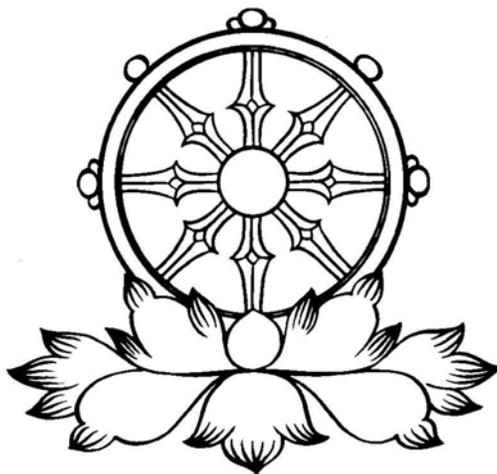


# ***NYINGMA INSTITUTE***



## ***SCHOOL CATALOG***

***Effective Date***

***January 1, 2012 – December 31, 2012***

**NYINGMA INSTITUTE**  
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**TABLE OF CONTENTS**

<b>SECTION</b>	<b>PAGE NO.</b>
Mission	1
School History	1
Approval to Operate	1
Ownership	1
School Officials, Faculty, and Staff	2
Facilities and Equipment	2
Certificate Programs	2
Business Hours	3
Training Hours	3
Holidays	3
Quarterly Schedule and Program Start Dates	3
Program Descriptions	4
Beginning Nyingma Meditation Program	4
Beginning Kum Nye (Tibetan Yoga) Program	5
Nyingma Psychology Program	7
Two-Year Nyingma Studies Program	8
Path of Liberation Program	12
Path and Practices of Liberation Program	13
Four-Month Human Development Training Retreat	16
Course Descriptions	18
Non-Discrimination Policy	36
Admission	36
Admission Requirements	36
Admission Procedures	37
English Proficiency	37
Foreign Students	37
Physical Requirements	37
Review of Catalog and School Performance Fact Sheet	37
Notice Concerning Transferability of Credits and Certificates	37
Transfer of Credit	38
Payment Method	38
Tuition and Fees	38
Financial Aid	39
Refund Policy	39
Withdrawal from the Program	40
State of California Student Tuition Recovery Fund	40
Statement Regarding Bankruptcy	40
Student Access to File Information	41
Student Information Release Policy	41
Academic Achievement	41
Credit Hour Definition	41
Training Description	41
Class Size	41
Minimum Enrollment	41
Homework	41

<b>SECTION</b>	<b>PAGE NO.</b>
Satisfactory Academic Progress (SAP)	42
Grading System	42
Attendance Policies	42
Absences	42
Make-up Work	43
Tardiness	43
Leaves of Absence	43
Dismissal	43
Graduation Requirements	43
Academic Probation	44
Rules and Student Conduct	44
Student Disciplinary Rules	44
Disciplinary Offenses	44
Academic and Classroom Misconduct	45
Disciplinary Action	46
Disciplinary Sanctions	46
Cases of Alleged Sexual Assault	47
Disciplinary Procedures	47
Due Process Procedures	47
Reinstatement	48
Complaint and Grievance Procedure	48
Student Records	49
Student Services	49
Academic Advising	49
Tutorial Programs	49
Textbook Purchases	49
Library and Reading Rooms	49
Housing	50
Job Placement Assistance	50
School Catalog Receipt	51

## MISSION

The mission of the Nyingma Institute is to promote, foster, encourage, teach, and disseminate the Tibetan Nyingma traditions of Buddhism and to make those teachings available to the West in forms appropriate to the contemporary world.

The objective of the educational services of the Nyingma Institute is to provide non-degree academic programs in the following areas: Nyingma Meditation, Kum Nye (Tibetan Yoga), Nyingma Psychology, Nyingma Studies, and Buddhist Studies.

The students for whom these services are intended are individuals who wish to obtain a thorough understanding of Tibetan Buddhist studies as well as those who wish to prepare themselves to participate more fully and effectively as members of the Nyingma community.

The expected outcome for graduates of Nyingma programs is the deepening of understanding of Tibetan Buddhist teachings. In addition, some graduates may be prepared to participate more fully and effectively as members of the Nyingma community.

## SCHOOL HISTORY

Over many centuries Tibetan Nyingma masters have awakened the full potential of human consciousness through meditation, study, and work. In 1969 Tibetan Lama Tarthang Tulku brought the Nyingma tradition to the United States where it has become a catalyst for positive change. In 1972, Tarthang Tulku founded the Nyingma Institute to bring the unique Nyingma teachings and practices to life. Since that time, thousands of students have studied and learned to meditate here.

## APPROVAL TO OPERATE

**Nyingma Institute's approval to operate in the State of California as a private postsecondary institution is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which is effective as of January 1, 2010. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumer Affairs. The Bureau can be reached at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833.**

## OWNERSHIP

The Nyingma Institute is a non-profit corporation, governed by its Board of Trustees and officers. Board members are:

Pema Gellek	Member, Board of Trustees
Sylvia L. Gretchen	Member, Board of Trustees
Olivia Hurd	Member, Board of Trustees
Hugh Joswick	Member, Board of Trustees
Lama Palzang	Member, Board of Trustees
Santosh Philip	Member, Board of Trustees
Barr M. Rosenberg	Member, Board of Trustees
June D. Rosenberg	Member, Board of Trustees

Sylvia L. Gretchen is the Institute's Chief Executive Officer, Chief Operational Officer, and Chief Academic Officer; Barr M. Rosenberg is the Institute's Chief Financial Officer. Other officers include the Special Assistant for Regulatory & Program Issues (Jack R. Petranker) and the Corporate Secretary (Robin N. Caton).

**SCHOOL OFFICIALS, FACULTY, AND STAFF**

Sylvia L. Gretchen	Chief Executive Officer, Chief Academic Officer, Co-Dean, Instructor
Barr M. Rosenberg, Ph.D.	Chief Financial Officer, Co-Dean, Instructor
Jack R. Petranker, J.D.	Special Assistant for Regulatory & Program Issues, Instructor
Robin N. Caton, J.D.	Corporate Secretary, Instructor
Hubert P. Joswick, Ph.D.	Program Director, Instructor
Lynn Olechnowicz, B.Arch	Registrar
Carol Verde	Facilities Manager
David Abercrombie, B.S.	Instructor
Pema L. Gellek, M.A.	Instructor
Mary E. Gomes, Ph.D.	Instructor
Mark G. Henderson, J.D.	Instructor
Olivia Hurd, B.F.A.	Instructor
Lama Palzang	Instructor
G. Kenneth McKeon, M.A.	Instructor
Tracy McMullen, Ph.D.	Instructor
Thomas B. Morse, M.S.	Instructor
Donna L. Morton, B.S.	Instructor
Santosh V. Philip, M.A.	Instructor
Erika L. Rosenberg, Ph.D.	Instructor
Jack van der Meulen	Instructor
Rosalyn A. White, B.F.A.	Instructor

All Instructors have a minimum of 3 years of experience, education, and training in Nyingma Studies.

**FACILITIES AND EQUIPMENT**

The Nyingma Institute campus is located in two adjacent buildings in Berkeley, California: the Main Building at 1815 Highland Place, built in 1911, and the New House at 2727 Hearst Street, built in 2001. Together these buildings have a total of 20,000 square feet. The Institute has six (6) classrooms, one research/lending library, two (2) library/reading areas, a student bookstore, two (2) meditation rooms, three (3) project rooms, a dining room and communal reading/study hall, computer stations, meditation gardens, outdoor porches and terraces, and parking facilities.

Class size ranges from 6-50 students. Classrooms are assigned based on availability and class size.

**CERTIFICATE PROGRAMS**

<b>Name of Program</b>	<b>No. of Hours</b>
Beginning Nyingma Meditation Program	130
Beginning Kum Nye (Tibetan Yoga) Program	130
Nyingma Psychology Program	130
Two-Year Nyingma Studies Program	256
Path of Liberation Program	388
Path and Practices of Liberation Program	1200
Four-Month Human Development Training Retreat	638

## BUSINESS HOURS

### Business Offices

Monday thru Friday: 9:00 AM to 5:00 PM

### Educational Services and Bookstore

Monday thru Friday: 9:00 AM to 8:00 PM

Saturdays: 9:00 AM to 4:45 PM

Sundays: 8:45 AM to 7:00 PM

## TRAINING HOURS

Please see current Class, Workshop, and Retreat Schedule for specific program training hours.

## HOLIDAYS

Thanksgiving November 22, 2012

Christmas Break: December 20-26, 2012

## QUARTERLY SCHEDULE AND PROGRAM START DATES

The Nyingma Institute instructional year is organized into four 10-week quarters and one 4-week September session. For Winter Quarter, 2012 thru Fall Quarter, 2012, the dates are as follows:

January 2-March 9, 2012 (Winter Quarter)

March 19-May 25, 2012 (Spring Quarter)

June 4-August 10, 2012 (Summer Quarter)

August 27-September 21, 2012 (September Session)

October 1-December 7, 2012 (Fall Quarter)

### **Beginning Nyingma Meditation Program**

Start dates: Winter Quarter, 2012, and all subsequent quarters.

### **Beginning Kum Nye (Tibetan Yoga) Program**

Start dates: Winter Quarter, 2012 and all subsequent quarters.

### **Nyingma Psychology Program**

Start dates: Winter Quarter, 2012 and all subsequent quarters.

### **Two-Year Nyingma Studies Program**

Start dates: Winter Quarter, 2012, and all subsequent quarters.

### **Path of Liberation Program**

Start dates: Winter Quarter 2012.

### **Path and Practices of Liberation Program**

#### Format I (Retreat Format)

Start dates: Summer Quarter 2011; Summer Quarter 2012

#### Format II (Quarterly Format)

Start dates: Winter Quarter 2011; Winter Quarter 2012.

Format III (Combined Format)

Start dates: Summer Quarter 2011;  
Winter Quarter 2012; Summer Quarter 2012

**Four-Month Human Development Training Program**

August 27–December 12, 2012

## **PROGRAM DESCRIPTIONS**

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### **BEGINNING NYINGMA MEDITATION PROGRAM**

**Course Length:** Minimum 1 year (52 weeks); maximum 2 years (104 weeks), minimum of 130 Contact Hours.

**Course Schedule:** There are two sections offered of required classes. One section is offered on Tuesday mornings from 10:00—11:30 AM. One section is offered on Thursday evenings either at 6:15-7:45 PM or 8:00—9:30 PM. Elective classes are offered in the evenings from 6:15—7:45 PM or from 8:00—9:30 PM. Most elective workshops are held on Saturdays from 10:00 AM—4:45PM. Elective retreats are offered throughout the year. Retreats typically begin on Mondays at 10:00 AM and end on Saturdays at 4:45 PM.

**Course Description:** Nyingma Meditation traces its origin to the time of the Buddha, 2,500 years ago. This ancient practice promotes inner calm and clarity, balancing emotions and opening the meditator to new dimensions of conscious experience. Proven effective in the modern world, Nyingma Meditation makes use of a variety of introspective techniques and practices. The Beginning Nyingma Meditation program introduces students to the fundamentals of Nyingma Meditation practice and provides the support for students to develop an on-going, daily practice of their own. Students will be introduced to the seven-gestures meditation posture, breath practices, silent sitting, walking meditation, Tibetan mantra practice, visualization techniques, and gentle Kum Nye (Tibetan Yoga). Components of the Beginning Nyingma Meditation Program include five required classes in Beginning Meditation, and one elective class, four workshops and one week-long retreat in Nyingma meditation or a related area.

**Course Objective:** Upon completion of the Beginning Nyingma Meditation Program, students will understand the basic principles of meditation, will have knowledge of basic sitting and walking meditative techniques, and should have an ongoing daily meditation practice of at least one-half hour a day.

**Program Requirements:** Six classes, four workshops, and one one-week retreat. Five of the six classes are required; one is elective. The four workshops and the one-week retreat are electives. Students choose electives in conjunction with their student advisor.

**Required Classes: (5) (66 hours) (Need not be taken in sequential order)**

MED101 Beginning Meditation: Quietening the Mind (15 hours)  
MED102 Beginning Meditation: Developing Inner Serenity (15 hours)  
MED103 Beginning Meditation: Calm and Clear (15 hours):  
MED104 Beginning Meditation: Self-Observation (15 hours)  
MED105 Beginning Meditation: Meditation for Healing (6 hours)

**Elective Classes: (Choose 1 class) (15 hours)\***

KNR101 Beginning Kum Nye (15 hours)  
KNR102 Beginning Kum Nye (15 hours)  
KNR103 Beginning Kum Nye (15 hours)  
KNR105 Beginning Kum Nye: Expanding Enjoyment and Ease (15 hours)

NPS102 Transforming Negative Emotions (15 hours)  
NPR101 The Practice of Mantra (15 hours)  
MED106 Special Topics in Beginning Meditation (15 hours)

**Elective Workshops: (Choose 4 workshops) (20 hours)\***

MED401 How to Meditate (2.5 hours) (counts as half a workshop)  
MED402 Healing Sound (5 hours)  
MED403 Calm and Clear (5 hours)  
MED404 Unlocking Consciousness (2 ½ hours)  
MED406 Visualization in the Tibetan Tradition (5 hours)  
MED407 Foundations for Mindfulness (5 hours)  
MED418 Gesture of Balance (5 Hours)  
MED419 Music and Meditation (2.5 hours) (counts as half a workshop)  
KNR401 Renewing and Refreshing the Senses (5 hours)  
KNR402 Expanding Enjoyment and Ease (5 hours)  
KNR403 Opening the Heart (5 hours)  
KNR404 Balancing Emotions through Tibetan Yoga (5 hours)  
KNR405 Tasting Relaxation (5 hours)  
KNR406 Joy and Spaciousness (5 hours)  
KNR415 Stress Reduction through Tibetan Yoga (5 hours)  
KNR416 Tibetan Yoga: Merging Movement, Breath, and Awareness (5 hours)  
KNR420 The Art of Sitting Comfortably (2.5 hours) (counts as half a workshop)  
NPR401 Dream Lotus Evening (2.5 hours) (counts as half a workshop)

**Elective Nonresidential Retreats: (Choose 1 retreat) (29 hours)\***

MED501 Silent Retreat (29 hours)  
MED502 Finding Inner Peace (29 hours)  
MED503 Developing Clarity (29 hours)  
MED506 Reflection and Insight (29 hours)  
KNR501 Tasting Relaxation (29 hours)  
KNR502 Kum Nye: Breath, Energy, Feeling (29 hours)  
KNR503 Kum Nye: Attuning to the Present Moment (29 hours)  
KNR505 Tibetan Yoga for Healing and Energy (29 hours)

\*In individual cases, to further the educational goals of the student, elective classes, workshops and retreats may be substituted for those on these lists with the written consent of both the Program Director and the Chief Academic Officer.

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## Beginning Kum Nye (Tibetan Yoga) Program

**Course Length:** Minimum 1 year (52 weeks); maximum 2 years (104 weeks), minimum of 130 Contact Hours.

**Course Schedule:** Required classes are offered on Wednesday evenings from 6:15—7:45 PM. Elective classes are offered in the evenings from 6:15—7:45 PM or from 8:00—9:30 PM, or in the mornings from 10—11:30 AM. Most elective workshops are held on Saturdays from 10:00 AM—4:45 PM. Elective retreats are offered throughout the year. Retreats typically begin on Mondays at 10:00 AM and end on Saturdays at 4:45 PM.

**Course Description:** Kum Nye (Tibetan Yoga) is a natural healing system based on Tibetan medicine and the body-mind disciplines of Buddhism. In this program, students will learn Kum Nye's basic movement, massage, and breathing practices, which were designed by Tibetan Lama Tarthang Tulku to promote physical and emotional health as they bridge the gap between the material and the spiritual.

Components of the Beginning Kum Nye (Tibetan Yoga) Program include five required classes in Kum Nye and one elective class, four elective workshops and one elective week-long retreat in Kum Nye or a related area. Each class, workshop, and retreat presents a focused set of exercises and instruction designed to lead to a specific goal, such as balancing emotions or releasing stress.

**Course Objective:** Upon completion of the Beginning Kum Nye (Tibetan Yoga) Program, students will understand the basic principles of Kum Nye, will have knowledge of basic massage, movement and breathing practices, and should have an ongoing daily Kum Nye practice of at least one-half hour a day.

**Program Requirements:** Six classes, four workshops, and one one-week retreat. Five of the six classes are required; one is elective. The four workshops and the one-week retreat are electives. Students choose electives in conjunction with their student advisor.

**Required Classes: (5) (66 hours) (Need not be taken in sequential order)**

KNR101 Beginning Kum Nye: Promoting Spaciousness (15 hours)  
 KNR102 Beginning Kum Nye: Working with Lower Body Energy (15 hours)  
 KNR103 Beginning Kum Nye: Releasing Tension and Restoring Balance (15 hours)  
 KNR104 Beginning Kum Nye: Kum Nye to Balance Feelings (6 hours)  
 KNR105 Beginning Kum Nye: Expanding Enjoyment and Ease (15 hours)

**Elective Classes: (Choose 1 class) (15 hours)\***

KNR106 Kum Nye Self Massage (7.5 hours) (counts as half a class)  
 KNR107 Sunday Morning Kum Nye (20 hours)  
 KNR108 Special Topics in Beginning Kum Nye (15 hours)  
 KNR109 Healing Power of Touch (6 hours) (counts as half a class)  
 MED101 Beginning Meditation (15 hours)  
 MED102 Beginning Meditation (15 hours)  
 MED103 Beginning Meditation (15 hours)  
 MED104 Beginning Meditation (15 hours)  
 NPS105 Heart Practices for Daily Life (7.5 hours) (counts as half a class)

**Elective Workshops: (Choose 4 workshops) (20 hours)\***

KNR401 Renewing and Refreshing the Senses (5 hours)  
 KNR402 Expanding Enjoyment and Ease (5 hours)  
 KNR403 Opening the Heart (5 hours)  
 KNR404 Balancing Emotions through Tibetan Yoga (5 hours)  
 KNR405 Tasting Relaxation (5 hours)  
 KNR406 Joy and Spaciousness (5 hours)  
 KNR407 Kum Nye for Sustaining Inner Balance (5 hours)  
 KNR411 Revitalizing Inner Energy (5 hours)  
 KNR412 Inner Alchemy: Transformation through Tibetan Yoga (5 hours)  
 KNR413 Embodiment of Beauty (5 hours)  
 KNR415 Stress Reduction through Tibetan Yoga (5 hours)  
 KNR416 Tibetan Yoga: Merging Movement, Breath, and Awareness (5 hours)  
 KNR419 Kum Nye Massage (2.5 hours) (counts as half a workshop)  
 KNR420 The Art of Sitting Comfortably (2.5 hours) (counts as half a workshop)  
 KNR421 Power of the Natural World (7 hours)  
 KNR422 Beauty in Space and Time (7 hours)  
 KNR423 Inner Sensing; Outer Balance (7 hours)  
 MED401 How to Meditate (2.5 hours) (counts as half a workshop)  
 MED402 Healing Sound (5 hours)  
 MED403 Calm and Clear (5 hours)  
 MED406 Visualization in the Tibetan Tradition (5 hours)  
 NPR401 Dream Lotus Evening (2.5 hours) (counts as half a workshop)

**Elective Nonresidential Retreats: (Choose 1 retreat) (29 hours)\***

KNR414 Opening the Field of Awareness (14 hours) (counts as half a retreat)

KNR501 Tasting Relaxation (29 hours)

KNR502 Kum Nye: Breath, Energy, Feeling (29 hours)

KNR503 Kum Nye: Attuning to the Present Moment (29 hours)

KNR505 Tibetan Yoga for Healing and Energy (29 hours)

MED501 Silent Retreat (29 hours)

MED502 Finding Inner Peace (29 hours)

MED506 Reflection and Insight (29 hours)

\*In individual cases, to further the educational goals of the student, elective classes, workshops and retreats may be substituted for those on these lists with the written consent of both the Program Director and the Chief Academic Officer.

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## Nyingma Psychology Program

**Course Length:** Minimum 1 year (52 weeks); maximum 2 years (104 weeks), minimum of 130 Contact Hours.

**Course Schedule:** Required classes are offered on Monday evenings from 8:00—9:30 PM or on Thursday mornings 10-11:30 AM or afternoons from 1-2:30 PM. Elective classes are offered in the evenings at 6:15—7:45 PM or 8:00—9:30 PM. Most workshops are held on Saturdays from 10:00 AM—4:45 PM. Elective retreats are offered throughout the year. Retreats typically begin on Mondays at 10:00 AM and end on Saturdays at 4:45 PM.

**Course Description:** This program focuses on how to use analysis and meditation to precisely determine mental and emotional states. With this knowledge, students learn to apply antidotes that transform negative states and discover how to act in ways that are genuinely positive. Components of the Nyingma Psychology Program include four required classes and two required workshops; one elective classes; two elective workshops; and one one-week elective retreat.

**Course Objective:** Upon completion of the Nyingma Psychology Program, students will understand how to determine the body/mind components of mental and emotional states, and how to apply antidotes to transform the negative aspects of emotions, concepts, and feelings.

**Program Requirements:** Five classes, four workshops, and one one-week retreat. Four of the five classes are required; one is elective. Two of the four workshops are required, two are elective. The one-week retreat is an elective. Students choose electives in conjunction with their student advisor.

**Required Classes: (4) (66 hours) (May be taken in any order)**

NPS101 Healing Mind (30 hours)

NPS102 Transforming Negative Emotions (15 hours)

NPS107 Liberation Psychology (6 hours)

NPS103 Working with Emotions (15 hours)

**Required Workshops: (2) (10 hours)**

NPS401 Transforming Negative Emotions (5 hours)

NPS405 The Self-Image (5 hours)

**Elective Classes: (Choose one 15 hour class or two 7.5 hour classes)\***

NPS104 The Art of Happiness (15 hours)

NPS105 Heart Practices for Everyday Life (7.5 hours)

NPS106 Nyingma Gateway: Love of Knowledge (15 hours)

KNR101 Beginning Kum Nye: Promoting Spaciousness (15 hours)  
 KNR102 Beginning Kum Nye: Working with Lower Body Energy (15 hours)  
 KNR103 Beginning Kum Nye: Releasing Tension and Restoring Balance (15 hours)  
 KNR105 Beginning Kum Nye: Expanding Enjoyment and Ease (15 hours)  
 MED101 Beginning Meditation: Quietening the Mind (15 hours)  
 TSK108 Time, Space, and Knowledge: Perspectives and Practices (15 hours)  
 NPR103 Dream Yoga and Authentic Communication (5 ½ hours)

**Elective Workshops: (Choose 2 workshops) (10 hours)\***

NPS402 Overcoming Fear of Change (5 hours)  
 NPS404 Topics in Transforming Emotions (5 hours)  
 NPS406 Activating Joyous Feeling (5 hours)  
 NPS407 Transforming Personal History (5 hours)  
 NPS408 Compassion, Mindfulness, and Well-Being (5 hours)  
 NPS409 Attaining Inner Confidence (5 hours)  
 NPS411 Loving Yourself, Loving Others (5 hours)  
 NPS414 Food to Nourish the Body, Mind, and Spirit (5 hours)  
 MED401 How to Meditate (2.5 hours) (counts as half a workshop)  
 NPR401 Dream Lotus Evening (2.5 hours) (counts as half a workshop)  
 KNR403 Opening the Heart (5 hours)  
 KNR404 Balancing Emotions through Tibetan Yoga (5 hours)  
 KNR406 Joy and Spaciousness (5 hours)  
 TSK403 Creativity and Consciousness (5 hours)

**Elective Nonresidential Retreat: (Choose 1 retreat) (29 hours)\***

NPS501 Transforming Negative Emotions (29 hours)  
 NPS502 Cutting through Conditioning (29 hours)  
 NPS503 Loving Yourself, Loving Others (29 hours)  
 NPS504 Touching Wonder and Facing Fear (29 hours)  
 NPS505 Reclaiming the Heart (29 hours)  
 NPS506 Self-Image: Observing, Recognizing, Releasing (29 hours)  
 NPS507 Luminous Mind (29 hours)  
 KNR502 Kum Nye: Breath, Energy, Feeling (29 hours)  
 KNR503 Kum Nye: Attuning to the Present Moment (29 hours)  
 KNR505 Tibetan Yoga for Healing and Energy (29 hours)  
 MED501 Silent Retreat (29 hours)  
 MED503 Developing Clarity (29 hours)  
 MED506 Reflection and Insight (29 hours)  
 TSK501 Time, Space, and Knowledge: Visionary Journey into Inner Space and Time (29 hours)

\*In individual cases, to further the educational goals of the student, elective classes, workshops and retreats may be substituted for those on these lists with the consent of the Program Director or the Chief Academic Officer.

## Two-Year Nyingma Studies Program

**Course Length:** Minimum 2 years (104 weeks); maximum 4 years (208 weeks), minimum of 256 Contact Hours.

**Course Schedule:** All classes, workshops and retreats are elective. Elective classes are offered in the evenings from 6:15—7:45 PM or from 8:00—9:30 PM or in the mornings from 10—11:30 AM. Most elective workshops are held on Saturdays from 10:00 AM—4:45 PM. Elective retreats are offered throughout the year. Retreats begin on Mondays at 10:00 AM and end on Saturdays at 4:45 PM.

**Course Description:** This program is designed to allow students to sample teachings from all areas of Nyingma studies, coming to a more comprehensive and deeper knowledge of the Nyingma tradition. Working closely with an advisor, students select courses from any of the following, with a focus on intermediate and advanced offerings: Nyingma Meditation, Kum Nye (Tibetan Yoga), Nyingma Psychology, Time, Space, and Knowledge, Skillful Means, Nyingma Practices, Tibetan Language, and Dharma Studies. Some students may choose to concentrate on a single area, such as Nyingma Meditation or Tibetan Language; others may choose studies in several different areas. Components of the **Two-year Nyingma Studies Program** include classes, workshops, and retreats. All are electives.

**Course Objective:** Depending on course selections, upon completion of the Two-Year Nyingma Studies Program, students will have a foundational understanding of the basic areas of Nyingma studies.

**Program Requirements:** Classes, workshops, and retreats totaling 256 contact hours. All are electives. Course selections must be made in conjunction with a Student Advisor. In some cases, prerequisites must be satisfied. See course descriptions.

**Elective Classes: \***

NPR102 Tibetan Chanting and Sacred Art (15 hours)  
 NPR107 Tibetan Teachings on Death and Dying (7.5 hours)  
 NPR108 Special Topics in Nyingma Practices (15 hours)  
 NPR109 Healing with Sacred Art (6 hours)  
 MED201 Intermediate Meditation (15 hours)  
 MED202 Intermediate Meditation (15 hours)  
 MED203 Intermediate Meditation (15 hours)  
 MED204 Intermediate Meditation (15 hours)  
 MED205 Intermediate Meditation (6 hours)  
 MED206 Experiencing Openness (15 hours)  
 MED207 The Deepening Stream (15 hours)  
 MED208 Reality and Illusion (15 hours)  
 MED209 Shamatha and Vipashyana – 15 Hours  
 MED210 Intermediate Meditation: Attaining Inner Confidence (6 hours)  
 MED301 Advanced Meditation (15 hours)  
 MED302 Advanced Meditation (15 hours)  
 MED303 Advanced Meditation (15 hours)  
 MED304 Advanced Meditation (15 hours)  
 MED305 Advanced Meditation (6 hours)  
 KNR201 Intermediate Kum Nye (15 hours)  
 KNR202 Intermediate Kum Nye (15 hours)  
 KNR203 Intermediate Kum Nye (15 hours)  
 KNR204 Intermediate Kum Nye (6 hours)  
 KNR205 Intermediate Kum Nye (15 hours)  
 KNR301 Advanced Kum Nye (15 hours)  
 KNR302 Advanced Kum Nye (15 hours)  
 KNR303 Advanced Kum Nye (15 hours)  
 KNR304 Advanced Kum Nye: Generating Happiness from Within (6 hours)  
 KNR305 Advanced Kum Nye (15 hours)  
 KOF101 Knowledge that Heals (15 hours)  
 KOF102 Awakening Knowledge (15 hours)  
 KOF103 Penetrating the Dynamic of Pain (15 hours)  
 KOF104 Engaging Knowledge that Heals (6 hours)  
 NPS101 Reclaiming the Heart (30 hours) (**counts as two 15-hour classes**)  
 NPS106 Nyingma Gateway: Love of Knowledge (15 hours)  
 NPS201 Path of Self-Mastery (15 hours)  
 NPS202 Inner Mandala (15 hours)

SKM101 Mastering Successful Work (15 hours)  
SKM102 Achieving All Goals (15 hours)  
SKM103 Skillful Means (15 hours)  
SKM104 Challenging Negativity in the Workplace (15 Hours)  
SKM211 Inward Exploration (15 hours)  
SKM212 Exploring Mind's Frameworks (15 hours)  
SKM213 Pioneering Inwardly (15 hours)  
SKM214 Working Well Together (15 hours)  
SKM401 Challenging Negativity in the Workplace (5 Hours)  
SKM402 Communicating Well (5 Hours)  
TSK101 Experiencing the Dynamic of Time (15 Hours)  
TSK102 The Translucent Person (15 Hours)  
TSK103 Inviting Knowledge (15 Hours)  
TSK104 TSK Right from the Start! (15 Hours)  
TSK108 Time, Space, and Knowledge: Perspectives and Practices (15 hours)  
DHS101 Words of the Buddha (15 hours)  
DHS102 Tibetan Sacred Texts (15 hours)  
DHS103 Yogins of Tibet (15 hours)  
DHS104 Opening to the Dharma: A Precious Life (15 hours)  
DHS105 Opening to the Dharma: Depths of Experience (15 hours)  
DHS106 Opening to the Dharma: The Great Vision of the Mahayana (15 hours)  
DHS107 Teachings of the Compassionate Buddha (7.5 hours)  
DHS108 Faith, Doubt, and Inquiry (7.5 hours)  
DHS109 Three Foundations for Liberation (7.5 hours)  
DHS110 Taking Refuge as a Way of Life (15 hours)  
DHS111 Opening to the Dharma: Birth of Enlightenment (15 hours)  
DHS112 Special Topics in Buddhist Studies (5 ½ hours)  
DHS204 Four Foundations of Mindfulness (6 hours)  
DHS211 Buddhist Studies Tutorial (15 hours)  
DHS212 Special Topics in Intermediate and Advanced Dharma Studies (15 hours)  
TIB101 Beginning Tibetan (Level I) (15 hours)  
TIB102 Beginning Tibetan (Level II) (15 hours)  
TIB103 Beginning Tibetan (Level III) (15 hours)  
TIB104 Beginning Tibetan (Level IV) (15 hours)  
TIB105 Beginning Tibetan (Level V) (6 hours)  
TIB201 Intermediate Tibetan (Level I) (15 hours)  
TIB202 Intermediate Tibetan (Level II) (15 hours)  
TIB203 Intermediate Tibetan (Level III) (15 hours)  
TIB204 Intermediate Tibetan (Level IV) (15 hours)  
TIB205 Intermediate Tibetan (Level V) (6 hours)  
TIB301 Tibetan Tutorial (15 hours)

**Elective Workshops:\***

NPR403 Devotional Practices (5 hours)  
NPR404 Chanting the Twenty-one Praises of Tara (5 hours)  
NPR405 The Bardo is Now! (5 hours)  
NPR406 Medicine Buddha Practice (7 hours)  
NPR407 Tibetan Sacred Art Workshop (7 hours)  
NPR408 Special Topics in Nyingma Practices (5 hours)  
NPR409 Transitions as Teachers (5 hours)  
NPR410 Dream Yoga and Authentic Communication (7 hours)  
MED404 Unlocking Consciousness (2 ½ hours)  
MED405 Wheel of Analytic Meditation (5 hours)  
MED408 Joy of Being (5 hours)  
MED409 Silent Mind, Peaceful Mind (5 hours)

MED410 Origin of Appearance (5 hours)  
MED411 Nectar for Refining the Mind (5 hours)  
MED412 Sacred Healing Breath (5 hours)  
MED413 Filled with Devotion (5 hours)  
MED414 Contemplating Awakened Heart (5 hours)  
MED415 Cutting off Negative Thoughts (5 hours)  
MED416 Special Topics in Advanced Meditation (5 hours)  
MED417 Transforming Adversity (5 hours)  
MED420 Expanding Awareness (5 hours)  
KNR407 Kum Nye for Sustaining Inner Balance (5 hours)  
KNR408 Exploring New Dimensions of Feeling (5 hours)  
KNR409 Opening Energy Centers (5 hours)  
KNR410 Energizing Body and Mind (5 hours)  
KNR411 Revitalizing Inner Energy (5 hours)  
KNR413 Embodiment of Beauty (5 hours)  
KNR416 Tibetan Yoga: Merging Movement, Breath, and Awareness (5 hours)  
KNR421 Power of the Natural World (7 hours)  
KNR422 Beauty in Space and Time (7 hours)  
KNR423 Inner Sensing; Outer Balance (7 hours)  
NPS404 Topics in Transforming Emotions (5 hours)  
NPS405 The Self-Image (5 hours)  
NPS409 Attaining Inner Confidence (5 hours)  
NPS411 Loving Yourself, Loving Others (5 hours)  
NPS412 Emotions, Intelligence, and the Mind (5 hours)  
DHS406 Cultivating Unlimited Love (5 hours)  
DHS407 Making Mind the Matter (12 hours)  
DHS409 The Six Transcending Perfections (5 hours)  
DHS410 Developing Bodhicitta (5 hours)  
DHS411 Buddhist Studies Tutorial Workshop (5 hours)  
DHS413 The Perfections of Patience and Strength (7 hours)  
SKM402 Communicating Well (5 Hours)  
TSK401 Healing and Pain (7 hours)  
TSK402 Names and Namelessness (7 hours)  
TSK403 Creativity and Consciousness (5 hours)  
TSK404 A Return to Light (7 hours)  
TSK405 Conducting Perfect Knowledge through Time (7 hours)  
TSK406 Waking to Space; Opening to Freedom (5 hours)  
TSK407 Freedom for Knowledge (5 hours)

**Elective Nonresidential Retreats:\***

KNR501 Tasting Relaxation (29 hours)  
KNR502 Kum Nye: Breath, Energy, Feeling (29 hours)  
KNR503 Kum Nye: Attuning to the Present Moment (29 hours)  
KNR504 Opening the Senses (29 hours)  
KNR505 Tibetan Yoga for Healing and Energy (29 hours)  
KNR506 Special Topics in Intermediate and Advanced Kum Nye (29 hours)  
KNR414 Opening the Field of Awareness (14 hours)  
MED501 Silent Retreat (29 hours)  
MED503 Developing Clarity (29 hours)  
MED504 Special Topics in Advanced Meditation (29 hours)  
MED506 Reflection and Insight (29 hours)  
NPR501 Preparation for the Time of Death (29 hours)  
NPR502 Invoking Blessings (13 hours)  
NPR503 Enlightenment Retreat (13 hours)  
NPR402 Cultivating Compassionate Love (14 hours)

NPR406 Medicine Buddha Practice (7 hours)  
 NPR410 Dream Yoga and Authentic Communication (13 hours)  
 NPS504 Touching Wonder and Facing Fear (29 hours)  
 NPS505 Reclaiming the Heart (29 hours)  
 NPS506 Self-Image: Observing, Recognizing, Releasing (29 hours)  
 NPS507 Luminous Mind (29 hours)  
 SKM501 Skillful Means: Communication and Connection (29 Hours)  
 TSK501 Visionary Journey into Inner Space and Time (29 hours)  
 TSK502 Translucent Body; Radiant World (29 hours)  
 DHS412 Dharma Studies Workshop/Retreat (13 hours)  
 DHS501-540 (Path of Liberation retreat weeks) (30 hours)

\*In individual cases, to further the educational goals of the student, elective classes, workshops and retreats may be substituted for those on these lists with the consent of the Program Director or the Chief Academic Officer.

## Path of Liberation Program

**Course Length:** Minimum 2 years (104 weeks); maximum 4 years (208 weeks), a minimum of 388 Contact Hours.

**Course Schedule:** Required classes are offered on Tuesday and Thursday evenings from 6:15—7:45 PM. Most required workshops are held on Friday nights from 7—9 PM and Saturdays from 10:00 AM—4:45 PM. Elective retreats typically begin on Mondays at 10:00 AM and end on Saturdays at 4:45 PM.

**Course Description:** The Path of Liberation Program is a training in Buddhist study and practice that is structured by the teachings of *kaya*, *vacca*, *citta*, *guna* and *karma*. Students will be introduced to the basic cognitive and experiential teachings of the Buddha. Texts will be drawn primarily from the Mahayana tradition. Components of the Path of Liberation Program include eleven required classes in Dharma Studies, fifteen workshops in Dharma Studies, Nyingma Practices, or Meditation, and one week-long Dharma Studies retreat.

**Course Objective:** Upon completion of the Path of Liberation Program, students will have a basic understanding of fundamental Buddhist teachings, such as the Four Noble Truths, the Eight-fold Noble Path, Karma and Klesha, Interdependent Co-operation, and the Four Foundations of Mindfulness. They will be familiar with Buddhist history and important works of literature. They will further understand the living spirit of Buddhist teaching and practice.

**Program Requirements:** Ten classes, fifteen workshops, and one one-week retreat. The classes and workshops are required; the one-week retreat is an elective.

**Required Classes: (10) (252 hours) (Note: Unless written permission to the contrary is given by both the Program Director and the Chief Academic Officer, these classes must be taken in sequential order.)**

DHS201 An Awakened Vision of Being (30 hours)  
 DHS202 Transmitting Insight; Penetrating Illusion (30 hours)  
 DHS203 Who Owns Mind? (30 hours)  
 DHS204 Four Foundations of Mindfulness (6 hours)  
 DHS205 Compassion in Action (30 hours)  
 DHS206 The Resolve for Ultimate Goodness (30 hours)  
 DHS207 Gateway to Knowledge (30 hours)  
 DHS208 Deluded Mind/Awakened Mind (30 hours)  
 DHS209 Majestic Aspirations (6 hours)  
 DHS210 The World as Sacred Space (30 hours)

**Required Workshops: (15) (106 hours)**

DHS 401 Visions of Enlightenment (7)  
 DHS402 Faith in Dharma (7 hours)  
 DHS403 Turning the Mind to the Dharma (7 hours)  
 DHS404 Training for Freedom (7 hours)  
 DHS405 Question of Identity: Ten Kinds of Self (7 hours)  
 DHS406 Cultivating Unlimited Love (5 hours)  
 NPR402 Cultivating Compassionate Love (14 hours)  
 DHS 407 Making Mind the Matter (7 hours)  
 MED413 Filled with Devotion (5 hours)  
 DHS408 The Wheel of Life (7 hours)  
 MED415 Cutting off Negative Thoughts (5 hours)  
 DHS413 The Perfections of Patience and Strength (7 hours)  
 DHS414 The Perfections of Meditation and Wisdom (7 hours)  
 DHS415 Path of Prayer to the Land of Bliss (7 hours)  
 DHS416 Power of Buddhist Symbols (7 hours)  
**Elective Nonresidential Retreats: (Choose 1) (30 hours)\***  
 DHS501-540 Path of Liberation retreat weeks (30 hours each)

\*In individual cases, to further the educational goals of the student, an elective nonresidential retreat may be substituted for those on this list with the written consent of both the Program Director and the Chief Academic Officer.

## Path and Practices of Liberation Program

**Course Length:** Minimum 2 years (104 weeks); maximum 8 years (416 weeks), minimum of 1,200 Contact Hours.

**Course Schedule:** There are three formats for taking this program. Format I is a Retreat Format. Students who select this format take seven 5-week retreats and one 4-week retreat. Each retreat contains a minimum of 150 hours of instruction, for a total of 1200 hours. **Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.**

Format II is a Full-time Format. Students who select this format take fifty classes (970 hours), twenty-seven workshops (170 hours); and two one-week retreats (60 hours) over a minimum of two years, for a total of 1200 hours.

Format III is a Combined Format. Students who select this format work closely with an advisor to select some retreats from the Retreat Format and some classes and workshops from the Full-time Format. Total Program instruction must equal a minimum of 1200 hours.

**Course Description:** The Path and Practices of Liberation offers an intense immersion in Buddhist study and practice that is structured by the teachings of *kaya*, *vacca*, *citta*, *guna* and *karma*. The Path of Liberation classes and workshops form the core of this full-time program and provide a thorough grounding in the basic teachings and texts of the Tibetan Buddhist tradition. In addition, students in this program will be trained in Nyingma Psychology, Kum Nye (Tibetan Yoga), Nyingma Meditation, Skillful Means, and Nyingma Practices.

**Course Objective:** Upon completion of the Path and Practices of Liberation Program, students will have a basic understanding of fundamental Buddhist teachings, such as the Four Noble Truths, the Eight-fold Noble Path, Karma and Klesha, Interdependent Co-operation, and the Four Foundations of Mindfulness. They will be familiar with Buddhist history and important works of literature and with the living spirit of Buddhist teaching and practice. Students will also have a thorough grounding in Nyingma Psychology, Kum Nye (Tibetan Yoga), Nyingma Meditation, Skillful Means, and Nyingma Practices.

**Format I: Retreat Format**

**Students selecting this format attend the following series' of retreats.**

***Note: Path and Practices of Liberation Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.***

DHS501 Awakening the Heart – 30 Hours  
DHS502 Openness Mind – 30 Hours  
DHS503 Awakening Vision– 30 Hours  
DHS504 Joy of Being– 30 Hours  
DHS505 Embodying Wisdom– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS506 Tuning the Senses Retreat – 30 Hours  
DHS507 Turning the Mind to Joy – 30 Hours  
DHS508 Integrating Body with Mind – 30 Hours  
DHS509 Discovering the Marks of Existence – 30 Hours  
DHS510 Lightening Mind– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS511 Mind's Hall of Mirrors – 30 Hours  
DHS512 Base of Suffering– 30 Hours  
DHS513 Reversing the Direction – 30 Hours  
DHS514 Expanding Heart and Mind– 30 Hours  
DHS515 Mindfulness and Faith– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS516 Interdependent Arising – 30 Hours  
DHS517 The Compassionate Response– 30 Hours  
DHS518 How the Buddha Taught– 30 Hours  
DHS519 Stories of Liberation– 30 Hours  
DHS520 Immeasurable Path– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS521 Miraculous Body of Knowledge– 30 Hours  
DHS522 Working the Mind– 30 Hours  
DHS523 Entering Openness – 30 Hours  
DHS524 Practices from the Heart– 30 Hours  
DHS525 The Sunlight of Merit and Wisdom– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS526 The Transmission of Insight– 30 Hours  
DHS527 Fields of Awareness– 30 Hours  
DHS528 Attuning to Dharma– 30 Hours  
DHS529 Time and the Arising of Suffering– 30 Hours  
DHS530 The Possible and the Impossible– 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS531 Parting the Veil of Delusion – 30 Hours  
DHS532 Regaining the Power of Mind – 30 Hours  
DHS533 Distinguishing Phenomena and Pure Being– 30 Hours  
DHS534 Refining Mind– 30 Hours  
DHS535 Guidelines for Self-Mastery – 30 Hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

DHS536 The Emerging Mandala – 30 Hours  
DHS537 Lineage of Light – 30 Hours  
DHS538 Inner and Outer Symbols of Enlightenment – 30 Hours  
DHS539 Aspiration and Accomplishment – 30 Hours  
DHS540 Majestic Purpose—30 hours  
Time: Mondays, 6:30 AM—Saturdays, 4:45 PM

**Format II: Full-time Format**

**Students selecting this format take the following classes, workshops, and retreats:**

**Required Path of Liberation Classes: (10) (252 hours)**

DHS201 An Awakened Vision of Being (30 hours)  
DHS202 Transmitting Insight; Penetrating Illusion (30 hours)  
DHS203 Who Owns Mind? (30 hours)  
DHS204 Four Foundations of Mindfulness (6 hours)  
DHS205 Compassion in Action (30 hours)  
DHS206 The Resolve for Ultimate Goodness (30 hours)  
DHS207 Gateway to Knowledge (30 hours)  
DHS208 Deluded Mind/Awakened Mind (30 hours)  
DHS209 Majestic Aspirations (6 hours)  
DHS210 The World as Sacred Space (30 hours)

**Required Additional Classes:\***

**First year: (19) (347 hours)**

NPS101 Healing Mind (30 hours)  
NPS102 Transforming Negative Emotions (15 hours)  
NPS107 Liberation Psychology (6 hours)  
NPS106 Nyingma Gateway: Love of Knowledge (15 hours)  
NPR101 The Practice of Mantra (15 hours)  
KNR101-105 Beginning Kum Nye (66 hours)  
MED102-105 Beginning Meditation (51 hours)  
MED201 Intermediate Meditation: Sustaining Meditation (15 hours)  
SKM102 Achieving All Goals (15 hours)  
SKM103 Skillful Means (15 hours)  
DHS211 Buddhist Studies Tutorial (60 hours)  
DHS302 Path and Practices of Liberation Tutorial (44 hours)\*\*

**Second year: (21) (371 hours)**

DHS302 Path and Practices of Liberation Tutorial (44 hours)  
DHS211 Buddhist Studies Tutorial (60 hours)  
DHS101 Words of the Buddha (15 hours)  
KNR201-205 Intermediate Kum Nye (66 hours)  
MED202-205 Intermediate Meditation (51 hours)  
MED301 Advanced Meditation (15 hours)  
MED302 Advanced Meditation (15 hours)  
MED303 Advanced Meditation (15 hours)  
NPS202 Inner Mandala (15 hours)  
NPR102 Tibetan Chanting and Sacred Art (15 hours)  
SKM101 Mastering Successful Work (15 hours)  
SKM103 Skillful Means (15 hours)  
TSK102 The Translucent Person (15 hours)  
TIB101 Beginning Tibetan, Level I (15 hours)

**Required Path of Liberation Workshops: (15) (106 hours)**

DHS 401 Visions of Enlightenment (7)  
DHS402 Faith in Dharma (7 hours)  
DHS403 Turning the Mind to the Dharma (7 hours)  
DHS404 Training for Freedom (7 hours)  
DHS405 Question of Identity: Ten Kinds of Self (7 hours)  
DHS406 Cultivating Unlimited Love (5 hours)  
NPR402 Cultivating Compassionate Love (14 hours)  
DHS 407 Making Mind the Matter (7 hours)  
MED413 Filled with Devotion (5 hours)  
DHS408 The Wheel of Life (7 hours)  
MED415 Cutting off Negative Thoughts (5 hours)  
DHS413 The Perfections of Patience and Strength (7 hours)  
DHS414 The Perfections of Meditation and Wisdom (7 hours)  
DHS415 Path of Prayer to the Land of Bliss (7 hours)  
DHS416 The Power of Buddhist Symbols (7 hours)

**Required Additional Workshops (First Year): (7) (35 hours)\***

NPS401 Transforming Negative Emotions (5 hours)  
KNR403 Opening the Heart (5 hours)  
KNR404 Balancing Emotions through Tibetan Yoga (5 hours)  
NPS405 The Self-Image (5 hours)  
NPS409 Attaining Inner Confidence (5 hours)  
KNR405 Tasting Relaxation (5 hours)  
MED404 Unlocking Consciousness (2 ½ hours)

**Required Additional Workshops (Second Year): (5) (29 hours)\***

TSK401 Healing and Pain (7 hours)  
TSK402 Names and Namelessness (7 hours)  
KNR411 Revitalizing Inner Energy (5 hours)  
MED410 Origin of Appearance (5 hours)  
MED411 Nectar for Refining the Mind (5 hours)

**Elective Nonresidential Retreats: (2) (60 hours)\***

Choose 2 one-week retreats from the **Retreat Format** above.

\*In some cases, to further the educational goals of the student, first and second year required additional classes, workshops and retreats may be substituted for those on these lists with the written consent of both the Program Director and the Chief Academic Officer.

\*\*In cases where the Path and Practices of Liberation Tutorial does not meet minimum enrollment, the Program Director and Chief Academic Officer may substitute other equivalent classes, workshops, or retreats.

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## Four-Month Human Development Training Retreat

**Course Length:** 16 weeks, minimum of 638 Contact Hours.

**Course Schedule:** Instruction sessions are held Mondays through Fridays from 6:30—7:45 AM; 10:00—11:30 AM; 2:15—3:30 PM; 4:00—5:30 PM; and at either 6:15—7:45 PM or 8—9:30 PM, for a total of 7 hours of instruction daily. On Saturdays, instruction includes 6.25 hours of in-class instruction. Optional: students may choose to attend up to 5 additional evening classes per week at no extra charge.

**Course Description:** This retreat provides students with an intense four-month period of study and practice of Nyingma teachings. The retreat curriculum is a program in human development, working both cognitively and experientially with mind, body, and spiritual awareness. Students develop insight into the nature of consciousness, emotion, thought, embodiment, and feeling. Exercises release the hold of negative habitual patterning within body and mind, allowing previously untapped human qualities to emerge. Participants are instructed in how to integrate their new knowledge and way of being within daily life so that what is learned in the retreat continues to unfold and develop.

**Course Objective:** Upon completion of the Four-Month Human Development Training Retreat, students will understand how habitual patterns of thought and emotions arise, how to transform negative energy patterns to allow previously untapped human qualities to emerge, and how to integrate their new knowledge and way of being within daily life so that what is learned in the retreat continues to unfold.

**Retreat Requirements:** Attendance at instruction sessions, final oral and written exam.

**Daytime instruction schedule, Mondays-Fridays:** (440 hours)

**6:30—7:45 AM** (1.25 hours)

**10:00—11:30 AM** (1.5 hours)

**2:15—3:30 PM** (1.25 hours)

**4:00—5:30 PM** (1.5 hours)

**Total:** 5.5 hours per day

**Required Evening Classes: (9)** (106.5 hours)\*

MED305 Advanced Meditation (September) (6 hours)

DHS204 Four Foundations of Mindfulness (September) (6 hours)

KNR104 Beginning Kum Nye (September) (6 hours)

KNR109 Healing Power of Touch (September) (6 hours)

MED301 Advanced Meditation (Fall Quarter) (15 hours)

DHS205 Compassion in Action (Fall Quarter) (30 hours)

KNR105 Beginning Kum Nye: Expanding Enjoyment and Ease (Fall Quarter) (15 hours)

NPS103 Working with Emotions (Fall Quarter) (15 hours)

KNR106 Kum Nye Self-Massage (Fall Quarter) (7.5 hours)

**Required Workshops: (16)** (91.5 hours)

KNR405 Tasting Relaxation (5 hours)

KNR406 Joy and Spaciousness (5 hours)

MED404 Unlocking Consciousness (2.5 hours)

KNR420 The Art of Sitting Comfortably (2.5 hours)

NPS411 Loving Yourself, Loving Others (5 hours)

MED408 Joy of Being (5 hours)

MED402 Healing Sound (5 hours)

NPR401 Dream Lotus (2.5 hours)

NPS406 Activating Joyous Feeling (5 hours)

DHS412 Dharma Studies Workshop/Retreat (10 hours)

SKM403 Tools for Troubled Times (5 Hours)

NPS407 Transforming Personal History (5 hours)

NPS414 Food to Nourish the Body, Mind, and Spirit (5 hours)

NPS402 Overcoming Fear of Change (5 hours)

NPR402 Cultivating Compassionate Love (14 hours)

MED420 Expanding Awareness (5 Hours)

MED411 Nectar for Refining the Mind (5 hours)

\*In individual cases, to further the educational goals of the student, required evening classes may be substituted for those on these lists with the written consent of both the Program Director and the Chief Academic Officer.

## COURSE DESCRIPTIONS

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### **DHS101 Words of the Buddha – 15 Hours**

The Buddha expressed an enlightened wisdom that has been preserved in thirty-six Tibetan volumes known as the *Kanjur*. This course offers readings and reflections on selections from the Buddha's words. The particular texts studied will vary and this course may be repeated with the Instructors' consent.

### **DHS102 Tibetan Sacred Texts – 15 Hours**

Through poetry, story, exposition, biography, and history Tibetan writers convey the power and beauty of the teachings of enlightenment. This course presents selections from Tibetan texts, focusing on timeless themes of wisdom and compassion. The particular texts studied will vary and this course may be repeated with the Instructors' consent.

### **DHS103 Yogins of Tibet – 15 Hours**

Tibet was known for its accomplished yogins—men and women who lived simply, dedicating themselves wholly to reaching the heights of realization. Reading their stories and writings, we understand how they won the hearts of the Tibetan people.

### **DHS104 Opening to the Dharma: A Precious Life – 15 Hours**

The Buddha's teachings emphasize that a human birth offers a rare and precious opportunity. In this class students cultivate insights into the nature of existence that turn us toward the path of enlightenment.

### **DHS105 Opening to the Dharma: Depths of Experience – 15 Hours**

A new vision of being emerges as we examine the constituents of body/mind/world. We question the "self" and refine our ability to inquire and examine. *Prerequisite: consent of Instructor.*

### **DHS106 Opening to the Dharma: The Great Vision of the Mahayana – 15 Hours**

The stages of the Mahayana path will be explored through studying teachings on openness and compassion, the six paramitas, and the vows of the Bodhisattva. *Prerequisite: consent of Instructor.*

### **DHS107 Teachings of the Compassionate Buddha – 7.5 Hours**

The gentleness, serenity, and compassion found in the Buddha's path are based on a fundamental realization that self-centered grasping leads only to suffering. This five-week course introduces basic teachings and practices that lead to a more peaceful, joyful way of life.

### **DHS108 Faith, Doubt, and Inquiry – 7.5 Hours**

How do we balance open-minded inquiry with the calm certainty of faith? In this five-week course students analyze the meaning of faith, inquiry, and doubt from a Buddhist perspective.

### **DHS109 Three Foundations for Liberation – 7.5 Hours**

The path to liberation depends on three trainings: conduct that supports clarity, meditation that transforms the operations of mind, and wisdom that penetrates illusion. This five-week course explores these trainings, drawing on the classic text known as the Path of Purification, by Buddhaghosa.

### **DHS110 Taking Refuge as a Way of Life—15 Hours**

Listening for the meaning of refuge in the midst of daily life encourages both our practice and our understanding of the path. This course will read and discuss both traditional and contemporary thoughts on refuge from the Nyingma Lineage so that our own expression may become more genuine.

### **DHS111 Opening to the Dharma: Birth of Enlightenment—15 Hours**

Examining the qualities of the Buddha, we sense broader possibilities for our own lives. While enlightenment differs radically from ordinary experience, it takes birth from within present awareness and action. This course introduces the Buddha and provides an overview of his teachings, illuminating this living body of knowledge and its importance in the modern world.

### **DHS112 Special Topics in Buddhist Studies—6 Hours**

Special topics such as mindfulness are covered in this short course. For the mindfulness topic, both the cognitive and non-cognitive aspects of mindfulness practice are explored in depth.

**DHS201 An Awakened Vision of Being – 30 Hours**

This course is a journey into the Buddha's vision of what embodiment means. Students will study the teachings of the Buddhist Abhidharma, be introduced to the life-story of the Buddha and the symbolism of the form of the Buddha as presented in traditional art and sculpture, and recognize the stages on the Buddhist path.

**DHS202 Transmitting Insight; Penetrating Illusion – 30 Hours**

At every moment we receive messages transmitted from our body, from our mind, and from the world around us. These messages form the basis of all that we know and do. The Dharma teaches us to 'watch the watcher,' to bring our attention to how the senses operate and how knowledge of ourselves and the world develops. This course focuses on how information from the body, mind, and world is transmitted and received. The Abhidharma and Lojong (Mind Training) teachings form the textual basis of the course. *Prerequisite: DHS201 or equivalent.*

**DHS203 Who Owns Mind? – 30 Hours**

We sensitively explore consciousness, looking for the source of thoughts, feelings, impulses, and actions. We search for an independent 'self' who controls and owns the mind and experience. Following an ancient analysis from the time of the Buddha, we glimpse how mind, free of the confines of 'self', might function. Our primary practices are mindfulness in all things and the four immeasurable states (love, compassion, joy, and equanimity). *Prerequisite: DHS202 or equivalent.*

**DHS204 Four Foundations of Mindfulness – 6 Hours**

The Buddha taught that mindfulness—the steady and sustained contemplation of the body, feelings, mind, and phenomena—leads to wisdom. Training in these "Four Foundations of Mindfulness" leads to an unshakably present state of mind and is the foundation for further study and practice. *Prerequisite: DHS203 or equivalent.*

**DHS205 Compassion in Action – 30 Hours**

What does it mean to live a life dedicated to compassion and wisdom? We look to the ways of life that the Buddha established and read biographies of great masters, men and women from India and Tibet. We also continue to cultivate our own inner capabilities for compassionate wisdom and deepen our knowledge of cause and effect. Taking steps in the direction of the path, our entire orientation begins to shift from being centered on our own benefit to being centered on the benefit of others. In this quarter we deepen understanding of interdependent coproduction (Pratitya samutpada), study the lives of great masters of the Indian and Tibetan tradition, and reflect on how the Buddhist vision could manifest in the Western world. *Prerequisite: DHS204 or equivalent.*

**DHS206 The Resolve for Ultimate Goodness – 30 Hours**

All living beings have the nature of a Buddha, yet this nature is obscured by veils of obscurations. We live in ignorance of this great treasure, like a poor, blind man, unaware that a jewel of infinite value lies buried under his hearth. Traditional teachings and practices can help us develop confidence in our ability to discover the Buddha nature within. We will study teachings on Bodhicitta (the 'seed of enlightenment') and continue to work on mind training practices that overcome the destructive forces of anger, attachment, and ignorance in our lives. *Prerequisite: DHS205 or equivalent.*

**DHS207 Gateway to Knowledge – 30 Hours**

We deepen our search for awakened mind through an in-depth study of topics from the Gateway to Knowledge (Tib. mKhas-'jug and its commentary) by the great Tibetan teacher Lama Mipham. With penetrating analysis, we look again at inner and outer phenomena and the sense fields. We explore teachings on 'what is possible and what is impossible' along with teachings on time and the arising of the system of suffering. *Prerequisite: DHS206 or equivalent.*

**DHS208 Deluded Mind/Awakened Mind – 30 Hours**

All the teachings of the Dharma are informed by knowledge of the inner workings of consciousness. As the mind is further cultivated, what seemed confused or difficult becomes magically workable. 'Deluded mind' is no longer an obstacle: all that arises can be brought onto the path of liberation. *Prerequisite: DHS207 or equivalent.*

**DHS209 Majestic Aspirations – 6 Hours**

We study the *Pranidhana Raja*, a text beloved in the Mahayana tradition that expresses the Bodhisattva's vows and commitments in poetic form. *Prerequisite: DHS208 or equivalent.*

**DHS210 The World as Sacred Space – 30 Hours**

Powerful Buddhist symbols point toward a comprehensive vision in which the universe itself arises as a mandala—a sacred space in which the journey to awakening is assured. We explore this vision, studying how every aspect of experience can be transformed. We also look at the sacred symbols that have been created by the Nyingma organizations and how the mandala structures its operations. *Prerequisite: DHS209 or equivalent.*

**DHS211 Buddhist Studies Tutorial – 15 Hours**

In this intermediate and advanced tutorial, students closely read primary sources which can include Indian Buddhist works in translation (such as the *Bodhicharyavatara*) or Tibetan Buddhist works such as the *Ngal-gso-skor-gsum*. If a text or commentary has not been published in English translation the instructor will provide a translation of the sections of the text relevant to the class. Class may be repeated as content changes quarterly.

**DHS212 Special Topics in Intermediate and Advanced Dharma Studies – 15 Hours**

Includes topics such as the four thoughts that turn the mind to the Dharma, the Four Noble Truths, the history of Dharma, and the major philosophical schools. May be repeated since content changes. *Prerequisite: DHS101-105 or equivalent, or consent of Instructors.*

**DHS302 Path and Practices of Liberation Tutorial – 44 Hours**

This tutorial is designed to help students integrate all the fields of knowledge and practice that they are receiving in the Path and Practices of Liberation Program.

**DHS401 Visions of Enlightenment – 7 Hours**

The form of the Buddha reflects the reality that all who live can cultivate the same wisdom and compassion. In this workshop, students study the ways that a Buddha is embodied: the Dharmakaya, the Sambhogakaya, and the Nirmanakaya; look at the process of achieving this perfect embodiment through studying the Jatakas (birth stories of the Buddha); and contemplate the form of the Buddha as it is represented in Tibetan art and sculpture. The workshop also includes a meditation evoking the presence of the Buddha written by the 19<sup>th</sup> century Nyingma Master, Lama Mipham. *Prerequisite: concurrent registration in DHS201 or consent of the Instructors.*

**DHS402 Faith in Dharma – 7 Hours**

The awakening of faith in the Dharma means that we have surrendered our heart to truth. This workshop outlines the steps to such faith. Students will learn to distinguish belief from faith and skepticism from inquiry. Class discussion and practice will focus on how to build inner confidence in our own abilities as we seek guidance from those who are wiser. *Prerequisite: concurrent registration in DHS201 or consent of the Instructors.*

**DHS403 Turning the Mind to the Dharma – 7 Hours**

Students will study the “four thoughts” that turn the mind to the Dharma: Contemplating Freedom and Good Fortune, Impermanence, Suffering, and Karma. *Prerequisite: concurrent registration in DHS202 or consent of the Instructors.*

**DHS404 Training for Freedom – 7 Hours**

Classic Buddhist education uses three trainings—shila (ethics), samadhi (meditation), and prajna (wisdom)—to develop wholesome knowledge and power. This workshop will introduce you to these traditional tools for clearing away the network of confusion and karmic patterns. *Prerequisite: concurrent registration in DHS202 or consent of the Instructors.*

**DHS405 Question of Identity: Ten Kinds of Self – 7 Hours**

Who creates, controls, enjoys, defiles, or purifies experience? Am ‘I’ substantial, or have ‘I’ as Tarthang Tulku writes, “entered into an illusory partnership with an entity that has no existence of its own”? Experiential exercises will shed light on these questions, while lecture will examine the ten kinds of self as described by the Bodhisattva Maitreya and the Nyingma master Lama Mipham. *Prerequisite: concurrent registration in DHS203 or consent of the Instructor.*

**DHS406 Cultivating Unlimited Love – 5 Hours**

Love, compassion, sympathetic joy, and impartial equanimity can be practiced in a manner that extends beyond all limits. These four ways of pure abiding mutually interact and purify each other. Practicing them, students can discover an inner wellspring of wholesome peace that goes beyond the limits of the ordinary world, for the benefit of all. *Prerequisite: concurrent registration in DHS203, DHS211, or consent of the Instructor.*

**DHS407 Making Mind the Matter – 7 Hours**

In order to make the Dharma relevant to our lives, we explore the activity of our mind. Working specifically with the ‘three trainings’ of shila, samadhi, and prajna, we gain insight into how samsara is being fabricated and by whom, and what patterns of ego, personality, and identity are being put in place. *Prerequisite: concurrent registration in DHS206 or consent of the Instructors.*

**DHS408 The Wheel of Life – 7 Hours**

The symbolic imagery of the Tibetan wheel of life demonstrates fundamental Buddhist teachings about the chain of causality and how conscious life evolves. *Prerequisite: concurrent registration in DHS207 or consent of the Instructors.*

**DHS409 The Six Transcending Perfections – 5 Hours**

Six areas of Bodhisattva practice extend all the way to enlightenment: giving, ethical discipline, patience, vigorous effort, meditative concentration, and wisdom. For millennia beginning practitioners have embraced these practices and matured into great masters. The teachings that have come down to our time vividly present the meaning and beauty of this compassionate way of life. *Prerequisite: concurrent registration in DHS211 or consent of the Instructor.*

**DHS410 Developing Bodhichitta – 5 Hours**

Bodhichitta, the “Seed of Enlightenment”, can take root and flourish. The choice is up to us. Students study verses from Shantideva’s *Introduction to the Bodhisattva Way*, teachings on how to give rise to Bodhichitta and compassionate love. *Prerequisite: concurrent registration in DHS211 or consent of the Instructor.*

**DHS411 Buddhist Studies Tutorial Workshop – 5 Hours**

A close study of primary texts and teachings. *Prerequisite: concurrent registration in DHS211 or consent of the Instructor. Workshop may be repeated for credit since content varies by quarter.*

**DHS412 Dharma Studies Workshop/Retreat – 13 Hours**

Topics in traditional Buddhist studies are offered with an emphasis on how the teachings are integrated into patterns of behavior. *Prerequisite: concurrent registration in DHS211, Human Development Training Program, or consent of the Instructors. Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS413 The Perfections of Patience and Strength – 7 Hours**

Based on the *Bodhicaryavatara* and its Tibetan commentaries, students will study the perfections of patience (*ksanti*) and strength (*virya*). *Prerequisite: concurrent registration in DHS208 or consent of the Instructors.*

**DHS414 The Perfections of Meditation and Wisdom – 7 Hours**

Through study of the chapters eight and nine of *Bodhicaryavatara* and its Tibetan commentaries, students will learn the types of meditation and appropriate topics of meditation. Selected verses from the chapter on Wisdom will help illuminate the depth and complexity of its study. *Prerequisite: concurrent registration in DHS208 or consent of the Instructors.*

**DHS415 Path of Prayer to the Land of Bliss – 7 Hours**

We study texts and teachings about the Buddhafield of Sukhavati and about the Buddha Amithaba. Students will learn what a Buddhafield is. They will also hear examples of rituals that are used to connect human consciousness with Buddhafields. *Prerequisite: concurrent registration in DHS210 or consent of the Instructors.*

**DHS416 The Power of Buddhist Symbols – 7 Hours**

Even the colors and landscape elements in a Tibetan painting have symbolic meaning. This workshop introduces Buddhist symbols that are found worldwide, such as the Stupa, and other symbols found only in the Tibetan tradition. *Prerequisite: concurrent registration in DHS210 or consent of the Instructors.*

**DHS501 Awakening the Heart – 30 Hours**

**DHS502 Openness Mind – 30 Hours**

**DHS503 Awakening Vision– 30 Hours**

**DHS504 Joy of Being– 30 Hours**

**DHS505 Embodying Wisdom– 30 Hours**

This series of retreats is a journey into the Buddha’s vision of what embodiment means. Students will use teachings and practices from Nyingma Psychology to integrate body and mind; will learn to release unnecessary tension and stress through Tibetan Yoga; will study the teachings of the Buddhist Abhidharma found in the mKhas-’jug by the great teacher Lama Mipham; will learn about the symbolism of the form of the Buddha as presented in traditional art and sculpture; will learn to recognize the stages on the path and its view, result, and application; will deepen experiential knowledge of the mind through training in meditation. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS506 Tuning the Senses Retreat – 30 Hours**

**DHS507 Turning the Mind to Joy – 30 Hours**

**DHS508 Integrating Body with Mind – 30 Hours**

**DHS509 Discovering the Marks of Existence – 30 Hours**

**DHS510 Lightening Mind– 30 Hours**

At every moment we receive messages transmitted from our body, from our mind, and from the world around us. These messages form the basis of all that we know and do. The Dharma teaches us to ‘watch the watcher,’ to bring our attention to how the senses operate and how knowledge of ourselves and the world develops. In this series of retreats students will learn: how knowledge is transmitted from the outside world to the senses and from the senses to the mind and heart. (Through study of the sense-fields (dhatus) and the ayatanas and experiential exercises from Tibetan Yoga.); how to attune themselves to their senses in ways that

evoke insight to penetrate illusions; the teachings of the three marks of existence and the four thoughts that turn the mind to the Dharma, reversing the operation of suffering; basic teachings from mind training (Lojong) and Nyingma Psychology that help to integrate heart and mind. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS511 Mind's Hall of Mirrors – 30 Hours**

**DHS512 Base of Suffering– 30 Hours**

**DHS513 Reversing the Direction – 30 Hours**

**DHS514 Expanding Heart and Mind– 30 Hours**

**DHS515 Mindfulness and Faith– 30 Hours**

This series of retreats uses tools of analysis and introspection to explore consciousness, looking for the source of thoughts, feelings, impulses, and actions. Using classical 'insight' meditation students will be guided in a search for an independent 'self' who controls and owns the mind and experience, glimpsing how mind, free of the confines of 'self', might function. Students will also: study teachings on karma and klesha; cultivate the 'four immeasurable' qualities of love, compassion, joy, and equanimity that expand the mind and heart; deepen mindfulness; learn about the Bodhisattva's aspiration and the role that faith and devotion play in Dharma study. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS516 Interdependent Arising – 30 Hours**

**DHS517 The Compassionate Response– 30 Hours**

**DHS518 How the Buddha Taught– 30 Hours**

**DHS519 Stories of Liberation– 30 Hours**

**DHS520 Immeasurable Path– 30 Hours**

Buddhist teachers have said that, "The depth and vastness of the Dharma restore the foundation, purpose, and direction of human life, inspiring a way of living oriented toward loving-kindness, compassion, and selflessness." In this series of retreats students will explore what it means to live a life dedicated to compassion and wisdom, looking at the biographies of great masters, men and women from India and Tibet. They will also continue to cultivate inner capabilities for compassionate wisdom and deepen the knowledge of cause and effect through studying interdependent coproduction (Pratitya samutpada). Finally, they will look at the way this vision is manifesting in the Western world. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS521 Miraculous Body of Knowledge– 30 Hours**

**DHS522 Working the Mind– 30 Hours**

**DHS523 Entering Openness – 30 Hours**

**DHS524 Practices from the Heart– 30 Hours**

**DHS525 The Sunlight of Merit and Wisdom– 30 Hours**

All living beings have the nature of a Buddha, yet this nature is obscured by veils of obscurations. Traditional teachings and practices help students develop confidence in their ability to discover Bodhicitta (the 'seed of enlightenment'). Mind training practices will help to overcome the destructive forces of anger, attachment, and ignorance in our lives. This retreat also explores: the qualities of a spiritual teacher and the qualities of a worthy student; how to practice guru yoga and go to refuge; the twelve actions of a fully enlightened Buddha; meditations from the *Path of Heroes* such as Tong-len; Practices that heighten awareness of the 'seed of enlightenment'. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS526 The Transmission of Insight– 30 Hours**

**DHS527 Fields of Awareness– 30 Hours**

**DHS528 Attuning to Dharma– 30 Hours**

**DHS529 Time and the Arising of Suffering– 30 Hours**

**DHS530 The Possible and the Impossible– 30 Hours**

Students deepen their search for awakened mind through an in-depth study of topics from the *Gateway to Knowledge* (Tib. mKhyas-'jug) by the great Tibetan teacher Lama Mipham. These will include 'what is possible and what is impossible'; time; and the arising of the system of suffering. Meditation practice will focus on analyzing the constituents of inner and outer phenomena and the sense fields. Kum Nye practice will help to deepen the analysis. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**DHS531 Parting the Veil of Delusion – 30 Hours**

**DHS532 Regaining the Power of Mind – 30 Hours**

**DHS533 Distinguishing Phenomena and Pure Being– 30 Hours**

**DHS534 Refining Mind– 30 Hours**

**DHS535 Guidelines for Self-Mastery – 30 Hours**

All the teachings of the Dharma are informed by knowledge of the inner workings of consciousness. As the mind is cultivated through meditation and analysis, what seems confused or difficult becomes workable. 'Deluded mind' is no longer an obstacle: all that arises can be brought onto the path of liberation. In this series of retreats students will learn: advanced teachings from Nyingma Psychology on how to penetrate the veils of ignorance within ordinary consciousness; Lojong teachings from the *Path of Heroes* with an emphasis on meditation practice; and traditional teachings from Tibetan authors on the nature of mind. **Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.**

**DHS536 The Emerging Mandala – 30 Hours**

**DHS537 Lineage of Light – 30 Hours**

**DHS538 Inner and Outer Symbols of Enlightenment – 30 Hours**

**DHS539 Aspiration and Accomplishment – 30 Hours**

**DHS540 Majestic Purpose (30 hours)**

Powerful Buddhist symbols point toward a comprehensive vision in which the universe itself arises as a mandala—a sacred space in which the journey to awakening is assured. In these retreats students will explore this vision, studying accounts of what a mandala is and how experience can be transformed. This will lead to an in-depth exploration of the meaning of sacred Buddhist symbols, especially focusing on those that have been created by the Nyingma organizations. Students will also study: the form of the mandala and how it informs the operation of Buddhist organizations; the symbolic language of Tibetan art; teachings on the efficacy of Tibetan ritual projects such as prayer-wheels and prayer flags; teachings on the Buddha Fields. **Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.**

**KNR101 Beginning Kum Nye: Promoting Spaciousness – 15 Hours**

Kum Nye teaches us to live spaciously as it gently moves us beyond perceived limits and boundaries. Students open the senses and then navigate the space of sensations, emotions, and perceptions, moving toward an integration of body and mind.

**KNR102 Beginning Kum Nye: Working with Lower Body Energy – 15 Hours**

In this course, Kum Nye exercises will be presented that energizes the belly, hips, legs, and spine. Bringing awareness to the lower part of the body in this way counteracts being 'stuck' in our heads and brings us in touch with the vitality of our full embodiment.

**KNR103 Beginning Kum Nye: Releasing Tension and Restoring Balance – 15 Hours**

Kum Nye movement and awareness exercises help release physical and emotional tension. Practices in this course will focus on giving students tools to restore balance to their lives and deepen their spiritual awareness.

**KNR104 Beginning Kum Nye: Kum Nye to Balance Feelings – 6 Hours**

Gentle movement practices expand and balance feelings, harmonizing body and mind. A sense of deep fulfillment arises as students connect more fully with their senses.

**KNR105 Beginning Kum Nye: Expanding Enjoyment and Ease – 15 Hours**

A series of Kum Nye practices that help to reduce physical and mental tension are combined with practices that expand the enjoyment of each of the senses.

**KNR106 Kum Nye Self-Massage – 7.5 Hours**

A five-week 'hands-on' class in Kum Nye self-massage. Students will be led through slow massage routines that promote relaxation and deepen their sense of physical presence.

**KNR107 Sunday Morning Kum Nye – 20 Hours**

Students learn to re-awaken a spirit of ease and appreciation with gentle Tibetan yoga practice that relaxes body, breath, and mind. A range of Kum Nye movement, massage, and breathing exercises is given in each session.

**KNR108 Special Topics in Beginning Kum Nye – 15 Hours**

This class features special practices from Kum Nye that may include breath work, massage, movement, and visualization. The focus is on allowing each participant to discover his or her own healing process through Kum Nye.

**KNR109 Healing Power of Touch – 6 Hours**

An introduction to Kum Nye self-massage. Students will learn how to sensitize the hands to feeling and how to apply the slow, flowing strokes of Kum Nye massage to face, hands, and feet.

