



CITATION ORDER

Citation Issued To: Oxman College 318 Westlake Center, Suite 280 Daly City, CA 94015 Institution Code: 3804571	Citation Number: 2223056 Total Fine Amount: <b style="color: red;">\$5,000.00 Order of Abatement Included: Yes
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Elizabeth Elias issues this citation in her official capacity as Enforcement Chief of the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about October 1, 2017, the Bureau issued an Approval to Operate a Private Postsecondary Institution to Oxman College, LLC., (hereinafter referred to as the "Institution"). This Approval to Operate expired on or about September 30, 2020 and has not been renewed. An application for renewal of the Institution's Approval to Operate a Private Postsecondary Institution was received on August 28, 2020 and is under review.

DISCIPLINE HISTORY

2. The Institution has the following discipline history:
 - [Citation No. 1920020, issued July 14, 2019](#)
 - Evidence of compliance; citation satisfied August 6, 2019

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to the statutory provisions of Business and Professions Code (BPC) section 125.9; California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 for the violation(s) described below.

CAUSE FOR CITATION & ASSESMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Citation Number: 2223056
Institution: Oxman College
Institution Code: 3804571

Violation #1:

5 CCR section 71930 (c)(3), (c)(4), (e) – Maintenance of Records

Cause for Citation: On or about January 12, 2022, the Bureau conducted an unannounced compliance inspection pursuant to CEC 94932.5 (a). Bureau staff determined that the Institution did not have personnel present during normal business hours. Additionally, prior to the inspection, Bureau staff conducted a review of the Institution's website and catalog and did not find any indication that the Institution was closed. Furthermore, the Institution's catalog stated that class sessions are held at 318 Westlake Center, Suite 280, Daly City, CA 94015. Bureau staff attempted to call the Institution's main phone number and the Institution's owners, however there was no answer at any of the phone numbers and Bureau staff only reached voicemail.

Bureau staff left at approximately 12:00 p.m.

At approximately 1:30 p.m. Bureau staff received a call from the Owner, stating he cannot open the school due to Covid-19 and cannot risk his health. The owner also stated that the Institution is small, and he cannot afford to hire someone to keep the office open during business hours. The Owner then stated they are available by appointment only at this time.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

Order of Abatement: N/A

COMPLIANCE WITH ORDER OF ABATEMENT

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education

Citation Number: 2223056
Institution: Oxman College
Institution Code: 3804571

Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$5,000.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of issuance of this citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, you may submit a written request to the Bureau or submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form within 30 days from the date of issuance of this citation.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

8. Pursuant to BPC section 125.9 and 5 CCR 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

BUREAU CONTACT INFORMATION

9. If you have any questions regarding this Citation, please contact Tessa Barron, Citation Analyst by email at Tessa.Barron@dca.ca.gov or by phone at (916) 574-7791.

“Original Signature on File”

6/1/2023

Elizabeth Elias
Enforcement Chief

Citation Date of Issuance

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail