and Delivery	3
	Old Testament Exposition	3
CM 614	Pastoral Care: Urban and Ethnic Churches	2
CM 530	Missions	3
TH 510	Christian Apologetics	3
	Elective	3

TOTAL 17

Term 9	Course Name	Units
CM 513	Homiletics: Expository Preaching	3
CM 753	Supervised Ministry	1
CM 620	Church Growth	3
CM 630	Comparative Religions	3
	Old Testament Exposition	3
	Elective	3

TOTAL 16

GRAND TOTAL 144 UNITS

MASTER OF CHURCH MUSIC

PURPOSE

The purpose of this course is to provide a professional graduate degree for musicians in the advanced skills of musicianship of church worship. The course is designed to prepare students for the position of Music Minister in the local church. Learning takes place in a spiritual context that allows the student to mature both personally and as a minister of worship and music. In addition to the program requirements, the student is required to perform a non-credit concert recital and engage in a non-credit practicum at a local church prior to graduation.

PROGRAM OBJECTIVES

The graduate of the M.C.M. program should be able to:

1. Develop an ability to work with competence, understanding, and high standards within the service of worship.
2. Properly understand the pastoral role of church music.
3. Impart an extensive knowledge of the repertory of church music in both historical and contemporary liturgical contexts.
4. Integrate Church Music with theology, Biblical Studies and Church Ministry in order to effectively meet the spiritual needs of the congregation.
5. Develop practical skills and talents relevant to church music in general, and the student's own denomination in particular.

ADMISSION REQUIREMENTS

The Truth Theological Seminary Master in Church Music Program is for the student who:

- Who desires to serve as a music minister or church musician in a Christian Church.
- Has a Bachelor degree in music or equivalent from an accredited institution. (A student with Bachelor Degree from an unaccredited institution may be considered for admission upon evaluation of the transcript of the degree by the Academic Dean's office).
- Applicants should have taken at the undergraduate level courses in Harmony, Counterpoint, Conducting Basics, and other fundamental music courses. Students who have not taken these basic courses may be accepted into the program on a provisional basis and will have the opportunity to make up the deficiencies.
- All applications to Truth Theological Seminary are subject to review by the Academic Dean.
- Upon acceptance to the program, each student will participate in an interview with Chair of the Church Music Department to determine the student's level of competency and to evaluate the student's area of musical ability. This interview may include an audition to evaluate the student's talents so that the program may be adapted to the student's goals.

MASTER OF CHURCH MUSIC – UNITS REQUIRED FOR GRADUATION

Total of 48 quarter credit hours, consisting of:

Theological Foundations	6
Theory of Christian Worship	21
Church Music Foundation	6
Music Theory Foundation	9
Applied Music Study	<u>6</u>
TOTAL UNITS	48

MASTER OF CHURCH MUSIC-REQUIRED COURSES

Theological Foundations

TH 500	A Survey of Christian Theology	2
BE 500	A Survey of The Bible	2
CH 500	A Survey of Christian History	<u>2</u>
TOTAL UNITS		6

Theory of Christian Worship

MU 511	Church Music History	3
MU 512	Hymnology	3
MU 513	The Worshiping Church	3
MU 514	Instruments in Worship	3
MU 515	Modern Communications in Worship	3
MU 516	Practical Issues in Worship	3
MU 517	Worship Leadership	<u>3</u>
TOTAL UNITS		21

Church Music Foundation

The student must complete *one* of the following:

MU 521	Music Ministry	3
MU 522	Music in Mission	3
<i>Plus...</i> The student must complete <i>one</i> of the following:		
MU 564-569	Church Music Literature and Pedagogy (one course)	3
MU 524	Keyboard Harmony / Improvisation	3
MU 525	Keyboard Accompaniment	3
MU 526	Children in Music Ministries	3
MU 527	Handbell Methods and Materials	<u>3</u>
TOTAL UNITS		6

Music Theory Foundation

MU 531	Graduate Music Theory Review	3
MU 532	Advanced Choral Conducting	3
MU 533	Composing and Arranging	<u>3</u>
TOTAL UNITS		9

Applied Music Study

MU 541-555	Applied Music (Private Lessons) (1 unit per quarter)	3
MU 571-573	Choir / Ensemble	3
MU 575	Practicum	0
Supervised by local church pastor or music minister; <i>No credit; pass/fail</i>		
MU 580	Recital Laboratory - <i>No credit; pass/fail</i>	0
MU 585	Concert / Recital and - <i>No credit; pass/fail</i>	<u>0</u>
TOTAL UNITS		6

**SAMPLE PROGRAM PROGRESSION
for M.C.M. students**

Term 1	Course Name	Units
TH 500	Survey of Christian Theology	2
MU 571	Choir (or Ensemble)	1
MU 541 (or equiv)	Applied Music	1
MU 575	Practicum	0
MU 511	Church Music History	3
MU 531	Graduate Music Theory Review	3
MU 521	Music Ministry or MU 522 Music in Mission	3

TOTAL 13

Term 2	Course Name	Units
BE 500	Survey of the Bible	2
MU 572	Choir (or Ensemble)	1
MU 542 (or equiv)	Applied Music	1
MU 575	Practicum	0
MU 514	Instruments in Worship	3
MU 523	Church Music Literature	3
	(or MU524 Keyboard Harmony, MU 525 Keyboard Accompaniment, MU 526 Children in Music Ministry, or Handbell Methods and Materials)	
MU 532	Advanced Choral Conducting	3

TOTAL 13

Summer Term	Course Name	Units
CH 500	Survey of Church History	2
MU 516	Practical Issues in Worship	3
MU 513	The Worshipping Church	3
MU 512	Hymnology	3

TOTAL 11

Term 4	Course Name	Units
MU 573	Choir (or Ensemble)	1
MU 543 (or equiv)	Applied Music	1
MU 515	Modern Communications in Worship	3
MU 516	Practical Issues in Worship	3
MU 533	Composing and Arranging	3
MU 517	Worship Leadership	3
MU 575	Practicum	0
MU 580	Recital Laboratory	0
MU 585	Concert/Recital	0

TOTAL 14

GRAND TOTAL 48 UNITS

COURSE DESCRIPTIONS FOR MASTER DEGREE PROGRAMS

<u>Course No.</u>	<u>Course</u>	<u>Units</u>
BIBLICAL STUDIES		
BE 500	Survey of the Bible	[2 Units]
	For M.C.M. Students. A survey of the entire Bible, including the Old and New Testaments. The course includes a basic introduction to the Bible, principles of inspiration, canonicity and interpretation.	
BE 511	Basic Biblical Hermeneutics	[3 Units]
	An introduction to the study of the principles of Biblical interpretation in all of its basic aspects, such as theological, historical, cultural and literary. This includes typology, symbolism, prophecy, figures of speech and parables.	
BE 512	Advanced Hermeneutics	[3 Units]
	This is a more in-depth and detailed study of hermeneutics in which students are required to produce a course paper with samples of synthetic and analytical interpretation of both Old and New Testament major genres of literary type. Prerequisite: BE-511	
BE 513	Bible Study Methods	[3 Units]
	A study of the basic tools and skills for researching the Scripture, methods are applied in specific study activities.	
OT 511	Old Testament Survey: The Pentateuch and Joshua	[3 Units]
	This course is an in-depth study of the authorship, dates, literary style, theme, purpose, and relative place within the Old Testament of the Pentateuch. The history of Israel up to the Canaanites is covered.	
OT 512	Old Testament Survey: Judges & Other Historical Books	[3 Units]
	This course is an in-depth study of the authorship, dates, literary style, theme, purpose, and relative place within the Old Testament of Joshua, Judges and the other Historical Books. The national history of Israel up to the Babylonian Captivity is covered.	
OT 513	Old Testament Survey: The Wisdom Literature & Prophets	[3 Unit]
	This course is a study of the Psalms and the Wisdom Literature. It will be an in-depth study to understand the authorship dates, literary styles, themes and purposes of these books of the Old Testament literature. It will be an in-depth study to understand the authorship.	
NT 512	New Testament Survey: The Four Gospels	[3 Units]
	This course is an in-depth study of the authorship, dates, literary style, occasion of writing, theme and purpose of the Four Gospels. In this connection the political, social, moral and religious conditions which prevailed before and during the time of Jesus will be explored.	
NT 513	New Testament Survey: Acts & The Pauline Epistles	[3 Units]
	This course is an in-depth study of the Acts of the Apostles and the Pauline Epistles. Included in the study will be such items as authorship, dates, literary styles, occasional writing as well as the authors' themes and purposes. These aspects are studied within the context of the political, social, moral and religious situations, which prevailed in the Roman Empire during the first century A. D.	
NT 514	New Testament Survey: General Epistles & The Book of Revelation	[3 Units]
	The course is a study of Hebrews and the other General Epistles and Revelation. Included in the study will be such items as authorship, dates, literary styles, occasional writing as well as the authors' themes and purposes. These aspects are studied within the context of the political, social, moral and religious situations, which prevailed in the Roman Empire during the first century A. D.	

TH 511 Systematic Theology: Theology, Anthropology, Hamartiology, Angelology [3 Units]
An introductory course designed to provide a foundational understanding of the doctrines of God, man, sin and angels. These doctrines will be treated with reference to their biblical, classical and contemporary theological expressions.

TH 512 Systematic Theology: Christology, Pneumatology, Soteriology [3 Units]
This course introduces students to the doctrines of the persons and work of Jesus Christ and the Holy Spirit as these are relevant to the faith and practices of the Church. The course explores biblical, classical, contemporary, and liturgical expressions and implications of Christology, Pneumatology, and Soteriology as various Christian traditions and theologians have appreciated them.

TH 513 Systematic Theology: Ecclesiology, Eschatology [3 Units]
This course is designed to provide a foundation for thought, life and ministry by examining Christian beliefs about the church, its nature and authority; ministry; Christian worship; the sacraments; prayer; the parousia; death, resurrection, judgment, heaven and hell.

TH 611 Historical Theology I [3 Units]
It Covers The Patristic Period, and the Middle Ages and Renaissance. This is a survey of the doctrines of the Christian religion progressively defined, modified, and articulated from the end of the Apostolic era through the Patristic Period [c.100-451], and the Middle Ages and the Renaissance [c.500-1500].

TH 612 Historical Theology II [3 Units]
It covers the key theological thinkers of The Reformation, Post-Reformation Periods and The Modern Period. A special emphasis is placed on how doctrines are developed and expressed, especially in the areas of Modernism and Liberalism, Neo-Orthodoxy, Fundamentalism and Evangelicalism.

TH 610 Christian Ethics [3 Units]
This course focuses on the development of Christian ethics and emphasizes the desired behavior of a Christian individual as taught in the Scriptures. Topics covered are: divorce, abortion, feminism, homosexuality, capital punishment, euthanasia, genetic engineering, and other critical issues facing the Christian church today.

TH 620 Contemporary Theological Issues [3 Units]
This advanced course focuses on some of the most significant issues and developments in the current theological scene, particularly those involving Fundamentalism, Evangelicalism and Neo-Evangelicalism, as well as liberal and radical theologies of modern times.

TH 630 Philosophy of Religion [3 Units]
An analysis of the issues and philosophical problems with Christian beliefs. Some of the topics to be covered are arguments for and against the existence of God, problems of faith and belief, the nature of religious knowledge and the problem of evil.

TH 650 Christian Apologetics [3 Units]
This course is to help the students to understand the basic spirit of Christian faith and science, and their inter-relationships; to help the students to know also how to deal with the inquiries and critiques launched by modern day science, and hence to uphold the Christian faith and authority of the Scripture.

HISTORICAL STUDIES

CH 500 Survey of Church History [2 Units]
For M.C.M. Students. A survey of the History of the Christian Church from the book of Acts to the modern times. An alternate title for this course is “20 centuries in 20 hours.”

CH 512 Church History: The Ancient & Medieval Church [3 Units]
This course traces the beginning of the Christian Church in Palestine and continues through the reign of Constantine in the Roman Empire. Special attention is given to the role of the Church Fathers and the doctrinal controversies resolved in the Ecumenical Councils. The second half of the course deals with the Orthodox Church in Byzantium, and the Church in the Medieval West.

CH 513 Church History: The Reformation to the Present [3 Units]
The course covers the Reformation in Western Europe, the Catholic Counter-Revolution, Church-State affiliation, the emergence of several Christian movements and sects, and the Roman Catholic, Greek Orthodox, Protestant Church and other religious expansions in the world.

CH 514 Church History: Asian Church History [3 Units]
This course focuses on the Church and its role in the life of China, Korea, Japan, and their neighbors; in the Indian Sub-Continent and its neighbors; and in Australia, Indonesia, New Zealand, and other Islands of the Pacific.

CH 620 History of Baptist Movement and Doctrines [3 Units]
A study of the rise and development of the Anabaptist movement in Europe and in the United States, with emphasis given to the evolution of doctrine and polity in Baptist, Mennonite, and other denominations and sects and churches.

CH 710 Denominational Distinctives [3 units]
An examination of the historical, cultural, social and doctrinal dynamics of the student's own denomination and the attributes that set it apart from other Christian groups.

CH 500 Survey of Christian History [2 units]
For M.C.M. students. An overview of Christian History from the beginning of the Church to the present day.

CHRISTIAN MINISTRY STUDIES

CM 510 Spiritual Formation [3 Units]
This course is required at the beginning of study at the Master's degree level. The student will review basic Biblical principles and teachings considered necessary for maturity and growth in ministry as a servant-leader in today's world. Stress is given to the need for life-long learning and daily communication with God as a permanent life-style.

CM 511 Homiletics: Introduction to Preaching [3 Units]
In this course the student learns the origin and history of public discourse and the significance of preaching as a distinctive function of the minister. The preacher must understand the central message of the Bible and be able to expound on a portion of it, so as to effectively proclaim the Gospel. The student learns the many factors of sermon development. His objective in preaching is to please God. His Gospel message seeks the salvation of unbelievers and the maturing of believers. This course lays a sound understanding of the interrelation of speaker, message, and listener. Consequently, such verbal factors as language, meaning, and speech, as well as non-verbal factors such as character and behavior are emphasized.

CM 512 Homiletics: Sermon Preparation and Delivery [3 Units]
This course is a continuation of CM-511 in which time is devoted to following a previously learned development procedure in preparing at least two complete sermons. Delivery before the class of one sermon will be carefully appraised so as to call attention to strengths and weaknesses in the sermon structure, style, and delivery.

CM 513 Homiletics: Expository Preaching [3 Units]
In this course the student develops ability to analyze, synthesize, and expound passages of Scripture and to use a passage to communicate effectively its message to an audience. The development is in both the science and the art of preparing and delivering expository sermons. The student learns and practices in class to integrate

communication skills with a system of textual penetration leading to a balanced exposition of Scripture. The course includes a weekly one-hour non-credit workshop.

CM 520 Evangelism [3 Units]

This course is a study of the Biblical basis for evangelism, both personally and through church programs. Topics covered are: (1) a historical survey of evangelism and (2) principles and methods by which evangelistic churches are built.

CM 530 Missions [3 Units]

This course surveys the history of modern missions. It also explores various issues vital to every missionary, such as mission theory, principles of communication, conversion criteria, qualifications of missionary workers, current methods of missionary effort, and the rapidly changing world scene, which provides new opportunities for missionary activities.

CM 540 Christian Worship [3 Units]

This course is designed to help students develop skills in planning, directing and evaluating worship occasions, including the use of music and other expressive methods. Special attention is given to Sunday worship services and the primary role of preaching in worship.

CM 611 Pastoral Care: Administration [2 Units]

In this course the principles for administering the affairs and activities of a local church, both business and spiritual, are covered. Special attention is given to the role of the pastor in conducting various public services, such as baptisms, The Lord's Supper, weddings, and funerals. In addition, the student learns: (1) how to start a new church, including articles of incorporation, constitution and bylaws of the church, (2) such things as budget preparation and presiding over business meetings and (3) the general supervision of the church.

CM 612 Pastoral Care: Counseling [2 Units]

In this course the principles, procedures, techniques, and goals of effective pastoral counseling are examined. Also, the student learns limitations to pastoral counseling and when to refer parishioners to specialists in other fields of counseling.

CM 613 Pastoral Care: Christian Education [2 Units]

This course emphasizes the history, philosophy, aims and objectives, including an overview of curriculum evaluation and preparation of materials for children, youth and adults for the local church.

CM 614 Pastoral Care: Urban & Ethnic Churches [2 Units]

This course explores the multiple roles which urban and ethnic churches play in America, which are service-oriented in nature in addition to providing spiritual guidance. A primary objective is to prepare graduates to function in their roles as ordained ministers, as well as social service advisers for the members of ethnic churches composed largely of new immigrants.

CM 610 Church Music [3 Units]

This is a study of the ministry of music in a local church, emphasizing music, purpose, function and application as an important element in worship. Attention is given to choir formation and the role of minister of music in a church.

CM 620 Church Growth [3 Units]

This course deals with sound theological principles of church growth. It will emphasize the total theological-spiritual support system of vital practical faith, which ensures healthy growth.

CM 630 Comparative Religions [3 Units]

A general survey of the major world religions, covers Buddhism, Confucianism, Hinduism and Islam. Special attention is given to the major religious cults of modern times.

CM 640 Youth Ministries [3 Units]
This course provides a basic theological and behavioral science approach to youth in church-related ministries. Pastors, teachers, and youth leaders will study and discuss the modern-day urban youth culture and their spiritual yearnings and needs which Christ provides through the witness and leadership of a church focused on understanding youth by listening to what they have to say and responding effectively in leadership roles.

CM 650 Creative Bible Teaching [3 Units]
This course provides a step-by-step plan for developing life-related Bible lessons, introducing a wide variety of creative approaches to teaching the Bible. Also covered is an effective use of audio-visual aids, materials, equipment, and techniques.

CM 660 Church Education Seminar [3 Units]
The student studies in-depth the total program of Christian education in a church. It covers: (1) principles of organization and administration; (2) duties of all church officials, and (3) the training of all that function as officers and teachers in the church. Foundations are laid to provide adequate Christian education and supervision in any given situation.

CM 651,2,3 Supervised Ministry I [2 Units for 651, 1 Unit each for 652 & 653]
M.Div. students begin three terms of supervision in their second year of study at TTS. The course includes [1] service in an official capacity in a church, or some other approved Christian setting, for three terms; [2] a minimum of 50 hours on-the-job service; [3] a detailed monthly report to the Instructor of services rendered, and [4] weekly attendance at a report and information one-hour session with a TTS Instructor and the other students in the program. Includes minimum 8 hours of on-site ministry service. See the Supervised Ministry Manual for full details.

CM 751,2,3 Supervised Ministry II [1 Unit for each of 3 quarters]
This course is a continuation of CM-651,2,3 designed for M. Div. students in their third year of study.

THESIS

GS 500 Paper / Thesis Writing Procedure [3 Units]
The purpose of the course is to familiarize the student with the necessary tools and methodology required for graduate level study, research, and writing; where and how to find basic materials, the value of a bibliography; library appreciation and use; and effective verbal composition and communication. These papers shall conform to the standards outlined in A Manual for Writers: Latest Edition by Kate L. Turabian. Graded on a pass-fail basis.

GS 700 Thesis Project [3 Units]
On the completion of six terms of study [84 Units] for the degree candidate will present to the Dean of Studies in writing a thesis topic, bibliography, and plan approved by the Director of Thesis Programs. The student will then do as much preliminary study and research in the third year so as to be able to present two copies in duplicate, as approved by the Director of Thesis Programs one month prior to the conferring of the degree.

ELECTIVES

GS 510 Church Computer Technology [3 Units]
This course will instruct the student on the use of computer technology within the church setting. The student will analyze their own computer literacy and will become proficient on basic computer systems and software for use in church office settings.

GS 520 Computer Technology for Educational and Preaching Activities [3 Units]
This course will instruct the student on the use of graphics and software programs for use in the educational and preaching activities of the church. The student will learn the skills needed for proficiency on the use of Microsoft Powerpoint and will be introduced to software for development of educational presentations.

ES 660 Comparative Family Relations [3 Units]
The students are introduced to the growth, development, and problems of the modern family, including the extended and nuclear family systems of Asia.

ES 670 Principles of Christian Psychology [3 Units]
The students are introduced to the scientific methods in the study of all human relations, including family, church, and social interactions. Attention is given to factors influencing behavior, including the physical organism, human development, learning perception motivation, emotion, and frustration.

ES 680 Educational Psychology For Church Ministries [3 Units]
The students are introduced to the psychological aspects of education affecting human behavior in Sunday School, Home Bible Studies, Summer Ministries, Retreats, and Camps.

ES 690 The Church and Social Problems [3 Units]
Following a survey of Sociological Principles, the emphasis on problems connected with population changes, ethnic relations and industrial relations as they affect the church in particular are studied and discussed.

ES 710 The Church and Legal Issues [3 Units]
This course will examine legal issues related to churches and ministries. The history of law and religion and a presentation of foundational Supreme Court decision will be discussed. Other topics will include: Incorporations, pastoral protections, sexual harassment, and issues to protect the legal status of the local church.

ES 720 History of Civilization [3 Units]
The student is introduced to the origin and development of civilizations in Eurasia, including Mesopotamia, Egypt, India, China, Israel, Greece and Italy. This is an integrative study of political, economic, and social organizations; technological achievements; and mythological, religious, and artistic expressions.

ES 730 Introduction to Philosophy [3 Units]
This course guides students in the investigation of basic concepts and methods of philosophy, selected metaphysical, epistemological, ethical, aesthetic, and logical problems; and issues traditional to philosophy.

ES 740 Survey of World Literature [3 Units]
Students are introduced to the literary selections that have endured the test of time and inspired critical appreciation, excluding English and American pieces. Selections are chosen from the Classical, Medieval, Renaissance, Enlightenment, Romantic, and Modern periods.

ES 750 Bible as Literature [3 Units]
An introduction to New and Old Testament narrative, poetry, and wisdom literature, and other literary forms in the Bible.

ENGLISH PROFICIENCY COURSES (non-credit)

GS 501,2,3 Oral Communication
This is an English conversation course, which includes teaching of pronunciation, listening, comprehension, conversational and public speaking. Students who demonstrate a lack of oral English proficiency must take GS 501. If the student demonstrates English proficiency adequate for graduate work upon completion of this course, they will have meet the minimum English proficiency requirement. If proficiency is not demonstrated the student will need to take GS 502 and/or GS 503.

GS 601,2,3 Written Communication
This is a course in reading and writing in English, which includes vocabulary development, composition and preparation of papers, journal articles, and messages for oral delivery. Students who demonstrate a lack of written English proficiency must take GS 601. If the student demonstrates English proficiency adequate for

graduate work upon completion of this course, they will have meet the minimum English proficiency requirement. If proficiency is not demonstrated the student will need to take GS 602 and/or GS 603.

GS 701,2,3 Theological English

This course is designed to prepare the student who has not meet the minimum score on the TOEFL requirement to do research and writing in their program and to understand English theological terms in preparation for accomplishing research. Students who demonstrate a lack of theological English proficiency must take GS 701. If the student demonstrates English proficiency adequate for graduate work upon completion of this course, they will have to meet the minimum English proficiency requirement. If proficiency is not demonstrated the student will need to take GS 702 and/or GS 703.

MUSIC AND WORSHIP COURSES

MU 511 Church Music History [3 Units]
A study of the music of the church from early times through the 21st century. Includes analytical listening, singing, and playing of church music.

MU 512 Hymnology [3 Units]
An examination of the lyrics and tunes of hymns, the lives of the writers of hymns, and the cultural influences on hymn writing from the early Christian church through the present. Particular emphasis is placed on the literary and musical qualities characteristic of this important genre. Special project on specific topic in hymnody is required.

MU 513 The Worshiping Church [3 Units]
This course investigates the philosophy, practice, and history of diverse worship styles and traditions being used today in the United States as well as around the world. Styles and expressions such as liturgical, traditional, contemporary, blended, Gen X, Taize, and global expressions are discussed and researched to identify their strengths and weaknesses in helping today's church to voice its song of worship.

MU 514 Instruments in Worship [3 Units]
This course examines the use of instruments and voice in various styles and expressions of worship, including liturgical, traditional, contemporary, blended, Gen X, and Taize. An emphasis is placed on the practical areas of musical knowledge as related to theses styles of worship.

MU 515 Modern Communications in Worship [3 Units]
This course focuses on the unique role of aesthetics in worship with particular emphasis on music and the visual symbols of faith and ritual. It includes the study of iconography, imagination, movement, and the dramatic integration of the arts in corporate worship. Powerpoint, MIDI, sound systems, video projection, and multimedia of all kinds are examined in order to understand the appropriate role of technology in assisting the Church's worship unto God.

MU 516 Practical Issues in Worship [3 Units]
The course identifies current significant worship issues facing church musicians, provides opportunities for comparing and contrasting approaches to dealing with these issues, and acquaints the students with important resources for making effective decisions in the current American worship milieu.

MU 517 Worship Leadership [3 Units]
This course equips the student to become a servant leader. It is a practical class designed to help worship leaders succeed as family members, team players, event coordinators, budget managers, vision casters, congregational guides, and reproducers of other leaders. Discussions are focused on the complex set of challenges that worship leaders typically face.

- MU 521 Music Ministry [3 Units]
A philosophical and theological orientation to the ministry of music with emphasis given to the application and administration of this ministry in the local church.
- MU 522 Music in Mission [3 Units]
This course defines musical activities and examines various case studies in Christian Missions. The course also, discusses the functions and biblical foundations of music in missions.
- MU 524 Keyboard Harmony / Improvisation [3 Units]
This course is designrd to aid the student in developing skills of improvisation.
- MU 525 Keyboard Accompaniment [3 Units]
This course is design to acquaint the student with various skills and techniques in the art of accompanying.
- MU 526 Music Ministry to Children [3 Units]
A study of the relationship of spiritual and musical concepts in the teaching-learning experience with preschoolers, younger and older children. Emphasis is given to organizational methods and materials.
- MU 527 Handbell Methods and Materials [3 Units]
Provides basic techniques of handbell ringing; experience in performing handbell music, and planning and organizing a handbell choir.
- MU 531 Graduate Music Theory Review [3 Units]
Study of secondary, dominants, modulation, transposition, diatonic and chromatic tertian sonorities, and counterpoint. Analysis and study of form and harmony. Use of computer-assisted instruction.
- MU 532 Advanced Choral Conducting [3 Units]
Further develops conducting skills with emphasis on specific problems associated with the choral repertoire. Discussion of the choral rehearsal, plus work on specific advanced techniques.
- MU 533 Composing and Arranging [3 Units]
Explores the role of the church musician as composer and arranger. Assignments related to the specific needs of the parish; orchestration, hymn reharmonizations, arranging hymnody, and the composition of original material. Prerequisite: Music Theory in CM 431, CM 432 or by permission of department director.
- MU 541, 542, 543 Applied Music - Piano [1 Unit each class]
Private instruction in voice. Advanced sacred repertoire for service and concert. Advanced Piano techniques.
- MU 544, 545, 546 Applied Music - Organ [1 Unit each class]
Private instruction in organ. Advanced repertoire for service and concert, registration, performance practices, and performance readiness.
- MU-547, 548, 549 Applied Music – Vocal [1 Unit each class]
Private instruction in voice. Advanced sacred repertoire for service and concert. Advanced vocal techniques.
- MU 550, 551, 552 Applied Music – String [1 Unit each class]
Private instruction in voice. Advanced sacred repertoire for service and concert. Advanced String techniques.
- MU 553, 554, 555 Applied Music – Wind Instruments [1 Unit each class]
Private instruction in voice. Advanced sacred repertoire for service and concert. Advanced Wind instruments techniques.
- MU 523 Church Music Pedagogy and Literature (Vocal/Piano/Choral – Worship) [3QH]
This is a combined course. Pedagogy will discuss the teaching method of vocal or Instruments; then, surveys a

broad spectrum of literature in vocal/Instruments music with emphasis on music appropriate for worship settings. Choral Literatures course surveys the field of choral music from about 1450 AD to the present, including discussion of stylistic tendencies and performance practice. Emphasis is placed on sacred choral music. Prerequisite: Consent of instructor.

MU 564 Vocal Pedagogy and Literature (Piano/Choral - Worship) [3QH]
This is a combined course. Pedagogy will discuss the teaching method of vocal; then, surveys a broad spectrum of literature in vocal music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor.

MU 565 Piano Pedagogy and Literature [3QH]
This is a combined course. Pedagogy will discuss the teaching method of Piano and other keyboard instruments; then, surveys a broad spectrum of literature in keyboard music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor.

MU 566 Organ Pedagogy and Literature [3QH]
This is a combined course. Pedagogy will discuss the teaching method of Organ; then, surveys a broad spectrum of literature in organ music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor.

MU 567 String instrument Pedagogy and Literature [3QH]
This is a combined course. Pedagogy will discuss the teaching method of string instruments; then, surveys a broad spectrum of literature in music of string instruments with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor.

MU 568 Wood/Brass Wind instrument Pedagogy and Literature [3QH]
This is a combined course. Pedagogy will discuss the teaching method of Wood/Brass Wind instrument; then, surveys a broad spectrum of literature in Wood/Brass Wind instrument music with emphasis on music appropriate for worship settings. Prerequisite: Consent of instructor.

MU 569 Choral and Worship Literature [3QH]
This course will survey the field of choral-worship music from about 1450 AD to the present, including discussion of stylistic tendencies and performance practice. Emphasis is placed on sacred choral music. Prerequisite: Consent of instructor.

MU 571-573 Seminary Choir [1 Unit each class]
A mixed choir open to all Seminary students. Responsibilities include weekly in Seminary worship. Can be taken for an indefinite number of quarters. 3 quarter-units is the maximum that can be applied towards completing the degree.

MU 575 Practicum [0 Units]
Three quarters of directed and supervised experience in parish music in a congregation. Relating classroom concepts to the practical ministry of the church musician. No credit; pass/fail

MU 580 Recital Laboratory [0 Units]
No credit; pass/fail

MU 585 Concert / Recital [0 Units]
Provides a culminating experience in applied music. This course is taken at the conclusion of the student's applied music courses Prerequisite: Departmental approval. No credit; pass/fail

DOCTOR OF MINISTRY

PURPOSE

The Doctor of Ministry (D.Min.) is the highest professional degree for pastoral and ministry leaders offered by Truth Theological Seminary. Our goal is to assist ministry practitioners become servants-leaders and develop a theological conviction with necessary knowledge and skills to accomplish a high level of excellence in their lives and ministry. The program is designed to advance and maximize ministerial leaders' impact in their called ministry.

The D.Min. is designed beyond the Master of Divinity degree and for those who are currently engage for at least three years in full-time ministries. We offer an expanding number of passion and church-driven specialty tracks that utilize tradition and faculty-mentor led model of education. Students meet for intensive two-week residencies every year for three years. There are pre-residency requirements and post-residency project as well. A thesis-project serves as capstone is required at the end of the program and must be completed within six calendar years of the first residency.

OBJECTIVES

At the completion of the program, the student should be able to:

1. Leading God called ministry with God given gift(s) in confidence with impact
2. Advancing church growth by developing a successfully tested model(s) of ministry
3. Increase and strengthen theological knowledge and practical skills in developing impacted ministries
4. Discern critically congregational needs as well response with proper solutions
5. Reflect theologically and personally as professional ministerial leaders
6. Foster and advance personal relationship and spiritual growth

ADMISSION REQUIREMENTS

An applicant to the Doctor of Ministry Program must be a mature individual of integrity, who has a Master of Divinity degree or its equivalent with at least a 2.85GPA from an accredited school, followed by at least three years of full-time Christian ministry after the M.Div. degree. The applicant must remain in full-time Christian ministry while pursuing the D.Min. and endorsed by the church/organization that he/she is serving.

Applicant must complete a full application package with a non-refundable application fee.

For applicants who have a ministry-based master's degree other than M.Div., the following guidelines will be used to evaluate M.Div. equivalency. A total of 144 quarter hours, which would include the minimum of following:

Biblical Studies	39
Language Studies	12
Theological Studies	15
Historical Studies	9
Christian Ministry Studies	42

TTS will admit a small portion of D.Min. students who are with deficiencies of M.Div. All deficiencies must be removed before the writing of thesis-project commences and the status of D.Min. candidacy. The length of the study is the same as regular D.Min. program.