**KNR201 Intermediate Kum Nye: Inner and Outer Massage of Feeling – 15 Hours**

This class provides a foundation for understanding the basis and development of Kum Nye, and the three levels on which its exercises can be experienced. Breathing, awareness, movement, and self-massage practices promote deep relaxation. *Prerequisite: one year of Kum Nye practice.*

**KNR202 Intermediate Kum Nye: Balancing and Integrating Body and Mind – 15 Hours**

Kum Nye exercises are introduced that allow feelings and sensations to flow more freely within and between body and mind. Students reach a more natural state of balance. *Prerequisite: one year of Kum Nye practice.*

**KNR203 Intermediate Kum Nye: Stimulating Inner Energy – 15 Hours**

When inner energy is flowing smoothly, there is health and vitality. This class works with exercises that stimulate the free flow of inner energy. *Prerequisite: one year of Kum Nye practice.*

**KNR204 Intermediate Kum Nye: Opening the Energy Centers – 6 Hours**

Practices in this class stimulate awareness of the ‘energy centers’ of the head, throat, heart, and belly. Tension in these areas is loosened. *Prerequisite: one year of Kum Nye practice.*

**KNR205 Intermediate Kum Nye: Transforming Inner Energy – 15 Hours**

Intermediate practices for this quarter activate and balance inner energy, harmonizing body, mind, and environment. Practice leads to greater mental and physical vitality. *Prerequisite: one year of Kum Nye practice.*

**KNR301-303, 305 Advanced Kum Nye – each class 15 Hours**

Advanced Kum Nye movement, breath, and visualization practices from Tarthang Tulku’s *Joy of Being* form the core of this class. Exercises will be offered on different levels of engagement in order to challenge the advanced student. Each quarter will focus on a different set of practices. May be repeated, since content changes. *Prerequisite: two years of Kum Nye practice.*

**KNR304 Advanced Kum Nye: Generating Happiness from Within—6 Hours**

Advanced Kum Nye practices relieve the tension that closes the senses and deprives the mind of joyful ease. This course focuses on attuning body and mind to inner resources for meaning and satisfaction, generating happiness that can be sustained throughout each day. *Prerequisite: two years of Kum Nye practice.*

**KNR401 Renewing and Refreshing the Senses – 5 Hours**

A day of restful Tibetan Yoga exercises to refresh the senses. Students will be taught ways to nourish each of the senses, inviting an ecstatic interaction between the ‘inner’ senses and the outer object. Students will also learn how to contact feeling tones within each sense.

**KNR402 Expanding Enjoyment and Ease – 5 Hours**

A coordinated series of Kum Nye practices is offered that expand the senses and foster appreciation and ease. These exercises will help students to develop joyful relaxation within daily activities, allowing them to approach the new activities with inner confidence.

**KNR403 Opening the Heart – 5 Hours**

The heart holds the key to leading a happy life in harmonious and loving accord with others. Kum Nye practices open the heart to deep levels of feeling and appreciation. This workshop includes exercises that loosen physical tension in the chest and upper back.

**KNR404 Balancing Emotions through Tibetan Yoga – 5 Hours**

Kum Nye exercises relax and heal both body and mind. Movement, breathing, and awareness exercises transform tension and restore emotional balance, easing the stress of everyday life. Students will master exercises that can be used both in formal practices and in the midst of activities.

**KNR405 Tasting Relaxation – 5 Hours**

The relaxation that comes through Kum Nye (Tibetan Yoga) practice is like a rich nectar that flows through the body and feelings. This workshop presents practices that allow participants to ‘taste’ this deep relaxation.

**KNR406 Joy and Spaciousness – 5 Hours**

Gentle Kum Nye movement and breathing practices enhance a sense of spaciousness and develop joyous feelings. Taught mostly outdoors, the beauty of nature will help foster and expand inner joy.

**KNR407 Kum Nye for Sustaining Inner Balance – 5 Hours**

Kum Nye movement, breath, and sitting practices balance body and mind as they stimulate deep feelings of joy. Students learn techniques that help sustain a balanced and joyful outlook throughout the day.

**KNR408 Exploring New Dimensions of Feeling – 5 Hours**

As Kum Nye practice deepens, new feeling tones emerge. Your whole body can come alive with a symphony of rich and relaxed feeling. *Prerequisite: 1 year Kum Nye practice.*

#### **KNR409 Opening Energy Centers – 5 Hours**

Precise exercises work with the circulation of inner energy to increase sensitivity within and between the four “energy centers”—head, throat, heart, and navel. *Prerequisite: 1 year Kum Nye practice.*

#### **KNR410 Energizing Body and Mind – 5 Hours**

This workshop introduces exercises that directly stimulate inner vitality. Students contact a pure ‘neutral energy’ that flows effortlessly between body, mind, and world. *Prerequisite: 1 year Kum Nye practice.*

#### **KNR411 Revitalizing Inner Energy – 5 Hours**

In Kum Nye there are various ways, including both movement and stillness that stimulate the flow of feeling and energy in the body/mind. Gentle movement and breath exercises lessen chronic physical and mental tightness sensitizing the student to subtle qualities of feeling that restore our inner vitality.

#### **KNR412 Inner Alchemy: Transformation through Tibetan Yoga – 5 Hours**

A remarkable transformation occurs through Kum Nye, mobilizing the body’s natural healing as it literally remakes the physical body. The movement exercises introduced in this workshop stimulate the flow of subtle energy that can lead to remarkable changes in body and mind.

#### **KNR413 Embodiment of Beauty – 5 Hours**

The physical senses are capable of receiving great beauty, bringing moments of exquisite feeling and deep satisfaction. To activate this capacity for beauty, confusion and repressed anger must be cleared out of the pathways of the senses. The Kum Nye practices introduced in this workshop initiate a stream of inner feeling that cleanses each sense.

#### **KNR414 Opening the Field of Awareness – 14 Hours**

Students work with introspective practices that focus on how the senses interact with mind and self. These practices work to break free of the ordinary chain of perceptions that lead to misery. Students learn to rest within the open space of awareness, simply ‘seeing,’ ‘feeling,’ and ‘knowing’ beyond interpretations or labels. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR415 Stress Reduction through Tibetan Yoga – 5 Hours**

Keys to working with stressful times come to us from the Tibetan tradition. They include meditation, movement and awareness exercises that can melt tension in the body and mind. This workshop presents a series of easy exercises that foster relaxation and develop vibrancy.

#### **KNR416 Tibetan Yoga: Merging Movement, Breath, and Awareness – 5 Hours**

Tibetan Yoga (Kum Nye) teaches how to unify physical action with breath and awareness. In this workshop, students learn Tibetan Yoga practices that help to integrate physical and mental experience, leading to a greater sense of wellness and wholeness.

#### **KNR417 Kum Nye Massage—5 hours**

Kum Nye massage melts accumulated tension, releasing restricted energy that has been “frozen” by fixed attitudes or concepts. In this workshop, instruction in self-massage will be complemented by an individual session with a massage therapist who will work with you to open, release, and energize the flow of feeling in your body.

#### **KNR419 Kum Nye Massage – 2.5 Hours**

In this workshop, instruction in self-massage is complemented by an individual session with a massage therapist who works with students to open, release, and energize the flow of feeling in the body.

#### **KNR420 The Art of Sitting Comfortably – 2.5 Hours**

This workshop is for those who have trouble sitting cross-legged on the floor. Students will be led through a motion assessment of back, hips, knees, and ankles. A variety of sitting strategies will be introduced and a program of Kum Nye exercises will be tailored for each student, taking into account his or her specific motion limitations.

#### **KNR421 Power of the Natural World—7 Hours**

Tibetan Yoga practices open the senses so that students can receive natural beauty more freely, seeing the interconnectedness of all existence.

#### **KNR422 Beauty in Space and Time—7 Hours**

The experience of natural beauty can inspire us to look more deeply at the world. Like a bee entering a flower to extract its nectar, awareness can learn to enter into each moment in ways that draw nourishment.

#### **KNR423 Inner Sensing; Outer Balance—7 Hours**

Learning to attune ourselves to our inner senses brings us alive to the immediacy of the moment. In this workshop, students spend time in the Institute’s meditation garden developing sensitivity within each of the senses.

#### **KNR501 Tasting Relaxation – 29 Hours**

In this retreat, students learn to relax so deeply that they can ‘taste’ the healing nectar of relaxation as it flows through body and mind. Gentle movement, breathing, and awareness practices are introduced to help students discover this relaxation. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR502 Kum Nye: Breath, Energy, Feeling – 29 Hours**

In this Tibetan yoga retreat, students use breath and movement exercises to stimulate and direct the energy of body and mind, visualization practices to awaken and sustain inner vitality, and meditation practices to foster serenity. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR503 Kum Nye: Attuning to the Present Moment – 29 Hours**

This retreat makes use of the full range of Kum Nye exercises to help each retreatant integrate a rich array of positive feelings into body, senses, and mind. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR504 Opening the Senses – 29 Hours**

This retreat makes use of the full range of Kum Nye exercises to enable us to integrate a rich array of positive feelings into body, senses, and mind. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR505 Tibetan Yoga for Healing and Energy – 29 Hours**

Breath and movement exercises awaken an inner vitality that is directly linked to natural healing. Students will also be introduced to fundamental principles of Tibetan and Ayurvedic medicine. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KNR506 Special Topics in Intermediate and Advanced Kum Nye – 29 Hours**

Intermediate and advanced Kum Nye exercises that focus on special topics are introduced. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **KOF101 Knowledge that Heals –15 Hours**

As the world evolves, paradigms of knowledge must also change. This course is about seeking the knowledge that we need today. Exploring how our personal experience is informed by our collective heritage, we journey into ourselves, tracking a healing knowledge that provides a real alternative to dissatisfaction and despair. Experiential exercises from the Time, Space, and Knowledge vision will complement the insights found in Tarthang Tulku’s *Knowledge of Freedom*.

#### **KOF102 Awakening Knowledge –15 Hours**

Reaching out for fulfillment feeds endless longing and inward grasping—even in the search for knowledge—yields nothing truly new. Trying too hard, and in the wrong way, we separate ourselves from our heart’s delight. In this course, students look at the process of self-deception; in doing so, they become undecieved. Based on *Knowledge of Freedom*.

#### **KOF103 Penetrating the Dynamic of Pain –15 Hours**

If we allow ourselves the freedom to question and observe our experience, we discover new dimensions and approaches that will enrich our lives and prepare us for the changes to come. This course teaches us to use the mind as an “inner laboratory” where we can penetrate the dynamic of pain to reveal the endless riches of knowledge. Based on *Knowledge of Freedom*.

#### **KOF104 Engaging Knowledge that Heals—6 Hours**

Our current times present us with an unprecedented number of questions, conflicts, and challenges. We can educate ourselves to bring new currents of insight to bear on these problems, nourishing our inner being and attuning ourselves to a fundamental sense of beauty and order. Based on *Knowledge of Freedom*.

#### **MED101 Beginning Meditation: Quieting the Mind – 15 Hours**

Learning to meditate is one of the best ways in which we can take care of ourselves. We develop the clarity of our minds and cultivate inner tranquility. This course presents key meditation techniques that also help balance the emotions. The focus is on quieting the stream of thoughts.

**MED102 Beginning Meditation: Developing Inner Serenity – 15 Hours**

Through meditation we tap a deep source of inner peace that can protect us from suffering and frustration. Through sitting meditation, walking meditation and mantra practice students learn to relax tension and cultivate equanimity. The focus is on reducing mental distraction.

**MED103 Beginning Meditation: Calm and Clear – 15 Hours**

Meditation both calms the mind and leads to insight. Students learn how to foster both through clear, simple instructions for beginning or revitalizing a meditation practice. The focus is on the process that leads to insight and overcomes resistance.

**MED104 Beginning Meditation: Self-Observation – 15 Hours**

The focus of this course is on observing the mind, emotions, and feelings. Students will learn how to stay mindful in a relaxed, but concentrated manner. Basic meditation practices will also be presented in a manner that helps make wholesome self-discovery a way of life.

**MED105 Beginning Meditation: Meditation for Healing - 6 Hours**

Many health benefits come from regular meditation practice. This course offers ways to calm the mind and foster relaxation, stimulating natural healing.

**MED106 Special Topics in Beginning Meditation – 15 Hours**

Special Topics classes link beginning meditation with other topics in Nyingma studies. Examples of topics include “Mindful in All things,” “Creativity, Clarity and Spaciousness,” and “Meditation for Creativity and Joy.”

**MED201 Intermediate Meditation: Sustaining Meditation – 15 Hours**

This class is for students who have begun a meditation practice and are ready for further guidance and inspiration. The goal is to sustain effortless meditative concentration. *Prerequisite: one year of meditation experience or consent of Instructors.*

**MED202 Intermediate Meditation: Overcoming Obstacles – 15 Hours**

In this class students will learn to identify and overcome the most common obstacles to meditation: sleepiness, overactive thoughts, and ‘dreaminess.’ The class also includes practices and teachings that further develop concentration and awareness. *Prerequisite: one year of meditation experience or consent of Instructors.*

**MED203 Intermediate Meditation: Meditations to Open the Heart – 15 Hours**

Genuine satisfaction, love, and beauty are found within the heart. Silent and guided meditations open the heart to feeling in this class. Students develop new integrity and balance. *Prerequisite: one year of meditation experience or consent of Instructors.*

**MED204 Intermediate Meditation: Shamatha and Vipashyana – 15 Hours**

Through two aspects of meditation, calming and insight, the mind is experienced as tranquil and sensitive, alive and brilliant. In this course, students will be led through contemplative practices that reveal deeper levels of mind than are ordinarily recognized. The focus will be on sitting practice with a minimum of instruction. *Prerequisite: two years of meditation experience.*

**MED205 Intermediate Meditation: Knowing Mind Differently – 6 Hours**

In this experiential philosophy class, two views of how we know ourselves are juxtaposed: reflections of the European philosopher Rene Descartes and meditations from Tarthang Tulku’s *Openness Mind*. *Prerequisite: one year of meditation experience or consent of Instructors.*

**MED206 Experiencing Openness – 15 Hours**

Students look directly at the patterns of thought that trap them in tension and frustration, and work with practices to loosen and relax old strategies. Meditative techniques emphasize opening to a new way of being in the world. *Prerequisite: two years of meditation experience or consent of Instructors.*

**MED207 The Deepening Stream – 15 Hours**

As students continue to deepen practice, they learn meditative practices to ‘unfreeze’ stuck places, allowing inner energy to flow. The goal is to move beyond the polarity of fascination and anxiety into an integrated awareness. *Prerequisite: two years of meditation experience or consent of Instructors.*

**MED208 Reality and Illusion – 15 Hours**

What is a dream? What is reality? Students work with meditative practices that challenge the basic notions of being. The goal is to begin to be aware of the continuity of experience. *Prerequisite: two years of meditation experience or consent of Instructors.*

**MED209 Shamatha and Vipashyana – 15 Hours**

Two aspects of meditative practice, shamatha (calming) and vipashyana (insight) quiet the wild energies of mind and clarify the confusion created by ignorance. Students practice classic meditations with a minimum of instruction.

*Prerequisite: two years of meditation experience or consent of instructor.*

**MED210 Intermediate Meditation: Attaining Inner Confidence – 6 Hours**

Meditative awareness gives us an inner stability and confidence that we can rely on to guide our actions. This course investigates the meaning of confidence through Tarthang Tulku's essay "Attaining Inner Confidence" from *Gesture of Balance* juxtaposed with writings from Western philosophers. Meditation practice will form the core of the course.

*Prerequisite: one year of meditation experience.*

**MED211 Shamatha and Vipashyana – 6 Hours**

Two aspects of meditative practice, shamatha (calming) and vipashyana (insight) quiet the wild energies of mind and clarify the confusion created by ignorance. Students practice classic meditations with a minimum of instruction.

**MED301-304 Advanced Meditation – 15 Hours**

Advanced meditation teachings in these classes are based on traditional Tibetan teachings. Students are introduced to techniques that increase mindfulness and insight as they deepen the meditative experience of bliss and openness. May be repeated since content changes. *Prerequisite: three years of meditation experience or consent of Instructor.*

**MED305 Advanced Meditation – 6 Hours**

Concentrated and advanced study of a single advanced meditation topic, such as the four energy centers, experience of time, or healing through meditation. *Prerequisite: three years of meditation experience or consent of Instructor.*

**MED401 How to Meditate – 2.5 Hours**

This workshop is for beginning students, and for anyone wanting to try meditation again. Sitting, walking, and breathing practices, and simple Tibetan chanting will be introduced.

**MED402 Healing Sound – 5 Hours**

There is an art of deep listening that hears all sounds as music and recognizes a vast healing silence at the very heart of all sound. This workshop blends music, mantra, and silence to inspire this realization.

**MED403 Calm and Clear – 5 Hours**

Traditional methods to ease the mind into "the sky of simplicity" will be presented including meditations for calming the mind (*shamatha*) and meditations to expand insight (*vipashyana*).

**MED404 Unlocking Consciousness – 2.5 Hours**

Concentrating on an ancient Buddhist symbol for awareness, students catalyze meditation practice through visualization and mantra. Levels of consciousness emerge that are beyond words and labels.

**MED405 Wheel of Analytic Meditation – 5 Hours**

Analytic meditations reveal the key to determining which mental states lead to confusion and pain and which lead to clarity and well-being. Teachings from Buddhist Psychology help students recognize the inner structures of experience.

**MED406 Visualization in the Tibetan Tradition – 5 Hours**

Precise instructions for how to develop visualization will be accompanied by an overview of how these practices are used as part of the Tibetan path of mental development. Workshop will include meditation exercises.

**MED407 Foundations for Mindfulness – 5 Hours**

Mindfulness helps make life rich. In this workshop students learn about the four foundations for mindfulness: mindfulness of the body, feelings, mind, and phenomena. Participants will practice mindfulness techniques and look at advanced teachings on how mindfulness leads to wisdom.

**MED408 Joy of Being – 5 Hours**

This workshop celebrates our capacity to discover liberating knowledge. It includes instruction from Buddhist Studies, Nyingma Psychology, Tibetan Yoga, and the Time, Space, and Knowledge vision.

**MED409 Silent Mind; Peaceful Mind – 5 Hours**

By letting go of expectations the mind becomes silent, peaceful, and aware. Meditation practices that transform mental experience lead to this form of perfect equanimity. *Prerequisite: 1 year meditation experience, or consent of the Instructor.*

**MED410 Origin of Appearance – 5 Hours**

Advanced meditation contacts states of mind free from desires and conflicting emotions. 'Mind' is directly experienced as a process emerging from the ground of being. Workshop includes Kunzhi practices and a brief introduction to the Yogachara school of Buddhist thought. *Prerequisite: 3 years of meditation experience, or consent of the Instructor*

**MED411 Nectar for Refining the Mind – 5 Hours**

Advanced meditation techniques focus on contacting clarity and bliss. These lived qualities become a healing nectar that refines mind. *Prerequisite: 3 years of meditation experience or consent of the Instructor.*

**MED412 Sacred Healing Breath – 5 Hours**

The rhythm of the breath can be harnessed for healing. This workshop teaches breathing techniques with many health benefits. Students also learn to contact a subtle "inner breath" that circulates through body and mind. Its pervasive whisper communicates with head and heart, guiding students to health and balance.

