



Police Science Institute



Police Science Institute

2012 COURSE CATALOG



History

The Police Science Institute was founded in 1991 as the Central Valley's first independent school for security and law enforcement. The founder's premise was that the law enforcement needs of society required a training program blending professionalism and science in new and creative ways.

From its inception, PSI has combined a solid foundation in theoretical and research coursework, with an emphasis on developing professional skills. Students at PSI build these skills through field experiences, which are an integral part of the curriculum. You learn it then do it. We are dedicated to providing students with the safety that can only be attained through training. Our facility includes master instructors who are affiliated with law enforcement agencies. The Institute offers a schedule of courses which meet state licensing requirements and all successful graduates receive licensing in their respective profession.

Revitalization

The Police Science Institute is a progressive program that has consistently worked to address students' needs within the context of changes taking place in the wider world. It was the first institution in the central valley to recognize and act upon the need for highly qualified and professionally trained law enforcement and security personnel who could apply their skills in real world settings. PSI instructors have continued to carefully assess the social, economic and educational content for training in law enforcement and security, redefining programs, instituting new ones, and helping graduates meet the demands of changing times. Excellence for such an institution is by definition: "A journey, rather than a final destination."

Mission & Vision

The mission of the Police Science Institute is to provide the highest quality education, training, research, and service in law enforcement, investigation, transportation, and security related fields. PSI strives to improve the quality of life by addressing major contemporary human social issues in problem-solving ways, fostering respect for human diversity in a multicultural society, and combating discrimination in all its forms. PSI is committed to exhibiting the highest professional and ethical standards, addressing the needs of both individuals and organizations.

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An Institute for the Future

The future of law enforcement and security is written in the lives of people. Its boundaries are as broad as the variations in the way people think, act and live. All of the issues that influence the quality of peoples lives are issues in which law enforcement and security plays a significant role: protection of rights, ensuring safety, and enhancing the well being of others. The Police Science Institute trains professionals with the breadth of skills and knowledge to increase the interest of others.

As the 21st Century begins, PSI's ability to adapt and change while retaining its core strengths will be the most important determinant of its success. PSI is looking toward the future with excitement and plans to be one of the most important providers of education and training in law enforcement, security and beyond.

Core Values

Commitment to Excellence is the umbrella beneath which resides a set of principles and methods that provide students with the tools necessary for success in their chosen career field. Police Science Institute is dedicated to making public safety related opportunities accessible and strives to instill integrity, professionalism and a solid work ethic in all of its students.

Student Services and Resources

Police Science Institute offers a broad range of programs and services to help students reach their academic goals and to enhance their personal, intellectual and social development. These services may be attained by scheduling an in-person meeting with the school Director or Chief Admissions Officer.

All required literature, textbooks and equipment will be provided to the student during the course of the educational program they are enrolled in. Additional textbooks or equipment are optional and at the discretion of the student.

Job Placement Assistance

Police Science Institute is dedicated to the continued success of each student, which is why job placement assistance is provided to all students who successfully graduate from one of the educational programs offered at the institution. Police Science Institute has successfully placed 98% of its graduates.

Police Science Institute is a private institution licensed to operate by the Bureau for Private Postsecondary Education. Police Science Institute is not a degree earning institution and has not been accredited by an accrediting association recognized by the U.S. Department of Education.

Institution Faculty

Administration



Lynn Sawl
Director, CEO, CAO



Rachel H. Bahia
Controller, COO



Pamela Long
Faculty



Carol Willis
Faculty



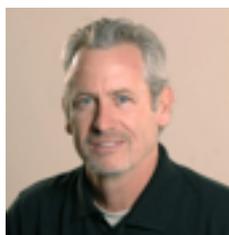
Kendra D. Weber
Staff Attorney

Instructors

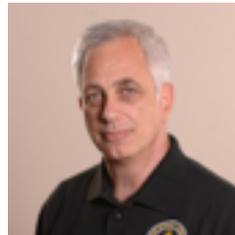
Police Science Institute's instructors are certified by an array of agencies, including the Bureau for Private Postsecondary Education, Department of Justice, Bureau of Security and Investigative Services, and the National Rifle Association. Many have served or are currently serving in the United States military, local and state law enforcement agencies, and the California Department of Corrections.



Ray Zarate
Senior Instructor
BPPE, BSIS and DOJ
licensed.
Veteran of Merced
Police Department



Steve Collins
POST, NRA, LE &
S&W, Blackwater and
Navy Instructor.
BSIS and DOJ
Certified



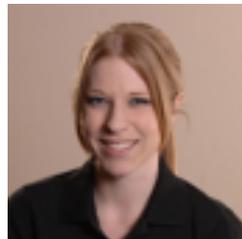
Ron Sawl
Juris Doctorate
BPPE, BSIS, DOJ
and NRA certified
instructor.
POST Certified.
Front Sight trained.



Mryl L. Stebens
Instructor
California Licensed
Investigator, Background
in LE and Criminal
Investigation.
Forensic Expert



John Mikkelson,
Instructor
US Army Instructor.
POST Instructor
BPPE, BSIS, and
DOJ Certified. CDC
Officer



Natalie Paulus
Certified CCW
Instructor
NRA and DOJ
Licensed
Criminology and
Victimology Major

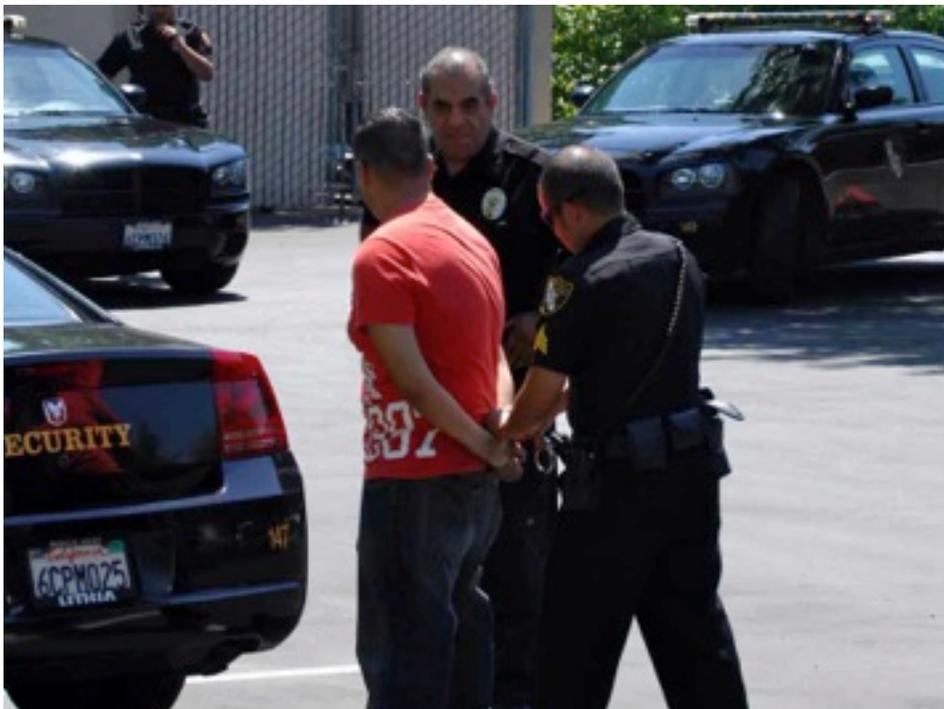


Ron Shapazian
NRA Certified
Instructor



Curt Hamett
Certified CCW
Instructor
NRA and DOJ
Licensed

Security



Course Description

The Security program involves the study of all aspects of security and loss prevention including introduction to concepts of law and evidence, patrol, firearms, baton, chemical weapons and officer safety tactics.

The curriculum includes techniques for protection of both persons and property in hospital, industrial, government and business solutions. Your training includes procedures to identify and control assaultive behavior in the workplace. The course covers the use of fire control equipment and intrusive devices. Graduates of the Security course will be eligible for licensing in firearms, tear gas and baton as required by the Bureau of Security and Investigative Services.

Educational Objectives

- Implementation of comprehensive security procedures and tactics.
- Security tactics for large events, commercial and industrial plants, hospitals and high security institutions. Investigation of property loss, narcotic and violent crimes.
- Utilization of surveillance and intrusion detection devices.

Career Opportunities

Graduates of the Security program will be trained and state licensed to work in any area of private security, armed patrol or loss prevention. Examples are Security Director, Security Officer, Loss Investigator, Hotel/Resort Security Agent, Armed Courier, Corporate Security, Retail Loss Agent, Alarm Response Officer, Surveillance Operator, Armed Patrol Officer, Casino Security and Casino Surveillance Operator.

Length of course and class schedule

The Security Officer course is presented in four blocks, meeting 5 times per week, totaling 180 hours. The course covers all aspects of security work, as well as completing all licensing requirements for the Department of Consumer Affairs Bureau of Security and Investigative Services. Class sessions will be held Monday through Friday from 10 a.m. to 4 p.m. As with all training courses, the student will be required to take an entrance exam.

Instructors

Senior Instructor: Ray Zarate, BPPE, BSIS and DOJ licensed & veteran of Merced Police Department.

Instructor: Ron Sawl, Juris Doctorate. BPPE, BSIS, DOJ and NRA certified. POST Certified. Front Sight Trained.

Instructor: John Mikkelson, US Army Instructor. POST Instructor BPPE, BSIS, and DOJ Certified.

Instructor: Steve Collins
POST, NRA, LE & S&W, Blackwater & Navy Instructor. BSIS and DOJ Certified.



Police Science Institute

Security

Class #		Credit Hours	Minimum Grade	
S101	BSIS Powers to Arrest	8	100%	State Licenses (Included) State Security Guard Licenses State Baton License State Firearm License
S102	BSIS Mandatory Courses	16	70%	
S103	BSIS Elective Courses	16	70%	
S104	Firearm Training (BSIS regulated)	16	85%	Permits and Certifications (included) Stun Gun Permit Tear Gas and Pepper Spray Permit CPR/First Aid Blood Borne Pathogens
S105	Narcotics	12	70	
S106	Penal Code	18	70	
S107	Report Writing	12	70	
S108	Security Procedures	18	70	Equipment (Included) Pants Belt Duty Belt Keepers (4) Flashlight Flashlight Holder Handcuffs Handcuff Case Chemical Agent Chemical Agent Case Stun Gun Stun Gun Case Silent Key Holder Utility Bag Expandable Baton Baton Holder
S109	Impact Weapon (BSIS regulated)	8	85%	
S110	Court System	6	70	
S111	Juvenile Court	6	70	
S112	Testifying	3	70	
S113	Bail System	3	70	
S114	On-site Training (County Court)	6	N/A	
S115	Chemical Agent/Tear Gas (BSIS)	4	85%	
S116	Juvenile Proceedings	8	70%	
S117	Electronic Stun Gun Devices (BSIS)	6	85%	
S118	Handcuffing	3	70%	Optional Equipment (Additional Cost) Firearm and Holster
S119	Blood Borne Pathogens (OSHA)	3	70%	
S120	CPR/FirstAid	8	70%	
Course Total:		180 Credit Hours		

Course Costs

Tuition: \$3,826
 Equipment: \$700
 Licenses & Certs: \$369
 Administrative Costs: \$100

 Course Total: \$4,995
 STRF: \$12.50 (non-refundable)

Library

Penal Code (2012 Edition)
Business & Professional Code (2012 Edition)
Health & Safety Code (2012 Edition)
Alcohol & Beverage Consumption Code (2012)
Private Investigators and Security Services Act
Museum, Archive & Library Security
 Author: Ed San Luis

Examinations and Final

Each student is required to complete written quizzes on all subject matter and a final examination at the end of the 6 week course. All students must pass with a minimum of 70% in order to receive a Certificate of Completion. Internships and externships are not required.

Student Tuition Recovery Fund (STRF)

Any student who pays his or her own tuition is required to pay the state imposed STRF assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

Investigation

Course Description

This program involves the comprehensive study of criminal, civil and insurance investigation. Students will be introduced to concepts of law and evidence. They will also be given advanced courses in evidence collection, witness interview, interrogation techniques and surveillance operations. The curriculum includes investigative techniques using proven and ethical methods. Students will be trained in tactics to identify and defuse threats to the safety of the investigator. Instruction in photographic and video-graphic equipment in conducting surveillance operations and the documentation of evidence will be covered in the course.



Mission and Vision

In order to meet the mission and objectives of this program, Police Science Institute offers curriculum that includes evaluation of duly qualified faculty. The instructor of this course, Ray Zarate, has a background in law enforcement and criminal investigation.



Educational Objectives

- To develop a comprehensive understanding of criminal and civil investigations.
- Training in the proper methods of evidence collection and analysis.
- Investigation gathering techniques and presentation of investigation results to court and client.
- The use of surveillance equipment and techniques.
- To provide training in investigator safety and defensive tactics.

Career Opportunities

Graduates of the investigative course will be prepared for entry in the field of private, insurance or criminal investigations. Examples are: Insurance Investigator, Criminal Defense Investigator, Security Analyst, District Attorney Investigator, Insurance Adjustor, Evidence Photographer, Personal Security Consultant and Executive Protection.



Length of class and class schedule

The Investigation program meets 5 times per week and consists of 180 hours of classroom instruction and on-site training presented in 3 blocks: one 78 hour block, one 42 hour block and one 40 hour block. Class sessions will be held Monday through Friday from 10 a.m. to 4 p.m. As with all training courses, the student will be required to take an entrance exam.

Investigation

Examinations and Final

Each student is required to complete written quizzes on all subject matter and a final examination at the end of the 180 hour course. All students must pass with a minimum of 70% in order to receive a Certificate of Completion. Internships and externships are not required.



Reference Books (provided by the institution):

Private Security and the Investigative Process
Author: Charles P. Nemeth

Practical Investigation Techniques
Author: Kevin B. Kennee

Legal Guidelines for Covert Surveillance
Author: John D. Hartman

The Private Investigator's Legal Manual: (California Edition)
Author: David D. Queen

Course Costs

Tuition: \$3,696

Equipment: \$500

Licenses & Certs: \$699

Administrative Costs: \$100

Course Total: \$4,995

STRF: \$12.50 (non-refundable)



Equipment (provided):

Tape Recorder

Binoculars

Camera

Flashlight

Flashlight Holder

Handcuffs

Mace or Pepper Spray

Stun Gun

Stun Gun Case

Student Tuition Recovery Fund (STRF)

Any student who pays his or her own tuition is required to pay the state imposed STRF assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

Investigation

Class #	Class Name	Credit Hours	Minimum Grade
Block 1:			
I-101	Basic Firearms Safety Course	4	70%
I-102	Concealed Carry Course	4	70%
I-103	Basic Firearms Techniques	4	70%
I-104	BSIS Firearms Course	20	85%
I-105	Powers to Arrest	4	100%
I-106	Tear Gas and Pepper Spray	3	70%
I-107	Handcuffing	4	70%
I-108	Electronic Immobilization Device	4	80%
I-109	Red Cross CPR and First Aid	8	70%
I-110	Blood Borne Pathogens	3	70%
I-111	Penal Code and Criminal Law	20	70%
Block 2:			
I-112	Investigation Concepts	3	70%
I-113	Narcotics	4	70%
I-114	Undercover Investigation	3	70%
I-115	Surveillance Techniques	3	70%
I-116	General Investigations	4	70%
I-117	Interviews and Interrogations	3	70%
I-118	Legal Research	3	70%
I-119	A.O.E. / C.O.E Workers	4	70%
I-120	Compensation Investigations	4	70%
I-121	Physical Investigations	3	70%
I-122	Case Preparation	4	70%
I-123	Courtroom Testimony	4	70%
Block 3:			
I-124	The Private Investigator	2	70%
I-125	Sources of Information	4	70%
I-126	Investigation Techniques	4	70%
I-127	Investigation Procedures	4	70%
I-128	Civil Investigations	4	70%
I-129	Criminal Investigations	6	70%
I-130	Security	6	70%
I-131	Personnel Training	4	70%
I-132	Forms and General Information	4	70%
I-133	Case Studies	4	70%
Block 4:			
I-134	Process Server	20	70%
Course Total:		180 Credit Hours	

Corrections



Course Description

The Corrections program will prepare you for an application to county, state or federal corrections departments. The course curriculum is based on the program certified by the state Corrections Peace Officers Standard and Training (POST). Your course will cover institutional procedures and regulations. Your firearm training and qualification will include the Berretta Centurion Automatic, Ruger Government model 14 and Remington Police Shotgun. New this year is instruction in less lethal armaments. Students will be exposed to emergency simulations and practice tactical responses. Situation Response Team (SRT) training includes emergency response first aid, prison riot control procedures and intelligence gathering methods. This course is preparatory for entrance to a CPOST academy. Graduates will be required to complete the CPOST academy upon hire.