GRADUATION REQUIREMENTS

1. Completion of three pre-residency readings and preparation
2. Completion of the six courses residency requirements
3. Completion of three post-residency projects
4. Maintain 3.0 cumulative GPA
5. Pass the Qualifying Oral Exam
6. Submit an acceptable and pass the oral defense of thesis-project within six years of their first residency
7. Adhere to the academic standard and student conduct of Truth Theological Seminary

SPECIALTY TRACKS

- Ministry Skills
- Advancing the Church
- Expository Preaching

	<i>Ministry Skills</i>	<i>Advancing the Church</i>	<i>Expository Preaching</i>
Year 1	Expository Preaching (6) Narrative Preaching (6) Post-Residency Project (0)	Rediscovering of Servant-Leader (6) Speaking as a Leader (6) Post-Residency Project (0)	Preaching the Bible (6) Preaching to Listeners (6) Post-Residency Project (0)
Year 2	Servant-Leadership I (6) Servant-Leadership II (6) Post-Residency Project (0)	The nature and Purpose of the Church (6) Church and Culture (6) Post-Residency Project (0)	Preaching Narratives (6) Preaching Epistles (6) Post-Residency Project (0)
Year 3	Counseling I (6) Counseling II (6) Post-Residency Project (0)	Recovering from wounded: leader and congregation (6) Healthy Church (6) Post-Residency Project (0)	The Rhetoric of Preaching (6) Preaching OT (6) Post-Residency Project (0)
Year 4-6	Thesis-Project (12)	Thesis-Project (12)	Thesis-Project (12)

LANGUAGE OF INSTRUCTION

The primary language of instruction is Chinese. However, occasionally course(s) will be conducted in English language and if so, Chinese translation will be provided if necessary.

TRANSFER OF CREDIT

Due to the design of the program, no transfer of credit is permissible.

TUITION

The total tuition is US \$12,000. The total tuition is composed into four parts which are three residencies and a thesis-project. A total of two payments are to be made for each part per year. This translates into \$1,320 per payment. The first payment is due at the time of each fall quarter registration and the second payment is due at the completion of each year's residency. Limited financial aids are available for those who meet the requirements. For other related fees please consult D.Min. handbook.

PROGRAM STRUCTURE

Pre-residency Preparation (3 Times)

Above six months prior each residency, students will be given an extensive reading preparations by the track faculty. Students should plan to devote 12 hours per week in preparation for the residency.

Residency (3 Times)

Each year student participate a two-week residency consists of two one-week courses. The courses design is based on the track specialty with the increasing competency in biblical foundation, conceptual knowledge, and practicality, from one year to the next.

Post-residency Project

Following each of residencies, students will complete a post-residency project that relates their concurrent coursework with their place of ministry. Proposals for the projects and nominations for on-site evaluators must be approved by student's faculty-mentor during the residency. Approved projects and reports are to be completed within six months after the conclusion of the residency. Both the on-site evaluator and the faculty-mentor evaluate the project.

Qualifying Oral Exam (1 Time)

By the end of third residency, students will have a qualifying oral exam with his/her faculty-mentor that focuses all previous D.Min. works. Upon the successful completion of the Qualifying Oral Exam, he/she is admitted to Candidacy Status. Candidacy Status means that the student has demonstrated a purpose and plan for completing the degree.

Thesis-Project and Defense (1 Time)

The student's own thesis-project is the capstone project of the program. The thesis-project is a demonstration of the student's ability to engage as a scholar-practitioner in his/her D.Min. specialty. Student can make thesis-project proposals as soon as the completion of third residency coursework and no thesis-project proposal will be accepted when the cumulative 3.0 GPA does not met. Student Upon the approval of the proposal, the student's faculty-mentor will invite a reader. These two members form the thesis-project committee. The completion of the thesis-project includes a successful oral defense and the presentation of acceptance final manuscript.

Spiritual Formation Retreat (1 Time)

All success applicants are required to participate a spiritual formation retreat. The retreat is scheduled the weekend prior the first year residency. TTS encourages the wives of students to take part of the retreat when possible.

**COURSE DESCRIPTIONS
FOR DOCTOR OF MINISTRY DEGREE PROGRAM**

<u>Course No.</u>	<u>Course</u>	<u>Units</u>
MIN 800	Introduction to Content Emphases Introduce the content emphases of worship and preaching, discipleship and training, church growth and evangelism, ministry administration and leadership, pastoral care and counseling.	[4 Units]
MIN 801	Research Methodology This course is designed to guide the student in the use of library materials. This includes an introduction to the basic tools of theological literature such as encyclopedias, dictionaries and lexicons, bibliographies, abstracts, indexes, and computer accessible data.	[4 Units]
MIN 897	Refinement of Content Emphases Further study of the content emphases of worship and preaching, discipleship and training, church growth and evangelism, ministry administration and leadership, pastoral care and counseling.	[4 Units]
MIN 898	Presentation of Short Project Reports The students will share the short project reports completed with other students for encouragement and critique. They will also learn from each other the different aspects of the Gospel ministry.	[4 Units]
MIN 899	Ministry Project This course is designed to guide the student in Ministry Project topic selection, proposal preparation, familiarization with form and style for dissertations and theses, as well as principles, strategies, and procedures of Ministry Project Report writing.	[8 Units]
MIN 8111	Worship and Preaching Project 1 Research, implement, analyze, and make recommendations of a project in the area of worship and preaching.	[4 Units]
MIN 8112	Worship and Preaching Project 2 Further research, implement, analyze, and make recommendations of a project in the area of worship and preaching.	[4 Units]
MIN 8211	Discipleship and Training Project 1 Research, implement, analyze, and make recommendations of a project in the area of discipleship and training.	[4 Units]
MIN 8212	Discipleship and Training Project 2 Further research, implement, analyze, and make recommendations of a project in the area of discipleship and training.	[4 Units]
MIN 8311	Church growth and evangelism project 1 Research, implement, analyze, and make recommendations of a project in the area of church growth and evangelism.	[4 Units]
MIN 8312	Church growth and evangelism project 2 Further research, implement, analyze, and make recommendations of a project in the area of church growth and evangelism.	[4 Units]
MIN 8411	Ministry administration and leadership project 1 Research, implement, analyze, and make recommendations of a project in the area of ministry administration and leadership.	[4 Units]

- MIN 8412 Ministry administration and leadership project 2 [4 Units]
Further research, implement, analyze, and make recommendations of a project in the area of ministry administration and leadership.
- MIN 8511 Pastoral care and counseling project 1 [4 Units]
Research, implement, analyze, and make recommendations of a project in the area of pastoral care and counseling.
- MIN 8512 Pastoral care and counseling project 2 [4 Units]
Further research, implement, analyze, and make recommendations of a project in the area of pastoral care and counseling.
- MIN 802 Current Biblical and Theological Issues [4 Units]
A study of contemporary biblical and theological issues in light of the Scriptures, with attention to the literature, historical contexts, personnel, and influence of these issues on present-day Christendom.
- MIN 803 Social Changes in America and in Chinese-American Churches [4 Units]
A study of the changes within American culture and how that affects Asian American church culture: The impact upon evangelism and church ministry structure will be researched and implications will be developed for expanding present church ministry.
- MIN 804 Advanced Expository Preaching [4 Units]
A study of biblical preaching, with emphasis on advanced homiletic theory and practice. Special attention is given to the effective use of illustration and the application and development of various preaching styles.
- MIN 805 Administration Process [4 Units]
A study of the biblical principles for effective leadership ministry in local churches and other Christian organizations. Includes assessing needs, setting goals, organizing work, selecting priorities, making long-range plans, managing time, boards and staff members, delegating work, managing change, and relating to people.
- MIN 806 American Christianity [4 Units]
This course will focus on the distinctives of American Christianity in its total cultural setting and will focus on the factors that influence the practices of American Christianity. Prognosis for future church ministry strategies will be developed.
- MIN 811 Strategies for Church Growth [4 Units]
An analysis of how the principles of church growth affect each student's current ministry. Attention is given to congregational types, leadership style, contextual and cultural assessment, demographics and outreach and assimilation. Each student assesses his own church's past history, analyzes its current status, and designs specific strategies for its future growth.
- MIN 813 Strategies for Church Planting [4 Units]
An intensive study of the essential aspects of church planting. Major attention is given to theology, models and methodology of new church starts, with emphasis on continuing growth.
- MIN 815 Investigation & Implementation of Means and Methods to Establish Non-Traditional Ethnic Churches [4 Units]
An investigation of means and methods of establishing non-traditional churches as pioneered in California. An effort will focus on discovering their potentials in reaching the contemporary world in the light of their cultural preferences.
- MIN 817 Models, Traditions, Theories, and Innovations, to Establish Non-traditional Ethnic Churches [4 Units]
In search of the similarities and differences between the purpose driven and relational churches, the course will explore the practical considerations involved in starting, sustaining and reproducing each model from ethnic perspectives.