**MED413 Filled with Devotion – 5 Hours**

The final chapter of the sacred text known as the *Uttaratantra*, titled 'Benefit', describes how one 'filled with devotion' and with certainty in the Dharma creates immense merit in the world. This advanced meditation workshop invites faith based on insight. *Prerequisite: concurrent registration in MED30, DHS206, or consent of Instructor.*

**MED414 Contemplating Awakened Heart – 5 Hours**

As we comprehend the possibility of enlightenment, we also see how far we are from embodying an awakened mind. In this advanced workshop we work with meditation practices that sustain inspiration and open the heart and mind. Guru yoga practices serve as a direct link to the beauty of realization. *Prerequisite: concurrent registration in MED301 or consent of Instructor.*

**MED415 Cutting Off Negative Thoughts – 5 Hours**

Meditative action is the process of bringing even adverse conditions onto the path to enlightenment. The torment of negative thoughts dissolves as insight into the nature of mind and the action of karma arises. The heart's natural capacity for love and compassion awakens. *Prerequisite: concurrent registration in MED301, DHS207 or consent of Instructor.*

**MED416 Special Topics in Advanced Meditation – 5 Hours**

Topics in advanced meditation drawn from traditional sources. *Prerequisite: 3 years of meditation experience or consent of the Instructors*

**MED417 Transforming Adversity – 5 Hours**

Difficult circumstances can suddenly arise in our lives. In this workshop, students learn mind training (*Lo Jong*) techniques that can be applied in times of stress to catalyze efforts to transform and purify mind. *Prerequisite: concurrent registration in MED301, DHS207 or consent of Instructor.*

**MED418 Gesture of Balance – 5 Hours**

This workshop introduces awareness and meditation practices that can be used in everyday life to balance and heal body, breath and mind. Instruction includes teachings from Buddhist Studies, Nyingma Psychology, Tibetan Yoga, and the Time, Space, and Knowledge vision.

**MED419 Music and Meditation – 2.5 Hours**

We learn to listen differently, hearing music in ways that lead the mind effortlessly into meditative states.

**MED420 Expanding Awareness – 5 Hours**

When we touch each sense within the silence of meditation, deep feelings emerge that can be expanded beyond all boundaries. Mantra and visualization practices help contact a higher awareness, alive and healing.

**MED501 Silent Retreat – 29 Hours**

This retreat's practices are done in silence with suitable instructions for meditation and study given individually to each participant. The retreat is designed to allow participants to deepen their meditation practice in the protected environment of the Nyingma Institute. *Note: Program cost includes one nonresidential retreat only; a residential retreat requires an additional fee for room and board.*

**MED502 Finding Inner Peace – 29 Hours**

Finding tranquility, even in the midst of a busy life is the goal of this retreat. Focusing on calming meditations (*shamatha*) reveals the clear, luminous nature of mind itself. *Note: Program cost includes one nonresidential retreat only; a residential retreat requires an additional fee for room and board.*

**MED503 Developing Clarity – 29 Hours**

Insight meditations (*vipasyana*) help students look deeper into mind and consciousness, opening inner doors to wisdom. Analytic meditation will be introduced along with meditations to calm distracting thoughts. *Note: Program cost includes one nonresidential retreat only; a residential retreat requires an additional fee for room and board.*

**MED504 Special Topics in Advanced Meditation – 29 Hours**

Special techniques presented in this retreat are based primarily on the Tibetan oral tradition or on a text for which there is no current published English translation *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**MED506 Reflection and Insight – 29 Hours**

Meditations to quiet the mind blend with analytic exercises from Nyingma Psychology in ways that allow students to transform tensions within mind and emotions into vibrant energy. *Note: Program cost includes one nonresidential retreat only; a residential retreat requires an additional fee for room and board.*

**NPR101 The Practice of Mantra – 15 Hours**

Mantras are deeply symbolic words that activate qualities of wisdom, compassion, and healing when they are chanted with a quiet mind and an open heart. This class gives students an opportunity to learn traditional mantras and short prayers.

**NPR102 Tibetan Chanting and Sacred Art – 15 Hours**

Chanting Buddhist prayers opens the mind to new dimensions of consciousness and meaning. This course combines chanting with viewing the powerful images found in Tibetan art and discussing their symbolic meaning. Students will be introduced to important prayers and images.

**NPR103 Dream Yoga and Authentic Communication – 6 Hours**

The practices of dream yoga can heighten awareness and enhance the ability to communicate more fully. Students receive instruction and practice in dream yoga; discussion focuses on ways to contact authentic ways of being.

**NPR107 Tibetan Teachings on Death and Dying – 7.5 Hours**

The Tibetan Buddhist tradition gives detailed instructions on how to prepare for death. This class will present an overview of some of these teachings and descriptions of the ‘bardo,’ the state between incarnations.

**NPR108 Special Topics in Nyingma Practices – 15 Hours**

Drawing on a literature that spans a thousand years, a variety of Nyingma Practices will be introduced.

**NPR109 Healing with Sacred Art – 6 Hours**

This class focuses on techniques for achieving and maintaining good health from Tibetan medical teachings, including the Healing Buddha practice, along with discussion on how to tap into the special healing power of sacred art.

**NPR401 Dream Lotus Evening – 2.5 Hours**

This workshop offers instruction in dream yoga practice and in practices that relax tension in the throat area. An additional half-hour of instruction in the practice will be given to Program students.

**NPR402 Cultivating Compassionate Love – 14 Hours**

We can learn to love ourselves and others more deeply through actively cultivating compassionate love. This kind of love heals the painful divisions between living beings, allowing us to forgive others and to cleanse ourselves of ill will. Introduces gentle visualization, mantra and meditation practices. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPR403 Devotional Practices – 5 Hours**

Opening the heart through ritual and visualization has been shown to awaken inner confidence and expand spiritual awareness. In this workshop a variety of traditional devotional practices will be taught.

**NPR404 Chanting the Twenty-one Praises of Tara – 5 Hours**

The compassionate Bodhisattva Tara has a special place in Tibetan Buddhist practice, and her most famous prayer, the Twenty-one Praises of Tara, is said to bring immediate blessings and protection. This workshop will teach students how to chant the prayer in Tibetan, and will describe the meaning and associated visualization practices.

**NPR405 The Bardo is Now! – 5 Hours**

Special meditation practices in Tibetan Buddhism are associated with the *bardo*, the period between death and rebirth. Nyingma masters instruct us not to wait until this difficult time, but instead to see change—death and rebirth—in every new moment. This workshop presents practices designed to heighten our ability to make positive choices at crucial times in our lives. *Prerequisite: 1 year of meditation experience or consent of the Instructor.*

#### **NPR406 Medicine Buddha Practice – 7 Hours**

Tibetan healing mantras and visualizations that evoke the blessings of the Medicine Buddha have been used for centuries to cure illness and increase well-being. This workshop offers instructions in traditional Medicine Buddha practices. *Workshop may be repeated with consent of Program Director.*

#### **NPR407 Tibetan Sacred Art Workshop – 7 Hours**

Tibetan sacred art has been used for centuries to heal and balance the mind and the body. This workshop balances viewing slides and images from Tibetan art with lecture and instruction on how to awaken our sense of vision through sacred art. Visualization, mantra, and drawing practices are introduced.

#### **NPR408 Special Topics in Nyingma Practices – 5 Hours**

This workshop offers special topics in Nyingma Practices based on the textual and experiential tradition.

#### **NPR409 Transitions as Teachers – 5 Hours**

Times of transition present unique opportunities to make fundamental changes. Although they are universal, the most powerful transitions—death, illness, loss—are often deeply feared. This workshop presents ways to cultivate an awareness of both small and large transitions as possible and natural forces of creativity. Letting go of the fear of transformation, we discover within transitions new beginnings and vast possibilities. *Prerequisite: 1 year of meditation experience.*

#### **NPR410 Dream Yoga and Authentic Communication – 13 Hours**

Meditation and visualization exercises from the Tibetan tradition bring a special awareness into the dream state that helps us to use dreams to cultivate insight. Practices will be introduced that stimulate lucid dreaming, along with exercises that release tension in the head and neck, enhancing our ability to listen well and speak truly.

#### **NPR501 Preparation for the Time of Death – 29 Hours**

Meditation practices given in this retreat will help to prepare for the time of death. Rather than waiting for an unknown destiny, students learn to turn inward and learn the nature of their minds. What they discover heightens appreciation for the value of every moment and every type of experience. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **NPR502 Invoking Blessings – 13 Hours**

This retreat is held at the time of the Buddha's enlightenment according to the Tibetan calendar. With devotional chant and visualizations, we focus on the Buddha. Students will study a text by Lama Mipham on how to visualize and invoke the Buddha. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **NPR503 Enlightenment Retreat – 13 Hours**

It is said that the way to enlightenment can be traveled with a fraction of the effort required to survive the endless suffering of samsara. Students bring the goal of enlightenment to mind in this retreat through meditation, mantra, and prayer that focus on the capacity to transcend suffering. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **NPS101 Healing Mind – 30 Hours**

Mind can reflect immense beauty, love, and clarity, but mind can also weave an intricate web of suffering. This course is designed to increase self-understanding and to heal mind through experiential investigation into its structures and functions. Topics include: emotions as hidden knowledge, conflict and self-image, and reclaiming the heart.

#### **NPS102 Transforming Negative Emotions – 15 Hours**

Introspective practices and insights from the Buddhist tradition can transform the destructive power of 'everyday' negative emotions. Based on Tarthang Tulku's *Openness Mind*, this course gives specific antidotes for anger, fear, anxiety, and attachment.

#### **NPS103 Working With Emotions – 15 Hours**

Emotions can be welcomed as teachers and their underlying energy can be transformed into a source of compassionate insight. Class discussion will center on discerning the character of emotional energy. Meditation and awareness exercises will help counteract the negative effect of emotions.

**NPS104 The Art of Happiness – 15 Hours**

Through analysis and meditation practice, this course explores the attitudes, actions, and introspective practices that can lead to a rich life in touch with joyful feeling and deeper values. Topics covered include: opening the heart to feeling; the value of generosity; healing through meditation; and expanding joy and inner peace.

**NPS105 Heart Practices for Daily Life – 7.5 Hours**

This five-week course is about how to keep the heart open in the midst of activity. Course presents awareness exercises that help sustain emotional balance and ease. Discussion will highlight practical ways to bring compassionate values to work and family life.

**NPS106 Nyingma Gateway: Love of Knowledge – 15 Hours**

This course was designed by Tarthang Tulku to introduce a new way of understanding love and knowledge. Unique meditation, movement, and awareness practices blend with lecture and discussion and become a gateway to understanding the Tibetan Nyingma approach to life.

**NPS107 Liberation Psychology – 6 Hours**

Drawing on the insights of Buddhist psychologists, this course examines mind, thought, and emotions, showing how impoverishing mental patterns can be transformed into liberating growth. Includes meditation and mindfulness practices.

**NPS108 Special Topics in Nyingma Psychology – 7.5 Hours**

Topics include comparison between Eastern and Western psychological approaches, ways to maintain emotional health and balance, and developing positive mental states such as patience, joy, love, and compassion.

**NPS201 Path of Self-Mastery – 15 Hours**

The human heart and mind have the power to recover integrity and depth. The path of self-mastery frees one from the self-imposed demons of emotionality. In this class, passages from the words of the Buddha illustrate and deepen the teachings and practices of Nyingma Psychology. *May be repeated since content changes.*

**NPS202 Inner Mandala – 15 Hours**

The intricate forms of the Tibetan mandala reveal a multilayered world of meaning. Each color, image, and design speaks in a symbolic language designed to lead the viewer to deeper levels of awareness, appreciation, and understanding. The message is compelling: our 'ordinary' way of being, with its attendant pain and suffering, can be totally transformed. In this class, the symbolic form of the mandala will be a lens through which we view emotions, perceptions, and actions.

**NPS401 Transforming Negative Emotions – 5 Hours**

Potent meditations and analysis pacify unwanted emotions without suppressing them. First, students learn to balance and clear the mind; then they develop insight into how emotions arise. Finally, students learn techniques that help transform the negative aspect of emotional energy.

**NPS402 Overcoming Fear of Change – 5 Hours**

Practices and discussion in this workshop center on counteracting the fear and inertia that pull us back into habitual or negative patterns of thought and action. Teachings and exercises help harness the dynamic power of time to create positive change.

**NPS404 Topics in Transforming Emotions – 5 Hours**

Human emotions can be skillfully transformed through innovative Nyingma Psychology practices. This workshop focuses on topics that lead to emotional health, including "Fear and Illusion," and "Overcoming Anger." Workshop may be repeated for credit since content changes.

**NPS405 The Self-Image – 5 Hours**

False expectations, judgments, and negative emotions are based on complex images that we hold of ourselves and the world. This workshop looks directly at how self-images develop and how students can free themselves from their compulsive power.

**NPS406 Activating Joyous Feeling – 5 Hours**

Meditation, awareness, and movement practices awaken and expand joyous feelings. Students will learn exercises that distribute deep feelings of joy through both body and mind.

**NPS407 Transforming Personal History – 5 Hours**

Habits and patterns intertwined with painful past memories often prevent us from enjoying the freedom and beauty that the human body and mind offer. It is possible to skillfully touch these memories in a way that cuts through their power to restrict us. Practices from *Knowledge of Freedom* can help transform personal history from a source of pain into a wellspring of renewal.

**NPS408 Compassion, Mindfulness, and Well-Being – 5 Hours**

Teachings that promote mindfulness and compassion can catalyze healing. Students learn awareness and compassion practices that teach them to better manage both physical and emotional challenges and to improve well-being.

**NPS409 Attaining Inner Confidence – 5 Hours**

An infinite source of well-being lies within body and mind. This workshop teaches students to develop confidence to access and follow the knowledge in their hearts. Students learn ways to expand mindfulness and openness at all times.

**NPS411 Loving Yourself, Loving Others – 5 Hours**

We can find unconditioned love for ourselves and for others. Mantra, visualization, meditation, and movement exercises help develop and expand compassion and love beyond all boundaries.

**NPS412 Emotions, Intelligence, and the Mind – 5 Hours**

In this workshop, students learn to look inward to discover the root of frustrations, failings, even misfortunes within the mind. Potent meditations and analyses are introduced to penetrate emotionality, transforming inner and outer experience through a natural clarity and ease.

**NPS413 Discovering Mind – 5 Hours**

Mind orchestrates our frustrations and disappointments, as well as our happiness and bliss. This experiential workshop focuses on discovering the key to “changing the mind” in order to shift to what is positive and beneficial.

**NPS414 Food to Nourish the Body, Mind, and Spirit—5 hours**

Beyond its nutritional qualities, food nourishes our senses and connects us to the world around us. This workshop blends discussion of how to maintain a healthy diet and a healthy weight with exercises that enhance appreciation and enjoyment.

**NPS415 Essential Practices for Well-Being – 7 Hours**

This workshop presents ways to enhance well-being. Students learn experiential practices, including meditation, imagery exercises, and Tibetan yoga to calm the mind, expand the senses, and open the heart. The workshop leads students through these practices in gentle, effective ways that require no previous experience with meditation.

**NPS501 Transforming Negative Emotions – 29 Hours**

In this retreat students apply potent meditations with both experiential and analytical dimensions that pacify unwanted emotions without suppressing them. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPS502 Cutting through Conditioning – 29 Hours**

Through skillfully observing mental images, we can recognize and then release the layers of conditioning that have accumulated throughout our lives. Topics covered include: self-image; the cyclic nature of fascination and anxiety; and Abhidharma analysis of discerning mental events. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPS503 Loving Yourself, Loving Others – 29 Hours**

Mantra, visualization, meditation, and movement exercises develop and expand compassion and love past boundaries. Instruction is based on the traditional practice of the “four immeasurables” of love, compassion, joy, and equanimity. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPS504 Touching Wonder and Facing Fear—29 Hours**

Moments of deep inspiration teach us that there are wondrous dimensions to our bodies, minds, and the world around us. Yet, we also know that our capacity for the extraordinary is often dimmed by fears and conditioned responses. In this retreat, meditation and movement practices help wake us up to a new kind of emotional honesty: one that sees emotions as doorways through which we can pass freely. Fear is the gatekeeper that we must befriend and overcome.

**NPS505 Reclaiming the Heart (29 hours)**

In this retreat, students consciously cultivate compassionate aspirations and awaken unconditioned love and joy. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPS506 Self-Image: Observing, Recognizing, Releasing (29 hours)**

We break free from the restrictive force of self-images through developing the ability to observe experience steadily. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NPS507 Luminous Mind (29 hours)**

The fullness of our being, luminous and free, reveals itself through visualization and dream yoga practices. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

#### **SKM101 Mastering Successful Work - 15 Hours**

Students learn to develop a rhythm of awareness practices in all activities to increase relaxation and accomplishment. Class practices and discussion help students engage tasks in ways that make work more enjoyable and productive.

#### **SKM102 Achieving All Goals – 15 Hours**

This class teaches students how to use the pressures and challenges of work as a powerful spiritual practice. Consistent with the highest Buddhist teachings, the obstacles of daily life are transformed into opportunities for change, growth and accomplishment.

#### **SKM103 Skillful Means – 15 Hours**

The Skillful Means approach to work and human development has proven to be successful in the past 35 years that it has been applied in the Western world. This class highlights the methodology of working with Skillful Means. May be repeated for credit since the focus will change.

#### **SKM104 Challenging Negativity in the Workplace – 15 Hours**

Negative attitudes can poison a work environment, sapping productivity and stifling creativity. In this class, students learn how to use awareness and energy to cultivate positive attitudes and thoughts while confronting negative images.

#### **SKM211 Inward Exploration—15 hours**

This course is built around experiences, some evoked by class practices and others drawn from ordinary life, that open up profound insights into our inner nature and the nature of mind and conscious thought. Concise diagrams and optional readings suggest how the experiences fit together. Class discussion and brief lectures bring out the similarities and differences among us. Practicing together and supporting one another, we learn about useful thought and effective work.

#### **SKM212 Exploring Mind's Frameworks—15 hours**

Concentrating on the content and sequencing of thought, and focusing on mind's ways of conducting speech and action, we can resolve some of mind's most central mysteries. Watching closely, we discern distinct styles of mind and infer capabilities, limitations and constraints. Seeking to release constraints and move beyond limitations, we are rewarded by new understanding and key insights.

#### **SKM213 Pioneering Inwardly—15 hours**

We can invest our energy in cultivating mind, creating a friendly and productive home in which life and work will flourish. Choosing a setting of wholesome discipline, we allow straightforward styles of thought to take the place of ancient tangled patterns. Step by step, we work on beneficial enhancements.

#### **SKM214 Skillful Means: Working Well Together—15 hours**

Good communication and empathy are at the heart of working well with others. This course utilizes innovative exercises and ideas that enhance individual creativity in an atmosphere of honest good will.

#### **SKM401 Challenging Negativity in the Workplace—5 Hours**

If we let them, emotional dramas will occupy our minds, robbing our creativity and strength. This workshop shows how to develop awareness, concentration, and energy to see through these dramas, to expand vision and confidence, leading to enduring accomplishment.

#### **SKM402 Communicating Well—5 Hours**

We practice together, exploring communication experientially in a lighthearted way. We try out verbal and nonverbal communication, emphasizing differences of perspective while aiming for commonality.

#### **SKM403 Tools for Troubled Times—5 Hours**

The challenges of work and daily life sometimes trouble us so much that we seem to have no place to turn. This workshop presents innovative exercises and styles of interaction that provide the resources we need. Taking stock of our inner state, cutting through negativity, relaxing into open awareness and benefitting from our friends' insights, we can stay balanced, learn from our difficulties and generate the strength we need to succeed.

#### **SKM501 Skillful Means: Communication and Connection—29 Hours**

In this experiential retreat, students learn to enjoy communicating well. Discussion and exercises clarify a path towards more reliable and rewarding connections with others. We see how working together to accomplish shared purposes both fosters and depends upon effective communication and strong interconnection, bringing knowledge and fulfillment.

