

March 3, 2020

Dr. Tracy Davis, President  
Olivet University  
36401 Tripp Flats Road  
Anza, CA 92539  
c/o [REDACTED]

Dear President Davis:

The ABHE Commission on Accreditation reviewed your institution at its February 12, 2020 meeting and took the following actions:

**Place Olivet University (CA) on probation and continue accreditation in light of the Commission on Accreditation's judgment that the institution fails to comply with the ABHE Institutional Accreditation Standards as listed below and require progress reports, due May 15, 2020, September 15, 2020, and November 15, 2020, addressing the following:**

- **COE 20 (Documentation that a substantial portion of institutional income is allocated to educational programs and purposes)**
- **COE 21; Standard 6b, EE 1 (Evidence of financial stability as documented by submission of FY17-18 and FY18-19 audits)**
- **Standard 3, EE 5, 7 (Documentation of honest and open communication with accrediting, licensing, and governing bodies; integrity in all financial matters and in compliance with applicable legal and governmental regulations)**
- **Standard 6b, EE 4, 5, 7 (Documentation of risk management policies and procedures, appropriate board oversight, and adequate internal controls over critical financial and governance areas as demonstrated by progress toward adopting recommendations emerging from Crowe's Business Process and Corporate Governance Risk Assessment)**

**Express concern in light of the failure of Olivet University (CA) to submit an annual audit as required by Standard 6b, EE 1, and the failure to provide sufficient data to calculate financial stability indicators. Request submission of such, due May 15, 2020, for review. Failure to respond as directed may result in further sanction by the Commission on Accreditation.**

**The institution is reminded that the FY 19-20 financial audit is also due November 15, 2020.**

Placement on probation does not become final until the institution has had an opportunity to request a review or appeal of the decision. I wrote to you on February 21, 2020 to notify you of this action and the opportunity to request a review or appeal. Since no request for review or appeal was filed during the 10-day allotted time, **the decision of the ABHE Commission on Accreditation is final, effective today, March 3, 2020.**

**Within 30 days of receipt of this letter**, the institution must publish notice of the action as stated below to its website.

*The ABHE Commission on Accreditation has placed Olivet University on probation for failure to comply with the following accreditation standards:*

- *COE 20 (Documentation that a substantial portion of institutional income is allocated to educational programs and purposes)*
- *COE 21; Standard 6b, EE 1 (Evidence of financial stability as documented by submission of FY17-18 & FY18-19 audits)*
- *Standard 3, EE 5, 7 (Documentation of honest and open communication with accrediting, licensing, and governing bodies; integrity in all financial matters and in compliance with applicable legal and governmental regulations)*
- *Standard 6b, EE 4, 5, 7 (Documentation of risk management policies and procedures, appropriate board oversight, and adequate internal controls over critical financial and governance areas as demonstrated by progress toward adopting recommendations emerging from Crowe's Business Process and Corporate Governance Risk Assessment)*

*The institution retains accredited status with ABHE during this period of probation, and will be subject to periodic monitoring, which may include progress reports and/or focused visits by Commission on Accreditation staff or evaluation teams. Should the institution fail to correct the identified deficiencies within two years, the Commission on Accreditation must take adverse action against the institution and remove its accreditation status. Where there is sufficient progress, the Commission on Accreditation may grant a one-year extension of accreditation for "good cause" to allow the institution to demonstrate substantial compliance with the Standards for Accreditation.*

Representatives of the institution are expected to appear before the Commission on Accreditation at the February 2021 Commission meeting to provide an update and respond to questions Commissioners may have before the Commission on Accreditation makes a subsequent decision on probation status.

The institution is required to provide a teach-out plan for Commission on Accreditation review **within 60 days of receipt of this letter**. Please see the ABHE Policy on Teach-Out Plans for requirements.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Ronald C. Kroll, Ed.D.

Director, Commission on Accreditation

cc: Dr. Andrew Lin, Board Chair, c/o [REDACTED]

Dr. Matthias Gebhardt, Accreditation Liaison, c/o [REDACTED]