- MIN 819 Cultural Models of Church Planting [4 Units]
In studying the distinctive of planting a church among various culture groups (e.g. African-American, Hispanic, Asian and generations of groups) and of the principles common to any targeted group.
- MIN 821 Discipleship and Church Growth [4 Units]
An in-depth examination of the biblical principles, history, and methodology of discipleship. The course will emphasize the practical concern of how to develop an on going discipleship program in the local ministry.
- MIN 823 The Role of Prayer in Church Establishment and Growth [4 Units]
A study of Old and New Testament prayers and of the scriptural teaching regarding prayer. The course is designed to impact the personal prayer life of the student and also to equip them for the responsibility of leading a congregation of believers in its prayer, worship and ministry. Issues relating to the tensions with regard to the sovereignty of God, the responsibility of humans to pray and respond, and the role of the Holy Spirit are evaluated.
- MIN 825 Church Worship [4 Units]
A study of the meaning of worship, worship in the Bible, the styles of worship and how to lead congregations to appreciate and participate in worship and how pastors can more effectively plan and lead worship.
- MIN 812 Advanced Pastoral Care; A Comprehensive Study [4 Units]
A comprehensive study of pastoral care, with emphasis on theories and practices specifically related to the local church and individuals performing the caring task of the ministry. Special attention is given to the pastoral care ministry of the local church, advanced counseling with biblical perspective, and ministries in special crisis and developmental issues.
- MIN 814 The Bible and Counseling [4 Units]
A course designed to engage students in rethinking the Bible and theology with the spiritual, personal, and relational needs of people clearly in mind. The purpose will be to construct a thoroughly biblical theory and method for understanding and helping people in a church ministry context.
- MIN 816 Advanced Counseling Theory and Methods [4 Units]
An extensive analysis of the major approaches to counseling that have application for pastoral counseling. Basic methods and strategies used in crisis intervention will be discussed and examined, especially the context of local church ministry as well as the cultural setting of the situation.
- MIN 818 Personality Theory and a Christian View of Human Nature [4 Units]
An examination of various views of human nature explicitly stated in the literature psychology and psychotherapy systems. Both their content and practices will be critically evaluated in light of biblical view. The study seeks to serve as a solid foundation from which to do pastoral care and counseling.
- MIN 820 Pastoral Care and Counseling of Marriage and Family [4 Units]
An intensive study of the special needs for ministry to marriages and family life. This study will encompass premarital work, marriage enrichment, marriage counseling, healthy family life, and counseling the family as a system. Special consideration will be given to culturally sensitive issues facing the Chinese family in western society.
- MIN 822 Contemporary Ethical Problems Facing Pastoral Care [4 Units]
A study of current political, medical, and legal issues in the light of Scripture, with attention to the ethic and moral implications of these issues on people engaged in pastoral counseling as well as local church ministry.
- MIN 824 Special Studies in Pastoral Care [4 Units]
A flexible program designed to take advantage of unique opportunities and to meet specialized needs of certain students. Among the possibilities are classes taught by visiting professors, reading courses, independent study and special projects.

FACULTY

Chan, Andrew, *Adjunct Instructor*

B. Th., Alliance Bible Seminary, 1967

B.R.E., Canadian Bible College Theological Seminary, Regina, Sask. 1969

M.A., Azusa Pacific University, Azusa, 1983

M.A., School of Intercultural Studies, Biola University, La Mirada, 1990

Th. M., Bethel College & Theological Seminary 1974

Chang, Chi Chong T., *Professor of Biblical Studies*

B.E., Mechanical & Electrical Engineering, University of Sydney, Australia, 1955

M.Div., Taiwan Baptist Theological Seminary, Taiwan, 1960

Postgraduate Study in Christian Apologetics, University of Edinburgh, Scotland, U.K., 1968

D.Min., Golden Gate Baptist Theological Seminary, CA, 1988

Chang, Josephine, *Adjunct Instructor*

B.S., California Polytechnics University, Pomona, CA, 1984

M.B.A., Woodbury University, Burbank, CA, 1992

M.C.M., Truth Theological Seminary, Arcadia, CA, 2006

Chen, Lucy, *Adjunct Instructor*

A.A. (in Music), Taiwan National Academy of Arts, Taiwan, 1965

Graduate Studies, Azusa Pacific University, CA, 1967

Graduate Studies, California State University of Los Angeles, CA, 1968

Cheung, Samuel, *Adjunct Professor*

B.A. Seattle Pacific University, WA, 1976

M.M. Case Western University, Cleveland, OH, 1978

M.R.E. Religious Education, Grand Rapids Theological Seminary, Grand Rapids, Michigan, 1981

D.M.A., Southwestern Baptist Theological Seminary, Fort Worth, TX, 1989

Cheung, Susan, *Adjunct Instructor*

B.S., Nursing, California State University, Los Angeles, CA, 1981

M.M., Music, Southwestern Baptist Theological Seminary, Fort Worth TX, 1989

Chia, Donald, *Associate Professor of Practical Theology (part-time)*

B.Div., Trinity Theological College, Singapore, 1986

M.S., Marriage and Family Therapy, Fuller Graduate School of Psychology, Pasadena, CA, 1996

Ph.D., Marriage and Family Studies, Graduate School of Psychology, Pasadena, CA, 1997

Chih, Fanny, *Adjunct Instructor*

B.Th., Church Music, Taiwan Theological College, Taiwan, 1978

M.C.M., Concordia University, Wisconsin, 1997

Chih, Luke, *Adjunct Instructor*

B.Th., Glad Tidings Bible Institute, Taichung, Taiwan, 1973

M.B.A., Church Administration, Concordia International University, Milwaukee, WI, 1994

M.B.A., Finance Management, Concordia International University, Milwaukee, WI, 1995

M.C.M., Choral Conducting, Concordia International University, Milwaukee, WI, 1997

Chok, George, *Adjunct Professor*

B.S., Georgia Institute of Technology, 1972
M.Div., International School of Theology, 1981
M.S.T., Dallas Theological Seminary, 1992
Ph.D., Dallas Theological Seminary, 2003

Chow, Paul K., *Adjunct Professor Biblical and Theological studies*

B.S., Physics, California Polytechnics University, Pomona, CA, 1980
M.Div., Talbot School of Theology, La Mirada, CA, 1984
Th.M., Talbot School of Theology, La Mirada, CA, 1986
Th.D., California Graduate School of Theology, CA, 2011
D.Min. (Cand.), Talbot School of Theology

Chu, Yuen Yee Ho, *Adjunct Instructor*

B.A., Hong Kong Chinese University, Hong Kong, 1974
B.A., Hong Kong Chinese University, Hong Kong, 1975
M.M., Southern Baptist Theological Seminary, Louisville, KY, 1987

Chung, Peter T., *Adjunct Professor*

Dip.Th., Biblical Studies, Southeast Asia Bible Seminary, Indonesia, 1963
B.A., Psychology, Azusa Pacific University, CA, 1968
M.A., Psychology, California State University of Los Angeles, CA, 1973
Ph.D., California Graduate School of Theology, CA, 1987

Chung, Wilfred, *Adjunct Professor*

B.A., Biola University, La Mirada, CA
M.Div., Golden Gate Baptist Theological Seminary, Mill Valley, CA, 1971
D.Min., Talbot School of Theology, La Mirada, CA, 2002