**TIB101 Beginning Tibetan, Level I – 15 Hours**

The alphabet is introduced along with pronunciation, basic grammar, and vocabulary.

**TIB102 Beginning Tibetan, Level II – 15 Hours**

Using examples and short selections from texts, students continue working with grammar and syntax. *Prerequisite: Beginning Tibetan, Level I or consent of Instructor.*

**TIB103 Beginning Tibetan, Level III – 15 Hours**

Students begin to master the ability to read classical written Tibetan using selection from texts. *Prerequisite: Beginning Tibetan, Level II or consent of Instructor.*

**TIB104 Beginning Tibetan, Level IV – 15 Hours**

Continued reading and grammar. *Prerequisite: Beginning Tibetan, Level III or consent of Instructor.*

**TIB105 Beginning Tibetan, Level V – 6 Hours**

Continued reading and grammar. *Prerequisite: Beginning Tibetan, Level IV or consent of Instructor.*

**TIB201 Intermediate Tibetan, Level I – 15 Hours**

Readings from the *Diamond Sutra* introduce students to the style of Buddhist Sutras, translated from Sanskrit into Tibetan. *Prerequisite: TIB101-105 or equivalent, or consent of Instructor.*

**TIB202 Intermediate Tibetan, Level II – 15 Hours**

Readings from Jataka tales show the beauty of Tibetan story-telling. *Pre-requisite: TIB201 or equivalent, or consent of Instructor.*

**TIB203 Intermediate Tibetan, Level III – 15 Hours**

Readings from selected longer texts illustrate the different styles of Tibetan literature. *Pre-requisite: TIB202 or equivalent, or consent of Instructor.*

**TIB204 Intermediate Tibetan, Level IV – 15 Hours**

Readings from Tibetan poetry. *Pre-requisite: TIB203 or equivalent, or consent of Instructor.*

**TIB205 Intermediate Tibetan, Level V – 6 Hours**

Short, selected readings. *Pre-requisite: TIB204 or equivalent, or consent of Instructor.*

**TIB301 Tibetan Tutorial – 15 Hours**

The Tibetan tutorial introduces students to translating Tibetan. Longer philosophical and practice texts are read with substantial in-class participation from students. May be repeated since content changes. *Prerequisite: TIB201-205 or equivalent, or consent of Instructors.*

**TSK101 Experiencing the Dynamic of Time – 15 Hours**

At the edge of the future, time sparkles; in the richness of feeling and energy, time glows. Practices focus on finding these places and allowing them to expand and deepen. Students discover time coursing through the body and mind: a dimension wholly inseparable from their own being.

**TSK102 The Translucent Person – 15 Hours**

The openness of space surrounds us. Yet, there is also space within—the space between internal structures and the intangible, immeasurable psychological spaces that constitute the person we are. This course explores our embodiment as space. Based on the Time, Space, and Knowledge vision, introspective exercises and transformative inquiry disclose the translucent nature of solid ‘boundaries.’ Surfaces and partitions become windows that illuminate the very heart of space.

**TSK103 Inviting Knowledge – 15 Hours**

The presence of knowledge within our lives brings to experience light and clarity, nuance and confidence. Embodying knowledge, we are free to be creative and responsive. To realize this embodiment, we must first invite knowledge into our being. The activation of this step is the guiding intention of this course. The course entails practice, readings, and deep and honest inquiry.

**TSK104 TSK Right from the Start! – 15 Hours**

Knowledge, as the interplay between the openness of space and the creativity of time, is accessed through dialogue and contemplative exercises. This course awakens the discerning capacity of the mind.

**TSK108 Time, Space, and Knowledge: Perspectives and Practices (15 hours)**

This course provides students interested in becoming acquainted with Tarthang Tulku's open and visionary teaching of Time, Space, and Knowledge (TSK) a basic orientation to the ways of TSK practice and a useful understanding of the vision's conceptual concerns. May be repeated since content changes.

**TSK401 Healing and Pain – 7 Hours**

Four specific meditation and visualization exercises will be presented that can touch and transform emotional and physical pain. Discussion will challenge commonly held assumptions about pain.

**TSK402 Names and Namelessness – 7 Hours**

The active naming and identifying capacities of mind can cover over the source of meaning. TSK teachings probe the workings of the mind and help students uncover a space before and beyond labels and projections

**TSK403 Creativity and Consciousness – 5 Hours**

Understanding the link between creativity and consciousness allows us to bring the creative process more fully into our lives. In this workshop we will work with meditation, awareness, and movement practices that heighten awareness of what leads to creativity.

**TSK404 A Return to Light – 7 Hours**

The TSK vision describes a 'light transmission' that is activated through knowledge. Students return to the 'lightness' of being through practices that illuminate the interplay of mind and world.

**TSK405 Conducting Perfect Knowledge through Time – 7 Hours**

Breaking through solid limits, students learn to enter a different dimension of time, where freedom opens into the perfection of being. This workshop focuses strongly on experiential exercises and interactive discussion.

**TSK406 Waking to Space; Opening to Freedom – 7 Hours**

We live our lives within narrow limits. Accepting these limits as "the way we are" we never notice how they channel us into pathways of frustration and disappointment. The Time, Space, and Knowledge vision offers practices and insights that help us break through our limits. When we focus on space instead of structure, we taste freedom in each moment. When we break down the old patterns that claim authority over us, we gain the power to reshape our lives.

**TSK407 Freedom for Knowledge – 7 Hours**

Beneath or within experience lies another way of being and knowing. Using practices from the Time, Space, and Knowledge, students learn to relax into what is truly natural and available.

**TSK501 Visionary Journey into Inner Space and Time – 29 Hours**

In this retreat, students move toward the heart of Space and Time through experiential practices from the TSK vision. Touching inner "space" and "time" reveals a realm of unimaginable spaciousness and limitless potential. *Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**TSK502 Translucent Body; Radiant World – 29 Hours**

Practices drawn from the Time, Space, and Knowledge vision cultivate an awareness of the interactions and interfaces between body and mind, objects and events. Surfaces and partitions become transparent to an unqualified openness that discloses the intimacy of being. *Note: Program cost includes nonresidential retreats only; residential retreats require an additional fee for room and board.*

**NON-DISCRIMINATION POLICY**

The Nyingma Institute welcomes students of any color, race, gender, sexual orientation, religion, national, and ethnic origin. It does not discriminate on the basis of race, color, gender, sexual orientation, religion, national, and ethnic origin in administration of its educational and admissions policies or any other programs that it administers.

**ADMISSION****Admission Requirements**

To qualify for enrollment, applicants must be able to read and write the English language and possess a high school

diploma or its equivalent.

### Admission Procedures

Applicants must submit a completed Enrollment Application to the Institute to apply for enrollment. Proof of high school graduate or its equivalent is required prior to acceptance. Proof of identification in the form of a driver's license, social security card, birth certificate, or other form of identification may be required prior to admission.

### English Proficiency

Nyingma Institute does not provide English-as-a-Second-Language instruction. Students are required to speak English when an instructional setting necessitates the use of English for educational or communication purposes. English proficiency will be determined by the Program Director at the time of the student's application for enrollment. All courses are taught in English.

### Foreign Students

The Nyingma Institute does not offer student visas to foreign students, nor will the Institute vouch for the student status or for any associated charges of foreign students.

### Physical Requirements

The Institute does not discriminate based on mental or physical handicaps. However, students must be mentally and physically capable of safely participating in instruction and practices on a daily basis in order to successfully complete the program. The Institute encourages all students who may have a concern regarding a physical or mental issue to visit the Institute and allow the Institute to evaluate individual circumstances. The Institute may allow a student to attend a portion of the training on a trial basis (up to three days) without being obligated for tuition charges.

### Review of Catalog and School Performance Fact Sheet

Prior to signing an enrollment agreement for a Nyingma Institute program you must be given this catalog and a School Performance Fact Sheet. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. These documents contain important policies and performance data for this institution. Nyingma Institute is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, prior to signing an enrollment agreement. **Please note that Nyingma Institute programs are not vocational in nature and are not represented to lead to employment of any kind.**

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax: (916) 263-1897.

## **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CERTIFICATES EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Nyingma Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the credits or certificate you earn in the Beginning Nyingma Meditation Program, Beginning Kum Nye (Tibetan Yoga) Program, Nyingma Psychology Program, Two-Year Nyingma Studies Program, Path of Liberation Program, Path and Practices of Liberation Program, or the Four-month Human Development Training Program is also at the complete discretion of the institution to which you may seek to transfer.

If the credits or certificate that you earn at Nyingma Institute are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at Nyingma Institute will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Nyingma Institute to determine if your credits or certificate will transfer.

The Nyingma Institute has not entered into any articulation or transfer agreement with any other postsecondary school.

Certificates awarded in Nyingma Institute programs are not teaching credentials. Earning a certificate in a Nyingma Institute program will not, by itself, qualify you to teach at the Nyingma Institute, or anywhere else, in any area in which you earned a certificate, including, but not limited to Nyingma Meditation, Kum Nye (Tibetan yoga), Nyingma Psychology, and/or Dharma Studies.

## TRANSFER OF CREDIT

The Nyingma Institute does not accept hours or credit earned at other institutions, through challenge examinations or achievement tests, or experiential learning. The Nyingma Institute may accept hours previously earned at the Nyingma Institute within the previous six months, at the discretion of the institution.

## PAYMENT METHOD

All monies must be received prior to the start of class, or satisfactory payment arrangements must be made with the Nyingma Institute. Nyingma Institute accepts cash, checks, MasterCard, American Express, or Visa.

## TUITION AND FEES

<b>Course Name</b>	<b>Registration Fee</b> Non-Refundable	<b>Student Tuition Recovery Fund*</b> Non-Refundable	<b>Estimated Books &amp; Supplies Cost</b>	<b>Tuition</b>	<b>Total Cost**</b>
Beginning Nyingma Meditation Program	\$25.00	\$5.00	\$50.00	\$1,500.00	\$1,580.00
Beginning Kum Nye (Tibetan Yoga) Program	\$25.00	\$5.00	\$50.00	\$1,500.00	\$1,580.00
Nyingma Psychology Program	\$25.00	\$5.00	\$50.00	\$1,500.00	\$1,580.00
Two-Year Nyingma Studies Program	\$25.00	\$7.50	\$100.00	\$2,750.00	\$2,882.50
Path of Liberation Program	\$25.00	\$10.00	\$200.00	\$4,200.00	\$4,435.00
Path and Practices of Liberation Program	\$25.00	\$30.00	\$300.00	\$12,000.00	\$12,355.00
Four-Month Human Development Training Retreat	\$25.00	\$12.50	\$100.00	\$5,200.00	\$5,337.50

\*\$2.50 for every \$1,000 rounded to the nearest \$1,000.

\*\*Estimated charges for the period of attendance and the entire program.

## **FINANCIAL AID**

Nyingma Institute does not participate in any federal or state financial aid programs.

If a student obtains a loan to pay for a Nyingma Institute program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

## **REFUND POLICY**

### **Student's Right to Cancel**

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in your program through the last day of attendance.
2. Cancellation may occur when the student provides a written notice of cancellation at the following address: 1815 Highland Place, Berkeley, CA 94709. This can be done by mail or by hand delivery.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled by the student or the prospective student is not accepted for enrollment the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.
6. If the program is cancelled before instruction begins the school will refund the student any money he/she paid, less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

### **Withdrawal from the Program**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00 and will be paid within 45 days of withdrawal. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 60 days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the hourly charge for the program (total institutional charge, minus non-refundable fees, divided by the number of hours in the program), multiplied by the number of hours scheduled to attend, prior to withdrawal. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 60 days.

For programs beyond the current “payment period,” if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

## **STATE OF CALIFORNIA STUDENT TUITION RECOVERY FUND**

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program; or
2. Your total charges are paid by a third party, such as an employer, government program or other payer and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students who are California residents or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education (Bureau).

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, have prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school’s failure to pay refunds or charges on behalf of a student to third-party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school’s failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the California Private Postsecondary Act of 2009 (Act) or this Division of the Act within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

## **STATEMENT REGARDING BANKRUPTCY**

Nyingma Institute has never filed for bankruptcy petition, operated as a debtor in possession or had a petition of bankruptcy filed against it under Federal law.

## **STUDENT ACCESS TO FILE INFORMATION**

Students are allowed access to copies of items in their student file at any time during regular business hours. Graduates may also request copies of any information in their student files at any time by sending written notice to the school describing their request. Transcripts are available to students and prospective employers upon request and without charge.

## **STUDENT INFORMATION RELEASE POLICY**

The Institute may release certain information regarding a student's attendance, grades, completion status, and personal data if the student requests so in writing. The Institute will not release any information without a written request.

## **ACADEMIC ACHIEVEMENT**

The Nyingma Institute elects to award academic achievement based upon credit hours as a unit of measurement. The Institute utilizes a performance based learning model; whereas, performance objectives reflect minimum competencies for individual courses, and those skills that must be performed by the student before moving on to the next level of instruction. All Nyingma Institute courses are offered on a Pass/Fail basis. No letter or number grades are given.

## **CREDIT HOUR DEFINITION**

The Nyingma Institute defines credit hours as follows: One contact hour of lecture and/or classroom instruction. Contact hour is defined as a fifty-minute period of lecture and/or field instruction within a sixty-minute period.

## **TRAINING DESCRIPTION**

Training and instruction takes place at the school's facility at 1815 Highland Place, Berkeley, CA 94709. Faculty are experienced and qualified in each of their respective areas of study. Faculty are encouraged to utilize teaching techniques to meet course objectives; teaching strategies may vary with each instructor.

## **CLASS SIZE**

The number of students per class ranges from six to fifty students.

## **MINIMUM ENROLLMENT**

Nyingma Institute reserves the right to cancel any class, and refund any amounts paid for that class, if a class has an enrollment of fewer than 6 students.

## **HOMEWORK**

Students should consider homework as an integral part of their program. Students are expected to be prepared for class and review previously learned information on a regular basis. Homework may be assigned by individual instructors on an as-needed basis. Students should be prepared for homework assignments and allow time each day

for homework.

## **SATISFACTORY ACADEMIC PROGRESS (SAP)**

A student must maintain satisfactory academic progress (SAP) in order to remain in training. SAP is cumulative in that it includes all periods of attendance; and all periods of attendance are counted toward the maximum timeframe allotted. SAP is applied to all students equally and measured at the mid-point and end of each course. In order to comply with the school's SAP, the student must:

1. Be enrolled in a program of study with a valid enrollment agreement
2. Complete his/her program within the maximum time allowed. Maximum time allowed is 200% of the published course length.
3. Students who do not achieve a passing score will be offered a re-examination opportunity.
4. Maintain satisfactory attendance.

By the two-thirds point of any class, retreat, or workshop in a Nyingma Institute program, the Instructor shall inform the student advisor of any student who is failing the class, retreat, or workshop. Advisors shall schedule a meeting with the student. At the meeting the advisor shall counsel the student on ways to improve his or her academic performance and shall make clear other appropriate student options, such as withdrawal or leave of absence from a program. A student who fails a class, retreat, or workshop will be placed on academic probation until he or she has brought his or her coursework back to a satisfactory level and has made-up failed class, workshop, or retreat hours by the date noted on the probation document, a maximum of two weeks. A document signed by the student and school designee describing this remedial action will be placed in the student's file. Advisors will inform the Co-Directors of any student on probation. The Co-Directors will ensure that adequate counseling and support are given to any student failing his or her coursework. All faculty of the Institute may serve as student advisors.

## **GRADING SYSTEM**

All Nyingma Institute courses are offered on a Pass/Fail basis. No letter or number grades are given.

To receive a Pass, a student must demonstrate skill or mastery in the course material and subject matter. Depending upon the particular course, students can prove their ability to synthesize and incorporate course material and themes in a variety of ways: through writing, class presentation, mastery of practices, oral examination, and/or group work. Attendance and persistent tardiness are also taken into account.

After the completion of each course, the Instructor must complete a grade report form for each student and return the form to the Registrar. The Registrar shall sign the form and retain the original in the student's file. A copy will be provided to the student upon request.

Grade reports are issued to students at the completion of each quarter. Grades are based on attendance, tardiness, and the quality of class participation, projects, exercises, any written assignments and the final exam. A "Fail" is the equivalent of 60% or less on a numerical scale, or an 'F' on a letter scale.

## **ATTENDANCE POLICIES**

### **Absences**

Attendance is recorded and is essential for all courses. Students are required to complete at least 90% of their program to graduate. Students who have given advance notification to the Instructor or provided a doctor's written excuse or documentation of emergency (excused absence) may arrange to make-up the class. Missed classes, or portions of a class, can be made up by special arrangement with the Instructor or (on a space available basis) by attending future classes of the same course of instruction at no extra cost. In any course of 10 or more classes, more

than three absences without advance notification to the Instructor or doctor's written excuse or documentation of an emergency (unexcused absences), may be grounds for a Fail in the course. In programs that contain multiple courses, students who fail more than one course due to unexcused absences may be terminated from the program.

### **Make-Up Work**

Students are allowed to make up course work if approved by their instructor. Make up work must be completed within a reasonable time, as determined by the school, from the last day of the course work, which was missed. Grades given for make-up work will be the same as grades given for regular work. Make up work will not excuse an unexcused absence.

### **Tardiness**

Students are encouraged to be on time for classes. Three (3) tardies (more than 15 minutes late) without advance notification to the Instructor or a doctor's written excuse or documentation of an emergency shall be considered one unexcused absence.

### **Leaves of Absence**

Any student wishing to take a Leave of Absence from any program must present a request in writing at least two (2) weeks prior to the beginning of a quarter. Such request should set forth the reasons for requesting the Leave of Absence and the student's projected return date. All such requests shall be considered by the Co-Directors, with consultation with the student's advisor. The Co-Directors will approve or deny the request and inform the student in writing. Leaves of Absence shall generally be granted for no more than 6 months, or one year for special circumstances. A student who fails to return by the scheduled return date will be dismissed from the program.

### **Dismissal**

Students are subject to dismissal for disciplinary reasons at the discretion of the Co-Directors. Examples of misconduct that may result in dismissal include: failure to follow school policies and procedures as set forth in the school catalog; putting the safety of others or school property in jeopardy; seriously disruptive behavior; use of nonprescription drugs while on campus; consumption of alcoholic beverages on campus except at approved functions; entering the school under the effects or influence of narcotics and/or alcohol; unwelcome or threatening sexual advances toward other students, staff, or faculty; failure to make payments; and recurring attendance or tardiness problems. A student dismissed for unsatisfactory conduct may be readmitted into the program only at the discretion of the Co-Directors.

In any course of 10 or more instruction sessions, if a student fails to attend for three successive weeks and has not provided advanced notification to the Instructor, or has not provided a written doctor's excuse or documentation of an emergency, he/she may be dismissed from the program at the discretion of the Co-Directors.

## **GRADUATION REQUIREMENTS**

Students must apply for graduation with the Institute. A graduation application may be conducted as an interview between the student and the Institute, whereupon the student's academic record will be reviewed to ensure the successful completion of each course.