Occupational Opportunities

Successful graduates will be prepared to enter the fields of corrections as Duty Corrections Officer with county Sheriff's Departments, State Corrections Officer with the California Department of Corrections, Federal Correction Officer. All students are advised that employment in corrections will require additional training with their hiring institution. All corrections institutions require a minimum of a high school diploma or the equivalent. Potential corrections officers are also subject to intensive background checks and must have no criminal history. Graduates will be eligible for hire with the growing number of private sector boot camp, juvenile, minimum security and maximum security institutions.

Examinations and Final

Each student is required to complete written quizzes on all subject matter and a final examination at the end of the 128 hour course. All students must pass with a minimum of 70% in order to receive a Certificate of Completion. Internships and externships are not required.

Length of Course & Class Schedule

The course is scheduled over a 6 week period and consists of 10 classes, 3 times per week. Total credit hours for the course are 128 hours of classroom instruction. As with all training courses, the student will be required to take an entrance exam. All class sessions will be held Monday through Friday from 10 a.m. to 4 p.m.



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Corrections

Class #	Class Name	Credit Hours	Minimum Grade
C101	Tactical Firearms Training	40	85%
C102	Powers to Arrest	8	100%
C103	Tactical Baton	8	85%
C104	Non Lethal Chemical Weapons	4	70%
C105	Officer Safety	8	70%
C106	CPR / First Aid for Emergency Responders	8	85%
C107	Institutional Regulations	8	70%
C108	Inmate Psychology	8	70%
C109	Situation Response Team (SRT)	8	70%
C110	Booking, Receiving and Releasing	3	70%
C111	Blood Borne Pathogens	3	70%
C112	Codes, Statutes and Other Legal Documents	3	70%
C113	Defensive Tactics and Restraint	8	70%
C114	Report and Record Keeping	4	70%
C115	Supervising Inmates	4	70%
C116	Screening and monitoring Visitors and Mail	3	70%

Course Total: 128 Credit Hours

Course Costs

Tuition: \$3,586

Equipment: \$700

Licenses & Certs: \$609

Administrative Costs: \$100

Course Total: \$4,995

STRF: \$12.50 (non-refundable)

State Licenses (Included)

State Security Guard Licenses

State Baton License

State Firearm License

Permits and Certifications (included)

American Red Cross CPR/First Aid

Blood Borne Pathogens

Reference Books (provided):

Penal Code 2012

Business & Professional Code (2012 Edition)

Health & Safety Code (2012 Edition)

Alcohol & Beverage Consumption Code (2012)

Correctional Mental Health Handbook

Editors: Thomas J. Fagan and Robert K. Ax

Corrections in America: An Introduction

Authors: Harry E. Allen, Cliff S. Simonsen,
Edward J. Ltessa, Bruce Ponder, Bruce S. Ponder

Student Tuition Recovery Fund (STRF)

Any student who pays his or her own tuition is required to pay the state imposed STRF assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

Equipment (Included)

Pants Belt

Duty Belt

Keepers (4)

Flashlight

Flashlight Holder

Handcuffs

Handcuff Case

Chemical Agent

Chemical Agent Case

Stun Gun

Stun Gun Case

Silent Key Holder

Utility Bag

Optional (Additional Cost)

Firearm and Holster

Baton and Ring

Law Enforcement

Course Description

This course is designed to prepare those entering the Police Academy. Many hopeful candidates enter local and state law enforcement academies each year. Few graduate and even fewer succeed in obtaining a position within a law enforcement agency. Police academy graduates are ranked by their performance and the competition is intense. Our goal is to provide you with the instruction and skills necessary to not only graduate, but graduate in the top of your class. This course will give you the head start you will need to meet the challenges of the police academy, including the tactical foundation necessary to excel in firearms, baton, chemical weapons and unarmed defense. The fundamentals of criminal law, report writing and communications are all here. This course is preparatory for entrance into a POST academy. Graduates will still be required to complete the POST academy.



Length of Course & Class Schedule

The course is scheduled over a 6 week period and consists of 10 classes, 3 times per week. Total credit hours for the course are 128 hours of classroom instruction. As with all training courses, the student will be required to take an entrance exam. All class sessions will be held Monday through Friday from 10 a.m. to 4 p.m.

