



**CITATION: ASSESSMENT OF FINE AND ORDER OF ABATEMENT**

To: Audelia Andrade, Owner  
 Watsonville Institute of Cosmetology  
 1414 Freedom Boulevard  
 Watsonville, CA 95076

**INSTITUTION CODE: 28322450**  
**CITATION NUMBER: 1819104**  
**CITATION ISSUANCE/SERVICE DATE: February 4, 2019**  
**DUE DATE: March 6, 2019**

**FINE AMOUNT: \$ 2,000.00**

**ORDER OF ABATEMENT INCLUDED: Yes**

Christina Villanueva issues this Citation: Assessment of Fine and Order of Abatement (Citation) in her official capacity as Discipline Manager of the Bureau for Private Postsecondary Education (Bureau) of the California Department of Consumer Affairs.

CITATION

A Citation is hereby issued to Audelia Andrade, Owner of Watsonville Institute of Cosmetology (Institution) located at 1414 Freedom Boulevard, Watsonville, CA 95076, pursuant to Business and Professions Code section 125.9; California Education Code (CEC) sections 94936 and 94932; and Title 5 of the California Code of Regulations (5, CCR) section 75020 for the violations described below.

BACKGROUND

On January 16, 2018, the Bureau received an Enforcement Referral from the Bureau's Compliance Unit (Compliance). The Enforcement Referral was referred due to material violations found during an announced compliance inspection conducted by the Bureau at the Institution on October 23, 2018, at 1414 Freedom Boulevard, Watsonville, CA 95076. The Enforcement Referral states material violations of CEC Section 94902(b)(3). General Enrollment Requirements and 5, CCR Section 71920(b)(3) - Student Records.

VIOLATION

#	Below you will find the California Education Code (CEC) and/or Title 5 of the California Code of Regulations (5, CCR code) section(s) of law you are charged with violating.
1.	<p><b><u>Violation:</u></b>  <b>CEC Section 94902(b)(3). General Enrollment Requirements</b>  <i>(b) An enrollment agreement is not enforceable unless all of the following requirements are met:</i>  <i>(3) Prior to the execution of the enrollment agreement, the student and the institution have signed and dated the information required to be disclosed in the Student Performance Fact Sheet pursuant to</i></p>

	<p><i>Sheet shall include a line for the student to initial and shall be initialed and dated by the student.</i></p> <p>On February 20, 2018, an announced compliance inspection was conducted at the Institution. Bureau staff conducted a review of the student's files. Student files did not contain signed copies of the SPFS. The Institution failed to provide the signed, initialed and dated SPFS both by the Institution and the student in the student file.</p> <p><b><u>Order of Abatement:</u></b> The Bureau orders that the Institution will ensure that all students and the Institution sign and date the required documents. Provide detailed information of how the Institution will ensure that documents are kept in student files. Submit written evidence of compliance with CEC sections 94902 (b)(3), and CEC 94912 to the Bureau.</p> <p><b><u>Assessment of Fine</u></b> The fine for this violation is <u>\$1500.00</u></p>
2.	<p><b><u>Violation:</u></b> <b>5, CCR Section 71920(b)(3) – Student Records</b> <i>(b) In addition to the requirements of section 94900, the file shall contain all of the following pertinent student records:</i> <i>(3) Copies of all documents signed by the student, including contracts, instruments of indebtedness, and documents relating to financial aid;</i></p> <p>The Institution failed to collect and retain SPFS that are signed, initialed and dated by both the student and the Institution in the student file.</p> <p><b><u>Order of Abatement:</u></b> The Bureau orders that the Institution will ensure that all students and the Institution sign and date the required documents. Provide detailed information of how the Institution will ensure that documents are kept in student files. Submit written evidence of compliance with 5, CCR section 71920(b)(3) to the Bureau.</p> <p><b><u>Assessment of Fine</u></b> The fine for this violation is \$500.00</p>
<b>TOTAL ADMINISTRATIVE FINE DUE: \$2,000.00</b>	

ASSESSMENT OF A FINE

In accordance with CEC section 94936; and 5, CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fine in the amount of **\$2,000.00** for the violations described above. **Payment must be made, to the Bureau, within 30 days from the date of service of the Citation.**

COMPLIANCE WITH ORDER OF ABATEMENT

In accordance with the provisions of CEC section 94936 and 5, CCR section 75020 the Bureau hereby issues the order(s) of abatement described above. **Evidence of compliance with the**

**order(s) of abatement must be submitted, to the Bureau, within 30 days from the date of service of the Citation.**

APPEAL OF CITATION

You have the right to contest this Citation through an informal conference with the Bureau; and/or through an administrative hearing in accordance with Chapter 5 (Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this Citation, you must submit the 'Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing' form (enclosed) within 30 days from the date of service of the Citation. *If you do not request an informal conference and/or an administrative hearing within 30 days from the service of the Citation, you will not be able to request one at a later time.*

Unless a written request for an informal conference and/or an administrative hearing is signed by you and delivered to the Bureau by **March 6, 2019**, you will be deemed to have waived or forfeited your right to appeal this matter.

EFFECTIVE DATE OF CITATION

If you do not request an informal conference and/or an administrative hearing, this Citation shall become effective on **February 4, 2019**. Payment of the administrative fine and evidence of compliance with the order(s) of abatement shall be due by **March 6, 2019**. Your payment of the administrative fine shall not constitute an admission of the violation(s) charged.

If a hearing is requested, you will not be required to comply with this Citation until 30 days after a final order is entered against you.

**Payment of the administrative fine and/or written request for appeal must be mailed to:**

Gurinder Sandhu, Discipline Citation Program  
Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833

Failure for an applicant or institution to abate the violation(s) listed above or to pay the administrative fine within the time allowed may result in denial of an application for an approval or renewal to operate; disciplinary action, and/or collection action. The Bureau will promptly take all appropriate action to enforce this Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this Citation, or desire further information, please contact Gurinder Sandhu, Citation Analyst, at 916-431-6940 or [Gurinder.Sandhu@dca.ca.gov](mailto:Gurinder.Sandhu@dca.ca.gov).

  
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**Christina Villanueva**  
**Discipline Manager**

  
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**Date**

Enclosures

- Applicable Laws Violated
- Statement of Rights: Appeal Process Information Sheet
- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First- Class Mail