To graduate from any Nyingma Institute Program, students must:

1. Have a minimum of 90% attendance (including make-up hours) for all class, workshop and retreat hours in the Program;
2. Receive a grade of "Pass" in all classes, workshops, and retreats attended in the Program;
3. Satisfy all financial obligations to the school.

Students who meet these requirements will be awarded a Certificate of Completion from the Nyingma Institute for their program.

## **ACADEMIC PROBATION**

Students who fail to meet Satisfactory Academic Progress standards or attendance standards, as set forth above may be placed on probation. Students on probation must show sustained progress in the particular area which resulted in probation or face possible dismissal. Students on probation will be evaluated at the end of each week of probation with the maximum probation period being two weeks. The Student is considered to be making satisfactory progress while on probation if, at the end of each week of probation, the student's grades and attendance have improved to a satisfactory level. If satisfactory progress is achieved, the student will be removed from probation; if not, the student will be terminated.

## **RULES and STUDENT CONDUCT**

To maintain order and efficiency during studies at the Nyingma Institute, the Institute requires all students to abide by the rules. Any of the following will be cause for disciplinary action up to and including immediate dismissal of the student:

1. Bringing drugs or alcohol onto the school property.
2. Any unauthorized starting or operating of a school vehicle.
3. Violating any industry safety code.
4. Insubordination (failure to comply with the instructions of an instructor or school employee).
5. Illegal acts on or off school property while a student of the Nyingma Institute.
6. Being under the influence of intoxicating drugs or alcohol.
7. Disruption of the instruction/training process.
8. See additional rules in next section with accompanying disciplinary procedures.

## **STUDENT DISCIPLINARY RULES**

Nyingma Institute students are citizens of the state, local, and national governments, and of the academic community and are, therefore, expected to conduct themselves as law-abiding members of each community at all times.

Admission to the Nyingma Institute carries with it special privileges and imposes special responsibilities apart from those rights and duties enjoyed by non-students. In recognition of the special relationship that exists between the Nyingma Institute and the community that it seeks to serve, the Nyingma Institute has authorized the Co-Directors to take such action as may be necessary to maintain campus conditions and preserve the integrity of the Nyingma Institute and its educational environment.

Pursuant to this authorization, the Nyingma Institute has developed the following regulations that are intended to govern student conduct on the campus. In addition, students are subject to all national, state, and local laws and ordinances. If a student's violation of such laws or ordinances also adversely affects the Nyingma Institute's pursuit of its educational objectives, the Institute may enforce its own regulations regardless of any proceedings instituted by other authorities. Conversely, violation of any section of these regulations may subject a student to disciplinary measures by the Nyingma Institute whether or not such conduct is simultaneously in violation of state, local, or national laws.

### **Disciplinary Offenses**

Generally, through appropriate due process procedures, disciplinary measures shall be imposed for conduct that adversely affects the Nyingma Institute's pursuit of its educational objectives, that violates or shows a disregard for the rights of other members of the academic community, or that endangers property or people on Institute or Institute-controlled property.

Individual or organizational misconduct that is subject to disciplinary sanction shall include but not be limited to the following examples:

1. **Conduct dangerous to others.** Any conduct that constitutes a serious danger to any person's health, safety, or personal well-being, including any physical abuse or immediate threat of abuse.
2. **Disorderly conduct.** Any individual or group behavior that is abusive, obscene, lewd, indecent, violent, excessively noisy, or disorderly, or that unreasonably disturbs other groups or individuals.
3. **Obstruction of or interference with Nyingma Institute activities or facilities.** Any intentional interference with or obstruction of any Institute activity, program, event, or facilities, including the following:
  - a. Any unauthorized occupancy of Institute or Institute-controlled facilities or blockage of access to or from such facilities.
  - b. Interference with the right of any Institute staff member or other authorized person to gain access to any Institute or Institute-controlled activity, program, event, or facilities.
  - c. Any obstruction or delay of a staff member, authoritative agency firefighter, or any Institute official in the performance of his/her duty.
4. **Misuse of or damage to property.** Any act of misuse, vandalism, malicious or unwarranted damage or destruction, defacing, disfiguring, or unauthorized use of property belonging to the Nyingma Institute including but not limited to computers, fire alarms, fire equipment, telephones, Institute keys, resource center materials, and/or safety devices; and any such act against a member of the Nyingma Institute or a guest of the Nyingma Institute.
5. **Theft, misappropriation or unauthorized sale of property.** Any act of theft, misappropriation or sale of Nyingma Institute property, or any such act against a member of the Nyingma Institute or a guest of the Nyingma Institute.
6. **Misuse of documents or identification cards.** Any forgery, alteration of, or unauthorized use of Nyingma Institute documents, forms, records, or identification cards, including the giving of any false information or withholding of necessary information in connection with a student's admission, enrollment, or status at the Institute.
7. **Firearms and other dangerous weapons.** Any possession of or use of firearms or dangerous weapons of any kind.
8. **Alcoholic beverages.** The use and/or possession of alcoholic beverages is not allowed on Nyingma Institute owned or controlled property.
9. **Drugs.** The unlawful possession or use of any drug or controlled substance (including any stimulant, depressant, narcotic, or hallucinogenic drug or substance, or marijuana), or sale or distribution of any such drug or controlled substance.
10. **Financial irresponsibility.** Failure to meet financial responsibilities to the Nyingma Institute, including but not limited to passing a worthless check or money order in payment to the Nyingma Institute or to a member of the Nyingma Institute acting in an official capacity.
11. **Violation of general rules and regulations.** Any violation of the general rules and regulations of the Nyingma Institute as published in an official Nyingma Institute publication, including the intentional failure to perform any required action or the intentional performance of any prohibited action.

### **Academic and Classroom Misconduct**

The instructor has the primary responsibility for control over classroom behavior and maintenance of academic integrity and can order the temporary removal or exclusion from the classroom of any student engaged in disruptive conduct or conduct in violation of the general rules and regulations of the Nyingma Institute. Extended or permanent exclusion from the classroom or further disciplinary action can be effected only through appropriate procedures of the Nyingma Institute.

Academic misconduct committed either directly or indirectly by an individual or group is subject to disciplinary action. Prohibited activities include but are not limited to the following practices:

1. Cheating, including but not limited to unauthorized assistance from material, people, or devices when taking a test, quiz, or examination; writing papers or reports; solving problems; or completing academic assignments.
2. Plagiarism, including but not limited to paraphrasing, summarizing, or directly quoting published or unpublished work of another person, including online or computerized services, without proper documentation of the original source.

3. Purchasing or otherwise obtaining prewritten essays, research papers, or materials prepared by another person or agency that sells term papers or other academic materials to be presented as one's own work.
4. Taking an exam for another student.
5. Providing others with information and/or answers regarding exams, quizzes, homework or other classroom assignments unless explicitly authorized by the instructor.

Upon discovery of a student's participation in academic misconduct, the student is immediately responsible to the instructor of the class, who will meet with the offending student with evidence of the misconduct. In addition to other possible disciplinary sanctions that may be imposed as a result of academic misconduct, the instructor has the authority to assign a failing grade.

Nyingma Institute students accept full responsibility for the quality and authenticity of submitted course work. When confronted with evidence of academic misconduct, students may admit their participation and accept the penalty imposed by the instructor. The instructor will inform the Co-Directors of the violation, and the Co-Directors will keep records of the incident.

If the student believes that he/she has been erroneously accused of academic misconduct and if his/her final grade has been lowered as a result, the student may appeal the case through the following procedures:

1. The student should meet with the instructor who made the allegation to discuss and hopefully resolve the problem.
2. If a satisfactory resolution is not reached, the instructor or student can petition for a meeting with one of the school Co-Directors for review and resolution. The Petition Request must be made in writing by either the student or the instructor and submitted to the Co-Director.
3. If after review by the Co-Director, a satisfactory resolution has still not been reached, the matter may be appealed to the Arbitration Review Committee. This Committee consists of the Institute Co-Directors and the Program Director. The Committee reviews all materials and prior decisions and comes to a resolution on the matter. The decision of the Arbitration Review Committee is final.

### **Disciplinary Action**

Disciplinary action may be taken against a student for violations of the above regulations that occur on owned, leased, or otherwise controlled property, or that occur off campus when the conduct impairs, interferes with, or obstructs any Nyingma Institute activity or the missions, processes, and functions of the School. In addition, disciplinary action may be taken on the basis of any conduct, on or off campus, that poses a substantial threat to people or property within the Nyingma Institute.

For the purposes of these regulations, a "student" shall mean any person who is registered for study at the Nyingma Institute for any academic period, including the time that follows the end of an academic period that the student has completed until the last day for registration for the next succeeding regular academic period, and during any period while the student is under suspension from the Nyingma Institute.

### **Disciplinary Sanctions**

Upon a determination that a student has violated any of the rules, regulations, or disciplinary offenses set forth in these regulations, the following disciplinary sanctions may be imposed, either singly or in combination, by the appropriate Nyingma Institute officials:

1. **Restitution.** A student who has committed an offense against property may be required to reimburse the Nyingma Institute or other owner for damage or misappropriation of such property. Any such payment in restitution shall be limited to actual cost of repair or replacement.
2. **Warning.** The appropriate Nyingma Institute official may notify the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
3. **Reprimand.** A written reprimand, or censure, may be given to any student whose conduct violates these regulations. Such a reprimand does not restrict the student in any way but does have important consequences. It signifies to the student that he/she is being given another chance to conduct himself/herself as a proper

member of the Nyingma Institute community, but that any further violation will result in more serious penalties. In addition, a reprimand does remain on file in the student's academic record.

4. **Restriction.** A restriction upon a student's privileges for a period of time may be imposed. This restriction may include, for example, denial of the right to represent the Nyingma Institute in any way, operate equipment, or the loss of student ID.
5. **Probation.** Continued enrollment of a student on probation may be conditioned upon adherence to these regulations. Any student placed on probation will be notified of such in writing and will also be notified of the terms and length of the probation. Any conduct in violation of these regulations while on probationary status may result in the imposition of a more serious disciplinary sanction.
6. **Suspension.** If a student is suspended, he/she is separated from the Nyingma Institute for a stated period of time, with conditions for readmission stated in the notice of suspension.
7. **Expulsion/termination.** Expulsion entails a permanent separation from the Nyingma Institute. The imposition of this sanction does become a part of the student's permanent record and is a permanent bar to the student's readmission to the Institute.
8. **Interim or summary suspension.** As a general rule, the status of a student accused of violations of Nyingma Institute regulations should not be altered until a final determination has been made in regard to the charges against the student, although summary suspension may be imposed upon a finding by a Co-Director or his/her designated representative that the continued presence of the accused on campus constitutes an immediate threat to the physical safety and well-being of the accused, or of any other member of the Nyingma Institute or its guests; destruction of property; or substantial disruption of classroom or other campus activities. In any case of immediate suspension, the student shall be given an opportunity at the time of the decision or immediately thereafter to contest the suspension (in writing), and if there are disputed issues of fact or cause and effect, the student shall be provided a hearing on the suspension as soon as possible.
9. In cases involving second and/or third instances of academic misconduct, the student will be subject to further disciplinary action, including termination.
10. Students found guilty of repeated academic misconduct may receive one of the following sanctions:
11. The student may not receive credit for the work completed.
12. The student may not receive credit for the class.
13. The student may be administratively terminated from the program.

The Co-Deans of the Nyingma Institute are authorized, at their discretion, to convert any sanction imposed to a lesser sanction, or to rescind any previous sanction, in appropriate cases.

### **Cases of Alleged Sexual Assault**

In cases involving alleged sexual assault, both the accuser and the accused shall be informed of the following:

- Both the accuser and the accused are entitled to the same opportunity to have others present during a disciplinary proceeding.
- Both the accuser and the accused shall be informed of the outcome of any disciplinary proceeding involving allegations of sexual assault.

### **Disciplinary Procedures**

Admission to the Nyingma Institute implies that the student agrees to respect the rights of others and observe civil laws. Conduct regarded as dangerous or threatening, which warrants response by local law enforcement officials, will carry an immediate temporary suspension of the student from the School. If the court convicts the student, the Nyingma Institute may expel the student solely on the findings of the court. If the Nyingma Institute does not exercise this option, the student must begin the disciplinary process after the court proceeding concludes.

### **Due Process Procedures**

In cases that involve actions of misconduct that would cause the student or students to be subjected to disciplinary action, a hearing shall be afforded the student according to the procedures outlined below:

1. All complaints of alleged misconduct of a student shall be made in writing to the Chief Executive Officer. The complaint shall contain a statement of facts outlining each alleged act of misconduct and shall state the regulation the student is alleged to have violated.

2. The Chief Executive Officer shall investigate the complaint. If it is determined that the complaint is without merit, the investigation shall promptly cease. If it is determined that there is probable cause to believe a violation did occur, the process shall proceed as outlined.
3. The student shall be notified in writing by the Chief Executive Officer that he/she is accused of a violation and will be asked to come in for a conference to discuss the complaint. At the conference, the student shall be advised of the following:
  - a. He/she may admit the alleged violation, waive a hearing in writing and request that Nyingma Institute officials take appropriate action.
  - b. He/she may admit the alleged violation in writing and request a hearing before the Co- Directors.
  - c. He/she may deny the alleged violation in writing and request a hearing before the Co- Directors.
  - d. The date, time, and place of hearing.
  - e. A statement of the specific charges and grounds that, if proven, would justify disciplinary action being taken.
  - f. The names of witnesses scheduled to appear.

The decision reached at the hearing shall be communicated in writing to the student. It shall specify the action taken by the Chief Executive Officer. Upon the request of the student, a summary of the evidence shall be provided to the student.

4. The student shall be notified in writing of his/her right to appeal the decision of the Chief Executive Officer within five days of receipt of the decision. In cases of appeal, any action assessed by the Chief Executive Officer shall be suspended pending outcome of the appeal. All appeals shall be presented in writing by the student to the Arbitration Review Committee. This Committee consists of the Institute Co-Deans and the Program Director. The Committee reviews the student's written appeal and prior decisions and comes to a resolution on the matter. The decision of the Arbitration Review Committee is final. A copy of the final decision shall be mailed to the student.

## **REINSTATEMENT**

If an appeal is denied or if the student chooses not to appeal the decision, an application for reinstatement may be submitted to the school no earlier than 30 days from the date of termination. Students who do not pursue or win an appeal may nevertheless be reinstated under special conditions.

## **COMPLAINT AND GRIEVANCE PROCEDURE**

Most problems or complaints that students may have with the school or its administration can be resolved through a personal meeting with the school staff. Grievances related directly to training must be submitted to the Program Director. Any grievance remaining unresolved after being handled by the Program Director can be submitted in writing to the Chief Academic Officer. Non-training related grievances must be submitted to the Chief Executive Officer. The Program Director and/or Chief Academic Officer and/or Chief Executive Officer will make every reasonable effort to resolve a grievance to the satisfaction of the student. Answers to grievances will be given no more than ten days after submission of grievance. The written complaint should contain (1) the nature of the problem(s), (2) approximate date(s) that the problem(s) occurred, (3) name(s) of the individual(s) involved in the problem(s) - staff and/or other students, (4) copies of important information regarding the problem(s), (5) evidence demonstrating that the Institute's complaint procedure was followed prior to this point in time, and (6) student signature.

Any questions a student are not satisfactorily answered by the institution may be directed to:

Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
[www.bppe.ca.gov](http://www.bppe.ca.gov); toll-free telephone number: (888) 370-7589; fax: (916) 263-1897

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 1-888-370-7589, or by completing a complaint form, which can be obtained on the Bureau's internet web site, [www.bppe.ca.gov](http://www.bppe.ca.gov).

## **STUDENT RECORDS**

Enrollees are advised and cautioned that State Law requires this educational institution to maintain school and student records onsite for a five-year period from the last date of attendance. Transcripts are maintained permanently. Student records are protected from unauthorized access. Requests for release of information by the student or from outside agencies must be made in writing. This ensures that only authorized individuals have access to specific information requested.

## **STUDENT SERVICES**

### **Academic Advising**

Each student enrolled in a Nyingma Institute program will be assigned to a student advisor. Student advisors will meet with their assigned students at least once before the start of each quarter to determine the student's course schedule, and at least once more during each quarter in which the student is attending classes to follow-up on progress and provide counseling as needed. Student advisors will post regular office hours during which they will be available for additional consultation by students.

### **Tutorial Programs**

Instructors and student advisors will be available for individual tutoring of students during regularly posted office hours.

### **Textbook Purchases**

The Institute maintains reading areas that contain all textbooks required for all courses currently being offered as well as a variety of other supporting readings. Textbooks for all current courses are also available for purchase in the Nyingma Institute bookstore.

### **Library and Reading Rooms**

The Nyingma Institute maintains a permanent Library in its Main Building. The Library contains approximately 3,000 books and manuscripts. Faculty may check out Library materials as needed. Students may request access to materials from the Library to support an approved research project. Copies of Library books used in classes openly circulate as needed.

In addition to the Library, the Nyingma Institute maintains two reading/study areas, one in its Main Building, and one in its New House. The reading rooms contain English language texts and selected translations into foreign languages. At present there are about 500 books in the reading rooms. Copies of all books used in courses are maintained in the reading rooms each quarter. Reading rooms are open from 9:00 AM until 8:00 PM, Monday through Friday; from 9:00 AM to 4:45 PM on Saturdays, and from 8:45 AM to 7:00 PM on Sundays.

The curriculum at the Nyingma Institute is designed around approximately 100 texts, 60 of which are published by the Institute's sister organization, Dharma Publishing Company, and the other 40 of which are classic Buddhist texts, generally available in print in English translation. These hundred books are available for students in the reading rooms and bookstore. The Institute's extensive Library of rare and valuable Tibetan Buddhist texts serves to enhance the teaching ability of the faculty and provides the basis for intensive faculty-directed research by more advanced students.

### **Housing**

The Institute maintains up to twenty rooms that students may rent while they are enrolled in Institute programs. A current schedule of room and board costs is maintained by the Institute Registrar and made available to interested

students. Costs for rooms vary from \$40 per night for students attending workshops or short retreats to \$25 per night for students attending longer retreats. These costs include both room and board. Students may also arrange for their own housing and may request information on local housing during the enrollment process. Room rates off-campus range from \$1,000 and up per month.

**Job Placement Assistance**

Nyingma Institute does not offer job placement assistance. **Programs offered through the Nyingma Institute are not vocational in nature and are not represented to lead to employment.** In addition, certificates awarded in Nyingma Institute programs are not teaching credentials. Earning a certificate in a Nyingma Institute program will not, by itself, qualify you to teach at the Nyingma Institute, or anywhere else, in any area in which you earned a certificate, including, but not limited to Nyingma Meditation, Kum Nye (Tibetan yoga), Nyingma Psychology, and/or Dharma Studies.

**SCHOOL CATALOG RECEIPT**

I have received a copy of the Nyingma Institute School Catalog that contains the rules, regulations, course completion requirements, and costs for the specific program(s) in which I have enrolled.

*Print Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

*Social Security Number:* \_\_\_\_\_

*Enrolled by:* \_\_\_\_\_ *Date:* \_\_\_\_\_