Examinations and Final

Each student is required to complete written quizzes on all subject matter and a final examination at the end of the 6 week course. All students must pass with a minimum of 70% in order to receive a Certificate of Completion. Internships and externships are not required.

Occupational Opportunities

Law enforcement careers include city Police Officer, county Deputy Sheriff, California State Highway Patrolman, U.S. Marshall, Bureau for Narcotics Enforcement, Fish & Game, State Department of Parks & Recreation, State Department of Forestry, Federal Department of Forestry, Federal Park Ranger, California Department of Motor Vehicles Investigator, Federal Postal Inspector, Drug Enforcement Agent, Federal Bureau of Investigation, IRS Enforcement Agent and many others.

Please note that almost all careers in law enforcement will require a further, specialized academy of three months to one year. Additionally, all candidates for law enforcement positions are subject to intensive background investigations.



Law Enforcement

Class #	Class Name	Credit Hours	Minimum Grade
L101	Tactical Firearms Training	40	85%
L102	Powers to Arrest	16	100%
L103	Tactical Baton	16	85%
L104	Chemical Weapons	8	70%
L105	Report Writing	8	70%
L106	First Aid	16	85%
L107	Criminal Law	8	70%
L108	Officer Safety	8	70%
L109	Patrol Operation	8	70%
Course Total:		128 Credit Hours	

Course Costs

Tuition: \$3,496

Equipment: \$700

Licenses & Certs: \$699

Administrative Costs: \$100

Course Total: \$4,995

STRF: \$12.50 (non-refundable)

Reference Books (provided):

Penal Code (2012 Edition)

Business & Professional Code (2012 Edition)

Health & Safety Code (2012 Edition)

Evidence (2012 Edition)

Alcohol & Beverage Consumption Code (2012 Edition)

Equipment (Included)

Pants Belt

Duty Belt

Keepers (4)

Flashlight

Flashlight Holder

Handcuffs

Handcuff Case

Chemical Agent

Chemical Agent Case

Stun Gun

Stun Gun Case

Silent Key Holder

Utility Bag

State Licenses (Included)

State Security Guard Licenses

State Baton License

State Firearm License

Permits and Certifications (included)

Stun Gun Permit

Tear Gas and Pepper Spray Permit

CPR/First Aid

Blood Borne Pathogens

Optional Equipment (Additional Cost)

Firearm and Holster

Baton and Ring

Student Tuition Recovery Fund (STRF)

Any student who pays his or her own tuition is required to pay the state imposed STRF assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

Transportation

Course Description

The Transportation program is designed to provide the student with the skills and training necessary for a solid career in the transportation industry. People interested in the field of public transportation will find our professionalism and experience a valuable asset to the program.

From extensive classroom study to comprehensive behind-the-wheel experience, this course will provide the student with the right skills and training to instill the confidence necessary to find the right job.



Educational Objectives

- Exhibit skill and proficiency driving a bus or van
- Obtain a Class B California Drivers License
- Earn a California School Bus Certificate
- Prepare for a career using a Class B License
- Gain the confidence necessary to achieve career goals in the field of transportation

Length of Course and Class Schedule

This course offers 60 hours of instruction, of which, 30 hours is allotted for classroom instruction and 30 hours is behind-the-wheel training. As with all training courses, the student will be required to take an entrance exam. All class sessions will be held Monday through Friday from 10 a.m. to 4 p.m.

Attention: 40 hours of total instruction is **required** for this course. Of that, 20 hours must be dedicated to classroom instruction and 20 hours of behind-the-wheel training.

Career Opportunities

Graduates of the program will obtain a Class B license with a Passenger Endorsement and a California School Bus Certificate. Graduates will be able to work in the areas of School Bus Operator, Charter / Tour Bus Operator, Youth Bus Operator, Farm Labor Bus / Van Operator, City Transit Operator, or any job requiring a Class B license.

Curricula

Curricula are taught from the State of California Education Department Instructor's manual for California Bus Drivers Training Course, Department of Motor Vehicles Handbook and the Department of Transportation Handbook.



