



**APPEAL OF CITATION INFORMAL CONFERENCE**  
**DECISION: CITATION MODIFIED**

August 26, 2022

University of the People, Owner  
 University of the People  
 595 E. Colorado Blvd. Suite 623  
 Pasadena, CA 91101

Date of Issuance	Citation Number	Institution Code
August 26, 2022	2122144	93197836

On July 28, 2022, an informal telephone conference was held in the matter of Citation: Assessment of Fine and Order of Abatement No. 2122144 (Citation) against University of the People, Owner of University of the People (Institution). In attendance were Daniel Rangel, Enforcement Chief, Linh T. Nguyen, Department of Consumer Affairs Legal Counsel, Angie Littlejohn, General Counsel and Jennifer Lafata, Paralegal.

Pursuant to Business and Professions Code, section 125.9; California Education Code, section 94936; and Title 5 of the California Code of Regulations, section 75020 and section 75040, the Bureau for Private Postsecondary Education (Bureau) renders the following decision relative to your appeal of the Citation No. 2122144.

It is the decision of the Enforcement Chief that on August 18, 2022, Citation No. 2122144 is modified and makes the following change(s):

VIOLATION CODE SECTIONS

#	Below you will find the California Education Code (CEC) and/or Title 5 of the California Code of Regulations (5, CCR code) section(s) of law you are charged with violating.
1.	<p><b><u>Violation:</u></b>  <b>CEC Section 94932.5 – Announced and Unannounced Compliance Inspections</b>  <i>“(a) As part of its compliance program, the bureau shall perform announced and unannounced inspections of institutions at least every five years.”</i></p> <p><b>5, CCR Section 71930 (e) – Maintenance of Records</b>  <i>“(e) All records that the institution is required to maintain by the Act or this chapter shall be made immediately available by the institution for inspection and copying during normal business hours by the Bureau and any entity authorized to conduct investigations.”</i></p> <p><b>Bureau staff was unable to conduct the inspection and unable to review any of the documents that the Institution is required to maintain, as the Owner and/or Institution staff were not at the Institution site.</b></p> <p><b><u>Order of Abatement:</u></b></p>

<p>The Bureau orders the Institution to submit a policy, or procedure, of how future compliance will be maintained per CEC Section 94932.5 and 5, CCR Section 71930. The Bureau also orders the Institution to provide the Bureau with the hours of when the Institution is staffed, as well as the operating hours of the Institution.</p> <p><b>Reason for modification:</b> New substantive facts were presented at the conference. The Order of Abatement has been satisfied.</p> <p><b>Assessment of Fine</b> The fine for this violation is <u>\$5,000.00</u>.</p> <p><b>The administrative fine for this violation has been modified from \$5,000.00 to \$2,500.00.</b></p>
<p><b>TOTAL MODIFIED ADMINISTRATIVE FINE DUE: <u>\$2,500.00</u></b></p>

PENALTY – ASSESSMENT OF A FINE

**Payment of the administrative fine is due within 30 days from the date of this decision.** Please complete the Payment of Fine form. Payment must be made to the Bureau by check, or money order. Please include the citation number on the payment of the fine assessment. Payment of the administrative fine shall not constitute an admission of the violation(s) charged and shall be represented as satisfactory resolution of the matter for purposes of public disclosure. Payments may be mailed to:

Cheryl Lardizabal, Discipline Citation Program  
 Bureau for Private Postsecondary Education  
 1747 N. Market Blvd., Suite 225  
 Sacramento, CA 95834

APPEAL OF CITATION

You *do not* have the right to request another Informal Conference to appeal this modified Citation. If you did not initially request an Administrative Hearing within 30 days from when the original citation was issued, you can no longer request one.

EFFECTIVE DATE OF CITATION AND FINE ASSESSMENT

This modified Citation is effective on August 26, 2022. The payment is due by **September 25, 2022**.

Failure to pay the administrative fine within the time allowed is grounds for denial of an application for an approval to operate or discipline. The Bureau will promptly take all appropriate action to enforce the Modified Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this decision or desire further information, please contact Cheryl Lardizabal, Citation Analyst, at (916) 574-7427 or at Cheryl.Lardizabal@dca.ca.gov.

“Original Signature on File”

“8/26/2022”

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**Christina Villanueva**  
**Discipline Manager**

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**Date**

Enclosures

- Payment of Fine – Waiver of Appeal Rights
- Declaration of Service by Certified and First-Class Mail