



## AFFIRMED CITATION ORDER

<b>Citation Issued To:</b> Bentley-Forbes Security Training Academy, Inc. 7943 Woodley Avenue Van Nuys, CA 91406  <b>Institution Code:</b> 98908161	<b>Citation Number:</b> 2223062
	<b>Total Fine Amount:</b> <b>\$7,500.00</b>
	<b>Order of Abatement Included:</b> Yes

Elizabeth Elias issues this affirmed citation in her official capacity as Enforcement Chief of the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

- On or about October 20, 2022, the Bureau renewed an Approval to Operate a Private Postsecondary Institution to Bentley-Forbes Security Training Academy, Inc. (hereinafter referred to as the "Institution"). This Approval to Operate will expire on or about October 20, 2027, unless renewed.

### DISCIPLINE HISTORY

- The Institution has the following discipline history:
  - [Modified Citation No. 1819156 issued May 27, 2020](#)
    - Evidence of compliance; citation satisfied June 3, 2020
  - [Citation No. 2021005 issued July 9, 2020](#)
    - Evidence of compliance; citation satisfied January 22, 2021
  - [Citation No. 2122026 issued August 10, 2021](#)
    - Evidence of compliance; citation satisfied October 19, 2021

### CITATION JURISDICTION

- This administrative citation is issued to the Institution pursuant to the statutory provisions of California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

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### CITATION HISTORY

4. On or about February 6, 2023, the Bureau issued Citation No. 2223062. On or about March 6, 2023, the Bureau received an appeal with a request for an informal conference only. The informal conference was held on March 22, 2023. No new substantive facts were presented during the informal conference; therefore, the Bureau affirms Citation No. 2223062.

### CAUSE FOR CITATION & ASSESMENT OF FINE AND/OR ORDER OF ABATEMENT

5. The Institution is in violation of the following Bureau laws and regulations:

<b>Violation #1:</b>  <b>CCR, Title 5, section 74006 (a), (b) – Annual Fee in conjunction with CEC section 94931(b) – Late Payment</b>
<b>Cause for Citation:</b> The Institution failed to pay its annual fee and 90-day late payment penalty fee for the 2021 calendar year.
<b>Administrative Fine:</b> Pursuant to 5, CCR 75030, the Bureau has determined this to be a "Class C" violation. The Institution is issued a fine of \$1,000.00.
<b>Order of Abatement:</b> Pursuant to 5, CCR 75020, the Bureau issues the following order of abatement:  The Bureau orders the Institution to pay its annual fee and 90-day late payment penalty fee for the 2021 calendar year.

<b>Violation #2:</b>  <b>CCR, Title 5, section 74006(b) – Annual Fee, in conjunction with CEC section 94931(a) – Late Payment</b>
<b>Cause for Citation:</b> The Institution failed to pay its 30-day late payment penalty fee for the 2022 calendar year. On or about December 2, 2022, the Institution paid its 2022 Annual fee which was due November 1, 2022.
<b>Administrative Fine:</b> Pursuant to 5, CCR 75030, the Bureau has determined this to be a "Class D" violation. The Institution is issued a fine of \$500.00.

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**Order of Abatement:** Pursuant to 5, CCR 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to pay its 30-day late payment penalty fee for the 2022 calendar year.

**Violation #3:**

**CCR, Title 5, section 71930 (c)(3), (c)(4), (e) – Maintenance of Records**

**Cause for Citation:** On or about November 15, 2022, the Bureau conducted an unannounced compliance inspection pursuant to CEC 94932.5(a). Bureau staff determined that the Institution did not have personnel present during normal business hours. Additionally, Bureau staff made attempts to contact the Institution by phone and email to gain access to the Institution for the unannounced compliance inspection.

**Administrative Fine:** Pursuant to 5, CCR 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

**Violation #4:**

**CCR, Title 5, section 76130 – Collection and Submission of Assessments**

**Cause for Citation:** The Institution failed to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 3<sup>rd</sup> and 4<sup>th</sup> quarter reporting periods of 2022.

**Administrative Fine:** Pursuant to 5, CCR 75030, the Bureau has determined this to be a "Class C" violation. The Institution is issued a fine of \$1,000.00

**Order of Abatement:** Pursuant to 5, CCR 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and pay any applicable fees as required for the 3<sup>rd</sup> and 4<sup>th</sup> quarter reporting periods of 2022.

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### **COMPLIANCE WITH ORDER OF ABATEMENT**

6. In accordance with the provisions of CEC section 94936 and 5 CCR sections 75020 and 75040, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this affirmed citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Cheryl Lardizabal  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$ 7,500.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of issuance of this affirmed citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Cheryl Lardizabal  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

8. Pursuant to 5 CCR section 75040(d), the affirmed decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a

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hearing. If the Institution has not requested to withdraw the hearing, a hearing will be set to hear the matter.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

9. Pursuant to 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the administrative fine as if it were a money judgment pursuant to CEC section 94936.

### **BUREAU CONTACT INFORMATION**

10. If you have any questions regarding this Citation, please contact Cheryl Lardizabal, Citation Analyst by email at [Cheryl.Lardizabal@dca.ca.gov](mailto:Cheryl.Lardizabal@dca.ca.gov) or by phone at (916) 574-7427.

“Original Signature on File”

4/21/2023

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Elizabeth Elias  
Enforcement Chief

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Citation Date of Issuance

#### Enclosures:

- Payment of Fine
- Withdrawal of Request for Administration Hearing
- Declaration of Service by Certified and First-Class Mail