Transportation

Class #	Class Name	Credit Hours	Minimum Grade
T101	Intro to Transportation	2	85%
T102	Certificate Requirements	2	100%
T103	Operation, Laws & Requirements	4	85%
T104	Vehicle Components	3	70%
T105	Defensive Driving	2	85%
T106	Specialized Techniques	2	70%
T107	Passenger Loading	2	70%
T108	Emergency Procedure	2	70%
T109	Passenger Management	2	70%
T110	Activity Trips	2	70%
T111	Special Needs Passengers	2	70%
T112	Public Relations	2	70%
T113	First Aid & CPR	3	70%
T114	Behind-the-Wheel	30	85%
Course Total:		60 Credit Hours	

Media Library (provided):

- *Fatal Stop*
- *On the Road in the City*
- *On the Road in the Country*
- *School Bus Driving*
- *The Behavior Factor*
- *School Bus Evacuation for Students*
- *School Bus and Evacuation Procedures*
- *Passenger*
- *Night Driving*
- *Problems In Transporting Handicapped*

Course Costs

Tuition: \$4,526

Live Scan Fees: \$71

Transportation and Fuel Costs: \$298

Administrative Costs: \$100

Course Total: \$4,995

STRE: \$12.50 (non-refundable)

Exclusions

The following are reasons for denial of acceptance into the program:

- A conviction of DUI or H&R within the last 3 years
- Drivers License suspended or revoked within the last 3 years
- Excessive use or addiction to alcohol or drugs
- Does not meet minimum medical standards
- Convicted of any sex offense
- Convicted of any felony within the last 7 years
- Has been convicted of any offense relating to the sale, use or possession of any controlled substance

Examinations and Final

Each student is required to complete written quizzes on all subject matter and a final examination at the end of the 60 hour course. All students must pass with a minimum of 70% in order to receive a Certificate of Completion. Internships and externships are not required.

Student Tuition Recovery Fund (STRF)

Any student who pays his or her own tuition is required to pay the state imposed STRF assessment, which shall be collected at the time the institution collects the first payment from or on behalf of the student at or after enrollment.

Policies and Procedures

Prior to enrollment, Police Science Institute will provide each prospective student, either in writing or electronically, a copy of the school catalog. As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to:

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
P.O. Box 980818, West Sacramento, CA 95798-0818
Phone: (916) 431-6959 FAX: (916) 263-1897

Additionally, a student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau's internet website at www.bppe.ca.gov

Admissions Policies

The following are the institution's admissions policies regarding the acceptance of credits earned at other institutions or through challenge examinations and achievement tests, and admissions requirements for ability-to-benefit students:

Police Science Institute is a vocational training institution and not a degree granting college or university. It is not the policy of the institution to hold articulation agreements with any other college or university that provides for the transfer of credits earned in the program of instruction. Police Science Institute will give credit for existing licenses held by the student in their chosen field of study, such as credits for licenses issued by the State of California's Bureau of Security and Investigative Services, including Guard Card, Exposed Firearms Permit, Baton Card, Handcuffing, Blood Borne Pathogens, Chemical Weapons and/or CPR/First Aid.

Admissions Requirements

Applicants requesting admission will be interviewed and assessed by an admissions representative for their vocational objectives, motivation, determination, and attitude towards completing the training and entering employment. The following are the admissions requirements:

- Applicants entering any certificate program must have a high school diploma or its equivalent (GED), or proof that they are enrolled in a high school equivalency program.
- Take and achieve an acceptable minimum score on the Entrance Exam

Students are required to provide proof of residency. Police Science Institute does not provide visa services nor can the school vouch for student status.

English As A Second Language

Police Science Institute does not offer English as a Second Language Instruction. All class instruction will occur in the English language. Each student is required to read and write at an English language level of twelfth grade or higher. Each student must provide the institution with proof of English-language skill level. A high school diploma or equivalency is sufficient. If a student does not have documentation of English-language proficiency, a Test of English as a Foreign Language (TOEFL) results are acceptable. It is also acceptable for a student to provide a translator.

Financial Aid Programs

Police Science Institute does not participate in federal and state financial aid programs. Any student who obtains a loan to pay for an educational program will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund of the monies not paid from any federal student financial aid program funds.

Award of Credits For Prior Experiential Learning

Police Science Institute does not award credits for prior experiential learning. All of the institution's programs lead to a certificate of completion and licensing in the student's chosen field of study.

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