Eng, William, *Adjunct Instructor*

B.S., Liberal Arts- Chemistry, Illinois Institute of Technology, IL, 1969
M.Div., Practical Theology, Talbot School of Theology, CA, 1981

Ha, Tony, *Adjunct Instructor*

B.A., University of Oregon, Eugene, OR, 1971

Ho, Andrew, *Adjunct Professor*

M.Div., Golden Gate Baptist Theological Seminary
D.Min., Golden Gate Baptist Theological Seminary, 2001

Hsu, Daniel, *Adjunct Instructor*

B.S., Psychology, National Taiwan University, Taiwan, 1973
M.S., Special Education, Southern Connecticut State University, CT, 1977
S.Y.P., Advanced Special Education, Southern Connecticut State University, CT, 1978
M.Div., Yale Divinity School, CT, 1981

Huang, Patricia W., *Adjunct Instructor*

B.S., National Chung-Hsing University, Taiwan, 1971
M.A., Molecular Biology, State University of New York at Buffalo, NY, 1976
M.A., Theology, Fuller Theological Seminary, CA, 1989
Th.M., Theology, Fuller Theological Seminary, CA, 1998

Kuo, Melody, *Adjunct Professor*

B.M. Piano, University of Southern California, CA, 1986
M.M. Piano, University of Southern California, CA, 1988
D.M.A. Piano, University of Southern California, CA, 1993

Lam, Albert Cheung Yuen, *Adjunct Professor*

Diploma of Theology, Overseas Bible Seminary, Hong Kong, 1980
M.R.E., Grand Rapids Baptist Seminary, Grand Rapids, MI, 1991
D.Min., Westminster Theological Seminary, Escondido, CA, 2004

Lee, Amos, *Adjunct Professor*

Diploma, Hong Kong Baptist Theological Seminary, 1974
M.Div., Southern Baptist Theological Seminary, Louisville, KY, 1977
Ph.D., Southern Baptist Theological Seminary, Louisville, KY, 1982

Liu, Margaret, *Adjunct Instructor*

B.A., California State University Los Angeles, CA, 1980
M.M., California Polytechnics University, Pomona, CA, 1987

Maak, Hat-Chun, *Adjunct Professor*

B.Th., Bathel Bible Seminary, Hong Kong, 1953
M.Div., Hong Kong Baptist Theological Seminary, Hong Kong, 1964
M.Th. Hong Kong Baptist Theological Seminary, 1965
D.Min., Southern Baptist Theological Seminary, Louisville, KY, 1974

Mang, Wallace, *Adjunct Professor*

Diploma, Overseas Bible Seminary, Hong Kong, 1984
M.Div., China Graduate School of Theology, Hong Kong, 1990
M.A.T.S., Reformred Theological Seminary, Oviedo, FL 1995
D.Min., Reformred Theological Seminary, 2003

McCormick, David, *Adjunct Professor*

B.A., Social Science, California State University - Long Beach, CA, 1963
M.Div., Southwestern Baptist Theological Seminary, TX, 1969
M.S., Counseling, California State University in Fullerton, CA, 1985
Ph.D., Southwestern Baptist Theological Seminary, TX, 1985
Clinical Pastoral Education, Loma Linda University Medical Center, CA, 1992

Ng, Samuel T.L., *Adjunct Instructor*

Petzholt, Raymond, *Adjunct Professor*

B.A., Biology & Psychology, State University of New York, NY, 1973
M.Div., Southwestern Baptist Theological Seminary, TX, 1980
D.Min., Fuller Theological Seminary, CA., 2000

Tsoi, Simon, *Adjunct Professor*

B.A., Hong Kong Chinese University, Hong Kong
M.A., Oklahoma City University, Oklahoma City, OK
M.A. University of Iowa
Th.M. Dallas Theological Seminary, Dallas, TX
D.Min., Golden Gate Baptist Theological Seminary, Mill Valley, 1986

Wang, Syh Yueh, Adjunct Professor

B.Th., Presbyterian College and Theological Seminary, Seoul, Korea, 1986
M.A., Korea University, Seoul, 1990
Th.M., Yonsei University, Seoul, Korea, 1995
Ph.D., Fuller Theological Seminary, Pasadena, 2010

Wang, Wanda, Adjunct Instructor

A.A. (in Music), Taiwan National Academy of Arts, Taiwan, 1974
B.A., Music, Azusa Pacific University, Azusa, CA, 1977
M.A., Education: Teaching, Azusa Pacific University, CA, 1980

Whipkey, Rona, Adjunct Instructor

B.M., Colegio De La Inmaculada Concepcion, Philippines, 1978
B.M., University of the Philippines, 1980
M.M., San Francisco State University, CA, 1989

Wilson, George, Adjunct Professor

B.A., Oklahoma Baptist University, Shawnee, 1952
M.R.E., Southern Baptist Theological Seminary, Louisville, KY, 1854
Ed.D., Southern Baptist Theological Seminary, Louisville, KY, 1957

Wong, Julie, Adjunct Professor

B.M., Piano, The Julliard School, NY, 1990
M.M., Piano, The Julliard School, NY, 1992
D.M.A., Piano, Rutgers University, NJ, 1999

Wu, Michael, Adjunct Instructor

B.S., Biochemistry, University of Calgary, Alberta, Canada, 1976
Th.M., New Testament Literature & Exegesis, Dallas Theological Seminary, TX, 1983
D.Min., Study in progress

Yeh, Joshua K., Adjunct Professor

B.E., Chemical Engineering, Chung-Yuan Christian University, Taiwan, 1969
M.Div., Pastoral Ministry, Taiwan Theological Seminary, Taiwan, 1973
Th.M., Practical Theology, Princeton Theological Seminary, NY, 1975
D.Min., Marriage & Family Counseling, School of Theology at Claremont, CA, 1977
Ph.D., Cross-Cultural Counseling & Psychology, School of Theology at Claremont, CA, 1987
Post-Doctoral Fellowship, Harvard University, MA, 1983

ADMINISTRATION & STAFF

Vice President for Administrative Affairs

Rev. Dr. Andrew C.H. Ho, M.Div., D.Min.

Director of Doctor of Ministry Program

Rev. Dr. Andrew C.H. Ho, M.Div., D.Min.

Director of Supervised Ministry

Donald Chia, Rev., B.Div., M.S., Ph.D.

Registrar, Custodian of Records and Director of Admissions

Ms. Josephine Chang, B.S., M.B.A., M.C.M.

Business Manager & Library Assistant

Chin-Shun Shui, Diploma in Agriculture

Acting Financial Officer

Mrs. Doris H. Chang

Certified Public Accountant

Mr. Eddie Kam

BOARD OF DIRECTORS

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Rev. Daniel C.S. Hsu
Senior Pastor, Mandarin Baptist Church of San Fernando Valley, Northridge, CA

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Rev. Dr. David Lum
Associate Pastor, Chinese Baptist church of Orange County, Anaheim, CA

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Senior Executive Assistant to the President, World Vision Int'l, Monrovia, CA

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Rev. Andrew Chan
CSBC Statewide Language Church Start., CA

Rev. Dr. Chi-Chong Chang
Senior Pastor Emeritus, Mandarin Baptist church of Pasadena, Arcadia, CA

Mr. Victor Chen
Senior Engineer, Jet Propulsion Laboratory, Pasadena, CA

Rev. Dr. Morson Chiu
General Secretary, Greater Los Angeles Ministerial Association, Los Angeles, CA

Rev. Dr. Paul Chow
Advisory Pastor, Grace Chinese Baptist church, Monterey Park, CA

Rev. Dr. Peter T. Chung
Senior Pastor, Mandarin Baptist church of Los Angeles, Alhambra, CA

Rev. Dr. Wilfred Chung
Advisory Pastor, Chinese Community Baptist Church, Irvine, CA

Mrs. Margaret Kwong
Counselor, Chinatown Service Center, Los Angeles, CA

APPENDIX A: REFUND PROVISIONS

Canceling the Student Enrollment Agreement

The student has a right to cancel a Student Enrollment Agreement no later than the midnight of first day of instruction. To cancel, the student must notify Truth Theological Seminary (TTS) with a written notice of cancellation to the Registrar office either in person or by certified mail. The cancellation takes effect when such notice is received. The Registrar will issue a confirmation with the effective cancellation date.

In such case, the student will receive a full refund of all tuition paid. However, the application fee and the registration fees are non-refundable

If TTS has loaned to the student any equipment, books or other materials, the student shall return these on loan items to TTS in good condition within 10 calendar days following the effective date of cancellation. If the student fails to return such loaned items in good condition within the said period, TTS may deduct the documented costs for such items from the refund. Once the student has paid for the loaned items, the student may keep the paid items without further obligation.

Withdrawal From Course

The students have the right to obtain refund when withdrawal takes place at any time up to the 60% completion of the course program. Withdrawal from course takes place when any one of the following occurs:

1. When the student fills out a petition (Form 105) and submits the form to Truth Theological Seminary's Registrar in person or by certified mail. The withdrawal takes effect when the request is received.
2. When TTS terminates the student's enrollment.
3. When the student has failed to attend classes for a three-week period without notifying the attendance officer or making proper arrangements. In this case, the date of withdrawal shall be deemed to be the date of the third absence.

When a student withdraws from an enrolled course during the period allowed for tuition refund, the student is obligated to return TTS the on loan items in good condition within 10 calendar days following the effective date and to pay only for educational services rendered and for the unreturned on loan items.

Guidelines

1. TTS will issue a refund to the student within 30 calendar days following the effective cancellation/withdrawal date.
2. It is the policy of TTS not to pay the refund to any third party payers.
3. To determine the amount to be refunded, the following formulas will be applied:

(The Amount To Be Refunded) = (Total Amount The Student Paid) – (A) – (B) – (C)

(A) = Total of applicable non-refundable fees = (\$35 Application fee) + (\$25 Registration fees, or \$35 when late registration had been charged) + (other late charges)

(B) = Costs of unreturned on loan items

*(C) = (Total Tuition Amount of the Withdrawn Course) / (Total Instruction Hours of The Course) * (Total Hours The Instruction Completed)*

The following table illustrates the tuition refund scale:

Until the End of	2 nd week	3 rd week	4 th week	5 th week	6 th week	7 th week
% Of Completed Instruction	20%	30%	40%	50%	60%	70%
Refund Portion	100%	70%	60%	50%	40%	0%

For example, if the student completes only 4 hours on a 20-hour course and paid \$150.00 tuition, the student will receive a refund of \$120.00 to recover the unused tuition.

Since the D.Min. Program operates on an intensive lecture format, the following table illustrates the tuition refund scale for the Doctor of Ministry Program:

Until the End of	2 nd day	3 rd day	4 th day	5 th day	6 th day	7 th day
% Of Completed Instruction	20%	30%	40%	50%	60%	70%
Refund Portion	100%	70%	60%	50%	40%	0%

4. When the amount to be refund is a negative figure after the above calculation, the figure is the amount the student owes TTS. The Financial officer will notify the student about the amount due to make arrangements for payment.
5. It is the student's obligation to pay off any the amount due TTS.

APPENDIX B: STUDENT TUITION RECOVERY FUND (STRF)

The Student Tuition Recovery Fund (STRF) was established by the Legislature to protect any California resident who attends a private postsecondary institution from losing money if the student prepaid tuition and suffered a financial loss as a result of the school closing, failing to live up to its enrollment agreement, or refusing to pay a court judgment.

To be eligible for STRF, the student must be a “California resident” and reside in California at the time the Student Enrollment Agreement is signed or when the student receives lessons at a California mailing address from an approved institution offering correspondence instruction. Students who are temporarily residing in California for the sole purpose of pursuing an education, specifically those who hold student visas, are not considered a “California resident”.

To qualify for STRF reimbursement, the student must file a STRF application within one year of receiving notice from the Bureau that the school is closed. If the student does not receive any notice from the Bureau, the student has 4 years from the date of closure to file a STRF application. If a judgment is obtained, the student must file a STRF application within two years of the final judgment.

It is important that the student keeps copies of the Student Enrollment Agreement, financial aid papers, receipts or any other information that documents the monies paid to the school.

Questions regarding the STRF may be directed to the:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento, CA 95833
(916) 431-6959
Fax (916) 263-1897

APPENDIX C: STUDENT CODE OF CONDUCT

Depending on the severity and circumstance in which infractions occur, violators will be subject to disciplinary actions of official warning, reprimand, award of failing grade, property restitution, probation, suspension, or dismissal.

1. No practice of cheating or plagiarism in connection with an academic or internship program.
2. No sale or possession of dangerous drugs, restricted drugs or narcotics, except when lawfully prescribed.
3. No unauthorized use or misuse of TTS’s property.
4. No destruction of campus property or the property belonging to TTS’s administrative personnel, faculty or students.
5. No theft of TTS property or property owned by a member of the administrator, faculty, staff or student.
6. No obstruction or disruption, on or off campus, of the educational aims and processes of TTS.
7. No allowance on campus of intoxicated or drugged states.
8. No physically abusive or disrespectful behavior toward a member of TTS’s administrative personnel, faculty, faculty, staff, or students.
9. No engaging in lewd, indecent or obscene behavior on campus.
10. No possession or use of explosives, dangerous chemicals or deadly weapons* on campus property without prior authorization of the President of TTS.

**The term “deadly weapons” used herein include but are not limited to handguns, revolvers or any other firearm, switchblade, dagger, or any knife having a blade longer than five inches, or any object that can be used as a club, except canes or crutches needed by the disabled.*

APPENDIX D: FACULTY CODE OF CONDUCT

In full agreement with the Doctrinal Statement of Truth Theological Seminary, we subscribe to the Ten Commandments (Exodus 20) as interpreted by Jesus Christ (Matthew 5-7). We believe that Jesus spoke the truth when he said, "If you hold to my teaching, you are really my disciples. Then you will know the truth, and the truth will set you free" (John 8:31-32).

We accept the Holy Bible in all of its parts as the inerrant Word of God to guide us in both our private and public conduct. As Christian teachers, we shall endeavor, in the preparation and presentation of courses, to honestly and enthusiastically indicate our Christian stand, recognizing that the principles and theories, set forth by the best and most competent authors and scholars are only tentative. We shall endeavor to live and teach in such a way that students will be introduced to the latest reliable findings in all fields of learning. At the same time, we shall indicate that Absolute Truth is in God's Word and shall never give way to relative "truth". "You must teach what is in accord with sound doctrine" (Titus 2:1).

We intend to practice Christian ethics as citizens in society and to be active members of local churches, setting an example to the students. "Let your light shine before men that they shall see your good deeds and praise your Father in heaven" (Matthew 5: 16).

We shall be guided by the following principles:

1. To cooperate so as to fulfill the mission, purposes, and objectives of this institution;
2. To encourage the students in the free pursuit of learning;
3. To abide by the best scholarly standards of our discipline;
4. To provide both moral and intellectual guidance to students;
5. To foster intellectual curiosity and pursuit in the students;
6. To consider merit only in evaluating student performance;
7. To provide prompt, friendly counsel to students in matters pertaining to academic, financial, moral and spiritual matters when consulted;
8. To avoid any exploitation of students for private advantage;
9. To respect the confidential nature of the relationship between the faculty and the student; and
10. To protect students' academic freedom.

APPENDIX E: TRANSFER OF CREDITS

Transfer of credits into the M.Div. and M.A. degree programs.

1. A maximum of 9 quarter units of graduate education earned at another approved or accredited graduate institution may be transferred into the M.Div. or M.A. program.
2. All graduate work that is to be considered for transfer credit must have a minimum grade of B-
3. Students must submit official transcripts to Registrar Office for consideration
4. The review of previous course work will be done by the Academic Dean and which the student will be notified within 30 days after submission of all transcripts. The Academic Dean will review coursework to arrive at a decision. Students could be asked to submit additional documentation and/or school catalogs from schools attended.
5. Approved institutions are those that have been either approved by the BPPE to offer degrees in California, approved by another state to offer degrees in those states, or are institutions that have been accredited by an accrediting agency recognized by the U.S.D.O.E. Students who attended institutions outside of the U.S. may be asked to submit documentation of the institution's approval along with a catalog from the school or assessment done by an independent educational agency in order for TTS to determine if the degrees or units earned are equivalent.

Transfer of credits into the D.Min. Program. Currently, transfer of credit to D.Min. program is not considered.